



AGENDA
ORDINARY MEETING
OF COUNCIL

16 May 2023

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 16 May 2023

commencing at **6:00 PM**

in the Council Chambers at 73 Austin Street, Cue

Richard Towell
Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY
To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
 - (b) The personal affairs of any person;
 - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) A matter that if disclosed, would reveal;
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) A matter that if disclosed, could be reasonably expected to;
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor's Names	Councillor's Signature
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SHIRE OF CUE
Ordinary Meeting of Council
AGENDA

To be held in the Council Chambers, 73 Austin Street Cue on
Tuesday, 16 May 2023 commencing at 6:00 PM

- 1 DECLARATION OF OPENING
- 1.1 ATTENDANCE BY ELECTRONIC MEANS CR DENNIS
- 2 APOLOGIES AND APPROVED LEAVE OF ABSENCE
- 3 DISCLOSURE OF MEMBERS' INTERESTS
- 4 PUBLIC QUESTION TIME
- 5 CONFIRMATION OF MINUTES
- 5.1 REVOCATION OF MARCH MINUTES CONFIRMATION
- 6 APPLICATIONS FOR LEAVE OF ABSENCE
- 7 DEPUTATIONS
- 8 PETITIONS
- 9 ANNOUNCEMENTS WITHOUT DISCUSSION
- 10 REPORTS
- 10.1 ACCOUNTS AND STATEMENTS OF ACCOUNT
- 10.2 FINANCIAL STATEMENT
- 10.3 CORPORATE BUSINESS PLAN 2024 - 2028
- 10.4 LEASE LOT 593 HEYDON PLACE
- 10.5 LEASE UNIT 5, 28 HEYDON PLACE
- 11 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 12 MOTIONS FOR CONSIDERATION AT THE NEXT MEETING
- 13 NEW BUSINESS OF AN URGENT NATURE
- 14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED
- 15 CLOSURE

1.1 ATTENDANCE BY ELECTRONIC MEANS CR DENNIS

APPLICANT: Cr Ian Dennis
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell - Chief Executive Officer
DATE: 11 May 2023

Matters for Consideration:

Attendance at Council meeting by electronic means.

Background:

Cr Dennis has requested permission to attend the May Council meeting by electronic means.

Comments:

Nil.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 5.25

5.25 Regulations about council and committee meetings and committees

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means; and*

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14C

14C. Attendance at meetings by electronic means may be authorised (Act s. 5.25(1)(ba))

- (1) *In this regulation —*
- meeting means —*

- (a) an ordinary meeting of the council; or*
- (b) a special meeting of the council; or*
- (c) a meeting of a committee of the council; or*
- (d) a meeting of an audit committee of a local government;*

natural disaster includes fire, flood, lightning, movement of land and storm;

relevant period, in relation to the proposed meeting referred to in subregulation (3), means the period of 12 months ending on the day on which the proposed meeting is to be held.

(2) A member of a council or committee may attend a meeting by electronic means —

(a) if —

- (i) a public health emergency or state of emergency exists or a natural disaster has occurred; and*
- (ii) because of the public health emergency, state of emergency or natural disaster, the member is unable, or considers it inappropriate, to be present in person at the meeting; and*
- (iii) the member is authorised to attend the meeting by electronic means by the mayor, president or council;*

or

(b) if the member is otherwise authorised to attend the meeting by electronic means by the mayor, president or council.

(3) The mayor, president or council cannot authorise a member to attend a meeting (the proposed meeting) under subregulation (2)(b) if the member's attendance at the proposed meeting under that authorisation would result in the member attending more than half of the meetings (including the proposed meeting) of the council or committee, in the relevant period, under an authorisation under subregulation (2)(b).

(4) Subregulation (3) does not apply to a member who is a person with a disability as defined in the Disability Services Act 1993 section 3.

(5) In deciding whether to authorise a member to attend a meeting by electronic means under subregulation (2), the mayor, president or council must have regard to whether the location from which the member intends to attend the meeting, and the equipment that the member intends to use

to attend the meeting, are suitable for the member to be able to effectively engage in deliberations and communications during the meeting.

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14CA

14CA. Provisions relating to attendance at meetings by electronic means (Act s. 5.25(1)(ba))

- 1. In this regulation —
meeting has the meaning given in regulation 14C(1).*
- (2) The electronic means by which a member may attend a meeting under an authorisation under regulation 14C(2) include telephone, video conference or other means of instantaneous communication, as determined by the mayor, president or council.*
- (3) A member who attends a meeting under an authorisation under regulation 14C(2) by electronic means determined under subregulation (2) is, whether or not the member is physically in the State, taken to attend and be present at the meeting for the purposes of the Act and these regulations while the member is in contact by those electronic means with each other member present at the meeting.*
- (4) Subregulations (5) to (7) apply if —
 - (a) a member has been authorised to attend a meeting by electronic means under regulation 14C(2); and*
 - (b) the meeting, or part of the meeting, is to be closed to members of the public under section 5.23(2).**
- (5) The member must not attend the meeting or the closed part of the meeting unless, before the meeting, or the part of the meeting, is closed, the member declares that the member can maintain confidentiality during the meeting or the closed part of the meeting (as the case requires).*
- (6) If the member makes the declaration under subregulation (5) and subsequently cannot maintain confidentiality, the member must leave the meeting or the closed part of the meeting.*
- (7) A member's declaration under subregulation (5) must be recorded in the minutes of the meeting.*

Policy Implications:

Nil.

Financial Implications:

The cost of the communications call will be borne by the Shire. Cr Dennis will be entitled to receive a meeting attendance fee.

Strategic Implications:

Nil.

Consultation:

Shire President – Cr Ross Pigdon

Officers Recommendation:

Voting Requirement: Absolute Majority

1. *That Councillor Dennis has declared the location that he is attending the meeting from is suitable to maintain confidentially during all parts of the meeting in accordance with regulation 14CA(5)(6)(7) of the Local Government (Administration) Regulations 1996.*
2. *That Council grant approval in accordance with regulation 14C(2)(b) to attend this meeting by electronic means.*

Council Decision:	Voting Requirement: Absolute Majority
MOVED:	SECONDED:
CARRIED:	

5.1 REVOCATION OF MARCH MINUTES CONFIRMATION

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell - Chief Executive Officer
DATE: 12 May 2023

Matters for Consideration:

Revoking the confirmation of the March Minutes.

Background:

An error has been identified in the Minutes of the March meeting of Council item 1.1, "Attendance by Electronic Means Councillor Dennis".

The minutes show that this item was moved and seconded by Cr Houghton and should show Moved Cr Houghton, seconded Cr Humphries.

In order to correct this the decision to confirm the minutes of the meeting need to be revoked and then confirmed again.

Comments:

Nil

Statutory Environment:

1.1.1 Local Government (Administration) Regulations

1.1.2 Regulation 10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
- (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
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- (2) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Cr Ross Pigdon - Shire President
Cr Les Price - Deputy Shire President

Officers Recommendation:

Voting Requirement: Absolute Majority

That Council by absolute majority revoke decision 01042023 "That the minutes of the ordinary meeting 21 March 2023 are confirmed as a true and correct recording of the meeting."

Council Decision:	Voting Requirement: Absolute Majority
MOVED:	SECONDED:
CARRIED:	

CONFIRMATION OF MINUTES ORDINARY MEETING 21 MARCH 2023

<i>Council Decision:</i>	Voting Requirement: Simple Majority
MOVED:	SECONDED:
That the amended Minutes of the Ordinary Meeting 21 March 2023 are confirmed as a true and correct recording of the meeting.	
CARRIED:	

CONFIRMATION OF MINUTES ORDINARY MEETING 18 APRIL 2023

<i>Council Decision:</i>	Voting Requirement: Simple Majority
MOVED:	SECONDED:
That the minutes of the Ordinary Meeting 18 April 2023 are confirmed as a true and correct recording of the meeting.	
CARRIED:	

10.1 ACCOUNTS AND STATEMENTS OF ACCOUNT

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Glenn Boyes - Deputy Chief Executive Officer
DATE: 4 May 2023

Matters for Consideration:

To receive the attached List of Accounts Due and submitted to the Ordinary Council Meeting on 16 May 2023.

Background:

The Local Government, under its delegated authority to the CEO to make payments from municipal and trust funds, is required to prepare a monthly list of accounts showing each account paid and present it to Council at the next Ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Comments:

The list of accounts are for the month of April 2023.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Richard Towell, Chief Executive Officer

Officers Recommendation:

Voting Requirement: Simple Majority

That Council endorse the attached payments for the period 1 April 2023 - 30 April 2023, which have been made in accordance with delegated authority under s5.42 of the *Local Government Act 1995*.

APRIL 2023

Municipal Fund Bank EFTs	11982 - 12028	\$	650,668.54
Direct Debit Fund Transfer	General	\$	49,044.09
Direct Debit Fund Transfer	Credit Card	\$	5,636.26
Payroll		\$	208,201.80
BPAY		\$	24,661.80
Cheques		\$	0.00
Total		\$	938,212.49

Council Decision:	Voting Requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

List of Accounts Paid as of April 2023

#	Type	Date	Name	Description	Amount	Bank	Type
Credit Card							
1	Direct Debit	28/03/2023	Webjet	Flight for Councillor Price (\$521.87) and partner (\$321.87) to attend the June 2023 National General Assembly conference in Canberra	(843.74)	1	CSH
2	Direct Debit	28/03/2023	Qantas	Return flights for CEO and partner to attend the June 2023 National General Assembly conference in Canberra (\$2,050.76)	(2,050.76)	1	CSH
3	Direct Debit	30/03/2023	Commercial Club Hotel	1 x nights accommodation for CEO and Works Manager to attend Roads to Rehydration forum and MEG meeting on 27/03/2023 and 28/03/2023 (\$271.00)	(271.00)	1	CSH
4	Direct Debit	30/03/2023	Qantas	Return flights for DCEO to attend the June 2023 National General Assembly conference in Canberra (\$1,025.38)	(1,025.38)	1	CSH
5	Direct Debit	30/03/2023	Qantas	Flights to Perth for Councillor Price and partner after attending the June 2023 National General Assembly conference in Canberra (\$1,025.48)	(1,025.48)	1	CSH
6	Direct Debit	05/04/2023	Zoom	Annual Zoom subscription (\$209.90)	(209.90)	1	CSH
7	Direct Debit	11/04/2023	Cue Roadhouse & General Store	1 x nights accommodation for Fitz Gerald Strategies at Cue Roadhouse from 19/04/2023 - 20/04/2023 (\$210.00)	(210.00)	1	CSH
			Total Credit Card		(5,636.26)		
Direct Debit							
8	Direct Debit	02/04/2023	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(43.56)	1	FEE
9	Direct Debit	02/04/2023	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(82.91)	1	FEE
10	Direct Debit	17/04/2023	2 - BANK FEES	BANK FEES	(20.94)	1	FEE
11	Direct Debit	17/04/2023	2 - BANK FEES	BANK FEES	(52.76)	1	FEE
12	Direct Debit	17/04/2023	2 - BANK FEES	BANK FEES	(2.18)	1	FEE
13	Direct Debit	10/04/2023	Scott Van Leeuwen	Rent for Staff House Rental - 59 Marshall Street 10/04/23 - 23/04/23 (\$600.00)	(600.00)	1	CSH
14	Direct Debit	30/04/2023	Ampol (Caltex Australia Petroleum Pty Ltd)	Fuel card purchases March 2023 (\$3,718.79)	(3,718.79)	1	CSH
15	Direct Debit	16/04/2023	Superchoice Superannuation Payment	Payroll Deductions - Superannuation for April 2023 (\$44,522.95)	(44,522.95)	1	CSH
			Total Direct Debit's		(49,044.09)		
EFT							
16	EFT11982	03/04/2023	ModularWA	Progress payment for Lot 603 - 31A and Lot 603 - 31B Dowley Street for the completion of wall and roof framing for Staff Housing (\$162,096.00)	(162,096.00)	1	CSH
17	EFT11983	04/04/2023	Transquip	2 x 1035T 130L evaporative coolers for Mechanic Shed (\$4,137.00)	(4,137.00)	1	CSH
18	EFT11984	06/04/2023	GCM Agencies	1 x oil filter, 2 x fuel filters and 2 x hydraulic filters for P11 - Tyre Roller and 1 x primary water separator, 1 x hydraulic filter service kit and 1 x air kit for P32 - Drum Roller (\$1,174.80), 1 x service kit, 1 x air element, 1 x hydraulic filter, 1 x primary water separator, 1 x H series fuel filter and 1 x H series oil filter for P11 - Multipac Roller (\$793.10)	(1,967.90)	1	CSH

