



**AGENDA
ORDINARY MEETING
OF COUNCIL**

21 MARCH 2023

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 21 March 2023

commencing at 6.00pm

in the Council Chambers at 73 Austin Street, Cue

Richard Towell

Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY
To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the *Local Government Act 1995* and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23**Meetings generally open to the public**

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
 - (b) The personal affairs of any person;
 - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) A matter that if disclosed, would reveal;
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) A matter that if disclosed, could be reasonably expected to;
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (Regulation No.10)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor's Names	Councillor's Signature
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**SHIRE OF CUE
Ordinary Council Meeting
AGENDA**

To be held in the Council Chambers, 73 Austin Street Cue on
Tuesday 21 March 2023 commencing at 6.00pm

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1. DECLARATION OF OPENING

The meeting was opened at

The Presiding Member welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ron Hogben

Councillor Ian Dennis

Councillor Elizabeth Houghton

Councillor Leonie Fitzpatrick

Councillor Julie Humphreys

STAFF:

Mr Richard Towell, Chief Executive Officer

Mr Glenn Boyes, Deputy Chief Executive Officer

Ms Cheryl Walton, Manager Finance

Mrs Janelle Duncan, Executive Assistant

GALLERY:

1.1 ATTENDANCE BY ELECTRONIC MEANS CR DENNIS

APPLICANT: Cr Dennis
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell –Chief Executive Officer
DATE: 17 March 2023

Matters for Consideration:

Attendance at Council meeting by electronic means.

Background:

Cr Dennis has requested permission to attend the March Council meeting by electronic means.

Comments:

Nil

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 5.25

5.25 Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means; and*

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14C

14C. Attendance at meetings by electronic means may be authorised (Act s. 5.25(1)(ba))

(1) *In this regulation —*

meeting means —

- (a) *an ordinary meeting of the council; or*
- (b) *a special meeting of the council; or*
- (c) *a meeting of a committee of the council; or*
- (d) *a meeting of an audit committee of a local government;*

natural disaster includes fire, flood, lightning, movement of land and storm;

relevant period, in relation to the proposed meeting referred to in subregulation (3), means the period of 12 months ending on the day on which the proposed meeting is to be held.

(2) *A member of a council or committee may attend a meeting by electronic means —*

(a) if —

(i) a public health emergency or state of emergency exists or a natural disaster has occurred; and

(ii) because of the public health emergency, state of emergency or natural disaster, the member is unable, or considers it inappropriate, to be present in person at the meeting; and

(iii) the member is authorised to attend the meeting by electronic means by the mayor, president or council;

or

(b) if the member is otherwise authorised to attend the meeting by electronic means by the mayor, president or council.

(3) *The mayor, president or council cannot authorise a member to attend a meeting (the proposed meeting) under subregulation (2)(b) if the member's attendance at the proposed meeting under that authorisation would result in the member attending more than half of the meetings (including the proposed meeting) of the council or committee, in the relevant period, under an authorisation under subregulation (2)(b).*

(4) *Subregulation (3) does not apply to a member who is a person with a disability as defined in the Disability Services Act 1993 section 3.*

(5) *In deciding whether to authorise a member to attend a meeting by electronic means under subregulation (2), the mayor, president or council must have regard to whether the location from which the member intends to attend the meeting, and the equipment that the member intends to use to attend the meeting, are suitable for the member to be able to effectively engage in deliberations and communications during the meeting.*

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14CA

14CA. Provisions relating to attendance at meetings by electronic means (Act s. 5.25(1)(ba))

- (1) *In this regulation —*
- meeting has the meaning given in regulation 14C(1).*
- (2) *The electronic means by which a member may attend a meeting under an authorisation under regulation 14C(2) include telephone, video conference or other means of instantaneous communication, as determined by the mayor, president or council.*
- (3) *A member who attends a meeting under an authorisation under regulation 14C(2) by electronic means determined under subregulation (2) is, whether or not the member is physically in the State, taken to attend and be present at the meeting for the purposes of the Act and these regulations while the member is in contact by those electronic means with each other member present at the meeting.*
- (4) *Subregulations (5) to (7) apply if —*
- (a) *a member has been authorised to attend a meeting by electronic means under regulation 14C(2); and*
- (b) *the meeting, or part of the meeting, is to be closed to members of the public under section 5.23(2).*
- (5) *The member must not attend the meeting or the closed part of the meeting unless, before the meeting, or the part of the meeting, is closed, the member declares that the member can maintain confidentiality during the meeting or the closed part of the meeting (as the case requires).*
- (6) *If the member makes the declaration under subregulation (5) and subsequently cannot maintain confidentiality, the member must leave the meeting or the closed part of the meeting.*
- (7) *A member's declaration under subregulation (5) must be recorded in the minutes of the meeting.*

Policy Implications:

Nil

Financial Implications:

The cost of the communications call will be borne by the Shire. Cr Dennis will be entitled to receive a meeting attendance fee.

Strategic Implications:

Nil

Consultation:

Shire President – Cr Ross Pigdon

Officer's Recommendation:

Voting Requirement: Absolute Majority

1. *That Councillor Dennis has declared the location that he is attending the meeting from is suitable to maintain confidentially during all parts of the meeting in accordance with regulation 14CA(5)(6)(7) of the Local Government (Administration) Regulations 1996.*
2. *That Council grant approval in accordance with regulation 14C(2)(b) to attend this meeting by electronic means.*

Council Decision:

Voting requirement: Absolute Majority

MOVED:

SECONDED:

CARRIED:

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3. DISCLOSURE OF MEMBERS' INTERESTS

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES

Council Decision:

Voting Requirement: Simple Majority

MOVED:

SECONDED:

That the Minutes of the Ordinary Meeting 21 February 2023 are confirmed as a true and correct record of the meeting.

CARRIED:

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. DEPUTATIONS

8. PETITIONS

9. ANNOUNCEMENTS WITHOUT DISCUSSION

10. REPORTS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Cheryl Walton – Manager Finance
DATE:	17 March 2023

Matters for Consideration:

To receive the List of Accounts Due and submitted to the Ordinary Council Meeting on 21 March 2023 as attached – see [Appendix 1](#).

Background:

The Local Government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Comments:

The list of accounts is for the month of February 2023.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Richard Towell, Chief Executive Officer

Glenn Boyes, Deputy Chief Executive Officer

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council endorse the payments for the period 1 February 2023 to 28 February 2023 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

February 2023

Municipal Fund Bank EFTs	11742 - 11853	\$	298,558.66
Direct Debit Fund Transfer	General	\$	32,484.34
Direct Debit Fund Transfer	Credit Card	\$	4,573.07
Payroll		\$	125,674.64
BPAY		\$	41,312.75
Cheques		\$	0.00
Total		\$	502,603.46

