



**MINUTES
ORDINARY MEETING
OF COUNCIL**

22 AUGUST 2017

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 22 August 2017

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue WA

Rob Madson
Chief Executive Officer
17 August 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

SHIRE OF CUE

DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council’s Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____
(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors’/Employees’ responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor’s/Employee’s responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor’s responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor’s application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
- (b) The personal affairs of any person;
- (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) A matter that if disclosed, would reveal:
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
- (f) A matter that if disclosed, could be reasonably expected to:
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

(g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and

(h) Such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 4 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.



To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor’s Names

Councillor’s Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SHIRE OF CUE
Ordinary Council Meeting
MINUTES

To be held in the Council Chambers, Austin Street Cue on Tuesday 22 August 2017
commencing at 6:30pm

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1. OFFICIAL OPENING

The Shire President welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

Please be advised that in accordance with a Department of Local Government recommendation this Meeting is being electronically recorded with my permission.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Leonie Fitzpatrick

Councillor Pixie Pigdon

Councillor Fred Spindler

STAFF:

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Miss Kim Ryan, Records Officer

GALLERY:

Mr Travis Bates, RSM Australia Pty Ltd

John Curtin

Nicky Curtin

Terry Bloxsome

Ernie Campbell

Margaret Clinch

2. PUBLIC QUESTION TIME

Questions asked by the public gallery

1. Ernie Campbell, 17 Darlot St

Can the rezoning of my block be changed back?

The block has not been rezoned, it is zoned residential under the current Town Planning Scheme. The CEO asked to have a copy of the question in writing to assist with a full response.

When is the Shire going to stop doing contracting work?

This question has previously been raised and answered.

Mr Campbell asked a number of questions regarding the Tourist Park which were not answered as they dealt with staff matters.

2. Terry Bloxsome, 65 Stewart St

Why wasn't a written response provided to my question from last meeting?

An answer was provided during public question time and no further response was necessary.

Why are there 52 dead trees in town?

Unable to answer.

Where will the new TV stored in the Shire Hall be used?

In the Shire Hall.

Mr Bloxsome asked a number of questions related to staff matters which the Shire President advised would not be addressed during public question time.

3. APOLOGIES AND LEAVE OF ABSENCE

Cr Ron Hogben – Leave of Absence

Cr Ian Dennis – Apology

4. PETITIONS/PRESENTATIONS/SUBMISSIONS

Nil

5. CONFIRMATION OF MINUTES

The CEO left the room at 6.40pm and returned at 6.42pm.

Council Decision: 01082017

MOVED: CR P PIGDON

SECONDED: CR SPINDLER

That the Minutes of the Ordinary Meeting of 18th July 2017 are confirmed as a true and correct record of the meeting.

CARRIED: 5/0

6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.

Nil

7. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

The President announced that there is one matter that will go behind closed doors.

8.

Reports

8.1 ACCOUNTS & STATEMENTS OF ACCOUNTS	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	15 th August 2017
Matters for Consideration:	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Tuesday 22 August 2017 as attached – see Appendix 1	
Comments:	
The list of accounts is for the month of July 2017	
Background:	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
Statutory Environment:	
Local Government (Financial Management Regulations) 1996 – Clause 13.	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
Nil	
Consultation:	
Nil	

8.2 FINANCIAL STATEMENT	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	15 th August 2017
<i>Matters for consideration:</i>	
<p>The Statement of Financial Activity for the period ended 31 July 2017 including the following reports:</p> <ul style="list-style-type: none"> • Statement of Financial Activity • Significant Accounting Policies • Graphical Representation – Source Statement of Financial Activity • Net Current Funding Position • Cash and Investments • Major Variances • Budget Amendments • Receivables • Grants and Contributions • Cash Backed Reserve • Capital Disposals and Acquisitions • Trust Fund <p>see Appendix 2</p>	
<i>Comments:</i>	
The Statement of Financial Activity is for the month of July 2017.	
<i>Background:</i>	
Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.	
<i>Statutory Environment:</i>	
Local Government (Financial Management Regulations) 1996 – Clause 14.	
<i>Policy Implications:</i>	
Nil	

