

Heritage Strategy



Shire of Cue

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EXECUTIVE SUMMARY

Heritage is based on those aspects of our past that we want to recognise, retain and pass on to future generations. It encompasses many things – the way we live, the traditions we hold dear, our history and values. Heritage is also reflected in the natural and cultural diversity of places and objects that help us to understand our past and our effect on the Australian landscape. Heritage places may evoke special meaning for us as individuals or as a member of a community.

Local Governments, including the Shire of Cue, are responsible for identifying, protecting, promoting and managing the majority of Western Australia’s heritage. The Shire of Cue is home to a wealth of heritage places which, combined with the beautiful natural environment, contribute to a unique sense of place and a rich history. The *Shire of Cue Heritage Strategy* has been produced in order to provide a summary of the current management of heritage in the district and importantly, to provide a direction for the ongoing and future protection, conservation, management and enhancement of heritage within the Shire.



LOCAL GOVERNMENT MUNICIPAL INVENTORY

The review and update of a Local Government Municipal Inventory of Heritage Places is required under Section 45 of the Heritage of Western Australia Act 1990, which states:

- (1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.*
- (2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be –
 - (a) updated annually; and*
 - (b) reviewed every 4 years after compilation.**
- (3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.*
- (4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.*

The Shire of Cue Municipal Inventory of Heritage Places was first compiled in 1995. Containing 112 heritage places, the inventory was adopted by Council on 28 November 1996.

A review of the inventory took place in 2005. The document is in Microsoft Word format.

ACTIONS

- Assign a staff member to oversee the day-to-day management of the municipal inventory.
- Shire staff to investigate participation in the State Heritage Office's on-line database project "Inherit" for ongoing and future digital management of municipal inventory data.
- Shire staff to consider including a copy of the municipal inventory on the Shire's website.
- Update the municipal inventory annually and/or as information is received.
- Initiate a review of the municipal inventory by 2017 and ensure a financial allocation for the review is placed in the Draft 2016/2017 Budget.
- Prepare a detailed and Shire specific consultant's brief to ensure the municipal inventory review is targeted to achieve maximum outcomes.

HERITAGE IN THE LOCAL PLANNING SCHEME

Shire of Cue Town Planning Scheme No. 1 (District Scheme), 2003

The following extracts have been taken from the Shire of Cue Town Planning Scheme No. 1 and relate to how heritage matters are to be dealt with under the Scheme within the Cue Local Government Area.

5.15 PLACES OF HERITAGE VALUE

- 5.15.1 The places described in Schedule No. V are considered by the Council to be of historic, architectural, scientific, scenic or other value and should be retained in their present state or restored to their original state or to a state acceptable to the Council.
- 5.15.2 A person shall not without the special approval of the Council at or on a place of heritage value carry out any development including, but without limiting the generality of the foregoing:-
- (a) the erection, demolition or alteration of any building or structure (not including farm fencing, wells, bore or troughs (sic - troughs?) and minor drainage works ancillary to the general rural pursuits in the locality);
 - (b) clearing of land or removal of trees associated with a building of Heritage Value;
 - (c) the erection of advertising signs;
 - (d) clearing of land.
- 5.15.3 The Council may give its special approval to development at or on a Place of Heritage Value if the development:-
- (a) complies with the land use requirements of the zone in which the development is proposed; and
 - (b) complies with the requirements of any policy or code in respect of a Place of Heritage Value.
- 5.15.4 The Council may give its special approval to the restoration of a Place of Heritage Value notwithstanding that the work involved does not comply with the Residential Planning Codes or with the provisions of the Zoning and Development Table for the zone or area in which the place exists.