Council Decision:	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

APPENDIX 1

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
Credit Card							
1	Direct Debit	30/01/2023	Cue Roadhouse & Motel	1 x night accommodation at Cue Roadhouse for Mike Fitz Gerald from Fitz Gerald Strategies for CEO's performance review (\$210.00)	(210.00)	1	CSH
2	Direct Debit	31/01/2023	Barbecue Bazaar	2 x Beefeater 4 burner BBQs for events (\$1,998.00)	(1,998.00)	1	CSH
3	Direct Debit	01/02/2023	Piper Lane Café	CEO meal and drink expenses on 01/02/23 while attending RRG Meeting in Geraldton (\$34.17)	(34.17)	1	CSH
4	Direct Debit	01/02/2023	The Gerald Apartment Hotel	2 x nights accommodation for CEO to attend RRG Technical Work Group and Murchison Regional Strategy Group Meetings (\$732.60)	(732.60)	1	CSH
5	Direct Debit	01/02/2023	The Murchison Tavern	CEO meal and drink expenses on 31/01/23 while attending RRG Meeting in Geraldton (\$35.00)	(35.00)	1	CSH
6	Direct Debit	02/02/2023	GoDaddy	Visit Cue domain name registration (\$509.21)	(509.21)	1	CSH
7	Direct Debit	03/02/2023	The Gerald Apartment Hotel	CEO meal expense on 03/02/23 while attending Murchison Regional Strategy Group Meeting in Geraldton (\$26.46)	(26.46)	1	CSH
7	Direct Debit	06/02/2023	Quiet Life Specialty Coffee	CEO meal and drink expenses on 02/02/23 while attending RRG Meeting in Geraldton (\$20.00)	(20.00)	1	CSH
8	Direct Debit	15/02/2023	Haulotte Australia Pty Ltd	Parts to replace wear pads, lockdown handle and slides on Elevated Work Platform (\$1,007.63)	(1,007.63)	1	CSH
			Total Credit Card		(4,573.07)		
Direct Debit							
9	Direct Debit	02/02/2023	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(32.00)	1	FEE
10	Direct Debit	02/02/2023	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(69.74)	1	FEE
11	Direct Debit	15/02/2023	2 - BANK FEES	BANK FEES	(30.01)	1	FEE
12	Direct Debit	15/02/2023	2 - BANK FEES	BANK FEES	(2.18)	1	FEE
13	Direct Debit	15/02/2023	2 - BANK FEES	BANK FEES	(15.54)	1	FEE
14	Direct Debit	13/02/2023	Scott Van Leeuwen	2 x weeks rent for Staff House Rental - 59 Marshall St for the period from 13/02/23 - 26/02/23 (\$600.00)	(600.00)	1	CSH
15	Direct Debit	27/02/2023	Scott Van Leeuwen	2 x weeks rent for Staff House Rental - 59 Marshall St for the period from 27/02/23 - 12/03/23 (\$600.00)	(600.00)	1	CSH
16	Direct Debit	21/02/2023	Ampol (Caltex Australia Petroleum Pty Ltd)	Fuel card purchases for January 2023 (\$1,358.84)	(1,358.84)	1	CSH
17	Direct Debit	23/02/2023	Superchoice Superannuation Payment	Payroll Deductions - Superannuation (\$29,776.03)	(29,776.03)	1	CSH
			Total Direct Debit's		(32,484.34)		
EFT							
18	EFT11742	03/02/2023	Robert John Connolly	Refund of staff housing bond for employee 107 at 29 Allen St (\$800.00)	(800.00)	1	CSH
19	EFT11743	03/02/2023	Concept AV	Logitech rally bar, rally mic and other video conferencing equipment for Town Hall upgrade and LG CCTV monitor for Police Station (\$20,205.35)	(20,205.35)	1	CSH
20	EFT11744	03/02/2023	Bunnings Building Products Pty	2 x chrome wall mount toilet roll holders for Admin Building (\$10.64)	(10.64)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
21	EFT11745	03/02/2023	Cloud Collections Pty Ltd	Rates debt recovery for the period ending 30/11/2022 (\$71.50)	(71.50)	1	CSH
22	EFT11746	03/02/2023	Dennis Latter	Reimbursement for copy of birth certificate to register for Aerodrome Reporting Officer radio licence (\$95.00)	(95.00)	1	CSH
23	EFT11747	03/02/2023	Geraldton Mitchell and Brown	1 x Samsung 32L 1000W microwave oven and 1 x TCL 200L hybrid chest freezer for Railway Building (\$625.00)	(625.00)	1	CSH
24	EFT11748	03/02/2023	LG Best Practices Pty Ltd	10 hours rates training for 3 x Staff (\$1,650.00)	(1,650.00)	1	CSH
25	EFT11749	03/02/2023	Luscombe	13 x 12 pack hamburger buns, 186 x hamburgers, 6 x 6 pack hot dog buns and other supplies for Australia Day Event (\$589.03)	(589.03)	1	CSH
26	EFT11750	03/02/2023	Trephleene Pty Ltd T/A Canine Control	Ranger services for 10/01/2023 (\$1,617.00)	(1,617.00)	1	CSH
27	EFT11751	03/02/2023	Western Independent Foods	Freight on freezer and microwave for Railway Building and food for Youth Program (\$460.04)	(460.04)	1	CSH
28	EFT11752	03/02/2023	ATOM Supply	6 x work pants, 12 x hi-vis work shirts with Shire logo for Depot Staff (\$786.16)	(786.16)	1	CSH
29	EFT11753	03/02/2023	Dun Direct Pty Ltd	10,707L of diesel at \$1.9056/L for inventory (\$20,403.22)	(20,403.22)	1	CSH
30	EFT11754	03/02/2023	GCM Agencies	1 x alternator for P32 - Drum Roller (\$984.50)	(984.50)	1	CSH
31	EFT11755	03/02/2023	NAPA Auto Parts	2 x 24V bayonet globes and 3 x 5 pack of 25A fuses, 2 x light bulbs for flashing amber lights, 3 x 5 pack of 15A fuses, 3 x 5 pack of 30A fuses and 2 x lube sticker rolls for Parts and Repairs (\$58.70)	(58.70)	1	CSH
32	EFT11756	03/02/2023	Statewide Bearings	6 x mower belts for P58 - Kubota Mower, 1 x filter kit and 1 x cab filter for P1 - CEO Landcruiser (\$335.81)	(335.81)	1	CSH
33	EFT11757	03/02/2023	Toll Ipec Pty Ltd	Freight on wheel bearings for P30 - Autopatch Truck, eye and hand protection for Depot, storage for Town Hall and chlorine tablets for Water Playground (\$96.24)	(96.24)	1	CSH
34	EFT11758	03/02/2023	Total Tools	2 x 4,000kg and 2 x 8,000kg axle stands for Tools and Supplies (\$668.00)	(668.00)	1	CSH
35	EFT11759	03/02/2023	Westcoast Fireworks Pty Ltd	Fireworks for Australia Day Event (\$16,500.00)	(16,500.00)	1	CSH
36	EFT11760	03/02/2023	CFC Holding Pty Ltd (JCB)	Replace front windscreen for P84 - Tool Carrier (\$2,651.52)	(2,651.52)	1	CSH
37	EFT11761	03/02/2023	Cue Roadhouse & General Store	Refreshments for Admin Office, food for Youth Program, fuse for P30 - Autopatch Truck and Staff Christmas Vouchers (\$280.64)	(280.64)	1	CSH
38	EFT11762	03/02/2023	WANO - Welshpool	1 x inner wheel bearing, 1 x outer wheel bearing and 1 x hub seal for P30 - Autopatch Truck (\$405.47)	(405.47)	1	CSH
39	EFT11763	03/02/2023	Elite Electrical Contracting	Inspect power point installation at Staff House - 19 Burt Pl (\$308.00)	(308.00)	1	CSH
40	EFT11764	03/02/2023	Greenfield Technical Services	Review the scope of work and determine solutions for drainage works at Tourist Park and Marshall St (\$467.50)	(467.50)	1	CSH
41	EFT11765	03/02/2023	Leisk Hydraulics Pty Ltd	Install new tap in kitchen at CRC Building (\$242.00)	(242.00)	1	CSH
42	EFT11766	03/02/2023	Moore Stephens	2023 Moore Australia Budget Workshop on 24/02/23 (\$1,155.00)	(1,155.00)	1	CSH
43	EFT11767	03/02/2023	Peak Consultants Pty Ltd	Prepare and lodge Horizon Power application for Heydon Place (\$1,485.00)	(1,485.00)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
44	EFT11768	03/02/2023	Red Earth Marketing	2022 / 2023 Co - Op Tourism Services contribution (\$5,500.00)	(5,500.00)	1	CSH
45	EFT11769	03/02/2023	Shane Baker (Access Electrical Contracting)	Supply and install power points and switchboard to shed at Tourist Park House and 6 x fire exit lights at Railway Building (\$8,162.00)	(8,162.00)	1	CSH
46	EFT11770	07/02/2023	Building Commission	Building Services Levy payment for January 2023 (\$56.65)	(56.65)	1	CSH
47	EFT11771	08/02/2023	Housing Authority	Refund of overpayment of rates for A9031 (\$612.05)	(612.05)	1	CSH
48	EFT11772	09/02/2023	Shane Baker (Access Electrical Contracting)	Service or replace smoke alarms and batteries, repair damaged cables, replace lights and light switches on 14 x Staff Houses (\$6,455.35)	(6,455.35)	1	CSH
49	EFT11773	09/02/2023	Dale Stone Paving	2 x pallets 400mm x 400mm x 60mm of pearl pavers for Airport baggage area (\$1,916.64)	(1,916.64)	1	CSH
50	EFT11774	14/02/2023	AIT Specialists Pty Ltd	Calculation of Fuel Tax Credit for the period 01/01/23 - 31/01/23 (\$129.14)	(129.14)	1	CSH
51	EFT11775	14/02/2023	Australian Taxation Office	BAS payment January 2023 (\$80,580.00)	(80,580.00)	1	CSH
52	EFT11776	15/02/2023	Janelle Duncan	7 x weeks rent for Staff House rental at 6 Price St between 09/01/23 - 26/02/23 and water usage for 63 days from 13/10/22 - 15/12/22 (\$2,220.28)	(2,220.28)	1	CSH
53	EFT11777	15/02/2023	Susan Paulette Burgess	Electricity reimbursement for 62 days from 02/12/22 - 01/02/23 (\$361.82)	(361.82)	1	CSH
54	EFT11778	15/02/2023	Queen of The Murchison Guest House & Cafe	Meal expenses for Staff and Councillors annual Christmas dinner 2022 (\$1,732.50) and 4 x nights accommodation from 06/02/23 - 09/02/23 for Aerodrome Consultant (\$766.05)	(2,498.55)	1	CSH
55	EFT11779	15/02/2023	Nick Stevenson	Pick up Gaol door frame from Vasse and deliver to Yalgoo (\$1,443.75)	(1,443.75)	1	CSH
56	EFT11780	15/02/2023	RMS (Aust) Pty Ltd	Training on the online booking system for Tourist Park (\$275.00)	(275.00)	1	CSH
57	EFT11781	15/02/2023	Smith Broughton Auctioneers	2021 Tru Power 16 Disc Offset Plough for P76 - Kubota Tractor (\$1,610.00)	(1,610.00)	1	CSH
58	EFT11782	15/02/2023	Australia Post	Postage expenses for the period 01/01/23 - 31/01/23 (\$15.28)	(15.28)	1	CSH
59	EFT11783	15/02/2023	Battery Mart	1 x AC Delco battery for Parts and Repairs (\$104.50)	(104.50)	1	CSH
60	EFT11784	15/02/2023	Bolts-R-Us (Geraldton)	1 x SP mini die grinder, 1 x bordo carbide burr SB-5, 1 x bordo carbide burr SM-4 and 1 x bordo carbide burr SC-3 for Tools and Supplies (\$482.41)	(482.41)	1	CSH
61	EFT11785	15/02/2023	Lateral Aspect	Strategy session and marketing plan for the Shire of Cue (\$11,000.00)	(11,000.00)	1	CSH
62	EFT11786	15/02/2023	Murchison Club Hotel	2 x coleslaws for Australia Day event (\$50.00)	(50.00)	1	CSH
63	EFT11787	15/02/2023	PERSOLKELLY Australia Pty Ltd	Town planning consultant for the week ending 29/01/2023 (\$457.71)	(457.71)	1	CSH
64	EFT11788	15/02/2023	The Trustee for the SWS Trust (Southwest Supplies)	Repair post hole auger on P76 - Kubota Tractor (\$244.20)	(244.20)	1	CSH
65	EFT11789	15/02/2023	URL Networks Pty Ltd	VOIP charges for January 2023 (\$149.55)	(149.55)	1	CSH
66	EFT11790	16/02/2023	Department Of Fire & Emergency Services	2022/2023 ESL Local Government Opt B payment to DFES (\$107.83)	(107.83)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