8.3 ADOPTION OF ANNUAL BUDGET FOR 2017-2018	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell
DATE:	15 th August 2017
<i>Matters for Consideration:</i>	
That Council adopt the annual budget for the 2017-2018 financial year including supporting schedules attached at Appendix 3 .	
<i>Background:</i>	
<p>Section 6.2 of the Local Government Act 1995 requires Council to adopt a budget in the form and manner prescribed prior to 31 August each year. Part 3 of the Local Government (Financial Management) Regulations 1996 stipulates the structure and content of the budget.</p> <p>The draft 2017-2018 annual budget has been compiled based on the principles contained in the Shire of Cue Strategic Community Plan and Corporate Business Plan.</p>	
<i>Comments:</i>	
<p>The Department of Local Government recommend that the adoption of the Annual Budget is completed in various components which is why this item has three parts and is set out differently to our standard agenda items.</p> <p>The budget has been prepared with estimated rates revenue of \$2,298,336 and total operating revenue of \$4,124,822.</p> <p>A capital works program totalling \$6,478,702 for investment in infrastructure, buildings, plant and equipment and furniture and equipment is planned.</p> <p>Expenditure on road infrastructure is the major component of this totalling \$2,758,118. Road projects include the continuation of resealing of the Beringarra Cue Road which will be jointly funded by the Shire of Cue and Roads to Recovery funding. Cue Wondinong Road works under the Regional Road Group program. Carry over blackspot funding for the Marshall St intersection and continuation of the dual use pathways program with grant funding assistance from the Pathway Funding Program.</p> <p>\$2,205,000 is budgeted for land and buildings including restoration of the old post office building, finalising works on the restoration of the Bishops House and depot works crew area, Heydon Place industrial development and increasing staff housing.</p> <p>Recreation and culture projects include a skate park, playground equipment, bowling green to be located at the town hall, toilets for the cemetery and development of the RV site.</p>	

An estimated surplus of \$2,950,915 is anticipated to be brought forward from 30 June 2017. This amount is unaudited and may change with the finalising of the end of year accounts. Any changes will be addressed as part of a future budget review.

Statutory Environment:

Local Government Act 1995, Section 6.2 – Local governments to prepare annual budget.
Local Government (Financial Management) Regulations 1996 Part 3.

Policy Implications:

Shire of Cue Policy Manual

Financial Implications:

The 2017-2018 Budget provides Council with the opportunity to continue to provide the current level of services to the community as well as carry out significant projects that will provide benefits into the future.

Strategic Implications:

Shire of Cue Strategic Community Plan

Consultation:

Rob Madson – Chief Executive Officer
Travis Bate - RSM Australia Pty Ltd

Officer's Recommendation:

Voting requirement: Absolute Majority

Council Decision: 04082017

Part A – Adoption of 2017-2018 Annual Budget

That pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the 2017-2018 Statutory Budget as attached at [Appendix 3](#), which includes the following:

- Statement of Comprehensive income showing a net result for the year of \$1,072,982.
- Statement of Cash Flows.
- Rate Setting Statement showing an amount required to be raised from rates of \$2,298,336
- Notes to and forming part of the Budget and significant accounting policies.
- Acquisition of assets as detailed in Note 4, totalling \$6,478,702.
- Transfer to and from Reserve Accounts as detailed in Note 6, totalling \$49,895

Moved: CR P PIGDON

Seconded: CR PRICE

Carried: 5/0

Absolute Majority Required

Council Decision: 05082017

Part B – Imposition of General and Minimum Rates, Instalment Payment Arrangements, Charges and Interest.

Pursuant to section 6.45 of the Local Government Act 1995 that the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Cue for the 2017-2018 financial period.

- GRV Residential 10.62 cents in the dollar
- GRV Commercial 10.62 cents in the dollar
- GRV Vacant Land 10.62 cents in the dollar
- UV Mining 31.60 cents in the dollar
- UV Pastoral 8.43 cents in the dollar
- GRV M&T Workforce 31.60 cents in the dollar
- GRV Residential and Commercial minimum rate \$451
- GRV Vacant Land Minimum Rate \$451
- UV Mining Minimum Rate \$451
- UV Pastoral Minimum Rate \$451

For properties that fit the definition of GRV Commercial under the Objects and Reasons for differential rates, a discount of 20% of the current rates levied will be offered to ratepayers whose payment of the full amount owing including arrears and service charges is received by the single payment due date.

