



**AGENDA  
ORDINARY MEETING  
OF COUNCIL**

**20<sup>TH</sup> OCTOBER 2020**

# NOTICE OF MEETING

Please be advised that the next

## Ordinary Meeting of Council

is to be held on

**Tuesday, 20<sup>th</sup> October 2020**

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue

Rob Madson

Chief Executive Officer

16 October 2020

### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE**

**DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

**To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

**Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting \_\_\_\_\_
2. Particulars recorded in the minutes: \_\_\_\_\_
3. Signed by Chief Executive Officer \_\_\_\_\_

**Local Government Act 1995 - SECT 5.23**

**Meetings generally open to the public**

5.23.(1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
  - (b) All meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) A matter affecting an employee or employees;
  - (b) The personal affairs of any person;
  - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) A matter that if disclosed, would reveal;
    - (i) A trade secret;
    - (ii) Information that has a commercial value to a person; or
    - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) A matter that if disclosed, could be reasonably expected to;
    - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) Endanger the security of the local government's property; or
    - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**SHIRE OF CUE**

**REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS**

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

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To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on \_\_\_\_\_ of a motion for revocation of Council resolution number \_\_\_\_\_ as passed by the Council at its meeting held on \_\_\_\_\_

**Councillor's Names**

**Councillor's Signature**

_____	_____
_____	_____
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**SHIRE OF CUE**  
**Ordinary Council Meeting**  
**AGENDA**

To be held in the Council Chambers, 73 Austin Street Cue on  
 Tuesday 20 October 2020 commencing at 6:30pm

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## DECLARATION OF opening

The meeting was opened at

The Presiding Member welcomed those present and read the following disclaimer:

*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

### **PRESENT:**

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

### **STAFF:**

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Ms Tracy Bachraty, Executive Assistant

Mr Glenn Boyes, Manager Finance

### **GALLERY:**

**1. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

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**3. DISCLOSURE OF MEMBERS' INTERESTS**

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**4. PUBLIC QUESTION TIME**

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**5. CONFIRMATION OF MINUTES**

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***Council Decision:***

**Voting Requirement:** Simple Majority

**MOVED:**

**SECONDED:**

That the Minutes of the Ordinary Meeting 15 September 2020 are confirmed as a true and correct record of the meeting.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

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**7. DEPUTATIONS**

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**8. PETITIONS**

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**9. ANNOUNCEMENTS WITHOUT DISCUSSION**

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## 10. REPORTS

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### 10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

**APPLICANT:** Shire of Cue  
**DISCLOSURE OF INTEREST:** Nil  
**AUTHOR:** Richard Towell – Deputy Chief Executive Officer  
**DATE:** 15 October 2020

***Matters for Consideration:***

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on 15 September 2020 as attached – see [Appendix 1](#).

***Background:***

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

***Comments:***

The list of accounts is for the month of September 2020.

***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 13.*

***Policy Implications:***

Nil.

***Financial Implications:***

Nil.

***Strategic Implications:***

Nil.

***Consultation:***

Nil.

**Officer’s Recommendation:**

**Voting Requirement:** Simple Majority

*That Council endorse the payments for the period 1 September to 30 September 2020 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.*

Municipal Fund Bank	EFTs	8788 - 8881	\$ 854,727.67
Direct Debit Fund Transfer			\$ 46,112.42
Payroll			\$ 83,518.53
BPAY			\$ 25,898.39
Cheques		3407	\$ 0.00
Total			\$1,010,257.01