List of Accounts Paid as of April 2023

#	Type	Date	Name	Description	Amount	Bank	Type
19	EFT11985	06/04/2023	Metal Artwork Creations	7 x staff name badges with Shire logo (\$97.19)	(97.19)	1	CSH
20	EFT11986	06/04/2023	Midwest Lock & Safe	10 x cam locks for Public Conveniences and 4 x bags of 50 key tags for Admin Office (\$219.00)	(219.00)	1	CSH
21	EFT11987	06/04/2023	Repco	1 x 3 drawer 248 piece tool chest and 1 x 179 piece tool bag kit for Tools and Supplies (\$398.00)	(398.00)	1	CSH
22	EFT11988	06/04/2023	State Library of Western Australia	Freight for document delivery service on interlibrary loans and stock for the period 01/01/23 - 30/06/23 (\$177.38)	(177.38)	1	CSH
23	EFT11989	06/04/2023	eftsure Pty Ltd	1 x 12 month EFTsure software subscription for EFT payment protection for the period from 01/04/23 - 31/03/23 (\$5,557.20)	(5,557.20)	1	CSH
24	EFT11990	06/04/2023	LG Best Practices Pty Ltd	Rates training and rates consultant services for the period 01/03/23 - 31/03/23 (\$412.50)	(412.50)	1	CSH
25	EFT11991	06/04/2023	Landgate	Mining Tenements Chargeable Schedule No M2023/02 dated 12/01/2023 to 07/02/2023 (\$42.15), Mining Tenements Chargeable Schedule No M2023/03 dated 08/02/2023 to 09/03/2023 (\$42.15)	(84.30)	1	CSH
26	EFT11992	06/04/2023	Easifleet	Easifleet vehicle lease expenses for April 2023 (\$1,213.27)	(1,213.27)	1	CSH
27	EFT11993	06/04/2023	Hersey's Safety Pty Ltd	200 x jarrah guide posts for Cogra Downs - Taincrow Road (\$2,695.00)	(2,695.00)	1	CSH
28	EFT11994	06/04/2023	Highway Auto Barn	1 x trailer hire for 14 days from 10/03/23 - 24/03/23 to pick up Profiler Machine from Perth (\$1,232.00)	(1,232.00)	1	CSH
29	EFT11995	06/04/2023	Leisk Hydraulics Pty Ltd	Install anti vandal taps, paint walls and general clean up of Heydon Place, investigate air drain at Bank of WA, Old Gaol and assist with road works at Cue-Beringarra Road (\$2,073.50)	(2,073.50)	1	CSH
30	EFT11996	06/04/2023	Repco	4 x wire brushes for Tools and Supplies (\$27.94)	(27.94)	1	CSH
31	EFT11997	11/04/2023	Harmec Investment Pty Ltd	Rates refund for overpayment on assessment A4815 - 33 Austin St Cue (\$2,581.37)	(2,581.37)	1	CSH
32	EFT11998	14/04/2023	Australia Post	Postage expenses for the period 01/03/23 - 31/03/23 (\$182.22)	(182.22)	1	CSH
33	EFT11999	14/04/2023	Bunnings Building Products Pty	1 x garden hoe, 1 x box of 1000 screws, 3 x bug zappers for Tourist Park, 5 x floor grates, 1 x 10 pack of drill bits, 1 x 15kg waterproofing membrane, 12 x cartons of floor tiles and 4 x cutting discs for Heydon Place (\$1,141.35)	(1,141.35)	1	CSH
34	EFT12000	14/04/2023	Host Direct	Catering equipment and materials for events held by Council (\$2,549.69)	(2,549.69)	1	CSH
35	EFT12001	14/04/2023	Moore Australia (WA) Pty Ltd	2023 Financial Reporting Workshop and template on 26/05/23 (\$2,090.00)	(2,090.00)	1	CSH

List of Accounts Paid as of April 2023

#	Type	Date	Name	Description	Amount	Bank	Type
36	EFT12002	14/04/2023	Toll Ipec Pty Ltd	Freight on seat for P34 - Skid Steer Loader, alcohol breathalyser, cleaning chemicals for Tourist Park and battery for P12 - Isuzu Truck (\$472.31)	(472.31)	1	CSH
37	EFT12003	14/04/2023	Trephleene Pty Ltd T/A Canine Control	Ranger services on 06/04/2023 (\$1,617.00)	(1,617.00)	1	CSH
38	EFT12004	14/04/2023	URL Networks Pty Ltd	VOIP charges for March 2023 (\$148.06)	(148.06)	1	CSH
39	EFT12005	14/04/2023	WesTrac Pty Ltd	1 x alternator, 2 x pullies, 2 x belts, 1 x tightener, 1 x bolt and 1 x washer for P70 - 12M Grader (\$5,179.52)	(5,179.52)	1	CSH
40	EFT12006	15/04/2023	AIT Specialists Pty Ltd	Calculation of Fuel Tax Credit for the period 01/03/23 - 31/03/23 (\$149.38)	(149.38)	1	CSH
41	EFT12007	15/04/2023	Australian Taxation Office	BAS payment March 2023 (\$26,155.00)	(26,155.00)	1	CSH
42	EFT12008	19/04/2023	ModularWA	Progress payment for Lot 602 - 33A and Lot 602 - 33B Dowley Street for the completion of wall and roof framing for Staff Housing (\$162,096.00)	(162,096.00)	1	CSH
43	EFT12009	19/04/2023	Neil William Barnden	25 x timber poles for station boundary signs (\$4,950.00), remove and replace wind damaged fence at 29 Allen St and install entrance signs at Walga Rock and Afghan Rock (\$2,332.00)	(7,282.00)	1	CSH
44	EFT12010	26/04/2023	Bunnings Building Products Pty	4 x packets of child proof locks for Railway Building (\$18.90), 3m x 3m Absco garden shed for SH09 - 12 Chesson St (\$654.55), 4L white ceiling paint for SH02 - 23 Allen St (\$67.93), 1 x Daytek rotary clothesline for SH12 - 14 Chesson St (\$349.00), 2 x 10mm eye bolts for Town Hall (\$10.75), 4 x 1.3m fence posts and other materials for fencing and paving at Airport Terminal (\$437.85), 2 x toilet cubicle locks for ablutions at Tourist Park (\$90.38), 198 x 400mm x 400mm ceramic floor tiles, 30L of weathershield paint, 30L Dulux undercoat, 24 x 310g tubes of roof sealant and other materials for Heydon Place (\$2,926.89), 1 x HD shelving unit, 5 x Cyclone hoes, 6 x Sabco brooms and other assorted materials for Tools and Supplies (\$1,886.09), 2 x 300kg hand trolley, 1 x Gerni 1500W pressure washer, 2 x Makita angle grinders for Tools and Supplies (\$534.33)	(6,976.67)	1	CSH
45	EFT12011	26/04/2023	Leisk Hydraulics Pty Ltd	Supply and install new toilet at SH02 - 23 Allen St (\$1,200.00), repair leaking taps in kitchen at Admin and replace 2 x toilet seats at Depot (\$385.00), replace leaking isolation valve at Oval Ablutions (\$242.00)	(1,827.00)	1	CSH
46	EFT12012	26/04/2023	Shane Baker (Access Electrical Contracting)	Relocate flood light away from CCTV camera at Depot (\$275.00), install 3 x Wifi boxes on 3 x power pillars plus install power to box on ablutions at Tourist Park (\$3,694.90), install 1 x exhaust fan at SH02 - 23 Allen St (\$187.00), test and replace faulty circuit breaker at Victoria Park (\$198.00)	(4,354.90)	1	CSH

List of Accounts Paid as of April 2023

#	Type	Date	Name	Description	Amount	Bank	Type
47	EFT12013	26/04/2023	ModularWA	Progress payment for Lot 602 - 33B and Lot 603 - 31B Dowley St for the completion of internal linings and roof cover for Staff Housing (\$145,178.00)	(145,178.00)	1	CSH
48	EFT12014	27/04/2023	Blue Diamond Machinery Pty Ltd	1 x vice holder and 2 x 1800 steel toolboxes drawers for mechanic's truck (\$4,179.00)	(4,179.00)	1	CSH
49	EFT12015	27/04/2023	Jason Signmakers	1 x fire danger rating sign as a donation to the Fire Brigade (\$1,808.30)	(1,808.30)	1	CSH
50	EFT12016	27/04/2023	Lacy Bros Pty Ltd	5 hours hire of Komatsu Bulldozer and escort pilot to Cue for Cue-Wondinong Rd (\$2,420.00) less credit note from invoice #5462 (\$-632.50)	(1,787.50)	1	CSH
51	EFT12017	27/04/2023	Shane Baker (Access Electrical Contracting)	3 x days EWP hire and 12 x 200w LED Hi Bay lights for Heydon Place (\$4,630.00)	(4,630.00)	1	CSH
52	EFT12018	27/04/2023	Sigma Chemicals	35 x 25kg bags of sand for filter at Water Playground (\$551.65)	(551.65)	1	CSH
53	EFT12019	27/04/2023	WesTrac Pty Ltd	Diagnostic test of articulation cylinder and replacement of gaskets to P9- Grader (\$1,258.69)	(1,258.69)	1	CSH
54	EFT12020	27/04/2023	Scott Van Leeuwen	Rent for Staff House Rental - 59 Marshall Street 24/04/23 - 07/05/2023 (\$600.00)	(600.00)	1	CSH
55	EFT12021	28/04/2023	Shane Baker (Access Electrical Contracting)	Full electrical fit out of all 5 units at Heydon Place Industrial Development (\$78,094.50)	(78,094.50)	1	CSH
56	EFT12022	28/04/2023	Elizabeth Houghton	Elected member expense claim April 2023 (\$534.00)	(534.00)	1	CSH
57	EFT12023	28/04/2023	Ian Dennis	Elected member expense claim April 2023 (\$290.00)	(290.00)	1	CSH
58	EFT12024	28/04/2023	Julie Ann Humphreys	Elected member expense claim April 2023 (\$534.00)	(534.00)	1	CSH
59	EFT12025	28/04/2023	Leonie Fitzpatrick	Elected member expense claim April 2023 (\$534.00)	(534.00)	1	CSH
60	EFT12026	28/04/2023	Leslie Matthew Price	Elected member expense claim April 2023 (\$1,242.25)	(1,242.25)	1	CSH
61	EFT12027	28/04/2023	Ronald Paul Clive Hogben	Elected member expense claim April 2023 (\$534.00)	(534.00)	1	CSH
62	EFT12028	28/04/2023	Ross William Pigdon	Elected member expense claim April 2023 (\$1,722.00)	(1,722.00)	1	CSH
			Total EFT's		(650,668.54)		
BPAY							
63	BPAY	20/04/2023	Horizon Power	Electricity for Cue Street Lights for 28 days from 01/03/23 to 31/03/23 (\$3,335.03)	(3,335.03)	1	CSH
64	BPAY	26/04/2023	Horizon Power	Electricity supply for 61 days from 02/02/23 to 03/04/23 (\$19,994.65)	(19,994.65)	1	CSH
65	BPAY	26/04/2023	Horizon Power	Electricity for 61 days for Lot 4 Austin St (Cuerosity Shop) from 02/02/23 - 03/04/23 (\$135.62)	(135.62)	1	CSH
66	BPAY	15/04/2023	Telstra Corporation Ltd	Mobile phone charges for the period 27/03/23 - 26/04/23 (\$372.85)	(372.85)	1	CSH
67	BPAY	15/05/2023	Pivotel Satellite Pty Ltd	Satellite phone charges for April 2023 (\$67.98)	(67.98)	1	CSH
68	BPAY	16/04/2023	DHS Official Administered Receipts CSA Account	Payroll deductions	(251.89)	1	CSH
69	BPAY	30/04/2023	DHS Official Administered Receipts CSA Account	Payroll deductions	(251.89)	1	CSH
70	BPAY	02/04/2023	DHS Official Administered Receipts CSA Account	Payroll deductions	(251.89)	1	CSH
			Total BPAY's		(24,661.80)		

