



**AGENDA  
ORDINARY MEETING  
OF COUNCIL**

**16 JUNE 2020**

# NOTICE OF MEETING

Please be advised that the next

## Ordinary Meeting of Council

is to be held on

**Tuesday, 16 June 2020**

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue



Richard Towell

Acting Chief Executive Officer

12 June 2020

### DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE**

**DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

**To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

**Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting \_\_\_\_\_
2. Particulars recorded in the minutes: \_\_\_\_\_
3. Signed by Chief Executive Officer \_\_\_\_\_

**Local Government Act 1995 - SECT 5.23**

**Meetings generally open to the public**

5.23.(1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
  - (b) All meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) A matter affecting an employee or employees;
  - (b) The personal affairs of any person;
  - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) A matter that if disclosed, would reveal;
    - (i) A trade secret;
    - (ii) Information that has a commercial value to a person; or
    - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) A matter that if disclosed, could be reasonably expected to;
    - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) Endanger the security of the local government's property; or
    - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**SHIRE OF CUE**

**REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS**

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

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To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on \_\_\_\_\_ of a motion for revocation of Council resolution number \_\_\_\_\_ as passed by the Council at its meeting held on \_\_\_\_\_

**Councillor's Names**

**Councillor's Signature**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**SHIRE OF CUE  
Ordinary Council Meeting  
AGENDA**

To be held in the Council Chambers, 73 Austin Street Cue on  
Tuesday 16 June 2020 commencing at 6:30pm

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## 1. DECLARATION OF OPENING

The Presiding Member welcomed those present and read the following disclaimer:

*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

### **PRESENT:**

Councillor Les Price, Deputy Shire President (Presiding Member)

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

### **STAFF:**

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Ms Tracy Bachraty, Customer Service Officer

### **GALLERY:**

## 1.1 ATTENDANCE BY VIDEOCONFERENCE CR DENNIS

APPLICANT: Cr Ian Dennis  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Richard Towell – Deputy Chief Executive Officer  
DATE: 12 June 2020

### ***Matters for Consideration:***

Attendance at Council meeting by Zoom meeting.

### ***Background:***

Cr Dennis has requested permission to attend the June Council meeting by videoconference.

### ***Comments:***

Nil

### ***Statutory Environment:***

#### **LOCAL GOVERNMENT ACT 1995 - SECT 5.25**

##### **5.25 . Regulations about council and committee meetings and committees**

(1) *Without limiting the generality of section 9.59, regulations may make provision in relation to — ...*

**(ba) the holding of council or committee meetings by telephone, video conference or other electronic means; and ...**

#### **LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14A**

##### **14A . Attendance by telephone etc. (Act s. 5.25(1)(ba))**

(1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*

(a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*

(b) *the person is in a suitable place; and*

(c) *the council has approved\* of the arrangement.*



(2) A council cannot give approval under subregulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.

(3) A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.

(4) In this regulation —

**disability** has the meaning given in the **Disability Services Act 1993 section 3**;

**suitable place** —

(a) in relation to a person with a disability — means a place that the council has approved\* as a suitable place for the purpose of this paragraph; and

(b) in relation to any other person — means a place that the council has approved\* as a suitable place for the purpose of this paragraph and that is located —

(i) in a townsite or other residential area; and

(ii) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;

**Policy Implications:**

Nil

**Financial Implications:**

Cr Dennis will be entitled to receive a meeting attendance fee.

**Strategic Implications:**

Nil

**Consultation:**

Rob Madson – Chief Executive Officer

Shire President – Cr Ross Pigdon

Deputy Shire President – Cr Les Price

**Officer's Recommendation:**

**Voting Requirement: Absolute Majority**

1. *That Council approves of the residence at 30 Shadbolt Ave Booragoon as a suitable place for the purposes of Regulation 14A of the Local Government (Administration) Regulations 1996.*
2. *That Council grant approval for Cr Dennis to attend this meeting by instantaneous communications in the form of a videoconference.*

**Council Decision:**

**Voting requirement: Absolute Majority**

**MOVED:**

**SECONDED:**

**CARRIED:**

## 1.2 ATTENDANCE BY VIDEOCONFERENCE CR HOGBEN

APPLICANT: Cr Ron Hogben  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Richard Towell – Deputy Chief Executive Officer  
DATE: 12 June 2020

### ***Matters for Consideration:***

Attendance at Council meeting by Zoom meeting.

### ***Background:***

Cr Hogben has requested permission to attend the June Council meeting by videoconference.

### ***Comments:***

Nil

### ***Statutory Environment:***

#### **LOCAL GOVERNMENT ACT 1995 - SECT 5.25**

##### **5.25 . Regulations about council and committee meetings and committees**

(1) *Without limiting the generality of section 9.59, regulations may make provision in relation to — ...*

**(ba) the holding of council or committee meetings by telephone, video conference or other electronic means; and ...**

#### **LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14A**

##### **14A . Attendance by telephone etc. (Act s. 5.25(1)(ba))**

(1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*

(a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*

(b) *the person is in a suitable place; and*

(c) *the council has approved\* of the arrangement.*

(2) A council cannot give approval under subregulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.

(3) A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.

(4) In this regulation —

**disability** has the meaning given in the **Disability Services Act 1993 section 3**;

**suitable place** —

(a) in relation to a person with a disability — means a place that the council has approved\* as a suitable place for the purpose of this paragraph; and

(b) in relation to any other person — means a place that the council has approved\* as a suitable place for the purpose of this paragraph and that is located —

(i) in a townsite or other residential area; and

(ii) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;

**Policy Implications:**

Nil

**Financial Implications:**

Cr Hogben will be entitled to receive a meeting attendance fee.

**Strategic Implications:**

Nil

**Consultation:**

Rob Madson – Chief Executive Officer

Shire President – Cr Ross Pigdon

Deputy Shire President – Cr Les Price

**Officer's Recommendation:**

**Voting Requirement: Absolute Majority**

1. *That Council approves Cr Hogben's private office at his residence at 1 Calamar Place Woorree as a suitable place for the purposes of Regulation 14A of the Local Government (Administration) Regulations 1996.*
2. *That Council grant approval for Cr Hogben to attend this meeting by instantaneous communications in the form of a videoconference.*

**Council Decision:**

**Voting requirement: Absolute Majority**

**MOVED:**

**SECONDED:**

**CARRIED:**

**2. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

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Shire President – Cr Ross Pigdon, Council decision 01052020.

**3. DISCLOSURE OF MEMBERS' INTERESTS**

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**4. PUBLIC QUESTION TIME**

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**5. CONFIRMATION OF MINUTES**

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***Council Decision:***

**Voting Requirement:** Simple Majority

**MOVED:**

**SECONDED:**

That the Minutes of the Ordinary Meeting 19<sup>th</sup> May 2020 are confirmed as a true and correct record of the meeting.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

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**7. DEPUTATIONS**

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**8. PETITIONS**

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**9. ANNOUNCEMENTS WITHOUT DISCUSSION**

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## 10. REPORTS

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### 10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

**APPLICANT:** Shire of Cue  
**DISCLOSURE OF INTEREST:** Nil  
**AUTHOR:** Richard Towell – Deputy Chief Executive Officer  
**DATE:** 11 June 2020

***Matters for Consideration:***

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on 19 May 2020 as attached – see [Appendix 1](#).

***Background:***

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

***Comments:***

The list of accounts is for the month of May 2020.

***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 13.*

***Policy Implications:***

Nil.

***Financial Implications:***

Nil.

***Strategic Implications:***

Nil.

***Consultation:***

Nil.

**Officer's Recommendation:**

**Voting Requirement:** Simple Majority

That Council endorse the payments for the period 1 May to 31 May 2020 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank	EFTs	8407 - 8520	\$640,508.75
Direct Debit Fund Transfer			\$ 29,453.97
Payroll			\$123,129.00
BPAY			\$ 8,031.56
Cheques		3406 - 3406	\$ 0.00
Total			\$801,123.28

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**



# APPENDIX 1

List of Accounts Paid May 2020								
Chq/EFT	Date	Name	Description	Amount	Bank	Type		
<b>Direct Debit</b>								
1	Direct Debit	02/05/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 33.64	1	FEE	
2	Direct Debit	02/05/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 30.70	1	FEE	
3	Direct Debit	15/05/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 8.95	1	FEE	
4	Direct Debit	15/05/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 30.25	1	FEE	
5	Direct Debit	15/05/2020	2 - BANK FEES	BANK FEES	- 15.94	1	FEE	
6	Direct Debit	20/05/2020	2 - BANK FEES	BANK FEES	- 2.50	1	FEE	
7	Direct Debit	31/05/2020	Super Choice Superannuation Payment	Payroll deductions	- 28,486.15	1	CSH	
8	Direct Debit	13/05/2020	Caltex Australia Petroleum Pty Ltd	Fuel card purchases for Shire of Cue - April 2020 (\$845.84)	- 845.84	1	CSH	
9	Direct Debit	03/06/2020	Commonwealth Bank	Card Purchases May 2020 (\$23.88), Skype Subscription (\$9.90), Pickles Auction wheels (\$13.98).	-23.88	1	CSH	
10					<b>- 29,453.97</b>			
11	<b>EFT</b>							
13	EFT8407	05/05/2020	CUE CONSOLIDATED MINING PTY LTD	Rates refund for assessment A99966 (\$112.87), Rates refund for assessment A99970 (\$481.57)	- 594.44	1	CSH	
14	EFT8408	05/05/2020	Atyeo's Environmental Health Services Pty Ltd	Environmental Health Services Cue 16/03/2020 & 23/03/2020 (\$2,879.84) and 04/04/2020 to 28/04/2020 (\$1,295.68)	- 4,175.52	1	CSH	
15	EFT8409	05/05/2020	Cue Roadhouse & General Store	Fuel for various depot equipment (\$60.94)	- 60.94	1	CSH	
16	EFT8410	05/05/2020	Easifleet	Vehicle Lease & Recharge Expense for Staff Member (Salary Sacrifice) May 2020 (\$1,213.27 )	- 1,213.27	1	CSH	
17	EFT8411	05/05/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 25/04/2020 (\$274.32)	- 274.32	1	CSH	
18	EFT8412	05/05/2020	Paper Plus Office National	Office Supplies (\$53.08)	- 53.08	1	CSH	
19	EFT8413	05/05/2020	Pragma Lawyers	Professional Fees Re: Shire of Cue v Mavia Pty Ltd (\$2,612.50)	- 2,612.50	1	CSH	
20	EFT8414	05/05/2020	TechCloud Enterprises	Annual Support Services for Website (\$328.00)	- 328.00	1	CSH	
21	EFT8415	05/05/2020	Trepleene Pty Ltd T/A Canine Control	Ranger Services for the Shire of Cue 19/04/2020 (\$1,466.94)	- 1,466.94	1	CSH	
22	EFT8416	05/05/2020	URL Networks Pty Ltd	VOIP Charges & Usage April 2020 (\$76.80)	- 76.80	1	CSH	
23	EFT8417	05/05/2020	Winc Australia Pty Ltd	Jiff Cream Clenser (\$15.42), sponges (\$3.97)	- 19.39	1	CSH	
24	EFT8418	12/05/2020	Atom Supply	Protective clothing for Outside Crew - Riggers gloves, steel toe boots (\$418.88)	- 418.88	1	CSH	
25	EFT8419	12/05/2020	Bunnings Group Limited	Roll of artificial turf for Cemetery (\$231.06)	- 231.06	1	CSH	
26	EFT8420	12/05/2020	Elite Electrical Contracting	Decommission old BBQ, install electicals for new BBQ at Victoria Park (\$2,855.57), install outdoor power point 47 Marshall St (\$159.39)	- 3,014.96	1	CSH	
27	EFT8421	12/05/2020	Fleet Supplies & Service and Fleet Hydraulics	Relief valve for P47 - Tri Axle Side Tipper (\$126.50)	- 126.50	1	CSH	
28	EFT8422	12/05/2020	Great Northern Rural Services	Dripline for Oasis, SH01 - 15 Allen St Staff House (\$113.81)	- 113.81	1	CSH	
29	EFT8423	12/05/2020	K-Line Fencing Group	Progress payment for fencing for GROH Houses, Tourist Park Managers House (\$16,264.60), progress payment for Heydon Place fencing (\$4,935.15)	- 21,199.75	1	CSH	

List of Accounts Paid May 2020								
	Chq/EFT	Date	Name	Description	Amount	Bank	Type	
30	EFT8424	12/05/2020	Statewide Bearings	Flange coupling, insert coupling, seals for P15 - Bitumen Sprayer (\$62.26)	- 62.26	1	CSH	
31	EFT8425	12/05/2020	Toll Ipec Pty Ltd	Freight expense for delivery of tricone drill bit for P76 - Kubota Tractor, broom for P77 - Kubota Broom attachments, Oils, grease for Workshop, traffic cones, a/c compressor for P61 - Mack Prime Mover, air bag helper kit for P7 - Isuzu DMax Works Manager (\$3,158.90), less credit for incorrect freight charge (\$-2,465.32)	- 693.58	1	CSH	
32	EFT8426	13/05/2020	Alcolizer Technology	Replacement breathalyser module for OHS (\$154.00)	- 154.00	1	CSH	
33	EFT8427	13/05/2020	Atom Supply	Protective clothing for Outside Crew - Respirator filter (\$31.81)	- 31.81	1	CSH	
34	EFT8428	13/05/2020	Bridgestone Tyre Centre Geraldton	Tyres and tubes for Wheelbarrows (\$249.00)	- 249.00	1	CSH	
35	EFT8429	13/05/2020	Bunnings Group Limited	Paint, turps for P8 - CAT Compactor, lawn seed for Tourist Park, Parks, Knead it, super glue, for Workshop (\$207.37)	- 207.37	1	CSH	
36	EFT8430	13/05/2020	Countrywide Fridge Lines Pty Ltd	Freight expense for sending soil samples to get tested for GROH Houses, delivery of temporary fencing for Heydon Place, sign for Skate Park, rubbish bin surround for Skate Park, fencing for Rubbish Tip (\$3,389.38)	- 3,389.38	1	CSH	
37	EFT8431	13/05/2020	Geraldton Mower Repair & Specialist	Saw blade for Concrete Saw (\$175.00)	- 175.00	1	CSH	
38	EFT8432	13/05/2020	Great Northern Rural Services	Star pickets for Airport (\$183.15)	- 183.15	1	CSH	
39	EFT8433	13/05/2020	Simbay Tyre Distributors (WA) Pty Ltd	Tyres for P9 - CAT 140H Grader (\$1,980.00)	- 1,980.00	1	CSH	
40	EFT8434	13/05/2020	Statewide Bearings	Filters for various heavy machinery (\$281.60)	- 281.60	1	CSH	
41	EFT8435	13/05/2020	Thinkwater Geraldton	Water meter, elbow, end connector for P59 - Bore Boss (\$472.60)	- 472.60	1	CSH	
42	EFT8436	13/05/2020	Golden West Lubricants	Oils, grease tub for Workshop (\$2,308.90)	- 2,308.90	1	CSH	
43	EFT8437	13/05/2020	Great Northern Rural Services	Insecticide for Parks (\$155.72)	- 155.72	1	CSH	
44	EFT8438	13/05/2020	K-Line Fencing Group	Final payment for fencing for Heydon PI Industrial Area (\$4,935.15), final payment for rubbish tip fencing (\$2,691.70)	- 7,626.85	1	CSH	
45	EFT8439	13/05/2020	Statewide Bearings	Filters for P1 - CEO Landcruiser (\$105.24)	- 105.24	1	CSH	
46	EFT8440	13/05/2020	Toll Ipec Pty Ltd	Freight expense for delivery of office supplies (\$125.29), Freight expense for delivery of belt and seal kit for P8 - CAT Compactor, primer pump for P34 - CAT Skid Steer (\$35.56), Freight expense for delivery of office supplies (\$14.95)	- 175.80	1	CSH	
47	EFT8441	13/05/2020	Western Independent Foods	Freight expense for delivery of filters for P1 - CEO Landcruiser, insecticide for Parks, Office Supplies (\$50.40), Freight expense for delivery of protective clothing, filters for various heavy machinery, retic line for SH01 - 15 Dowley St Staff House (\$40.80)	- 91.20	1	CSH	
48	EFT8442	13/05/2020	ELIZABETH HOUGHTON	Elected Member - Expenses Claim 21/04/2020 (\$528.00)	- 528.00	1	CSH	
49	EFT8443	13/05/2020	Ian W Dennis	Elected Member - Expenses Claim 21/04/2020 (\$647.00)	- 647.00	1	CSH	
50	EFT8444	13/05/2020	Janet Wicks	Reimbursement for Bunnings Purchases for Tourist Park & Areodrome (\$42.91)	- 42.91	1	CSH	
51	EFT8445	13/05/2020	Justin Willett	Reimbursement for Electricity Bill Payment dated 02/04/2020 (\$296.81)	- 296.81	1	CSH	

