



**AGENDA
ORDINARY MEETING
OF COUNCIL**

17 APRIL 2018

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 17 April 2018

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue WA



Rob Madson
Chief Executive Officer
16th March 2018

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____ (Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
- (b) The personal affairs of any person;
- (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) A matter that if disclosed, would reveal:
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
- (f) A matter that if disclosed, could be reasonably expected to:
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
- (h) Such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 **(Regulation No.10)**

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 4 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor’s Names

Councillor’s Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SHIRE OF CUE
Ordinary Council Meeting
AGENDA

To be held in the Council Chambers, 73 Austin Street Cue on Tuesday 17 April 2018
commencing at 6:30pm

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1. DECLARATION OF OPENING

The Shire President welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

Please be advised that in accordance with a Department of Local Government recommendation this Meeting is being electronically recorded with my permission.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

STAFF:

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Mrs Janelle Duncan, Coordinator Community Development

GALLERY:

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3. DISCLOSURE OF MEMBERS' INTERESTS

4. PUBLIC QUESTION TIME

Questions on Notice

At the Ordinary Meeting of Council held on 20 March 2018 the following question was asked by Mr Ernie Campbell and taken on notice:

Can I have a letter stating the date of the change of Contract for the Management of the Cue Tourist Park?

The Chief Executive Officer responded to this question in correspondence dated 9 April 2018:

In response to your question which was taken on notice at the ordinary meeting of Council held 20 March 2018, I confirm that the management of the Cue Tourist Park is the responsibility of one person, Mr Colin Duncan. This arrangement was formalised by contract in May 2017.

Questions asked by the public gallery

5. CONFIRMATION OF MINUTES

Council Decision:

MOVED:

SECONDED:

That the Minutes of the Ordinary Meeting of 20 March 2018 are confirmed as a true and correct record of the meeting.

CARRIED:

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. DEPUTATIONS

8. PETITIONS

9. ANNOUNCEMENTS WITHOUT DISCUSSION

10. REPORTS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	9 April 2018

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Tuesday 17 April 2018 as attached – see [Appendix 1](#)

Comments:

The list of accounts is for the month of March 2018.

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer’s Recommendation:

Voting requirement: Simple Majority

*That Council endorse the payments for the period 1 March 2018 to 31 March 2018 as listed at **Appendix 1**, which have been made in accordance with delegated authority per LGA 1995 S5.42.*

<i>Municipal Fund Bank</i>	<i>EFTs</i>	<i>5907 – 6019</i>	<i>\$ 400,410.30</i>
<i>Direct Debit Fund Transfer</i>			<i>\$ 22,374.07</i>
<i>Payroll</i>			<i>\$ 81,224.60</i>
<i>BPAY</i>			<i>\$ 10,992.70</i>
<i>Cheques</i>			<i>\$ -</i>
<i>Total</i>			<i>\$ 515,001.67</i>

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 1

List of Accounts Paid March 2018

	Date	Name	Description	Amount	Bank	Type
Direct Debit						
Direct Debit	02/03/2018	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 53.54	1	FEE
Direct Debit	02/03/2018	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 25.76	1	FEE
Direct Debit	02/03/2018	2 - BANK FEES	BANK FEES	1.00	1	FEE
Direct Debit	15/03/2018	2 - BANK FEES	BANK FEES	- 34.36	1	FEE
Direct Debit	15/03/2018	2 - BANK FEES	BANK FEES	- 24.49	1	FEE
Direct Debit	15/03/2018	2 - BANK FEES	BANK FEES	- 26.13	1	FEE
Direct Debit	01/03/2018	Commonwealth Bank	Credit Card Purchases February 2018 - Purchase of Coffee Pods Plus Freight (\$114.00), 1 x Security System for Tourist Park (\$603.95), 1 x Security System for 15 Allen Street (\$603.95), 1 x Invertor Sensor for 12 Chesson Street (\$169.00), 1 x Invertor Sensor for 47 Dowley Street (\$169.00), Fuel for P1 - CEO Pajero (\$89.94), Payment of Extraordinary Licence for J.Cooper - Reimbursable (\$183.00) and 1 x Sewerage Waste Water Unit for Bishops House (\$497.90)	- 2,430.74	1	CSH
Direct Debit	12/03/2018	Caltex Australia Petroleum Pty Ltd	Fuel Card Purchases February 2018 (\$496.60)	- 496.60	1	CSH
Direct Debit	12/03/2018	City of Greater Geraldton	Registration Cost for Attendance to the Midwest Libraries Regional Meeting (\$51.70)	- 51.70	1	CSH
Direct Debit	25/03/2018	Click Super	Superannuation Contributions	- 19,231.75	1	CSH
				- 22,374.07		
EFT						
EFT5907	01/03/2018	Atyeo's Environmental Health Services Pty Ltd	Environmental Health Services - Cue 22/11/17 & 18/12/17 (\$1,619.60)	- 1,619.60	1	CSH
EFT5908	01/03/2018	Brian Weir	Reimbursement for Purchase of Food for Camp at Tuckanarra 21/2/18 (\$175.91)	- 175.91	1	CSH
EFT5909	01/03/2018	Challenge Chemicals Australia	25lts of Uripfos, Pinesan & Bacguard for Tourist Park (\$288.20)	- 288.20	1	CSH
EFT5910	01/03/2018	Integrity Sampling	Random Breath Testing - Cue 22/2/18 (\$2,832.50)	- 2,832.50	1	CSH
EFT5911	01/03/2018	Luscombe	5 x spray bottles for Cleaner (\$24.62), Mop Bucket & Mop Head Cleaner (\$66.68), Rubbish Bags for cleaner (\$85.21)	- 176.51	1	CSH
EFT5912	01/03/2018	Meekatharra GP Clinic	Workcover Level A or B (\$73.65)	- 73.65	1	CSH
EFT5913	01/03/2018	Murchison Club Hotel	Meals for 9 People Following Council Meeting on 20/2/18 (\$389.50), 2 x Nights Accommodation for Craig Hollins - PPS 26/2/18 - 28/2/18 (\$286.00)	- 675.50	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5914	01/03/2018	ROSS WILLIAM PIGDON	Ordinary Council Meeting 20/2/18 (\$485.00), Audit Meeting (\$118.00), ICT Allowance (\$290.00), Presidents Allowance (\$900.00)	- 1,793.00	1	CSH
EFT5915	01/03/2018	Winc Australia Pty Ltd	Foolscap Wallets, Binding Coils, Magazine Racks, Envelopes & Assorted Office Stationery (\$588.31), Members Refreshments (\$103.85), Urinal Blocks & Hand Towels for Tourist Park (\$303.60)	- 995.76	1	CSH
EFT5916	02/03/2018	Atyeo's Environmental Health Services Pty Ltd	Environmental Health Services - Cue 5/2, 19/2, 20/2 & 26/2/18 (\$2,899.30)	- 2,899.30	1	CSH
EFT5917	02/03/2018	Boya Equipment	Fuel Filter, Fan Belt, Oil Filter & Seal Front for Genset - P42 - Small Engines (\$127.85)	- 127.85	1	CSH
EFT5918	02/03/2018	Digga West & Earthparts WA	Angle broom wheel for P76 - Kubota Tractor (\$225.50)	- 225.50	1	CSH
EFT5919	02/03/2018	Garry Taylor	Contractor for Grader Maintenance - Shire of Cue 12/2/18 - 25/2/18 (\$4,815.00)	- 4,815.00	1	CSH
EFT5920	02/03/2018	Justin Willett	Reimbursement for Payment of Electricity Bill Dated 5/2/18 (\$188.71)	- 188.71	1	CSH
EFT5921	02/03/2018	RSM Australia Pty Ltd	Accounting Services for February 2018 (\$5,585.80)	- 5,585.80	1	CSH
EFT5922	02/03/2018	Statewide Bearings	Diesel Nozzle, Fuel Hose & Barb for P75 - Fuso Canter Crew Cab (\$340.58)	- 340.58	1	CSH
EFT5923	02/03/2018	Toll Express	Freight Expense for Delivery of Grease Cartridge & Hydraulic Oil for Depot (\$106.53)	- 106.53	1	CSH
EFT5924	02/03/2018	Toll Ipec Pty Ltd	Freight Expense for Delivery of Seal Front, Fuel Filter, Oil Filter & Fan Belt for Genset (\$12.34), Broom Wheel for P76 - Kubota Tractor (\$18.94), Assorted Office Stationery eg Binding Coils, Magazine Racks (\$18.21), Members Refreshments (\$18.21), Dust Mops (\$18.21) & Urinal Blocks & Hand Towels for Tourist Park (\$18.21)	- 104.12	1	CSH
EFT5925	02/03/2018	WesTrac	Water Pump, Belt & Core Charge for P46 - Wheel Loader (\$734.59)	- 734.59	1	CSH
EFT5926	07/03/2018	Bunnings Group Limited	2 x 4lt Paint, 1 x 10lt Paint, Builders Bog & Paint Roller Covers for Admin Building (\$291.52), Fertilizer & Sprinklers for Parks (\$46.86), Fertilizer for Depot (\$12.70) & Chlorine Tablets for Water Park (\$99.90)	- 450.98	1	CSH
EFT5927	07/03/2018	Cue General Store	40.23lts Fuel for P58 - Kubota Mower (\$61.11), 3 x Funnels for Depot (\$14.85), Assorted Sandwiches for Staff Training - EWP Course 21/2/18 & Forklift Course 27/2/18 (\$120.00) & 1 x 3kg Dog Food for Pound (\$11.09)	- 207.05	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5928	07/03/2018	FREDERICK WILLIAM SPINDLER	Second Prize Christmas Lights Competition Winner 2017 (\$300.00)	- 300.00	1	CSH
EFT5929	07/03/2018	Joshua Oliveri	Labour to Replace A/C Compressor and Belts P51 - Dozer (\$1,260.00), Clean Blocked Evaporator and Fit New Aerial P9 - Grader (\$1,000.00), Replace Water Pump P46 - Wheel Loader (\$1,000.00) & Fit New Aerial P57 - Multi-Tyre Roller (\$1,000.00)	- 4,260.00	1	CSH
EFT5930	07/03/2018	Margaret Pauline Davies	Third Prize Christmas Lights Competition Winner 2017 (\$200.00)	- 200.00	1	CSH
EFT5931	07/03/2018	Roda Limbah T/AS Midwest Septics	Removal of Septic Waste at Cue Tourist Park (\$3,090.00)	- 3,090.00	1	CSH
EFT5932	07/03/2018	SUSAN FAYE WARD	First Prize Christmas Lights Competition Winner 2017 (\$400.00)	- 400.00	1	CSH
EFT5933	07/03/2018	Squires Resources	Hire of Contractor for Works on Beebyn - Karbar Rd - Water Truck 12/1/18 - 18/1/18 (\$8,134.50), Hire of Contractor for Works on Beebyn - Karbar Rd - Grader driver 11/1/18 - 18/1/18 (\$7,411.80)	- 15,546.30	1	CSH
EFT5934	07/03/2018	WesTrac	1 x Belt for P51 - Dozer (\$43.14)	- 43.14	1	CSH
EFT5935	09/03/2018	A1 Plant Hire (WA) Pty Ltd	Dry Hire of Bomag Smooth Drum Roller for Beebyn - Karbar Rd - February 2018 (\$7,700.00)	- 7,700.00	1	CSH
EFT5936	09/03/2018	Australia Post	Postage Supply for Period Ending 28/2/18 (\$148.89), Renewal of Post Box Plus Pay on Time Discount (\$81.00)	- 229.89	1	CSH
EFT5937	09/03/2018	Bruce Perry Garden Design	Labour for Works Carried Out at Town Hall Bowling Green 26/2/18 - 2/3/18 (\$5,757.40)	- 5,757.40	1	CSH
EFT5938	09/03/2018	Canine Control	Ranger Services for Shire of Cue 26/2/18 (\$1,330.56)	- 1,330.56	1	CSH
EFT5939	09/03/2018	Courier Australia	Freight Expense for Return of Library Books to State Library 22/2/18 & 27/2/18 (\$185.28)	- 185.28	1	CSH
EFT5940	09/03/2018	Department of Primary Industries & Regional Development	CLGF Funds for Group Housing Project (\$1,923.13)	- 1,923.13	1	CSH
EFT5941	09/03/2018	Central Regional TAFE	EWP and Chainsaw Course Fees 20/2/18 - 22/2/18 (\$7,261.10), 6 x Worksafe HR Licence Fees (\$570.00)	- 7,831.10	1	CSH
EFT5942	09/03/2018	Landgate	Mining Tenements Chargeable 12/1/18 - 5/2/18 (\$38.35)	- 38.35	1	CSH
EFT5943	09/03/2018	Marketforce Productions	Fee for Seek Advert for Mechanic Position - Shire of Cue (\$171.94)	- 171.94	1	CSH
EFT5944	09/03/2018	Queen of the Murchison Guest House & Cafe	4 x Nights Accommodation for 2 People - Bruce Perry Garden Design 26/2/18 - 1/3/18 (\$1,144.00)	- 1,144.00	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5945	14/03/2018	GERALDTON TRUCK AND MACHINERY BROKERS	Purchase of 2010 Tandem Axle Roadtrain Dolly (\$8,800.00)	- 8,800.00	1	CSH
EFT5946	14/03/2018	Maisey Haulage Pty Ltd	Purchase of 1995 Holmwood Highgate Tanker (\$22,000.00)	- 22,000.00	1	CSH
EFT5947	14/03/2018	Great Southern Fuel Supplies	Purchase of 10999lts Diesel for Depot 27/2/18 (\$13,718.90), Purchase of 10,000lts Diesel for Depot 14/2/18 (\$12,600.05)	- 26,318.95	1	CSH
EFT5948	14/03/2018	LESLIE MATTHEW PRICE	CLAIM FEB 18- Ordinary Council Meeting 20/2/18 (\$236.00), Audit Meeting (\$118.00), ICT Allowance (\$290.00), Deputy Presidents Allowance (\$225.00), Travel Council Meeting 20/2/18 (\$63.37), Travel Forum Meeting 13/2/18 (\$63.37), CLAIM JAN 18 - Deputy Presidents Allowance (\$225.00), ICT Allowance (\$290.00), Travel for Electors Meeting 23/1/18 (\$63.37)	- 1,574.11	1	CSH
EFT5949	14/03/2018	Purcher - International Pty Ltd	2 x Air Filter for P75 - Fuso Canter Cew Cab (\$111.78)	- 111.78	1	CSH
EFT5950	14/03/2018	Stephanie Wandek	Reimbursement for Meals & Travel for Library Training in Geraldton 20/2/18 - 23/2/18 (\$694.74)	- 694.74	1	CSH
EFT5951	14/03/2018	Tutt Bryant Equipment	Element Fuel, Fuel Filter, Engine Oil, Element Air Outer & Inner for Hire Roller at Beebyn - Karbar Rd (\$301.65)	- 301.65	1	CSH
EFT5952	14/03/2018	Winc Australia Pty Ltd	A4 Copy Paper, Pens, Labels, Tubeclips, Staples & Post-It Notes for Office (\$334.60), 2 x Glade Sense & Spray Refill (\$18.04), 1 x Dust Mop for Cleaner (\$65.10), 1 x Dust Mop for Tourist Park (\$65.10), 20 x A4 Tab Dividers for Office (\$20.02)	- 502.86	1	CSH
EFT5953	14/03/2018	Brisin Engineering & Welding	Various Mechanical Services for Shire of Cue from 26/2/18 - 9/3/18 (\$4,312.00)	- 4,312.00	1	CSH
EFT5954	14/03/2018	Bruce Perry Garden Design	Labour to Install Drainage System at Water Playground 6/3/18 - 8/3/18 (\$4,455.00) Dig Out & Pour Footings for Spillway at Marshall St Intersection 8/3/18 - 9/3/18 (\$1,497.10)	- 5,952.10	1	CSH
EFT5955	14/03/2018	CS Legal	Legal Fees for Matter No 022447/17315 (\$874.50)	- 874.50	1	CSH
EFT5956	14/03/2018	Civic Legal	Professional Fees for Matter No GEJ/150704 (\$2,458.50)	- 2,458.50	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5957	14/03/2018	JR & A Hersey Pty Ltd	Assorted Wrenches, Tie Down Straps, Contact Cleaner, Extractor Screw Set & Lever Block for Depot (\$1,246.19), First Aid Kit (\$67.10), 12 x Sunglasses for Outside Staff (\$125.40), Hose Clamp Kit, Chain Kit, Panel Washers & Paint Brushes for Depot (\$186.78), 2 x Face Shields for Outside Staff (\$56.76), Gap Filler, Chalking Gun, Sulphuric Acid, Lens Wipes & Tie Down Straps for Depot (\$476.81)	- 2,159.04	1	CSH
EFT5958	14/03/2018	Queen of the Murchison Guest House & Cafe	3 x Nights Accommodation & Meals for 2 People - Bruce Perry Garden Designs 6/3/18 - 9/3/18 (\$847.00)	- 847.00	1	CSH
EFT5959	14/03/2018	Skippers Aviation Pty Ltd	Return Flights from Perth - Cue for G.Deal for Records Training 9/4/18 - 11/4/18 (\$650.00)	- 650.00	1	CSH
EFT5960	14/03/2018	Totally Workwear Geraldton	4 x Shirts for Office Staff Plus Freight (\$280.71)	- 280.71	1	CSH
EFT5961	14/03/2018	Brisin Engineering & Welding	Various Mechanical Services for Shire of Cue from 2/1/18 - 19/1/18 (\$8,932.00), Various Mechanical Services for Shire of Cue from 11/12/17 - 30/12/17 (\$4,889.50), Various Mechanical Services for Shire of Cue from 22/1/18 - 9/2/18 (\$8,085.00) & Various Mechanical Services for Shire of Cue from 12/2/18 - 23/2/18 (\$6,044.50)	- 27,951.00	1	CSH
EFT5962	14/03/2018	Squires Resources	Hire of Contractor for Works on Beebyn - Karbar Rd - Roadtrain Side Tipper 8/2/18 - 22/2/18 Less Fuel Usage from 4/11/17 - 2/3/18 (\$27,727.76), Hire of Contractor for Works on Beebyn - Karbar Rd - Water Truck 7/2/18 - 13/2/18 (\$12,361.25), Hire of Contractor for Works on Beebyn - Karbar Rd - Grader driver 5/2/18 - 14/2/18 (\$10,131.00), Hire of Contractor for Works on Beebyn - Karbar Rd - Water Truck 20/2/18 - 1/3/18 (\$17,146.25) & Hire of Contractor for Works on Beebyn - Karbar Rd - Grader driver 22/2/18 - 1/3/18 (\$9,243.30)	- 76,609.56	1	CSH
EFT5963	14/03/2018	Crowe's Electrical	Labour to Install Mains Cable, Switch Board, RCD's & Power Points to Laundry Area at Tourist Park & Upgrade Switchboard in Office at Tourist Park (\$3,272.50), Labour to Install Comms Dish, Cables & Relocate Aerial at Bishops House (\$686.22), Labour to Disconnect Power at Unit & Switchboard at Tourist Park Ablution Block (\$278.66) & Labour to Repair Stair Chair at admin Building (\$278.66)	- 4,516.04	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5964	14/03/2018	GNC Quality Precast	10 x Box Culverts for Marshall St Intersection (\$2,156.00)	- 2,156.00	1	CSH
EFT5965	14/03/2018	Geraldton Mechanical Services & Repairs	Hire of Roadtrain Side Tipper for Carting Gravel at Beebyn - Karbar Rd 19/2/18 - 1/3/18 Less Fuel Usage 19/2/18 - 27/2/18 (\$23,221.38)	- 23,221.38	1	CSH
EFT5966	14/03/2018	Onsite Rental Group Operations Pty Ltd	Hire of 1 x 12 kVA Generator Diesel from 1/2/18 - 28/2/18 for Beebyn - Karbar Rd (\$1,108.80)	- 1,108.80	1	CSH
EFT5967	14/03/2018	Sun City Plumbing	Labour to Repair PVC Main Line at Oval 15/2/18 (\$716.38) & Supply and Install Waste & Water Connections to Vanity Unit Lot 593 Heydon Place 15/2/18 (\$443.08)	- 1,159.46	1	CSH
EFT5968	14/03/2018	Toll Express	Freight Expense for Delivery of Shire of Cue, Aboriginal & Australian Flags for Admin Building (\$86.73) & Uriphos, Pinesan & Bacguard for Tourist Park (\$61.30)	- 148.03	1	CSH
EFT5969	14/03/2018	Toll Ipec Pty Ltd	Freight Expense for Delivery of Element Filter, Oil, Air Inner & Outer for Hire Roller at Beebyn - Karbar Rd (\$31.04), Dust Mop for Cleaner & Tourist Park (\$7.50), A4 Tabs, Glade Spray Refills for Office (\$3.74) & Copy Paper, Pens, Labels, Tubeclips, Staples & Post-Its for Office (\$120.14)	- 162.42	1	CSH
EFT5970	14/03/2018	WesTrac	Hose, Regulator & Seal O Ring for P51 - Dozer (\$183.14)	- 183.14	1	CSH
EFT5971	22/03/2018	Canine Control	Ranger Services for Shire of Cue 6/3/18 (\$1,330.56)	- 1,330.56	1	CSH
EFT5972	22/03/2018	Golden West Lubricants	205L Coolant & 20L Dexron Fluid for Depot (\$712.80)	- 712.80	1	CSH
EFT5973	22/03/2018	JR & A Hersey Pty Ltd	Camp accomodation for Flood Damage repairs - Short Days 17/10/17 & 15/12/17 (\$990.00)	- 990.00	1	CSH
EFT5974	22/03/2018	Queen of the Murchison Guest House & Cafe	Accommodation & Meals for 3 People - Bruce Perry Garden Designs 12/3/18 - 16/3/18 (\$1,606.00)	- 1,606.00	1	CSH
EFT5975	22/03/2018	Squires Resources	Hire of Contractor for Works on Beebyn - Karbar Rd 14/2/18 (\$814.00)	- 814.00	1	CSH
EFT5976	22/03/2018	Tudor House (WA) Pty Ltd	Halyard for Pole at Anzac Park Memorial (\$38.00)	- 38.00	1	CSH
EFT5977	22/03/2018	WALGA	Councillor Ian Dennis to Attend Understanding Financial Reports at Mt Magnet - 10/4/18 (\$50.00) & Councillor Ian Dennis to Attend Effective Community Leadership Course at Meekatharra - 18/5/18 (\$50.00)	- 100.00	1	CSH
EFT5978	22/03/2018	Ashdown Ingram	1 x Jumpstarter Kit for Depot (\$647.90)	- 647.90	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5979	22/03/2018	Atom Supply	3 x hydration sachets 50 pk for Depot (\$99.00) & 1 x Steel Toe Cap Boots for Outside Staff (\$170.82), 4 x Cargo Pants & 3 x Cotton Drill Pants for Outside Staff (\$238.76), Fuel Filter for P78 - Nissan Prime Mover (\$29.12), Credit for Fuel Filter Incorrectly Ordered for P78 - Nissan Prime Mover (-\$29.12cr)	- 508.58	1	CSH
EFT5980	22/03/2018	Brian Weir	Reimbursement for Purchase of Food for Camp at Tuckanarra 3/3/18, 6/3/18 & 7/3/18 (\$207.78)	- 207.78	1	CSH
EFT5981	22/03/2018	Bruce Perry Garden Design	Labour to Install Last Section of Drainage, Cut Lawn & Concrete Edging at Water Park 12/3/18 (\$1,541.10), Labour to Install Brick Wall, Dig, Prepare, Lay Concrete & Fill Garden with Soil at Marshall St Intersection 13/3/18 - 16/3/18 (\$5,379.00)	- 6,920.10	1	CSH
EFT5982	22/03/2018	Bunnings Group Limited	2 x 4L Weathershield L/Sheen Indian Red & 1 x 10L Weathershield L/Sheen Vivid White for Maintenance of Admin Building (\$344.48)	- 344.48	1	CSH
EFT5983	22/03/2018	Central Regional TAFE	Fee for Forklift Training Plus Worksafe Licence for 5 x Outside Staff 27/2/18 & 28/2/18 (\$7,736.10)	- 7,736.10	1	CSH
EFT5984	22/03/2018	J.G.Da Silva Refrigeration Sales & Services	Labour for repair of air conditioners at Bishops House (\$451.00)	- 451.00	1	CSH
EFT5985	22/03/2018	Sun City Plumbing	Labour to Disconnect & Remove Water Softener Damaged in Storm & Set Up Form Work for Concrete Pad to Mount Water Softener Structure at Tourist Park 30/1/18 - 31/1/18 (\$4,623.85) & Mount Water Softener on Concrete Pad, Supply & Install Copper Water Services & PVC Waste lines at Tourist Park 14/2/18 - 17/2/18 (\$7,463.75)	- 12,087.60	1	CSH
EFT5986	22/03/2018	Western Independent Foods	Freight Expense for Delivery of End Caps for Water Playground 9/3/17 (\$11.00)	- 11.00	1	CSH
EFT5987	22/03/2018	Bunnings Group Limited	Oxide, Ladder & Bondcrete for Admin Building (\$296.34), Garden Gloves for Outside Staff (\$12.00), AA Batteries for Depot (\$9.42), Rim Locks & Insect Zapper for Bishops House (\$123.70) & 1 x 4L Paving Paint for Admin Building (\$93.01)	- 534.47	1	CSH
EFT5988	22/03/2018	Five Star	Billing for Konica Minolta C454e Black/Colour Meter Read - March 2018 (\$417.49)	- 417.49	1	CSH
EFT5989	22/03/2018	Janelle Duncan	Reimbursement for Purchase of 6 x Mirabella Globes for Admin Building 11/3/18 (\$50.34)	- 50.34	1	CSH