List of Accounts Paid as of April 2023

#	Type	Date	Name	Description	Amount	Bank	Type
CHEQUES							
71	CHEQUES		No Cheques for the month		0.00		
			Total Cheques		0.00		
PAYROLL							
72	PAYROLL	02/04/2023	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(66,216.20)		
73	PAYROLL	16/04/2023	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(66,553.73)		
74	PAYROLL	30/04/2023	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(75,431.87)		
			Total Payroll		(208,201.80)		
				TOTAL PAYMENTS	(938,212.49)		
				Total Credit Card	(5,636.26)		
				Total Direct Debits	(49,044.09)		
				Total EFTs	(650,668.54)		
				Total BPAY	(24,661.80)		
				Total Cheque	0.00		
				Total Payroll	(208,201.80)		
				TOTAL PAYMENTS	(938,212.49)		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Glenn Boyes - Deputy Chief Executive Officer
DATE:	4 May 2023

Matters for Consideration:

The Statement of Financial Activity is for the period ending April 2023 and includes the following reports:

- Statement of Financial Activity
- Major Variances
- Net Current Funding Position
- Cash and Investments
- Trust Fund
- Cash Backed Reserve
- Receivables
- Capital Disposals
- Borrowings
- Capital Acquisitions
- Rate Revenue
- Grants and Contributions

Background:

Under the *Local Government (Financial Management) Regulations 1996*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within two months after the end of the month to which the statement relates. The Statement of Financial Activity presents an overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Comments:

The Statements of Financial Activity is for the month of April 2023.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Richard Towell – Chief Executive Officer

Officers Recommendation:

Voting Requirement: Absolute Majority

That Council receive the attached Financial Statements, prepared in accordance with the *Local Government (Financial Management) Regulations 1996*, for the period ending April 2023.

Council Decision:	Voting Requirement: Absolute Majority
MOVED:	SECONDED:
CARRIED:	



Shire of Cue

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

(08) 9963 8600

www.cue.wa.gov.au

SHIRE OF CUE

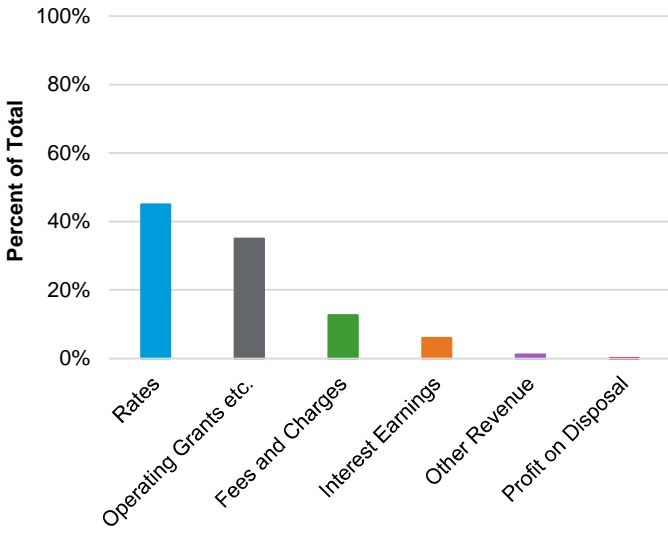
MONTHLY FINANCIAL REPORT

For the Period Ending 30 April 2023

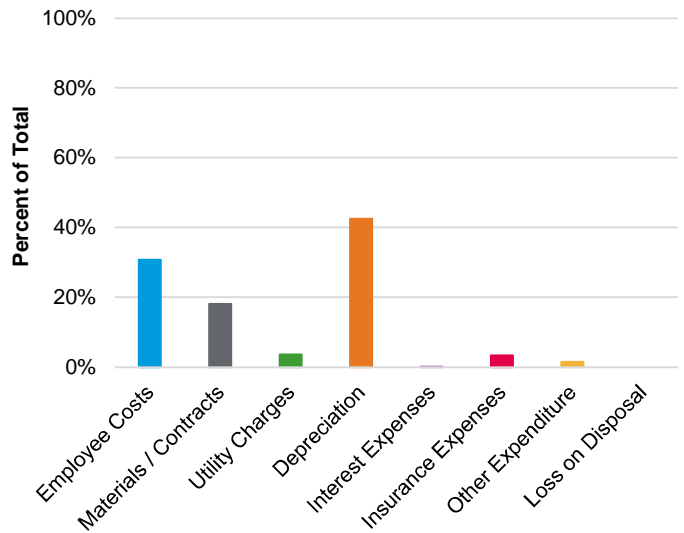
*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2023
SUMMARY GRAPHS - OPERATING

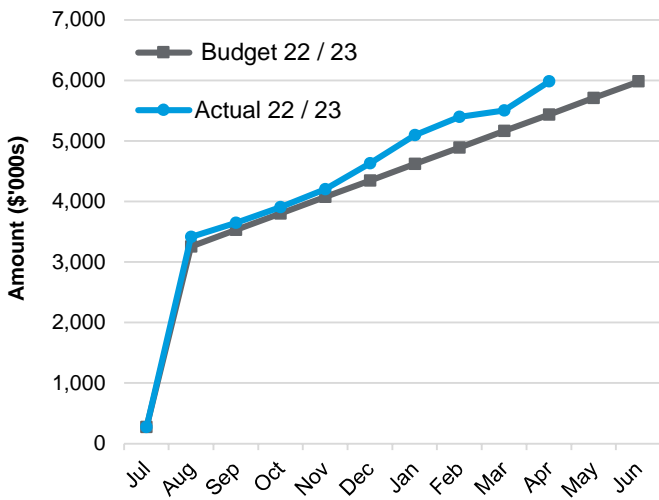
Operating Revenue



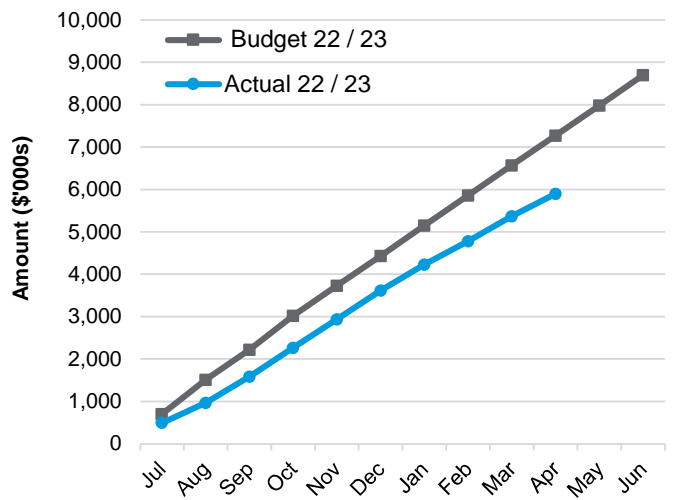
Operating Expenditure



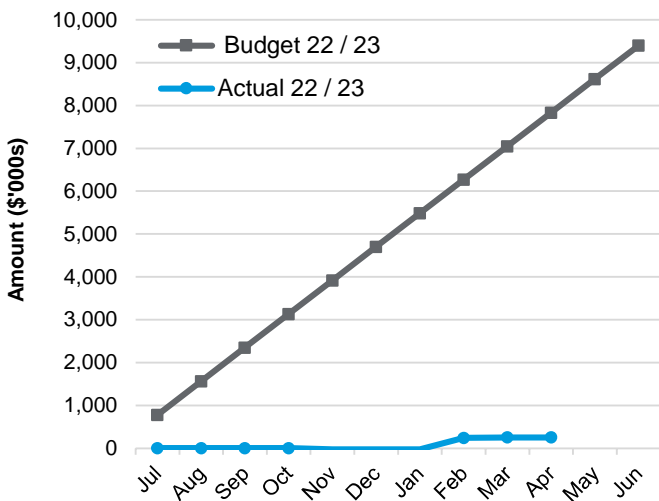
Operating Revenue



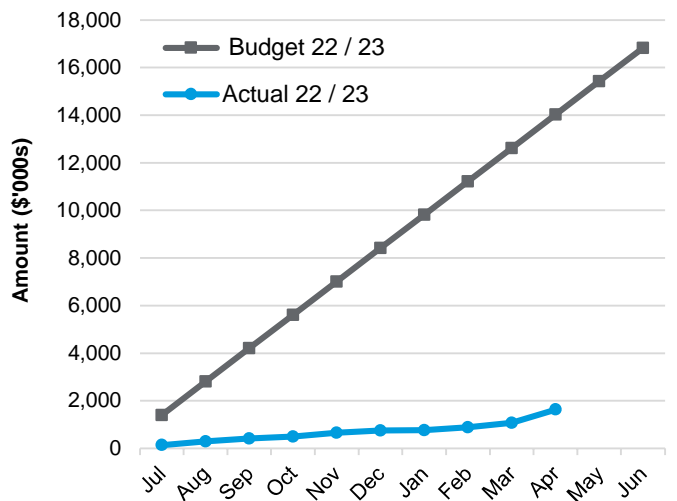
Operating Expenses



Capital Revenue (inc. Flood Damage)

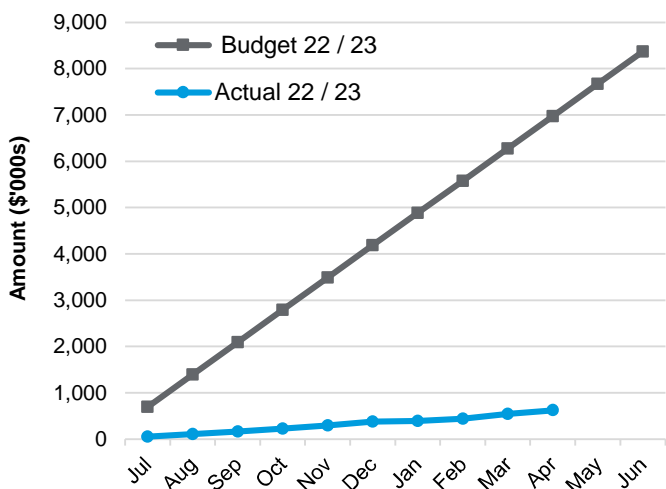


Capital Expenses (inc. Flood Damage)