67	EFT11791	22/02/2023	Cue Roadhouse & General Store	Refreshments for Administration Office, 40L of petrol for Depot, food for Youth Program, 2 x nights accommodation for Mike Fitz Gerald from Fitz Gerald Strategies to review new Awards, supplies for Cue Parliament, Calcutta Cup and ARO training (\$776.48)	(776.48)	1	CSH
68	EFT11792	22/02/2023	Midwest Lock & Safe	2 x padlocks, 1 x lock rekeyed and 2 x restricted keys for Tourist Park (\$301.50)	(301.50)	1	CSH
69	EFT11793	22/02/2023	Murchison Club Hotel	13 x Christmas Vouchers for Staff and Councillors for 2022 (\$1,300.00)	(1,300.00)	1	CSH
70	EFT11794	22/02/2023	Storytowns Pty Ltd	Final payment for Storytowns Townscape Podcast Tour and travel costs (\$1,263.45)	(1,263.45)	1	CSH
71	EFT11795	22/02/2023	Bell & Co	BBQ for Depot Staff and food for Youth Program (\$168.09)	(168.09)	1	CSH
72	EFT11796	22/02/2023	LG Best Practices Pty Ltd	Rates training and rates consultant services for the period from 10/01/23 - 31/01/23 (\$3,176.25)	(3,176.25)	1	CSH
73	EFT11797	22/02/2023	Midwest Mowers & Small Engines	4 x fuel lines for P16 - Fogger and 2 x chains for P25 - Chainsaw (\$210.00)	(210.00)	1	CSH
74	EFT11798	22/02/2023	Polesy	10 x single sheet sets, 10 x double sheet sets, 5 x double bed spreads and 40 x bath towels for Tourist Park (\$2,548.15)	(2,548.15)	1	CSH
75	EFT11799	22/02/2023	Redman Solutions Pty Ltd	Implementation, consultation and training of the Council Meeting software (\$11,880.00)	(11,880.00)	1	CSH
76	EFT11800	22/02/2023	Shane Baker (Access Electrical Contracting)	Replace 4 x power points, 1 x light switch and check smoke alarm at Hut 1 at Tourist Park, install 2 x power points and check air-conditioner and drains at Railway Building (\$1,265.66)	(1,265.66)	1	CSH
77	EFT11801	23/02/2023	ATOM Supply	1 x Blundstone boots for Depot Staff (\$204.79)	(204.79)	1	CSH
78	EFT11802	23/02/2023	Countrywide Fridge Lines Pty Ltd	Freight on furniture for Staff House - 59 Marshall St (\$569.18)	(569.18)	1	CSH
79	EFT11803	23/02/2023	Cue Roadhouse & General Store	Refreshments for Administration Office, 20.01L of fuel for P42 - Whipper Snipper, refreshments for staff BBQ and 7 x Christmas Vouchers (\$881.16)	(881.16)	1	CSH
80	EFT11804	23/02/2023	Easifleet	Easifleet vehicle lease expenses for February 2023 (\$1,213.27)	(1,213.27)	1	CSH
81	EFT11805	23/02/2023	M & B Sales Pty Ltd	1 x sliding door and fittings for Staff House - 19 Burt PI (\$845.45)	(845.45)	1	CSH
82	EFT11806	23/02/2023	Murchison Hardware (Mitre 10)	1 x 50mm 45 deg PVC Elbow for CRC Building, 1 x 13 pc metric drill bit set for Tourist Park and taps for Staff House - 59 Marshall St (\$116.15)	(116.15)	1	CSH
83	EFT11807	23/02/2023	Office National	12 x packs paper towels, 2 x rolls blue cleaning cloths, 1 x pack tea towels, 2 x cartons jumbo toilet rolls and 13 x rolls bin liners (\$344.39)	(344.39)	1	CSH
84	EFT11808	23/02/2023	Toll Ipec Pty Ltd	Freight on 1 x 25L cleaning chemical for Tourist Park, library books, tools and supplies for Depot, parts for P70 - 12M Grader, 1 x service kit for P9 - 140H Grader, 1 x service kit for P70 - 12M Grader and 1 x service kit for P46 - Loader (\$1,462.65)	(1,462.65)	1	CSH
85	EFT11809	23/02/2023	Trepheene Pty Ltd T/A Canine Control	Ranger services on 30/01/23 and 31/01/23 (\$1,617.00)	(1,617.00)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
86	EFT11810	23/02/2023	Western Independent Foods	Freight on mower belts for P58 - Kubota Mower and 1 x service kit for P1 - CEO Landcruiser and food for Youth Program (\$382.12)	(382.12)	1	CSH
87	EFT11811	23/02/2023	Winc Australia Pty Ltd	1 x 100 pack binding covers for Administration Office (\$28.35)	(28.35)	1	CSH
88	EFT11812	23/02/2023	Scott Van Leeuwen	Water usage for 56 days between 15/12/22 - 09/02/23 for Staff House - 59 Marshall St (\$169.55)	(169.55)	1	CSH
89	EFT11813	23/02/2023	Water Corporation	Water usage and charges for 56 days from 15/12/22 - 09/02/23 (\$18,890.76) 10 Chesson St - Staff House (\$269.36), 12 Chesson St - Staff House (\$618.54), 14 Chesson St - Staff House (\$189.35), 15 Allen St - Staff House (\$226.16), 15 Wittenoom St - Big Bell Camp (\$272.42), 18 Dowley St - Staff House (\$345.54), 19 Burt St - Staff House (\$368.42), 2 Chesson St - Tourist Park (\$2,086.37), 23 Allen St - Staff House (\$259.84), 28 Dowley St - GROH House (\$44.57), 29 Allen St - GROH House (\$44.57), 29 Robinson St - Staff House (\$486.49), 33 Robinson St - Brockman Park (\$1,015.31), 47 Dowley St - Staff House (\$153.84), 47 Marshall St - Staff House (\$227.45), 52-58 Dowley St - Tennis Courts (\$13.99), 57 Marshall St - Staff House (\$111.25), Lot 5 Austin St - Median Strip (\$2,279.56), 64 Austin St (\$44.57), 72 Austin St - Post Office (\$5.59), 75 Austin St - Admin Office (\$467.10), 79 Austin St - Public Water (\$1,241.87), 8 Victoria St - Water - Playground (\$1,157.96), Lot 22-23 Austin St - Depot (\$3,385.24), Darlot St - Median Strip (\$106.29), Lot 592 Heydon PI (\$75.02), Lot 593 Heydon PI (\$75.02), Lot 51 Marshall St - Standpipe (\$1,752.75), Lot 500 Robinson St - Median Strip (\$95.10), Lot 637 Wittenoom St - Reserve (\$1,471.22)	(18,890.76)	1	CSH
90	EFT11814	23/02/2023	Elizabeth Houghton	Elected member expense claim January 2023 (\$290.00)	(290.00)	1	CSH
91	EFT11815	23/02/2023	Ian Dennis	Elected member expense claim January 2023 (\$290.00)	(290.00)	1	CSH
92	EFT11816	23/02/2023	Julie Ann Humphreys	Elected member expense claim January 2023 (\$290.00)	(290.00)	1	CSH
93	EFT11817	23/02/2023	Leonie Fitzpatrick	Elected member expense claim January 2023 (\$290.00)	(290.00)	1	CSH
94	EFT11818	23/02/2023	Leslie Matthew Price	Elected member expense claim January 2023 (\$523.00)	(523.00)	1	CSH
95	EFT11819	23/02/2023	Ronald Paul Clive Hogben	Elected member expense claim January 2023 (\$290.00)	(290.00)	1	CSH
96	EFT11820	23/02/2023	Ross William Pigdon	Elected member expense claim January 2023 (\$1,220.00)	(1,220.00)	1	CSH
97	EFT11821	23/02/2023	Elizabeth Houghton	Elected member expense claim February 2023 (\$534.00)	(534.00)	1	CSH
98	EFT11822	23/02/2023	Ian Dennis	Elected member expense claim February 2023 (\$778.00)	(778.00)	1	CSH
99	EFT11823	23/02/2023	Julie Ann Humphreys	Elected member expense claim February 2023 (\$656.00)	(656.00)	1	CSH
100	EFT11824	23/02/2023	Leonie Fitzpatrick	Elected member expense claim February 2023 (\$656.00)	(656.00)	1	CSH
101	EFT11825	23/02/2023	Leslie Matthew Price	Elected member expense claim February 2023 (\$1,079.11)	(1,079.11)	1	CSH
102	EFT11826	23/02/2023	Ronald Paul Clive Hogben	Elected member expense claim February 2023 (\$656.00)	(656.00)	1	CSH
103	EFT11827	23/02/2023	Ross William Pigdon	Elected member expense claim February 2023 (\$2,124.40)	(2,124.40)	1	CSH
104	EFT11828	24/02/2023	AV Truck Services Pty Ltd	1 x cab heater kit, 1 x control assembly heater and 3 x switches for P38 - Prime Mover (\$1,798.65)	(1,798.65)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
105	EFT11829	24/02/2023	Bitumen Distributors Pty Ltd	4,000L CRS emulsion and 4 x 1,000L IBC containers for Cue - Beringarra Rd (\$5,016.00)	(5,016.00)	1	CSH
106	EFT11830	24/02/2023	ELS - Essential Labour Solutions	Remove and fit 2 x tyres on P31 - Tipper Truck (\$154.00)	(154.00)	1	CSH
107	EFT11831	24/02/2023	Five Star	Konica Minolta C454E black / colour meter read for December 2022 and January 2023 (\$921.20)	(921.20)	1	CSH
108	EFT11832	24/02/2023	Greenfield Technical Services	Prepare request for tender document, liaison with Shire and arrange advertisement for Cue Aerodrome upgrade (\$2,805.11)	(2,805.11)	1	CSH
109	EFT11833	24/02/2023	Mount Magnet Meats	Meat for Town Christmas Party and BBQ for Depot Staff (\$450.00)	(450.00)	1	CSH
110	EFT11834	24/02/2023	Shane Baker (Access Electrical Contracting)	Supply and install double general purpose outlet on stage wall at Town Hall (\$1,045.00)	(1,045.00)	1	CSH
111	EFT11835	24/02/2023	Statewide Bearings	1 x battery for P80 - D-Max Ute and 1 x battery for Depot Supplies (\$484.00)	(484.00)	1	CSH
112	EFT11836	24/02/2023	Telfer Print	3,000 x DL window face envelopes and 2,000 x plain face envelopes with Shire's logo (\$1,493.41)	(1,493.41)	1	CSH
113	EFT11837	27/02/2023	BGC (Australia) Pty Ltd	72 x bags of rapid set concrete for traffic signage (\$528.62)	(528.62)	1	CSH
114	EFT11838	27/02/2023	Five Star	Konika Minolta C454E Black/ Colour meter reading for February 2023 (\$211.51)	(211.51)	1	CSH
115	EFT11839	27/02/2023	Geraldton Hire	8 x days hire of Elevated Work Platform for tree trimming at Shire owned properties (\$2,306.70)	(2,306.70)	1	CSH
116	EFT11840	27/02/2023	Geraldton Mitchell and Brown	1 x Samsung 65 Inch TV for Staff House - 23 Allen St (\$1,595.00)	(1,595.00)	1	CSH
117	EFT11841	27/02/2023	Greenfield Technical Services	Review of drainage issues at Marshall St and Tourist Park and preparation of concept layouts for Shire (\$2,337.50)	(2,337.50)	1	CSH
118	EFT11842	27/02/2023	Lacy Bros Pty Ltd	300 tons of screen cracker dust for Tourist Park (\$2,970.00)	(2,970.00)	1	CSH
119	EFT11843	27/02/2023	Murchison Club Hotel	Meal expenses for Council Forum on 14/02/2023 (\$51.00)	(51.00)	1	CSH
120	EFT11844	27/02/2023	Pool & Spa Mart	1 x 4kg alkalinity, 1 x 2kg stabilizer, 1 x alkalinity test box, 3 x 250 pack test tablets for Water Playground (\$475.30)	(475.30)	1	CSH
121	EFT11845	27/02/2023	Cue Roadhouse & General Store	Refreshments for Administration Office, diesel for P42 - Small Engine, petrol for P19 - Whipper Snipper, food for Australia Day and Youth Program and 2 x 2 nights accommodation for Heritage Building Architects (\$1,518.88)	(1,518.88)	1	CSH
122	EFT11846	28/02/2023	Fitz Gerald Strategies	Assist Council with the facilitation of the CEO performance review (\$3,562.50)	(3,562.50)	1	CSH
123	EFT11847	28/02/2023	GHD Pty Ltd	Refuse site management and works rehabilitation plan progress payment for works completed from December 22 - February 23 (\$3,865.13)	(3,865.13)	1	CSH
124	EFT11848	28/02/2023	Glenn William Boyes	Reimbursement for 35 x arts and crafts, 1 x tee ball set and 40 x prizes for arcade day activities for Youth Program (\$438.97)	(438.97)	1	CSH
125	EFT11849	28/02/2023	Luscombe	3 x cartons of disposable gloves for Public Conveniences (\$663.39)	(663.39)	1	CSH