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
EFT5990	22/03/2018	Neil Barnden	Contractor for Repairs & Maintenance to Various Buildings for Shire of Cue - 19/2/18 - 9/3/18 (\$7,315.00)	- 7,315.00	1	CSH
EFT5991	22/03/2018	Perth Safety Products	100 x Traffic Cones (\$1,595.00)	- 1,595.00	1	CSH
EFT5992	22/03/2018	Reece Pty Ltd	Grates, End Caps, Adhesive, Draincoils & Assorted Materials for Maintenance of Water Park (\$1,552.94), Credit as Charged Twice for 8 x Agrofex Draincoils for Town Hall Lanscaping on 27/9/17 (-\$768.89cr)	- 784.05	1	CSH
EFT5993	22/03/2018	WesTrac	Labour & Parts to Repair Tip Cylinder, Blade & Articulation Cylinder on P9 - Grader 5/2/18 & 17/2/18 (\$4,292.68)	- 4,292.68	1	CSH
EFT5994	23/03/2018	Dun Direct Pty Ltd	11,052lts of Diesel Purchased for Depot Tank 1/2/18 (\$14,102.35)	- 14,102.35	1	CSH
EFT5995	23/03/2018	Great Northern Rural Services	4 x Roundup 20lt for weed control (\$568.70)	- 568.70	1	CSH
EFT5996	23/03/2018	LO-GO Appointments	Contract Fees for Stephanie O'Meagher to Consult Rates for Shire of Cue w/e 17/3/18 (\$1,422.04)	- 1,422.04	1	CSH
EFT5997	23/03/2018	Leonie Fitzpatrick	CLAIM MAR 18 - Ordinary Council Meeting 20/3/18 (\$236.00), ICT Allowance (\$290.00), CLAIM FEB 18 - ICT Allowance (\$290.00), CLAIM JAN 18 - ICT Allowance (\$290.00)	- 1,106.00	1	CSH
EFT5998	23/03/2018	Maisey Haulage Pty Ltd	Fee for Delivery of 1 x Trailer of Mulch & Brickies Sand for Maintenance of Parks & Reserves (\$2,860.00)	- 2,860.00	1	CSH
EFT5999	23/03/2018	Ronald Paul Clive Hogben	Ordinary Council Meeting 20/3/18 (\$236.00), ICT Allowance (\$290.00)	- 526.00	1	CSH
EFT6000	23/03/2018	Squires Resources	Hire of Contractor for Works on Beebyn - Karbar Rd - Roadtrain Side Tipper 26/2/18 - 28/2/18 & 6/3/18 (\$9,091.50)	- 9,091.50	1	CSH
EFT6001	23/03/2018	Totally Workwear Geraldton	1 x Mongrel Zip-Sider Safety Boots for Outside Staff (\$156.75)	- 156.75	1	CSH
EFT6002	29/03/2018	Atyeo's Environmental Health Services Pty Ltd	Environmental Health Services - Cue 19/3/18 & 20/3/18 (\$2,633.34)	- 2,633.34	1	CSH
EFT6003	29/03/2018	Bolts-R-U's	Bolts & Threaded Rods for Repair of P55 - Water Tanker Tri-Axle (\$114.69)	- 114.69	1	CSH
EFT6004	29/03/2018	CS Legal	Professional Fees for Debt Recovery - Shire of Cue (\$382.36)	- 382.36	1	CSH
EFT6005	29/03/2018	Canine Control	Ranger Services for Shire of Cue 23/3/18 (\$1,330.56)	- 1,330.56	1	CSH
EFT6006	29/03/2018	ELIZABETH HOUGHTON	Ordinary Council Meeting 20/3/18 (\$236.00), ICT Allowance (\$290.00)	- 526.00	1	CSH

List of Accounts Paid March 2018

	Date	Name	Description	Amount	Bank	Type
EFT6007	29/03/2018	Great Northern Rural Services	1 x Bird Netting for Street Trees & Landscaping (\$92.02)	- 92.02	1	CSH
EFT6008	29/03/2018	Ian W Dennis	Ordinary Council Meeting 20/3/18 (\$236.00), ICT Allowance (\$290.00)	- 526.00	1	CSH
EFT6009	29/03/2018	Queen of the Murchison Guest House & Cafe	Accommodation & Meals for 1 Person - Bruce Perry Garden Designs 25/3/18 - 29/3/18 (\$770.50), Accommodation & Meals for 1 Person - Bruce Perry Garden Designs 19/3/18 - 23/3/18 (\$588.50)	- 1,359.00	1	CSH
EFT6010	29/03/2018	ROSS WILLIAM PIGDON	Ordinary Council Meeting 20/3/18 (\$485.00), ICT Allowance (\$290.00), Presidents Allowance (\$900.00)	- 1,675.00	1	CSH
EFT6011	29/03/2018	Atom Supply	13 x Shirts for Outside Staff (\$532.79)	- 532.79	1	CSH
EFT6012	29/03/2018	CAT WEST	3000lts Bitumen Emulsion for Cue - Beringarra Rd (\$4,290.00)	- 4,290.00	1	CSH
EFT6013	29/03/2018	Courier Australia	Freight Expense for Delivery of Toner for Printer at Admin Building 16/3/18 (\$24.34)	- 24.34	1	CSH
EFT6014	29/03/2018	Garry Taylor	Contract Works for Shire of Cue 13/3/18 - 22/3/18 (\$3,397.50), Contract Works for Shire of Cue 26/2/18 - 9/3/18 (\$3,172.50)	- 6,570.00	1	CSH
EFT6015	29/03/2018	JR & A Hersey Pty Ltd	Camp Accomodation for Flood Damage Works at Beebyn - Karbar Rd 16/12/17 - 12/3/18 (\$9,570.00)	- 9,570.00	1	CSH
EFT6016	29/03/2018	LESLIE MATTHEW PRICE	Ordinary Council Meeting 20/3/18 (\$236.00), ICT Allowance (\$290.00), Deputy Presidents Allowance (\$225.00), Travel - Council Meeting 20/3/18 (\$63.37), Travel - MRVC Meeting 13/3/18 (\$221.78), Travel - Forum Meeting 13/3/18 (\$63.37)	- 1,099.52	1	CSH
EFT6017	29/03/2018	Murchison Club Hotel	Meals for 6 People Following Council Meeting 20/3/18 (\$317.50)	- 317.50	1	CSH
EFT6018	29/03/2018	Toll Express	Freight Expense for Delivery of 100 x Traffic Cones (\$258.83) & Assorted Traffic Signs (\$108.58)	- 367.41	1	CSH
EFT6019	29/03/2018	WALGA	Councillor Les Price to Attend Serving on Council Course in Mt Magnet 9/4/18 (\$50.00)	- 50.00	1	CSH
				- 400,410.30		

List of Accounts Paid March 2018						
	Date	Name	Description	Amount	Bank	Type
BPAY						
BPAY	09/03/2018	TELSTRA CORPORATION LTD	Mobile Phone Usage & Charges - Shire of Cue February 2018 (\$463.80)	- 463.80	1	CSH
BPAY	09/03/2018	Horizon Power	Electricity Supply for 28 Days from 1/2/18 - 28/2/18 Street Lighting Cue (\$2,365.69)	- 2,365.69	1	CSH
BPAY	19/03/2018	WATER CORPORATION	Water Usage & Charges for 28 Days - Oval L637 Res 38357 14/2/18 - 14/3/18 (\$863.85)	- 863.85	1	CSH
BPAY	19/03/2018	Horizon Power	Electricity Supply for 61 Days from 6/1/18 - 7/3/18 Tourist Park (\$2,750.57)	- 2,750.57	1	CSH
BPAY	26/03/2018	Pivotel Satellite Pty Limited	Satellite Phone Usage & Charges March 2018 (\$132.17)	- 132.17	1	CSH
BPAY	26/03/2018	TELSTRA CORPORATION LTD	Landline Phone Usage & Charges - Shire of Cue March 2018 (\$1,046.34)	- 1,046.34	1	CSH
BPAY	27/03/2018	WATER CORPORATION	Water Usage & Charges for 56 Days from 14/12/17 - 8/2/18 - 18 Dowley St (\$2,704.65)	- 2,704.65	1	CSH
BPAY	29/03/2018	TELSTRA CORPORATION LTD	Landline Phone Usage & Charges up to 12 March 2018 - Tourist Park (\$68.45)	- 68.45	1	CSH
BPAY	11/03/2018	DHS Official Administered Receipts CSA Account	Child Support Payroll Deductions	- 298.59	1	CSH
BPAY	25/03/2018	DHS Official Administered Receipts CSA Account	Child Support Payroll Deductions	- 298.59	1	CSH
				- 10,992.70		
Payroll						
Payroll	14/03/2018	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	- 38,386.13	1	PAY
Payroll	28/03/2018	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	- 42,838.47	1	PAY
				- 81,224.60		
			TOTAL PAYMENTS	- 515,001.67		
			Total Direct Debits	- 22,374.07		
			Total EFTs	- 400,410.30		
			Total BPAY	- 10,992.70		
			Total Cheque	-		
			Total Payroll	- 81,224.60		
			TOTAL PAYMENTS	- 515,001.67		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	12 April 2018

Matters for consideration:

The Statement of Financial Activity for the period ended 31 March 2018 including the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#)

Comments:

The Statement of Financial Activity is for the month of March 2018.

Background:

Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

RSM Bird Cameron Chartered Accountants

Officer's Recommendation:

Voting requirement: Simple Majority

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the periods ended March 2018, as presented at [Appendix 2](#).

Council Decision

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED

APPENDIX 2



SHIRE OF CUE

MONTHLY FINANCIAL REPORT

For the Period Ended 31 March 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 10	Rating Information
Note 11	Information on Borrowings
Note 12	Grants and Contributions
Note 13	Trust

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Compilation Report

To the Council

Shire of Cue

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Cue, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Cue and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 12th March 2018

RSM Australia Pty Ltd
Chartered Accountants

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RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

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**Shire of Cue
Information Summary
For the Period Ended 31 March 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 4 and shows a surplus as at 31 March 2018 of \$1,861,996.

Items of Significance

The material variance adopted by the Shire of Cue for the 2017/18 year is \$25,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Plant and Equipment	\$18,435	See note 9 (Timing of plant replacement)
Infrastructure - Roads	▲ \$1,104,406	See note 9 (Timing of Beringarra Rd and flood damage works)

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Flood Damage Road Restoration	50%	\$ 1,730,642	\$ 1,297,982	\$ 864,030
Post Office Renovations	97%	\$ 990,000	\$ 742,500	\$ 961,282
Caravan Park House and Office Gen	0%	\$ 350,000	\$ 262,500	\$ -
Heydon Place Industrial Development	96%	\$ 240,000	\$ 180,000	\$ 230,185
Roads to Recovery Construction	11%	\$ 403,810	\$ 302,858	\$ 45,789
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	55%	\$ 1,276,896	\$ 957,672	\$ 701,837
Non-operating Grants, Subsidies and Contributions	15%	\$ 2,809,996	\$ 2,107,497	\$ 434,550
	28%	\$ 4,086,892	\$ 3,065,169	\$ 1,136,387
Rates Levied	100%	\$ 2,298,336	\$ 2,298,336	\$ 2,292,049

% Compares current ytd actuals to annual budget

		Prior Year 31 Mar 2017	Current Year 31 Mar 2018
Financial Position			
Adjusted Net Current Assets	79%	\$ 2,344,486	\$ 1,861,996
Cash and Equivalent - Unrestricted	52%	\$ 2,076,187	\$ 1,080,097
Cash and Equivalent - Restricted	102%	\$ 6,019,356	\$ 6,136,558
Receivables - Other	360%	\$ 114,061	\$ 411,164
Payables	44%	\$ 149,555	\$ 65,288

% Compares current ytd actuals to prior year actuals at the same time

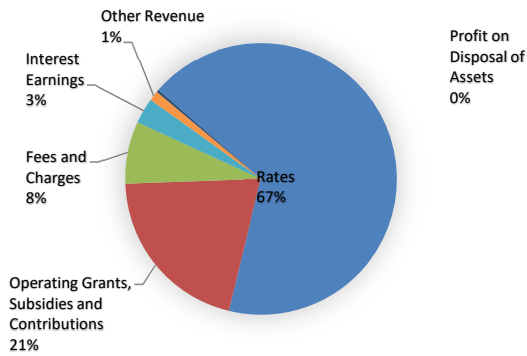
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

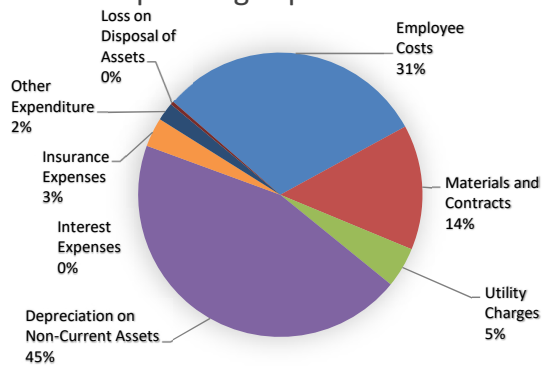
Prepared by: Jonathan Kosareff
Reviewed by: Travis Bate
Date prepared: 11/04/2018

**Shire of Cue
Information Summary
For the Period Ended 31 March 2018**

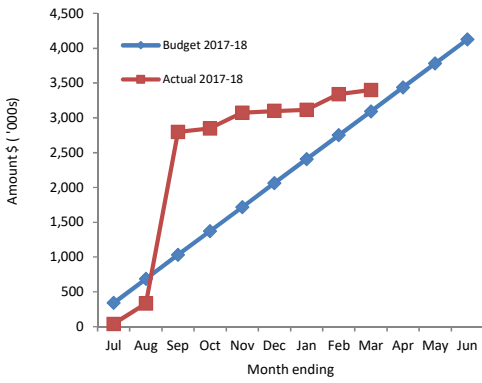
Operating Revenue



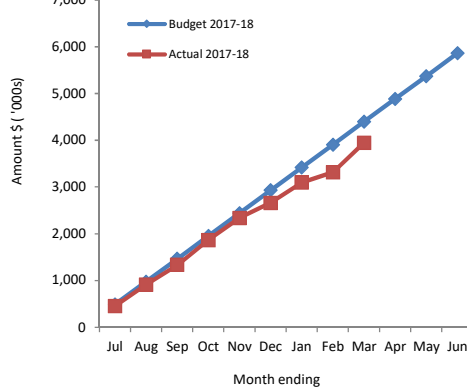
Operating Expenditure



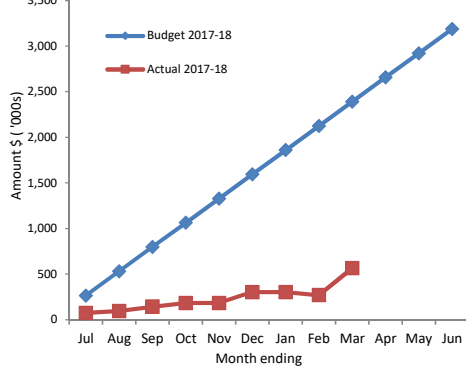
Budget Operating Revenues -v- Actual (Refer Note 2)



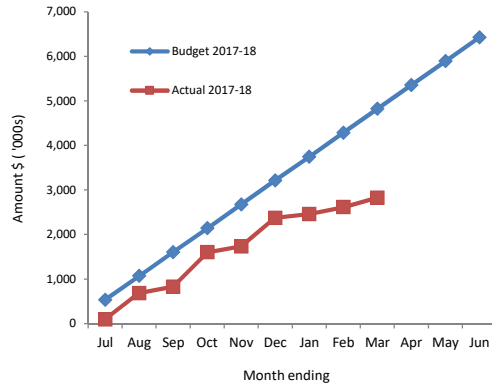
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2018

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	\$ 2,961,957	\$ 2,961,957	\$ 2,961,957	\$ 0	0.00%	
Revenue from operating activities							
Governance		0	0	0	0		
General Purpose Funding - Rates	10	2,298,336	2,298,336	2,292,049	(6,287)	(0.27%)	
General Purpose Funding - Other		979,346	734,510	745,199	10,690	1.46%	
Law, Order and Public Safety		7,000	5,250	3,855	(1,395)	(26.57%)	
Health		500	375	432	57	15.20%	
Education and Welfare		0	0	0	0		
Housing		15,540	11,655	11,346	(309)	(2.65%)	
Community Amenities		66,000	49,500	61,022	11,522	23.28%	
Recreation and Culture		18,100	13,575	3,771	(9,804)	(72.22%)	
Transport		368,500	276,375	10,980	(265,395)	(96.03%)	▼
Economic Services		277,700	208,275	141,677	(66,598)	(31.98%)	▼
Other Property and Services		157,300	117,975	129,691	11,716	9.93%	
		4,188,322	3,715,826	3,400,022			
Expenditure from operating activities							
Governance		(407,253)	(305,440)	(204,153)	101,287	33.16%	▲
General Purpose Funding		(219,570)	(164,678)	(125,257)	39,421	23.94%	▲
Law, Order and Public Safety		(71,930)	(53,948)	(45,225)	8,723	16.17%	▲
Health		(70,473)	(52,855)	(23,779)	29,076	55.01%	▲
Education and Welfare		(15,219)	(11,414)	(476)	10,938	95.83%	▲
Housing		(301,590)	(226,193)	(148,901)	77,292	34.17%	▲
Community Amenities		(336,131)	(252,098)	(187,704)	64,394	25.54%	▲
Recreation and Culture		(640,270)	(480,203)	(397,427)	82,776	17.24%	▲
Transport		(3,181,018)	(2,385,764)	(2,250,087)	135,677	5.69%	
Economic Services		(573,995)	(430,496)	(380,312)	50,184	11.66%	
Other Property and Services		(114,587)	(85,940)	(185,537)	(99,597)	(115.89%)	▼
		(5,932,036)	(4,449,027)	(3,948,858)			
Operating activities excluded from budget							
Add back Depreciation		2,299,700	1,724,775	1,766,362	41,587	2.41%	
Adjust (Profit)/Loss on Asset Disposal	8	0	0	5,518	5,518		
Adjust Movement Deferred Pensioner Rates		0	0	3,968	3,968		
Adjust Movement in Non-Current Staff Leave Provisions		0	0	0	0		
Amount attributable to operating activities		555,986	991,574	1,227,012			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	12	2,809,996	2,107,497	434,550	(1,672,947)	(79.38%)	▼
Proceeds from Disposal of Assets	8	205,000	153,750	131,182	(22,568)	(14.68%)	
Land and Buildings	9	(2,274,342)	(1,705,757)	(1,286,401)	419,356	24.58%	▲
Plant and Equipment	9	(562,500)	(421,875)	(403,440)	18,435	4.37%	▲
Furniture and Equipment	9	(47,000)	(35,250)	(7,562)	27,688	78.55%	▲
Infrastructure Assets - Roads	9	(2,924,202)	(2,193,152)	(1,088,746)	1,104,406	50.36%	▲
Infrastructure Assets - Other	9	(675,000)	(506,250)	(41,769)	464,481	91.75%	▲
Amount attributable to investing activities		(3,468,048)	(2,601,036)	(2,262,186)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer to Reserves	7	(299,895)	(224,921)	(64,787)	160,134	(71.20%)	
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	11	0	0	0	0		
Transfer from Reserves	7	250,000	187,500	0	(187,500)	100.00%	
Amount attributable to financing activities		(49,895)	(37,421)	(64,787)			
Closing Funding Surplus(Deficit)	3	0	1,315,073	1,861,996			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CUE
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2018