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

# APPENDIX 1

List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
1	Direct Debit	02/09/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(252.56)	1	FEE
2	Direct Debit	21/09/2020	2 - BANK FEES	BANK FEES	(2.50)	1	FEE
3	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES REVERSAL	82.80	1	FEE
4	Direct Debit	02/09/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(24.99)	1	FEE
5	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(42.35)	1	FEE
6	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(8.71)	1	FEE
7	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(31.74)	1	FEE
8	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(42.35)	1	FEE
9	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(8.71)	1	FEE
10	Direct Debit	15/09/2020	2 - BANK FEES	BANK FEES	(31.74)	1	FEE
11	Direct debit	21/09/2020	2 - BANK FEES	BANK FEES	32.00	1	FEE
12	Direct debit	10/09/2020	Caltex Australia Petroleum Pty Ltd	Fuel card purchases for August 2020 (\$153.07)	(153.07)	1	CSH
13	Direct debit	20/09/2020	Superchoice superannuation payment - September 2020	Payroll deduction	(20,606.91)	1	CSH
14	Direct debit	08/09/2020	Superchoice superannuation payment - August 2020	Payroll deduction	(21,113.66)	1	CSH
15	Direct debit	28/09/2020	Commonwealth Bank	Card purchases Sep 2020 (\$3,907.93), Diesel for OCD1 in Geraldton (\$119.76), 600mm Wide Auger Bit with Round Shaft (\$600.00), CEO Attendance at Midwest Sport and Rec Strategic Priorities Meeting (\$209.00), Prado hire from Hertz Geraldton (\$2,043.06), Taxi fare to pickup hire car from Hertz (\$17.33), Taxi fare to MRWA for RRG TWG Meeting (\$11.13), Purchase 12 x tumblers (Short) for Tourist Park (\$20.00), Purchase 12 x Soho Mugs for Tourist Park (\$48.00), Purchase 10 x Bottles for Tourist Park (\$40.00), Purchase 6 x Dinner Plate sets for Tourist Park (\$150.00), Purchase 2 x Dinner Plate sets for Tourist Park (\$50.00), Accommodation for MRWA RRG TWG Meeting (\$231.50), Zebra Bluetooth Barcode Scanner for the Library (\$302.50), Inventory for Library - 3 Acts of Murder DVD (\$65.65)	(3,907.93)	1	CSH
			<b>Total Direct Debit's</b>		<b>(46,112.42)</b>		
	<b>EFT</b>						
16	EFT8788	01/09/2020	Lacy Bros Pty Ltd	Supply of plant and operators for road flood damage repair works AGRN863 commencing 02/03/2020.(\$169,067.25)	(169,067.25)	1	CSH
17	EFT8789	01/09/2020	Lacy Bros Pty Ltd	Supply of plant and operators for road flood damage repair works AGRN863 commencing 02/03/2020.(\$122,652.75)	(122,652.75)	1	CSH

List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
18	EFT8790	07/09/2020	General Terrain Services Pty Ltd	Contract supervisor for flood damage works AGRN863 commencing 02/03/2020.(\$11,687.43)	(11,687.43)	1	CSH
19	EFT8791	07/09/2020	L.P BREESE & P.W SAVAGE	Contractor works for Shire of Cue - Relief mechanic for 3/8/20 - 12/8/20 (\$4,735.50), 18/8/20 - 28/8/20 (\$5,120.50)	(9,856.00)	1	CSH
20	EFT8792	09/09/2020	Atom Supply	Earplugs and gloves for outside staff (\$218.94)	(218.94)	1	CSH
21	EFT8793	09/09/2020	Challenge Chemicals Australia	Degreaser and chemtreat for Plant - Sundry Tools and Supplies.(\$212.30)	(212.30)	1	CSH
22	EFT8794	09/09/2020	Easifleet	Vehicle Lease expense for Steph Wandek for the period 08/07/20 - 08/08/20 (\$1,213.27)	(1,213.27)	1	CSH
23	EFT8795	09/09/2020	Geraldton Saw Doctor and Sharpening	32mm x 50mm Annular Cutter (\$115.57)	(115.57)	1	CSH
24	EFT8796	09/09/2020	JR & A Hersey Pty Ltd	Various sundry tools and protective clothing(\$772.06)	(772.06)	1	CSH
25	EFT8797	09/09/2020	Leslie Matthew Price	Elected Member-Expenses Claim for July 2020(\$881.74), August 2020(\$1,658.37)	(2,540.11)	1	CSH
26	EFT8798	09/09/2020	Murchison Club Hotel	Meals following Special meeting of Council 25/08/20 (\$191.00)	(191.00)	1	CSH
27	EFT8799	09/09/2020	RSM Australia Pty Ltd	Accounting Services for August 2020.(\$6,894.80)	(6,894.80)	1	CSH
28	EFT8800	09/09/2020	Truckline - Geraldton	Piece Metal, Sign holder metal and M/Base Amber for P48 and flexiguard rubber for P61.(\$437.91)	(437.91)	1	CSH
29	EFT8801	09/09/2020	M & B Sales Pty Ltd	Timber and gyprock for bank building back room.(\$828.05)	(828.05)	1	CSH
30	EFT8802	09/09/2020	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2020/21 ESL Income-Local Government Option B (\$34,799.00)	(34,799.00)	1	CSH
31	EFT8803	09/09/2020	Environmental Health Australia (New South Wales) Incorporated	Food Safety subscription for the period 01/07/20 - 30/06/21 (\$330.00)	(330.00)	1	CSH
32	EFT8804	09/09/2020	LO-GO Appointments	Ongoing contract rates officer for Shire of Cue for the week ending 29 Aug 2020 (\$829.03)	(829.03)	1	CSH
33	EFT8805	09/09/2020	Landgate	Mining Tenement Chargeable: 17/07/20 to 11/08/2020 (\$73.80), Other DLI Invoices-online transaction for August 2020(\$26.70)	(100.50)	1	CSH
34	EFT8806	09/09/2020	Rema Tip Top Australia	Various plant sundry tools and supplies(\$163.66)	(163.66)	1	CSH
35	EFT8807	09/09/2020	Sun City Plumbing	Remove squashed copper and replace with Auspex at Tourist Park (\$441.65), Urinal Installation - depot toilettes (\$1,690.48), Back flow valve installation at Heydon Place (\$1,076.90), Change/update low water pressure-shower at 19 Burt Street (\$132.00)	(3,341.03)	1	CSH
36	EFT8808	09/09/2020	WesTrac	Parts -Film Winsld for P8 (\$349.38)	(349.38)	1	CSH