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
126	EFT11850	28/02/2023	Murchison Club Hotel	Meal expenses for Ordinary Council Meeting on 21/02/2023 (\$75.00) and 1 x coleslaw for toolbox meeting on 09/02/2023 (\$25.00)	(100.00)	1	CSH
127	EFT11851	28/02/2023	Queen of The Murchison Guest House & Cafe	2 x 3 nights accommodation and meals from 13/02/23 to 15/02/23 for LGISWA trainers (\$1,121.40) and 4 x nights accommodation and meals from 20/02/23 - 24/02/23 for Environment Health Officer (\$801.05)	(1,922.45)	1	CSH
128	EFT11852	28/02/2023	Stephen Carrick Architects Pty Ltd	Site inspection and heritage advice for Old Gaol, Bank of WA, Masonic Lodge and options to renovate the building facade on Austin St (\$4,961.61)	(4,961.61)	1	CSH
129	EFT11853	28/02/2023	M & B Sales Pty Ltd	5 x 180g yellow sanding discs for Heydon PI (\$207.79)	(207.79)	1	CSH
			Total EFT's		(298,558.66)		
BPAY							
130	BPAY	28/02/2023	Telstra Corporation Ltd	Phone charges for the period 13/01/23 - 12/02/23 (\$3,166.39)	(3,166.39)	1	CSH
131	BPAY	17/02/2023	Horizon Power	Electricity for Cue Street Lights for 31 days from 01/01/23 to 31/01/23 (\$3,335.03)	(3,335.03)	1	CSH
132	BPAY	04/02/2023	Water Corporation	Application for water service for staff housing at Lot 603 - 31 Dowley St (\$7,990.76)	(7,990.76)	1	CSH
133	BPAY	28/02/2023	Water Corporation	Application for water service for staff housing at Lot 602 - 33 Dowley St (\$7,990.76)	(7,990.76)	1	CSH
134	BPAY	20/02/2023	Horizon Power	Electricity supply for 62 days from 02/12/22 - 01/02/23 for Shire properties and for 48 days from 16/12/22 - 01/02/23 for Staff House - 59 Marshall St (\$18,728.63)	(18,728.63)	1	CSH
134	BPAY	28/02/2023	Pivotel Satellite Pty Ltd	Satellite phone charges for February 2023 (\$66.00)	(66.00)	1	CSH
135	BPAY	24/02/2023	DHS Official Administered Receipts CSA Account	Payroll deductions (\$35.18)	(35.18)	1	CSH
			Total BPAY's		(41,312.75)		
CHEQUES							
136	CHEQUES		No Cheques for the month		0.00		
			Total Cheques		0.00		
PAYROLL							
137	PAYROLL	05/02/2023	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(63,663.25)		
138	PAYROLL	19/02/2023	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(62,011.39)		
			Total Payroll		(125,674.64)		

List of Accounts Paid as of February 2023

#	Type	Date	Name	Description	Amount	Bank	Type
				TOTAL PAYMENTS	(502,603.46)		
				Total Credit Card	(4,573.07)		
				Total Direct Debits	(32,484.34)		
				Total EFTs	(298,558.66)		
				Total BPAY	(41,312.75)		
				Total Cheque	0.00		
				Total Payroll	(125,674.64)		
				TOTAL PAYMENTS	(502,603.46)		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Cheryl Walton – Manager Finance
DATE:	17 March 2023

Matters for Consideration:

The Statement of Financial Activity is for the period ending February 2023 includes the following reports:

- Graphical Representation (Source: Statement of Financial Activity)
- Statement of Financial Activity
- Major Variances
- Net Current Funding Position
- Cash and Investments
- Trust Fund
- Cash Backed Reserve
- Receivables
- Capital Disposals
- Borrowings
- Capital Acquisitions
- Rate Revenue
- Grants and Contributions

See [Appendix 2](#).

Background:

Under the *Local Government (Financial Management) Regulations 1996*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within two months after the end of the month to which the statement relates. The Statement of Financial Activity presents an overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Comments:

The Statements of Financial Activity is for the month of February 2023.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Richard Towell – Chief Executive Officer

Glenn Boyes – Deputy Chief Executive Officer

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council receive the Financial Statement, prepared in accordance with the *Local Government (Financial Management) Regulations 1996*, for the period ending February 2023, as presented at [Appendix 2](#).