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.	
	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	2,961,957	2,961,957	2,961,957	0	0.00%	
Revenue from operating activities							
Rates	10	2,298,336	2,298,336	2,292,049	(6,287)	(0.27%)	
Operating Grants, Subsidies and Contributions	12	1,276,896	957,672	701,837	(255,835)	(26.71%)	▼
Fees and Charges		398,090	298,568	252,094	(46,474)	(15.57%)	▼
Interest Earnings		165,500	124,125	103,926	(20,199)	(16.27%)	
Other Revenue		49,500	37,125	40,347	3,222	8.68%	
Profit on Disposal of Assets	8	0	0	9,769	9,769		
		4,188,322	3,715,826	3,400,022			
Expenditure from operating activities							
Employee Costs		(2,037,593)	(1,528,195)	(1,210,236)	317,959	20.81%	▲
Materials and Contracts		(1,013,683)	(760,262)	(561,727)	198,535	26.11%	▲
Utility Charges		(243,200)	(182,400)	(181,282)	1,118	0.61%	
Depreciation on Non-Current Assets		(2,299,700)	(1,724,775)	(1,766,362)	(41,587)	(2.41%)	
Interest Expenses		0	0	0	0		
Insurance Expenses		(144,000)	(108,000)	(131,812)	(23,812)	(22.05%)	
Other Expenditure		(193,860)	(145,395)	(82,152)	63,243	43.50%	
Loss on Disposal of Assets	8	0	0	(15,287)	(15,287)		
		(5,932,036)	(4,449,027)	(3,948,858)			
Operating activities excluded from budget							
Add back Depreciation		2,299,700	1,724,775	1,766,362	41,587	2.41%	
Adjust (Profit)/Loss on Asset Disposal	8	0	0	5,518	5,518		
Adjust Movement Deferred Pensioner Rates		0	0	3,968	3,968		
Adjust Movement in Non-Current Staff Leave		0	0	0	0		
Provisions		0	0	0	0		
Amount attributable to operating activities		555,986	991,574	1,227,012			
Investing activities							
Grants, Subsidies and Contributions	12	2,809,996	2,107,497	434,550	(1,672,947)	(79.38%)	▼
Proceeds from Disposal of Assets	8	205,000	153,750	131,182	(22,568)	(14.68%)	
Land and Buildings	9	(2,274,342)	(1,705,757)	(1,286,401)	419,356	24.58%	▲
Plant and Equipment	9	(562,500)	(421,875)	(403,440)	18,435	4.37%	▲
Furniture and Equipment	9	(47,000)	(35,250)	(7,562)	27,688	78.55%	▲
Infrastructure Assets - Roads	9	(2,924,202)	(2,193,152)	(1,088,746)	1,104,406	50.36%	▲
Infrastructure Assets - Other	9	(675,000)	(506,250)	(41,769)	464,481	91.75%	▲
Amount attributable to investing activities		(3,468,048)	(2,601,036)	(2,262,186)			
Financing Activities							
Transfer from Reserves	7	250,000	187,500	0	(187,500)	(100.00%)	▼
Transfer to Reserves	7	(299,895)	(224,921)	(64,787)	160,134	71.20%	▲
Amount attributable to financing activities		(49,895)	(37,421)	(64,787)			
Closing Funding Surplus (Deficit)	3	0	1,315,073	1,861,996	546,923	41.59%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CUE
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	9	1,286,401	0	2,274,342	1,705,757	1,286,401	(987,941)
Plant and Equipment	9	0	403,440	562,500	421,875	403,440	(159,060)
Furniture and Equipment	9	7,562	0	47,000	35,250	7,562	(39,438)
Infrastructure Assets - Roads	9	224,715	864,030	2,924,202	2,193,152	1,088,745	(1,835,457)
Infrastructure Assets - Other	9	41,764	0	675,000	506,250	41,764	(633,236)
Capital Expenditure Totals		1,560,442	1,267,470	6,483,044	4,862,283	2,827,912	(3,655,132)

Capital acquisitions funded by:

Capital Grants and Contributions	2,809,996	2,107,497	434,550
Borrowings	-	-	-
Other (Disposals & C/Fwd)	205,000	153,750	131,183
Council contribution - Cash Backed Reserves			
Council contribution - operations	3,218,048	2,580,203	2,262,179
Capital Funding Total	6,483,044	4,862,283	2,827,912

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period.

Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage Piping	100 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of Council. Other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and water control. Environmental Health Officer. Doctor Service.

EDUCATION AND WELFARE

Assistance to Cue Primary School, Thoo Thoo Wandj, Senior Citizens and Playgroup. Involvement in work experience programmes.

HOUSING

Provision and maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, administration of the town planning scheme, control and co-ordination of cemeteries, and maintenance of public conveniences.

RECREATION AND CULTURE

Maintenance of Shire hall, recreation centre, Stan Gurney Memorial Park and various reserves. Operation of library and internet services. Co-ordination of Australia Day activities.

TRANSPORT

Construction and maintenance of streets, roads, footpaths, drainage works, parking facilities, traffic signs and median strips. Control and maintenance of Cue Airport.

ECONOMIC SERVICES

The regulation and provision of tourism and the Historical Photographic Collection. Maintenance of the Shire-owned Caravan Park. Building and vermin control. Employment programme administered on behalf of the Department of Employment, Workplace Relations and Small Business.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The proposed material variance adopted by Council for the 2017/18 year is \$25,000 or 10% whichever is the greater.

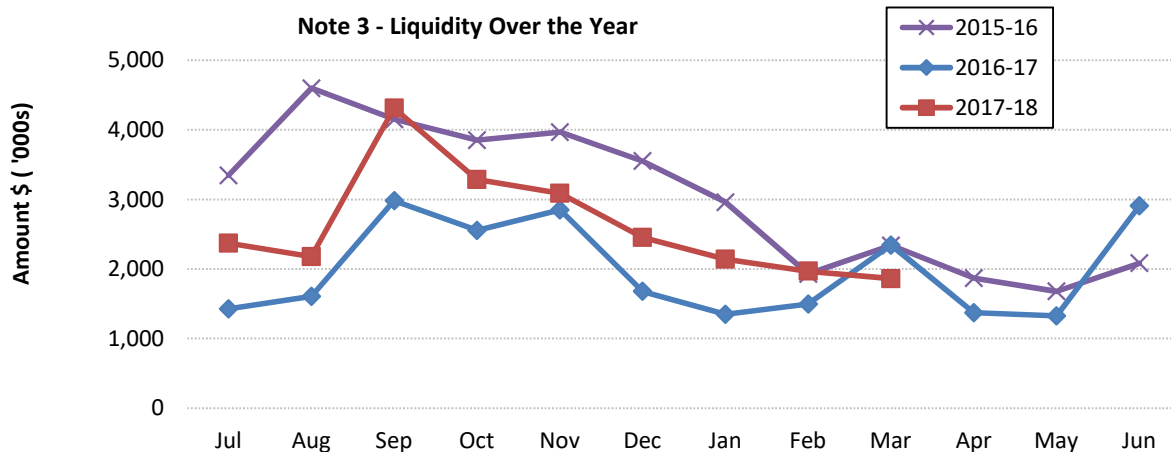
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Transport	(265,395)	(96.03%)	▼	Timing	Timing of road maintenance contribution
Economic Services	(66,598)	(31.98%)	▼	Timing	Timing of Tourist Park revenue, Commercial property rentals less than budgeted.
Operating Expense					
Governance	101,287	33.16%	▲	Timing	Timing of expenditure
General Purpose Funding	39,421	23.94%	▲	Timing	Timing of expenditure
Law, Order and Public Safety	8,723	16.17%	▲	Timing	Timing of expenditure
Health	29,076	55.01%	▲	Timing	Timing of expenditure
Education and Welfare	10,938	95.83%	▲	Timing	Timing of expenditure
Housing	77,292	34.17%	▲	Timing	Timing of expenditure
Community Amenities	64,394	25.54%	▲	Timing	Timing of expenditure
Recreation and Culture	82,776	17.24%	▲	Timing	Timing of expenditure
Other Property and Services	(99,597)	(115.89%)	▼	Timing	Timing of admin building works and allocation of plant operating costs.
Capital Revenues					
Grants, Subsidies and Contributions	(1,672,947)	(79.38%)	▼	Timing	Timing of flood damage reimbursements
Capital Expenses					
Furniture and Equipment	27,688	78.55%	▲	Timing	See note 9 (Timing of projects)
Infrastructure - Roads	1,104,406	50.36%	▲	Timing	See note 9 (Timing of Beringarra Rd and flood damage works)
Infrastructure - Other	464,481	91.75%	▲	Timing	See note 9 (Timing of projects)
Financing					
Transfer from Reserves	(187,500)	(100.00%)	▼	Timing	Timing of Transfers
Transfer to Reserves	160,134	71.20%	▲	Timing	Timing of Transfers
Loan Principal	0				
Nature & Type	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Contributions	(255,835)	(26.71%)	▼	Timing	Timing of road maintenance contribution.
Fees and Charges	(46,474)	(15.57%)	▼	Timing	Timing of commercial property rentals and caravan park fees.
Service Charges	0				
Operating Expense					
Employee Costs	317,959	20.81%	▲	Timing	Employee vacancies and staffing levels
Materials and Contracts	198,535	26.11%	▲	Timing	Timing of expenditure

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Current 31 Mar 2018	Last Years Closing 30 Jun 2017	This Time Last Year 31 Mar 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,080,097	2,195,183	2,076,187
Cash Restricted	4	6,136,558	6,178,218	6,019,356
Receivables - Rates	6	457,005	236,122	356,231
Receivables - Other	6	411,164	741,932	114,061
Interest / ATO Receivable / Trust		59,352	47,982	58,387
Provision for Doubtful Debts	6	(66,402)	(66,402)	(66,402)
Accrued Income		0	355,694	0
Inventories		60,282	19,037	2,567
		8,138,056	9,707,766	8,560,387
Less: Current Liabilities				
Sundry Creditors		768	(138,534)	(115,967)
GST Payable		(1,790)	(88,296)	(1,769)
Payroll Creditors		(53,473)	(26,607)	(20,838)
Deposits and Bonds		(10,793)	(7,160)	(10,981)
Accrued Expenses		0	(349,228)	0
		(65,288)	(609,826)	(149,555)
Total Payables		(65,288)	(609,826)	(149,555)
Provisions		(74,213)	(64,212)	(46,990)
		(139,501)	(674,038)	(196,545)
Less: Cash Reserves	7	(6,136,559)	(6,071,771)	(6,019,356)
Less: Interest Accrued on Cash Reserves				
Net Current Funding Position		1,861,996	2,961,957	2,344,486



Comments - Net Current Funding Position

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Cash On Hand	970			970	N/A	0.00%	N/A
Cheque Account	31,457			31,457	CBA	0.15%	N/A
Business Online Saver	1,047,670			1,047,670	CBA	1.45%	N/A
Trust Account			2,080	2,080	CBA	0.15%	N/A
(b) Term Deposits							
Fixed Term Deposit		613,974		613,974	CBA	2.39%	12-Jun-18
Fixed Term Deposit		1,253,483		1,253,483	CBA	2.42%	25-Jun-18
Fixed Term Deposit		2,157,793		2,157,793	CBA	2.56%	25-Jun-18
Fixed Term Deposit		2,111,309		2,111,309	CBA	2.43%	27-Jun-18
Total	1,080,097	6,136,558	2,080	7,218,735			

Comments/Notes - Investments

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)				0
	Adjustment to 1 July Opening Surplus	Budget Review	Opening Surplus(Deficit)		11,042		11,042
03103	Debt Collection and Legal Expenses	Budget Review	Operating Expenses			(6,500)	4,542
03112	Recoup of Debt Collection & Legal Fees	Budget Review	Operating Revenue		6,500		11,042
03204	Interest Received - Municipal	Budget Review	Operating Revenue		8,000		19,042
05103	Bushfire Training	Budget Review	Operating Expenses		15,000		34,042
05241	Dog Sterilisation/Registration/Microchip	Budget Review	Operating Expenses		2,000		36,042
09122	Income from Staff House - 23 Allen St	Budget Review	Operating Revenue			(1,640)	34,402
09124	Income from Staff House - 29 Robinson St	Budget Review	Operating Revenue			(2,140)	32,262
09125	Income from Staff House - 47 Marshall St	Budget Review	Operating Revenue			(840)	31,422
09126	Income from Staff House - 57 Marshall St	Budget Review	Operating Revenue			(1,840)	29,582
09127	Income from Staff House - 47 Dowley St	Budget Review	Operating Revenue			(900)	28,682
09134	Income from Staff House - 12 Chesson Street	Budget Review	Operating Revenue			(1,640)	27,042
10600	Town Planning Scheme Exp.	Budget Review	Operating Expenses			(5,500)	24,542
10604	Town Planning Consultant	Budget Review	Operating Expenses			(18,000)	6,542
10705	Maintenance - Cemetery	Budget Review	Operating Expenses			(15,000)	(8,458)
10711	Cemetery Fees	Budget Review	Operating Revenue		5,000		(3,458)
11321	Purchase Infrastructure - Oval Fencing	Budget Review	Capital Expenses		15,000		11,542
11609	Heritage Building - Post Office	Budget Review	Operating Expenses			(8,700)	2,842
11622	Heritage Building - Post Office Renovations	Budget Review	Capital Expenses			(110,000)	(107,158)
12126	Purchase Land & Buildings - Bishop's House Renovations	Budget Review	Capital Expenses		40,658		(66,500)
13244	Purchase Infrastructure Other - RV Site	Budget Review	Capital Expenses		50,000		(16,500)
14201	Sundry Income (No Gst)	Budget Review	Operating Revenue		46,000		29,500
14210	Workers Compensation Reimbursements	Budget Review	Operating Revenue		4,000		33,500
14501	Administration Building Maintenance	Budget Review	Operating Expenses			(60,000)	(26,500)
14517	Computing/Consultancy Expenses	Budget Review	Operating Expenses		3,500		(23,000)
14525	Bank Charges	Budget Review	Operating Expenses		8,500		(14,500)
14557	Synergy Annual Licence - IT Vision	Budget Review	Operating Expenses			(3,500)	(18,000)
14558	Consultancy Expenses	Budget Review	Operating Expenses		18,000		0
				0	236,200	(236,200)	

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 6: Receivables

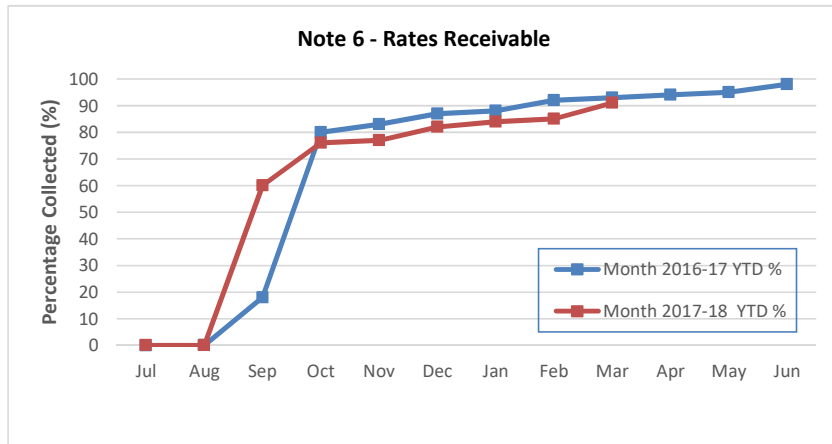
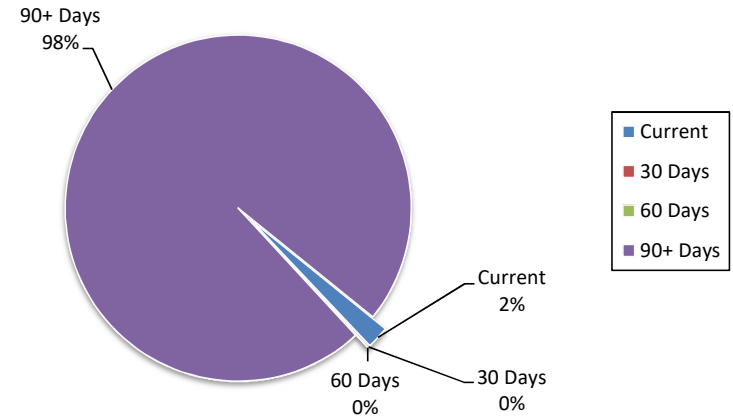
Receivables - Rates Receivable

	31 Mar 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	236,122	258,543
Provision for Bad Debts	66,402	66,402
Levied this year	2,353,368	2,209,290
Interest Outstanding	83,834	60,201
Legal Charge	64,715	52,802
Commercial Rubbish Charge	520	0
Domestic Rubbish Charge	2,152	514
ESL Penalty Interest	2,125	1,691
Pensioner Domestic Rubbish Fee	965	192
Emergency Levy	8,528	5,446
Less Collections to date	(2,361,726)	(2,418,959)
Equals Current Outstanding	457,005	236,122
Net Rates Collectable	457,005	236,122
% Collected	91%	98%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	8,675	770	0	401,719	411,164
Total Receivables General Outstanding					411,164

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Comments/Notes - Receivables General

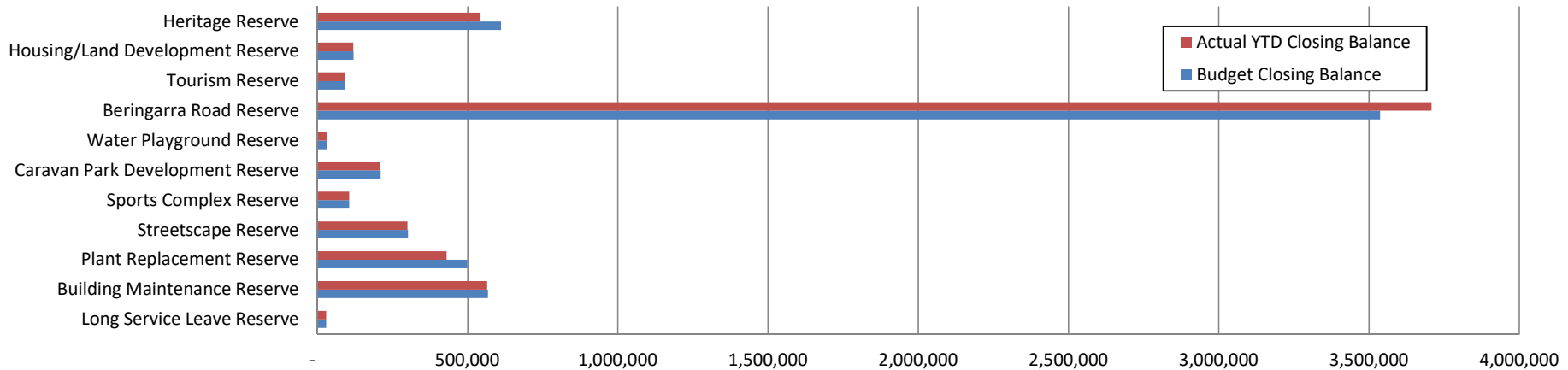
Debtor in 90+ days is Department of Infrastructure

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 28,852	\$ 428	\$ 308	\$ 8.84	\$ -	\$ -	\$ -	\$ 29,288	\$ 29,159
Building Maintenance Reserve	559,356	8,291	5,968	165.84	-	-	-	567,813	565,324
Plant Replacement Reserve	425,363	6,305	4,539	67,626.22	-	-	-	499,294	429,902
Streetscape Reserve	296,971	4,402	3,169	87.58	-	-	-	301,461	300,140
Sports Complex Reserve	104,820	1,554	1,118	31.04	-	-	-	106,404	105,938
Caravan Park Development Reserve	207,608	3,077	2,215	61.43	-	-	-	210,747	209,824
Water Playground Reserve	32,994	489	352	9.69	-	-	-	33,493	33,346
Beringarra Road Reserve	3,669,370	54,390	39,153	1,089.06	-	(187,500)	-	3,537,349	3,708,523
Tourism Reserve	90,437	1,341	965	26.73	-	-	-	91,804	91,402
Housing/Land Development Reserve	118,569	1,758	1,265	34.99	-	-	-	120,361	119,834
Heritage Reserve	537,431	7,966	5,735	65,779.82	-	-	-	611,177	543,166
	6,071,771	90,000	64,787	134,921	-	(187,500)	-	6,109,193	6,136,559

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018


Note 8: Disposal of Assets














Asset Number	Asset Description	YTD Actual				Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant & Equipment								
	P67 Toyota Prado (CEO)	39,314	43,636	4,323	-	45,000	45,000	-	-
	P68 Toyota Hilux (MCCS)	31,484	35,455	3,970	-	35,000	35,000	-	-
	P14 Isuzu 3Tonne Tip Truck CD 684	11,524	13,000	1,476	-	15,000	15,000	-	-
	P54 Ford Ranger 4WD	26,806	19,092	-	(7,714)	25,000	25,000	-	-
	P62 Ford Ranger Dual Cab 4WD	27,573	20,000	-	(7,573)	30,000	30,000	-	-
	P8 CAT Front End Loader 1993 CD 426	-	-	-	-	30,000	30,000	-	-
	P45 Iveco Prime Mover CD 788	-	-	-	-	25,000	25,000	-	-
		136,701	131,183	9,769	(15,287)	205,000	205,000	-	-

SHIRE OF CUE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2018

Note 9: Capital Acquisitions

ion	Assets	Account	YTD Actual			Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$

 Level of completion indicator, please see table at the end of this note for further detail.