List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
37	EFT8809	10/09/2020	Cue Roadhouse & General Store	Gas and fuel for tourist park, dishwashing liquid for Shire Office (\$96.79)	(96.79)	1	CSH
38	EFT8810	10/09/2020	Five Star	Konika Minolta C454E, Black/ Colour meter read date:01/09/20 (\$279.40)	(279.40)	1	CSH
39	EFT8811	10/09/2020	Great Northern Rural Services	Goyen Solenoid for P76 (\$253.96)	(253.96)	1	CSH
40	EFT8812	10/09/2020	Kleenheat Gas	2X LPG bulk refill and yearly facility fees for 45kg VAP cyl for Tourist Park (\$729.98)	(729.98)	1	CSH
41	EFT8813	10/09/2020	Midwest Windscreens and Windows	Supply and fit Grey Lam to bowling club doors and install frosted crystal pieces of glass (\$1,852.40)	(1,852.40)	1	CSH
42	EFT8814	10/09/2020	Nick Steveson	Cleaning and Repointing Stonework on Railway Station for Aug 24-31, 2020. (\$5,395.00)	(5,395.00)	1	CSH
43	EFT8815	10/09/2020	Truckline - Geraldton	Rear Marker for P48 (\$43.34), Mudflap PVC and Tonne Jack for P78 (\$414.26)	(457.60)	1	CSH
44	EFT8816	10/09/2020	URL Networks Pty Ltd	VOIP Usage and charges for the month of August2020 (\$160.42)	(160.42)	1	CSH
45	EFT8817	10/09/2020	WATER CORPORATION	Water use and service charge for 61days frm 01/07/20-31/08/20 (\$44.90)	(44.90)	1	CSH
46	EFT8818	10/09/2020	Bell & Co	Purchases of assorted drinks for lunch with tourist park volunteer (\$142.40)	(142.40)	1	CSH
47	EFT8819	10/09/2020	Great Northern Rural Services	Fence post for Oval (\$32.23), Granulated fertiliser 20kg bags and fence posts for Oval (\$1,720.62)	(1,752.85)	1	CSH
48	EFT8820	10/09/2020	Janelle Duncan	Staff house rental for the period:24/08/20-21/09/20 (\$1,000.00)	(1,000.00)	1	CSH
49	EFT8821	10/09/2020	MALCOLM WAYNE TAYLOR	Reimbursement for payment of electricity dated 02/09/20 (\$160.72)	(160.72)	1	CSH
50	EFT8822	10/09/2020	WesTrac	Auger Adaptor for P82 Samsung Excavator (\$290.59), Cutting edges for P9 and P70 (\$2,218.15)	(2,508.74)	1	CSH
51	EFT8823	10/09/2020	Western Independent Foods	Delivery of tourist park supplies and freight expense (\$1,001.28), Coffee, Sugar, Full Cream milk and Teacup bag for admin staff (\$193.12)	(1,194.40)	1	CSH
52	EFT8824	10/09/2020	Countrywide Fridge Lines Pty Ltd	Freight expense for various purchases for Heydon Place Development, Tourist Park and Distribution Board for plant (\$1,927.75)	(1,927.75)	1	CSH
53	EFT8825	10/09/2020	Elite Electrical Contracting	Install power feed for new BBQ (\$779.08), Rectify issue with charging EWP batteries for P65 (\$288.75)	(1,067.83)	1	CSH
54	EFT8826	10/09/2020	Five Star	Konika Minolta C454e Black/ Colour Meter service, replace toner filter and cleaning service(\$547.80)	(547.80)	1	CSH
55	EFT8827	10/09/2020	Great Northern Rural Services	Ball valve poly and thread hose tail for Parks and Reserves (\$325.47)	(325.47)	1	CSH