SCHEDULE V – PLACES OF HERITAGE VALUE

1. AUSTIN STREET PRECINCT

Austin Street between Paterson and Robinson Streets including;

BANDSTAND in centre of Street
Fmr BANK OF NEW SOUTH WALES
Fmr CAPITAL HOTEL
Fmr CUE HOTEL
GENTLEMAN'S CLUB
GOVERNMENT BUILDINGS
MURCHISON CLUB HOTEL

2. AUSTIN STREET

BANDSTAND	:	1904
BELL'S EMPORIUM	:	c.1904
Fmr BANK OF NEW SOUTH WALES	:	1900
CARAVAN PARK (fmr GAOL)	:	1897
Fmr CUE HOTEL		
GENTLEMAN'S CLUB	:	1895
GOVERNMENT BUILDINGS	:	1896
GOVERNMENT SCHOOL	:	1896, 1898, 1905
MURCHISON CLUB HOTEL	:	1896

3. DOWLEY STREET

WARDEN'S QUARTERS		
Reserve 6498, cnr Richmond Street	:	c.1900

4. DAY DAWN

Fmr OFFICE	:	c.1900
Great Fingall Mine		

5. LAKE AUSTIN

OLD STONE HUTS	:	c.1895
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ACTIONS

- During the next review of the Town Planning Scheme amend the heritage provisions therein to take into account the recommendations of the Model Scheme Text. The review process should also address the possible inclusion of clauses for Heritage Areas, Heritage Agreements, Heritage Assessments and Variations to Scheme Provisions for a Heritage Place or Heritage Area.
- Consult with the State Heritage Office to ensure heritage places within the Shire are afforded adequate protection under the Town Planning Scheme. Council to consider whether the Heritage List (currently Schedule V) should comprise all places included in the Municipal Inventory or include places drawn from the Municipal Inventory (ie include places with a management category from 1 to 3).
- Council to assess the existing Austin Street Precinct and redefine the boundaries if necessary.
- Council to consider the preparation of Design Guidelines for the Austin Street Precinct to guide all development within the Precinct boundaries.
- Council to prepare a Local Planning Policy for Heritage Conservation and Development to assist the local government in making decisions under the Scheme about heritage places. The LPP should make reference to State Planning Policy 3.5 Historic Heritage Conservation and include application requirements for heritage listed places such as Heritage Impact Statements, Structural Condition Assessments and Archival Recording and Redevelopment Plans in instances of proposed demolitions.
- Planning and Development applications concerning heritage listed places (TPS and/or MI) to be referred to the Heritage Adviser for comment to ensure that Council is informed of heritage impacts in its decision-making process.



STATE REGISTER OF HERITAGE PLACES

At present there are thirteen (13) places entered in the State Register of Heritage Places located within the Shire of Cue and they are as follows:

- P631 Fmr Bank of New South Wales, cnr Austin & Darlot Streets
- P632 Cue Shire Offices (fmr Gentlemen's Club), Austin Street
- P636 Rotunda (Bandstand), Austin Street
- P633 Murchison Club Hotel, cnr Austin & Darlot Streets
- P628 Old Gaol, Cue Caravan Park, Austin Street
- P6516 Cue Pensioners' Cottages, Cue Caravan Park, Austin Street
- P637 Masonic Lodge (fmr), cnr Dowley & Robinson Streets
- P6540 Bishop's Cottage, Marshall Street
- P629 Cue Public Buildings (Government Buildings), Austin Street
- P641 Cue Municipal Chambers (fmr), Robinson Street
- P644 Cue Government School, cnr Simpson & Richmond Streets
- P3640 Cue Railway Station (fmr), Wittenoom Street
- P627 Great Fingall Mine Office, Day Dawn Townsite

Section 78 of the Heritage of Western Australia Act (1990) requires that all proposed development to a State Registered Place be referred to the Heritage Council of WA for their consideration.

ACTIONS

- Shire staff to ensure that any development applications received for State Registered Places are referred to the Heritage Council of WA for comment.

HERITAGE PLACES OWNED BY LOCAL GOVERNMENT

There are fifteen (15) places listed in the municipal inventory that are under the ownership and/or control and management of the Shire. The Shire should be seen to be following best practice in the conservation of its heritage buildings as well as leading by example in how it manages its heritage assets. To achieve this, the following measures should be addressed:

- **Heritage Listing & Protection:** In the first instance Shire owned heritage places should be clearly identified and assessed through the municipal inventory process, where necessary afforded heritage protection under the Town Planning Scheme and, in cases of very high heritage values, entered in the State Register of Heritage Places.
- **Conservation Management Plans:** These very worthwhile documents establish exactly what is significant about a heritage place and how best to conserve that significance. Significant heritage places in Shire ownership should have a Conservation Plan prepared in order to guide the ongoing conservation of the building in a systematic and prioritised manner. These plans need to be kept up to date and therefore existing Conservation Plans should be checked to see if a review is necessary. In some cases a detailed Schedules of Conservation Works and/or a Maintenance Plan may be sufficient.
- **Interpretation:** The interpretation of places in the public domain is an important aspect of helping both the local community and visitors to Cue achieve a thorough understanding of heritage places and should therefore form part of the strategic heritage aims for the Shire.
- **Resourcing:** Sourcing the necessary funds to adequately maintain, conserve and interpret the Shire's heritage assets needs to be addressed via annual budget allocations and grants programs. Decisions by the Shire about what conservation works to fund, or seek funding for, should be based on detailed and prioritised advice from either a Conservation Plan or a Maintenance Plan, with works supervised by an experienced conservation architect.

Place Name	MI No.	RHP	Conservation Plan Y/N & Date	Condition	Current Use
Cue Post Office (Cue Public Buildings)	1	P629	Y - 1995	Good	Post Office
Old Fire Station	8	No	No	Good	Not in Use
Cue Shire Offices (Fmr Gentlemen's Club)	19	P632	Y - 2000	Good	Shire Office
Old Cue Gaol	20	P628	Y - 2000	Fair	Not in Use
Cue Pensioners' Cottages	22	P6516	Y - 2000	Fair-Good	Accommodation
Rotunda	25	P636	Y - 2000	Good	Rotunda
Cue Railway Station (Fmr)	28	P3640	Y - 2000	Fair	Not in Use
Old Cemetery	35	No	No	Fair	Cemetery
Cue Battery & Office	39	No	No	Poor	Historic Site
Bishop's House (pending)	48	P6540	Yes - 1999	Poor	Not in Use
Cue Municipal Chambers (Fmr)	66	P641	Y - 2000	Good	Telecentre
Cue Hospital (Fmr)	70	No	No	Poor	Historic Site
Cue Cemetery	71	No	No	Good	Cemetery
Great Fingall Mine Office	76	P627	Y - 2011	Poor-Fair	Not in Use
Cemetery	83	No	No	Fair	Cemetery

Cue Post Office (part of the Cue Public Buildings)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 1, Management Category 1

State Register of Heritage Places - P629, Permanent Entry - 2/9/1997

Shire of Cue Town Planning Scheme No. 1 (District Scheme) 2003

Conservation Reports

Rosario, R., "Conservation Plan for the Cue Public Buildings", prepared for the Building Management Authority, 1995.

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Good

Current Use

Post Office



Old Fire Station

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 8, Management Category 2

Conservation Reports

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Fair

Current Use

Not in Use



Cue Shire Offices (Fmr Gentlemen’s Club)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 19, Management Category 1
State Register of Heritage Places - P628, Permanent Entry - 12/12/1997
Shire of Cue Town Planning Scheme No. 1 (District Scheme) 2003

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, “Conservation Plan for Cue Gentlemen’s Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners’ Cottages”, prepared for the Shire of Cue, December 2000.

Considine & Griffiths Architects, “Strategy for Key Buildings in and around Town”, 2003.

Condition

Good

Current Use

Shire Office



Old Cue Gaol

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 20, Management Category 1
State Register of Heritage Places - P629, Permanent Entry - 12/12/1997
Shire of Cue Town Planning Scheme No. 1 (District Scheme) 2003

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, “Conservation Plan for Cue Gentlemen’s Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners’ Cottages”, prepared for the Shire of Cue, December 2000.

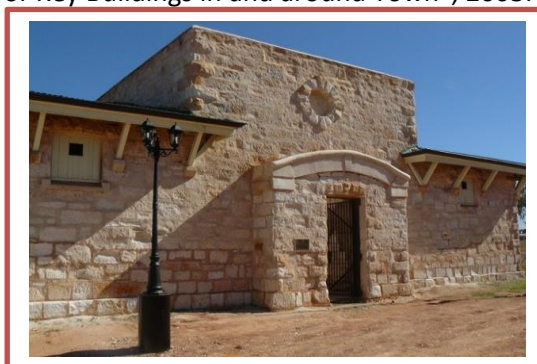
Considine & Griffiths Architects, “Strategy for Key Buildings in and around Town”, 2003.