List of Accounts Paid May 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
52	EFT8446	13/05/2020	RONALD PAUL CLIVE HOGBEN	Elected Member - Expenses Claim 17/03/2020, (\$647.00), 21/04/2020 (\$528.00)	- 1,175.00	1	CSH
53	EFT8447	13/05/2020	ROSS WILLIAM PIGDON	Elected Member - Expenses Claim 21/04/2020 (\$1,688.00)	- 1,688.00	1	CSH
54	EFT8448	13/05/2020	Elite Electrical Contracting	Electrical testing and tagging for shire equipment (\$1,900.80)	- 1,900.80	1	CSH
55	EFT8449	13/05/2020	Five Star	Konica Minolta C454e Black/Colour Meter Read April 2020 (\$444.72)	- 444.72	1	CSH
56	EFT8450	13/05/2020	Hille, Thompson & Delfos Surveyors & Planners	Boundary Re establishment and Building Envelope set out for LOT 613 Allen Street , LOT 28 Dowley Street & LOT 3000 Convict Place (\$5,170.00), survey of Shire road boundary locations (\$2,970.00)	- 8,140.00	1	CSH
57	EFT8451	13/05/2020	LO-GO Appointments	.Fee for Contract Rates Officer - Week ending 02/05/2020	- 15.85	1	CSH
58	EFT8452	13/05/2020	Pragma Lawyers	Professional Fees Re: Shire of Cue v Mavia Pty Ltd (\$1,238.27)	- 1,238.27	1	CSH
59	EFT8453	13/05/2020	Rockingham Chrysler Jeep Dodge	Set of mud spats to suit DCEO Jeep Grand Cherokee (\$340.00)	- 340.00	1	CSH
60	EFT8454	13/05/2020	Skippers Aviation Pty Ltd	Tickets to & from Cue for qfest photo shoot (\$1,792.00)	- 1,792.00	1	CSH
61	EFT8455	13/05/2020	State Library of WA	Inter-library Loan Freight Recoup 19/20 (\$317.66)	- 317.66	1	CSH
62	EFT8456	13/05/2020	Aussie Sheds	72m by 15m Shed Kit - First Installment (\$5,500.00)	- 5,500.00	1	CSH
63	EFT8457	13/05/2020	E & MJ Rosher Pty Ltd	Service parts for P64 - Karcher Pressure Cleaner (\$443.64)	- 443.64	1	CSH
64	EFT8458	13/05/2020	NAPA Auto Parts	Auto electrical parts for P55 - Tristar Water Cart, P70 - CAT 12M Grader (\$413.60), Headlight assembly kit, H4 globes for P44 - Rubbish Truck (\$276.65)	- 690.25	1	CSH
65	EFT8459	13/05/2020	Toll Ipec Pty Ltd	Freight expense for delivery of receiver/dryer for P61 - Mack Prime Mover, dog waste bags for Oval, 2-way microphones for P70 - CAT 12M Grader, seal kit for P8 - CAT Compactor (\$80.39)	- 80.39	1	CSH
66	EFT8460	13/05/2020	Truckline - Geraldton	Side marker lights for various heavy vehicle trailers (\$172.39)	- 172.39	1	CSH
67	EFT8461	13/05/2020	General Terrain Services Pty Ltd	AGRN 863 Contract Flood Damage Supervisor - multiple rds 16/04/2020 - 29/04/2020 (\$23,600.47), AGRN 863 Contract Flood Damage Supervisor - multiple rds 30/04/2020 - 06/05/2020 (\$11,710.82)	- 35,311.29	1	CSH
68	EFT8462	13/05/2020	Lacy Bros Pty Ltd	Supply of Equipment & Labour For Flood Damage 18/04/2020 - 29/04/2020 AGRN 863 (\$198,316.25), Supply of Equipment & Labour For Flood Damage 01/05/2020 - 06/05/2020 AGRN 863 (\$92,669.50)	-290,985.75	1	CSH
69	EFT8463	14/05/2020	Bunnings Group Limited	Brooms, shovels, batteries, squeegee for Workshop (\$205.70), tie down protectors (\$45.60)	- 251.30	1	CSH
70	EFT8464	14/05/2020	Central West Pump Service	Service and repairs to pool pump for Water Park (\$442.20)	- 442.20	1	CSH
71	EFT8465	14/05/2020	GNC Quality Precast	Septic tanks, baffles, lids for GROH Houses, Old Railway Station, Tourist Park House, Bubble up for Old Railway Station (\$10,219.00)	- 10,219.00	1	CSH
72	EFT8466	14/05/2020	Great Northern Rural Services	Fence droppers for Flood Damage Works, foot valves for Water Park (\$470.43)	- 470.43	1	CSH

List of Accounts Paid May 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
73	EFT8467	14/05/2020	K-Line Fencing Group	Final payment for Colourbond fencing for GROH Houses, Tourist Park House (\$16,264.60)	- 16,264.60	1	CSH
74	EFT8468	14/05/2020	Perth Safety Products	Traffic signage for Shire roads (\$3,645.40)	- 3,645.40	1	CSH
75	EFT8469	14/05/2020	Statewide Bearings	Belt for P58 - Kubota Mower (\$35.20)	- 35.20	1	CSH
76	EFT8470	14/05/2020	Truckline - Geraldton	Road train banner for P87 - Scania Prime Mover, Truck washing broom head for Workshop, Air Couplings for various Heavy Vehicle Trailers (\$449.60)	- 449.60	1	CSH
77	EFT8471	14/05/2020	Western Independent Foods	Freight expense for delivery of protective equipment - respirator filters (\$13.20)	- 13.20	1	CSH
78	EFT8472	19/05/2020	AIT Specialists Pty Ltd	Completion of Review of Records & Determination Fuel Tax Credits 1/05/20 - 30/05/20 (\$189.31)	- 189.31	1	CSH
79	EFT8473	19/05/2020	Five Star	Konica Minolta C454e Black/Colour Meter Read May 2020 (\$26.58)	- 26.58	1	CSH
80	EFT8474	19/05/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 09/05/2020 (\$549.84)	- 549.84	1	CSH
81	EFT8475	19/05/2020	Murchison Regional Vermin Council	Co-Contribution - Construction of Murchison Region Vermin Cell Fence (\$57,200.00)	- 57,200.00	1	CSH
82	EFT8476	19/05/2020	Pragma Lawyers	Professional Fees RE: Concerns Notice SCUE02 (\$1,650.00)	- 1,650.00	1	CSH
83	EFT8477	19/05/2020	Trepheene Pty Ltd T/A Canine Control	Ranger Services for the Shire of Cue 07/05/2020 (\$1,466.94)	- 1,466.94	1	CSH
84	EFT8478	19/05/2020	Atom Supply	Protective equipment for Outside Crew - respirator filter (\$40.93)	- 40.93	1	CSH
85	EFT8479	19/05/2020	Digga West & Earthparts WA	Auger drill bits, teeth for P76 - Kubota Tractor (\$889.90)	- 889.90	1	CSH
86	EFT8480	19/05/2020	Lacy Bros Pty Ltd	Hire of A trailer side tipper for roadworks, Supply blue metal and transport to stockpile for Airport (\$12,630.11)	- 12,630.11	1	CSH
87	EFT8481	19/05/2020	Sun City Plumbing	Labour and parts to install new hot water system, toilet at SH05 - 47 Marshall St Staff House (\$1,726.89), labour to check public and oval toilets (\$198.00), labour to check toilets and repair leaking tap at tourist park (\$198.00), labour to check toilets and install new taps at depot (\$570.08)	- 2,692.97	1	CSH
88	EFT8482	19/05/2020	Truckline - Geraldton	Mirror heads for P84 - JCB IT Loader (\$117.77)	- 117.77	1	CSH
89	EFT8483	26/05/2020	ELIZABETH HOUGHTON	Elected Member - Expenses Claim 19/05/2020 (\$528.00)	- 528.00	1	CSH
90	EFT8484	26/05/2020	Frederick William Spindler	Elected Member - Expense claim 21/04/2020 (\$528.00), Expenses Claim 19/05/2020 (\$528.00)	- 1,056.00	1	CSH
91	EFT8485	26/05/2020	Ian W Dennis	Elected Member - Expenses Claim 19/05/2020 (\$528.00)	- 528.00	1	CSH
92	EFT8486	26/05/2020	Leonie Fitzpatrick	Elected Member - Expense claim 21/04/2020 (\$528.00), Expenses Claim 19/05/2020 (\$528.00)	- 1,056.00	1	CSH
93	EFT8487	26/05/2020	Leslie Matthew Price	Elected Member - Expense claim 21/04/2020 (\$755.00), Expenses Claim 19/05/2020 (\$818.37)	- 1,573.37	1	CSH
94	EFT8488	26/05/2020	RICHARD DAVID TOWELL	Reimbursement for lawn mower blade from Bunnings (\$26.98)	- 26.98	1	CSH
95	EFT8489	26/05/2020	RONALD PAUL CLIVE HOGBEN	Elected Member - Expenses Claim 19/05/2020 (\$528.00)	- 528.00	1	CSH
96	EFT8490	26/05/2020	ROSS WILLIAM PIGDON	Elected Member - Expenses Claim 19/05/2020 (\$1,198.00)	- 1,198.00	1	CSH

List of Accounts Paid May 2020								
	Chq/EFT	Date	Name	Description	Amount	Bank	Type	
97	EFT8491	26/05/2020	Australia Post	Postage supply for period ending 30/04/2020 (\$380.43)	- 380.43	1	CSH	
98	EFT8492	26/05/2020	CS Legal	Professional Fees - Debt recovery A5208, A9517, A9518, A9519, A9520 & A9521 (\$3,076.03), Debt recovery A9803, A9512 (\$138.49)	- 3,214.52	1	CSH	
99	EFT8493	26/05/2020	Cue Roadhouse & General Store	Fuel, Gas & Rrefreshments (\$474.43)	- 474.43	1	CSH	
100	EFT8494	26/05/2020	Greenfield Technical Services	Ongoing Administration of Flood Damage works April 2020 AGRN863 (\$5,841.00)	- 5,841.00	1	CSH	
101	EFT8495	26/05/2020	Hi Constructions	Building works on the Cue Railway Station Tender 2020-01 (\$26,589.23)	- 26,589.23	1	CSH	
102	EFT8496	26/05/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 15/05/2020 (\$484.00)	- 484.00	1	CSH	
103	EFT8497	26/05/2020	Landgate	Mining Tenements & Valuation Roll (\$3,798.25), Rural UV general revaluation 2019-2020 (\$346.14)	- 4,144.39	1	CSH	
104	EFT8498	26/05/2020	Murchison Club Hotel	Drinks and Meals for 5 people, following council meeting 19/05/2020 (\$220.50)	- 220.50	1	CSH	
105	EFT8499	26/05/2020	Pest-A-Kill WA	6 Monthly Pest Management (\$2873.25)	- 2,873.25	1	CSH	
106	EFT8500	26/05/2020	Professional Pc Support Pty Ltd (PPS)	PPS Managed Service - Monthly Billing June (\$1,903.00)	- 1,903.00	1	CSH	
107	EFT8501	26/05/2020	RSM Australia Pty Ltd	Accounting Services for May 2020 (\$5,676.00)	- 5,676.00	1	CSH	
108	EFT8502	26/05/2020	Building Commission	Building services levy payable (\$188.65)	- 188.65	1	CSH	
109	EFT8503	26/05/2020	Building and Construction Industry (BCITF)	BCITF Levy collections payable (\$191.75)	- 191.75	1	CSH	
110	EFT8504	26/05/2020	MONUMENT MURCHISON PTY LTD	Rates refund for assessments A7117 (\$274.13), A7118 (\$195.74), A7119 (\$171.28), A7120 (\$197.33)	- 838.48	1	CSH	
111	EFT8505	26/05/2020	Bunnings Group Limited	Door, deadbolt for Public Conveniences (\$119.80)	- 119.80	1	CSH	
112	EFT8506	26/05/2020	City of Greater Geraldton	Bulk mulch for GROH Houses (\$420.42)	- 420.42	1	CSH	
113	EFT8507	26/05/2020	Countrywide Fridge Lines Pty Ltd	Freight expense for delivery of drums of oil, tub of grease for Workshop, fencing for Heritage Centre storage, Traffic Signage (\$2425.50)	- 2,425.50	1	CSH	
114	EFT8508	26/05/2020	Fleet Supplies & Service and Fleet Hydraulics	Hydraulic fittings and hoses for P77 - Kubota Tractor Broom Attachment (\$1244.21)	- 1,244.21	1	CSH	
115	EFT8509	26/05/2020	Galvins Plumbing Supplies	Leach drains, geo cloth for GROH Houses, Heydon Place Development, Old Railway Station, Tourist Park House (\$5659.50)	- 5,659.50	1	CSH	
116	EFT8510	26/05/2020	Skippers Transport Parts	Freight charge for air con part for P38 - Iveco Cabover Prime Mover (\$22.00)	- 22.00	1	CSH	
117	EFT8511	26/05/2020	Toll Express	Freight expense for delivery of tyres for various heavy vehicles and trailers (\$990.43), Freight expense for delivery of tyres for P9 - CAT 140H Grader (\$490.58), Freight expense for delivery of tyres for P80 - Isuzu DMax Dual Cab Town Ute, P22 - Isuzu DMax Town Supervisor (\$321.78)	- 1,802.79	1	CSH	
118	EFT8512	26/05/2020	WesTrac	Harness for P70 - CAT 12M Grader (\$484.89), Seal kit for P70 - CAT 12M Grader (\$169.24)	- 654.13	1	CSH	

List of Accounts Paid May 2020								
	Chq/EFT	Date	Name	Description	Amount	Bank	Type	
119	EFT8513	26/05/2020	Western Independent Foods	Milk, coffee, sugar for Office Amenities, Freight expense for delivery of retic line, joiners for Parks (\$102.75)	- 102.75	1	CSH	
120	EFT8514	30/05/2020	Great Northern Rural Services	4mm retic joiners, drippers for Parks (\$55.00)	- 55.00	1	CSH	
121	EFT8515	30/05/2020	Great Southern Fuel Supplies	Purchase and delivery of 8,005L of diesel to Shire Depot (\$8,690.14)	- 8,690.14	1	CSH	
122	EFT8516	30/05/2020	JR & A Hersey Pty Ltd	Supplies for Workshop including bucket of bolts, rags, Drain Cleaner for Public Conveniences, Cats eyes, deck spikes for Airport (\$1,008.70), Supplies for Workshop including pipe wrench, thread tape, Protective Clothing - riggers gloves (\$358.93), Float flags for P48 - Drop Deck Float, Cable ties for Workshop	- 1,482.58	1	CSH	
123	EFT8517	30/05/2020	K-Line Fencing Group	Supply of fencing materials for storage area behind Shire Office (\$4,736.60)	- 4,736.60	1	CSH	
124	EFT8518	30/05/2020	Long Neck Creek Holdings	Drilling services for new water bores for Flood Damage Works (\$37,655.56)	- 37,655.56	1	CSH	
125	EFT8519	30/05/2020	WesTrac	Quick connect hydraulic coupling for P71 - CAT Mini Excavator (\$332.18), Gaskets, spanner for P9 - CAT 140H Grader (\$193.42), ir freight charge for parts for P9 - CAT 140H Grader (\$13.71), Hose, gaskets for P9 - CAT 140H Grader (\$30.25)	- 569.56	1	CSH	
126	EFT8520	30/05/2020	Western Independent Foods	Freight expense for delivery of parts for P77 - Kubota Tractor Broom Attachment, retic parts for Parks (\$34.60)	- 34.60	1	CSH	
127					<b>-640,508.75</b>			
128	<b>BPAY</b>							
129	BPAY	01/05/2020	Pivotel Satellite Pty Limited	Satellite Phone usage and charges Shire of Cue - April 2020 (\$150.34)	- 150.34	1	CSH	
130	BPAY	01/05/2020	WATER CORPORATION	Water Use & Service Charge - 28 Dowley Street (\$44.06)	- 44.06	1	CSH	
131	BPAY	01/05/2020	TELSTRA CORPORATION LTD	Landline Phone Usage & Charges - Shire of Cue April (\$1,060.17), Tourist park landline charges April (\$55.00)	- 1,115.17	1	CSH	
132	BPAY	05/05/2020	TELSTRA CORPORATION LTD	Landline Phone Usage & Charges - Shire of Cue March 2020 (\$1,062.39)	- 1,062.39	1	CSH	
133	BPAY	05/05/2020	Horizon Power	Electricity Supply for Cue Street Lights 01/04/2020 - 30/04/2020 (\$2,659.67)	- 2,659.67	1	CSH	
134	BPAY	11/05/2020	Horizon Power	Electricity Supply for 61 Days - Cue Tourist Park 06/03/2020 - 05/05/2020 (\$1,627.63)	- 1,627.63	1	CSH	
135	BPAY	11/05/2020	TELSTRA CORPORATION LTD	Mobile usage and charges April 2020 (\$432.25)	- 432.25	1	CSH	
136	BPAY	31/05/2020	DHS Official Administered Receipts CSA Account	DHS CSA Payment	- 940.05	1	CSH	
					<b>- 8,031.56</b>			





## 10.2 FINANCIAL STATEMENT

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell – Deputy Chief Executive Officer  
 DATE: 11 June

### ***Matters for Consideration:***

The Statement of Financial Activity for the period ended 31 May 2020 including the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#).