Buildings								
Housing								
 Staff Housing	09133	0	0	0	25,000	18,750	18,750	
 Purchase of Existing Housing		0	0	0	220,000	165,000	165,000	
 Purchase of Burt Place	09130	1,748	0	1,748	0	0	(1,748)	
Housing Total		1,748	0	1,748	245,000	183,750	182,002	
Recreation And Culture								
 Town Hall Upgrades	11102	0	0	0	25,000	18,750	18,750	
 Town Hall Landscaping	11142	7,899	0	7,899	150,000	112,500	104,601	
 Post Office Renovations	11622	961,282	0	961,282	990,000	742,500	(218,782)	
 Pension Hut Renovations	11626	46,373	0	46,373	80,000	60,000	13,627	
 Great Fingal Roofing	11641	0	0	0	25,000	18,750	18,750	
Recreation And Culture Total		1,015,554	0	1,015,554	1,270,000	952,500	(63,054)	
Transport								
 Bishops House Renovations	12126	38,914	0	38,914	134,342	100,757	61,843	
 Depot Fencing & Electric Gate	12124	0	0	0	0	0	0	
Transport Total		38,914	0	38,914	134,342	100,757	61,843	
Economic Services								
 Heydon Place Industrial Development	13209	230,185	0	230,185	240,000	180,000	(50,185)	
 Caravan Park House and Office Gen	13253	0	0	0	350,000	262,500	262,500	
Transport Total		230,185	0	230,185	590,000	442,500	212,315	
Other Property & Services								
 Admin Building	14544	0	0	0	35,000	26,250	26,250	
Other Property & Services Total		0	0	0	35,000	26,250	26,250	
Land and Buildings Total		1,286,401	0	1,286,401	2,274,342	1,705,757	419,356	

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

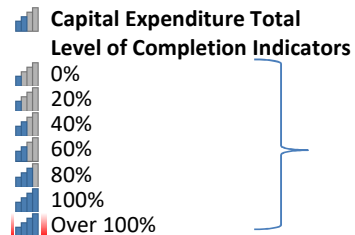
Note 9: Capital Acquisitions

ion	Assets	Account	YTD Actual			Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
	Plant & Equipment							
	Transport							
	P8 CAT Front End Loader 1993 CD 426	12302	0	0	0	80,000	60,000	60,000
	Nissan Prime Mover daycab 2002	12302	0	33,318	33,318	50,000	37,500	4,182
	Fuso Canter Crew Cab 2017	12302	0	64,750	64,750	80,000	60,000	(4,750)
	Other Equipment (Road broom attachment)	12302	0	7,500	7,500	7,000	5,250	(2,250)
	Mini Digger post hole attachment	12302	0	0	0	4,000	3,000	3,000
	Light Trailers	12302	0	0	0	5,000	3,750	3,750
	Small Plant	12302	0	0	0	5,000	3,750	3,750
	Filter press	12302	0	0	0	1,500	1,125	1,125
	Isuzu D-Max SX 4X4	12302	0	48,896	48,896	45,000	33,750	(15,146)
	Isuzu D-Max SX 4X4	12302	0	41,477	41,477	45,000	33,750	(7,727)
	Mitsubishi NX Pajero - Cool Silver	12302	0	54,295	54,295	60,000	45,000	(9,295)
	Mitsubishi NX Pajero - Warm White	12302	0	54,295	54,295	50,000	37,500	(16,795)
	Water Tanker & Dolly	12302	0	0	0	30,000	22,500	22,500
	Bobcat trailer	12302	0	6,500	6,500	0	0	(6,500)
	Polaris Central Ranger ATV	12302	0	13,409	13,409	0	0	(13,409)
	Town maintenance van	12302	0	0	0	35,000	26,250	26,250
	Caravan Park Golf Cart	12302	0	0	0	15,000	11,250	11,250
	Kubota M9540DHC Tractor 2017	12302	0	51,000	51,000	50,000	37,500	(13,500)
	Tandem Axle RT Dolly		0	8,000	8,000	0	0	(8,000)
	Holmwood Highgate Tanker		0	20,000	20,000	0	0	(20,000)
	Transport Total		0	403,440	403,440	562,500	421,875	18,435
	Plant & Equipment Total		0	403,440	403,440	562,500	421,875	18,435
	Furniture & Office Equip.							
	Housing							
	Staff Housing Furniture	09129	0	0	0	22,000	16,500	16,500
	Administration Furniture & Equipment	14514	7,562	0	7,562	25,000	18,750	11,188
	Housing Total		7,562	0	7,562	47,000	35,250	27,688
	Furniture & Office Equip. Total		7,562	0	7,562	47,000	35,250	27,688
	Roads							
	Transport							
	Roads MRWA Construction - RRG	12102	124,814	0	124,814	180,000	135,000	10,186
	Roads to Recovery Construction	12106	45,789	0	45,789	403,810	302,858	257,069
	Flood Damage Road Restoration	12113	0	864,030	864,030	1,730,642	1,297,982	433,952
	Marshall Str Intersection - Blackspot	12122	53,712	0	53,712	193,666	145,250	91,538
	Cue-Beringarra Road	12112	0	0	0	250,000	187,500	187,500
	Transport Total		224,315	864,030	1,088,345	2,758,118	2,068,589	980,244

SHIRE OF CUE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 March 2018

Note 9: Capital Acquisitions

ion	Assets	Account	YTD Actual			Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
	Footpaths							
	Footpath Construction - Regional Bicycle Network	12108	400	0	400	166,084	124,563	124,163
	Footpaths Total		400	0	400	166,084	124,563	124,163
	Infrastructure - Roads Total		224,715	864,030	1,088,745	2,924,202	2,193,152	1,104,407
	Other Infrastructure							
	Community Amenities							
	Waste Oil Shelter - Rubbish tip	10741	0	0	0	15,000	11,250	11,250
	Niche Wall		0	0	0	26,000	19,500	19,500
	Waste Site - Fencing and Improvements		0	0	0	25,000	18,750	18,750
	Toilets at Cemetery		0	0	0	90,000	67,500	67,500
	Community Amenities Total		0	0	0	156,000	117,000	117,000
	Recreation & Culture							
	Playground Equipment	11307	0	0	0	100,000	75,000	75,000
	Skate Park	11319	0	0	0	150,000	112,500	112,500
	Oval Fencing	11321	24,465	0	24,465	35,000	26,250	1,785
	Recreation & Culture Total		24,465	0	24,465	285,000	213,750	189,285
	Economic Services							
	Streetscape	13243	32	0	32	100,000	75,000	74,968
	Oasis Development	13244	0	0	0	50,000	37,500	37,500
	Oasis Visitor Parking Project	13245	4,640	0	4,640	44,000	33,000	28,360
	Caravan Park Borehole Water	13250	12,627	0	12,627	40,000	30,000	17,373
	Economic Services Total		17,299	0	17,299	234,000	175,500	158,201
	Infrastructure - Other Total		41,764	0	41,764	675,000	506,250	464,486
	Capital Expenditure Total		1,560,442	1,267,470	2,827,912	6,483,044	4,862,283	2,034,371



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 10: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Residential	0.1062	90	535,752	56,897	1,298	2,531	60,726	56,892	-	-	56,892
GRV Commercial	0.1062	5	299,208	31,776	-	-	31,776	31,785	-	-	31,785
GRV Vacant Land	0.1062	0	-	-	(902)	(1,235)	(2,137)	-	-	-	-
UV Mining	0.3160	296	6,509,869	2,057,119	(58,278)	1,990	2,000,830	2,039,610	-	-	2,039,610
UV Pastoral	0.0843	14	502,918	42,396	-	-	42,396	42,373	-	-	42,373
GRV M & T Workforce	0.3160	2	246,750	77,973	-	-	77,973	77,970	-	-	77,970
Sub-Totals		407	8,094,497	2,266,160	(57,882)	3,286	2,211,564	2,248,630	-	-	2,248,630
Minimum Payment	\$										
GRV Residential	451.00	49	116,724	21,648	-	-	21,648	22,099	-	-	22,099
GRV Commercial	451.00	0	-	-	-	-	-	-	-	-	-
GRV Vacant Land	451.00	41	8,528	18,942	-	-	18,942	18,491	-	-	18,491
UV Mining	451.00	119	83,536	54,120	-	-	54,120	53,669	-	-	53,669
UV Pastoral	451.00	4	10,400	1,804	-	-	1,804	1,804	-	-	1,804
GRV M & T Workforce	451.00	0	-	-	-	-	-	-	-	-	-
Sub-Totals		213	219,188	96,514	-	-	96,514	96,063	-	-	96,063
		620	8,313,685	2,362,674	(57,882)	3,286	2,308,078	2,344,693	-	-	2,344,693
Rates Written Off							(265)				(50,000)
Amount from General Rates							2,307,813				2,294,693
Ex-Gratia Rates							-				(6,357)
Back Rates							(15,324)				10,000
Specified Area Rates							-				-
Totals							2,292,489				2,298,336

Comments - Rating Information

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 11: Information on Borrowings

(a) Debenture Repayments

There were no borrowings during the reporting period.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 12: Grants and Contributions

Program/Details	Grant Provider	Type	Opening Balance (a)	Budget		YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual		Unspent Grant (a)+(b)+(c)
				Operating	Capital					Revenue	(Expended) (c)	
				\$	\$	\$	\$			\$	\$	\$
General Purpose Funding												
General Commission Grants	Government of WA	Operating	-	607,732	-	455,799	607,732		607,732	472,547	(472,547)	-
Roads Commission Grants	Government of WA	Operating	-	187,664	-	140,748	187,664		187,664	145,271	(145,271)	-
Law, Order and Public Safety												
ESL Grant	FESA	Operating	-	4,000	-	3,000	4,000		4,000	2,353	(2,353)	-
Recreation and Culture												
Reimbursements Sundry		Operating	-	3,000	-	2,250	3,000		3,000	2,348	(2,348)	-
Town Hall	Dept. of Sport and Rec	Non-operating	-	-	-	-	-		-	-	-	-
Water Park	Community Pool Revitalisation	Operating	-	10,000	-	7,500	10,000		10,000	-	-	-
Skate Park	Dept. of Sport and Rec	Non-operating	-	-	-	-	-		-	-	-	-
Other Culture/Heritage	Heritage Commission	Operating	-	3,500	-	2,625	3,500		3,500	-	-	-
Post Office	Lottery West/MWDC/R4R	Non-operating	-	-	475,000	356,250	475,000		475,000	-	(961,282)	-
Playground Equipment	Dept. of Sport and Rec	Non-operating	-	-	-	-	-		-	-	-	-
Transport												
Footpaths	Pathway Funding Program	Non-operating	-	-	-	-	-		-	-	(400)	-
Dual Use Pathways	Dept. of Transport	Non-operating	-	-	83,042	62,282	83,042		83,042	19,789	(400)	19,389
RRG - Cue Wondinong	RRG	Non-operating	-	-	120,000	90,000	120,000		120,000	48,000	-	48,000
MRWA Direct Grant	MRWA	Non-operating	-	-	44,238	33,179	44,238	-	44,238	43,926	(124,814)	-
Flood Damage Restoration	WANDRRA	Non-operating	-	-	1,587,442	1,190,582	1,587,442		1,587,442	-	(864,030)	-
BS - Marshall Street	MRWA	Non-operating	-	-	52,464	39,348	52,464		52,464	27,046	(53,712)	-
Road Maintenance	Horizon Power	Operating	-	4,500	-	3,375	4,500		4,500	-	-	-
Roads to Recovery	Dept. of Transport	Non-operating	-	-	403,810	302,858	403,810		403,810	295,789	(45,789)	250,000
Wondinong Road Contribution for Haulage		Operating	-	360,000	-	270,000	360,000		360,000	-	-	-
Economic Services												
Oasis Development	NSRF	Non-operating	-	-	44,000	33,000	44,000	-	44,000	-	-	-
CCTV	Safer Streets	Non-operating	-	-	-	-	-		-	-	-	-
Other Property & Services												
Diesel Fuel Rebate		Operating	-	41,500	-	31,125	41,500	-	41,500	26,850	(26,850)	-
Sundry Income Admin		Operating	-	55,000	-	41,250	55,000		55,000	50,184	(50,184)	-
Workers Compensation Reimbursements		Operating	-	-	-	-	-		-	2,284	(2,284)	-
TOTALS			-	1,276,896	2,809,996	3,065,169	4,086,892	-	4,086,892	1,136,387	(2,752,264)	317,389

SUMMARY

Operating	Operating Grants, Subsidies and Contributions	-	1,276,896	-	957,672	1,276,896	-	1,276,896	701,837	(701,837)	-
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	-	-	-	-	-	-	-	-	-	-
Non-operating	Non-operating Grants, Subsidies and Contributions	-	-	2,809,996	2,107,497	2,809,996	-	2,809,996	434,550	(2,050,427)	317,389

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Aug 2017	Amount Received	Amount Paid	Closing Balance 31 Mar 2018
Cue LCDC	\$ 2,080	\$ 0	\$ 0	\$ 2,080
	2,080	0	0	2,080

10.3 CORPORATE BUSINESS PLAN

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	10 April 2018

Matters for Consideration:

To adopt the Shire of Cue’s Draft Corporate Business Plan as attached at [Appendix 3](#).

Background:

The Local Government (Administration) Regulations 1996 were amended in August of 2011 with the inclusion of regulation 19DA– Corporate Business Plans This regulation requires Councils to produce and maintain a Corporate Business Plan covering a period of at least four (4) years. The Corporate Business Plan sets out the priority actions required to achieve the objectives in the Strategic Community Plan over the next 4 years.

The Shire of Cue adopted an updated Community Strategic Plan in July 2017. This plan was developed in consultation with the community and reflects the values, goals, aspirations and vision of the broader community.

Comments:

The Corporate Business Plan also draws upon the other planning documents which form part of Council’s integrated planning. These include the Asset Management Plan, Long Term Financial Plan and Workforce Plan. The Corporate Business Plan shows the actions that will be undertaken to achieve each objective and the timing of each action. Some actions are ongoing while others relate to specific projects.

Statutory Environment:

Local Government Act 1995 – Section 5.56 (1&2)

Local Government (Administration) Regulations 1996 – Section 19DA

Policy Implications:

As part of the integrated planning framework, the Corporate Plan will guide Council’s future budget decision-making processes.

Financial Implications:

The Corporate Business Plan guides the actions for the coming years to achieve the objectives in the Community Strategic Plan. Major projects over this time are expected to be funded by grant funding, reserve funds or operating revenues.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017- 2027, Outcome 2.1.2: Continue to improve and review organisational plans.

Consultation:

Rob Madson – Chief Executive Officer
Travis Bate RSM Australia Pty Ltd

Officer’s Recommendation:

Voting requirement: Absolute Majority

That Council adopt the Shire of Cue’s Draft Corporate Business Plan as detailed in [Appendix 3](#).

Council Decision

Voting requirement: Absolute Majority

MOVED:

SECONDED:

CARRIED

APPENDIX 3



Shire of Cue

Corporate Business Plan

2017 to 2021



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Vision

The Shire of Cue – Queen of the Murchison, will be a place that is liveable for residents, profitable for local enterprises and welcoming and accessible for visitors

Mission

Council will provide the leadership to provide and develop service opportunities to meet social, economic and environmental needs for the benefit of, and in partnership with, the Community

Values

Accountability

We will ensure continued compliance with our statutory obligations

Community

We will invite community participation in the development of our town and Shire

Heritage

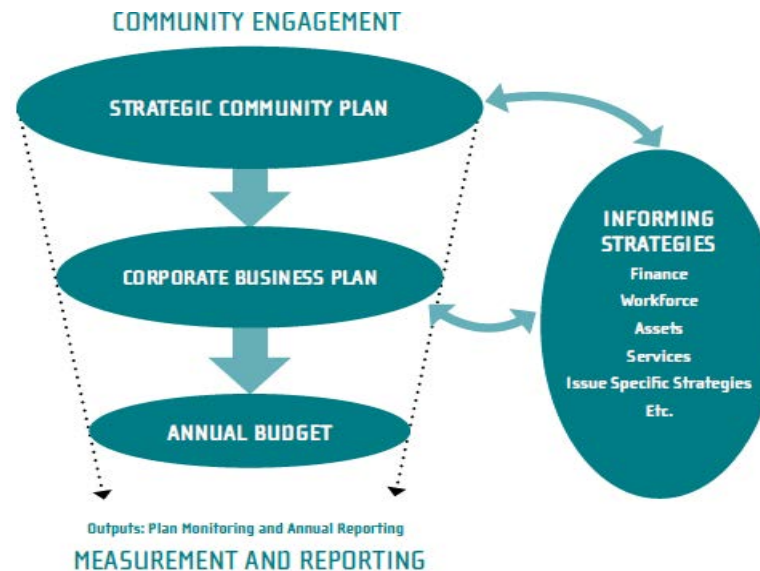
We recognise our shared responsibility as custodians of the district's rich and diverse European and Indigenous heritage

Sustainability

We will work towards ensuring that our plans and actions contribute towards the long term sustainability of the Shire of Cue

How to use this Plan

The Strategic Community Plan is a long term plan that sets out the Council's vision and strategies to achieve it over a minimum ten year period. The plan was first adopted by the Shire on behalf of the community on the 16th of June 2013. The plan is reviewed on a regular basis and every two years with a full review and adoption being undertaken in July 2017. The Corporate Business Plan provides direction over four years to outline the activities and resources required to meet the objectives of the Strategic Community Plan. The Annual Budget is driven by the actions and strategies outlined in the Corporate Business Plan. This is part of WA's Integrated Planning and Reporting Framework illustrated below:



The framework aims to ensure that:

- The community is involved in significant decisions
- The organisation is focused on the right priorities
- Assets are affordable and support the right services
- The Plan can be adapted while maintaining sustainability; and
- Other agencies are engaged on how to achieve better outcomes with and for the community.

Planning Framework

Strategic Community Plan

The Strategic Community Plan was prepared to cover a minimum period of 10 years and sets out the community's vision, aspirations and values. To achieve the vision, a series of outcomes and strategies were developed. Many strategies may be required to achieve a single outcome and many outcomes needed to achieve a single objective.

Individual strategies all require actions that may involve additional human, physical and financial resources. In addition, achieving these strategies may require a series of actions over time as they may not be able to be achieved concurrently, taking into account limited resources.

To achieve the Shire's strategic outcomes requires careful operational planning and prioritisation. This planning process is formalised as a Corporate Business Plan which operates on a rolling four-year basis.

Corporate Business Plan

The Corporate Business Plan contains details of the actions and resources (human, asset and financial) to achieve each strategy and acts as an organisational guide for the Council and management.

The financial capacity and asset management practices to support the Corporate Business Plan are set out in the Strategic Resource Plan for the period. This long term planning provides a level of assurance the actions contained in the Corporate Business Plan can be adequately resourced over the next four years and highlights the long term consequences of the application of resources to undertake various projects.

Informing Strategies

Strategic Resource Plan

The Shire has developed an initial Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Strategic Resource Plan which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Strategic Resource Plan will incorporate the Asset Management Plan and the Long Term Financial Plan.

The Shire of Cue is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration with this Plan. The results of this update are reflected within the Forecast Statement of Funding included within this document.

Operational Plan

The Operational Plan incorporates the Workforce and Information Technology and Communications Plans. These are necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce and Information Technology & Communication issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Operational Plan captured within the Strategic Resource Plan. A combination of the workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Review of Plan

The review of this Plan occurred following a major review of the Strategic Community Plan in 2017. The Corporate Business Plan will be reviewed and updated annually as part of the Shire's budget deliberations.

Forecast Statement of Funding

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
REVENUES					
Rate Levies (Under adopted assumptions)	2,298,336	2,367,286	2,438,305	2,511,454	2,586,797
Other Revenue	4,636,482	3,048,029	5,418,216	5,585,651	7,345,676
Revenues Sub-total	6,934,818	5,415,315	7,856,521	8,097,104	9,932,474
EXPENSES					
All Operating Expenses	(5,861,836)	(6,330,406)	(6,445,414)	(6,586,232)	(6,994,528)
Net Operating Profit/(Loss)	1,072,982	(915,091)	1,411,107	1,510,872	2,937,945
NON CASH ITEMS					
(Profit)/Loss on Asset Disposals	-	-	-	-	-
Movements in Provisions and Accruals	-	-	-	-	-
Movement in Non-Current Debtors	-	-	-	-	-
Depreciation on Assets	2,299,700	2,661,406	2,666,344	2,693,790	2,985,313
Sub-total	2,299,700	2,661,406	2,666,344	2,693,790	2,985,313
CAPITAL EXPENDITURE AND REVENUE					
Development of Land Held for Resale	(220,000)	-	(250,000)	-	(275,000)
Purchase Land and Buildings	(1,985,000)	(817,000)	(2,429,000)	(2,096,000)	(2,208,000)
Infrastructure Assets - Roads	(2,924,202)	(705,590)	(976,276)	(1,038,030)	(961,448)
Infrastructure Assets - Other	(740,000)	(135,000)	(450,000)	(350,000)	(2,550,000)
Purchase Plant and Equipment	(562,500)	(402,000)	(502,000)	(352,500)	(450,000)
Purchase Furniture and Equipment	(47,000)	(52,000)	(54,000)	(56,000)	(58,000)
Proceeds Disposal of Assets	205,000	95,000	185,000	115,000	40,000
Repayment of Debentures	-	-	-	-	-
Proceeds from New Debentures	-	-	-	-	-
Self-supporting Loan Principal	-	-	-	-	-
Transfers to Reserves	(299,894)	-	-	(677,132)	-
Transfers from Reserves	250,000	270,274	398,825	250,000	539,189
Net Cash From Investing Activities	(6,323,596)	(1,746,316)	(4,077,451)	(4,204,662)	(5,923,259)
ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD	2,950,915	-	(0)	(0)	(0)
ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD	-	(0)	(0)	(0)	(0)

Capital Program

A number of actions are forecast to be undertaken during the life of the Plan which result in additional capital expenditure. The additional activities are summarised below along with an indication of the forecast capital expenditure extracted from the Strategic Resource Plan.