Condition

Fair - Good

Current Use

Not in Use



Cue Pensioners' Cottages

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 22, Management Category 1
State Register of Heritage Places - P6516, Permanent Entry – 26/8/2003

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, "Conservation Plan for Cue Gentlemen's Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners' Cottages", prepared for the Shire of Cue, December 2000.

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Fair - Good

Current Use

Accommodation



Rotunda (Bandstand)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 25, Management Category 1
State Register of Heritage Places - P636, Permanent Entry – 6/2/1998
Shire of Cue Town Planning Scheme No. 1 (District Scheme) 2003

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, "Conservation Plan for Cue Gentlemen's Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners' Cottages", prepared for the Shire of Cue, December 2000.

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Good

Current Use

Rotunda



Cue Railway Station (Fmr), inc platform & crane

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 28, Management Category 1
State Register of Heritage Places – P3640, Permanent Entry – 20/12/2002

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, “Conservation Plan for Cue Gentlemen’s Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners’ Cottages”, prepared for the Shire of Cue, December 2000.

Considine & Griffiths Architects, “Strategy for Key Buildings in and around Town”, 2003.

Condition

Fair

Current Use

Not in Use



Old Cemetery

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 35, Management Category 2

Conservation Reports

No

Condition

Fair

Current Use

Cemetery – Historic Site



Cue Battery & Office (Fmr)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 39, Management Category 2

Conservation Reports

No

Condition

Poor

Current Use

Historic Site



Bishop's Cottage (purchase by Shire pending)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 48, Management Category 1

State Register of Heritage Places – P6540, Permanent Entry – 24/9/2004

Conservation Reports

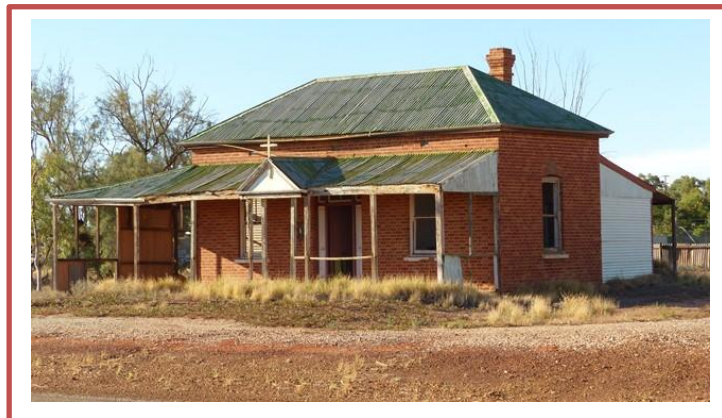
Taylor, J., "Conservation Plan for Bishop Kelly's Cottage, Cue, Western Australia", for the Catholic Diocese of the MidWest, 1999.

Condition

Poor

Current Use

Not in Use



Cue Municipal Chambers (Fmr)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 66, Management Category 1
State Register of Heritage Places - P641, Permanent Entry – 17/10/2003

Conservation Reports

Considine & Griffiths Architects with Jacqui Sherriff, “Conservation Plan for Cue Gentlemen’s Club, Municipal Chambers, Old Cue Gaol, Railway Station, Rotunda & Pensioners’ Cottages”, prepared for the Shire of Cue, December 2000.

Considine & Griffiths Architects, “Strategy for Key Buildings in and around Town”, 2003.

Condition

Good

Current Use

Telecentre



Cue Hospital (Fmr)

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 70, Management Category 2

Conservation Reports

Considine & Griffiths Architects, “Strategy for Key Buildings in and around Town”, 2003.

Condition

Poor

Current Use

Historic Site



Cue Cemetery

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 71, Management Category 2

Conservation Reports

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Good

Current Use

Cemetery



Great Fingall Mine Office, Day Dawn

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 76, Management Category 1

State Register of Heritage Places - P627, Permanent Entry – 7/2/1997

Shire of Cue Town Planning Scheme No. 1 (District Scheme) 2003

Conservation Reports

Taylor, J., "Conservation Plan for the Great Fingall Mine Office", prepared for the Shire of Cue, 2011.

Considine & Griffiths Architects, "Strategy for Key Buildings in and around Town", 2003.