List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
56	EFT8828	10/09/2020	LO-GO Appointments	Ongoing contract rates officer for Shire of Cue for the week ending 05/09/20 (\$315.78)	(315.78)	1	CSH
57	EFT8829	10/09/2020	Lawrence Hinrichs	Reimbursement for change of plate for P9 and toilette rolls for Tourist Park (\$70.60)	(70.60)	1	CSH
58	EFT8830	10/09/2020	Mount Magnet Waste Disposal	Pump out septic tank at Old Municipal Building (\$850.00)	(850.00)	1	CSH
59	EFT8831	10/09/2020	Statewide Bearings	Parts for various machinery (\$103.95)	(103.95)	1	CSH
60	EFT8832	10/09/2020	Toll Ipec Pty Ltd	Freight exp. for delivery of parts for various machinery (\$308.69), delivery of Water sample and water park pump parts for Water Playground (\$31.03), delivery of compactor tint, drain cleaner and parts for Neil Barnden (\$51.96)	(391.68)	1	CSH
61	EFT8833	10/09/2020	Australia Post	Postage supply for the period 31/09/20 (\$325.57), Postage August 2020 (\$70.20), Credit Note from July 2020 (-\$120.64)	(275.13)	1	CSH
62	EFT8834	10/09/2020	Bunnings Group Limited	Tools and supplies for Tourist Park, work depot, parks and reserves and Heritage Building (\$1,315.17), Various supplies for Tourist Park (\$1,010.26), Sundry tools and supplies for work depot, Tourist Park, and SH12.(\$1,147.38)	(3,472.81)	1	CSH
63	EFT8835	10/09/2020	GCM Agencies	Steering wheel height adjustment handle and hydraulic filter Danfoss for P32 (\$282.70)	(282.70)	1	CSH
64	EFT8836	10/09/2020	Heritage Intelligence WA	Heritage Services during the relocation of the Great Fingall Mine Office , Claim1 (\$9,471.00)	(9,471.00)	1	CSH
65	EFT8837	10/09/2020	Refuel Australia	Purchase and delivery of 11,000L of diesel to Shire Depot (\$12,360.70)	(12,360.70)	1	CSH
66	EFT8838	10/09/2020	WesTrac	Steering wheel handle for P8 Cat Rubbish Compactor (\$57.57)	(57.57)	1	CSH
67	EFT8839	11/09/2020	Bunnings Group Limited	Plant sundry tools and various supplies for Tourist park, water playground, Parks and Reserves and SH12 (\$889.30), Sundry tools and various supplies for Tourist Park, Parks and Reserves and Staff House - 14 Chesson St (\$458.04)	(1,347.34)	1	CSH
68	EFT8840	11/09/2020	Hi Constructions	As per Tender 2020-01 - building works on the Cue Railway Station (\$29,705.34), As per quote 3rd June 2020, repairs and gluing of ceiling in Railway Station.(\$7,000.00)	(36,705.34)	1	CSH
69	EFT8841	11/09/2020	ModularWA	Final amount owing for 29 Allen St (\$88,167.00)	(88,167.00)	1	CSH
70	EFT8842	11/09/2020	Murchison Club Hotel	Drinks and meals for 2 people following council meeting.(\$45.00)	(45.00)	1	CSH