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 2



Shire of Cue

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

(08) 9963 8600

www.cue.wa.gov.au

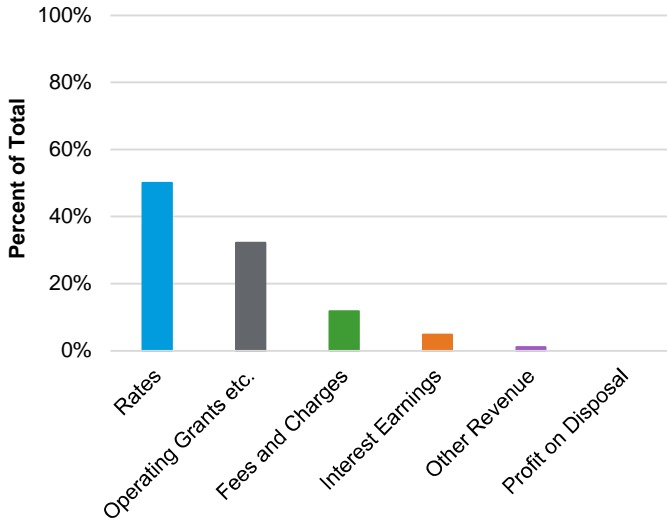
SHIRE OF CUE

MONTHLY FINANCIAL REPORT

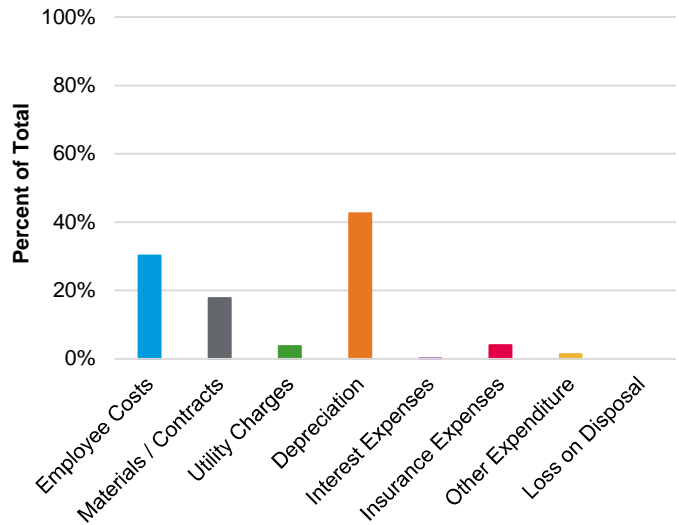
For the Period Ending 28 February 2023

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 28 February 2023
SUMMARY GRAPHS - OPERATING

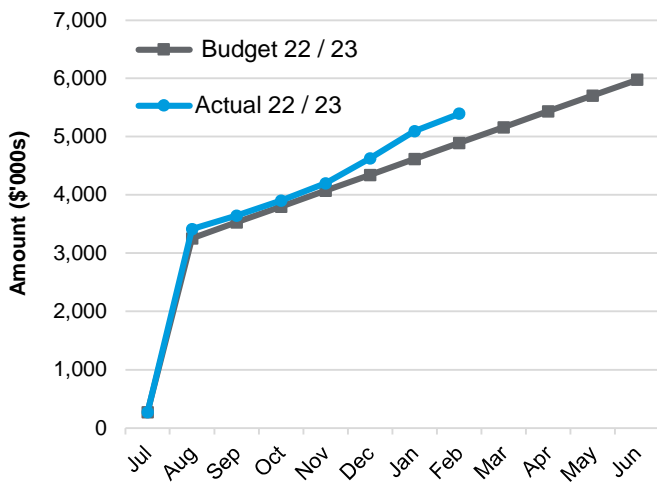
Operating Revenue



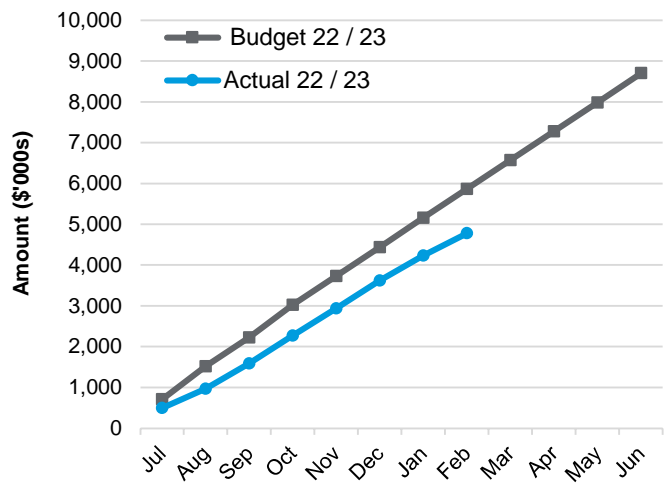
Operating Expenditure



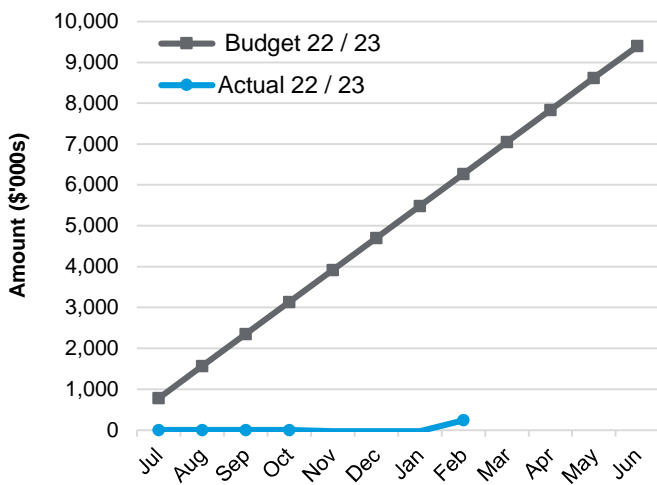
Operating Revenue



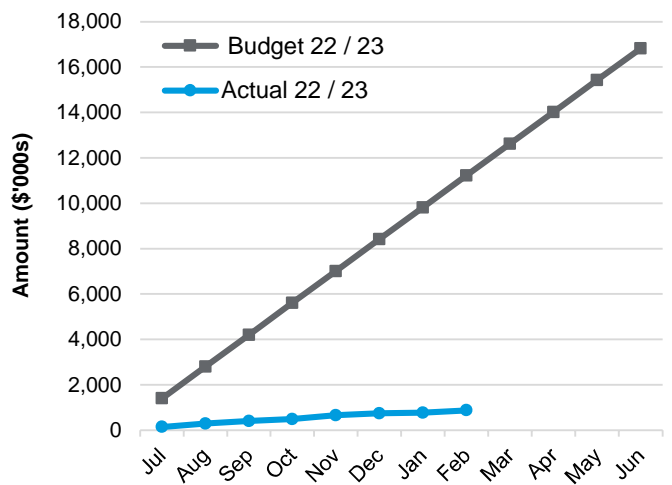
Operating Expenses



Capital Revenue (inc. Flood Damage)

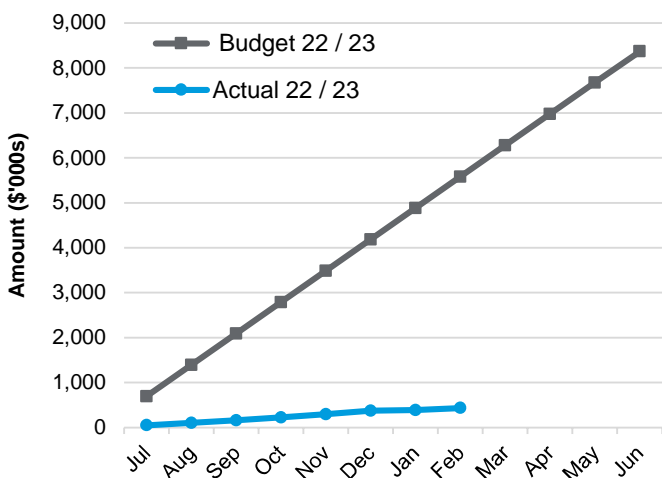


Capital Expenses (inc. Flood Damage)

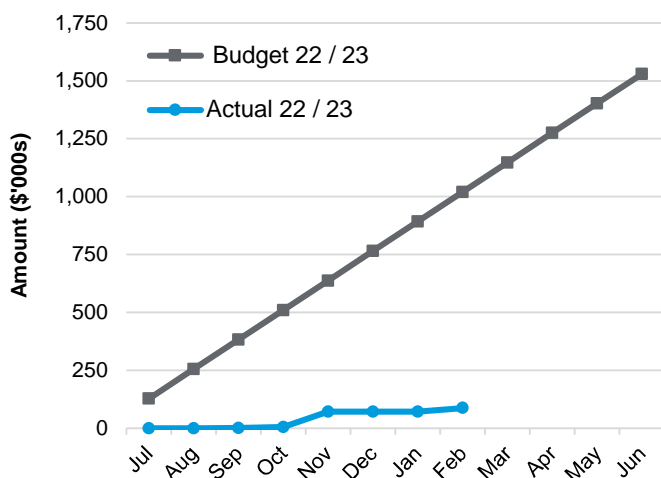


SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 28 February 2023
SUMMARY GRAPHS - CAPITAL