Condition

Poor-Fair

Current Use

Not in Use



Old Cemetery

Heritage Listings:

Shire of Cue Municipal Inventory - Place No. 83, Management Category 2

Conservation Reports

No

Condition

Fair

Current Use

Cemetery – Historic Site

ACTIONS

- Shire owned heritage places should be afforded the relevant recognition and protection under the Municipal Inventory, the Town Planning Scheme and the State Register of Heritage Places, depending on the level of significance.
- Where necessary, Conservation Management Plans, Schedules of Conservation Works or Maintenance Plans to be prepared for Shire owned heritage places.
- When required, existing Conservation Management Plans to be reviewed, with specific focus on updating the Schedules of Works.
- Council to consider ongoing Budget allocations for the maintenance and conservation of Shire owned heritage assets.
- Investigate interpretive requirements for Shire owned heritage places through measures such as Interpretation Plans, Heritage Trails and Cross-Regional Trails.
- Source funding to adequately maintain, conserve and interpret the Shire's heritage assets.

HERITAGE INCENTIVES

The Shire of Cue can support and encourage property owners and local community groups to conserve, restore and interpret their heritage places either by continuing to support existing measures, actively implementing current provisions and/or introducing new initiatives.

Heritage Funding

Existing funding programs are available to assist private property owners and community groups with the documentation, restoration and interpretation of their heritage buildings. By promoting the funding sources and assisting with the application process, the Shire can potentially attract heritage grants to the district which can have a positive on-flow in the wider heritage arena.

Heritage Loan Subsidy Scheme

The Shire of Cue is a participant in the Heritage Loan Subsidy Scheme which is administered by the WA Local Government Association (WALGA) and the State Heritage Office. The Scheme provides for an interest rate subsidy of 4% on loans for approved conservation works, thus offering owners significant savings. Loans can be arranged through the financial institution of the owner's choice. To be eligible the property must be listed on one of the following:

- The Local Government heritage list (MI &/or TPS)
- The State Register of Heritage Places
- The Commonwealth's Register of the National Estate or National Heritage List
- The National Trust of Australia (WA) List of Classified Places.

Further information on the Scheme is available from the Administration Officer, Heritage Loan Subsidy Scheme, P: (08) 6552 4000 or 1800 524 000 (freecall).

Variation of Town Planning Scheme Provisions

The Shire of Cue Town Planning Scheme No. 1 (District Scheme), 2003 (Section 5.15.4) contains clauses that allow the variation of provisions of the Scheme where its objective is to ensure the conservation of a heritage place. This provision gives the Shire considerable freedom to negotiate a suitable heritage outcome with property owners. It may not only benefit the property owner but also the local community as a heritage place can be conserved and the development potential of the property realised through collaborative and creative planning.

Waiving of Fees for Heritage Listed Places

Depending on the current fee structure employed by the Shire for planning and building applications, it may be worthwhile for the Shire to consider waiving planning application fees for heritage listed places (eg TPS Heritage List and/or Municipal Inventory). In this way the Shire can constructively support landowners with their efforts to conserve and enhance their heritage buildings.

Heritage Advisory Service

The Shire can facilitate the provision of expert conservation advice to property owners through the appointment of a Heritage Advisor. Owners of heritage places included in the Municipal Inventory could be eligible to receive heritage advice on an as-needs basis.

ACTIONS

- Promote heritage grants programs and provide assistance to private property owners and community groups with the application process.
- Promote the Heritage Loan Subsidy Scheme to eligible property owners in the Shire.
- Support the variation of relevant provisions under the Town Planning Scheme to facilitate the conservation of heritage places.
- Consider options of waiving planning application fees to support conservation of heritage buildings.
- Facilitate the provision of expert heritage through the appointment of a Heritage Advisor.



TRAINING AND EDUCATION

The training of Shire staff and Councillors is important in ensuring the ongoing protection, conservation and enhancement of Cue's heritage places into the future. The Shire can augment its general management of heritage by engaging the services of a Heritage Adviser. Additionally maximising contact with heritage agencies such as the State Heritage Office and the National Trust of Australia (WA) can have positive benefits in terms of access to expert advice, dissemination of information and management of State Registered heritage places. Establishing partnerships with organisations such as the Western Australian Museum and Rail Heritage WA is also recommended.