List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
71	EFT8843	16/09/2020	Greenfield Technical Services	Ongoing administration of AGRN 863 Flood Damage works.(\$9,939.03), Prepare the Shire's 2021/2022 RRG submission for Cue Wondinong Road.(\$385.00)	(10,324.03)	1	CSH
72	EFT8844	17/09/2020	Appliances Online	Purchase of various appliances for Staff Houses SH12, SH11, SH05 and SH08 (\$6,413.00)	(6,413.00)	1	CSH
73	EFT8845	17/09/2020	ELIZABETH HOUGHTON	Elected Member-expenses claim (\$528.00)	(528.00)	1	CSH
74	EFT8846	17/09/2020	Elite Electrical Contracting	Install power feed for new BBQ in Tourist Park (\$346.50)	(346.50)	1	CSH
75	EFT8847	17/09/2020	LGIS BROKING	P87 Scania Prime Mover insurance premium adjustment for the period 30/06/19 to 2020 (\$3,368.75)	(3,368.75)	1	CSH
76	EFT8848	17/09/2020	LO-GO Appointments	Ongoing contract rates officer for Shire of Cue (\$56.09)	(56.09)	1	CSH
77	EFT8849	17/09/2020	Leonie Fitzpatrick	Elected member-expenses claim for July2020 (\$528.00)	(528.00)	1	CSH
78	EFT8850	17/09/2020	Luscombe	Food and supplies for Country singer Adam Brand event in park on Sept. 12, 2020 (\$791.64)	(791.64)	1	CSH
79	EFT8851	17/09/2020	Paper Plus Office National	Purchase of office supplies for Tourist Park and Admin Office (\$530.81)	(530.81)	1	CSH
80	EFT8852	17/09/2020	Professional Pc Support Pty Ltd (PPS)	Agreement PPS Managed Services for October 2020 (\$2,314.76)	(2,314.76)	1	CSH
81	EFT8853	17/09/2020	Toll Ipec Pty Ltd	Freight for delivery of fuel and oil, adoptor for P82 (\$76.35)	(76.35)	1	CSH
82	EFT8854	17/09/2020	BOC Limited	Swap of Oxygen G size bottle for Work Depot (\$80.39)	(80.39)	1	CSH
83	EFT8855	17/09/2020	Mitchell & Brown	Purchase of 1x iPhone SE 64GB, for Works Manager (\$888.95)	(888.95)	1	CSH
84	EFT8856	17/09/2020	ModularWA	Final amount owing for 28 Dowley St (\$78,460.00)	(78,460.00)	1	CSH
85	EFT8857	17/09/2020	Trephleene Pty Ltd T/A Canine Control	Ranger services for Shire of Cue: Sept. 04, 2020 (\$1,540.29)	(1,540.29)	1	CSH
86	EFT8858	17/09/2020	WALGA	State conference breakfast for Councillors (\$450.00)	(450.00)	1	CSH
87	EFT8859	17/09/2020	Western Independent Foods	Freight for the delivery of Office Supplies (\$62.80)	(62.80)	1	CSH
88	EFT8860	17/09/2020	Tyre and Tube Specialists	Tyre, freight charge for P46 - CAT 950G Loader (\$1,540.00)	(1,540.00)	1	CSH
89	EFT8861	18/09/2020	Bunnings Group Limited	Purchase of cleaning supplies for Tourist Park (\$201.14), Broome Handle and Adoptor for Tourist Park (\$36.66)	(237.80)	1	CSH
90	EFT8862	18/09/2020	Elite Electrical Contracting	Change set up for lighting timer at basketball courts and replace sencors at public toilets (\$957.45)	(957.45)	1	CSH



List of Accounts Paid September 2020							
	Chq/EFT	Date	Name	Description	Amount	Bank	Type
91	EFT8863	18/09/2020	ModularWA	Final amount for Tourist Park Managers home (\$90,654.00)	(90,654.00)	1	CSH
92	EFT8864	18/09/2020	Murchison Club Hotel	Drinks and meals for 8 people following council meeting.(\$353.00)	(353.00)	1	CSH
93	EFT8865	18/09/2020	Reece Pty Ltd	Caroma urinal system for Tourist Park (\$505.51)	(505.51)	1	CSH
94	EFT8866	18/09/2020	Speedy Cabinets	Manufacture 4x laminate bench tops for Staff House-14 Chesson Street (\$1,562.00)	(1,562.00)	1	CSH
95	EFT8867	18/09/2020	Total Tools	Grinder wheel guard for Plant and Sundry tools (\$32.00)	(32.00)	1	CSH
96	EFT8868	18/09/2020	WesTrac	Hose for P70 Cat 12M Grader (\$130.86), Belt for P51 Cat D6RXLIII Track Type Tractor (\$83.00)	(213.86)	1	CSH
97	EFT8869	18/09/2020	Building Commission	Building services Levy remittance for Sept 2020 (\$1,240.29)	(1,240.29)	1	CSH
98	EFT8870	30/09/2020	General Terrain Services Pty Ltd	Contract supervisor for flood damage works AGRN863 commencing 02/03/2020.(\$22,304.38)	(22,304.38)	1	CSH
99	EFT8871	30/09/2020	AIT Specialists Pty Ltd	Completion of Records and Determination Fuel Tax Credits 01/08/20-31/08/20 (\$103.62)	(103.62)	1	CSH
100	EFT8872	30/09/2020	Countrywide Fridge Lines Pty Ltd	Freight for delivery of small auger for P82 and shelves for Heritage Building (\$420.75)	(420.75)	1	CSH
101	EFT8873	30/09/2020	Frederick William Spindler	Elected member-expenses claim for September 2020 (\$528.00)	(528.00)	1	CSH
102	EFT8874	30/09/2020	Globe Australia Pty Ltd	12V power lead for Dynafog BlackHawk fogger (\$148.50)	(148.50)	1	CSH
103	EFT8875	30/09/2020	Lacy Bros Pty Ltd	Hydraulic hose and fittings for P70 Cat 12M Grader and for P9 CAT 140H Grader 1999 CD555. (\$881.54)	(881.54)	1	CSH
104	EFT8876	30/09/2020	Murchison Club Hotel	Drinks and meals for councillor meeting on 22/07/20 (\$228.50)	(228.50)	1	CSH
105	EFT8877	30/09/2020	Paper Plus Office National	Purchase of supplies , liquid soap, toilet roll and hand towel for Tourist Park (\$346.87)	(346.87)	1	CSH
106	EFT8878	30/09/2020	RSM Australia Pty Ltd	Accounting Services for September 2020 (\$5,677.10)	(5,677.10)	1	CSH
107	EFT8879	30/09/2020	Simbay Tyre Distributors (WA) Pty Ltd	Purchase of 2 tyres for P65- Houlotte 3522A Biljax Elevated Work Platform. (\$135.30)	(135.30)	1	CSH
108	EFT8880	30/09/2020	WesTrac	Lamp GP Head for P70 Cat12M Grader 2016 (\$281.79)	(281.79)	1	CSH
109	EFT8881	30/09/2020	Addex Group Pty Ltd	Purchase of 1x used Isuzu FVZ 1400A Patch Truck VIN: JALFVZ23SX3000321. (\$79,200.00)	(79,200.00)	1	CSH
			<b>Total EFT's</b>		<b>(854,727.67)</b>		