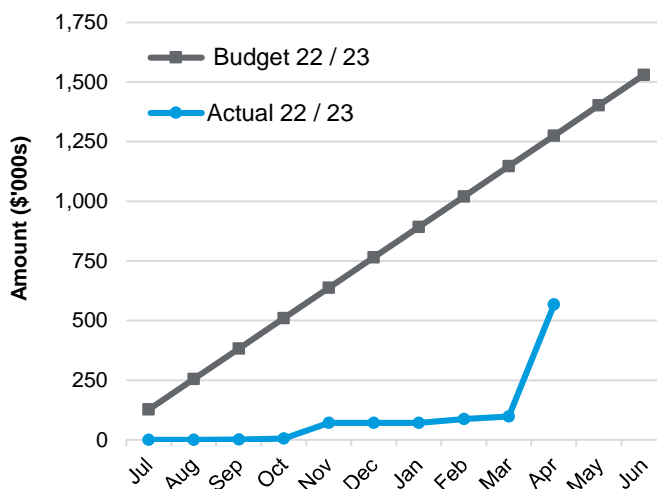


SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 April 2023
SUMMARY GRAPHS - CAPITAL

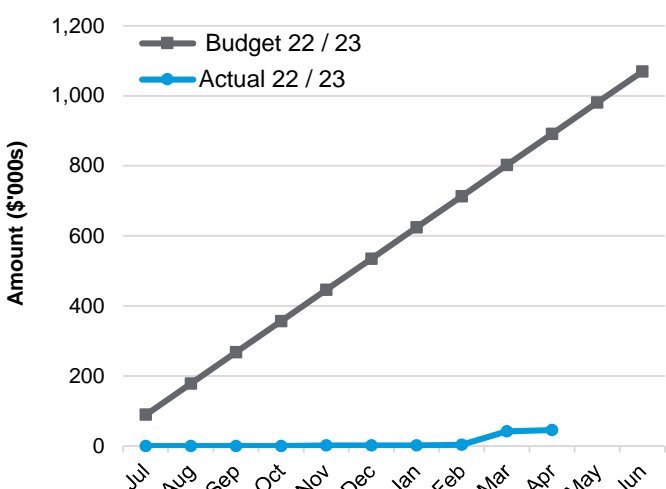
Land and Buildings (exc. Staff Housing)



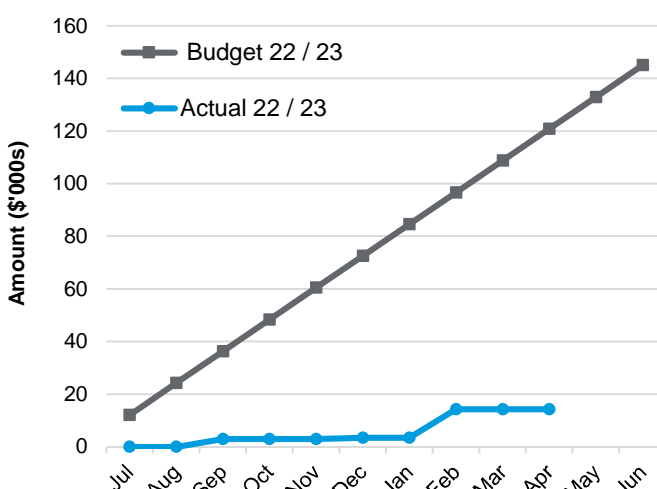
Staff Housing



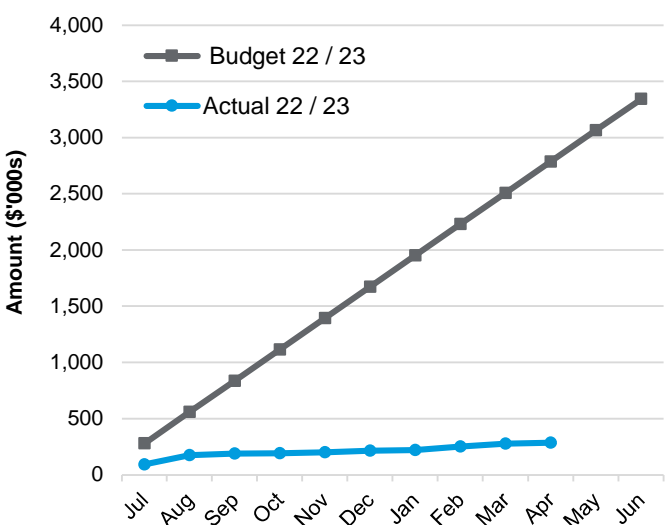
Plant and Equipment



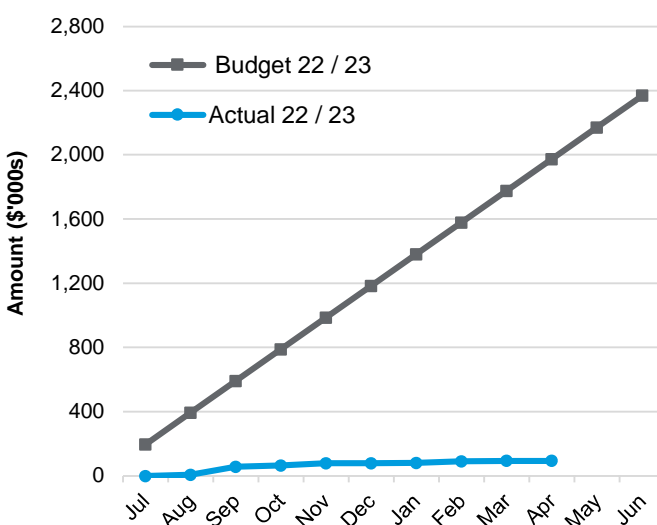
Furniture and Equipment



Roads



Other Infrastructure



SHIRE OF CUE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2023

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	2	6,179,503	6,179,503	6,179,503		
Revenue from Operating Activities						
Rates	9	2,664,410	2,672,079	2,694,856	22,777	1%
Grants, Subsidies and Contributions	10(a)	2,061,650	1,718,000	2,095,224	377,224	22%
Fees and Charges		867,890	723,050	760,124	37,074	5%
Interest Earnings		248,500	207,070	359,897	152,827	74%
Other Revenue		88,500	73,720	69,209	(4,511)	(6%)
Profit on Disposal of Assets	6	48,800	40,660	1,745	(38,915)	(96%)
		5,979,750	5,434,579	5,981,056		
Expenditure from Operating Activities						
Employee Costs		(2,512,830)	(2,093,380)	(1,815,355)	278,025	13%
Materials and Contracts		(2,069,540)	(1,723,380)	(1,071,066)	652,314	38%
Utility Charges		(488,750)	(407,140)	(214,529)	192,611	47%
Depreciation on Non-current Assets		(3,108,660)	(2,590,450)	(2,507,897)	82,553	3%
Interest Expenses	7	(20,000)	(10,000)	(8,750)	1,250	13%
Insurance Expenses		(193,900)	(193,900)	(195,259)	(1,359)	(1%)
Other Expenditure		(301,460)	(251,150)	(89,505)	161,645	64%
Loss on Disposal of Assets	6	(8,100)	(6,750)	-	6,750	100%
		(8,703,240)	(7,276,150)	(5,902,362)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		3,108,660	2,590,450	2,507,897		
(Profit) / Loss on Asset Disposal		(40,700)	(33,910)	(1,745)		
Net Amount from Operating Activities		344,470	714,969	2,584,845		
Investing Activities						
Grants, Subsidies and Contributions	10(b)	9,403,147	7,835,910	244,685	(7,591,225)	(97%)
Proceeds from Disposal of Assets		230,000	191,670	10,000	(181,670)	(95%)
Land and Buildings	8(a)	(9,898,720)	(8,248,730)	(1,194,191)	7,054,539	86%
Plant and Equipment	8(b)	(1,069,400)	(891,170)	(45,694)	845,476	95%
Furniture and Equipment	8(c)	(145,000)	(120,810)	(14,247)	106,563	88%
Infrastructure Assets - Roads	8(d)	(3,343,500)	(2,786,190)	(286,585)	2,499,605	90%
Infrastructure Assets - Other	8(e)	(2,369,000)	(1,973,950)	(94,825)	1,879,125	95%
Net Amount from Investing Activities		(7,192,473)	(5,993,270)	(1,380,857)		
Financing Activities						
Transfer from Reserves	4	1,253,000	-	4,932,955	4,932,955	
Repayment of Debentures	7	(94,500)	(94,500)	(94,465)	35	0%
Transfer to Reserves	4	(490,000)	-	(4,974,108)	(4,974,108)	
Net Amount from Financing Activities		668,500	(94,500)	(135,618)		
Closing Funding Surplus / (Deficit)	2	-	806,702	7,247,873		

* - Note 1 provides an explanation for the relevant variances shown above.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 April 2023

1. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$25,000 or 10% whichever is the greater.

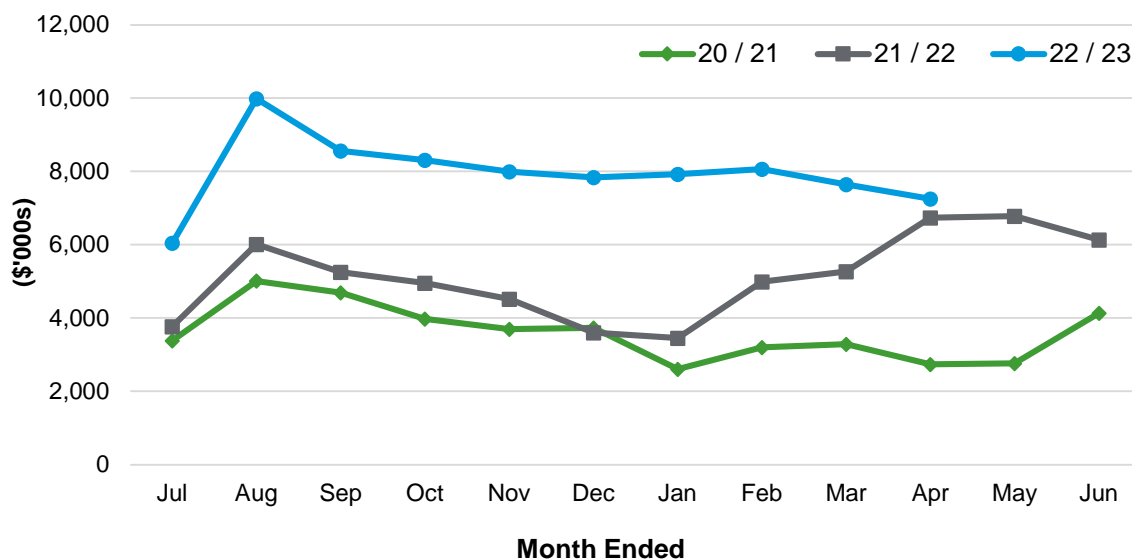
Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Grants, Subsidies and Contributions	377,224	22%	▲	Timing	Timing of grants and road user agreement revenue
Fees and Charges	37,074	5%	▲	Timing	Budget profile of commercial rental income, airport fees and rubbish bin charges. Sales of sand and gravel higher than expected
Interest Earnings	152,827	74%	▲	Timing	Timing of term deposit maturities and interest rates
Profit on Disposal of Assets	(38,915)	(96%)	▼	Timing	Timing of disposals
Operating Expense					
Employee Costs	278,025	13%	▲	Timing	Vacancies and staffing levels
Materials and Contracts	652,314	38%	▲	Timing	Expenditure less than budgeted
Utility Charges	192,611	47%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	82,553	3%	▲	Permanent	Expenditure less than budgeted
Other Expenditure	161,645	64%	▲	Timing	Expenditure less than budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(7,591,225)	(97%)	▼	Timing	Timing of grants and contributions, including flood damage reimbursements
Proceeds from Disposal of Assets	(181,670)	(95%)	▼	Timing	Timing of disposals
Capital Expenses					
Land and Buildings	7,054,539	86%	▲	Timing	See Note 8 (Timing of projects)
Plant and Equipment	845,476	95%	▲	Timing	See Note 8 (Timing of purchases)
Furniture and Equipment	106,563	88%	▲	Timing	See Note 8 (Timing of projects)
Infrastructure - Roads	2,499,605	90%	▲	Timing	See Note 8 (Timing of roads projects and flood damage works)
Infrastructure - Other	1,879,125	95%	▲	Timing	See Note 8 (Timing of projects)
Financing					
Transfer from Reserves	4,932,955		▲	Timing	Transfer of Reserves to new bank
Transfer to Reserves	(4,974,108)		▲	Timing	Transfer of Reserves to new bank