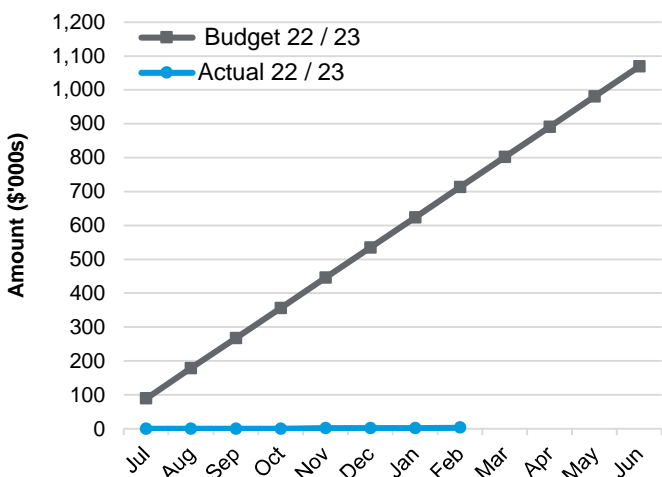
Land and Buildings (exc. Staff Housing)



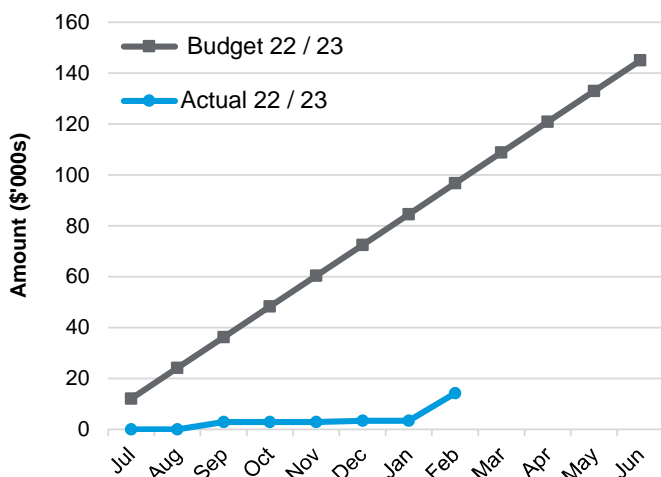
Staff Housing



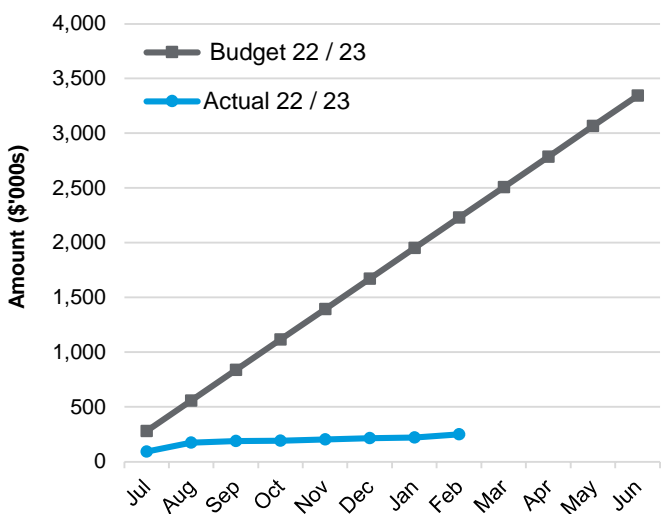
Plant and Equipment



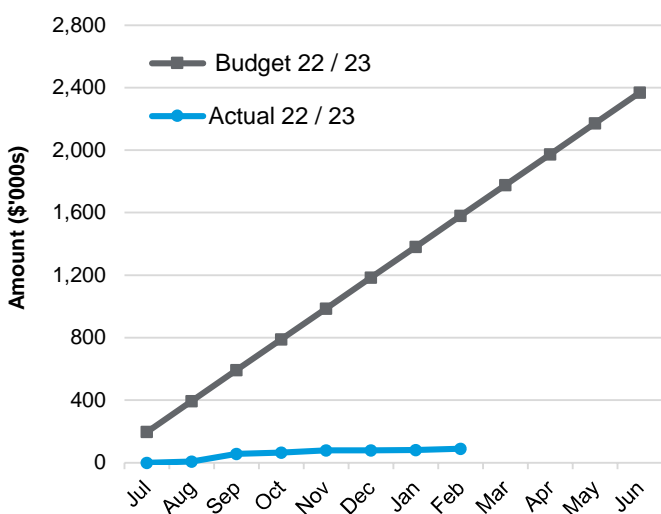
Furniture and Equipment



Roads



Other Infrastructure



SHIRE OF CUE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 28 February 2023
NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	2	6,179,503	6,179,503	6,179,503		
Revenue from Operating Activities						
Rates	9	2,664,410	2,679,745	2,702,386	22,641	1%
Grants, Subsidies and Contributions	10(a)	2,061,650	1,374,400	1,737,935	363,535	26%
Fees and Charges		867,890	578,440	635,050	56,610	10%
Interest Earnings		248,500	165,656	260,028	94,372	57%
Other Revenue		88,500	58,976	62,032	3,056	5%
Profit on Disposal of Assets	6	48,800	32,528	-	(32,528)	(100%)
		5,979,750	4,889,745	5,397,431		
Expenditure from Operating Activities						
Employee Costs		(2,512,830)	(1,674,704)	(1,445,144)	229,560	14%
Materials and Contracts		(2,069,540)	(1,378,704)	(849,138)	529,566	38%
Utility Charges		(488,750)	(325,712)	(179,730)	145,982	45%
Depreciation on Non-current Assets		(3,108,660)	(2,072,360)	(2,035,685)	36,675	2%
Interest Expenses	7	(20,000)	(10,000)	(8,750)	1,250	13%
Insurance Expenses		(193,900)	(193,900)	(195,259)	(1,359)	(1%)
Other Expenditure		(301,460)	(200,920)	(65,917)	135,003	67%
Loss on Disposal of Assets	6	(8,100)	(5,400)	-	5,400	100%
		(8,703,240)	(5,861,700)	(4,779,624)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		3,108,660	2,072,360	2,035,685		
(Profit) / Loss on Asset Disposal		(40,700)	(27,128)	-		
Net Amount from Operating Activities		344,470	1,073,277	2,653,492		
Investing Activities						
Grants, Subsidies and Contributions	10(b)	9,403,147	6,268,728	244,685	(6,024,043)	(96%)
Proceeds from Disposal of Assets		230,000	153,336	-	(153,336)	(100%)
Land and Buildings	8(a)	(9,898,720)	(6,598,984)	(525,446)	6,073,538	92%
Plant and Equipment	8(b)	(1,069,400)	(712,936)	(3,129)	709,807	100%
Furniture and Equipment	8(c)	(145,000)	(96,648)	(14,247)	82,401	85%
Infrastructure Assets - Roads	8(d)	(3,343,500)	(2,228,952)	(250,501)	1,978,451	89%
Infrastructure Assets - Other	8(e)	(2,369,000)	(1,579,160)	(90,047)	1,489,113	94%
Net Amount from Investing Activities		(7,192,473)	(4,794,616)	(638,686)		
Financing Activities						
Transfer from Reserves	4	1,253,000	-	4,932,955	4,932,955	
Repayment of Debentures	7	(94,500)	(94,500)	(94,465)	35	0%
Transfer to Reserves	4	(490,000)	-	(4,974,108)	(4,974,108)	
Net Amount from Financing Activities		668,500	(94,500)	(135,618)		
Closing Funding Surplus / (Deficit)	2	-	2,363,664	8,058,691		

* - Note 1 provides an explanation for the relevant variances shown above.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 28 February 2023

1. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$25,000 or 10% whichever is the greater.

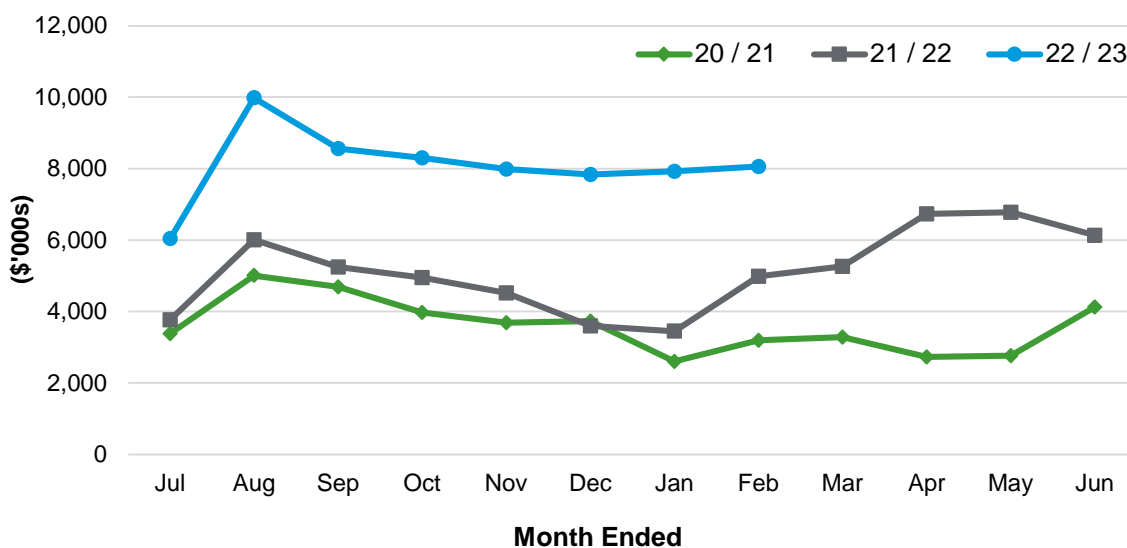
Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Grants, Subsidies and Contributions	363,535	26%	▲	Timing	Timing of grants, budget profile of road user agreement revenue
Fees and Charges	56,610	10%	▲	Timing	Budget profile of commercial rental income, airport fees, tourist park fees and rubbish bin charges
Interest Earnings	94,372	57%	▲	Timing	Timing of term deposit maturities and interest rates
Profit on Disposal of Assets	(32,528)	(100%)	▼	Timing	Timing of disposals
Operating Expense					
Employee Costs	229,560	14%	▲	Timing	Employee vacancies and staffing levels
Materials and Contracts	529,566	38%	▲	Timing	Expenditure less than budgeted
Utility Charges	145,982	45%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	36,675	2%	▲	Permanent	Expenditure less than budgeted
Other Expenditure	135,003	67%	▲	Timing	Expenditure less than budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(6,024,043)	(96%)	▼	Timing	Timing of grants and contributions, including flood damage reimbursements
Proceeds from Disposal of Assets	(153,336)	(100%)	▼	Timing	Timing of disposals
Capital Expenses					
Land and Buildings	6,073,538	92%	▲	Timing	See Note 8 (Timing of projects)
Plant and Equipment	709,807	100%	▲	Timing	See Note 8 (Timing of purchases)
Furniture and Equipment	82,401	85%	▲	Timing	See Note 8 (Timing of projects)
Infrastructure - Roads	1,978,451	89%	▲	Timing	See Note 8 (Timing of roads projects and flood damage works)
Infrastructure - Other	1,489,113	94%	▲	Timing	See Note 8 (Timing of projects)
Financing					
Transfer from Reserves	4,932,955		▲	Timing	Transfer of Reserves to new bank
Transfer to Reserves	(4,974,108)		▲	Timing	Transfer of Reserves to new bank