List of Accounts Paid September 2020						
	Chq/EFT	Date	Name	Description	Amount	Bank Type
	<b>BPAY</b>					
110	BPAY	07/09/2020	TELSTRA CORPORATION LTD	Landline phone usage and charges, office phone and internet charges for Aug2020 (\$3,948.07)	(3,948.07)	1 CSH
111	BPAY	07/09/2020	Pivotel Satellite Pty Limited	Satellite phone usage and charges, Shire of Cue Aug2020 (\$156.03)	(156.03)	1 CSH
112	BPAY	07/09/2020	Horizon Power	Electricity Supply for 31days frm 01/08/20- 31/08/20. Tourist Park (\$16,950.97), Street Lights (\$3,006.66)	(19,957.63)	1 CSH
113	BPAY	11/09/2020	TELSTRA CORPORATION LTD	Mobile phone usage and charges, Shire of Cue and outside crew for the period 27/08/20-26/09/20 (\$432.26)	(432.26)	1 CSH
114	BPAY	24/09/2020	Pivotel Satellite Pty Limited	Satellite phone usage and charges for Shire of Cue Sept2020. (\$151.00)	(151.00)	1 CSH
115	BPAY	09/09/2020	DHS Official Administered Receipts CSA Account	Payroll deduction August	(626.70)	1 CSH
116	BPAY	20/09/2020	DHS Official Administered Receipts CSA Account	Payroll deduction September	(626.70)	1 CSH
			<b>Total BPAY</b>		<b>(25,898.39)</b>	
	<b>CHEQUES</b>					
117	Chq 3407	09/09/2020	M & B Sales Pty Ltd	Cancelled	0.00	1 CSH
			<b>Total Cheques</b>		<b>0.00</b>	
	<b>PAYROLL</b>					
118	Payroll	06/09/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	(41,391.96)	1 PAY
119	Payroll	20/09/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	(42,126.57)	1 PAY
			<b>Total Payroll</b>		<b>(83,518.53)</b>	
				<b>TOTAL PAYMENTS</b>	<b>(1,010,257.01)</b>	
				<b>Total Direct Debits</b>	<b>(46,112.42)</b>	
				<b>Total EFTs</b>	<b>(854,727.67)</b>	
				<b>Total BPAY</b>	<b>(25,898.39)</b>	
				<b>Total Cheque</b>	<b>0.00</b>	
				<b>Total Payroll</b>	<b>(83,518.53)</b>	
				<b>TOTAL PAYMENTS</b>	<b>(1,010,257.01)</b>	

## 10.2 FINANCIAL STATEMENT

**APPLICANT:** Shire of Cue  
**DISCLOSURE OF INTEREST:** Nil  
**AUTHOR:** Richard Towell – Deputy Chief Executive Officer  
**DATE:** 15 October 2020

### ***Matters for Consideration:***

The Statement of Financial Activity for the period ended 30 September 2020 including the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#).

### ***Background:***

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

### ***Comments:***

The Statement of Financial Activity is for the month of September 2020.

Budget figures used in the Statement of Financial Activity are applied from the budget presented to council for adoption at item 10.4 of this agenda.

### ***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 14.*

**Policy Implications:**

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Consultation:**

RSM Australia Pty Ltd.