Project Description	Strategy No	Action No	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Aircraft storage and refuelling facilities	1.1.1	1.1.1.1					500,000
Cue airport runway upgrade	1.1.1	1.1.1.2					1,500,000
Streetscape Development	1.1.2	1.1.2.2	100,000				
Industrial Area Development	1.1.3	1.1.3.2	240,000	40,000	150,000	40,000	150,000
Construction of new tourist park residence	1.2.1	1.2.1.2	350,000				
Staff Housing improvements	1.2.1	1.2.1.3	25,000	26,000	27,000	28,000	29,000
RV Site development	1.2.1	1.2.1.5	100,000				
Tourist Park Expansion and Improvement	1.2.1	1.2.1.6	40,000	60,000	50,000		
Historical Cottage Renovations	1.2.2	1.2.2.1	80,000				
Refurbish of Old Jail	1.2.2	1.2.2.2		50,000	50,000		
Post Office Redevelopment	1.2.3	1.2.3.5	880,000				
Purchase of Staff Housing	3.1.1	3.1.1.3	220,000		250,000		275,000
Resurface Sports Courts	3.1.3	3.1.3.4			75,000		
Cemetery ablutions	3.1.3	3.1.3.5	90,000				
Cemetery niche wall	3.1.3	3.1.3.5	26,000				
Cemetery Upgrade	3.1.3	3.1.3.5				25,000	

Capital Program

Project Description	Strategy No	Action No	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Town Hall Upgrade	3.1.3	3.1.3.6	25,000	100,000			
Town Hall ablutions and showers	3.1.3	3.1.3.6		100,000			
Develop Old Railway Building into Youth Centre	3.2.1	3.2.1.1		75,000	75,000		
Skate Park	3.2.1	3.2.1.2	150,000				
Town Oval Infrastructure	3.2.1	3.2.1.3	50,000	50,000			
Playground Equipment	3.2.3	3.2.3.1	100,000				
Outdoor Fitness Circuit	3.2.3	3.2.3.1			75,000		
Town Hall Bowling Green and Landscaping	3.2.3	3.2.3.2	150,000				
Dual use pathway program	4.3.1	4.3.1.1	166,084	195,590	146,276	148,030	131,448
Deep Sewerage System	4.3.1	4.3.1.2			200,000	300,000	500,000
Beringarra Cue Road Reseal	4.3.1	4.3.1.4	250,000	250,000	250,000	250,000	250,000
Grid widening project	4.3.1	4.3.1.4		80,000	20,000	80,000	20,000
Plant Replacement	4.3.1	4.3.1.4	562,500	402,000	502,000	352,500	450,000
Municipal Chambers Development	4.3.2	4.3.2.1		50,000			
Great Fingal Mine Office	4.3.3	4.3.3.1	25,000	100,000	2,000,000	2,000,000	2,000,000
Recycling initiatives	4.4.1	4.4.1.2		25,000	25,000	25,000	
Waste oil facility upgrade	4.4.4	4.4.4.2	15,000				
Waste site fencing and improvements	4.4.4	4.4.4.2	25,000		25,000		50,000

Economic Objective

The following tables reflect the future actions to be undertaken for each strategy.

Desired Outcomes and Strategies

The following desired outcomes and strategies have been identified as being required to achieve this objective.

Outcome 1.1 Maximise local economic opportunities to benefit the whole community

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
1.1.1	Work with the mining and pastoral sectors to grow and support local infrastructure and services	1.1.1.1	Develop aircraft storage and refuelling facilities for Cue Airport						■
		1.1.1.2	Seal runway for Cue Airport to accommodate jet arrivals and departures						■
		1.1.1.3	Work with local mining operators to align infrastructure development and services to benefit the community	■	■	■	■	■	
1.1.2	Develop main street shopping and commercial precinct by working with property owners to maintain and improve our heritage listed buildings	1.1.2.1	Explore funding opportunities to maintain and development heritage buildings for business development	■	■	■	■	■	
		1.1.2.2	Develop and maintain Cue's main street, including banners and flower beds	■	■	■	■	■	
		1.1.2.3	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	
1.1.3	Utilise the land available in the area for a range of new business to be self-sustaining	1.1.3.1	Investigate uses for old Power Station site	■	■	■	■		
		1.1.3.2	Continue to develop industrial area and incubator hub	■	■	■	■	■	
		1.1.3.3	Encourage and support new light industrial and retail businesses in keeping with our vision through enabling planning regulations and advocacy	■	■	■	■	■	
		1.1.3.4	Develop and implement an Economic Development Strategy to guide economic growth and develop a local workforce	■	■	■	■	■	

Economic Objective

Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
1.2.1	Investigate strategies to increase visitor accommodation options in the shire	1.2.1.1	Investigate strategies to increase visitor accommodation options in the shire	■					
		1.2.1.2	Develop new reception/office/laundry and residential facilities at the Tourist Park	■					
		1.2.1.3	Develop old Tourist Park residence into Transit House	■					
		1.2.1.4	Upgrade old ablution block at the Tourist Park	■					
		1.2.1.5	Develop overflow areas	■	■				
		1.2.1.6	Continue Tourist Park upgrade	■	■	■			
		1.2.1.7	Investigate and promote overnight and short stay options in the town, including renovation of existing facilities	■					
1.2.2	Showcase our heritage and mining attractions	1.2.2.1	Refurbish Historic Cottages	■					
		1.2.2.2	Refurbish Old Jail and investigate uses		■	■			
		1.2.2.3	Explore significance of nearby old mine sites	■	■	■	■	■	
1.2.3	Develop new tourism attractions to enhance and encourage visitors to stay longer	1.2.3.1	Support the existing and new local events that promote visitation to the Shire including marketing	■	■	■	■	■	

Economic Objective

Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
1.2.3		1.2.3.2	Explore the development of facilities to support tourism activities	■	■	■	■	■	
		1.2.3.3	Investigate establishing Eco and Indigenous heritage trails for tourist use	■	■	■	■	■	
		1.2.3.4	Develop a local museum	■	■	■	■	■	
		1.2.3.5	Redevelopment of Old Post Office to accommodate CRC & Visitors Centre	■					
1.2.4	To work with the Department of Mines to develop designated gold prospecting areas	1.2.4.1	Work with the Department of Mines to develop a gold prospecting park	■					

Leadership Objective

Outcome 2.1 A strategically focused and unified Council functioning efficiently

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
2.1.1	Continued professional development of Elected Members and Staff	2.1.1.1	Continued budget provision for staff and elected member training	■	■	■	■	■	
2.1.2	Continue to improve and review organisational plans	2.1.2.1	Maintain and implement strategic plans and ensure legislative compliance	■	■	■	■	■	
		2.1.2.2	Continue to review, update and maintain operation plans	■	■	■	■	■	
2.1.3	Maintain accountability and financial responsibility	2.1.3.1	Regular Council meetings and forums are hold to facilitate transparent and informed decision making, including Cue Parliament	■	■	■	■	■	
		2.1.3.2	The Shire is represented on key local and regional organisations	■	■	■	■	■	
		2.1.3.3	Develop Council appropriate policies that enable good: governance, development, services and growth	■	■	■	■	■	

Leadership Objective

Outcome 2.2 Strengthen our communities' position for the future

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
2.2.1	Effective community and stakeholder engagement	2.2.1.1	Develop a community engagement apprc to guide Council engagement with the Sh residents	■	■	■	■	■	■
		2.2.1.2	Use print, electronic and social media to proactively engage with residents	■	■	■	■	■	■
		2.2.1.3	Council actively engages and works with key State and strategic partners to advocate on behalf of the Shire	■	■	■	■	■	■
		2.2.1.4	Ensure residents are informed of key decisions, options considered and any implications of decisions	■	■	■	■	■	■
2.2.2	Maintain a strong customer focus	2.2.2.1	Develop opportunities for improved customer service through the increased use of technology	■	■	■	■	■	■
		2.2.2.2	Monitor and follow up community requests	■	■	■	■	■	■
2.2.3	Provide support to community and education groups	2.2.3.1	Provide support to community and education groups	■	■	■	■	■	■

Social Objective

Outcome 3.1 Community infrastructure that meets the needs of our Residents

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
3.1.1	Increase affordable housing options for existing residents and to attract new families	3.1.1.1	Investigate residential development and affordable housing options	■	■	■	■	■	
		3.1.1.2	Development of Aged Persons units		■	■	■	■	
		3.1.1.3	Build new staff houses/units	■		■			■
		3.1.1.4	Work with State Government to ensure effective management of local housing	■	■	■	■		■
3.1.2	Lobby for improved local health services to provide greater and more timely access for the community	3.1.2.1	Work with State government to improve health services	■	■	■	■	■	
3.1.3	Provide, maintain and improve community infrastructure	3.1.3.1	Provide and maintain community buildings and facilities	■	■	■	■	■	
		3.1.3.2	Investigate opportunities to develop transportation options into Cue – air and road	■	■	■	■	■	
		3.1.3.3	Provide and maintain a Town Planning Scheme, subdivision and development control services	■	■	■	■		■
		3.1.3.4	Surface renewal for sports courts			■			
		3.1.3.5	Cemetery infrastructure upgrades	■					
		3.1.3.6	Town Hall ablutions and showers				■		
3.1.4	Lobby for improved water quality	3.1.4.1	Work with State Government to improve water quality	■	■	■	■	■	
3.1.5	Investigate renewable energy options for the district	3.1.5.1	Explore utilisation of alternative energy sources for the Cue region	■	■	■	■	■	

Social Objective

Outcome 3.2 Encourage community participation and services

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
3.2.1	Develop community facilities to provide places and activities for young people	3.2.1.1	Refurbish old Railway station and establish a Youth Centre		■	■			
		3.2.1.2	Build a skate park	■					
		3.2.1.3	Provide and maintain community sporting and recreational facilities	■	■	■	■	■	
		3.2.1.4	Explore the development of a youth community centre and related activities	■	■	■	■	■	
3.2.2	Increase Aboriginal involvement and engagement in the development of the community	3.2.2.1	Explore the development and implementation of a strategy to address aboriginal housing and employment needs and which celebrates culture	■	■	■	■	■	
3.2.3	Encourage healthy living and social interaction	3.2.3.1	Develop a playground and outdoor fitness circuit	■	■				
		3.2.3.2	Construct an artificial surfaced bowling green at the Shire hall	■					
		3.2.3.3	Provide public library services	■	■	■	■		
3.2.4	Support provision of emergency services, support and encourage community volunteers	3.2.4.1	Continue to Support provision of emergency services, support and encourage community volunteers	■	■	■	■		
3.2.5	Support a safe community environment	3.2.5.1	Provide environmental health services to protect public health	■	■	■	■	■	
		3.2.5.2	Provide Ranger services including animal control and bushfire control	■	■	■	■	■	

Environmental Objective

Outcome 4.1 To protect and uphold our natural environment

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
4.1.1	Support biosecurity management within our shire	4.1.1.1	Continued support for the regional vermin proof fence	■	■	■	■	■	
		4.1.1.2	Provide weed management services	■	■	■	■	■	
		4.1.1.3	Support construction of the Murchison Vermin Cell	■	■	■	■	■	
		4.1.1.4	Meet regularly with pastoralists, and DEC on environmental bio-security and undertake vermin and pest control activities where appropriate	■	■	■	■	■	
4.1.2	Encourage locals and visitors to participate in keeping our natural bushlands free of rubbish	4.1.2.1	Encourage Visitors to pick up rubbish by providing bin bags	■	■	■	■	■	
4.1.3	Sustainable environmental protection	4.1.3.1	Provide natural resource management services	■	■	■	■	■	
4.1.4	Showcase and protect areas of natural significance	4.1.4.1	Support opportunities to showcase natural and environmental features of the Shire	■	■	■	■	■	
4.1.5	Ensure environmental protection regulations with regards to mining and commercial operations are adhered to	4.1.5.1	EHO reviews applications to the Shire in accordance with Legislative framework	■	■	■	■	■	

Outcome 4.2 Protect our indigenous cultural heritage and landscape

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
4.2.1	Maintain and protect areas of cultural significance	4.2.1.1	Investigate funding to undertake education and marketing program on indigenous sites following community consultation	■	■	■	■	■	
4.2.2	Seek protection and recognition of sites where appropriate	4.2.2.1	Seek protection and recognition of sites where appropriate	■	■	■	■	■	

Environmental Objective

Outcome 4.3 Maintain and improve our built environment

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
4.3.1	Maintain, improve and renew infrastructure	4.3.1.1	Continue councils 14 year dual use pathway plan	■	■	■	■	■	
		4.3.1.2	Investigate funding for a deep sewerage system for Cue town site	■	■	■	■	■	
		4.3.1.3	Lobby the state for a sewerage system as a community service obligation	■	■	■	■	■	
		4.3.1.4	Continue to maintain the Shire's existing assets	■	■	■	■	■	
4.3.2	Maintain the integrity of heritage assets	4.3.2.1	Refurbish old Municipal Chambers and investigate uses	■	■				
		4.3.2.2	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	
4.3.3	Preserve heritage assets for future generations	4.3.3.1	Move the Great Fingall mine office into Cue town site	■	■	■	■	■	
		4.3.3.2	Investigate opportunities to purchase heritage buildings	■	■	■	■	■	
		4.3.3.3	Preservation of historic buildings			■			
		4.3.3.4	Continued development of the Gentlemen's Club building	■	■	■	■	■	

Environmental Objective

Outcome 4.4 Optimise waste management strategies in the shire

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
4.4.1	Lobby for the introduction of a comprehensive recycling program in the Midwest	4.4.1.1	Lobby for the introduction of a comprehensive recycling program in the Midwest	■	■	■	■	■	
		4.4.1.2	Establish and implement a waste management plan	■	■	■	■	■	
4.4.2	Encourage community participation in streetscape improvements	4.4.2.1	Austin Street revitalization and streetscape upgrades	■	■	■	■	■	
		4.4.2.2	Implement townscape revitalisation plan	■	■	■	■	■	
4.4.3	Instigate a clean-up of our town site and surrounding bushlands	4.4.3.1	Develop a strategy for a community wide waste management education program	■	■	■	■	■	
4.4.4	Implement actions that reduce the amount of waste which requires disposal	4.4.4.1	Provide and maintain waste collection services and transfer stations	■	■	■	■	■	
		4.4.4.2	Waste Site upgrades	■	■	■	■	■	

Outcome 4.5 Implement sustainability and protection resources for the future of the area

Strategy Ref	Strategies	Action No	Actions	2017-18	2018-19	2019-20	2020-21	Ongoing	Future Years
4.5.1	Ensure local planning strategies consider the local environment	4.5.1.1	Ensure local planning strategies consider the local environment	■	■	■	■	■	
4.5.2	Support town centre and tourism strategies	4.5.2.1	Formalise a strategy for the marketing of tourism	■	■	■	■	■	
		4.5.2.2	Continue town beautification/revitalisation projects	■	■	■	■	■	

Measuring Success

The Shire will review its suite of Strategic Plans on an annual basis.

Objectives		Measures
Economic	<p>We can help grow the local economy</p> <p>Showcasing our attractions increases the number of people visiting the area</p> <p>Visitors stay longer in our community</p> <p>Short-term employees can reside in the Shire</p> <p>Increased customer spending and employment in the Shire</p>	<ul style="list-style-type: none"> • New business start ups • Business growth • Number of jobs in the Shire of Cue per 100 resident workers • Increase in building approvals • Number of visitors to the Shire
Leadership	<p>Community contribution to how local issues are managed</p> <p>Effective communication on key decisions</p> <p>A sustainable and progressive local government</p>	<ul style="list-style-type: none"> • Proportion of people who have trust and confidence in council • Proportion of people who felt confident that their say was taken into consideration
Social	<p>Essential services help us to prosper as a community</p> <p>Increased growth and participation in our community</p> <p>Our community can more easily access the range of services they need at the time they need them</p> <p>Young people are active and contributing positively in our community</p> <p>Stronger, inclusive communities across the Shire that define our identity</p>	<ul style="list-style-type: none"> • Growth in Shire of Cue population • Increase in building approvals • Residents satisfaction with Council services • Persons undertaking voluntary work for an organisation or group
Environment	<p>Protection of our resources to maintain and increase productivity</p> <p>We recognise, protect and uphold the value of our natural landscape and encourage visitors to do the same</p>	<ul style="list-style-type: none"> • Active management of Local Government natural areas of conservation value • Proportion of people who feel a sense of pride in their natural landscape

10.4 TENDER – DUAL USE PATHWAY CONSTRUCTION

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Impartiality – The Allen Street pathway will pass the author’s residence.
AUTHOR:	Rob Madson –Chief Executive Officer
DATE:	5 April 2018

Matters for Consideration:

Awarding of tender for the construction of dual use pathways in Dowley, McCarthy and Allen Streets, Cue.

Background:

At the ordinary meeting of Council held on 16 August 2016, Council endorsed the 14 year pathway program prepared by Greenfield Technical Services for the period 2017-2031.

Pathway projects noted in the program for completion in the 2017-2018 financial year have been included in the 2017-2018 annual budget and the Shire of Cue have secured grant funding of \$155,000 towards the project from Regional Bicycle Networks.

The Shire engaged Greenfield Technical Services to carry out the tender process. Tenders were advertised in *The West Australian* on Saturday, 10 March 2018 as *RFT 01-2018 Construct Concrete Dual Use Path* and closed on Tuesday, 27 March 2018.

Comments:

The selection criteria set for the tender is based on total tender cost (50%), project management/supervision capabilities (20%), proposed methodology (10%), referees and financial capacity (10%) and quality, safety and environment (10%).

Five conforming tenders were received. A detailed tender evaluation report prepared by Greenfield Technical Services is attached at [Appendix 4](#).

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 3.57

3.57 . Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 - REG 11

11 . When tenders have to be publicly invited

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise. Local Government (Functions and General) Regulations 1996 – Reg 11 and 13.

LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 - REG 20

20 . Variation of requirements before entry into contract

- (1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.

(2) If —

(a) the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or

(b) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement,

that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) In subregulation (1) —

minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.

Policy Implications:

Council policies D9 and D15 apply.

D.9 PURCHASING POLICY

1. POLICY

The Shire of Cue is committed to delivering best practice in the purchasing of goods, services and works that align with the principles of transparency, probity and good governance. Procurement processes and practices to be complied with are defined within this Policy.

2. OBJECTIVES

- *To provide compliance with the Local Government Act, 1995 and the Local Government Act (Functions and General) Regulations, 1996.*
- *To ensure compliance / complimentary approach to Council Policy D15.*

- *To deliver a best practice approach and procedures to internal purchasing for the Local Government.*
- *To ensure consistency for all purchasing activities that integrates within all the Local Government operational areas.*

3. REQUIREMENT FOR A PURCHASING POLICY

The Local Government is committed to setting up efficient, effective, economical and sustainable procedures in all purchasing activities. This policy:

- *Provides the Local Government with an effective way of purchasing goods and services.*
- *Ensures that purchasing transactions are carried out in a fair and equitable manner.*
- *Maintains integrity and confidence in the purchasing system.*
- *Ensures that the Local Government receives value for money in its purchasing.*
- *Ensures the Local Government is compliant with all regulatory obligations.*
- *Promotes effective governance and definition of roles and responsibilities.*
- *Engenders respect from the public and industry for the Local Government's purchasing practices that withstands probity.*

4. ETHICS & INTEGRITY

All officers and employees of the Local Government shall observe the highest standards of ethics and integrity in undertaking purchasing activity and act in an honest and professional manner that supports the standing of the Local Government.

The following principles, standards and behaviours shall be observed and enforced through all stages of the purchasing process to ensure the fair and equitable treatment of all parties:

- *full accountability shall be taken for all purchasing decisions and the efficient, effective and proper expenditure of public monies based on achieving value for money;*
- *all purchasing practices shall comply with relevant legislation, regulations, and requirements consistent with the Local Government policies and code of conduct;*
- *purchasing is to be undertaken on a competitive basis in which all potential suppliers are treated impartially, honestly and consistently;*
- *all processes, evaluations and decisions shall be transparent, free from bias and documented in accordance with applicable policies and audit requirements;*
- *any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed; and*
- *any information provided to the Local Government by a supplier shall be treated as commercial-in-confidence.*

5. VALUE FOR MONEY

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Local Government. It is important to take into account price, compliance, user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

An assessment of the best value for money outcome for any purchasing should consider:

- all relevant whole-of-life costs and benefits whole of life cycle costs (for goods) and whole of contract life costs (for services) including transaction costs associated with acquisition, delivery, distribution, as well as other costs such as but not limited to holding costs, consumables, deployment, maintenance and disposal;*
- the technical merits of the goods or services being offered in terms of compliance with specifications, contractual terms and conditions and any relevant methods of assuring quality;*
- financial viability and capacity to supply without risk of default. (Competency of the prospective suppliers in terms of managerial and technical capabilities and compliance history); and*
- a strong element of competition in the allocation of orders or the awarding of contracts. This is achieved by obtaining a sufficient number of competitive quotations wherever practicable.*

Where a higher priced conforming offer is recommended, there should be clear and demonstrable benefits over and above lower total priced, conforming offers.