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 28 February 2023

2. NET CURRENT FUNDING POSITION

	Note	28 Feb 23	30 Jun 22
		\$	\$
Current Assets			
Cash Unrestricted	3	7,618,473	6,002,071
Cash Restricted	3	6,529,844	6,597,834
Receivables - Rates	5(a)	386,651	232,013
Receivables - Other	5(b)	83,507	300,932
ATO Receivable		-	-
Provision for Doubtful Debts		(36,480)	(36,480)
Accrued Income / Prepayments / Other		184,817	261,832
Inventories		39,230	34,225
Total Current Assets		14,806,042	13,392,428
Current Liabilities			
Sundry Creditors		-	(256,110)
Rates Received in Advance		(16,643)	(22,059)
Revenue Received in Advance		(35,000)	(123,827)
ATO Payable		(25,159)	(54,024)
Deposits and Bonds		(8,100)	(23,000)
Loan Liability		-	(94,465)
Accrued Expenses		-	(34,456)
Accrued Salaries and Wages		-	(78,153)
Total Payables		(84,902)	(686,094)
Provisions		(192,348)	(192,348)
Total Current Liabilities		(277,250)	(878,442)
Less: Cash Reserves	4	(6,470,101)	(6,428,948)
Less: Loan Liability		-	94,465
Net Funding Position		8,058,691	6,179,503

Net Funding Position



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 28 February 2023

3. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Total Amount	Interest Rate	Maturity Date
	\$	\$	\$	%	
(a) Cash and Cash Equivalents					
Cash On Hand	970		970	0.00	N/A
Cheque Account	150,498		150,498	1.75	N/A
Online Saver Account	2,266,193		2,266,193	3.20	N/A
Cash Deposit	1,256,132		1,256,132	4.20	22 May 23
Cash Deposit	1,944,681	59,743	2,004,424	4.23	17 Jul 23
Cash Deposit	2,000,000		2,000,000	4.65	24 Oct 23
Reserves Deposit (CBA)		1,537,146	1,537,146	3.93	04 Jul 23
Reserves Deposit (CBA)		2,526,769	2,526,769	4.44	27 Oct 23
Reserves Deposit (NAB)		1,240,804	1,240,804	4.25	19 Jun 23
Reserves Deposit (NAB)		1,165,383	1,165,383	3.88	04 Jul 23
Total Cash / Financial Assets	7,618,473	6,529,844	14,148,317		

(b) Trust Fund

Description	Opening Balance 01 Jul 22	Amount Received	Transferred To Muni	Amount Paid	Closing Balance 28 Feb 23
	\$	\$	\$	\$	\$
Cue LCDC	2,080	2	-	-	2,082
Total Funds in Trust	2,080	2	-	-	2,082

The Trust account is a no fee no interest account. Commonwealth Bank made an error and paid interest to the Trust.

4. CASH BACKED RESERVES

YTD Actual

Reserve Name	Balance 01 Jul 22	Transfers from	Interest Received	Transfer to	Balance 28 Feb 23
	\$	\$	\$	\$	\$
Long Service Leave	63,814	(48,965)	408	48,965	64,222
Building Maintenance	602,166	(462,044)	3,855	462,044	606,021
Plant Replacement	521,193	(399,912)	3,337	399,912	524,530
Streetscape	321,696	(246,837)	2,060	246,837	323,756
Sports Facilities	123,864	(95,041)	793	95,041	124,657
Tourist Park Development	255,847	(196,313)	1,638	196,313	257,485
Water Playground	61,537	(47,218)	394	47,218	61,931
Beringarra Road	2,396,664	(1,838,974)	15,341	1,838,974	2,412,005
Tourism	124,961	(95,883)	800	95,883	125,761
Housing / Land Development	219,640	(168,530)	1,407	168,530	221,047
Heritage	635,476	(487,601)	4,067	487,601	639,543
Road Maintenance	870,779	(668,152)	5,573	668,152	876,352
Infrastructure	231,311	(177,485)	1,480	177,485	232,791
Total Cash Backed Reserves	6,428,948	(4,932,955)	41,153	4,932,955	6,470,101

Matured term deposits transferred to Muni account. Funds have been reinvested with another bank.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 28 February 2023

5. RECEIVABLES

(a) Rates Receivable

	28 Feb 23
	\$
Current	196,243
Previous Year	50,028
Second Previous Year	22,559
Third Previous Year or Greater	117,821
Total Rates Receivable Outstanding	386,651

(b) General Receivables

	28 Feb 23
	\$
Current	33,207
30 Days	205
60 Days	9,641
90+ Days	40,453
Total General Receivables Outstanding	83,507

6. DISPOSAL OF ASSETS

	Annual Budget Profit / (Loss)	YTD Proceeds on Disposal	YTD Actual Profit / (Loss)
	\$	\$	\$
Plant and Equipment			
Caterpillar Skid Steer Loader	18,800	-	-
Mack Trident Prime Mover	(800)	-	-
CAT 301.7D Mini Excavator	17,300	-	-
Kubota Ride-on Mower	(6,600)		
Works Manager Ute	(700)		
Roads Crew Supervisor Ute	3,000		
Town Crew Supervisor Ute	9,700		
Total Profit or (Loss)	40,700	-	-

7. INFORMATION ON BORROWINGS

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
GROH Housing			
Principal Repayments	94,500	94,500	94,465
Interest and Fees	20,000	10,000	8,750
Total Repayments	114,500	104,500	103,215
Principal Outstanding			
Principal Outstanding 01 Jul	751,033	751,033	751,033
Principal Repayments	(94,500)	(94,500)	(94,465)
Principal Outstanding Current Month	656,533	656,533	656,568

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 28 February 2023

8. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Staff Unit Housing Development	1,530,000	1,019,992	87,518	932,474
Pensioner Housing Development	3,889,220	2,592,792	-	2,592,792
Staff Housing	490,000	326,656	15,527	311,129
GROH Housing	-	-	3,234	(3,234)
Great Fingal Mine Office	2,000,000	1,333,328	-	1,333,328
Old Railway Building and Youth Centre	160,000	106,664	158,702	(52,038)
Town Hall Upgrades	90,000	59,984	22,532	37,452
Heritage Building Renovations	350,000	233,328	2,769	230,559
Masonic Lodge	240,000	159,984	1,418	158,566
Rifle Range Ablutions	25,000	16,664	-	16,664
Bowling Green Upgrade	10,000	6,664	-	6,664
Works Depot Improvements	50,000	33,328	-	33,328
Tourist Park House and Office	70,000	46,656	11,225	35,431
Old Gaol Restoration	150,000	100,000	3,209	96,791
Heydon Place Industrial Development	400,000	266,656	141,823	124,833
Old Municipal Building Improvements	60,000	39,984	-	39,984
Pension Hut Renovation	150,000	99,984	13,110	86,874
Administration Building Improvements	144,500	96,320	64,380	31,940
Heritage Discovery Centre	90,000	60,000	-	60,000
Total Land and Buildings	9,898,720	6,598,984	525,446	6,073,538

(b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Prime Mover	340,000	226,668	-	226,668
Skid Steer Loader	120,000	80,000	-	80,000
4 x 4 Dual Cab 3 Tonne Truck	100,000	66,667	-	66,667
Mini Excavator	80,000	53,334	-	53,334
16 Disc Offset Plow for Tractor	1,400	933	1,464	(530)
Road Maintenance Equipment	20,000	13,333	-	13,333
Works Manager Ute	70,000	46,667	-	46,667
Roads Crew Supervisor Ute	50,000	33,333	-	33,333
Town Crew Supervisor Ute	50,000	33,333	-	33,333
Workshop Truck	130,000	86,667	-	86,667
Ride-on Mower	35,000	23,333	-	23,333
2 x 20' Sea Containers	10,000	6,667	-	6,667
Town Maintenance Equipment	23,000	15,333	1,665	13,668
Workshop Equipment	40,000	26,667	-	26,667
Total Plant and Equipment	1,069,400	712,936	3,129	709,807

