

CREDITOR DETAILS AND EFT PAYMENTS COLLECTION NOTICE

About this notice

The Shire of Cue collects personal information when establishing creditor records and processing electronic payments.

Why we collect your information

The information is used to:

- create and maintain creditor accounts
- verify identity and bank-account details
- process invoices, refunds, grants and other payments

How your information may be used or disclosed

Information may be provided to financial institutions, bank-validation providers, auditors, fraud-prevention services or where authorised or required by law.

Is the information required by law?

No specific law requires you to provide bank-account details. Providing them is voluntary, but the Shire needs verified payment details to make an electronic payment.

What happens if information is not provided?

The Shire may be unable to establish or update the creditor account, verify details or process payment.

Accessing or correcting your information

You may contact the Shire's Privacy Officer to enquire about personal information held about you. Formal applications to access documents, or to amend personal information that is inaccurate, incomplete, out of date or misleading, may be made under the Freedom of Information Act 1992.

Contact us

Privacy Officer, Shire of Cue

73 Austin Street, Cue WA 6640 | PO Box 84, Cue WA 6640

Phone: (08) 9963 8600 | Email: shire@cue.wa.gov.au

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