

PROPERTY HIRE COLLECTION NOTICE

About this notice

The Shire of Cue collects personal information when processing applications to hire Shire property, venues, facilities or equipment.

Why we collect your information

The information is used to:

- assess and confirm bookings
- administer agreements, fees, bonds and access
- manage incidents, damage and insurance matters

How your information may be used or disclosed

Information may be provided to event managers, contractors, insurers, emergency services or regulatory authorities where relevant, authorised or required by law.

Is the information required by law?

No specific law requires you to provide this information. Providing it is voluntary, but it is needed to enter and administer a hire agreement.

What happens if information is not provided?

The Shire may be unable to assess or confirm the booking, provide access or administer the hire agreement.

Accessing or correcting your information

You may contact the Shire's Privacy Officer to enquire about personal information held about you. Formal applications to access documents, or to amend personal information that is inaccurate, incomplete, out of date or misleading, may be made under the Freedom of Information Act 1992.

Contact us

Privacy Officer, Shire of Cue

73 Austin Street, Cue WA 6640 | PO Box 84, Cue WA 6640

Phone: (08) 9963 8600 | Email: shire@cue.wa.gov.au

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