**Officer's Recommendation:**

**Voting Requirement:** Simple Majority

*That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 September 2020, as presented at [Appendix 2](#).*

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

# APPENDIX 2



**Shire of Cue**

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

**T** +61 (0) 8 9943 0988

[www.cue.wa.gov.au](http://www.cue.wa.gov.au)

# **SHIRE OF CUE**

## **MONTHLY FINANCIAL REPORT**

**For the Period Ending 30 September 2020**

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

**RSM Australia Pty Ltd**

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

[www.rsm.com.au](http://www.rsm.com.au)

## **Compilation Report**

### **To the Council**

### **Shire of Cue**

#### **Scope**

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

#### **The responsibility of the Shire**

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

#### **Our responsibility**

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Cue, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Cue and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 15<sup>th</sup> October 2020

RSM Australia Pty Ltd  
Chartered Accountants

**THE POWER OF BEING UNDERSTOOD**  
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 30 September 2020**  
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**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
For the Period Ending 30 September 2020  
**EXECUTIVE SUMMARY**

**Statement of Financial Activity**

Income Statements are presented on pages 6 - 7 showing a surplus as at 30 September 2020 of \$4,693,394

**Significant Revenue and Expenditure**

	<b>Collected / Completed %</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>Significant Projects</b>				
Staff Unit Housing Development	0%	1,000,000	249,996	-
Pensioner Housing Development	0%	1,000,000	249,993	-
Great Fingal Mine Office	0%	2,000,000	499,998	8,610
Tourist Park House and Office	26%	400,000	99,993	103,840
Airport Runway Resealing	0%	1,400,000	349,995	-
	2%	5,800,000	1,449,975	112,450
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	34%	1,109,086	277,260	374,485
Non-operating Grants, Subsidies and Contributions	4%	11,512,179	2,878,037	426,928
	6%	12,621,265	3,155,297	801,413
<b>Rates Levied</b>	101%	2,365,615	591,402	2,397,739