### ***Background:***

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

### ***Comments:***

The Statement of Financial Activity is for the month of May 2020.

### ***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 14.*

### ***Policy Implications:***

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Consultation:**

RSM Australia Pty Ltd.

**Officer's Recommendation:**

**Voting Requirement:** Simple Majority

*That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 May 2020, as presented at [Appendix 2](#).*

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

# APPENDIX 2



**Shire of Cue**

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

T +61 (0) 8 9943 0988

[www.cue.wa.gov.au](http://www.cue.wa.gov.au)

# **SHIRE OF CUE**

## **MONTHLY FINANCIAL REPORT**

**For the Period Ending 31 May 2020**



**RSM Australia Pty Ltd**

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

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[www.rsm.com.au](http://www.rsm.com.au)

## **Compilation Report**

### **To the Council**

### **Shire of Cue**

#### **Scope**

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

#### **The responsibility of the Shire**

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

#### **Our responsibility**

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Cue, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Cue and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

Signed at GERALDTON

Date 12<sup>th</sup> June 2020

RSM Australia Pty Ltd  
Chartered Accountants

**THE POWER OF BEING UNDERSTOOD**  
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2020**  
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Statement of Comprehensive Income by Program  
Statement of Capital Acquisitions and Funding

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Cash Backed Reserves	Note 7
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Rating Information	Note 10
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**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2020**  
**EXECUTIVE SUMMARY**

**Statement of Financial Activity**

Income Statements are presented on pages 6 - 7 showing a surplus as at 31 May 2020 of \$5,349,403

**Significant Revenue and Expenditure**

	<b>Collected / Completed %</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>Significant Projects</b>				
GROH Houses	6%	980,000	898,315	61,809
Old Railway Building and Youth Centre	4%	513,000	470,239	21,607
Caravan Park House and Office	4%	400,000	366,641	17,583
Deep Sewerage Plan	0%	240,000	220,000	-
	5%	2,283,000	2,092,695	118,962
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	149%	1,369,718	1,255,529	2,037,218
Non-operating Grants, Subsidies and Contributions	24%	6,145,378	5,633,243	1,451,181
	46%	7,515,096	6,888,772	3,488,399
<b>Rates Levied</b>	101%	2,359,000	2,162,413	2,392,246

*% - Compares current YTD actuals to the Annual Budget*

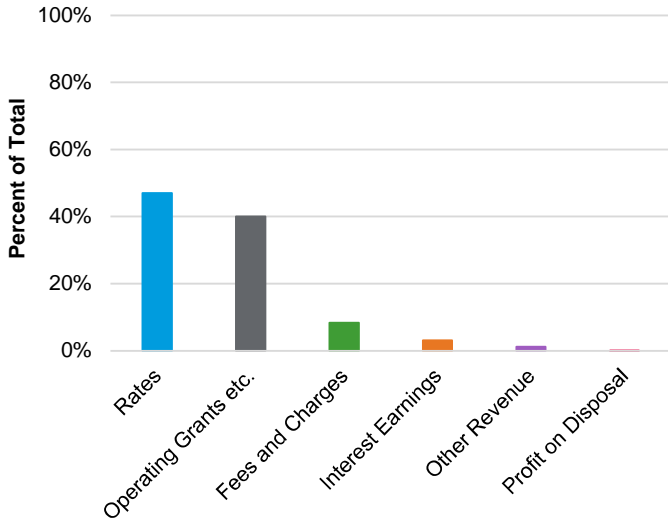
**Financial Position**

<b>Account</b>	<b>Difference to Prior Year %</b>	<b>Current Year 31 May 20 \$</b>	<b>Prior Year 31 May 19 \$</b>
Adjusted Net Current Assets	251%	5,349,403	2,131,309
Cash and Equivalent - Unrestricted	356%	5,019,027	1,410,200
Cash and Equivalent - Restricted	103%	5,776,902	5,601,565
Receivables - Rates	116%	380,088	328,333
Receivables - Other	162%	57,642	35,508
Payables	56%	42,849	77,055

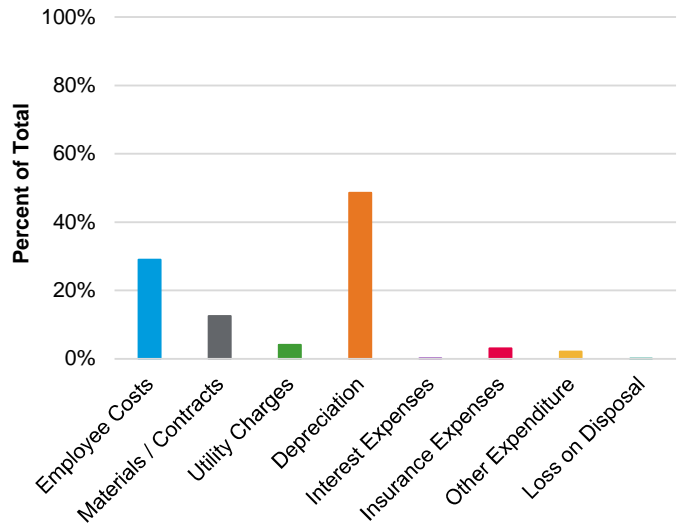
*% - Compares current YTD actuals to prior year actuals*

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2020**  
**SUMMARY GRAPHS - OPERATING**

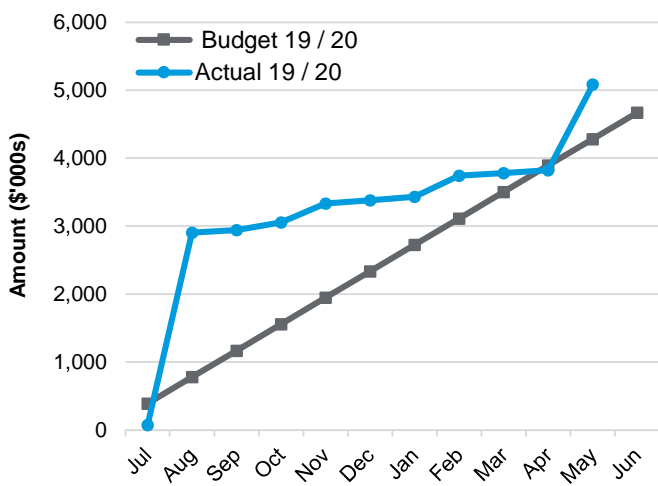
**Operating Revenue**



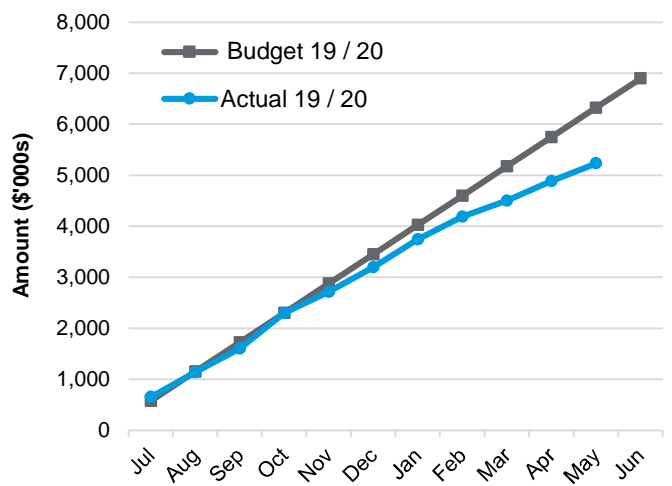
**Operating Expenditure**



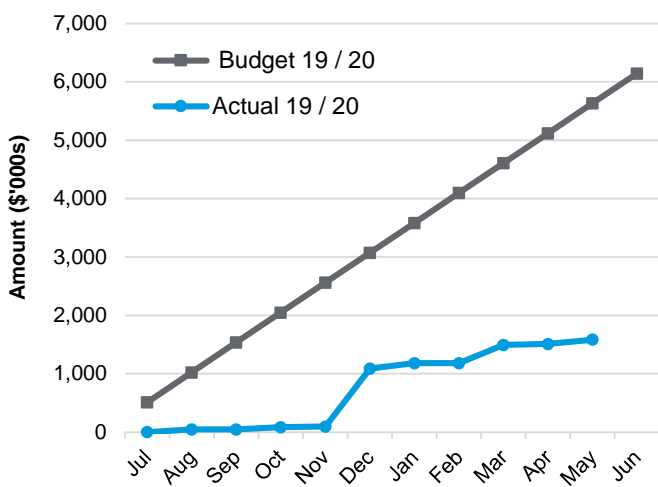
**Operating Revenue**



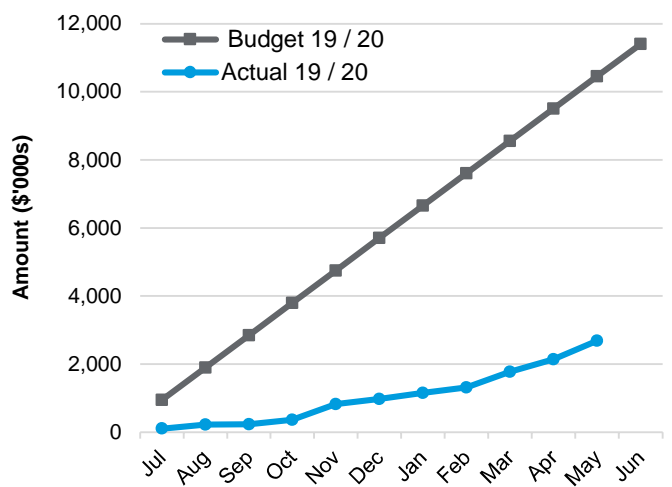
**Operating Expenses**



**Capital Revenue (inc. Flood Damage)**



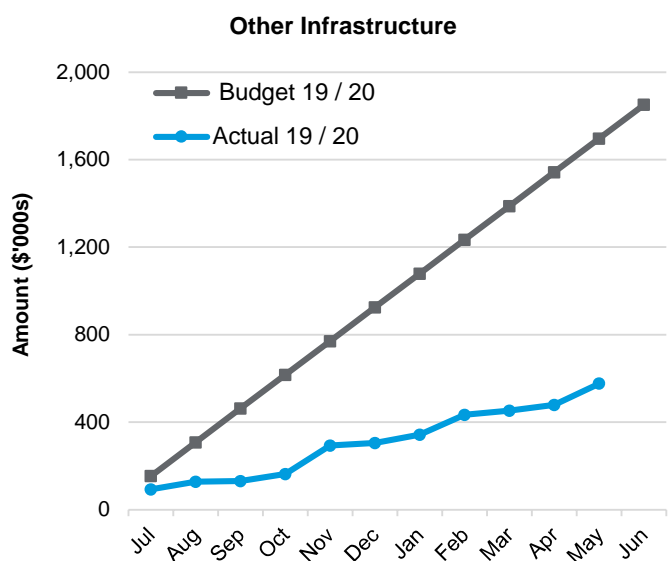
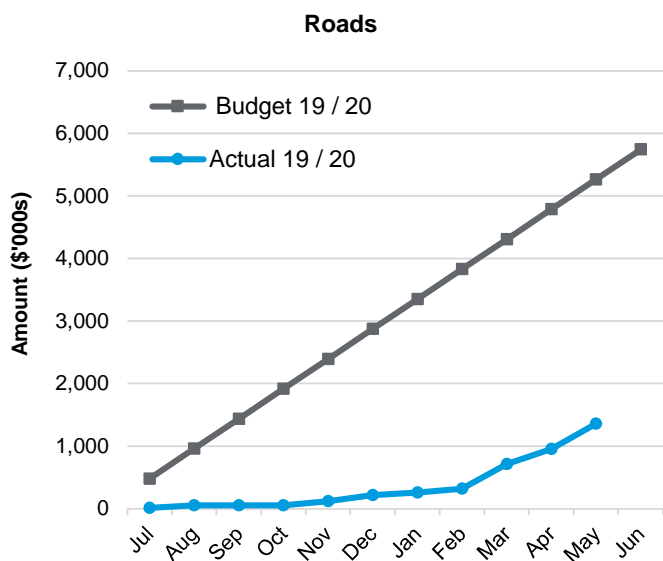
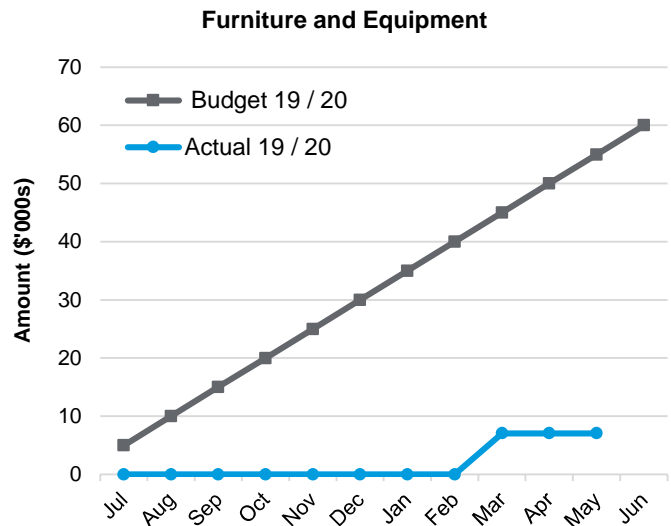
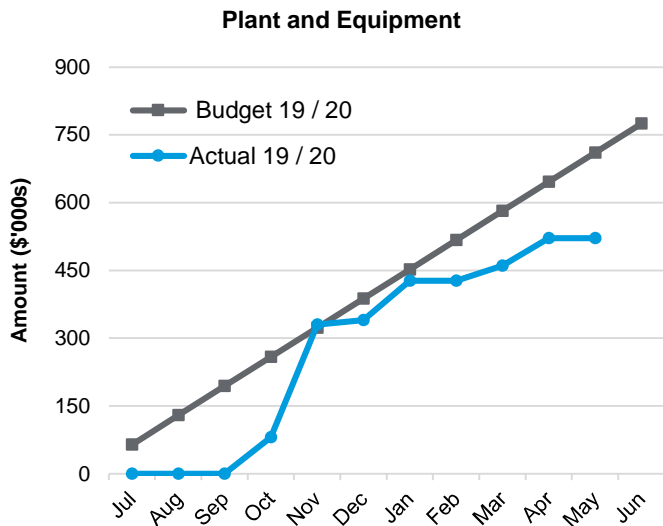
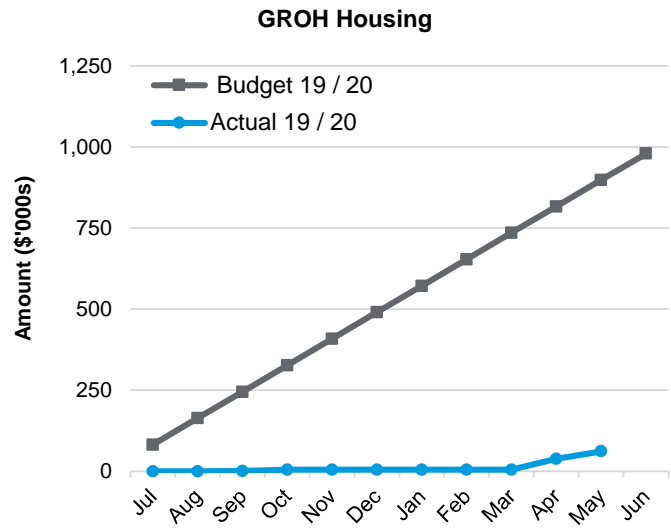
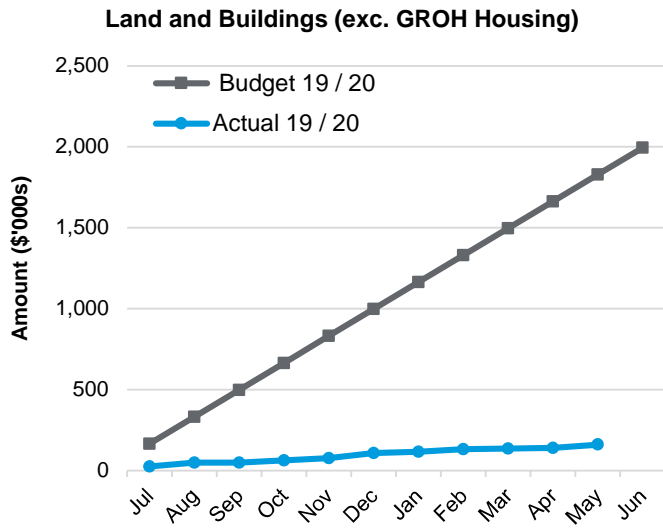
**Capital Expenses (inc. Flood Damage)**