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2023

2. NET CURRENT FUNDING POSITION

	Note	30 Apr 23	30 Jun 22
		\$	\$
Current Assets			
Cash Unrestricted	3	6,812,284	6,002,071
Cash Restricted	3	7,049,685	6,597,834
Receivables - Rates	5(a)	341,247	232,013
Receivables - Other	5(b)	97,800	300,932
ATO Receivable		-	-
Provision for Doubtful Debts		(36,480)	(36,480)
Accrued Income / Prepayments / Other		268,562	261,832
Inventories		24,702	34,225
Total Current Assets		14,557,801	13,392,428
Current Liabilities			
Sundry Creditors		-	(256,110)
Rates Received in Advance		(25,234)	(22,059)
Revenue Received in Advance		(545,450)	(123,827)
ATO Payable		(67,895)	(54,024)
Deposits and Bonds		(8,900)	(23,000)
Loan Liability		-	(94,465)
Accrued Expenses		-	(34,456)
Accrued Salaries and Wages		-	(78,153)
Total Payables		(647,479)	(686,094)
Provisions		(192,348)	(192,348)
Total Current Liabilities		(839,827)	(878,442)
Less: Cash Reserves	4	(6,470,101)	(6,428,948)
Less: Loan Liability		-	94,465
Net Funding Position		7,247,873	6,179,503

Net Funding Position



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2023

3. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Total	Interest	Maturity
	\$	\$	Amount	Rate	Date
(a) Cash and Cash Equivalents	\$	\$	\$	%	
Cash On Hand	970		970	0.00	N/A
Cheque Account	150,783		150,783	2.00	N/A
Online Saver Account	1,979,560		1,979,560	3.70	N/A
Cash Deposit	1,424,840	579,584	2,004,424	4.23	17 Jul 23
Cash Deposit	2,000,000		2,000,000	4.65	24 Oct 23
Cash Deposit	1,256,132		1,256,132	4.20	22 May 23
Reserves Deposit (CBA)		1,537,146	1,537,146	3.93	04 Jul 23
Reserves Deposit (CBA)		2,526,769	2,526,769	4.44	27 Oct 23
Reserves Deposit (NAB)		1,165,383	1,165,383	3.88	04 Jul 23
Reserves Deposit (NAB)		1,240,804	1,240,804	4.25	19 Jun 23
Total Cash / Financial Assets	6,812,284	7,049,685	13,861,969		

(b) Trust Fund

Description	Opening Balance 01 Jul 22	Amount Received	Transferred To Muni	Amount Paid	Closing Balance 30 Apr 23
	\$	\$	\$	\$	\$
Cue LCDC	2,080	2	-	-	2,082
Total Funds in Trust	2,080	2	-	-	2,082

The Trust account is a no fee no interest account. Commonwealth Bank made an error and paid interest to the Trust.

4. CASH BACKED RESERVES

YTD Actual

Reserve Name	Balance 01 Jul 22	Transfers from	Interest Received	Transfer to	Balance 30 Apr 23
	\$	\$	\$	\$	\$
Long Service Leave	63,814	(48,965)	408	48,965	64,222
Building Maintenance	602,166	(462,044)	3,855	462,044	606,021
Plant Replacement	521,193	(399,912)	3,337	399,912	524,530
Streetscape	321,696	(246,837)	2,060	246,837	323,756
Sports Facilities	123,864	(95,041)	793	95,041	124,657
Tourist Park Development	255,847	(196,313)	1,638	196,313	257,485
Water Playground	61,537	(47,218)	394	47,218	61,931
Beringarra Road	2,396,664	(1,838,974)	15,341	1,838,974	2,412,005
Tourism	124,961	(95,883)	800	95,883	125,761
Housing / Land Development	219,640	(168,530)	1,407	168,530	221,047
Heritage	635,476	(487,601)	4,067	487,601	639,543
Road Maintenance	870,779	(668,152)	5,573	668,152	876,352
Infrastructure	231,311	(177,485)	1,480	177,485	232,791
Total Cash Backed Reserves	6,428,948	(4,932,955)	41,153	4,932,955	6,470,101

Matured term deposits transferred to Muni account. Funds have been reinvested with another bank.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2023

5. RECEIVABLES

(a) Rates Receivable	30 Apr 23
	\$
Current	169,920
Previous Year	40,598
Second Previous Year	19,658
Third Previous Year or Greater	111,072
Total Rates Receivable Outstanding	341,247

(b) General Receivables	30 Apr 23
	\$
Current	28,497
30 Days	15,542
60 Days	13,308
90+ Days	40,453
Total General Receivables Outstanding	97,800

6. DISPOSAL OF ASSETS

	Annual Budget Profit / (Loss)	YTD Proceeds on Disposal	YTD Actual Profit / (Loss)
	\$	\$	\$
Plant and Equipment			
Caterpillar Skid Steer Loader	18,800	-	-
Mack Trident Prime Mover	(800)	-	-
CAT 301.7D Mini Excavator	17,300	-	-
Kubota Ride-on Mower	(6,600)	10,000	1,745
Works Manager Ute	(700)	-	-
Roads Crew Supervisor Ute	3,000	-	-
Town Crew Supervisor Ute	9,700	-	-
Total Profit or (Loss)	40,700	10,000	1,745

7. INFORMATION ON BORROWINGS

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
GROH Housing			
Principal Repayments	94,500	94,500	94,465
Interest and Fees	20,000	10,000	8,750
Total Repayments	114,500	104,500	103,215

Principal Outstanding

Principal Outstanding 01 Jul	751,033	751,033	751,033
Principal Repayments	(94,500)	(94,500)	(94,465)
Principal Outstanding Current Month	656,533	656,533	656,568

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 April 2023

8. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Staff Unit Housing Development	1,530,000	1,274,990	567,009	707,981
Pensioner Housing Development	3,889,220	3,240,990	-	3,240,990
Staff Housing	490,000	408,320	57,459	350,861
GROH Housing	-	-	3,234	(3,234)
Great Fingal Mine Office	2,000,000	1,666,660	-	1,666,660
Old Railway Building and Youth Centre	160,000	133,330	161,441	(28,111)
Town Hall Upgrades	90,000	74,980	22,532	52,448
Heritage Building Renovations	350,000	291,660	5,313	286,347
Masonic Lodge	240,000	199,980	1,418	198,562
Rifle Range Ablutions	25,000	20,830	-	20,830
Bowling Green Upgrade	10,000	8,330	-	8,330
Works Depot Improvements	50,000	41,660	-	41,660
Tourist Park House and Office	70,000	58,320	11,225	47,095
Old Gaol Restoration	150,000	125,000	3,254	121,746
Heydon Place Industrial Development	400,000	333,320	250,611	82,709
Old Municipal Building Improvements	60,000	49,980	-	49,980
Pension Hut Renovation	150,000	124,980	31,060	93,920
Administration Building Improvements	144,500	120,400	66,699	53,701
Heritage Discovery Centre	90,000	75,000	12,937	62,063
Total Land and Buildings	9,898,720	8,248,730	1,194,191	7,054,539

(b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Prime Mover	340,000	283,334	-	283,334
Skid Steer Loader	120,000	100,000	-	100,000
4 x 4 Dual Cab 3 Tonne Truck	100,000	83,334	-	83,334
Mini Excavator	80,000	66,667	-	66,667
16 Disc Offset Plow for Tractor	1,400	1,167	1,464	(297)
Road Maintenance Equipment	20,000	16,667	-	16,667
Works Manager Ute	70,000	58,334	-	58,334
Roads Crew Supervisor Ute	50,000	41,667	-	41,667
Town Crew Supervisor Ute	50,000	41,667	-	41,667
Workshop Truck	130,000	108,334	3,799	104,535
Ride-on Mower	35,000	29,167	32,000	(2,833)
2 x 20' Sea Containers	10,000	8,333	-	8,333
Town Maintenance Equipment	23,000	19,167	8,431	10,735
Workshop Equipment	40,000	33,333	-	33,333
Total Plant and Equipment	1,069,400	891,170	45,694	845,476

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 April 2023

8. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Council	10,000	8,330	-	8,330
Staff Housing	15,000	12,500	-	12,500
AV Equipment	20,000	16,660	11,336	5,324
Tourist Park	10,000	8,330	-	8,330
Administration	90,000	74,990	2,911	72,079
Total Furniture and Equipment	145,000	120,810	14,247	106,563

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 April 2023

8. CAPITAL ACQUISITIONS (Continued)

(d) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Flood Damage Reimbursement	2,000,000	1,666,660	-	1,666,660
Roads to Recovery	303,500	252,910	6,621	246,289
Construction - Muni Funds Roads	190,000	158,310	19,115	139,195
Regional Roads Group	270,000	225,000	260,849	(35,849)
Cue-Beringarra Road	400,000	333,330	-	333,330
Grid Widening Program	180,000	149,980	-	149,980
Total Infrastructure - Roads	3,343,500	2,786,190	286,585	2,499,605

(e) Other Infrastructure

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Waste Site - Fencing and Improvements	175,000	145,810	5,454	140,356
Deep Sewerage	240,000	200,000	-	200,000
Cemetery Niche Wall	35,000	29,140	-	29,140
Playground Equipment	220,000	183,320	-	183,320
Sporting Facilities	40,000	33,320	1,343	31,977
Oval Infrastructure	50,000	41,660	-	41,660
Walk and Cycle Trails	20,000	16,650	11,566	5,084
Airport Runway Resealing	1,000,000	833,310	7,328	825,982
Museum Project	80,000	66,650	-	66,650
Streetscape	150,000	124,980	-	124,980
Tourist Park Improvements	150,000	124,990	4,213	120,778
Golf Course and Other Infrastructure	25,000	20,830	-	20,830
CCTV	50,000	41,660	62,983	(21,323)
RV Site	30,000	24,980	-	24,980
Oasis Visitor Parking Project	23,000	19,160	-	19,160
Standpipe Automation	30,000	25,000	-	25,000
Community Gym	26,000	21,660	-	21,660
Terminal Fence Upgrade	25,000	20,830	1,940	18,890
Total Infrastructure - Other	2,369,000	1,973,950	94,825	1,879,125

Total Capital Expenditure

16,825,620	14,020,850	1,635,542	12,385,308
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SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 April 2023

9. RATING INFORMATION

	Rateable Value	Rate in	Number of Properties	Annual Budget Revenue	YTD Actual Revenue
	\$	\$	#	\$	\$
General Rates					
GRV Residential	557,306	0.103088	84	57,452	57,452
GRV Commercial	487,440	0.103088	7	50,249	50,249
GRV Vacant Land	-	0.103088	0	-	-
GRV M & T Workforce	598,432	0.154632	5	92,537	92,537
UV Mining	8,635,328	0.272505	379	2,353,170	2,353,170
UV Pastoral	548,580	0.080990	13	44,429	44,429
Total General Rates				2,597,837	2,597,837
Minimum Rates					
GRV Residential	148,085	477.00	52	24,804	24,804
GRV Commercial	-	477.00	0	-	-
GRV Vacant Land	5,397	477.00	37	17,649	17,649
GRV M & T Workforce	-	477.00	0	-	-
UV Mining	123,532	477.00	142	67,734	67,734
UV Pastoral	16,852	477.00	5	2,385	2,385
Total Minimum Rates				112,572	112,572
Total General and Minimum Rates				2,710,409	2,710,409
Other Rate Revenue					
Rates Written-off				(43,644)	(13,879)
Discounts / Concessions				(6,355)	(1,496)
Incentive Prize				(1,000)	(1,000)
Interim and Back Rates				5,000	822
Total Funds Raised from Rates				2,664,410	2,694,856