ACTIONS

- Interested Shire staff and Councillors to attend the annual State Heritage Office Heritage Management and Planning Seminar.
- Enlist the services of a Heritage Adviser to provide advice and assistance on a range of heritage issues within the Shire.
- Include 'Heritage' as part of the induction process for elected members. Add a section on heritage to the induction manual.
- Encourage good communication and working relationships with heritage agencies and organisations.



COMMUNITY ENGAGEMENT

Effective management of heritage at the local level relies on an informed and engaged community. To achieve this, local residents should be encouraged to enhance their understanding and appreciation of the district's heritage. There are various ways in which local government can work towards this objective.

The "Shire of Cue Strategic Community Plan 2013 to 2023" is a long term plan that sets out the Council's vision and strategies to achieve it. Adopted in June 2013, the Plan recognises the value of the district's heritage in terms of the development of cultural tourism and the positive on-flow to the local economy (Section 6.1).

The Shire Cue is in partnership with the Shires of Yalgoo, Mt Magnet, Sandstone, Meekatharra, Murchison and Upper Gascoyne to develop a Regional Tourism Strategy. A regional approach with common branding aims to encourage greater visitation to the region. Cue's rich heritage will no doubt feature as an integral attraction in any regional tourism trail.

ACTIONS

- Investigate the establishment of a Heritage Resource Centre at the Shire Library inclusive of a collection of reference material, contact details for heritage specialists and trades, contact information for relevant heritage organisations etc.
- Consider promotional and educational initiatives such as a regular heritage column in the local newsletter (The Dry Blower) and establishing a heritage section on the Shire's website which could include a link to the Shire's Municipal Inventory.
- Shire staff to consider including copies of the Municipal Inventory and Conservation Management Plans for Shire owned heritage assets on the website in PDF format.
- Maintain, upgrade and expand, as required, the Shire's heritage trail network. Establish a signage inventory to document the exact location and condition of all existing signage associated with heritage trails and heritage places.
- Continue to support regional tourism initiatives, such as the development of a Regional Tourism Strategy, and ensure Cue's cultural heritage places feature as an integral component of such projects.

ADOPTION, IMPLEMENTATION AND REVIEW OF THE HERITAGE STRATEGY

The Shire of Cue Heritage Strategy should be adopted by Council to ensure that the recommendations described are implemented.

Sufficient allocation of resources should be directed to the implementation of the Strategy, inclusive of maintaining current allocations for heritage places and projects and making provision for future investment.

The Heritage Strategy should be reviewed on an annual basis in order to monitor progress and ensure that activities are undertaken according to the priorities. Furthermore, the Strategy should be reviewed in full every five (5) years to assess its effectiveness and set new priorities for the future. The review process will help to ensure the Strategy remains a current and effective strategic tool for the Shire to help it protect, conserve and manage its heritage.

A Progress Report has been included in Appendix 2 to record when an activity is commenced as well as when an activity has been completed.



HERITAGE CONTACTS AND SUPPORT

Shire of Cue

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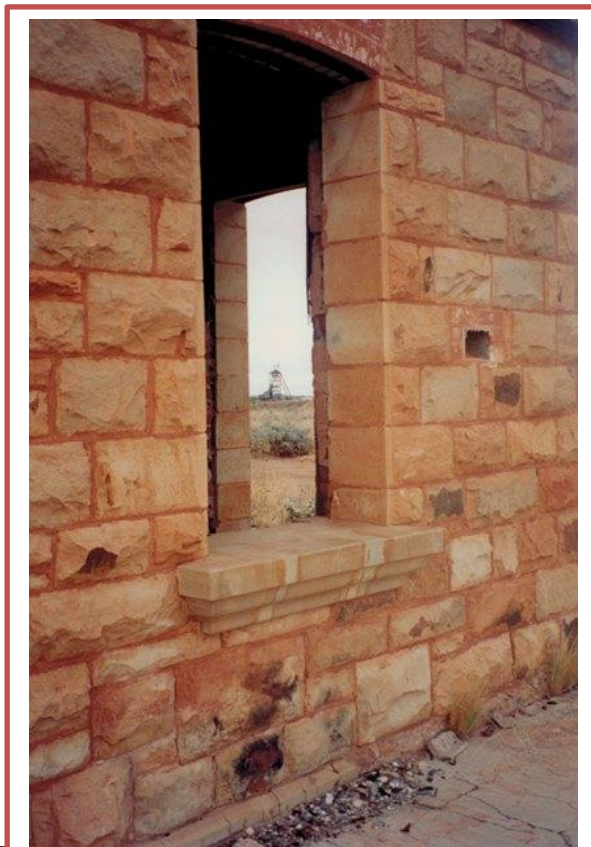
Officer Name: Tanya Henkel
Position: Heritage Adviser
Telephone: (08) 9407 8808
Mobile: 0427 114 030
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State Heritage Office