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2020**  
**SUMMARY GRAPHS - CAPITAL**



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**For the Period Ending 31 May 2020**

**NATURE OR TYPE**

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
<b>Opening Funding Surplus / (Deficit)</b>	3	3,220,738	3,220,738	3,220,738		
<b>Revenue from Operating Activities</b>						
Rates	10	2,359,000	2,162,413	2,392,246	229,833	11%
Grants, Subsidies and Contributions	12(a)	1,369,718	1,255,529	2,037,218	781,689	62%
Fees and Charges		629,480	576,840	424,855	(151,985)	(26%)
Interest Earnings		190,500	174,614	160,648	(13,966)	(8%)
Other Revenue		87,000	79,717	62,588	(17,129)	(21%)
Profit on Disposal of Assets	8	33,179	30,414	3,966	(26,448)	(87%)
		<b>4,668,877</b>	<b>4,279,527</b>	<b>5,081,522</b>		
<b>Expenditure from Operating Activities</b>						
Employee Costs		(1,951,509)	(1,788,226)	(1,520,716)	267,510	15%
Materials and Contracts		(1,429,758)	(1,309,594)	(658,460)	651,134	50%
Utility Charges		(286,300)	(262,240)	(215,208)	47,032	18%
Depreciation on Non-current Assets		(2,809,062)	(2,574,869)	(2,543,735)	31,134	1%
Interest Expenses		(12,200)	(11,176)	(12,180)	(1,004)	(9%)
Insurance Expenses		(164,681)	(150,843)	(163,816)	(12,973)	(9%)
Other Expenditure		(225,700)	(206,822)	(114,132)	92,690	45%
Loss on Disposal of Assets	8	(18,419)	(16,884)	(7,051)	9,833	58%
		<b>(6,897,629)</b>	<b>(6,320,654)</b>	<b>(5,235,297)</b>		
<b>Excluded Non-cash Operating Activities</b>						
Depreciation and Amortisation		2,809,062	2,574,869	2,543,735		
(Profit) / Loss on Asset Disposal		(14,760)	(13,530)	3,084		
Movement in Deferred Pensioner Rates		-	-	-		
<b>Net Amount from Operating Activities</b>		<b>565,550</b>	<b>520,212</b>	<b>2,393,044</b>		
<b>Investing Activities</b>						
Grants, Subsidies and Contributions	12(b)	6,145,378	5,633,243	1,451,181	(4,182,062)	(74%)
Proceeds from Disposal of Assets	8	190,727	174,833	133,000	(41,833)	(24%)
Land and Buildings	9(a)	(2,975,500)	(2,727,307)	(222,930)	2,504,377	92%
Plant and Equipment	9(b)	(775,225)	(710,622)	(521,438)	189,184	27%
Furniture and Equipment	9(c)	(60,000)	(54,989)	(7,095)	47,894	87%
Infrastructure Assets - Roads	9(d)	(5,742,233)	(5,245,317)	(1,359,046)	3,886,271	74%
Infrastructure Assets - Other	9(e)	(1,850,500)	(1,695,991)	(576,902)	1,119,089	66%
<b>Net Amount from Investing Activities</b>		<b>(5,067,353)</b>	<b>(4,626,150)</b>	<b>(1,103,230)</b>		
<b>Financing Activities</b>						
Proceeds from New Debentures	11	980,000	898,326	980,000	81,674	9%
Transfer from Reserves	7	809,200	-	-	-	
Repayment of Debentures	11	(45,000)	(41,250)	(44,985)	(3,735)	(9%)
Transfer to Reserves		(463,135)	(121,913)	(96,165)	25,748	21%
<b>Net Amount from Financing Activities</b>		<b>1,281,065</b>	<b>735,163</b>	<b>838,850</b>		
<b>Closing Funding Surplus / (Deficit)</b>	3	-	<b>(150,037)</b>	<b>5,349,403</b>		

\* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
For the Period Ending 31 May 2020  
**REPORTING PROGRAM**

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
<b>Opening Funding Surplus / (Deficit)</b>	3	3,220,738	3,220,738	3,220,738		
<b>Revenue from Operating Activities</b>						
General Purpose Funding - Rates	10	2,359,000	2,162,413	2,392,246	229,833	11%
General Purpose Funding - Other		1,131,140	1,036,849	2,094,843	1,057,994	102%
Law, Order and Public Safety		10,500	9,614	7,468	(2,146)	(22%)
Health		500	451	1,088	637	141%
Housing		25,480	23,331	22,540	(791)	(3%)
Community Amenities		85,500	78,331	70,712	(7,619)	(10%)
Recreation and Culture		7,600	6,941	6,093	(848)	(12%)
Transport		568,957	521,509	212,301	(309,208)	(59%)
Economic Services		346,200	317,284	183,889	(133,395)	(42%)
Other Property and Services		134,000	122,804	90,341	(32,463)	(26%)
		<b>4,668,877</b>	<b>4,279,527</b>	<b>5,081,522</b>		
<b>Expenditure from Operating Activities</b>						
Governance		(384,911)	(352,748)	(236,580)	116,168	33%
General Purpose Funding		(254,873)	(233,574)	(169,900)	63,674	27%
Law, Order and Public Safety		(80,437)	(73,612)	(54,150)	19,462	26%
Health		(73,588)	(67,397)	(35,236)	32,161	48%
Education and Welfare		(16,824)	(15,411)	(2,346)	13,065	85%
Housing		(261,297)	(239,437)	(172,830)	66,607	28%
Community Amenities		(408,692)	(374,473)	(277,140)	97,333	26%
Recreation and Culture		(978,117)	(895,895)	(577,058)	318,837	36%
Transport		(3,628,193)	(3,325,585)	(3,206,523)	119,062	4%
Economic Services		(698,695)	(640,211)	(519,352)	120,859	19%
Other Property and Services		(112,002)	(102,311)	15,817	118,128	115%
		<b>(6,897,629)</b>	<b>(6,320,654)</b>	<b>(5,235,297)</b>		
<b>Excluded Non-cash Operating Activities</b>						
Depreciation and Amortisation		2,809,062	2,574,869	2,543,735		
(Profit) / Loss on Asset Disposal		(14,760)	(13,530)	3,084		
Movement in Deferred Pensioner Rates		-	-	-		
<b>Net Amount from Operating Activities</b>		<b>565,550</b>	<b>520,212</b>	<b>2,393,044</b>		
<b>Investing Activities</b>						
Grants, Subsidies and Contributions	12(b)	6,145,378	5,633,243	1,451,181	(4,182,062)	(74%)
Proceeds from Disposal of Assets	8	190,727	174,833	133,000	(41,833)	(24%)
Land and Buildings	9(a)	(2,975,500)	(2,727,307)	(222,930)	2,504,377	92%
Plant and Equipment	9(b)	(775,225)	(710,622)	(521,438)	189,184	27%
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Infrastructure Assets - Other	9(e)	(1,850,500)	(1,695,991)	(576,902)	1,119,089	66%
<b>Net Amount from Investing Activities</b>		<b>(5,067,353)</b>	<b>(4,626,150)</b>	<b>(1,103,230)</b>		
<b>Financing Activities</b>						
Proceeds from New Debentures	11	980,000	898,326	980,000	81,674	9%
Transfer from Reserves	7	809,200	-	-	-	
Repayment of Debentures	11	(45,000)	(41,250)	(44,985)	(3,735)	9%
Transfer to Reserves		(463,135)	(121,913)	(96,165)	25,748	(21%)
<b>Net Amount from Financing Activities</b>		<b>1,281,065</b>	<b>735,163</b>	<b>838,850</b>		
<b>Closing Funding Surplus / (Deficit)</b>	3	-	<b>(150,037)</b>	<b>5,349,403</b>		

\* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING**  
**For the Period Ending 31 May 2020**  
**CAPITAL ACQUISITIONS**

<b>Asset Group</b>	<b>Note</b>	<b>Annual Budget \$</b>	<b>YTD Actual Total \$</b>	<b>Var \$</b>
Land and Buildings	9(a)	2,975,500	<b>222,930</b>	<b>(2,752,570)</b>
Plant and Equipment	9(b)	775,225	<b>521,438</b>	<b>(253,787)</b>
Furniture and Equipment	9(c)	60,000	<b>7,095</b>	<b>(52,905)</b>
Infrastructure Assets - Roads	9(d)	5,742,233	<b>1,359,046</b>	<b>(4,383,187)</b>
Infrastructure Assets - Other	9(e)	1,850,500	<b>576,902</b>	<b>(1,273,598)</b>
<b>Total Capital Expenditure</b>		<u>11,403,458</u>	<u><b>2,687,411</b></u>	<b>(8,716,047)</b>
<b>Capital Acquisitions Funded by:</b>				
Capital Grants and Contributions		6,145,378	<b>1,451,181</b>	<b>(4,694,197)</b>
Borrowings		980,000	<b>980,000</b>	-
Other (Disposals and C/Fwd)		190,727	<b>133,000</b>	<b>(57,727)</b>
Council Contribution - Reserves		809,200	-	<b>(809,200)</b>
Council Contribution - Operations		3,278,153	<b>123,230</b>	<b>(3,154,923)</b>
<b>Total Capital Acquisitions Funding</b>		<u>11,403,458</u>	<u><b>2,687,411</b></u>	

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Cue for the 2019/20 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

**Preparation**

Prepared by: Glenn Boyes  
Reviewed by: Travis Bate  
Date prepared: 12 Jun 20

**(a) Basis of Preparation**

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

**(b) The Local Government Reporting Entity**

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

**(c) Rounding of Amounts**

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

##### Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

##### Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

##### (e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

##### (f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

##### (g) Financial Instruments

###### Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

###### Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

###### (i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.



## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (g) Financial Instruments (Continued)

###### (ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

###### (iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

###### (iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

#### Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

#### Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

#### De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

##### (h) Inventories

###### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

###### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets**

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

**Subsequent Measurement**

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

**Impairment of Non-financial Assets**

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

**(j) Depreciation of Non-current Assets**

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage Piping	50 years
Water Supply Piping and Drainage Systems	75 years
Parks and Ovals	12 to 35 years
Other Infrastructure	12 to 60 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

**Land Under Local Government Control**

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*



## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (i) Fixed Assets (Continued)

###### Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

##### (k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

##### (l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

##### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

##### Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

##### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

##### (o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

##### (p) Nature or Type Classifications

###### Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

###### Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Non-operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

**Service Charges**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on Asset Disposal**

Loss on the disposal of fixed assets.

**Depreciation on Non-current Assets**

Depreciation expense raised on all classes of assets.

**Interest Expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other Expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Program Classifications (Function / Activity)**

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

Administration and operation of facilities and services to members of Council. Other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER AND PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Food quality and water control. Environmental Health Officer. Doctor Service.

**EDUCATION AND WELFARE**

Assistance to Cue Primary School, Thoo Thoo Wandii, Senior Citizens and Playgroup. Involvement in work experience programmes.

**HOUSING**

Provision and maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services, maintenance of refuse sites, administration of the town planning scheme, control and co-ordination of cemeteries, and maintenance of public conveniences.

**RECREATION AND CULTURE**

Maintenance of Shire hall, recreation centre, Stan Gurney Memorial Park and various reserves. Operation of library and internet services. Co-ordination of Australia Day activities.

**TRANSPORT**

Construction and maintenance of streets, roads, footpaths, drainage works, parking facilities, traffic signs and median strips. Control and maintenance of Cue Airport.

**ECONOMIC SERVICES**

The regulation and provision of tourism and the Historical Photographic Collection. Maintenance of the Shire-owned Caravan Park. Building and vermin control. Employment programme administered on behalf of the Department of Employment, Workplace Relations and Small Business.

**OTHER PROPERTY AND SERVICES**

Private works operation, plant repair and operation costs.

**SHIRE OF CUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**For the Period Ending 31 May 2020**

**2. EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$25,000 or 10% whichever is the greater.

<b>Reporting Program</b>	<b>Var</b>	<b>Var</b>	<b>Var</b>	<b>Timing / Permanent</b>	<b>Explanation of Variance</b>
	<b>\$</b>	<b>%</b>			
<b>Operating Revenues</b>					
General Purpose Funding - Rates	229,833	11%	▲	Timing	Interim rates revenue and rates budget profile
General Purpose Funding - Other	1,057,994	102%	▲	Timing	Timing of Federal Assistance Grants, early payment of 20/21 assistance grants
Transport	(309,208)	(59%)	▼	Timing	Timing of road and airport contributions
Economic Services	(133,395)	(42%)	▼	Permanent	Tourist park site fees down and timing of commercial property rentals and reimbursements
Other Property and Services	(32,463)	(26%)	▼	Permanent	Less private works and sundry income
<b>Operating Expense</b>					
Governance	116,168	33%	▲	Timing	Expenditure less than budgeted
General Purpose Funding	63,674	27%	▲	Timing	Expenditure less than budgeted
Health	32,161	48%	▲	Permanent	Expenditure less than budgeted
Housing	66,607	28%	▲	Permanent	Expenditure less than budgeted
Community Amenities	97,333	26%	▲	Timing	Expenditure less than budgeted
Recreation and Culture	318,837	36%	▲	Timing	Expenditure less than budgeted
Transport	119,062	4%	▲	Timing	Expenditure less than budgeted
Economic Services	120,859	19%	▲	Timing	Expenditure less than budgeted
Other Property and Services	118,128	115%	▲	Timing	Expenditure less than budgeted
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(4,182,062)	(74%)	▼	Timing	Timing of grants and contributions
Proceeds from Disposal of Assets	(41,833)	(24%)	▼	Timing	Timing of sale of assets
<b>Capital Expenses</b>					
Land and Buildings	2,504,377	92%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	189,184	27%	▲	Timing	See Note 9 (Timing of plant replacement)
Furniture and Equipment	47,894	87%	▲	Timing	See note 9 (Timing of projects)
Infrastructure - Roads	3,886,271	74%	▲	Timing	See Note 9 (Timing of roads projects and flood damage works)
Infrastructure - Other	1,119,089	66%	▲	Timing	See Note 9 (Timing of projects)
<b>Financing</b>					
Proceeds from New Debentures	81,674	9%	▲	Timing	Budget profile of loan funds received 01 July 2019
Transfer to Reserves	25,748	21%	▲	Timing	Transfers to reserves undertaken with term deposit renewal

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**2. EXPLANATION OF MATERIAL VARIANCES (Continued)**