6. PURCHASING THRESHOLD

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Policy
Up to \$5,000	<i>Delegated officers to arrange purchase seeking best value for money and where possible seek written or verbal quotations. These quotations must be either provided or recorded. It is recognised that in some instances it may not be practicable or cost effective to seek quotations.</i>
\$5001 to \$15,000	<i>Three or more quotes will be sought if possible, preferably in written form; however maybe verbal but must be recorded. CEO must authorise prior to issuing a Purchase Order.</i>
\$15,001 to \$50,000	<i>Three or more written quotes will be sought if possible. CEO must authorise prior to issuing a Purchase Order.</i>

\$50,001 to \$149,999 At least three written quotes to be obtained. CEO to approve (not including dealings with land or buildings, which will be approved by Council). Previous tender prices not more than 6 months old can be utilised as quotations.

\$150,000 and above Conduct a public tender process or use the WALGA Preferred Supplier List through the E-Quotes system.

D.15 REGIONAL PRICE PREFERENCE POLICY

Policy Purpose

The purpose of the Shire of Cue’s ‘Regional Price Preference Policy’ is to support local business and industry and to encourage employment of local people thereby generating economic growth within the Shire.

Definitions

For the purpose of this Policy, the “Region” is defined as the geographical area which comprises the whole of the Shire of Cue.

Local Industry is defined in the Policy as being a business / organisation substantially trading from a recognised business address within the region. This Policy requires the businesses to have been operating out of the local premises for a continuous period of not less than six (6) months.

Policy Content

(a) Unless specifically excluded in advance of advertising, a Regional Price Preference will apply to purchases when calling tenders

(b) The regional pricing preference to be given to a regional tenderer is outlined below and represents the amount by which the regional tenderer’s price bids or other quotations would be reduced for the purposes of assessing the tender or quotations:

CONSTRUCTION / BUILDING SERVICES

<i>Value of Tender / Supply By Regional Tenderer</i>	<i>Regional Price Preference</i>
<i>\$0 to \$20,000</i>	<i>\$0 + 10% of excess above \$0</i>
<i>\$20,000 to \$50,000</i>	<i>\$1,000 + 4% of excess above \$20,000</i>
<i>\$50,000 to \$100,000</i>	<i>\$2,200 + 3% of excess above \$50,000</i>
<i>\$100,000 to \$250,000</i>	<i>\$3,700 + 2% of excess above \$100,000</i>
<i>Above \$250,000</i>	<i>\$6,700 + 1% of excess above \$250,000</i>

Financial Implications:

Grant funding of up to \$155,000 has been secured through Regional Bicycle Networks on the basis of a 50/50 contribution.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017 to 2027:

Social Objective

Outcome 3.1 *Community infrastructure that meets the needs of our Residents*

3.1.3 *Provide, maintain and improve community infrastructure*

Consultation:

Joshua Kirk – Director & Principal, Greenfield Technical Services.

Officer's Recommendation:

Voting requirement: Simple Majority

That Council;

1. award tender RFT 01-2018 Construct Concrete Dual Use Path to a panel comprising:
 - Axiis Contracting, for an estimated total cost of \$182,582.50 + GST, and in the event that Axiis Contracting is not available, then
 - Dowsing Contracting, for an estimated total cost of \$184,614.75 + GST, and in the event that Dowsing Contracting is not available, then
 - Hoggys Building and Concreting Contractors, for an estimated total cost of \$204,146.00 + GST.

2. Authorise the Chief Executive Officer to negotiate a variation with the successful tenderer to increase the total length of pathway to the maximum possible within the available budget allocation, being satisfied that this will result in a minor variation. Additional sections of pathway to be constructed in the order listed in the Shire's 14 year Pathway Program 2013 - 2027.

Council Decision

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED

APPENDIX 4

SHIRE OF CUE

**CONSTRUCT CONCRETE DUAL USE PATH
RFT 01-2018 TENDER EVALUATION REPORT**

REVISION	A	0
PURPOSE	Issued for Review	Issued for Use
PREPARED	J KIRK	J KIRK
REVIEWED	M BARNES	R MADSON
DATE	04 APR2018	05 APR 2018

GERALDTON

1/81 Forrest Street, PO Box 2840, Geraldton, WA 6531
P 08 9921 5547

PERTH

3 Shakespeare Avenue, Yokine, WA 6060
M 0498 999 484

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1.0 BACKGROUND

The Shire of Cue (Shire) seeks to engage concrete contractors to undertake construction of dual-use concrete pathways and concrete kerbing within the Cue townsite. The works are scheduled to commence 2Qtr 2018 and are required to be completed by 30 June 2018.

Acting on instructions from the Shire, Greenfield Technical Services (GTS) prepared the **Request for Tender** (RFT) documents for **RFT 01-2018 Construct Concrete Dual Use Path**. The RFT was advertised in **The West Australian** on Saturday 10 March 2018.

No Addenda was issued.

The tender closed at 2.00pm Tuesday 27 March 2018 at the offices of the Shire of Cue. The RFT specified that all tenders were to be submitted to an electronic tender box tenderbox@cue.wa.gov.au no later than the tender closing date.

2.0 TENDER SUBMISSIONS

Tender submissions were received from five contractors:

- Axiis Contracting
- Dowsing Contracting
- GNC Quality Precast
- Hoggy's Building & Concreting Contractors
- Pilbara Resource Group

All tender submissions were assessed for conformity to the tender specifications. All submissions were found to be conforming.

All tender submissions included the required attachments as specified in the Tender Document. However, some tenderers provided only very basic information to satisfy the requested information whilst other tenderers provided extensive responses to each of the qualitative criteria. The tenders have been assessed according to the information submitted.

GNC Quality Precast did not supply prices for the provisional items 5.02 & 5.03 (concrete kerbing) as they confirmed that they do not have the capability to perform these works.

3.0 TENDER EVALUATION - COST

All tenders were assessed based on the Total Tender Cost which is weighted 50% of the total selection criteria. Refer Figure 1 for a summary of the total cost for each tenderer (ex-GST). The total cost for each tenderer is based on a single mobilisation to the Shire of Cue and does NOT include the cost of any provisional items including footpath and kerbing at the Cue Roadhouse.

The prices shown in Figure 1 are actual costs and do not reflect any discounts under the Shire’s Regional Price Preference Policy.

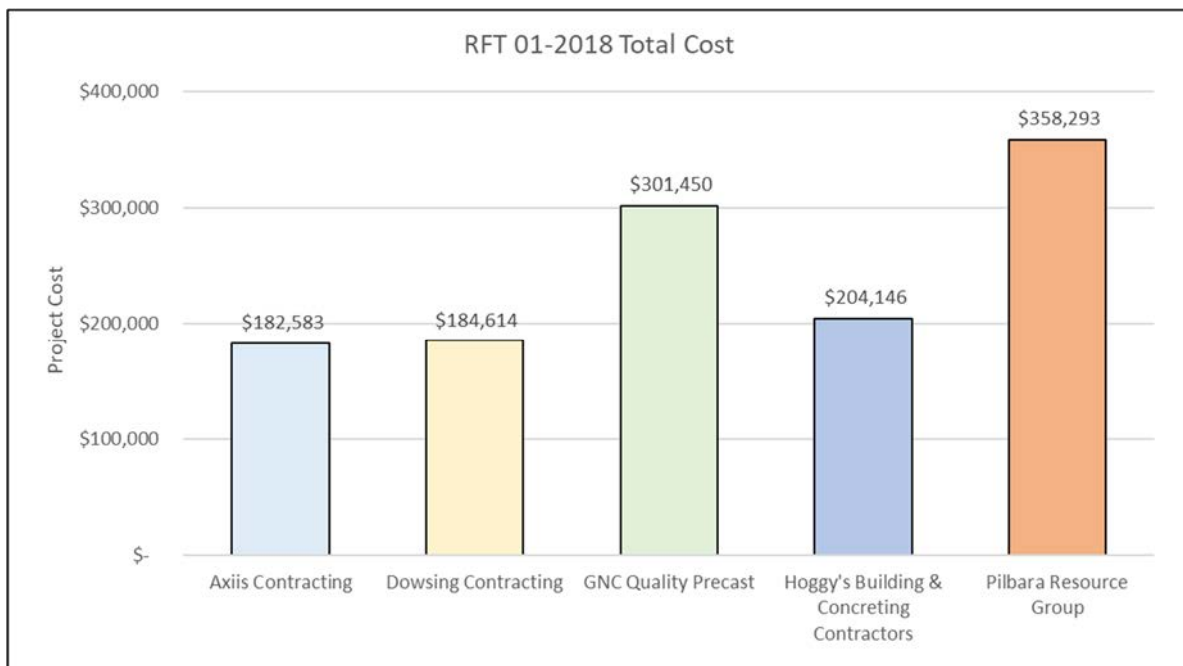


Figure 1: Compare Total Tender Costs

Based on price alone, **Axis Contracting** offers the lowest price to the Shire (\$182,583), followed by **Dowsing Contracting** (\$184,614) and **Hoggy’s Building and Concreting Contractors** (\$204,146).

- **Axis Contracting** is an experienced privately-owned WA company specialising in concrete works for local governments.
- **Dowsing Contracting** is another experienced privately-owned WA company who specialise in the construction of concrete footpaths and cross-overs for local governments and private clients.
- **GNC Quality Precast** is a Geraldton-based company that specialises in the fabrication of precast concrete products, particularly for drainage works.
- **Hoggy’s Building and Concreting Contractors** is a Geraldton-based company which also has facilities in the Shire of Cue. They have completed numerous building and concrete projects for clients in remote WA.
- **Pilbara Resource Group** is a privately-owned WA company based in Perth that provides construction and civil contracting services to the mining, industrial and commercial sectors.

None of the tenderers applied for preference under the Shire's Regional Price Preference Policy. The policy stipulates that local industry is a business/organisation substantially trading from a recognised business address within the Shire of Cue. None of the tender submissions have noted that they conduct substantial trading from a recognised business address within the Shire of Cue.

However, the Shire has confirmed to Greenfield that **Hoggy's Building and Concrete Contractors** does have a premises within the Shire of Cue and is considered by the Shire to be eligible for Local Preference under the Shire's Regional Price Preference Policy. Applying the Regional Price Preference results in an adjusted price of \$198,363.08 + GST for **Hoggy's Building and Concrete Contractors**. This price has been used when calculating this tenderer's weighted tender score for the price component.

4.0 TENDER EVALUATION - CRITERIA

4.1 QUALITATIVE

The qualitative selection criteria as specified in the tender document were:

- Project Management / Supervision Capabilities 20%
- Proposed Methodology 10%
- Referees and Financial Capability 10%
- Quality, Safety and Environment 10%

The qualitative criteria are worth 50% of the total selection criteria. A summary of each tenderer's total score against these criteria is given in Table 1 below.

Qualitative Criteria	Axiis	Dowsing	GNC	Hoggy's Contracting	Pilbara Resource Group
Project Management / Supervision Capability (20%)	20.0	18.0	5.0	18.0	18.0
Proposed Methodology (10%)	10.0	9.0	5.0	9.0	9.0
Referees and Financial Capability (10%)	10.0	5.0	2.0	5.0	8.0
Quality, Safety and Environmental (10%)	10.0*	10.0	5.0	5.0	10.0
Total Qualitative Score	50.0	42.0	17.0	37.0	45.0

Table 1: Summary of tenderer's qualitative scores

Notes regarding scoring:

Axiis Contracting

- *The tenderer provided a comprehensive tender submission addressing all qualitative criteria to the full extent.*
- *The tenderer's submission details extensively how quality will be managed on the project works. As such, the tenderer scored highly against the tender criteria. However, it is noted that the quality of some of the concrete constructed by this tenderer during the 2016/17 pathway construction program was poor and may need to be replaced in the future.*

Dowsing Contracting

- *The tenderer did not provide any details on the nominated concreters nor their previous experience.*
- *No specific details were provided on where the concrete materials would be sourced from.*
- *No details were provided on the tenderer's financial capabilities.*

GNC Quality Precast

- *The tenderer only provided details of the experience of the tenderer's owner, no details were provided on other staff that would be involved with the project.*
- *There were no details given on previous projects involving the construction of in-situ concrete footpaths.*
- *No details were given on the tenderer's financial capabilities. Referees provided were for the supply of precast concrete products only, no in-situ works.*
- *No details were provided on safety and environmental management plans.*

Hoggy's Building and Concreting Contractors

- *The tenderer only provided details of the experience of the tenderer's owner, no details were provided on the nominated concreters.*
- *No details provided on the tenderer's financial capabilities.*
- *No details were provided on the tenderer's quality management plan.*

Pilbara Resource Group

- *No details were provided for the nominated concreters or their experience.*
- *No specific details were provided on where the concrete materials would be sourced from.*
- *Only limited information provided on the tenderer's financial capability.*

4.2 COMBINED EVALUATION

Table 2 provides a summary of the combined evaluation scores; the qualitative scores and the price score.

		Axiis	Dowsing	GNC	Hoggy's Contracting	Pilbara Resource Group
TOTAL TENDER COST (ex GST)		\$182,583	\$184,614	\$301,450	\$198,363*	\$358,293
PRICE	50%	50.0	49.7	33.7	47.8	25.9
PRICE RANK		1	2	4	3	5
Project Management / Supervision	20%	20.0	18.0	5.0	18.0	18.0
Proposed Methodology	10%	10.0	9.0	5.0	9.0	9.0
Referees and Financial Capability	10%	10.0	5.0	2.0	5.0	8.0
Quality, Safety and Environment	10%	10.0	10.0	5.0	5.0	10.0
QUALITATIVE	50%	50.0	42.0	17.0	37.0	45.0
QUALITATIVE RANK		1	3	5	4	2
OVERALL TENDER SCORE (incl. Price)	100%	100.0	91.7	50.7	84.8	70.9

Table 2: Summary of Price and Qualitative Rank

Note, the price given in Table 2 for **Hoggy's Building and Concrete Contractors** is the tenderer's adjusted price based on the Shire's Regional Price Preference Policy.

5.0 BUDGET SUMMARY

5.1 WA BICYCLE NETWORK GRANT

The available budget for construction of the concrete dual use path under the WA Bicycle Network Grants program is \$310,000.00 ex-GST. Allowing for overhead costs including tendering costs, superintendent costs, contract management and quality assurance, the available funding for construction works is expected to be approximately \$290,000.00 ex GST.

The highest ranked tender (Axiis) has submitted a price of \$182,583 which equates to a rate of approximately \$108/m² of concrete footpath. Given the competitive pricing offered by the highest ranked tenderer, there is the opportunity for the Shire of Cue to increase the scope of work to include an additional ~495 lineal metres (2m wide) of concrete footpath.

Based on the approved 14-year footpath program under the WA Bicycle Network Program, this additional 495m of footpath would allow the Shire of complete the following works:

Location	From	To	Length (m)
Allen Street	End of new works	Dowley Street	~190
Marshall Street	Wittenoom Street	Railway Street	~95
Price Street	Marshall Street	End of Street	~195
Total Additional Footpath			~480

Table 3: Additional footpath based on highest ranked tender

Assuming the average rate is maintained, the additional 480m of footpath will increase the tendered cost for the highest preferred contractor (**Axiis Contracting**) from \$182,583 to \$234,440. This amount of additional footpath still allows sufficient allowance in the budget for all overhead costs as well as a contingency to cover any provisional items that might arise (e.g. raising/lowering Telstra pits).

5.2 CUE ROADHOUSE WORKS

Greenfield is not aware of the budget available for the Cue Roadhouse works, however, the tendered rates from the highest ranked tenderer (**Axiis Contracting**) based on the nominal quantities within the tender document are provided below in Table 4 for the Shire's reference.

Item	Qty	Rate	Amount (ex-GST)
Earthworks for and supply and construction of 100mm thick concrete pathway, 1.5m wide adjacent Cue Roadhouse including all verge reinstatement adjacent pathway and tidy-up to the Principal's satisfaction.	20	\$135.00	\$2,700.00
Earthworks, supply and construction of mountable concrete kerbing – MRWA Type A (Appendix B) including all verge reinstatement adjacent pathway and tidy-up to the Principal's satisfaction.	100	\$120.00	\$12,000.00
Earthworks, supply and construction of barrier concrete kerbing – MRWA Type B (Appendix B) including all verge reinstatement adjacent pathway and tidy-up to the Principal's satisfaction.	100	\$120.00	\$12,000.00

Table 4: Rates for footpath and kerbing at Cue Roadhouse from the highest ranked contractor

The Shire should ensure that the value of the awarded contract to the successful contractor includes an appropriate amount to cover the quantity of works required at the Cue Roadhouse.

6.0 RECOMMENDATION

Based on the original scope (excluding provision items at the Cue Roadhouse) and the tender evaluation above, it is recommended that Council award **RFT 01-2018 Construct Concrete Dual Use Path** to a panel comprising:

- **Axiis Contracting**, for an estimated total cost of \$182,582.50 + GST, and in the event that Axiis not available, then
- **Dowsing Contracting**, for an estimated total cost of \$184,614.75 + GST, and in the event that Dowsing Contracting is not available, then
- **Hoggy's Building and Concreting Contractors**, for an estimated total cost of \$204,146.00 + GST.

Given that the pricing received from the majority of tenderers was very competitive, it is also recommended that Council resolve to increase the scope of work from 845 lineal metres (2m wide) to 1,325 lineal metres (2m wide) providing that the highest ranked contractor can confirm they will maintain their average tendered rate of \$108/m² for the additional 480 lineal metres of concrete footpath. This being the case, then it is recommended that the Shire award the Contract as above but increase the value to \$234,440.25 + GST for **Axiis Contracting**.

IMPORTANT: The above contract values do not allow for any works at the Cue Roadhouse as these items were provisional only and the quantities were uncertain. Once the Shire has determined the exact extent of works required at the Cue Roadhouse, then the contract value above should be adjusted accordingly to ensure that all footpath works and works at the Cue Roadhouse can be completed within the approved contract value.

Any enquiries regarding the tender process should be addressed to Joshua Kirk (josh.kirk@greenfieldtech.com.au) at Greenfield Technical Services.

Regards

JOSHUA KIRK
GREENFIELD TECHNICAL SERVICES

Attachment

Appendix A Tender Assessment Details



APPENDIX A – TENDER ASSESSMENT DETAILS

10.5 DONATION REQUEST – WHEATBELT CHRISTIAN FELLOWSHIP

APPLICANT: Pastor Geoff van Schie
DISCLOSURE OF INTEREST: Nil
AUTHOR: Rob Madson –Chief Executive Officer
DATE: 12 April 2018

Matters for Consideration:

Request for financial assistance to conduct Christian values education in Murchison schools.

Background:

Pastor van Schie has been delivering a Christian values education program, known as Gospelair, to the Cue Primary School on a volunteer basis since 2015. The program is also delivered to Meekatharra, Mount Magnet and Yalgoo. A similar request for financial assistance has been made with the Shires of Mount Magnet and Yalgoo.

Comments:

A copy of Pastor van Schie's request, and associated support documentation, is attached at [Appendix 5](#). Wheatbelt Christian Fellowship is governed by an incorporated parent body, being the Christian Reform Church of Perth.

Cue Primary School Principal, Catherine Jones, has provided a letter of support for Pastor van Schie's request. A copy is attached at [Appendix 6](#).

Statutory Environment:

Nil

Policy Implications:

Council policies D2 and D16 apply.

D.2 DONATIONS AND GRANTS

D.2.1 The Council decides requests for donations and grants that are not provided for in the budget with a preference generally to those of a local nature or significance.

D2.2 The CEO has discretion to make donations in accordance within the budget allocation made for the CEO.

D.16 PROVISION OF SPONSORSHIP AND DONATIONS

Policy Statement

Calculation of Value of Requested Donation or Sponsorship

This Policy deals with requests for donation or sponsorship from external bodies. Requests may be for a cash donation or sponsorship; in kind (provision of goods and services or waiving of fees) donation or a combination of cash and in kind.

In assessing requests for in kind donation or sponsorship, or a combination of in kind and cash sponsorship, then the value of the in kind request will be calculated. The full cost of the request (including calculated value of any in kind component) will be considered.

Donations

*Donations by the Council reflect its commitment to improve the wellbeing of the community of the Shire of Cue. Because of the philanthropic nature of donations, the Council does not seek a direct cost – benefit return from the donation, and does not require a business case to be put. However, the Council does **not** give preference to donations which will assist organisations which benefit the community of the Shire of Cue, or improve the services provided to visitors to the Shire of Cue.*

Where the funds are not fully expended on the approved donation the surplus money is to be returned to the Shire.

All donations are to be acquitted in the financial year that it was granted unless prior approval is granted.

Eligibility

To be eligible to apply for a donation, the applicant must be an Association incorporated in accordance with the Associations Incorporations Act 1987 which includes organisations with religious and / or charitable objectives; and / or community based not for profit groups providing a direct service to the stakeholders and visitors of the Shire of Cue which demonstrably contribute to the wellbeing of residents and visitors, and serve to promote the development of the community.

Service Areas

The range of service areas considered for donations may include:

- a) Senior citizen's / community centre;*
- b) Community information and support services;*
- c) Youth services;*
- d) Children's services;*
- e) Emergency relief services;*
- f) Recreation services / sports clubs;*
- g) Community services;*
- h) Health services;*

i) Education services;

Organisations are expected to acknowledge the contribution made by the Shire of Cue.

Where a donation is approved for a specific purpose – such as purchase of equipment – the organisation is required to provide evidence of expenditure.

Assessment Process

Applications are to be made in writing to the Chief Executive Officer detailing as a minimum:

Reason for request;

Amount requested (whether monetary, in kind or a combination of both); and

If donation is to be used towards the purchase of equipment, who will ultimately be the owner of the equipment and be responsible for its upkeep / maintenance.

Any sponsorship or donation approved by the Chief Executive Officer will be funded from the G/L Account 04143 – CEO Discretionary Expenses.

Any request for sponsorship or donation which the Chief Executive Officer believes is outside his / her delegation, is in excess of the aforementioned budgetary item and / or requires the consideration of Council will be referred to Council.

Where a request for sponsorship or donations is referred to Council, the Council may decline the application or subject to sufficient funds being available in the Council's budget, approve the application.

Note: The word “not” highlighted in red in this policy item appears to have been incorrectly included.

