

RECRUITMENT COLLECTION NOTICE

About this notice

The Shire of Cue collects personal information from applicants and other participants in recruitment processes.

Why we collect your information

The information is used to:

- assess applications and select candidates
- arrange interviews and communicate with applicants
- conduct referee and pre-employment checks

How your information may be used or disclosed

Information may be provided to selection panel members, referees, medical or screening providers, recruitment services or where authorised or required by law.

Is the information required by law?

No specific law generally requires you to provide this information. Some positions may require licences, eligibility evidence or screening checks under laws identified in the recruitment material.

What happens if information is not provided?

The Shire may be unable to assess or progress your application, complete required checks or consider you for employment.

Accessing or correcting your information

You may contact the Shire's Privacy Officer to enquire about personal information held about you. Formal applications to access documents, or to amend personal information that is inaccurate, incomplete, out of date or misleading, may be made under the Freedom of Information Act 1992.

Contact us

Privacy Officer, Shire of Cue

73 Austin Street, Cue WA 6640 | PO Box 84, Cue WA 6640

Phone: (08) 9963 8600 | Email: shire@cue.wa.gov.au

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