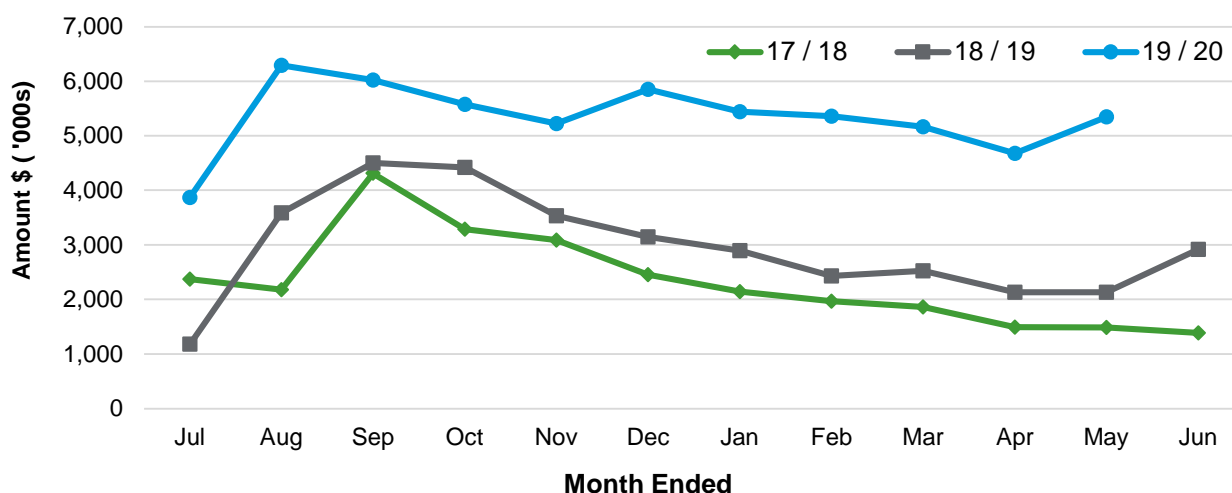
<b>Nature or Type</b>	<b>Var \$</b>	<b>Var %</b>	<b>Var</b>	<b>Timing / Permanent</b>	<b>Explanation of Variance</b>
<b>Operating Revenues</b>					
Rates	229,833	11%	▲	Timing	Interim rates revenue and rates budget profile
Grants, Subsidies and Contributions	781,689	62%	▲	Timing	Timing of contributions and grants. Including early payment of 2020-2021 Federal assistance grants
Fees and Charges	(151,985)	(26%)	▼	Permanent	Tourist park fees and commercial property rentals
Profit on Disposal of Assets	(26,448)	(87%)	▼	Timing	Timing of disposals and trade ins less than expected
<b>Operating Expense</b>					
Employee Costs	267,510	15%	▲	Permanent	Employee vacancies and staffing levels
Materials and Contracts	651,134	50%	▲	Timing	Expenditure less than budgeted
Utility Charges	47,032	18%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	31,134	1%	▲	Permanent	Depreciation expenditure on roads and plant less than budgeted
Other Expenditure	92,690	45%	▲	Timing	Expenditure less than budgeted

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ending 31 May 2020

**3. NET CURRENT FUNDING POSITION**

	Note	Current Month 31 May 20 \$	Prior Year Closing 30 Jun 19 \$	This Time Last Year 31 May 19 \$
<b>Current Assets</b>				
Cash Unrestricted	4	5,019,027	2,124,198	1,410,200
Cash Restricted	4	5,776,902	5,680,737	5,601,565
Receivables - Rates	6(a)	380,088	325,821	328,333
Receivables - Other	6(b)	57,642	120,383	35,508
Interest / ATO Receivable		52,045	36,214	26,314
Provision for Doubtful Debts		(95,173)	(95,173)	(66,402)
Accrued Income / Deposits		44,807	1,038,673	509,363
Inventories		42,685	23,205	30,344
<b>Total Current Assets</b>		<b>11,278,023</b>	<b>9,254,060</b>	<b>7,875,226</b>
<b>Current Liabilities</b>				
Sundry Creditors		2,520	(59,936)	(30,155)
Rates Received in Advance	6(a)	(2,455)	(3,596)	-
GST Payable		(8,948)	(16,909)	(4,383)
Payroll Creditors		(26,552)	(48,394)	(34,557)
Deposits and Bonds		(7,414)	(7,960)	(7,960)
Loan Liability	11	-	-	-
Accrued Expenses		-	(35,602)	-
Accrued Salaries and Wages		-	(71,319)	-
<b>Total Payables</b>		<b>(42,849)</b>	<b>(243,716)</b>	<b>(77,055)</b>
Provisions		(108,868)	(108,868)	(65,297)
<b>Total Current Liabilities</b>		<b>(151,718)</b>	<b>(352,584)</b>	<b>(142,352)</b>
Less: Cash Reserves	7	(5,776,902)	(5,680,737)	(5,601,565)
Less: Loan Liability (Non-current)	11	-	-	-
<b>Net Funding Position</b>		<b>5,349,403</b>	<b>3,220,738</b>	<b>2,131,309</b>

**Liquidity over the Year**



**SHIRE OF CUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

For the Period Ending 31 May 2020

**4. CASH AND FINANCIAL ASSETS**

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	\$		Rate	Date
						%	
<b>Cash and Cash Equivalents</b>							
Cash On Hand	970			970	N/A	0.00	N/A
Cheque Account	1,146,391			1,146,391	CBA	0.00	N/A
On Call Cash Account	1,306,461			1,306,461	CBA	0.20	N/A
Fixed Term Deposit		1,518,031		1,518,031	CBA	0.66	20 Jul 20
Fixed Term Deposit	507,158			507,158	CBA	0.66	20 Jul 20
Fixed Term Deposit	993,868			993,868	CBA	0.67	26 Aug 20
Trust Account			2,080	2,080	CBA	0.00	N/A
<b>Financial Assets at Amortised Cost</b>							
Fixed Term Deposit	504,679			504,679	CBA	1.42	18 Jun 20
Fixed Term Deposit	559,500			559,500	BOQ	1.60	18 Nov 20
Fixed Term Deposit		1,146,668		1,146,668	Bendigo	1.00	21 Aug 20
Fixed Term Deposit		645,390		645,390	Bendigo	1.55	10 Jun 20
Fixed Term Deposit		1,147,165		1,147,165	BOQ	1.80	25 Oct 20
Fixed Term Deposit		1,319,648		1,319,648	BOQ	1.63	25 Jul 20
<b>Total Cash and Financial Assets</b>	<b>5,019,027</b>	<b>5,776,902</b>	<b>2,080</b>	<b>10,798,010</b>			

**5. TRUST FUND**

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 19	Amount Received	Amount Paid	Closing Balance 31 May 20
	\$	\$	\$	\$
Cue LCDC	2,080	-	-	2,080
<b>Total Funds in Trust</b>	<b>2,080</b>	<b>-</b>	<b>-</b>	<b>2,080</b>

**Comments / Notes**

The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

**SHIRE OF CUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

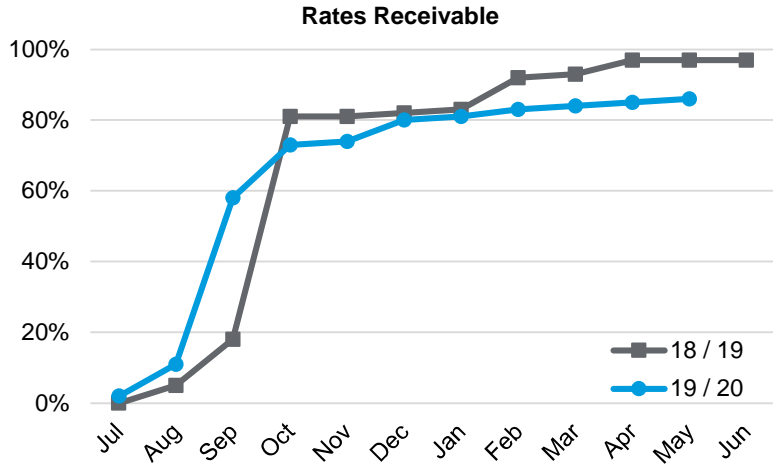
For the Period Ending 31 May 2020

**6. RECEIVABLES**

**(a) Rates Receivable**

	<b>31 May 20</b>
	<b>\$</b>
Rates Receivables	380,088
Rates Received in Advance	(2,455)
<b>Total Rates Receivable Outstanding</b>	<b><u>377,633</u></b>

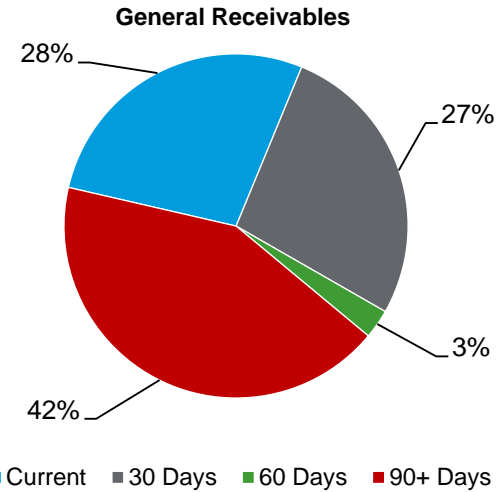
Closing Balances - Prior Year	325,821
Rates Levied this Year	2,392,246
Closing Balances - Current Month	(380,088)
<b>Total Rates Collected to Date</b>	<b><u>2,337,979</u></b>
<i>Percentage Collected</i>	<i>86%</i>



**Comments / Notes**

**(b) General Receivables**

	<b>31 May 20</b>
	<b>\$</b>
Current	15,926
30 Days	15,589
60 Days	1,583
90+ Days	24,544
<b>Total General Receivables Outstanding</b>	<b><u>57,642</u></b>



**Comments / Notes**

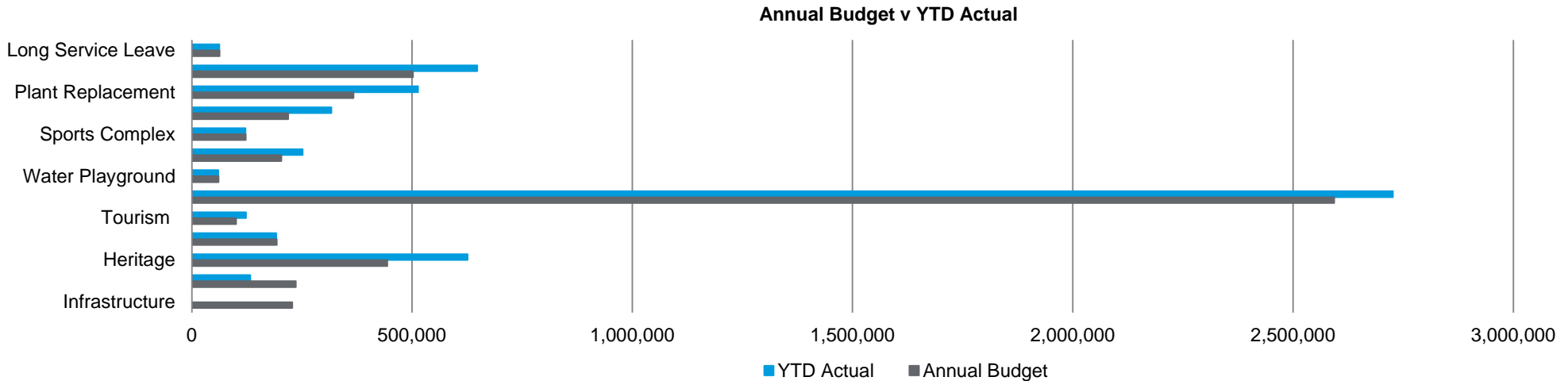
Amounts shown above include GST (where applicable)



**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**7. CASH BACKED RESERVES**

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 19	Transfers from	Interest Received	Transfer to	Balance 30 Jun 20	Transfers from	Interest Received	Transfer to	Balance 31 May 20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	62,406	-	707	-	63,113	-	513	-	62,919
Building Maintenance	637,216	(150,000)	14,888	-	502,104	-	10,787	-	648,003
Plant Replacement	504,540	(150,000)	12,526	-	367,066	-	9,085	-	513,625
Streetscape	311,762	(100,000)	7,277	-	219,039	-	5,278	-	317,040
Sports Complex	120,041	-	2,805	-	122,846	-	2,032	-	122,073
Tourist Park Development	247,949	(50,000)	5,796	-	203,745	-	4,197	-	252,146
Water Playground	59,638	-	1,399	-	61,037	-	1,010	-	60,648
Beringarra Road	2,681,140	(150,000)	62,307	-	2,593,447	-	45,387	-	2,726,527
Tourism	121,102	(23,000)	2,834	-	100,936	-	2,050	-	123,152
Housing / Land Development	188,475	-	4,418	-	192,893	-	3,191	-	191,666
Heritage	615,854	(186,200)	14,388	-	444,042	-	10,425	-	626,279
Road Maintenance	130,614	-	2,495	103,135	236,244	-	2,211	-	132,825
Infrastructure	-	-	1,160	227,000	228,160	-	-	-	-
<b>Total Cash Backed Reserves</b>	<b>5,680,737</b>	<b>(809,200)</b>	<b>133,000</b>	<b>330,135</b>	<b>5,334,672</b>	<b>-</b>	<b>96,165</b>	<b>-</b>	<b>5,776,902</b>



**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**8. DISPOSAL OF ASSETS**

**Annual Budget**

	<b>WDV</b>	<b>Proceeds</b>	<b>Profit</b>	<b>(Loss)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Transport</b>				
<b>Plant and Equipment</b>				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	26,663	40,000	13,337	-
P34 2012 Caterpillar 226B3SC Skid Steer	22,689	40,000	17,311	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	26,368	15,000	-	(11,368)
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
<b>Total Disposal of Assets</b>	<b>175,967</b>	<b>190,727</b>	<b>33,179</b>	<b>(18,419)</b>
<b>Total Profit or (Loss)</b>				<b>14,760</b>

**YTD Actual**

	<b>WDV</b>	<b>Proceeds</b>	<b>Profit</b>	<b>(Loss)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Transport</b>				
<b>Plant and Equipment</b>				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	35,837	37,273	1,435	-
P34 2012 Caterpillar 226B3SC Skid Steer	-	-	-	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	-	-	-	-
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
<b>Total Disposal of Assets</b>	<b>136,084</b>	<b>133,000</b>	<b>3,966</b>	<b>(7,051)</b>
<b>Total Profit or (Loss)</b>				<b>(3,084)</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

## 9. CAPITAL ACQUISITIONS

## (a) Land and Buildings

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
<b>Housing</b>						
GROH Houses	980,000	898,315	61,809	-	61,809	836,506
Staff Housing	250,000	229,163	17,361	-	17,361	211,802
Pensioner Units	100,000	91,641	14,412	-	14,412	77,229
	<b>1,330,000</b>	<b>1,219,119</b>	<b>93,582</b>	<b>-</b>	<b>93,582</b>	<b>1,125,537</b>
<b>Recreation and Culture</b>						
Old Railway Building and Youth Centre	513,000	470,239	-	21,607	21,607	448,632
Great Fingal Mine Office	250,000	229,163	9,090	-	9,090	220,073
Heritage Building Renovations	50,000	45,804	-	9,385	9,385	36,419
Town Hall Upgrades	190,000	174,141	-	15,487	15,487	158,654
Town Hall Landscaping	10,000	9,163	-	-	-	9,163
Pension Hut Renovation	10,500	9,625	-	75	75	9,550
	<b>1,023,500</b>	<b>938,135</b>	<b>9,090</b>	<b>46,553</b>	<b>55,643</b>	<b>882,492</b>
<b>Transport</b>						
Works Depot Improvements	50,000	45,826	-	52,410	52,410	(6,584)
	<b>50,000</b>	<b>45,826</b>	<b>-</b>	<b>52,410</b>	<b>52,410</b>	<b>(6,584)</b>
<b>Economic Services</b>						
Caravan Park House and Office	400,000	366,641	17,583	-	17,583	349,058
Old Gaol Development	77,000	70,554	-	-	-	70,554
Old Municipal Building Improvements	60,000	54,978	-	3,711	3,711	51,267
	<b>537,000</b>	<b>492,173</b>	<b>17,583</b>	<b>3,711</b>	<b>21,295</b>	<b>470,878</b>
<b>Other Property and Services</b>						
Administration Building	35,000	32,054	-	-	-	32,054
	<b>35,000</b>	<b>32,054</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,054</b>
<b>Total Land and Buildings</b>	<b>2,975,500</b>	<b>2,727,307</b>	<b>120,255</b>	<b>102,675</b>	<b>222,930</b>	<b>2,504,377</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