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 April 2023

10. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Commission Grants	WA Government	520,000	433,330	391,248
Roads Commission Grants	WA Government	234,000	195,000	175,498
ESL Grant	FESA	7,500	6,250	7,088
Youth Program Grant		650	540	500
Donations Received		800	660	-
Australia Day Grant		20,000	16,660	16,000
MRWA RRG Direct Grant	MRWA	141,800	118,160	141,793
Road User Agreements		1,091,400	909,500	1,344,863
Road Maintenance		5,500	4,580	5,652
Diesel Fuel Rebate		35,000	29,160	12,291
Sundry Income Admin		5,000	4,160	293
Total Grants, Subsidies and Contributions		2,061,650	1,718,000	2,095,224

(b) Non-operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Local Roads / Community Infrastructure	Federal	804,427	670,350	123,827
Pensioner Housing Development	WA Government	3,889,220	3,241,010	-
Deep Sewerage	Royalties for Regions	240,000	200,000	-
Great Fingall Mine Development	WA Government	1,500,000	1,250,000	-
Great Fingall Mine Development	Contribution	250,000	208,330	-
Bank of WA	RED	80,000	66,660	-
Playground	WA Government	110,000	91,660	-
Flood Damage Reimbursement	DFES	1,846,000	1,538,330	(23,142)
Airport Grants and Contributions	Contribution	200,000	166,660	-
Roads to Recovery	Federal	303,500	252,910	-
RRG - RRG Road Project Grant	RRG	180,000	150,000	144,000
Total Grants, Subsidies and Contributions		9,403,147	7,835,910	244,685

10.3 CORPORATE BUSINESS PLAN 2024 - 2028

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Glenn Boyes - Deputy Chief Executive Officer
DATE:	4 May 2023

Matters for Consideration:

To adopt the attached Shire of Cue's draft 2024 – 2028 Corporate Business Plan.

Background:

The Local Government (Administration) Regulations 1996 were amended in August of 2011 with the inclusion of regulation 19DA– *Corporate Business Plans*. This regulation requires Councils to produce and maintain a Corporate Business Plan covering a period of at least four (4) years. The Corporate Business Plan sets out the priority actions required to achieve the objectives in the Strategic Community Plan over the next 4 years.

Comments:

The Corporate Business Plan also draws upon the other planning documents which form part of Council's integrated planning. These include the Asset Management Plan, Long Term Financial Plan and Workforce Plan. The Corporate Business Plan shows the actions that will be undertaken to achieve each objective and the timing of each action. Some actions are ongoing while others relate to specific projects.

The State Government is currently working to reform the *Local Government Act 1995*. Under the reforms is a proposal to replace the Integrated Planning and Reporting Framework with a Council Plan. Once the legislation is passed the Shire will update its strategic plans where necessary.

More information related to the reform can be found at the link shown below.

<https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/local-government-act-reform/local-government-reform-explained#Council-plans>

Statutory Environment:

Local Government Act 1995

5.56. *Planning for the future*

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19DA. Corporate business plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

(3) A corporate business plan for a district is to —

(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and

(b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and

(c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

(4) A local government is to review the current corporate business plan for its district every year.

(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.

(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine whether or not to adopt the plan or the modifications.*

**Absolute majority required.*

(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

Policy Implications:

As part of the integrated planning framework, the Corporate Business Plan will guide Council's future budget decision-making processes.

Financial Implications:

The Corporate Business Plan guides the actions for the coming years to achieve the objectives in the Strategic Community Plan. Major projects over this time are expected to be funded by grants, reserves or operating revenues.

Strategic Implications:

Shire of Cue Strategic Community Plan 2023- 2038

Leadership Objective

Outcome 2.1.2 Continue to improve and review organisational plans.

Consultation:

Richard Towell – Chief Executive Officer

Officers Recommendation: **Voting Requirement:** Absolute Majority

That Council adopt the attached Shire of Cue's draft 2024 – 2028 Corporate Business Plan.

<i>Council Decision:</i>	Voting Requirement: Absolute Majority
MOVED:	SECONDED:
CARRIED:	



Shire of Cue

Corporate Business Plan
2024 to 2028



Contents

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Vision

The Shire of Cue – Queen of the Murchison, will be a place that is liveable for residents, profitable for local enterprises and welcoming and accessible for visitors

Mission

Council will provide the leadership to provide and develop service opportunities to meet social, economic and environmental needs for the benefit of, and in partnership with, the Community

Values

Accountability

We will ensure continued compliance with our statutory obligations

Community

We will invite community participation in the development of our town and Shire

Heritage

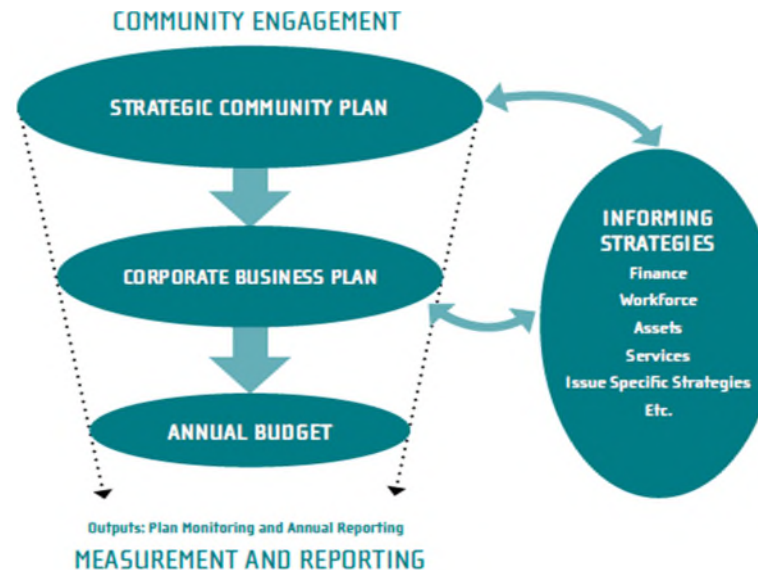
We recognise our shared responsibility as custodians of the district's rich and diverse European and Indigenous heritage

Sustainability

We will work towards ensuring that our plans and actions contribute towards the long term sustainability of the Shire of Cue

How to use this Plan

The Strategic Community Plan is a long term plan that sets out the Council's vision and strategies to achieve it over a minimum ten year period. The plan was first adopted by the Shire on behalf of the community on 16 June 2013 and is reviewed on a regular basis. The Corporate Business Plan provides direction over four years to outline the activities and resources required to meet the objectives of the Strategic Community Plan. The Annual Budget is driven by the actions and strategies outlined in the Corporate Business Plan. This is part of WA's Integrated Planning and Reporting Framework illustrated below:



The framework aims to ensure that:

- The community is involved in significant decisions
- The organisation is focused on the right priorities
- Assets are affordable and support the right services
- The Plan can be adapted while maintaining sustainability; and
- Other agencies are engaged on how to achieve better outcomes with and for the community.

Planning Framework

Strategic Community Plan

The Strategic Community Plan was prepared to cover a minimum period of 10 years and sets out the community's vision, aspirations and values. To achieve the vision, a series of outcomes and strategies were developed. Many strategies may be required to achieve a single outcome and many outcomes needed to achieve a single objective.

Individual strategies all require actions that may involve additional human, physical and financial resources. In addition, achieving these strategies may require a series of actions over time as they may not be able to be achieved concurrently, taking into account limited resources.

To achieve the Shire's strategic outcomes requires careful operational planning and prioritisation. This planning process is formalised as a Corporate Business Plan which operates on a rolling four-year basis.

Corporate Business Plan

The Corporate Business Plan contains details of the actions and resources (Human, Asset and Financial) to achieve each strategy and acts as an organisational guide for the Council and management.

The financial capacity and asset management practices to support the Corporate Business Plan are set out in the Strategic Resource Plan for the period. This long term planning provides a level of assurance the actions contained in the Corporate Business Plan can be adequately resourced over the next four years and highlights the long term consequences of the application of resources to undertake various projects.

Informing Strategies

Strategic Resource Plan

The Shire has developed an initial Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Strategic Resource Plan which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Strategic Resource Plan will incorporate the Asset Management Plan and the Long-Term Financial Plan.

The Shire of Cue is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long-Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration with this Plan. The results of this update are reflected within the Forecast Statement of Funding included within this document.

Operational Plan

The Operational Plan incorporates the Workforce and Information Technology and Communications Plans. These are necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce and Information Technology & Communication issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Operational Plan captured within the Strategic Resource Plan. A combination of the workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Review of Plan

The update of this Plan occurred following a major review of the Strategic Community Plan in 2022. The Corporate Business Plan will be reviewed and updated annually as part of the Shire's budget deliberations.

Forecast Statement of Funding

REVENUES	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Rate Levies (Under adopted assumptions)	2,736,872	2,839,174	2,945,300	3,055,392	3,169,600
Other Revenue	4,914,937	4,526,063	4,234,329	4,314,942	4,361,816
Revenues Sub-total	7,651,809	7,365,236	7,179,628	7,370,335	7,531,417
EXPENSES					
All Operating Expenses	(7,040,239)	(7,202,989)	(7,321,339)	(7,424,263)	(7,534,942)
Net Operating Profit/(Loss)	611,570	162,247	(141,711)	(53,928)	(3,526)
NON-CASH ITEMS					
(Profit)/Loss on Asset Disposals	-	-	-	-	-
Depreciation on Assets	2,833,898	2,894,809	2,908,878	2,904,885	2,905,992
Sub-total	2,833,898	2,894,809	2,908,878	2,904,885	2,905,992
CAPITAL EXPENDITURE AND REVENUE					
Purchase Land and Buildings	(1,043,345)	(135,510)	(713,984)	(166,099)	(966,608)
Infrastructure Assets - Roads	(1,611,239)	(1,244,927)	(1,309,779)	(1,198,556)	(1,203,279)
Infrastructure Assets - Other	(647,525)	(933,118)	(103,564)	(680,812)	(230,415)
Purchase Plant and Equipment	(824,181)	(891,514)	(611,638)	(811,761)	(963,264)
Purchase Furniture and Equipment	(71,901)	(76,076)	(80,415)	(84,923)	(89,606)
Proceeds Disposal of Assets	226,140	184,246	219,313	212,307	544,036
Repayment of Debentures	(96,208)	(99,078)	(102,123)	(105,216)	(108,404)
Proceeds from New Debentures	-	-	-	-	-
Self-supporting Loan Principal	-	-	-	-	-
Transfers to Reserves	(1,000)	-	(114,976)	(65,897)	(34,926)
Transfers from Reserves	623,791	138,922	50,000	50,000	150,000
Net Cash from Activities	(3,445,468)	(3,057,056)	(2,767,166)	(2,850,956)	(2,902,467)
ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD	-	-	-	-	-
ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD	-	-	-	-	-

Capital Program

A number of actions are forecast to be undertaken during the life of the Plan which result in additional capital expenditure. The additional activities are summarised below along with an indication of the forecast capital expenditure extracted from the Strategic Resource Plan.