Financial Implications:

\$4000 has been requested. The available budget allocation for donations for the remainder of the 2017/18 financial year is \$8242.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017 to 2027:

Social Objective

Outcome 3.2 Encourage community participation and services

3.2.4 Support provision of emergency services, support and encourage community volunteers

Consultation:

Pastor Geoff van Schie – Wheatbelt Christian Fellowship.

Cathy Jones – Principal, Cue Primary School.

Officer's Recommendation:

Voting requirement: Simple Majority

That Council:

1. agree to donate \$4000 to Wheatbelt Christian Fellowship to assist with the delivery of the Gospelair Christian values education program to Cue Primary School; and
2. amend policy item D16 to correctly reflect Council's preference for donations which will assist organisations which benefit the community of the Shire of Cue, or improve the services provided to visitors to the Shire of Cue.

Council Decision

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED

APPENDIX 5



Pastor Geoff van Schie
6 Booth Street
Wongan Hills WA 6603
gvschie@ozemail.com.au
08 9671 1349
0408 912 973

Shire of Cue
73 Austin Street Cue WA 6640
PO Box 84 Cue WA 6640
shire@cue.wa.gov.au
Attn: Mr Rob Madson
ceo@cue.wa.gov.au

Dear Sir,

I am Pastor Geoff van Schie of the Wheatbelt Christian Fellowship which is based in Wongan Hills and also the volunteer who flies into four towns of the Murchison to conduct Christian Values Education in the schools.

Recently I was encouraged by Councillor Karen Williams of the Mt Magnet Shire to make application to the shire there as to the work that I do. In a meeting with the acting CEO at that time, he encouraged me to approach the other shires to do the same as the work being done was of benefit to all the communities being served. In speaking with the principal of the Cue primary school, Catherine Jones, she informed me she would take this up with you and the shire and has since advised me after speaking with you, I should submit this letter of application for financial support.

I have included with this letter the following information:

- Financial papers from last financial year (*email attachment*)
- An overview of the work I do and could possibly do in Cue (*part of this letter*)
- Reference from the principals of Yalgoo and Cue as to how I conduct my classes (*email attachment*)
- A certificate of appreciation from the Meekatharra School provided at the end of 2017 (*part of this letter*)

The overall cost of the 'Gospelair' work is highlighted in yellow on the budget paper that provides both expenses and income information. You will see the various highlighted sections come to a total of \$28,000.

As to income I have relinquished a full-time appointment in the denomination I serve (approx. \$65,000) in order to take up this voluntary work in Meekatharra, Mt Magnet, Cue and Yalgoo. Further to that, included in the income we raise to fund the expenses of this work, the home in Perth of my wife and I is let out to a number of young people who have been directed not to pay rent to us but rather to gift an agreed \$1880 directly to this mission. For the rest we fund raise to keep the work ongoing.

In this approach I am seeking \$4,000 from the Cue Shire to help keep this work sustainable. I do not expect the shire to pay all the costs incurred as it is a mission I have undertaken with my wife in a voluntary capacity. What I have done is simply apply for an equal amount from the shires that I have been advised would be a reasonable request. I am mindful there are other community projects seeking support.

I look forward to meeting you on this week's trip as arranged for Wednesday, 28th.

Warm regards
Pastor Geoff van Schie

Overview of Pastor Geoff van Schie and the Project

This project is a mission to walk alongside a generation of youth in a number of remote schools with the hope of influencing them to make good choices and reach their full potential.

In so doing, it is the intention to help communities such as Mt Magnet, to raise up responsible and functional leaders for the next generation of community leadership.

It is a work I have started as a volunteer at my own cost as an outreach pastor of the Christian Reformed Church of Perth which is located at Victoria Park in Perth where it has served that community for 65 years. I am in my 40th year of ordination having served the one denomination all that time and am 65yrs old in December 2018. I am married to my wife for 41yrs and we have 4 adult children and 6 grandchildren.

My teaching in remote schools is in partnership with YouthCARE which is the organization used by the Dept. of Education to place School Chaplains and Christian Values Volunteers. Currently I teach at Meekatharra District High School, Cue Primary School, Mt Magnet District High School and Yalgoo Primary School. I take classes in weeks 3,5,7 and 9 each school term. Fortnightly I fly a route taking in the above-mentioned schools, starting on a Monday and finishing up on Fridays. No charge is made to the schools for this service.

In the local Cue Primary School, I am teaching Christian Values Education (CVE) and seek to build mutually respectful relationships with the children. This work in Cue has been ongoing since term 4 of 2015.

To enhance my usefulness to the towns where I teach in the schools, I have completed training with ' Gatekeepers' (a suicide prevention organization). This training will enable me to be a first responder in the wider community in cases of suicide. I also hope when a course becomes available, to be trained in for 'Aboriginal Health and Wellbeing'.

<u>Bank Accounts included</u>	INCOME	
Wheatbelt Christian	Donations	61,170.52
	Offerings	3,549.25
	Total INCOME	64,719.77
	PAYMENTS	
	Allowances	1,000.00
	Superannuation	8,132.00
	Flying Expences	15,061.01
	Avgas	8,086.75
	Petrol	2,732.31
	Car Allowance	6,416.63
	Internet	1,374.46
	Electricity	1,510.19
	Postage / Stationary	1,533.95
	Telephone	2,222.01
	Meeting Costs	90.08
	Housing Allowance	13,000.00
	Advertising	579.68
	Travel / Accom	3,887.42
	Church Ed	224.77
	Total PAYMENTS	65,851.26
	DISCRETIONARY FUND	
	Welfare	1,000.00
	Total DISCRETIONARY FUND	1,000.00

Opening Cash Balance		26,274.32	
Payments	66,851.26		
Transfers Out	0.00		
Total Debits		66,851.26	
Receipts	64,719.77		
Transfers In	0.00		
Total Credits			64,719.77
 Closing Cash Balance		 24,142.83	
		90,994.09	90,994.09
 Difference			 0.00
 Closing Cash Balance			 24,142.83
UnCleared Payments			0.00
UnCleared Receipts		0.00	
Closing Statement Balance		24,142.83	
		24,142.83	24,142.83
 Difference			 0.00

Reconciliation - July 2016 to June 2017

	Opening Cashbook	Cashbook Payments	Cashbook Receipts	Closing Cashbook	Uncleared Payments	Uncleared Receipts	Closing Statement
Wheatbelt Christian	26,274.32	66,851.26	64,719.77	24,142.83	0.00	0.00	24,142.83

27 September 2017

To whom it may concern

Re: Wheatbelt Christian Fellowship Financial Statements

Financial Year 1/7/2015 to 30/6/2016

Financial Year 1/7/2016 to 30/6/2017

Budget Report 2017/2018 including Budget to Actuals 2016/17 Excel Format

I have performed an Audit of the Agrimaster Cashbook File for the listed financial years and reconciled these against the Commonwealth Bank statements, Wongan Hills Congregation Receipt book and the Invoice files of the Wheatbelt Christian Fellowship.

A majority of the Income is deposited by way of Electronic Funds Transfer which has been itemised correctly in Agrimaster. I confirm that the offerings from Wongan Hills congregation have been deposited and match the Receipt Book.

I conducted a random audit on at least 3 expense items detailed on the monthly Expense Spreadsheet for the 2017 financial year produced by Pastor van Schie. All items had the correct Invoices to support the claim.

I acknowledge that the format of the spreadsheet has been enhanced and improved which more closely aligns it to the Agrimaster expense format. This made the annual audit task significantly easier.

There is a one month delay between the accounts being invoiced/paid as per the Excel Spreadsheet and the expenses being reimbursed according to the Bank Statement. The Agrimaster Cashbook is recorded as per the Bank Statement date, therefore there is timing difference of one month between the two methods. This explains why the Annual totals for each system are not the same.

I am of the opinion based on the documentation provided to me that the Financial Statements and the Excell Budget Report accurately reflect the financial position of the Wheatbelt Christian Fellowship for the period 1 July 2015 to 30 June 2017.

Yours in Christ



Ian Hyde BBus

WHEATBELT CHRISTIAN FELLOWSHIP
Budget report 2016-2017 & Budget - 2017-2018

EXPENSES				2016-2017	2016-2017	2017-2018
				Budgeted	Actual	New Budget
6100-Word and Sacrament						
Allowances	(Book, Computer etc)			1,000.00	1,000.00	1,000.00
Conferences				1,000.00	-	1,000.00
Housing Allowance	52 x \$250			13,000.00	13,000.00	13,000.00
Electricity (Office)				1,200.00	1,311.62	1,400.00
Motor Vehicle Allowance				7,000.00	7,000.00	7,000.00
Petrol				3,000.00	3,050.69	3,000.00
Internet & Website				1,500.00	1,518.76	1,900.00
Phone				2,300.00	2,327.01	1,360.00
Superannuation				8,132.00	8,132.00	-
Worship Service related cost incl. rent of Hall				1,000.00	107.29	1,000.00
Minister Supply				500.00	-	1,000.00
Pastor's Travel				5,000.00	3,887.42	5,000.00
Gospelair						
	Aircraft Allowance/Flight Training/Fees			14,000.00	16,101.47	14,000.00
	Avgas & Oil			6,000.00	5,915.84	7,000.00
				64,632.00	63,352.10	57,660.00
6200-Mission of the Church						
				-		
Advertising				300.00	524.68	500.00
Evangelism:				300.00	-	300.00
Education				600.00	119.82	1,000.00
				1,200.00	644.50	1,800.00
6400-General Expenses						
	Printing, Stationery & Postage			1,000.00	1,172.09	1,000.00
				1,000.00	1,172.09	1,000.00
6000-Leader's Discretionary Fund						
	Welfare (Pastoral care needs)			500.00	70.00	500.00
	Chaplaincy (Donations)			500.00	500.00	500.00
	Misc			-	-	-
				1,000.00	570.00	1,000.00
Total: Wheatbelt Christian Fellowship				67,832.00	65,738.69	61,460.00

Notes - Expenditure:

- Stipend:** Pastor Geoff continues to work in a voluntary capacity and so a 'wage' component continues to be excluded
- Conferences:** Pastor Geoff attended the RTC Preaching conference in Melbourne in September 2017.
- Internet-Website:** With connection to the NBN the Telstra landline has been discontinued and moved over to the NBN connection as a VOIP phone. This is expected to lead to a saving of \$645 when both lines (Internet-Website and Phone are compared).
- Superannuation** 2017-2018 pastor Geoff is waiving this as he and his wife believe they have enough accrued Superannuation
- Rent of worship premises** not for 2016-2017.. the figure budgeted is that rent to be paid. No rent is being charged as from July 2017 so none is budgeted for 2017-2018.
- Minister Supply:** This includes the locum by Rev Fred Vanderbom from June to mid August 2017 while pastor Geoff was accompanying Florence on her long service leave.
- Pastor's Travel:** Includes accommodation and meals while away from home, mainly during Gospelair flights - the higher figure is based on an extra 2 nights per Gospelair flight now Meekatharra has been added to the route.
- Gospelair aircraft allowance/flight training etc:** On account of the extra flight training taking almost a three months to add the extra instrument approach to the skill set, flight training was much more than budgeted.
- Avgas and Oil:** The increase is to cover the extra flying to Meekatharra for 16 visits/yr.
Note: Income from YouthCARE is donated to offset the costs of this part of the work as CVE is done on their behalf.
- Evangelism:** Although nothing specifically spent here, we budget \$300 as this financial we plan to make brochures to reach out to adults in the remote communities
- Education:** With up to 6 extra classes in Meekatharra and a growth in class size in Mt Magnet, we need to budget more for lesson & craft supplies

INCOME

	Budgeted		2016-2017
	2016-2017	2016-2017	
Offerings : Wongan Hills	33,000.00	27,074.70	30,000.00
Offerings : CRC Perth	1,266.00	729.50	1,000.00
Dalwallinu Baptist Support	27,000.00	26,850.00	10,000.00
Classis WA (Prescribed collection in all WA Churches)	3,100.00	4,745.25	5,000.00
Gifts	1,500.00	2,860.00	11,460.00
YouthCARE partnership funding (50% AVGAS costs)	2,000.00	2,150.32	4,000.00
	67,866.00	64,409.77	61,460.00

Notes - Income:

- The **Dalwallinu Baptist Church** is calling a full time pastor and expects to have him in place round February 2018. We have been advised that the level of official financial support from the congregation as a church is expected to be dropped to \$10,000. We also have been advised part of this MAY be offset by individual members making private donations to this mission. Consequently, the Dalwallinu budgeted support has been dropped by \$17,000 and 'Gifts' raised by \$17,000. It is not expected that all the \$17,000 will come from private support from the Dalwallinu congregation, so extra support will be sought from other sources.
- YouthCARE:** The increase in YouthCARE giving is based on their paying half of the avgas actually used for the Gospelair flights. With flights now extended to Meekatharra and a full year of 16 visits this item is expected to rise.

Geoff van Schie

From: JOSEPH Philip [Yalgoo Primary School] <Philip.Joseph@education.wa.edu.au>
Sent: Monday, September 5, 2016 3:15 PM
To: Geoffrey Van Schie
Subject: Reference

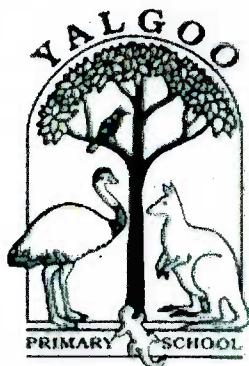
Good afternoon Pastor Geoff.

I would be most happy to recommend you and your work with students to any school that wanted to look into your services.

Over the last 8 months in our school I have seen you working with children that have been unsettled in other classes but when they attend your lessons, they have sat down and participated. That is no small feat for someone who attends our school and runs classes for 1 hour each fortnight. You have a pleasant manner and the students respond well to your teaching lessons. The rapport you built up with the students is genuine and they respond in the same fashion, they always happy to see you arrive.

Your lessons are not the 'high pressure sales pitch' that can be associated with RE but more along the lines of Positive Values which is beneficial to everyone. The songs the students sing teach these core values and entertain with students eagerly stepping up on occasions to do better than before. Overall, I would highly recommend you to schools and feel free to use myself as a reference.

Kindest Regards,



PHIL JOSEPH
PRINCIPAL
YALGOO PRIMARY SCHOOL
HENTY STREET
YALGOO WA 6635
T: 08-99628024
F: 08-99628017
E: PHILIP.JOSEPH@EDUCATION.WA.EDU.AU



Care, Understanding and Excellence

5th Sept 2016

Dear Julie

I would like to recommend Pastor Geoff van Schie. He began working with our school last year.

Pastor Geoff has been an asset to our school. He has a bright, happy disposition, attentive ear and a gentle and humble manner which has enabled him to establish a rapport with both students and staff.

Pastor Geoff's lessons are well prepared and well presented. The lessons have a values base. The values are presented through Christian stories and songs. The songs have such bright and catchy tunes that the students are even singing them in their own time!

Even staff who were reluctant, in regard to Pastor Geoff's visits, are now pleased to have him visit because they see that he is a positive influence on the students and that he has excellent classroom management skills.

Kind Regards

Cathy Jones
Principal
Cue PS

APPENDIX 6



Care, Understanding and Excellence

Dear Rob

I write to fully support a request from Pastor Geoff Van Schie, from YouthCare, for funding from the shire to assist him with the cost involved in delivering a Values Program to students at Cue Primary School.

The Education Department has a working arrangement with YouthCare, to deliver Values Education and Pastoral Care to Education Department Schools in WA.

This is in line with the Education Department's Classroom First Strategic Plan:
'Building a Culture of High Performance and High Care in Every School'

"Every school is concerned to develop well rounded students who succeed at their school work, are happy and well adjusted, and show concern and respect for others." (p3)

"For students, support can be delivered through chaplains, school psychologists and other staff with pastoral care responsibilities. (p4)

The WA Curriculum for Health and Physical Education also supports the Values Education program delivered by Pastor Geoff.

The section for 'Communicating and interacting for health and well-being' refers to the following desired outcomes for students:

- appreciation and encouragement of the behaviour of others through the use of manners, positive language, praise (Year 1)
- interpret the feelings of others in different situations. (Year 2)
- Behaviours that show empathy and respect for others (Year 3)
- The positive influence of respect, empathy and the valuing of differences in relationships. (Year 4)
- Skills and strategies to establish and manage relationships over time. (Year 5)
- Skills to establish and manage positive relationships, such as: showing respect and empathy, being co-operative, actively listening, being trustworthy and accepting differences. (Year 6)

Pastor Geoff has been teaching Values Education at Cue Primary School for three years. I have been present at many of his lessons. He gives our students four lessons each term. The lessons are very well organised so the students remain engaged throughout the lessons. The lessons include songs, a story and a craft activity. The songs, stories and craft activities incorporate basic Christian principles but in no way does Pastor Geoff evangelise or proselytise. The values incorporated within his lessons include respect, kindness, love, trust, care and friendship.

Our students really look forward to Pastor Geoff's lessons and are always thrilled to have him work with them in the classroom. As a staff we hold him in high regard. He brings such enthusiasm, respect, compassion, care and positivity to our school.

You would be most welcome to visit our school to see him in action for yourselves. His visits for the rest of this term will be on Wednesday 14th March and Wednesday 28th March. His lesson begins at 11.05am and finishes at 11.50am.

We would love to have you join us and see for yourselves the good work Pastor Geoff does for our school community.

Please give due consideration to his request.

Yours Sincerely



Catherine Jones
PRINCIPAL
CUE PRIMARY SCHOOL

10.6 INDEMNITY RELATED TO EXPANSION OF RESERVE 24646

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Rob Madson –Chief Executive Officer
DATE: 11 April 2018

Matters for Consideration:

To indemnify the State Government against liability under the Native Title Act in relation to the expansion of Reserve 24646.

Background:

The Shire has been working through the formal process of expanding Reserve 24646 since 2011 to accommodate an increase in the area of the Shire's refuse site.

Comments:

Mining tenements P 20/2090 & P 20/2091, which encompass the area of the refuse site reserve, expired on 4 March 2018. New applications lodged by a different entity are currently pending.

Plans for the proposed expansion of the reserve are attached at [Appendix 7](#).

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Potential for a claim on the Shire for compensation in accordance with the *Native Title Act 1993*.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017 to 2027:

Social Objective

Outcome 3.1 *Community infrastructure that meets the needs of our Residents*

3.1.3 *Provide, maintain and improve community infrastructure*

Environmental Objective

Outcome 4.3 *Maintain and improve our built environment*

4.3.1 *Maintain, improve and renew infrastructure*

Consultation:

Edrick Delfos – Licensed Surveyor, Hille Thompson & Delfos.

Bill Atyeo – Health/Building Officer

Officer's Recommendation:

Voting requirement: Simple Majority

That Council agree to providing the following indemnity:

That the Shire of Cue agrees that it will indemnify and keep indemnified the State of Western Australia, the Department of Planning, Lands and Heritage and the Minister for Lands and hold them harmless from and against liabilities, obligations, costs, expenses, or disbursements of any kind including, without limitation, compensation payable to any party under the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the suppression of native title rights and interests over the land associated with the expansion of Reserve 24646.

Council Decision

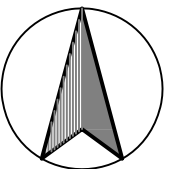
Voting requirement: Simple Majority

MOVED:

SECONDED:

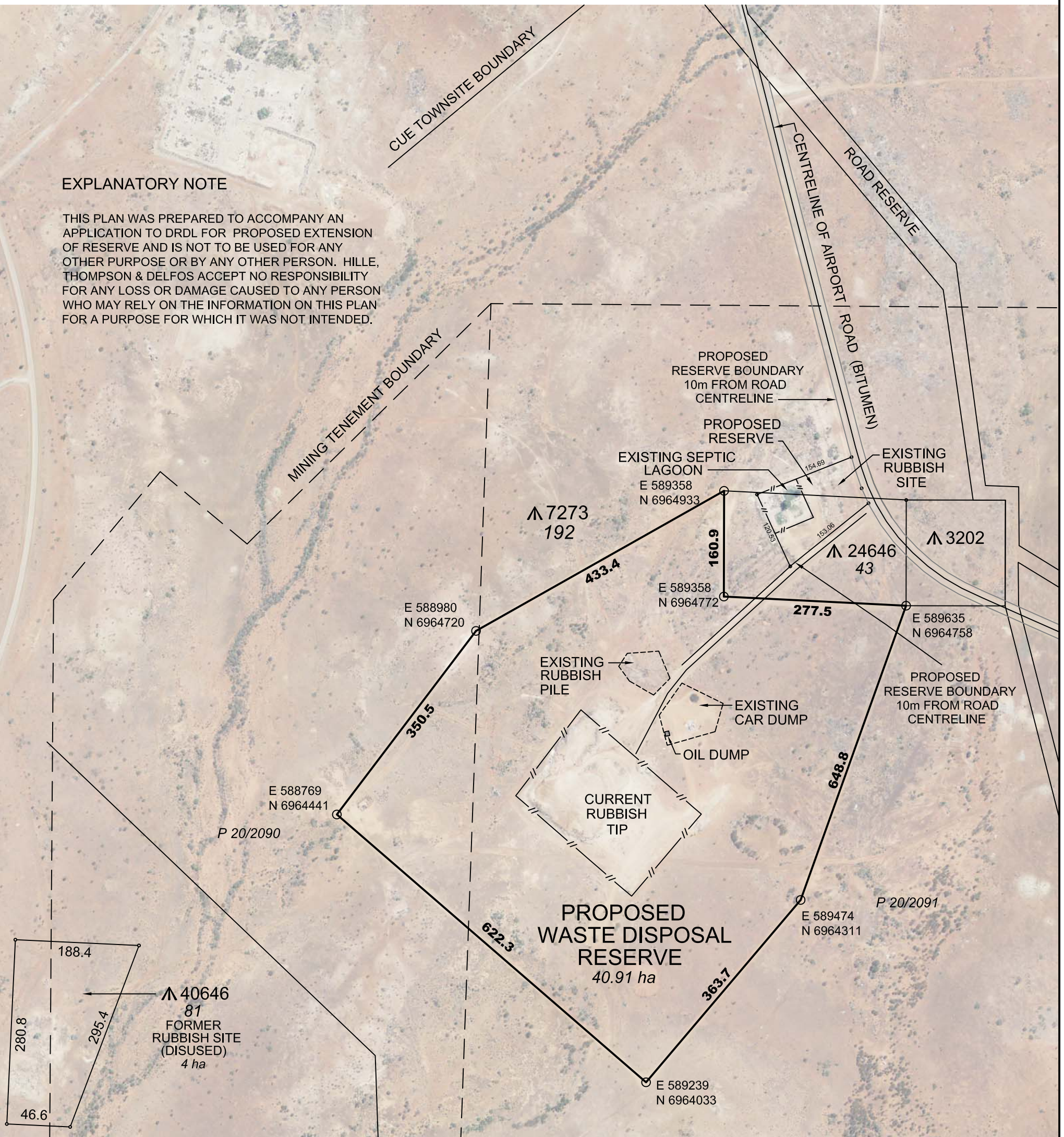
CARRIED

APPENDIX 7



EXPLANATORY NOTE

THIS PLAN WAS PREPARED TO ACCOMPANY AN APPLICATION TO DRDL FOR PROPOSED EXTENSION OF RESERVE AND IS NOT TO BE USED FOR ANY OTHER PURPOSE OR BY ANY OTHER PERSON. HILLE, THOMPSON & DELFOS ACCEPT NO RESPONSIBILITY FOR ANY LOSS OR DAMAGE CAUSED TO ANY PERSON WHO MAY RELY ON THE INFORMATION ON THIS PLAN FOR A PURPOSE FOR WHICH IT WAS NOT INTENDED.