## 9. CAPITAL ACQUISITIONS (Continued)

## (b) Plant and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
<b>Transport</b>						
Prime Mover	270,225	247,706	-	250,000	250,000	(2,294)
Skid Steer Loader	100,000	91,667	-	-	-	91,667
Street Sweeper	75,000	68,750	-	-	-	68,750
CEO Vehicle	90,000	82,500	-	80,415	80,415	2,085
DCEO Vehicle	60,000	55,000	-	60,902	60,902	(5,902)
Works Vehicle	50,000	45,833	-	46,264	46,264	(431)
Road Crew Vehicle	45,000	41,250	-	40,708	40,708	542
Isuzu D-Max 2WD	35,000	32,083	-	29,695	29,695	2,388
Workshop Equipment	25,000	22,917	-	9,691	9,691	13,226
Ride-on Mower	15,000	13,750	-	-	-	13,750
Rubbish Compactor	10,000	9,166	-	3,763	3,763	5,404
	<b>775,225</b>	<b>710,622</b>	<b>-</b>	<b>521,438</b>	<b>521,438</b>	<b>189,184</b>
<b>Total Plant and Equipment</b>	<b>775,225</b>	<b>710,622</b>	<b>-</b>	<b>521,438</b>	<b>521,438</b>	<b>189,184</b>

## (c) Furniture and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
<b>Governance</b>						
Council Furniture and Equipment	10,000	9,163	-	5,155	5,155	4,008
	<b>10,000</b>	<b>9,163</b>	<b>-</b>	<b>5,155</b>	<b>5,155</b>	<b>4,008</b>
<b>Housing</b>						
Staff Housing	15,000	13,750	-	-	-	13,750
	<b>15,000</b>	<b>13,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,750</b>
<b>Economic Services</b>						
Administration Furniture and Equipment	10,000	9,163	-	-	-	9,163
	<b>10,000</b>	<b>9,163</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,163</b>
<b>Other Property and Services</b>						
Administration Equipment	25,000	22,913	-	1,940	1,940	20,973
	<b>25,000</b>	<b>22,913</b>	<b>-</b>	<b>1,940</b>	<b>1,940</b>	<b>20,973</b>
<b>Total Furniture and Equipment</b>	<b>60,000</b>	<b>54,989</b>	<b>-</b>	<b>7,095</b>	<b>7,095</b>	<b>47,894</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

## 9. CAPITAL ACQUISITIONS (Continued)

## (d) Infrastructure - Roads

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
<b>Transport</b>						
Roads to Recovery	303,483	278,179	-	20,644	20,644	257,535
Flood Damage Restoration	4,879,750	4,473,084	-	962,585	962,585	3,510,499
MRWA Construction - RRG	180,000	164,989	-	185,190	185,190	(20,201)
Construction - Muni Funds Roads	209,000	173,239	-	172,664	172,664	575
Cue-Beringarra Road	150,000	137,500	-	17,964	17,964	119,536
Grid Widening Program	20,000	18,326	-	-	-	18,326
	<b>5,742,233</b>	<b>5,245,317</b>	<b>-</b>	<b>1,359,046</b>	<b>1,359,046</b>	<b>3,886,271</b>
<b>Total Infrastructure - Roads</b>	<b>5,742,233</b>	<b>5,245,317</b>	<b>-</b>	<b>1,359,046</b>	<b>1,359,046</b>	<b>3,886,271</b>

## (e) Other Infrastructure

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
<b>Governance</b>						
MRVC Dog Fence	52,000	47,663	-	52,000	52,000	(4,337)
	<b>52,000</b>	<b>47,663</b>	<b>-</b>	<b>52,000</b>	<b>52,000</b>	<b>(4,337)</b>
<b>Community Amenities</b>						
Deep Sewerage Plan	240,000	220,000	-	-	-	220,000
Waste Site - Fencing and Improvements	75,000	68,717	-	6,704	6,704	62,013
Cemetery Niche Wall	35,000	32,054	-	-	-	32,054
Waste Oil Shelter - Rubbish Tip	10,000	9,163	8,264	-	8,264	899
	<b>360,000</b>	<b>329,934</b>	<b>8,264</b>	<b>6,704</b>	<b>14,968</b>	<b>314,966</b>
<b>Recreation and Culture</b>						
Playground Equipment	220,000	201,641	16,072	-	16,072	185,569
Skate Park	85,000	77,891	87,605	-	87,605	(9,714)
Sporting Facilities	28,500	26,125	-	28,236	28,236	(2,111)
	<b>333,500</b>	<b>305,657</b>	<b>103,677</b>	<b>28,236</b>	<b>131,913</b>	<b>173,744</b>

SHIRE OF CUE  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ending 31 May 2020

9. CAPITAL ACQUISITIONS (Continued)

(e) Other Infrastructure (Continued)

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
<b>Transport</b>						
Airport Runway Resealing	196,000	179,652	-	202,605	202,605	(22,953)
Artificial Lawn and Retic Town Streets	45,000	41,228	-	-	-	41,228
	<b>241,000</b>	<b>220,880</b>	<b>-</b>	<b>202,605</b>	<b>202,605</b>	<b>18,275</b>
<b>Economic Services</b>						
Heydon Place Industrial Development	417,000	382,228	27,583	-	27,583	354,645
Tourist Park Expansion and Improvement	140,000	128,304	77,207	-	77,207	51,097
Austin Street Development	100,000	91,663	42,189	-	42,189	49,474
Streetscape	74,000	67,804	-	13	13	67,792
Tourist Park Improvements	40,000	36,641	-	6,800	6,800	29,841
RV Site	30,000	27,478	-	284	284	27,194
CCTV	25,000	22,913	21,341	-	21,341	1,572
Oasis Visitor Parking	23,000	21,076	-	-	-	21,076
Standpipe Automation	15,000	13,750	-	-	-	13,750
	<b>864,000</b>	<b>791,857</b>	<b>168,319</b>	<b>7,097</b>	<b>175,416</b>	<b>616,441</b>
<b>Total Infrastructure - Other</b>	<b>1,850,500</b>	<b>1,695,991</b>	<b>280,260</b>	<b>296,642</b>	<b>576,902</b>	<b>1,119,089</b>
<b>Total Capital Expenditure</b>	<b>11,403,458</b>	<b>10,434,226</b>	<b>400,515</b>	<b>2,286,896</b>	<b>2,687,411</b>	<b>7,746,815</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**10. RATING INFORMATION**

	Rateable Value	Valuation	Number of Properties	Annual Budget Revenue	Rate Revenue	Interim Rates	Back Rates	YTD Actual Revenue
	\$	\$	#	\$	\$	\$	\$	\$
<b>General Rates</b>								
GRV Residential	565,444	0.1062	94	60,050	60,050	-	-	60,050
GRV Commercial	299,208	0.1062	5	31,776	31,776	-	-	31,776
GRV Vacant Land	-	0.1062	0	-	-	-	-	-
GRV M & T Workforce	246,750	0.3000	2	74,025	74,025	-	-	74,025
UV Mining	6,925,502	0.3000	312	2,077,651	2,073,300	25,302	(60)	2,098,543
UV Pastoral	511,413	0.0843	14	43,112	43,112	-	-	43,112
<b>Total General Rates</b>				<b>2,286,614</b>	<b>2,282,263</b>	<b>25,302</b>	<b>(60)</b>	<b>2,307,506</b>
<b>Minimum Rates</b>								
GRV Residential	105,003	451.00	45	20,295	20,295	-	-	20,295
GRV Commercial	-	451.00	0	-	-	-	-	-
GRV Vacant Land	8,780	451.00	41	18,491	18,491	-	-	18,491
GRV M & T Workforce	-	451.00	0	-	-	-	-	-
UV Mining	95,824	451.00	124	55,924	56,375	-	-	56,375
UV Pastoral	11,933	451.00	4	1,804	1,804	-	-	1,804
<b>Total Minimum Rates</b>				<b>96,514</b>	<b>96,965</b>	<b>-</b>	<b>-</b>	<b>96,965</b>
<b>Total General and Minimum Rates</b>				<b>2,383,128</b>	<b>2,379,228</b>	<b>25,302</b>	<b>(60)</b>	<b>2,404,471</b>
<b>Other Rate Revenue</b>								
Rates Written-off				(50,000)				(11,224)
Discounts / Concessions				(1,000)				(1,000)
Interim and Back Rates				26,872				-
<b>Total Funds Raised from Rates</b>				<b>2,359,000</b>				<b>2,392,246</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

## 11. INFORMATION ON BORROWINGS

## (a) Debenture Repayments

	01 Jul 19 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
<b>Housing</b>								
GROH House (WATC)	980,000	-	44,985	45,000	935,015	935,000	12,180	12,200
<b>Total Repayments*</b>	<b>980,000</b>	<b>-</b>	<b>44,985</b>	<b>45,000</b>	<b>935,015</b>	<b>935,000</b>	<b>12,180</b>	<b>12,200</b>

## (b) Debenture Terms

	Amount Borrowed \$	Institution	Loan Type	Term Years	Total Interest** \$	Interest Rate %	Amount Used \$	Amount Unspent \$
<b>Housing</b>								
GROH House (WATC)	980,000	WATC	Fixed Rate Annuity	10	94,149	1.78%	61,809	918,191
					<b>94,149</b>		<b>61,809</b>	<b>918,191</b>

## Comments / Notes

\* - All debenture repayments were financed by general purpose revenue

\*\* - Does not include variable annual loan fee charged by WATC

WATC - Western Australia Treasury Corporation



**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**12. GRANTS, SUBSIDIES AND CONTRIBUTIONS**

**(a) Operating Grants, Subsidies and Contributions**

<b>Program / Details</b>	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>General Purpose Funding</b>				
General Commission Grants	Government of WA	649,292	595,177	1,408,843
Roads Commission Grants	Government of WA	266,848	244,607	504,013
<b>Law, Order and Public Safety</b>				
ESL Grant	FESA	7,500	6,875	5,673
<b>Recreation and Culture</b>				
Donations Received		800	726	-
<b>Transport</b>				
MRWA RRG Direct Grant	MRWA	80,278	73,579	80,278
Road Maintenance		250,000	229,163	4,522
Airport Grants and Contributions	RADS	65,000	59,576	2,730
<b>Other Property and Services</b>				
Diesel Fuel Rebate		45,000	41,250	29,958
Sundry Income Admin		5,000	4,576	1,201
<b>Total Operating Grants, Subsidies and Contributions</b>		<b>1,369,718</b>	<b>1,255,529</b>	<b>2,037,218</b>

**(b) Non-operating Grants, Subsidies and Contributions**

<b>Program / Details</b>	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>Community Amenities</b>				
Deep Sewerage	Royalties for Regions	120,000	110,000	-
<b>Recreation and Culture</b>				
Other Culture/Heritage	Heritage Commission	580,000	531,663	-
Grant - Playground	Government of WA	70,000	64,163	-
Grant - Skate Park	Government of WA	41,545	38,082	39,404
<b>Transport</b>				
RRG - RRG Road Project Grant	RRG	120,000	110,000	120,000
Roads to Recovery	Australian Government	303,483	278,190	315,827
Flood Damage Reimbursement	DFES	4,726,350	4,332,482	975,950
Airport Grants and Contributions	RADS	49,000	44,913	-
<b>Economic Services</b>				
Heydon Place Industrial Development		135,000	123,750	-
<b>Total Non-operating Grants, Subsidies and Contributions</b>		<b>6,145,378</b>	<b>5,633,243</b>	<b>1,451,181</b>
<b>Total Grants, Subsidies and Contributions</b>		<b>7,515,096</b>	<b>6,888,772</b>	<b>3,488,399</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2020**

**13. BUDGET AMENDMENTS**

<b>Code</b>	<b>Description</b>	<b>Resolution / Classification</b>	<b>Increase in Cash</b>	<b>Decrease in Cash</b>	<b>Running Balance</b>
			<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Operating Revenue</b>					
	Opening Surplus - Non-cash Adjustment				(70,895)
03104	General Rates Levied	Budget Review	21,872		(49,023)
03106	Penalty Interest Raised on Rates	Budget Review		(8,000)	(57,023)
03111	Rate Enquiry Fees	Budget Review	500		(56,523)
03201	Grants Commission - General	Budget Review		(48,931)	(105,454)
03202	Grants Commission - Roads	Budget Review	23,107		(82,347)
03204	Interest Received - Municipal	Budget Review	14,000		(68,347)
11110	Hall Hire Income	Budget Review	3,000		(65,347)
11111	Reimbursements Sundry	Budget Review		(2,400)	(67,747)
12212	Various Road Maintenance	Budget Review	5,278		(62,469)
12241	Flood Damage Restoration	Budget Review	4,726,350		4,663,881
12601	Airport Fees	Budget Review	38,000		4,701,881
13201	Tourist Park Site Fees	Budget Review		(25,000)	4,676,881
14102	Private Works Income	Budget Review	13,200		4,690,081
<b>Operating Expenses</b>					
03103	Debt Collection and Legal Expenses	Budget Review		(6,000)	4,684,081
03209	Bad Debts Expense	Budget Review		(5,000)	4,679,081
04102	Council Election Expenses	Budget Review	17,000		4,696,081
07405	EHO & BS	Budget Review	18,000		4,714,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,724,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,734,081
09151	Maintenance Staff Housing	Budget Review		(20,000)	4,714,081
09211	Interest repayment loan GROH	Budget Review		(3,400)	4,710,681
10705	Maintenance - Cemetery	Budget Review		(14,500)	4,696,181
11609	Heritage Building - Post Office	Budget Review		(2,500)	4,693,681
11615	Heritage Building - Old Mun Chamber	Budget Review		(1,650)	4,692,031
11620	Great Fingal Mine Office	Budget Review		(181)	4,691,850
12113	Flood Damage Road Restoration	Budget Review		(4,726,350)	(34,500)
12205	Maintenance - Footpaths	Budget Review		(27,000)	(61,500)
12220	Street Trees & Landscaping	Budget Review		(72,000)	(133,500)
12223	Borrow Pit Mtce & Rehab.	Budget Review		(1,000)	(134,500)
12600	Airport Inspections	Budget Review	19,000		(115,500)
12604	Airport Maintenance	Budget Review		(50,500)	(166,000)
13220	RV Site Maintenance	Budget Review		(3,500)	(169,500)
13603	Murchison Vermin Council Fees	Budget Review		(4,500)	(174,000)
14107	Bad debts expense	Budget Review	5,000		(169,000)
14309	Plant Operation Costs Allocated	Budget Review	2,498		(166,502)
<b>Capital Income</b>					
12216	Grant - Roads to Recovery	Budget Review		(96,517)	(263,019)
13214	Grant - Heydon Place	Budget Review	135,000		(128,019)
13212	Grant - Old Gaol Development	Budget Review		(30,000)	(158,019)

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2020

## 13. BUDGET AMENDMENTS (Continued)

Code	Description	Classification	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
<b>Capital Expenditure</b>					
09132	Staff Housing Units	Budget Review	257,000		98,981
10707	Cemetery	Budget Review	8,000		106,981
10707	Cemetery	Budget Review	8,000		114,981
10707	Cemetery	Budget Review		(16,000)	98,981
10742	Waste Site	Budget Review	10,000		108,981
10742	Waste Site	Budget Review	10,000		118,981
10742	Waste Site	Budget Review		(20,000)	98,981
11307	Playground Equipment	Budget Review	5,000		103,981
11307	Playground Equipment	Budget Review	5,000		108,981
11307	Playground Equipment	Budget Review		(10,000)	98,981
11314	Sporting Facilities	Budget Review		(3,000)	95,981
12101	Construction - Muni Fund Roads	Budget Review		(29,000)	66,981
12106	Roads to Recovery	Budget Review	96,517		163,498
12302	Road Plant Purchases	Budget Review	37,775		201,273
12306	Proceeds from Disposal of Assets	Budget Review		(19,273)	182,000
13204	Tourism & Area Promotion	Budget Review		(10,000)	172,000
13204	Tourism & Area Promotion	Budget Review	5,000		177,000
13204	Tourism & Area Promotion	Budget Review	5,000		182,000
13206	Old Gaol Development	Budget Review	28,000		210,000
13208	Old Municipal Building Improvements	Budget Review		(8,000)	202,000
13208	Old Municipal Building Improvements	Budget Review	4,000		206,000
13208	Old Municipal Building Improvements	Budget Review	4,000		210,000
13209	Heydon Place Industrial Development	Budget Review		(210,000)	-
13253	Caravan Park House and Office	Budget Review		(10,000)	(10,000)
13253	Caravan Park House and Office	Budget Review	5,000		(5,000)
13253	Caravan Park House and Office	Budget Review	5,000		-
Closing Surplus					-
<b>Amended Budget Totals</b>			<b>5,555,097</b>	<b>(5,484,202)</b>	<b>-</b>

### 10.3 COUNCILLORS MEETING ATTENDANCE FEES

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell – Deputy Chief Executive Officer  
 DATE: 11 June 2020

***Matters for Consideration:***

To determine the fees and allowances payable to Councillors for attending Council and committee meetings for the 2020-2021 financial year.

