

COMPLAINTS, REQUESTS AND ENQUIRIES COLLECTION NOTICE

About this notice

The Shire of Cue collects personal information when receiving and responding to complaints, service requests, reports and enquiries.

Why we collect your information

The information is used to:

- record and assess the matter raised
- investigate issues and arrange action
- contact you and provide updates or outcomes

How your information may be used or disclosed

Relevant information may be provided to Shire staff, contractors, utilities, government agencies, WA Police or other persons involved in resolving the matter, or where required by law.

Is the information required by law?

No specific law generally requires you to provide personal information. If a statutory complaint or report requires identifying details, the relevant process will state the applicable law.

What happens if information is not provided?

The Shire may be unable to properly investigate or respond to the matter, contact you or provide an outcome.

Accessing or correcting your information

You may contact the Shire's Privacy Officer to enquire about personal information held about you. Formal applications to access documents, or to amend personal information that is inaccurate, incomplete, out of date or misleading, may be made under the Freedom of Information Act 1992.

Contact us

Privacy Officer, Shire of Cue

73 Austin Street, Cue WA 6640 | PO Box 84, Cue WA 6640

Phone: (08) 9963 8600 | Email: shire@cue.wa.gov.au

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