Project Description	Strategy No	Action No	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Cue Airport Runway Upgrade	1.1.1	1.1.1.2	450,000	59,434	0	0	64,004
Aircraft Storage and Refuelling Facilities	1.1.1	1.1.1.2	0	594,343	0	0	0
Streetscape Development	1.1.2	1.1.2.2	0	0	0	0	64,004
Industrial Area Development	1.1.3	1.1.3.2	382,946	47,547	213,221	49,955	175,000
Staff Housing Improvements	1.2.1	1.2.1.3	71,901	76,076	80,415	84,923	89,606
RV Site Development	1.2.1	1.2.1.5	0	0	0	0	32,002
Tourist Park Expansion and Improvement	1.2.1	1.2.1.6	28,992	29,717	36,552	37,466	38,403
Historical Cottage Renovations	1.2.2	1.2.2.1	0	0	0	18,733	25,602
Refurbish of Old Jail	1.2.2	1.2.2.2	0	0	12,184	0	0
Eco Trail Development	1.2.3	1.2.3.3	0	47,547	0	0	0
Purchase of Staff Housing	3.1.1	3.1.1.3	347,908	0	395,981	0	550,000
Oasis Visitor Parking Project	3.1.3	3.1.3.1	0	47,547	0	0	0
Town Hall Upgrade	3.1.3	3.1.3.6	0	0	0	0	38,403
Alternative Energy Development	3.1.5	3.1.5.1	0	0	0	200,000	0
Develop Old Railway Building into Youth Centre	3.2.1	3.2.1.1	11,597	11,887	12,184	12,489	12,801

Capital Program

Project Description	Strategy No	Action No	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028
Town Oval Infrastructure	3.2.1	3.2.1.3	0	0	36,552	0	0
Water Park	3.2.1	3.2.1.3	0	71,321	0	0	0
Park Upgrades	3.2.3	3.2.3.1	0	0	0	349,681	0
Dog Fence Development	4.1.1	4.1.1.3	0	23,774	0	0	0
Dual Use Pathway Program	4.3.1	4.3.1.1	149,701	157,280	188,848	49,602	25,602
Beringarra Cue Road Reseal	4.3.1	4.3.1.4	457,985	59,434	60,920	62,443	64,004
Grid Widening Project	4.3.1	4.3.1.4	93,194	95,095	24,368	99,909	102,407
Plant Replacement	4.3.1	4.3.1.4	824,181	891,514	611,638	811,761	963,264
Equipment Replacement	4.3.1	4.3.1.4	35,950	38,038	40,207	42,461	44,803
Road Maintenance and Construction	4.3.1	4.3.1.4	910,359	933,118	1,035,642	986,602	1,011,267
Old Municipal Chambers Development	4.3.2	4.3.2.1	28,992	0	0	0	0
Building Improvements	4.3.3	4.3.3.4	235,950	38,038	40,207	42,461	120,000
Waste Oil Facility Upgrade	4.4.4	4.4.4.2	0	59,434	0	93,665	0
Waste Site Fencing and Improvements	4.4.4	4.4.4.2	168,532	0	30,460	0	32,002

Economic Objective

The following tables reflect the future actions to be undertaken for each strategy.

Desired Outcomes and Strategies

The following desired outcomes and strategies have been identified as being required to achieve this objective.

Outcome 1.1 Maximise local economic opportunities to benefit the whole community

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
1.1.1	Work with the commercial sector to grow and support local infrastructure and services	1.1.1.1	Develop aircraft storage and refuelling facilities for Cue Airport		■					
		1.1.1.2	Seal runway for Cue Airport to accommodate jet arrivals and departures	■	■			■	■	
		1.1.1.3	Development of the Murchison Regional Vermin Council dog fence							■
		1.1.1.4	Work with local mining operators to align infrastructure development and services to benefit the community	■	■	■	■	■	■	■
1.1.2	Develop main street shopping and commercial precinct by working with property owners to maintain and improve our heritage listed buildings	1.1.2.1	Explore funding opportunities to maintain and develop heritage buildings for business development	■	■	■	■	■	■	
		1.1.2.2	Develop and maintain Cue's main street, including banners/ flower beds	■	■	■	■	■	■	
		1.1.2.3	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	■	
1.1.3	Utilise the land available in the area for a range of new business to be self-sustaining	1.1.3.1	Investigate uses for old Power Station site	■	■	■	■	■	■	
		1.1.3.2	Continue to develop industrial area and incubator hub	■	■	■	■	■	■	
		1.1.3.3	Encourage and support new light industrial and retail businesses in keeping with our vision by enabling planning regulations and advocacy	■	■	■	■	■	■	
		1.1.3.4	Develop and implement an Economic Development Strategy to guide growth and develop a local workforce	■	■	■	■	■	■	

Economic Objective

Outcome 1.1 Maximise local economic opportunities to benefit the whole community

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
1.1.4	Monitor and review town planning scheme to ensure it encourages development that maximises opportunities for the town	1.1.4.1	Monitor and review town planning scheme to ensure it encourages development that maximises opportunities for the town	■	■	■	■	■	■	
1.1.5		1.1.5.1	Investigate strategies to increase services in town	■	■	■	■	■	■	
	To facilitate services in the town	1.1.5.2	Investigate commercial infrastructure solutions for service providers	■	■	■	■	■	■	

Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years	
1.2.1	Investigate strategies to increase visitor accommodation options in the Shire	1.2.1.1	Investigate strategies to increase visitor accommodation options	■	■	■	■	■	■		
		1.2.1.3	Develop old Tourist Park residence into Transit House	■	■	■	■	■	■		
		1.2.1.5	Develop overflow areas					■			
		1.2.1.6	Continue Tourist Park upgrade and improvements	■	■	■	■	■	■	■	
		1.2.1.7	Investigate and promote overnight and short stay options in the town, including renovation of existing facilities	■	■	■	■	■	■	■	
1.2.2	Showcase our heritage and mining attractions	1.2.2.1	Refurbish Historic Cottages				■	■		■	
		1.2.2.2	Refurbish Old Jail and investigate uses			■				■	
		1.2.2.3	Explore significance of nearby old mine sites	■	■	■	■	■	■		

Economic Objective

Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
1.2.3	Develop new tourism attractions to enhance and encourage visitors to stay longer	1.2.3.1	Support the existing and new local events that promote visitation to the Shire including marketing	■	■	■	■	■	■	
		1.2.3.2	Explore the development of facilities to support tourism activities	■	■	■	■	■	■	
		1.2.3.3	Investigate establishing Eco and Indigenous heritage trails for tourist use	■	■	■	■	■	■	■
		1.2.3.4	Develop a local museum							■
1.2.4	To work with the Department of Mines to develop designated gold prospecting areas	1.2.4.1	Work with the Department of Mines to develop a gold prospecting park						■	
1.2.5	Maintain a tourism strategy and theme	1.2.5.1	Maintain a tourism strategy and theme	■	■	■	■	■	■	

Leadership Objective

Outcome 2.1

A strategically focused and unified Council functioning efficiently

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
2.1.1	Continued professional development of Elected Members and Staff	2.1.1.1	Continued budget provision for staff and elected member training	■	■	■	■	■	■	
2.1.2	Continue to improve and review organisational plans	2.1.2.1	Maintain and implement strategic plans and ensure legislative compliance	■	■	■	■	■	■	
		2.1.2.2	Continue to review, update and maintain operation plans	■	■	■	■	■	■	
2.1.3	Maintain accountability and financial responsibility	2.1.3.1	Regular Council meetings and forums are held to facilitate transparent and informed decision making, including Cue Parliament	■	■	■	■	■	■	
		2.1.3.2	The Shire is represented on key local and regional organisations	■	■	■	■	■	■	
		2.1.3.3	Develop Council appropriate policies that enable good: governance, development, services and growth	■	■	■	■	■	■	

Leadership Objective

Outcome 2.2 Strengthen our communities' position for the future

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
2.2.1	Effective community and stakeholder engagement	2.2.1.1	Develop a community engagement approach to guide Council engagement with the Shire's residents	■	■	■	■	■	■	■
		2.2.1.2	Use print, electronic and social media to proactively engage with residents	■	■	■	■	■	■	■
		2.2.1.3	Council actively engages and works with key State and strategic partners to advocate on behalf of the Shire	■	■	■	■	■	■	■
		2.2.1.4	Ensure residents are informed of key decisions, options considered and any implications of decisions	■	■	■	■	■	■	■
2.2.2	Maintain a strong customer focus	2.2.2.1	Develop opportunities for improved customer service through the increased use of technology	■	■	■	■	■	■	■
		2.2.2.2	Monitor and follow up community requests	■	■	■	■	■	■	■
2.2.3	Provide support to community and education groups	2.2.3.1	Provide support to community and education groups	■	■	■	■	■	■	■
2.2.4	Continue to enhance the culture of our town	2.2.4.1	Continue to enhance the culture of our town	■	■	■	■	■	■	■

Social Objective

Outcome 3.1 Community infrastructure that meets the needs of our Residents

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years	
3.1.1	Increase affordable housing options for existing residents and to attract new families	3.1.1.1	Investigate residential development and affordable housing options	■	■	■	■	■	■		
		3.1.1.2	Development of Aged Persons units*							■	
		3.1.1.3	Build new staff houses/units	■		■		■	■		
		3.1.1.4	Work with State Government to ensure effective management of local housing	■	■	■	■	■	■	■	
3.1.2	Investigate opportunities to improve health services in town to provide greater and more timely access for the community	3.1.2.1	Work with State government to improve health services	■	■	■	■	■	■		
3.1.3	Provide, maintain and improve community infrastructure and facilities	3.1.3.1	Provide and maintain community buildings and facilities	■	■	■	■	■	■		
		3.1.3.2	Investigate opportunities to develop transportation options into Cue – air and road	■	■	■	■	■	■		
		3.1.3.3	Provide and maintain a Town Planning Scheme, subdivision and development control services	■	■	■	■	■	■		
		3.1.3.4	Town Hall upgrades						■		■
3.1.4	Monitor and investigate measures to ensure water sustainability	3.1.4.1	Work with Water Corporation to ensure adequate water supply	■	■	■	■	■	■		
3.1.5	Investigate renewable energy options for the district	3.1.5.1	Explore utilisation of alternative energy sources for the Cue region	■	■	■	■	■	■		

* – 3.1.1.2 – The aged persons units are subject to grant funding and will be carried forward until funding received

Social Objective

Outcome 3.2 Encourage community participation and services

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
3.2.1	Develop community facilities to provide places and activities for young people	3.2.1.1	Establish a Youth Centre and explore the development of a youth related activities	■	■	■	■	■	■	
		3.2.1.2	Provide and maintain community sporting and recreational facilities	■	■	■	■	■	■	
3.2.2	Increase Aboriginal involvement and engagement in the development of the community	3.2.2.1	Explore the development and implementation of a strategy to address aboriginal housing and employment needs and which celebrates culture	■	■	■	■	■	■	
3.2.3	Encourage healthy living and social interaction	3.2.3.3	Provide public library services	■	■	■	■	■	■	
3.2.4	Support provision of emergency services, support and encourage community volunteers	3.2.4.1	Continue to support provision of emergency services and encourage community volunteers	■	■	■	■	■	■	
3.2.5	Support a safe community environment	3.2.5.1	Provide environmental health services to protect public health	■	■	■	■	■	■	
		3.2.5.2	Provide Ranger services including animal control and bushfire control	■	■	■	■	■	■	
3.2.6	Lobby to improve transport options	3.2.6.1	Lobby to improve transport options	■	■	■	■	■	■	