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 28 February 2023

8. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Council	10,000	6,664	-	6,664
Staff Housing	15,000	10,000	-	10,000
AV Equipment	20,000	13,328	11,336	1,992
Tourist Park	10,000	6,664	-	6,664
Administration	90,000	59,992	2,911	57,081
Total Furniture and Equipment	145,000	96,648	14,247	82,401

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 28 February 2023

8. CAPITAL ACQUISITIONS (Continued)

(d) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Flood Damage Reimbursement	2,000,000	1,333,328	4,560	1,328,768
Roads to Recovery	303,500	202,328	-	202,328
Construction - Muni Funds Roads	190,000	126,648	15,585	111,063
Regional Roads Group	270,000	180,000	230,356	(50,356)
Cue-Beringarra Road	400,000	266,664	-	266,664
Grid Widening Program	180,000	119,984	-	119,984
Total Infrastructure - Roads	3,343,500	2,228,952	250,501	1,978,451

(e) Other Infrastructure

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Waste Site - Fencing and Improvements	175,000	116,648	5,454	111,194
Deep Sewerage	240,000	160,000	-	160,000
Cemetery Niche Wall	35,000	23,312	-	23,312
Playground Equipment	220,000	146,656	-	146,656
Sporting Facilities	40,000	26,656	1,343	25,313
Oval Infrastructure	50,000	33,328	-	33,328
Walk and Cycle Trails	20,000	13,320	11,566	1,754
Airport Runway Resealing	1,000,000	666,648	2,550	664,098
Museum Project	80,000	53,320	-	53,320
Streetscape	150,000	99,984	-	99,984
Tourist Park Improvements	150,000	99,992	4,213	95,780
Golf Course and Other Infrastructure	25,000	16,664	-	16,664
CCTV	50,000	33,328	62,983	(29,655)
RV Site	30,000	19,984	-	19,984
Oasis Visitor Parking Project	23,000	15,328	-	15,328
Standpipe Automation	30,000	20,000	-	20,000
Community Gym	26,000	17,328	-	17,328
Terminal Fence Upgrade	25,000	16,664	1,940	14,724
Total Infrastructure - Other	2,369,000	1,579,160	90,047	1,489,113

Total Capital Expenditure

16,825,620	11,216,680	883,370	10,333,310
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SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 28 February 2023

9. RATING INFORMATION

	Rateable Value	Rate in	Number of Properties	Annual Budget Revenue	YTD Actual Revenue
	\$	\$	#	\$	\$
General Rates					
GRV Residential	557,306	0.103088	84	57,452	57,452
GRV Commercial	487,440	0.103088	7	50,249	50,249
GRV Vacant Land	-	0.103088	0	-	-
GRV M & T Workforce	598,432	0.154632	5	92,537	92,537
UV Mining	8,635,328	0.272505	379	2,353,170	2,353,170
UV Pastoral	548,580	0.080990	13	44,429	44,429
Total General Rates				2,597,837	2,597,837
Minimum Rates					
GRV Residential	148,085	477.00	52	24,804	24,804
GRV Commercial	-	477.00	0	-	-
GRV Vacant Land	5,397	477.00	37	17,649	17,649
GRV M & T Workforce	-	477.00	0	-	-
UV Mining	123,532	477.00	142	67,734	67,734
UV Pastoral	16,852	477.00	5	2,385	2,385
Total Minimum Rates				112,572	112,572
Total General and Minimum Rates				2,710,409	2,710,409
Other Rate Revenue					
Rates Written-off				(43,644)	(6,546)
Discounts / Concessions				(6,355)	-
Incentive Prize				(1,000)	(1,000)
Interim and Back Rates				5,000	(477)
Total Funds Raised from Rates				2,664,410	2,702,386

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 28 February 2023

10. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Commission Grants	WA Government	520,000	346,664	391,248
Roads Commission Grants	WA Government	234,000	156,000	175,498
ESL Grant	FESA	7,500	5,000	6,222
Youth Program Grant		650	432	500
Donations Received		800	528	-
Australia Day Grant		20,000	13,328	16,000
MRWA RRG Direct Grant	MRWA	141,800	94,528	141,793
Road Use Agreements		1,091,400	727,600	997,228
Road Maintenance		5,500	3,664	-
Diesel Fuel Rebate		35,000	23,328	9,447
Sundry Income Admin		5,000	3,328	-
Total Grants, Subsidies and Contributions		2,061,650	1,374,400	1,737,935

(b) Non-operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Local Roads / Community Infrastructure	Federal	804,427	536,280	123,827
Pensioner Housing Development	WA Government	3,889,220	2,592,808	-
Deep Sewerage	Royalties for Regions	240,000	160,000	-
Great Fingall Mine Development	WA Government	1,500,000	1,000,000	-
Great Fingall Mine Development	Contribution	250,000	166,664	-
Bank of WA	RED	80,000	53,328	-
Playground	WA Government	110,000	73,328	-
Flood Damage Reimbursement	DFES	1,846,000	1,230,664	(23,142)
Airport Grants and Contributions	Contribution	200,000	133,328	-
Roads to Recovery	Federal	303,500	202,328	-
RRG - RRG Road Project Grant	RRG	180,000	120,000	144,000
Total Grants, Subsidies and Contributions		9,403,147	6,268,728	244,685

10.3 2023 RATES WRITE-OFF

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Glenn Boyes – Deputy Chief Executive Officer
DATE: 17 March 2023

Matters for Consideration:

To write off the uncollectable dead tenement rates of \$11,674.56 as shown in [Appendix 3](#).

Background:

There are seven (7) dead tenements that the Shire has not collected rates from over the past several years. These include assessment numbers A9512, A9591, A9809, A98469, A98897, A98978 and A99146. The amounts outstanding range from \$90.81 to \$4,271.98 and includes billed rates and penalty interest. [Appendix 3](#) outlines the information related to each assessment and provides comments on the debt collection as well as recommendations.

Comments:

It would not be a prudent use of Council resources to continue pursuing this debt when considering the viability of recovering it along with the amounts outstanding per ratepayer when compared to the cost of recovery.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 – SECT 6.12.

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

Policy Implications:

Policy D1 – Debt Recovery.

Financial Implications:

The debt write-offs in [Appendix 3](#) equates to \$11,674.56. The current budgeted amount for rates written-off is \$43,644.

Strategic Implications:

Nil.

Consultation:

Richard Towell –Chief Executive Officer.

Officer’s Recommendation:

Voting Requirement: Absolute Majority

That Council approve writing off the amounts shown in [Appendix 3](#) totalling \$11,674.56.

Council Decision:

Voting requirement: Absolute Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 3

Shire of Cue
Rates Write-off Summary
For Council Meeting - 21 Mar 23

Assess #	Name	Tenement Death	Last Payment	Write-off	Comments
A9512	Brutus Constructions Pty Ltd	20/11/2018	No Payment	3,153.64	Liquidator appointed 19 Feb 2019. Attempted to recover debt. Lawyer advised legal fees cost far outweighs amount owing. The Shire recommends the debt be written-off
A9591	Tania Maree Hinekoia Meredith	20/07/2017	20/04/2018	1,834.02	Ratepayer moved to New Zealand. Lawyer advised excessive costs to recover and recommended write-off. The Shire also recommends the debt be written-off
A9809	Jonathan David King	22/03/2019	19/03/2018	1,073.48	Difficulty finding the ratepayer. Lawyer advised costs to recover debt would outweigh amount owing. The Shire recommends the debt be written-off
A98469	David John Wills & Amanda Smith	20/11/2019	12/09/2018	373.98	Tenement service provider did not have forwarding address. Owing too low to be viable for debt recovery. The Shire recommends the debt be written-off
A98897	Capitol Mining Limited	26/07/2019	No Payment	90.81	Tenement service provider did not have forwarding address. Company delisted 07/12/2018. The Shire recommends the debt be written-off
A98978	Capitol Mining Limited	4/10/2019	No Payment	4,271.98	Tenement service provider did not have forwarding address. Company delisted 07/12/2018. The Shire recommends the debt be written-off
A99146	Steven Jeremy Troup Nichols	8/11/2019	No Payment	876.65	Lawyer advised amount may not be viable for debt collection. The Shire contacted another Shire for assistance to find ratepayer with no luck. The Shire recommends the debt be written-off

Total 11,674.56

11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

13. NEW BUSINESS OF AN URGENT NATURE

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Council Decision: **Voting requirement:** Simple Majority

MOVED: **SECONDED:**

That the meeting be closed to members of the public to discuss confidential matters.

CARRIED:

14.1 CONFIDENTIAL ITEM – CUE AERODROME SURFACING UPGRADE QUOTE

Considering of the quote for the Cue Aerodrome surfacing upgrade

Officer's Recommendation: **Voting Requirement:** Simple Majority

That Council consider the recommendation contained within the confidential report.

Council Decision: **Voting requirement:** Absolute Majority

MOVED: **SECONDED:**

CARRIED:

Council Decision: **Voting requirement:** Simple Majority

MOVED: **SECONDED:**

That the meeting be reopened to members of the public.

CARRIED:

15. CLOSURE

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

To be confirmed at Ordinary Meeting on the 18 April 2023.

Signed:.....

Presiding Member at the Meeting at which time the Minutes were confirmed.