LEGEND

- P 20/2091 INDICATES MINING TENEMENT
- //--- FENCE

NOTE:
 CAD DATA SOURCED FROM LANDGATE
 MINING LEASE LOCATIONS SOURCED FROM TENEGRAPH.
 AERIAL PHOTO SOURCED FROM LANDGATE.

REVISIONS

1	11/07/16	CO-ORDS & AERIAL PHOTO ADDED	SL
0	05/04/13	ORIGINAL ISSUE	SL



SURVEYED BY:		AREA FILE: 1531
DRAWN BY:	SL 05/04/13	CONT. INT'VAL: N/A
CHECKED BY:	ED 05/04/13	V DATUM: AHD
APPROVED BY:	[Signature] 05/04/13	H DATUM: MGA94
		FIELD BK:

HTD
 SURVEYORS & PLANNERS
 HILLE, THOMPSON & DELFOS

PO Box 820, GERALDTON WA 6531
 PHONE: (08) 9921 3111 FAX: (08) 9921 8072

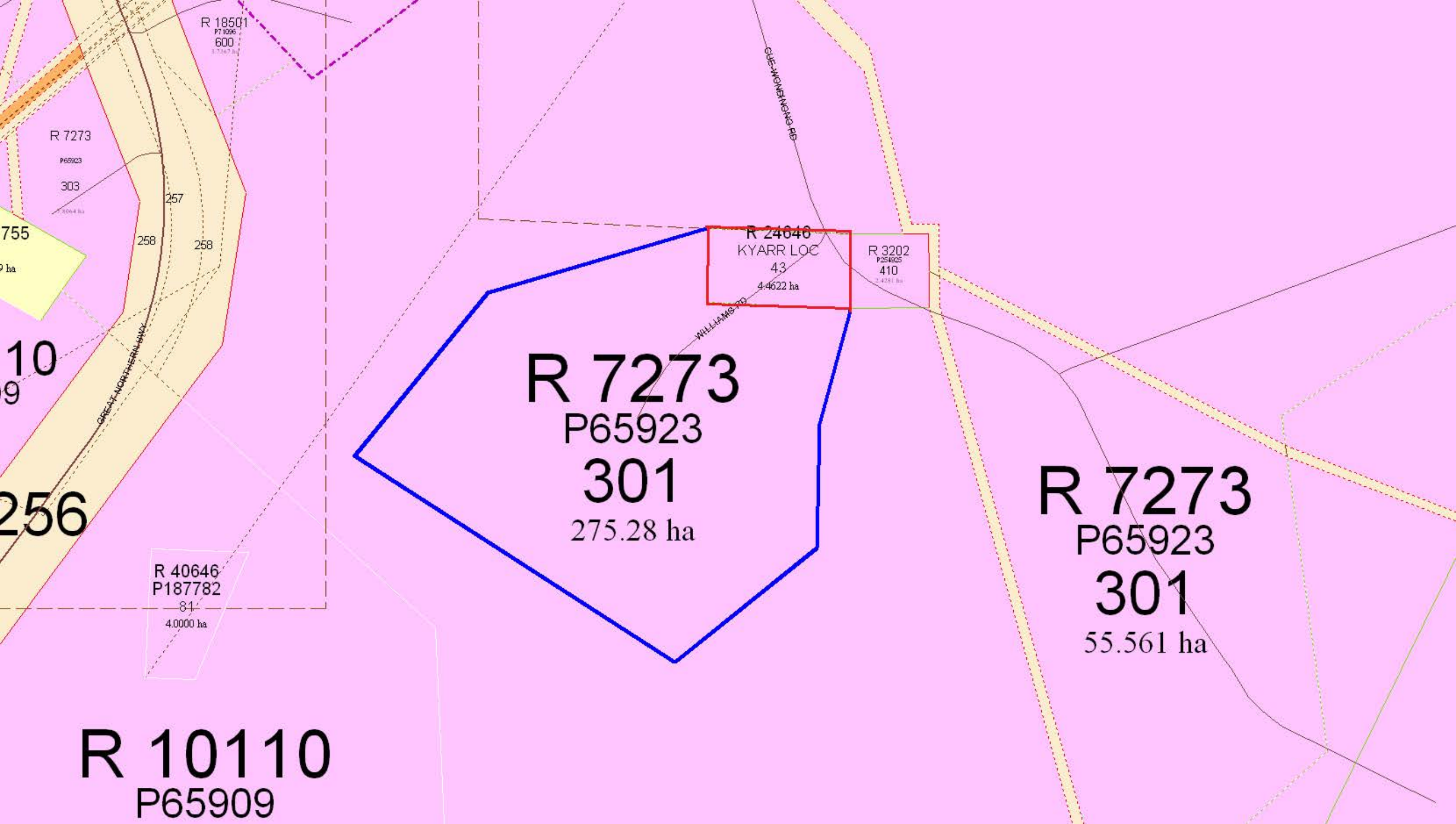


CLIENT: SHIRE OF CUE

PROPOSED RESERVE EXTENSION FOR WASTE DISPOSAL
 KYARRA - SHIRE OF CUE

SCALE 1 : 6000 ALL DISTANCES IN METRES

SHEET SIZE: A3 DWG No. 20313AS1-1-1



R 18501
P11096
600
3716.7 ha

R 7273

P65923

303

3044 ha

755

9 ha

10
9

256

257

258

258

GREAT NORTHERN HWY

GLENWATER RD

WILLIAMS RD

R 24040

KYARR LOC

43

4.4622 ha

R 3202

P254925

410

2.4281 ha

R 7273

P65923

301

275.28 ha

R 7273

P65923

301

55.561 ha

R 10110

P65909

R 40646

P187782

81

4.0000 ha

10.7 REVIEW OF DELEGATIONS

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Rob Madson –Chief Executive Officer
DATE: 13 April 2018

Matters for Consideration:

Endorsement of the Register of Delegations.

Background:

Council is required to review its Delegations to the Chief Executive Officer at least one in every financial year.

The register of Delegations to the Chief Executive Officer was adopted on 19 May 2015 and last reviewed 21 March 2017.

Comments:

A copy of the current register of Delegations is attached at [Appendix 8](#). No amendments are proposed.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 5.42

5.42 . *Delegation of some powers and duties to CEO*

(1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*

(a) *this Act other than those referred to in section 5.43; or*

(b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

(2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

LOCAL GOVERNMENT ACT 1995 - SECT 5.46

5.46 . *Register of, and records relevant to, delegations to CEO and employees*

(1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*

(2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer’s Recommendation:

Voting requirement: Absolute Majority

That Council endorse the Register of Delegations to the Chief Executive Officer identified in the Annual review, as presented at [Appendix 8](#).

Council Decision

Voting requirement: Absolute Majority

MOVED:

SECONDED:

CARRIED

APPENDIX 8



SHIRE OF CUE

DELEGATED AUTHORITY REGISTER

2017 – 2018

Rob Madson Chief Executive Officer	
Adopted at the Ordinary Meeting of Council held on the 21 March 2017	
Date last reviewed by Council:	

REGISTER OF DELEGATIONS

The *Local Government Act 1995* (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- ✚ Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- ✚ Accepting a tender that exceeds an amount set by the local government,
- ✚ Appointing an auditor,
- ✚ Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- ✚ Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- ✚ Borrowing money on behalf of the local government,
- ✚ Hearing or determining an objection of a kind referred to in section 9.5,
- ✚ Any power or duty that requires the approval of the Minister or the Governor, or
- ✚ Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- ✚ How the person exercised the power or discharged the duty;
- ✚ When the person exercised the power or discharged the duty; and
- ✚ The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

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1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: <ul style="list-style-type: none"> • Appointments being no longer than 35 working days; • Council Members to be advised of acting Chief Executive Officer. • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the <i>Local Government Act</i>).
Statutory reference	<i>Local Government Act 1995</i> ; section 5.36 and section 5.41(g)

2. Deleted 21/3/2017

3. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund or the trust fund, pursuant to the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1) .
Conditions	Subject to the requirements of the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 13 .
Statutory reference	<i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a) .

4. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to Architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: <ul style="list-style-type: none"> • funding being available in the Budget; • The value of the contract shall not exceed \$100,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	<i>Local Government Act 1995, Sections 3.1, 3.18, 5.41(d) and 6.8.</i>

5. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 5.41(a), (b) and (d).</i>

6. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an annual report for each financial year.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	<i>Local Government Act 1995, Section 5.53.</i>

7. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: <ul style="list-style-type: none"> 1. Council Policy 2. Budget allocation.
Statutory reference:	<i>Local Government Act 1995, Sections 5.42 and 5.50.</i>

8. Write Off of Monies Owing (Not Rates or Service Charges)

Function to be performed:	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to waive, grant concessions or write off any amount of money owed to the Shire, pursuant to the <i>Local Government Act 1995</i> , Section 6.12(1) .
Conditions:	Subject to: <ul style="list-style-type: none"> • The debt not exceeding \$1000; • The Chief Executive Officer to be a joint signatory with the Finance Officer to approve any monies to be written off or waived. • The full details of the waiver, concession or write off to be recorded on the appropriate financial record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.12(1) .

9. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Finance Officer
Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the <i>Local Government Act 1995</i> , Section 6.39 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.39(2) .

10. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the <i>Local Government Act 1995</i> , Section 6.49 .
Conditions:	Subject to: <ul style="list-style-type: none"> the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. Council Policy The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.49 .

11. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the <i>Local Government Act 1995</i> , Section 6.56(1) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.56(1) .

12. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the <i>Local Government Act 1995</i> , Sections 6.60(2) and (3) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(2) .

13. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the <i>Local Government Act 1995</i> , Section 6.60(4) .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(4) .

14. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the <i>Local Government Act 1995</i> , Section 6.10 .
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.10 ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 5 .

15. Signing of Requisitions and Purchase Orders

Function to be performed:	A local government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council " <i>Purchasing</i> " Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 5 .

16. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulations 5 and 11.</i>

17. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	<ul style="list-style-type: none"> • Council's grant officer – at the request of the CEO • Council's Engineers – at the request of the CEO • Council's Accountants – at the request of the CEO • Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account.
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> ; and <i>Local Government (Financial Management) Regulations 1996, Regulation 5.</i>

18. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

19. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a persons to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	<i>Local Government Act 1995, Section 9.29 (2).</i>

20. Deleted 21/3/2017

21. Dog Act 1976

Function to be performed	A local government may delegate to its Chief Executive Officer any power or duty of the local government under another provision of the <i>Dog Act 1976</i>
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated any power or duty under the <i>Dog Act 1976</i>
Conditions:	<ol style="list-style-type: none">1. The authority to appoint a person under Section 29(1), shall only be approved by the Chief Executive Officer.2. The authority to declare a dog to be dangerous, pursuant to <i>Dog Act 1976 Section 33E</i>, shall only be approved by the Chief Executive Officer.3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to <i>Dog Act 1976 Section 29 (5a)</i>, in accordance with Sections 33G or 39, shall only be approved by the Chief Executive Officer.4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.
Statutory reference:	<i>Dog Act 1976, Section 10AA</i>

22. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the local government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Cue, pursuant to the <i>Liquor Control Act 1988</i> , Section 39 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 39 .

23. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the <i>Liquor Control Act 1988</i> , Section 40 .
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 40 .

24. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the <i>Bush Fires Act 1954</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the <i>Bush Fires Act 1954</i> .
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 48 .

25. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 33 .

26. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the <i>Bush Fires Act 1954</i> , Sections 17(7) and (8) , regarding: <ul style="list-style-type: none"> • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: <ul style="list-style-type: none"> • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 17(10) .

27. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the <i>Bush Fires Act 1954</i> , including the power to issue an Infringement Notice.
Conditions:	Chief Executive Officer to sign any Prosecution Notices. Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 59(3) Prosecution of Offences and Section 59A(2) Alternative Procedure – Infringement Notices.

28. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the <i>Food Act 2008</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, Section 122, s.126 (2).</i>

29. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to withdraw an Infringement or grant an extension of time for payment pursuant to section 126 (6), (7) & (13) of the Act.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 9.10(1).</i> <i>Food Act 2008, S.126 (6), (7) & (13).</i>

30. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the <i>Food Act 2008</i> , s.110 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1) .

31. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the <i>Health Act 1911</i> to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to be its <i>Health Act 1911</i> deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	<i>Health Act 1911</i> , Section 26 .

32. Approval of Building Permits

Function to be performed:	
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a building Permits in the prescribed form pursuant to <i>Building Act 2011, Section 20, 22 & 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 20, 22 and 127.</i> Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

33. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the <i>Building Act 2011.</i>
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the <i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>
Conditions:	Nil
Statutory reference:	<i>Building Act 2011, Sections 58, 59, 62, 65 and 127.</i>

34. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the <i>Building Act 2011</i> , Sections 21, 22 & 127 .
Conditions:	Nil
Statutory reference:	<i>Building Act 2011</i> , Sections 21, 22 and 127 .

35. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Sections 110, 111 and 112 .
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; " <i>The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified</i> ".
Statutory reference:	<i>Building Act 2011</i> , Sections 110, 111 and 112 .

35A. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Section 117 .
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	<i>Building Act 2011</i> , Section 117 .

36. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the deposit of materials on a street , way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the <i>Local Government (Miscellaneous Provisions) Act 1960</i> , Section 377 .
Conditions:	Nil
Statutory reference:	<i>Building Regulations 2012</i> , Regulation 64 .

37. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An “ authorised person ” means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the <i>Building Regulations 2012</i>, Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person’s personal file.
Statutory reference:	<i>Building Regulations 2012, Regulation 53(1).</i>

38. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 5(1)</i> and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995, Section 3.25(1)(b)</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 5(1).</i>

39. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 6 (1) and Schedule 3.1, Division 2, Item 2</i> and <i>Local Government Act 1995, Section 3.25(1)(b)</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 6(1)</i> .

40. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 7(1) and Schedule 3.1, Division 2, Item 2</i> and <i>Local Government Act 1995, Section 3.25(1)(b)</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 7(1)</i> .

41. Offences Relating to the Repair of Gates and Fences

Function to be performed:	<p>A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair.</p> <p>A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.</p>
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) .

42. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 11(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1).

43. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1) .

44. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulations 13(1) and (2) .
Conditions:	
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 13(1) and (2) .

45. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17(2) .

46. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18 and <i>Local Government Act 1995</i> , Section 3.25(1)(b) .
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18(1) .

47. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i>, Regulation 19 and <i>Local Government Act 1995</i>, Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2) .
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19(1) .

48. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 21</i> and <i>Local Government Act 1995, Section 3.25(1)(b)</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996, Regulation 21(1)</i> .

49. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	<i>Local Government Act 1995, Section 3.1</i> .

50. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	<ul style="list-style-type: none"> (i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

51. Reinstatements of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory	<i>Local Government Act 1995, Section 3.1.</i>

reference:	
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52. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

53. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

54. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	<p>The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following:</p> <ol style="list-style-type: none"> 1. prevent water from dripping or running from a building; 2. placing a number on a property to indicate an address; 3. repair a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably enclosed; 5. ensure unsightly land is enclosed; 5A. ensure overgrown vegetation, rubbish or disused material is removed from land; 5B. ensure that graffiti is obliterated; 6. take measures to prevent movement of sand, rocks etc; 7. ensure that land adjoining a public thoroughfare is not overgrown; 8. removing a tree or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (dangerous tree); 10. taking specified measures to prevent damage to the public or property from cyclonic activity; 11. remove bees that are a danger or nuisance; 12. ensure that unsightly dilapidated or dangerous fence is modified or repaired; 13. take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is obstructing a private thoroughfare.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory	<i>Local Government Act 1995, Section 3.25.</i>

reference:	
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55. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.26.</i>

56. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	<p>The Chief Executive Officer is delegated the power to carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to do it, as follows:</p> <ol style="list-style-type: none"> 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate. 4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require. 5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare. 6. Place on land signs to indicate the names of public thoroughfares. 7. Make safe a tree that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations. 8. Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.27 .

57. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.28 .

58. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.31(2) .

59. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

60. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

61. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the <i>Local Government Act 1995</i> , Section 3.40A(4) .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.40A(4) .

62. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under <i>Local Government Act 1995</i> , Section 3.47(1) .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the <i>Local Government Act 1995</i> , Section 3.47(1) .
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1) .

63. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under Section 3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2) .
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2) .

64. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in Section 3.47(2b) of the date a notice is given under the <i>Local Government Act 1995</i> , Sections 3.42(1)(b) or 3.44 .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2a) .
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2a) .

65. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the <i>Local Government Act 1995</i> , Section 3.47A(1) .
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1) .

66. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under Section 3.39 and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the <i>Local Government Act 1995</i> , Section 3.48 .
Conditions:	The Chief Executive Officer shall approve of all legal action and sign all legal documents. The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.48 .

67. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Section 3.50(1) .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50(1) .

68. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	Nil
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Sections 3.50 .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Sections 3.50(1a) and 3.50(4) .

69. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50(6) .
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50(6) .

70. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50A .
Conditions:	<ul style="list-style-type: none"> • The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the Local Government Act 1995. <p>Details of the closure to be recorded on the appropriate record.</p>
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50A .

71. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the <i>Trustees Act 1962</i> , Part III.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the <i>Local Government Act 1995</i> , Section 6.14 and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.14(1) ; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19 .

72. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(4) .
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(4) .

73. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(5) .
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(5) .

74. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1 .

75. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$150,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$150,000.
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995, Section 3.57(1)</i> ; and <i>Local Government (Functions and General) Regulations 1996, Regulation 11(2)(f)</i> .

76. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1) and <i>Local Government Act 1995</i> , Section 3.57(1) .
Conditions:	Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council. <i>Acceptance of the most advantageous tender is subject to the Regulations.</i> The invitation to tender is to be entered into the Tender Register in the prescribed manner.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1) ; and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1) .

77. Determining the Criteria for Accepting Tenders

Function to be performed:	Where a local government is inviting tenders, the local government must determine in writing the criteria for deciding which tender should be accepted.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine in writing the criteria for deciding which tender should be accepted, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 14(2a) .
Conditions:	Criteria must be recorded in the appropriate record and comply with the requirements of the Regulations.
Statutory	<i>Local Government (Functions and General) Regulations 1996</i> ,

reference:	Regulation 14(2a).
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78. Minor Variation in Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1).

79. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 21(1).
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 17.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 21(1).

80. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

81. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the Shire of Cue for the purposes of compliance with the <i>Local Government Act 1995 s. 5.120</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s. 5.120</i>

82. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> s3.24 Authorising persons under this subdivision (<i>Subdivision 2 – Certain provisions about land</i>)s9.10 Appointment of authorised persons

83. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the <i>Cat Act 2011</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the <i>Cat Act 2011</i> .
Conditions:	Nil
Statutory reference:	<i>Cat Act 2011</i> (s44 and s48)

84. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the <i>Local Government Act 1995</i> .
Statutory reference:	<i>Road Traffic (Events on Roads) Regulations 1991</i>

85. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the <i>Local Government Act</i> to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the <i>Local Government (Elections) Regulations 1997</i> .
Statutory reference:	<i>Local Government Act 1995</i> Part 4.9

86. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	Local Government Act 1995 – S6.7(2)

87. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	<p>That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation:</p> <ul style="list-style-type: none"> • <i>Local Government 1995</i> • <i>Building Act 2011</i> • <i>Planning & Development Act 2005</i> • <i>Cat Act 2011</i> • <i>Dog Act 1976</i> • <i>Health Act 1911</i> • <i>Bush Fires Act 1954</i> • <i>Food Act – 2008</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i>
Conditions	<p>Subject to:</p> <ul style="list-style-type: none"> • Prior report to council via electronic means.
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

88. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	<ol style="list-style-type: none"> 1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below; 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme;

	<p>7) Determination of applications for home occupations, home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination;</p> <p>8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with;</p> <p>9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and Residential Design Codes;</p> <p>10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme;</p> <p>11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under the Scheme for the purpose for which it is reserved;</p> <p>12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified;</p> <p>13) Determination of clearance of planning conditions imposed by planning approvals.</p>
Conditions	Nil
Statutory reference	<i>Local Government Act 1995; section 5.42</i>

11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

13. NEW BUSINESS OF AN URGENT NATURE

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15. CLOSURE

The President thanked those present for attending the meeting and declared the meeting closed at :

To be confirmed at Ordinary Meeting on the 15 May 2018

Signed:.....

Presiding member at the Meeting at which time the Minutes were confirmed.