



**AGENDA**  
**SPECIAL MEETING**  
**OF COUNCIL**

**7 July 2026**

# NOTICE OF MEETING

Please be advised that the next

## Special Meeting of Council

is to be held on

**Tuesday, 7 July 2026**

commencing at **18:00**

in the Council Chambers at 73 Austin Street, Cue

Richard Towell  
Chief Executive Officer

### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE  
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY  
To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

**Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting \_\_\_\_\_
2. Particulars recorded in the minutes: \_\_\_\_\_
3. Signed by Chief Executive Officer \_\_\_\_\_

## **Local Government Act 1995 - SECT 5.23**

### **Meetings generally open to the public**

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
  - (b) The personal affairs of any person;
  - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) A matter that if disclosed, would reveal;
    - (i) A trade secret;
    - (ii) Information that has a commercial value to a person; or
    - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) A matter that if disclosed, could be reasonably expected to;
    - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) Endanger the security of the local government's property; or
    - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**SHIRE OF CUE**

**REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS**

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

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To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on \_\_\_\_\_ of a motion for revocation of Council resolution number \_\_\_\_\_ as passed by the Council at its meeting held on \_\_\_\_\_

<b>Councillor's Names</b>	<b>Councillor's Signature</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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SHIRE OF CUE  
Special Meeting of Council  
AGENDA

To be held in the Council Chambers, 73 Austin Street Cue on  
Tuesday, 7 July 2026 commencing at 18:00

- 1 **DECLARATION OF OPENING**
- 2 **APOLOGIES ON BEHALF OF ABSENT ELECTED MEMBERS AND LEAVE OF ABSENCE**
- 3 **DISCLOSURE OF MEMBER'S INTERESTS**
- 4 **PUBLIC QUESTION TIME**
- 5 **CONFIRMATION OF MINUTES**
- 6 **APPLICATION FOR LEAVE OF ABSENCE**
- 7 **DEPUTATIONS**
- 8 **PETITIONS**
- 9 **ANNOUNCEMENTS WITHOUT DISCUSSION**
- 10 **REPORTS**
- 11 **MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12 **MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**
- 13 **NEW BUSINESS OF AN URGENT NATURE**
- 14 **MATTERS FOR WHICH THE MEETING MAY BE CLOSED**
- 14.1 **RFQ 2026-01 MASONIC LODGE STAGE 2**
- 14.2 **RFQ 2026-02 BELL'S EMPORIUM**
- 14.3 **RFQ 2026-03 ASPHALT SURFACING WORKS**
- 14.4 **THAT THE MEETING BE REOPENED TO MEMBERS OF THE PUBLIC**
- 15 **CLOSURE**

**1 DECLARATION OF OPENING**

I hereby open the Special Council Meeting of the Shire of Cue on 7 July 2026 at 6.00pm.

The Presiding Member welcomed those present and read the following disclaimer:  
*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

*Please be advised that a recording of this meeting will be made and published on our website.*

**PRESENT:**

Councillor Les Price, Shire President  
Councillor Ron Hogben, Deputy Shire President  
Councillor Julie Humphreys  
Councillor Norm Lyon  
Councillor Jacquie Lacy  
Councillor Cian Lyon

**STAFF:**

Mr Richard Towell, Chief Executive Officer  
Mrs Lisa Keen, Deputy Chief Executive Officer  
Mr Ahmed Khan, Shire Accountant  
Ms Stephanie Wandek, Senior Admin Officer

**GALLERY:**

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**APOLOGIES ON BEHALF OF ABSENT ELECTED MEMBERS AND  
LEAVE OF ABSENCE**



**3 DISCLOSURE OF MEMBER'S INTERESTS**



**4 PUBLIC QUESTION TIME**



**5 CONFIRMATION OF MINUTES**

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
Not applicable	
<b>CARRIED:</b>	

**6 APPLICATION FOR LEAVE OF ABSENCE**



**7 DEPUTATIONS**



**8            PETITIONS**



**9 ANNOUNCEMENTS WITHOUT DISCUSSION**

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**11            MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**



**12            MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**



**13 NEW BUSINESS OF AN URGENT NATURE**



**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
That Council, pursuant to section 5.23 of the Local Government Act 1995, closes the meeting to members of the public as it considers the following items to be of a confident nature -	
<ol style="list-style-type: none"><li>1. RFQ 2026-01 Masonic Lodge Stage 2 - section (5.23(4)(c)(i))</li><li>2. RFQ 2026-02 Bell's Emporium - section (5.23(4)(c)(i))</li><li>3. RFQ 2026-03 Asphalt Surfacing Works - section (5.23(4)(c)(i))</li></ol>	
<b>CARRIED:</b>	

**14.1 RFQ 2026-01 MASONIC LODGE STAGE 2**

APPLICANT: Shire of Cue,  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Richard Towell - Chief Executive Officer  
DATE: 2 July 2026

***Matters for Consideration:***

To consider the quotations received for RFQ 2026-01 Masonic Lodge Stage 2, being renovation and repair works to the existing structure.

***Reasons for Confidentiality***

In accordance with section (5.23(4)(c)(i)) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

*(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis -*

*(c) information contained in a tender received by the local government for a contract to the extent that the information -*

*(i) is a tendered price; or*

*(ii) a tendered methodology for calculating a price;*

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

**14.2 RFQ 2026-02 BELL'S EMPORIUM**

APPLICANT: Shire of Cue,  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell - Chief Executive Officer  
 DATE: 3 July 2026

***Matters for Consideration:***

To consider the quotations received for RFQ 2026-02 Bell's Emporium, being renovation and repair works to the existing structure on tenancy 1 and tenancy 2.

***Reasons for Confidentiality***

In accordance with section (5.23(4)(c)(i)) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

*(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis -*

*(c) information contained in a tender received by the local government for a contract to the extent that the information -*

- (i) is a tendered price; or*
- (ii) a tendered methodology for calculating a price;*

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

**14.3 RFQ 2026-03 ASPHALT SURFACING WORKS**

APPLICANT: Shire of Cue,  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell - Chief Executive Officer  
 DATE: 3 July 2026

***Matters for Consideration:***

To consider the quotations received for RFQ 2026-03 Asphalt Surfacing Works.

***Reasons for Confidentiality***

In accordance with section (5.23(4)(c)(i)) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

*(4) Despite subsection (1), if any of the following information is to be dealt with at a meeting, the council or committee may close the meeting to members of the public to the extent necessary to ensure that the information is dealt with at the meeting on a confidential basis -*

*(c) information contained in a tender received by the local government for a contract to the extent that the information -*

*(i) is a tendered price; or*

*(ii) a tendered methodology for calculating a price;*

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

**4 THAT THE MEETING BE REOPENED TO MEMBERS OF THE PUBLIC**

<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
That the meeting be reopened to members of the public.	
The Presiding Member is to ensure that, if members of the public return to the meeting, any resolution made while the meeting was closed is to be read out or summarised, as per Standing Orders Cue 5.2 (6).	
<b>CARRIED:</b>	

**15 CLOSURE**