Pursuant to section 6.46 of the Local Government Act 1995, Council offers an incentive for the payment of the 2017-2018 rates and charges by the single payment due date by the way of lottery draw for the cash prizes of:

- | | | |
|------|--------------|----------|
| i. | First Prize | \$600.00 |
| ii. | Second Prize | \$300.00 |
| iii. | Third Prize | \$100.00 |

The terms and conditions that apply to the rates incentive prize are:

- To be eligible for the draw, all outstanding rates and charges must be received on or before the due date of 11 October 2017.
- All ratepayers are eligible.

The drawing of the winners for the above prizes will take place during the Council meeting held on 21 November 2017.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996 Council adopts a charge of \$15 for the four instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the ratepayer has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full and by instalments:

- Full payment and 1st instalment due 11 October 2017
- 2nd instalment due 13 December 2017
- 3rd instalment due 14 February 2018
- 4th instalment due 11 April 2018

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 11% to be imposed on all outstanding rates and services charges and costs of proceedings to recover such charges that remain unpaid after 11 October 2017 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment.

Moved: CR SPINDLER

Seconded: CR FITZPATRICK

Carried: 5/0

Absolute Majority Required

Council Decision: 06082017

Part C – Material Variance Reporting for 2017-2018

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2017-2018 for reporting material variances shall be 10% or \$25,000, whichever is the greater.

Moved: CR FITZPATRICK

Seconded: CR SPINDLER

Carried: 5/0

Simple Majority

8.4 2017-2018 FEES AND CHARGES	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	14 August 2017
Matters for Consideration:	
Adoption of the fees and charges for the Shire of Cue for the 2017-2018 financial year.	
Background:	
<p>In accordance with section 6.16 of the Local Government Act 1995, fees and charges are adopted annually as part of the Council's budget.</p> <p>This item was presented to council at the ordinary meeting of Council held on 20 June 2017. A review of the costs of blue metal and brickies sand has identified that a higher charge for these materials needs to be included in the fees and charges to ensure Council are recovering the costs of obtaining these products.</p> <p>The updated schedule of fees and charges reflects changes to statutory charges for building applications. All other charges are the same as adopted at the 20 June 2017 meeting of council.</p>	
Comments:	
<p>The schedules of fees and charges proposed for the 2017-2018 financial year are included in Appendix 4. Some of the fees and charges are proposed with no increase, and increases have generally been indexed at 2.5% and rounded to assist administration. Comments have been included in the schedule of fees and charges to provide clarification on the proposed charge.</p>	
Statutory Environment:	
Local Government Act 1995 – Part 6, Division 5, Subdivision 2 – Fees and Charges.	
Policy Implications:	
Nil	
Financial Implications:	
Fees and charges revenue makes up approximately 8% of the Shires operating income and provides a means for the Shire to recover the costs of providing services on a user pay basis.	
Strategic Implications:	
Shire of Cue Strategic Community	