Telephone: (08) 6552 4000
Freecall: 1800 524 000
Address: Bairds Building
491 Wellington Street
Perth
Postal: PO Box 7479
Cloisters Square PO
WA 6850
Email: info@stateheritage.wa.gov.au
Website: www.stateheritage.wa.gov.au

National Trust of Australia (WA)

Telephone: (08) 9321 6088
Facsimile: (08) 324 1571
Address: The Old Observatory
4 Havelock Street
West Perth
Postal: PO Box 1162
West Perth WA 6872
Email: trust@ntwa.com.au
Website: www.nationaltrust.org.au



APPENDIX 1: GLOSSARY

In any specialist field it is sometimes necessary to use terminology that may not be familiar to some people. In addition, some terms and expressions in common usage are interpreted differently by different people. Therefore, for the sake of consistency and a common understanding, this glossary is provided to clarify the meaning given to the most widely used terms.

Burra Charter – This is a document that outlines the main principles and practices that guide the conservation of significant places in Australia. It was prepared by Australia ICOMOS (International Council of Monuments and Sites), and is the widely accepted standard for heritage conservation practice in Australia. Many, but not all, of the terms in this glossary were originally defined in the *Burra Charter*.

Compatible Use – A use which involves no change to the culturally significant fabric, changes which are substantially reversible, or changes which require a minimal impact.

Conservation – Means all the processes of looking after a place so as to retain its cultural significance. It includes maintenance and may, according to circumstances, include preservation, restoration, reconstruction, adaptation and will commonly be a combination of more than one of these.

Conservation Management Plan (CMP or conservation plan) – A document that details how to identify and look after the significant cultural values of a place. Its preparation is a systematic way of considering, recording and monitoring actions and decisions relating to all aspects of managing a place. There are guidelines for the preparation of conservation management plans to ensure that all important matters are considered; refer to James Semple Kerr's *The Conservation Plan* (available as a free download from <http://australia.icomos.org/publications/the-conservation-plan/>).

Cultural Heritage – Something inherited from the past and valued enough today to leave for future generations. This could include buildings, objects, traditions, stories and so on.

Cultural Heritage Significance – Aesthetic, spiritual, historic, scientific or social value for past, present or future generations.

Heritage Place – a site, area or building valued for its cultural heritage significance, together with associated contents and surrounds.

Heritage Act – The *Heritage of Western Australia Act 1990*, as amended from time to time. It is this Act that requires each local government to prepare a Municipal Heritage Inventory.

Heritage Assessment – A systematic assessment that describes a place and its setting and states the significant heritage values of the place based on the criteria outlined in the *Burra Charter*. It is preferable for such assessments to be undertaken by people with relevant experience in this area of expertise.

Heritage Impact Statement – A document that evaluates the likely impact of proposed development on the significance of a heritage place and its setting, and any conservation areas within which it is situated, and outlines measures proposed to mitigate any identified impact.

Interpretation - Is 'a means of communicating ideas and feelings which help people enrich their understanding and appreciation of their world, and their role in it' (Interpretation Australia). Effective interpretation allows visitors to gain a greater understanding of a place based upon its significance.

Management Category – A designation applied to each place included in the Municipal Heritage Inventory that gives guidance as to how the future of that place should be managed by the owner, developer and/or Council.

Maintenance – The continuous protective care of the fabric, contents and setting of the place and is to be distinguished from repair. Repair involves restoration or reconstruction.