***Background:***

The Local Government Act prescribes that council members be paid for attending meetings and reimbursed for costs incurred while carrying out their function as a council member. In 2013, the Salaries and Allowances Tribunal undertook a comprehensive review of the fees, allowances and expenses to be paid and reimbursed under the Local Government Act 1995 to elected council members. The review identified an increase in the roles and responsibilities of councillors as a result of key changes to local government planning and reporting requirements. The Tribunal determined minimum and maximum amounts of payments to be made or reimbursed to elected council members within a four band classification model.

Section 7B(2) of the Salaries and Allowances Act requires the Tribunal to undertake a review of the amount of fees and allowances to be paid to elected members under the local government act on an annual basis. The review for 2020 has been completed with the Tribunal determining that there be no increase in the band ranges.

***Comments:***

The Shire of Cue sits as a band 4 local government. The table below shows the minimum and maximum amounts payable to elected members in the band 4 category along with the current amounts paid in 2019-2020 and proposed payments for 2020-2021, being no change as determined by the Salaries and Allowances Tribunal.

<b>Shire of Cue</b>				
<b>Councillor Attendance Fees</b>				
<b>Band 4 Local Government</b>	<b>Minimum</b>	<b>Maximum</b>	<b>2019-2020</b>	<b>Proposed 2020-2021</b>
<b>Council Meeting Fee - per ordinary or special meeting</b>				
President	\$91.00	\$490.00	\$490.00	\$490.00
Councillors	\$91.00	\$238.00	\$238.00	\$238.00
<b>Committee Meeting Fee - per authorised meeting</b>				
All Councillors	\$46.00	\$119.00	\$119.00	\$119.00
<b>Allowances - Paid monthly</b>				
President Allowance	\$42.75	\$1,671.91	\$908.00	\$908.00
Deputy President (25%)	\$10.69	\$417.98	\$227.00	\$227.00
<b>ICT Allowance - Paid monthly</b>				
All Councillors	\$41.67	\$291.66	\$290.00	\$290.00
<b>Reimbursements</b>				
Engine displacement over 2600cc			\$0.9901	\$0.9901
Engine Displacement over 1600cc to 2600cc			\$0.7087	\$0.7087
Engine displacement 1600cc and under			\$0.5837	\$0.5837
Other approved expenses supported by receipts.				

Council Meeting Attendance Fees

It is proposed that Councillor meeting attendance fees remain at the top rate of \$238 per meeting and the President meeting attendance fee also remain at the top rate of \$490 per meeting.

Council Committee Attendance Fees

Recognising that Council Committee meeting attendance fees are usually paid at the rate of half the Councillors meeting attendance fee, it is proposed that this fee remain at \$119 per meeting.

President and Deputy President Allowance

It is proposed that the President allowance remain at \$908 per month or \$10,896 per annum. The Deputy President allowance is 25% of this amount, being \$227 per month or \$2,724 per annum.

ICT Allowance

It is proposed that this allowance remain at \$3,480 per annum payable as \$290 per month. This allowance is to provide councillors with the resources to obtain a high standard of electronic communication hardware and services to allow the Shire to optimise its communications with Councillors. There is no increase to this allowance under the Salaries and Allowances Tribunal review.

Travel Allowance

The Salaries and Allowances Tribunal determination has set this at the same rates contained in section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011, which is currently \$0.9901 cents per kilometre for a vehicle with an engine capacity over 2600cc.

**Statutory Environment:**

*Local Government Act 1995*

*Part 5, Division 8 – Local government payments and gifts to its members.*

*Local Government (Administration) Regulations 1996*

*Part 8 – Local government payments and gifts to its members.*

*Salaries and Allowances Act 1975*

*Section 7B*

*Section 7B(2) of the SA Act requires the Tribunal to inquire into and determine the amount of:*

- *fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 ('the LG Act') to elected council members for attendance at meetings;*
- *expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and*
- *allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.*

*Local Government Officers' (Western Australia) Interim Award 2011*

*section 30.6.*

**Policy Implications:**

Nil

**Financial Implications:**

Allowance has been made in the draft 2020-2021 budget for councillor meeting attendance fees and allowances.

**Strategic Implications:**

Nil

**Consultation:**

Rob Madson – Chief Executive Officer

**Officer’s Recommendation:**

**Voting Requirement:** Absolute Majority

That Council, by absolute majority, set the following Members Fees for the 2020-2021 financial year.

<b>Council Meeting Fee - per ordinary or special meeting</b>			
President	\$490		
Councillors	\$238		
<b>Committee Meeting Fee - per authorised meeting</b>			
All Councillors	\$119		
<b>Allowances - Paid monthly</b>			
President Allowance	\$908	\$10,896	per annum
Deputy President (25%)	\$227	\$2,724	per annum
<b>ICT Allowance - Paid monthly</b>			
All Councillors	\$290	\$3,480	per annum
<b>Reimbursements</b>			
Travelling to and from authorised meetings - c/km			
Engine displacement over 2600cc	\$0.9901		
Engine Displacement over 1600cc to 2600cc	\$0.7087		
Engine displacement 1600cc and under	\$0.5837		
Other approved expenses supported by receipts.			

**Council Decision:**

**Voting requirement:** Absolute Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

**10.4 2020-2021 FEES AND CHARGES**

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell – Deputy Chief Executive Officer  
 DATE: 11 June 2020

***Matters for Consideration:***

Adoption of the fees and charges for the Shire of Cue for the 2020-2021 financial year.

***Background:***

In accordance with section 6.16 of the Local Government Act 1995, fees and charges are adopted annually as part of the Council’s budget.

***Comments:***

The schedules of fees and charges proposed for the 2020-2021 financial year are included in [Appendix 3](#). In response to the COVID 19 commitments adopted by Council at the ordinary meeting of Council held on 21 April, item 10.3, point d. “*review fees and charges considering whether fees can be reduced, waived or deferred during the COVID 19 pandemic as part of the 2020-21 budget process;*”. It is proposed that there be no increase in fees and charges with the exception of the cemetery charge for sinking or reopening a grave which still needs to be increased incrementally to reflect the actual costs incurred by the Shire. Comments have been included in the schedule of fees and charges to provide clarification on the proposed charge.

***Statutory Environment:***

*Local Government Act 1995 – Part 6, Division 5, Subdivision 2 – Fees and Charges.*

**6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;



- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

\* *Absolute majority required.*

### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

### **6.18. Effect of other written laws**

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
  - (b) charge a fee or charge in addition to the amount determined by or under the other written law.

- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

**6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

**Policy Implications:**

Nil

**Financial Implications:**

Fees and charges revenue makes up approximately 10% of the Shires operating income and provides a means for the Shire to recover the costs of providing services on a user pay basis.

**Strategic Implications:**

*Shire of Cue Strategic Community Plan 2017 – 2027*

*Outcome 2.1: A strategically focused and unified Council functioning efficiently*

*2.1.3: Maintain accountability and financial responsibility.*

**Consultation:**

Rob Madson – Chief executive Officer

John Curtin – Manager Works and Services

Bill Atyeo – Environmental Health Officer

**Officer’s Recommendation:**

**Voting Requirement:** Absolute Majority

That Council, by absolute majority, adopts the schedule of fees and charges contained in [Appendix 3](#) effective from 1 July 2020 and incorporates these fees and charges into the 2020-2021 budget.

<b>Council Decision:</b>	<b>Voting requirement:</b> Absolute Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

# APPENDIX 3

OFFICE CHARGES	Adopted Fee 2019-2020	Proposed Fee 2020-2021	GST included	Statutory Fee	Comments
<b>Photocopying</b>					
A4 Black Printing - per single sided page	\$ 0.60	\$ 0.60	*		No increase, current price is above CRC comparison
A4 Colour Printing - per single sided page	\$ 1.65	\$ 1.65	*		No increase, current price is above CRC comparison
A3 Black Printing - per single sided page	\$ 1.15	\$ 1.15	*		No increase, current price is above CRC comparison
A3 Colour Printing - per single sided page	\$ 3.35	\$ 3.35	*		No increase, current price is above CRC comparison
<i>All other office services, Refer Customer to Community Resource Centre</i>					
<b>Library</b>					
Lost Books	At Cost	At Cost			
<b>Freedom of Information (as per Act)</b>					
Other fee's may apply - check with the FOI co-ordinator					
Staff Time	\$ 30.00 P/H	\$ 30.00 P/H		*	As per legislation
Non Personal application	\$ 30.00	\$ 30.00		*	As per legislation
TOURISM CHARGES	Adopted Fee 2018-2019	Proposed Fee 2019-2020	GST included	Statutory Fee	Comments
Gold on the Murchison Book	\$ 31.00	\$ 31.00	*		No increase
Just A Century Ago Paperback Book	\$ 19.00	\$ 19.00	*		No increase
Just A Century Ago Hardback Book	\$ 25.00	\$ 25.00	*		No increase
Gascoyne Murchison Outback Pathways Book	\$ 20.00	\$ 20.00	*		No increase
Postcards	\$ 1.00	\$ 1.00	*		No increase

HALL CHARGES	Adopted Fee 2018-2019	Proposed Fee 2019-2020	GST included	Statutory Fee	Comments
Bond for Hall Hire - Event / function with alcohol	\$ 860.00	\$ 860.00			No increase
Bond for Hall Hire - Event / function without alcohol	\$ 540.00	\$ 540.00			No increase
Hall Hire - Private Function (with alcohol) per day	\$ 430.00	\$ 430.00	*		No increase
<b>(Licensee responsible for liquor license)</b>					
Hall Hire - Private Function (without alcohol) per day	\$ 165.00	\$ 165.00	*		No increase
Sound system Bond	\$ 320.00	\$ 320.00			No increase
Sound system - per day	\$ 33.00	\$ 33.00	*		No increase
<i>Half day or less - 50% of full day hire fees - Bond applies</i>					
Community Use - Fundraising	No Charge	No Charge			
Key Bond	\$ 55.00	\$ 55.00			No increase
Additional Cleaning (per hour)	\$ 82.00	\$ 82.00	*		No increase
Repair of Damage Caused during hire use	At Cost + 25%	At Cost + 25%			No increase
<b>Hall Hire includes hire of all chattels</b>					
Bond for table and chair hire (Shire delivery \$70 extra)	\$ 120.00	\$ 120.00			No increase
Chair Hire (per day) (Shire delivery \$70 extra)	\$ 2.00	\$ 2.00	*		No increase
Table Hire (per day) (Shire Delivery \$70 extra)	\$ 14.00	\$ 14.00	*		No increase
Out of town delivery extra	Negotiated	Negotiated			
Cost of extended table and chair hire to be negotiated	Negotiated	Negotiated			

<b>SPORTS COMPLEX CHARGES</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Bond for keys	N/A	N/A			
Casual court use at night with lights	No Charge	No Charge			
Shire initiated programs	No Charge	No Charge			
<b>PLANT HIRE / PRIVATE WORKS</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
The Shire does not supply commercial quantities of water, sand, gravel or other materials. The Shire supplies for residential, non-profit purposes and only if/when the product is available. Minimum quantity is 1m <sup>3</sup>					
Persons or organisations requiring large quantities of materials or commercial volumes should negotiate with local contractors.					
Standpipe - water must be for drinking or personal use only and not for road construction, dust suppression, earth works, land development or any other construction type works.					
<b>All private works and plant hire are subject to quotation by CEO. Quotations are dependent on scope of work, location and prevailing conditions.</b>					
<b>Material Supply</b>					
Standpipe Water up to 10,000 litres - No greater quantity than 10,000 litres per day	\$ 90.00	\$ 90.00			No increase
Bore water-Non potable-per kilolitre-minimum charge applies	\$ 1.00	\$ 1.00			No increase
Minimum charge	\$ 35.00	\$ 35.00			No increase
Diesel Fuel Sales	At cost + \$0.04	At Cost + \$0.04	*		No increase
River Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Wandri Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Red Gravel Per M <sup>3</sup> - includes delivery	\$ 70.00	\$ 70.00	*		No increase
Cracker Dust per M <sup>3</sup> (if available) - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Brickies Sand per M <sup>3</sup> (if available) - Includes delivery	\$ 135.00	\$ 135.00	*		No increase
Blue Metal per M <sup>3</sup> (if available) - Includes delivery	\$ 175.00	\$ 175.00	*		No increase
Gravel / Sand from town stockpile, no delivery M <sup>3</sup>	\$ 20.00	\$ 20.00	*		No increase
Gravel from pits - rehabilitation & establishment cost - Per M <sup>3</sup>	\$ 10.00	\$ 10.00	*		No increase
<b>Plant Hire/Private Works</b>					
<b>Plant Hire Charges Per Hour - NO DRY HIRE</b>					
Grader	\$ 221.00	\$ 221.00	*		No increase
426 Front End Loader	\$ 198.00	\$ 198.00	*		No increase
Attachments (in addition to the hire of the plant)	\$ 22.00	\$ 22.00	*		No increase
Bobcat (Skidsteer Loader)	\$ 147.00	\$ 147.00	*		No increase
Mini Digger	\$ 147.00	\$ 147.00	*		No increase
Kubota Tractor	\$ 147.00	\$ 147.00	*		No increase
950G Wheel Loader	\$ 227.00	\$ 227.00	*		No increase
D6T Dozer	\$ 238.50	\$ 238.50	*		No increase
Excavator	\$ 227.00	\$ 227.00	*		No increase
Bomag MPH100 Stabiliser	\$ 238.50	\$ 238.50	*		No increase
Vibrator Drum Roller	\$ 178.50	\$ 178.50	*		No increase
Rubber Roller	\$ 176.00	\$ 176.00	*		No increase
Twin Drum Roller (1.6 tonne)	\$ 108.00	\$ 108.00	*		No increase
Ride-on Mower	\$ 108.00	\$ 108.00	*		No increase
Backhoe	\$ 174.00	\$ 174.00	*		No increase
Fork Lift	\$ 108.00	\$ 108.00	*		No increase

Service Vehicle - Ute	\$	124.00	\$	124.00	*		No increase
3.5 Tonne Tip Truck	\$	124.00	\$	124.00	*		No increase
Prime Mover	\$	151.00	\$	151.00	*		No increase
Prime Mover with one trailer	\$	192.00	\$	192.00	*		No increase
Prime Mover with two trailers	\$	221.00	\$	221.00	*		No increase
Prime Mover with Drop Deck Ramps	\$	192.00	\$	192.00	*		No increase
EWP	\$	108.00	\$	108.00	*		No increase
Street Sweeper	\$	108.00	\$	108.00	*		No increase
<b>Labour Hire</b>							
Per man hour - ordinary hours	\$	79.00	\$	79.00	*		No increase
Per man hour - overtime hours (double)	\$	158.00	\$	158.00	*		No increase
Per man hour - overtime hours (1.5)	\$	118.50	\$	118.50	*		No increase
<b>CEMETERY CHARGES</b>		<b>Adopted Fee 2018-2019</b>		<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Grant of right of burial	\$	150.00	\$	150.00			No increase
Plot reservation, valid for 25 years	\$	25.00	\$	25.00			No increase
Sinking/Reopening a Grave	\$	1,750.00	\$	2,250.00	*		Increased to reflect actual cost.
Internment of Ashes in an existing grave	\$	325.00	\$	325.00	*		No increase
Internment of ashes in niche wall - single	\$	565.00	\$	565.00			No increase
Internment of ashes in niche wall - double	\$	785.00	\$	785.00			No increase
Niche wall plaque (If not supplied)		At cost + 20%		At cost + 20%			No increase
Internment Penalty - Lack of Notice or Weekend/Public Holiday Penalty		Additional cost of staff time		Additional cost of staff time	*		
<b>AIRPORT CHARGES</b>		<b>Adopted Fee 2018-2019</b>		<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Visiting Aircraft</b>							
Landing Charge per 1000kg (MTOW)	\$	19.40	\$	19.40	*		No increase
Parking Fee	\$	36.60	\$	36.60	*		No increase
Night Landing Lights (Except RFDS)	\$	328.25	\$	328.25	*		No increase
Passenger outbound landing fee per person	\$	9.70	\$	9.70	*		No increase
Passenger inbound landing fee per person	\$	9.70	\$	9.70	*		No increase
<b>Locally Based Aircraft</b>							
Parking Fee per Annum (part thereof)	\$	672.65	\$	672.65	*		No increase
<b>Call Out Fee - After Hours</b>							
Per man hour - overtime hours (double)	\$	158.00	\$	158.00			No increase
<b>COMMUNITY BUS</b>		<b>Adopted Fee 2018-2019</b>		<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Statutory Fee</b>
<b>ALL users must pay for fuel</b>							
Bond (refunded once bus is returned undamaged, in a clean condition and with a FULL tank of fuel)	\$	525.00	\$	525.00			No increase
Minimum Hire Fee (Under 50km) per day	\$	138.00	\$	138.00	*		No increase
Standard Hire Fee (50km to 250km) per day	\$	145.00	\$	145.00	*		No increase
Hire Charge Over 250km (per km)	\$	1.15	\$	1.15	*		No increase
Additional Day Hire (Over 2 days)	\$	108.00	\$	108.00	*		No increase
School - Any occasion (250km then km charge)		Negotiated		Negotiated	*		No increase
Sporting Clubs etc. (250km then km charge)	\$	140.00	\$	140.00	*		No increase
Medical Hire		Free		Free	*		No increase
Fuel Charges (Per Litre)		At cost + 20%		At cost + 20%	*		No increase
Cleaning Charges Per Hour		At cost + 20%		At cost + 20%	*		No increase
Repair Charges		At cost + 20%		At cost + 20%	*		No increase