8.5 2017 LOCAL GOVERNMENT RISK ANALYSIS	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	11 August 2017
<i>Matters for Consideration:</i>	
Acceptance of the Audit committee recommendation to endorse the ratio analysis report and actions to recommendations made in the audit management report.	
<i>Background:</i>	
<p>On 30 June 2017 the Department for Local Government wrote to the Shire President and requested that Council review via its Audit Committee various matters identified in the Audit Management Report including financial ratio performance measures that are reported as following adverse trends based on the Department of Local Government and Communities guidelines. It is also requested that Council advises what actions have been endorsed to deliver continual improvement in financial and asset ratios and correct management issues identified in the audit management letter. The letter from the Department is attached at Appendix 5.</p> <p>This has been presented to the Audit Committee meeting held on 22 August 2017.</p>	
<i>Comments:</i>	
<p>In response to the Departments request, Travis Bate from RSM Australia has prepared a Ratio Analysis report attached at Appendix 6 to consider the trend of each of the ratios. The analysis has highlighted that the timing of the financial assistance grants and revenue and expenditure for flood damage road repairs has caused an impact on the ratios. The report examines the ratios after taking into account these material events to calculate the true underlying ratio and the long term trend over the past four years and the budgeted forecast ratio for the current year.</p> <p>By adjusting the operating revenue to account for the impact of the timing differences of financial assistance grants and by removing the material impact caused by flood damage revenue and expenditure, the underlying ratio gives a more accurate analysis of the Shire of Cue's performance measures over the period.</p> <p>The report highlights the long term trends of the ratios showing that four of the six underlying ratios meet the basic standard, two of the ratios cannot be calculated for the last two reporting periods of the analysis and one ratio is below standard but remains relatively constant.</p> <p>The Audit Management Report is attached at Appendix 7. The report includes additional information in blue text to advise of the actions taken since receiving the report and actions for the Audit Committee and Council to endorse going forwards to correct the issues identified.</p>	

Statutory Environment:	
<p><i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i> <i>Department of Local government and Communities guidelines</i></p>	
Policy Implications:	
<p>Nil</p>	
Financial Implications:	
<p>Nil</p>	
Strategic Implications:	
<p>Nil</p>	
Consultation:	
<p>Rob Madson – Chief Executive Officer Travis Bate – RSM Australia Pty Ltd</p>	
Officer’s Recommendation:	Voting requirement: Simple Majority
<p>That Council accept and endorse the ratio analysis report and actions to address the recommendations in the Audit Management Report.</p>	
Council Decision 08082017	Voting requirement: Simple Majority
<p>MOVED: CR FITZPATRICK SECONDED: CR PRICE</p> <p>That Council accept and endorse the ratio analysis report and actions to address the recommendations in the Audit Management Report.</p> <p>CARRIED: 5/0</p>	

8.6 ADOPTION OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS AND LOCAL EMERGENCY RECOVERY PLAN	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	15th August 2017
Matters for Consideration	
Adoption of the Local Emergency Management Arrangements (LEMA) and Local Emergency Recovery Plan (LERP)	
Background:	
<p>A Local Emergency Management Committee (LEMC) meeting was held at the Shire of Cue on 8 August 2017.</p> <p>At the LEMC Meeting the Committee worked through the Local Emergency Management Arrangements and Local Emergency Recovery Plan. The amended documents are attached at Appendix 8 and 9 for adoption and endorsement by Council.</p> <p>Once the documents are adopted by Council they will be forwarded to the District Emergency Management Committee (DEMC) and the State Emergency Management Committee (SEMC).</p>	
Comments:	
It should be noted that the documents are dynamic and will undergo change as and when it is considered necessary by the LEMC.	
Statutory Environment:	
<p>Emergency Management Act 2005</p> <p>Sections 41, 42 & 43</p>	
Policy Implications:	
Nil	
Financial Implications:	
Nil	
Strategic Implications:	
With adoption of the LEMA and LERP the Shire is compliant with the State Emergency Management Act.	

9. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

12. MATTERS BEHIND CLOSED DOORS

Council Decision 10082017

MOVED: CR FITZPATRICK

SECONDED: CR SPINDLER

That Council move behind closed doors.

CARRIED 5/0

Council moved behind closed doors at 7.12pm

Council Decision 11082017

MOVED: CR SPINDLER

SECONDED: CR R PIGDON

That the request from Mr Tegg for reimbursement of out of pocket expenses in relation to Lot 630 Dowley St Cue be denied.

CARRIED 4/1

Cr Fitzpatrick is recorded as voting against the motion.

Council Decision 12082017

MOVED: CR FITZPATRICK

SECONDED: CR PRICE

That Council move out from behind closed doors.

CARRIED 5/0

Council moved out from behind closed doors at 7.55pm

13. CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at 7.56pm

To be confirmed at Ordinary Meeting on the 19 September 2017

Signed:.....

Presiding member at the Meeting at which time the Minutes were confirmed.