Municipal Heritage Inventory – A list of places that, in the opinion of the Council, reflect the cultural heritage of the Shire. It could be thought of as a list of the community's heritage assets, and as with any other kind of assets, it is first necessary to know what they are before they can be properly managed. The Municipal Heritage Inventory (MHI) provides no statutory protection; it simply identifies places of heritage significance within the local government area. All or part of the MHI can be included on the local government authority's Heritage List which is incorporated as part of the town planning scheme and ensures statutory protection.

Precinct – An area defined by the Town Planning Scheme for planning purposes.

Preservation – Maintaining the fabric of the place in its existing state and retarding deterioration.

Reconstruction – Returning a place as nearly as possible to a known earlier state by the introduction of materials (old or new).

Restoration – Returning the EXISTING fabric to a known earlier state by removing accretions or by reassembling existing components without the introduction of new material.













Significance - Means the importance and meaning we place on a landscape, site, building, object, collection or installation in the past, now and in the future. Significance is not absolute. It's about value. Different people value different things at different times in their lives. Values can be personal, family, community, national and/or international. Significance is assessed in terms of:








- historic values
- aesthetic values
- scientific values
- social values
- spiritual values




Statement of Significance – A statement that clearly and concisely sets out the significant heritage values of a place, based on the criteria set out in the Burra Charter.

Appendix 2 –Progress Report

Priorities: High – within 12 months, Medium – within 2-3 years, Low – within 4-5 years, Ongoing

	Action	Priority	Cost	Outcome
Local Government Municipal Inventory (MI)	Assign staff member to manage the MI.	Ongoing		
	Investigate SHO Inherit database as digital management tool for MI data.	Medium		
	Include MI on Shire’s website.	Medium		
	Update MI annually.	Ongoing		
	Prepare a consultant’s brief for the MI Review.	Low		
	Review MI by 2017.	Low	\$10,000	
Heritage in the Local Planning Scheme (TPS)	Review the heritage provisions contained in the TPS.	High	Part of the new TPS	
	Afford adequate protection to heritage places under MI, TPS and RHP.	High		
	Review the Austin Street Precinct.	Medium		
	Prepare Design Guidelines for the Austin Street Precinct.	Low		
	Prepare a Heritage Local Planning Policy.	High		
	Refer heritage related planning applications to Heritage Adviser.	Ongoing		
State Register of Heritage Places	Refer development applications for places entered in the RHP to the State Heritage Office.	Ongoing		
Heritage Places owned by Local Government	Afford adequate recognition and protection to Shire owned heritage assets under the MI, TPS and RHP.	High / Medium		
	Prepare Conservation	Medium	\$15,000	

	Management Plans, Schedules of Conservation Works or Maintenance Plans for Shire owned heritage assets.			
	Review existing Conservation Management Plans as required.	Ongoing		
	Allocate Budget amounts for maintenance and conservation of Shire owned heritage assets.	Ongoing	\$30,000	
	Investigate interpretive measures for Shire owned heritage places.	Medium		
	Source funding to maintain, conserve and interpret Shire's heritage places.	Ongoing	\$2000	
Heritage Incentives	Promote heritage grants programs to property owners and community groups.	Ongoing		
	Promote the Heritage Loan Subsidy Scheme.	Ongoing		
	Support variations under the TPS to facilitate heritage conservation.	Ongoing		
	Consider waiving and/or reducing application fees to support heritage conservation.	Medium	\$1000	
	Appoint a Heritage Advisor.	Ongoing		
Training and Education	Shire staff and Councillors to attend annual State Heritage Office Seminar.	Ongoing	\$3000	
	Include heritage in induction process for Councillors.	Ongoing		
	Establish good working relationships with heritage agencies and organisations.	Ongoing		
Community Engagement	Establish a Heritage Resource Centre at Shire	Medium	\$500	

	Library.			
	Commence promotional measures eg heritage column in newsletter, heritage section on Shire's website.	High		
	Include MI and Conservation Management Plans for Shire owned heritage places on Shire's website.	High		
	Maintain and expand the Heritage Trail Network, including a signage inventory.	Medium		
	Support regional tourism initiatives including the development of a Regional Tourism Strategy.	Ongoing	\$0.00	



Denotes the use of Human Capital supplied by the Shire of Cue either internal staff or the use of an external consultant.