Environmental Objective

Outcome 4.1 To protect and uphold our natural environment

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
4.1.1	Support biosecurity management within our shire	4.1.1.1	Continued support for the regional vermin proof fence	■	■	■	■	■	■	
		4.1.1.2	Provide weed management services	■	■	■	■	■	■	
		4.1.1.3	Support construction of the Murchison Vermin Cell	■	■	■	■	■	■	
		4.1.1.4	Meet regularly with pastoralists, and DEC on environmental bio-security and undertake vermin and pest control activities where appropriate	■	■	■	■	■	■	
4.1.2	Encourage locals and visitors to participate in keeping our natural bushlands free of rubbish	4.1.2.1	Encourage visitors to pick up rubbish by providing bin bags	■	■	■	■	■	■	
4.1.3	Sustainable environmental protection	4.1.3.1	Provide natural resource management services	■	■	■	■	■	■	
4.1.4	Showcase and protect areas of natural significance	4.1.4.1	Support opportunities to showcase natural and environmental features of the Shire	■	■	■	■	■	■	
4.1.5	Advocate for environmental protection with regards to mining and commercial operations	4.1.5.1	EHO reviews applications to the Shire in accordance with legislative framework	■	■	■	■	■	■	

Outcome 4.2 Protect our indigenous cultural heritage and landscape

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
4.2.1	Maintain and protect areas of cultural significance	4.2.1.1	Investigate funding to undertake education and marketing program on indigenous sites following community consultation	■	■	■	■	■	■	
4.2.2	Seek protection and recognition of sites where appropriate	4.2.2.1	Seek protection and recognition of sites where appropriate	■	■	■	■	■	■	

Environmental Objective

Outcome 4.3 Maintain and improve our built environment

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years	
4.3.1	Maintain, improve and renew infrastructure	4.3.1.1	Continue councils 14-year dual use pathway plan	■	■	■	■	■	■		
		4.3.1.2	Investigate funding for a deep sewerage system for Cue town site*								■
		4.3.1.3	Lobby the state for a sewerage system as a community service obligation	■	■	■	■	■	■	■	
		4.3.1.4	Continue to maintain the Shire's existing assets	■	■	■	■	■	■	■	
4.3.2	Maintain the integrity of heritage assets	4.3.2.1	Refurbish old Municipal Chambers and investigate uses	■						■	
		4.3.2.2	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	■		
4.3.3	Preserve heritage assets for future generations	4.3.3.1	Move the Great Fingall Mine office into Cue town site**							■	
		4.3.3.2	Investigate opportunities to purchase heritage buildings	■	■	■	■	■	■		
		4.3.3.3	Preservation of historic buildings	■	■	■	■	■	■		
		4.3.3.4	Continued development of the Gentlemen's Club building	■	■	■	■	■	■		

* – 4.3.1.2 – Subject to grant funding and will be carried forward until funding received

** – 4.3.3.1 – Moving the Great Fingall Mine Office is subject to grant funding and will be carried forward until funding received

Environmental Objective

Outcome 4.4 Optimise waste management strategies in the Shire

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
4.4.1	Support recycling and explore related programs	4.4.1.1	Support recycling and explore related programs	■	■	■	■	■	■	
		4.4.1.2	Establish and implement a waste management plan							■
4.4.2	Encourage community participation in streetscape improvements	4.4.2.1	Austin Street revitalization and streetscape upgrades	■	■	■	■	■	■	
		4.4.2.2	Implement townscape revitalisation plan	■	■	■	■	■	■	
4.4.3	Promote a tidy town and surrounding bushlands	4.4.3.1	Develop a strategy for a community wide waste management education program	■	■	■	■	■	■	
4.4.4	Implement actions that reduce the amount of waste which requires disposal	4.4.4.1	Provide and maintain waste collection services and transfer stations	■	■	■	■	■	■	
		4.4.4.2	Waste Site upgrades	■	■	■	■	■	■	

Outcome 4.5 Implement sustainability and protection resources for the future of the area

Strategy Ref	Strategies	Action No	Actions	2023-24	2024-25	2025-26	2026-27	2027-28	Ongoing	Future Years
4.5.1	Ensure local planning strategies consider the local environment	4.5.1.1	Ensure local planning strategies consider the local environment	■	■	■	■	■	■	
4.5.2	Support town and tourism strategies within the region	4.5.2.1	Formalise a strategy for the marketing of tourism	■	■	■	■	■	■	
		4.5.2.2	Continue town beautification/revitalisation projects	■	■	■	■	■	■	

Measuring Success

The Shire will review its suite of Strategic Plans on an annual basis.

Objectives		Measures
Economic	<ul style="list-style-type: none"> We can help grow the local economy Showcasing our attractions increases the number of people visiting the area Visitors stay longer in our community Short-term employees can reside in the Shire Increased customer spending and employment in the Shire 	<ul style="list-style-type: none"> New business start ups Business growth Number of jobs in the Shire of Cue per 100 resident workers Increase in building approvals Number of visitors to the Shire
Leadership	<ul style="list-style-type: none"> Community contribution to how local issues are managed Effective communication on key decisions A sustainable and progressive local government 	<ul style="list-style-type: none"> Proportion of people who have trust and confidence in council Proportion of people who felt confident that their say was taken into consideration
Social	<ul style="list-style-type: none"> Essential services help us to prosper as a community Increased growth and participation in our community Our community can more easily access the range of services they need at the time they need them Young people are active and contributing positively in our community Stronger, inclusive communities across the Shire that define our identity 	<ul style="list-style-type: none"> Growth in Shire of Cue population Increase in building approvals Residents satisfaction with Council services Persons undertaking voluntary work for an organisation or group
Environment	<ul style="list-style-type: none"> Protection of our resources to maintain and increase productivity We recognise, protect and uphold the value of our natural landscape and encourage visitors to do the same 	<ul style="list-style-type: none"> Active management of Local Government natural areas of conservation value Proportion of people who feel a sense of pride in their natural landscape

10.4 LEASE LOT 593 HEYDON PLACE

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell - Chief Executive Officer
DATE: 5 May 2023

Matters for Consideration:

To consider leasing Lot 593 Heydon Place Cue to Leisk Hydraulics Pty Ltd.

Background:

Matt Leisk from Leisk Hydraulics Pty Ltd has been utilising Lot 593 Heydon Place since ELS Mechanical started leasing the premises over twelve months ago. Over this time Matt Leisk has placed a sea container on the property for his plumbing materials and occupied the property over this time while operating a plumbing service to the town and surrounding region.

The Shire has advertised twice for expressions of interest in the Dryblower for the rental of the premises with no responses received.

For the reasons above it is proposed that the Shire lease the premises to Leisk Hydraulics Pty Ltd for a period of twelve months to assist with the establishment of the business and review the lease within three months of expiry with the possibility of moving the business to one of the new industrial units.

Comments:

The proposed lease is for twelve months and will be reviewed within three months of expiry. Rental for the property is proposed at \$13,000 per annum or \$250 per week payable monthly in advance. All outgoings are to be paid for by the tenant.

In accordance with *Section 3.58 of the Local Government Act 1995*, the proposed lease is classified as a disposal and requires that the proposed disposition is given local public notice for a period of two weeks and invites submissions to be made on the proposal to the Shire of Cue prior to the closing date of the advertising period.

Details to be advertised of the proposed disposition include the market value of the disposition. Part four of the Officer's recommendation includes a resolution to declare the market value of the property to be \$345,000. This is the fair value

attributed to the property by a valuation undertaken by Griffin Valuations at 30 June 2021 when they revalued the Shire of Cue's Land and Buildings assets.

Statutory Environment:

Local Government Act 1995, Section 3.58. Disposing of property

- (1) *In this section —*
dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*
property *includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to —*
 - (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
 - (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
 - (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be of the value at the time of the proposed disposition.*

Policy Implications:

Nil

Financial Implications:

The proposal will provide rental income for the property of \$13,000 per annum. The Shire of Cue has a budget allocation for commercial property rental income of \$145,000 and actual income of \$137,021 at the date of this report.

Strategic Implications:

Shire of Cue Strategic Community Plan 2023-2038

Economic Objective 1.1 - Maximise local economic opportunities to benefit the whole community

Outcome 1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining

Consultation:

Glenn Boyes – Deputy Chief Executive Officer

Matt Leisk - Leisk Hydraulics Pty Ltd

Officers Recommendation:

Voting Requirement: Simple Majority

That Council:

- Authorise the CEO to give Local Public notice of the lease arrangement between the Shire of Cue and Leisk Hydraulics Pty Ltd according to *section 3.58 of the Local Government Act 1995*.
- Authorise the CEO and the Shire President to affix the seal of the Shire of Cue to the lease document if no objections are received
- Declare the fair value of \$345,000 attributed to the property from the revaluation carried out at 30 June 2021, as a true indication of the current market value of the property for the purpose of satisfying *section 3.58(4)(c)(ii) of the Local Government Act 1995*.

Council Decision:	Voting Requirement: Simple Majority
MOVED:	SECONDED:

CARRIED:

10.5 LEASE UNIT 5, 28 HEYDON PLACE

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell - Chief Executive Officer
DATE: 11 May 2023

Matters for Consideration:

To consider leasing Unit 5, 28 Heydon Place Cue to Access Electrical.

Background:

Shane Baker operates Access Electrical Contracting and is basing his operations in Cue to service the town and surrounding region. Shane has been providing electrical services to Cue for the past six months under his own business and prior to this with Elite Electrical.

The industrial units are nearing completion and having a trades person based out of the development is a great step forward to achieving the economic development goals of the project.

Comments:

The proposed lease is for one year with the option of extending for two one-year periods at the discretion of the lessee. Rental for the property is proposed at \$5,200 per annum or \$100 per week payable monthly in advance. Power and Water are to be paid for by the tenant.

In accordance with *Section 3.58 of the Local Government Act 1995*, the proposed lease is classified as a disposal and requires that the proposed disposition is given local public notice for a period of two weeks and invites submissions to be made on the proposal to the Shire of Cue prior to the closing date of the advertising period.

Details to be advertised of the proposed disposition include the market value of the disposition. Part four of the Officer's recommendation includes a resolution to declare the market value of the property to be \$145,000. This is determined from the fair value attributed to the property of \$870,000 and the unit representing one sixth of the property. The valuation was undertaken by Griffin Valuations at 30 June 2021 when they revalued the Shire of Cue's Land and Buildings assets.

Statutory Environment:

Local Government Act 1995, Section 3.58. Disposing of property

- (1) *In this section —*
- dispose** *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*
- property** *includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to —*
- (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
 - and*
 - (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) *the names of all other parties concerned; and*
 - (b) *the consideration to be received by the local government for the disposition; and*
 - (c) *the market value of the disposition —*
 - (i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be of the value at the time of the proposed disposition.*

Policy Implications:

Nil

Financial Implications:

The proposal will provide rental income for the property of \$5,200 per annum. The Shire of Cue has a budget allocation for commercial property rental income of \$145,000 and actual income of \$137,021 at the date of this report.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017-2027

Economic Objective 1.1 - Maximise local economic opportunities to benefit the whole community

Outcome 1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining

Consultation:

Glenn Boyes – Deputy Chief Executive Officer

Shane Baker - Access Electrical Contracting.

Officers Recommendation:

Voting Requirement: Simple Majority

That Council:

- Authorise the CEO to give Local Public notice of the lease arrangement between the Shire of Cue and Access Electrical according to *section 3.58 of the Local Government Act 1995*.
- Authorise the CEO and the Shire President to affix the seal of the Shire of Cue to the lease document if no objections are received
- Declare the fair value of \$145,000 attributed to Unit 5, 28 Heydon Place from the revaluation carried out at 30 June 2021, as a true indication of the current market value of the property for the purpose of satisfying *section 3.58(4)(c)(ii) of the Local Government Act 1995*.

Council Decision:	Voting Requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