<b>ANIMAL CONTROL</b> <b>(S1: Dog Act 1976; Dog Regulations 2013) (S2: Cat Act 2011; Cat Regulations 2012)</b>	<b>Adopted Fee</b> <b>2018-2019</b>	<b>Proposed Fee</b> <b>2019-2020</b>	<b>GST</b> <b>included</b>	<b>Statutory</b> <b>Fee</b>	<b>Statutory Fee</b>
Cat Trap Hire Weekly Limit	Free 1st week	Free 1st week			No increase
Trap Hire subsequent weeks	\$ 12.50	\$ 12.50	*		No increase
Trap Bond	\$ 50.00	\$ 50.00			No increase
Dog Registration - 1 Year Sterilized	\$ 20.00	\$ 20.00		S1	As per legislation
Dog Registration - 3 Year Sterilized	\$ 42.50	\$ 42.50		S1	As per legislation
Dog Registration - 1 Year Unsterilized	\$ 50.00	\$ 50.00		S1	As per legislation
Dog Registration - Lifetime Unsterilized	\$ 250.00	\$ 250.00		S1	As per legislation
Dog Registration - Lifetime Sterilized	\$ 100.00	\$ 100.00		S1	As per legislation
Dog Registration - 3 Years Unsterilized	\$ 120.00	\$ 120.00		S1	As per legislation
Cat Registration - 1 Year Sterilized	\$ 20.00	\$ 20.00		S2	As per legislation
Cat Registration - 3 Year Sterilized	\$ 42.50	\$ 42.50		S2	As per legislation
Cat Registration - 1 year unsterilized	\$ 50.00	\$ 50.00		S2	As per legislation
Cat Registration - Lifetime	\$ 100.00	\$ 100.00		S2	As per legislation
Cat Registration - 3 Year unsterilized	\$ 120.00	\$ 120.00		S2	As per legislation
Pension Rebate	50% of fee	50% of fee		S1 & S2	As per legislation
Bonafide Stock Dogs	25% of fee	25% of fee			
Impounding of a dog / cat	\$ 82.00	\$ 82.00	*		No increase
Maintenance of a dog / cat in pound - per day	\$ 21.50	\$ 21.50	*		No increase
Dog / Cat destruction	\$ 54.00	\$ 54.00	*		No increase
<b>SANITATION CHARGES</b>	<b>Adopted Fee</b> <b>2018-2019</b>	<b>Proposed Fee</b> <b>2019-2020</b>	<b>GST</b> <b>included</b>	<b>Statutory</b> <b>Fee</b>	<b>Comments</b>
<b>Rubbish Charges (Annual Fees for Service)</b>					
Residential Sanitation service-one bin/one pick up per week	\$ 260.00	\$ 260.00			No increase
Residential Sanitation service - extra bin	\$ 130.00	\$ 130.00			No increase
Pensioner discounted rate - Per domestic service	\$ 175.00	\$ 175.00			No increase
Commercial Rubbish Service - Per bin bi-weekly pick up	\$ 520.00	\$ 520.00			No increase
Minimum commercial rubbish service	\$ 520.00	\$ 520.00			No increase
Extra commercial pick ups will be by negotiation with the Shire					
Mining camp - per bin collected (by operator)	\$ 6.25	\$ 6.25			No increase
<b>Sanitation Charges - Waste site fees</b>					
Domestic	No charge	No charge			No increase
Commercial - per cubic metre	\$ 10.00	\$ 10.00	*		No increase
Effluent disposal to waste ponds - per litre	\$ 0.05	\$ 0.05	*		No increase
Commercial oil - per litre - cost recovery	\$ 0.30	\$ 0.30	*		No increase
Car bodies	No charge	No charge	*		No increase
Asbestos per kilo up to 20kg	\$ 0.50	\$ 0.50			No increase
Asbestos per sheet or part thereof	\$ 2.00	\$ 2.00			No increase
Asbestos products - per cubic metre or part thereof	\$ 100.00	\$ 100.00	*		No increase
Tyres - cost recovery - per tyre up to light truck	\$ 3.00	\$ 3.00	*		No increase
Tyres - cost recovery - per large tyre (Truck)	\$ 10.00	\$ 10.00	*		No increase
Larger sizes and Commercial quantities	POA	POA			
<b>Demolition - Waste Disposal Site Fees</b>					
Permit to demolish a building per storey	\$ 105.00	\$ 105.00	*		No increase
Demolition waste disposal	\$ 150.00	\$ 150.00	*		No increase
Building license waste disposal	\$ 60.00	\$ 60.00	*		No increase

<b>TOURIST PARK CHARGES</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>All prices quoted below are based on two people per night</b>					
Additional people - Children per night	\$ 5.00	\$ 5.00	*		No increase
Additional People - Adults per night	\$ 10.00	\$ 10.00	*		No increase
<b>Weekly rates - pay for six nights stay seven nights</b>					
Powered Site Multi Accommodation Unit Caravan booked for a week	\$ 180.00	\$ 180.00	*		No increase
Historic Cottage	\$ 95.00	\$ 95.00	*		No increase
Historic Cottage per week	\$ 450.00	\$ 450.00	*		No increase
Powered Site	\$ 27.00	\$ 27.00	*		No increase
Powered Site - per week (booked as a week)	\$ 162.00	\$ 162.00	*		No increase
Powered Site - Pensioners and Seniors	\$ 20.00	\$ 20.00	*		No increase
Powered Site - Pensioners and Seniors -per week (booked as a week)	\$ 120.00	\$ 120.00	*		No increase
Camp Site - per site per day	\$ 20.00	\$ 20.00	*		No increase
Camp Site - per site per week (booked as a week)	\$ 120.00	\$ 120.00	*		No increase
Overflow Sites - showers, toilets but unpowered	\$ 20.00	\$ 20.00	*		No increase
Van storage in designated area, per day, no power.	\$ 5.00	\$ 5.00	*		No increase
Shower only - per person	\$ 5.00	\$ 5.00	*		No increase
Washing machine/dryers	\$ 4.00	\$ 4.00	*		No increase
<b>SHIRE RENTAL PREMISES</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Staff - per week -	\$ 70.00	\$ 70.00			No increase
Rented Houses - bond	\$ 800.00	\$ 800.00			No increase
<b>BUILDING RELATED CHARGES</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Planning Charges: (S3: Planning &amp; Development Act 1995)</b>					
(a) Development Application (Not more than \$50,000)	\$ 147.00	\$ 147.00		S3	As per legislation
(b) \$50,001 - \$500,000	0.32% of development	0.32% of development		S3	As per legislation
© \$500,000 - \$2.5M	\$1 700 + 0.257% for every \$1 in excess of \$500,002	\$1 700 + 0.257% for every \$1 in excess of \$500,002		S3	As per legislation
(d) \$2.5M - \$5M	\$7 161 + 0.206% for every \$1 in excess of \$2.5M	\$7 161 + 0.206% for every \$1 in excess of \$2.5M		S3	As per legislation
(e) \$5M - \$21.5M	\$12 633 + 0.123% for every \$1 in excess of \$5M	\$12 633 + 0.123% for every \$1 in excess of \$5M		S3	As per legislation
(f) >\$21.5M	\$ 34,196.00	\$ 34,196.00		S3	As per legislation
Determining a development application where the development has commenced or been carried out	\$ 294.00	\$ 294.00		S3	As per legislation
Issue of Written Planning Advice	\$ 73.00	\$ 73.00	*		No increase



<b>Home based business (S4: Town Planning Scheme 1)</b>						
Application where the development has not commenced or been carried out	\$	222.00	\$	222.00	S4	As per legislation
Annual Renewal	\$	73.00	\$	73.00	S4	As per legislation
Determine an initial application for approval of a home occupation where the home occupation has commenced	\$	609.00	\$	609.00	S4	As per legislation
Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired.	\$	199.00	\$	199.00	S4	As per legislation
Change of Use Application	\$	295.00	\$	295.00	S4	As per legislation
<b>Building Permit Application Fee (S5: Building Act 2011) (S6: Building &amp; Construction Industry Training Levy Act 1990) (S7: Building Services Levy Act 2011)</b>						
Uncertified Building Permit Application - % of value		0.32% of value but not < \$105		0.32% of value but not < \$105	S5	As per legislation
Certified Building Permit Application - % of value (Class 1 & 10)		0.19% of value but not <\$105		0.19% of value but not <\$105	S5	As per legislation
Certified Building Permit Application - % of Value (Class 2-9)		0.09% of value but not <\$105		0.09% of value but not <\$105	S5	As per legislation
Application for an occupancy permit for a completed building, temporary occupancy permit, variation to occupancy permit, replacement of an occupancy certificate or change of classification occupancy permit	\$	105.00	\$	105.00	S5	As per legislation
Application for an occupancy permit for a building in respect of which unauthorised work has been done		0.18% of the estimated value but not < \$105		0.18% of the estimated value but not < \$105	S5	As per legislation
Application for a building approval certificate for a building in respect of which unauthorised work has been done		0.38% of the estimated value but not < \$105		0.38% of the estimated value but not < \$105	S5	As per legislation
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$	105.00	\$	105.00	S5	As per legislation
Building Services Levy	\$	61.65	\$	61.65	S7	As per legislation
Building license Administration Fee	\$	5.00	\$	5.00	S7	As per legislation
Building Services Levy over \$45,000		0.137% of cost of works		0.137% of cost of works		New Charge
BCITF construction under \$20,000	\$	-	\$	-	S6	As per legislation
Construction over \$20,000		cost x 0.2%		cost x 0.2%	S6	As per legislation
Demolition under \$45,000	\$	43.00	\$	43.00	S6	As per legislation
Demolition over \$45,000		.09% of work value		.09% of work value	S6	As per legislation
Certificate of Design compliance (Minimum Fee)		0.2% of the value of the building works. (Minimum Fee \$130.00)		0.2% of the value of the building works. (Minimum Fee \$130.00)	*	No Increase
<b>Provision of sub division clearance (S3: Planning &amp; Development Act 1995)</b>						
Not more than 5 lots		\$73.00 per lot		\$73.00 per lot	S3	As per legislation
More than 5 lots not more than 195		\$67 per lot for first 5 lots & \$35 thereafter		\$67 per lot for first 5 lots & \$35 thereafter	S3	As per legislation
Reply to property settlement enquiry	\$	69.00	\$	69.00	*	No increase
<b>Liquor Licensing Approvals (S8: Liquor Control Act 1998)</b>						
Section 40 Town Planning Approval	\$	100.00	\$	100.00	S8	As per legislation
Section 39 Health & Food Act Approval	\$	100.00	\$	100.00	S8	As per legislation

<b>HEALTH RELATED CHARGES</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Septic Tank Installation Permit (S9: Health Act 1911)</b>					
Application fee - Administration	\$ 118.00	\$ 118.00		S9	As per legislation
Inspection fee	\$ 118.00	\$ 118.00		S9	As per legislation
Additional inspection fee	\$ 118.00	\$ 118.00		S9	As per legislation
Local Government Report	\$ 46.50	\$ 46.50		S9	As per legislation
<b>Food Business Fees (S10: Food Act 2008)</b>					
Low Risk Annual Enforcement Agency Fee	\$ 60.00	\$ 60.00		S10	As per legislation
Medium Risk Annual Enforcement Agency Fee	\$ 120.00	\$ 120.00		S10	As per legislation
High Risk Annual Enforcement Agency Fee	\$ 240.00	\$ 240.00		S10	As per legislation
Notification of a Food Business	\$ 55.00	\$ 55.00		S10	As per legislation
Food Business Application	\$ 60.50	\$ 60.50		S10	As per legislation
<b>Lodging House Fees (S9: Health Act 1911)</b>					
	\$ 200.00	\$ 200.00		S9	As per legislation
<b>Street Trader / Hawker Licence (S11: Activities in thoroughfares &amp; Public Places &amp; Trading Local Law 2001)</b>					
Trading License (Yearly Fee)	\$ 460.00	\$ 460.00		S11	As per legislation
Trading Licence - Per Day	\$ 25.00	\$ 25.00		S11	As per legislation
<b>RATES (S12: Local Government Act 1995; Local Government (Financial Management) Regulations 1996)</b>	<b>Adopted Fee 2018-2019</b>	<b>Proposed Fee 2019-2020</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Rate Enquiries</b>					
Rate/Account Enquiry (simple)	\$ 55.00	\$ 55.00	*		No increase
Rates/Zoning/Orders/requisitions (Complex)	\$ 110.00	\$ 110.00	*		No Increase
Rate Reports (printout - including rate info photocopies)	\$ 20.00	\$ 20.00	*		No increase
<b>Rate Interest</b>					
Days until interest applies from issue date - 35 days				S12	As per legislation
Interest on overdue rates / rubbish	11%	8%		S12	As per legislation
<b>Instalments - 4 Payments</b>					
Rubbish charge to be spread over all instalments					
Previous years rate and rubbish arrears not to be spread over instalments, but are payable in full with the first instalment					
Instalment option is not available until all arrears have been paid					
Instalment Administration charge (annual)	\$ 15.00	\$ 15.00			No increase
Adhoc payment plan administration fee	\$ 24.00	\$ 24.00	*		No increase
Interest imposed on installment plans	5.50%	3.00%			
<b>Debt Recovery</b>					
Days until interest applies from date charge is incurred - 35				S12	As per legislation
Chargeable costs	At cost	At cost		S12	As per legislation
Interest on costs	11%	8%		S12	As per legislation
<b>Definitions:</b>					
<b>Per Hour means each hour or part thereof</b>					
<b>Per Day means each day or part thereof</b>					
<b>Per Half Day means to 12 noon</b>					

**10.5 OFFER TO PURCHASE LOT 312 (14) CHESSON STREET**

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Rob Madson – Chief Executive Officer  
 DATE: 12 June 2020

***Matters for Consideration:***

Offer to purchase Lot 312 (14) Chesson Street, Cue.

***Background:***

For the past several years, allowance has been made in the annual budget for the potential purchase of Lot 312 (14) Chesson Street which is currently owned by WA Department of Communities and surplus to their requirements. Interest in acquiring the property was prompted by the negative impact of the actions of a series of tenants residing in the property creating nuisance for the residents of the adjoining Cue Tourist park. Since indicating an interest in the property, the Shire has been awaiting the Department of Community process to release the property and determine a sale price.

The Department of Communities advised on 12 June 2020 that the sale price of the property, determined by averaging two recently obtained valuations, is \$52,500.

***Comments:***

Acquiring this property will give the Shire control of who the tenants are and therefore any potential negative impact on the adjoining Tourist Park.

The property has four bedrooms, one bathroom and an additional toilet and would make a suitable addition to the Shire’s staff housing stock. It is currently vacant.

The Shire owns the two neighbouring properties, one of which is tenanted by an administrative staff member, the other is a vacant lot which has been incorporated into the Tourist Park for a dog exercise area.

***Statutory Environment:***

LOCAL GOVERNMENT ACT 1995 - SECT 9.49A

9.49A *Execution of documents*

(1) *A document is duly executed by a local government if —*

*(a) the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*



necessary documentation to effect the purchase, including the application of the common seal if required.

***Council Decision:***

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

**11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

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**12 MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**

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**13. NEW BUSINESS OF AN URGENT NATURE**

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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

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**15 CLOSURE**

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The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

**To be confirmed at Ordinary Meeting on the 21 July 2020.**

**Signed:.....**

**Presiding Member at the Meeting at which time the Minutes were confirmed.**