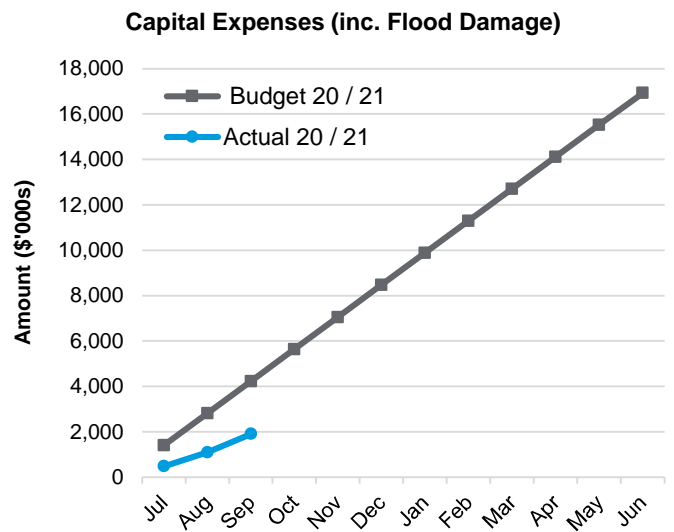
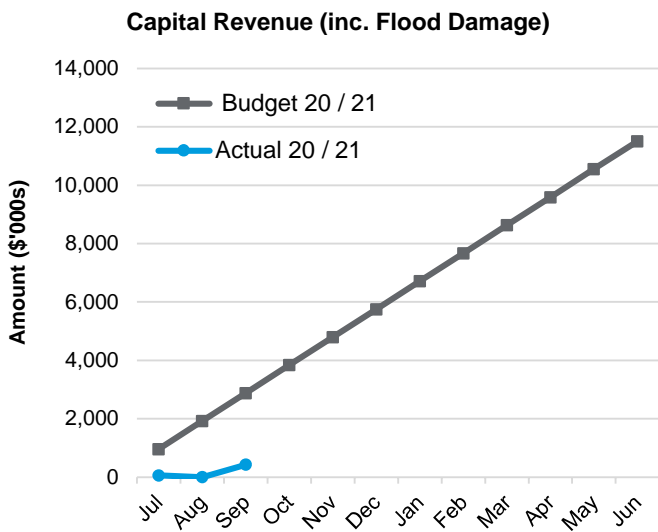
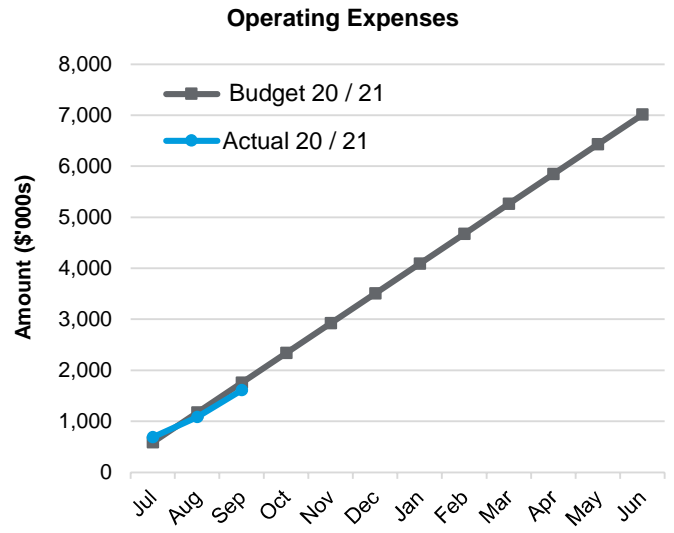
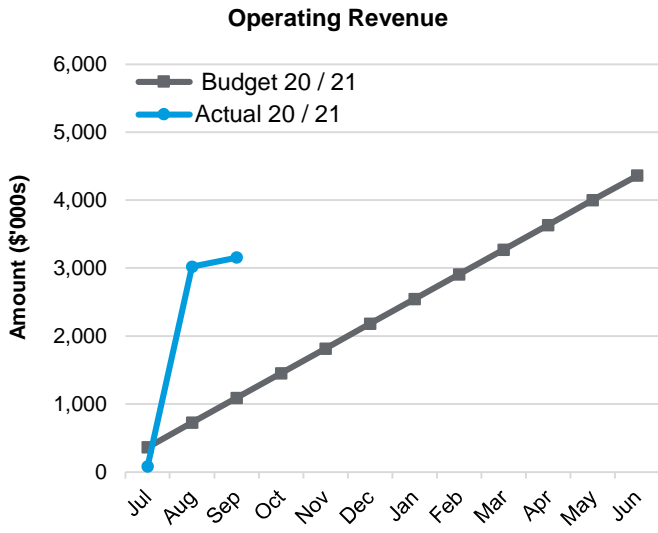
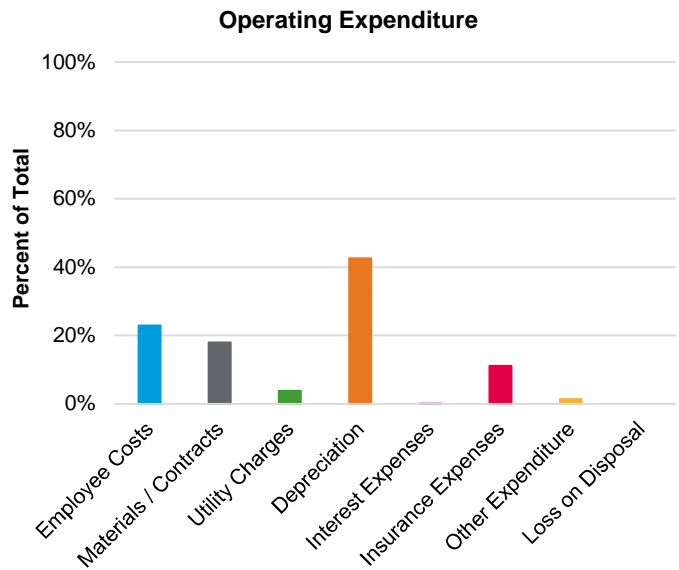
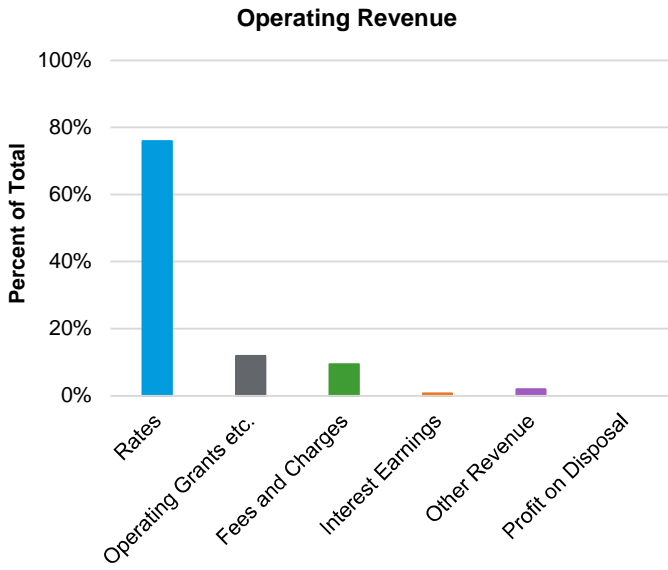
% - Compares current YTD actuals to the Annual Budget

**Financial Position**

<b>Account</b>	<b>Difference to Prior Year %</b>	<b>Current Year 30 Sep 20 \$</b>	<b>Prior Year 30 Sep 19 \$</b>
Adjusted Net Current Assets	78%	4,693,394	6,020,470
Cash and Equivalent - Unrestricted	74%	3,703,117	4,983,105
Cash and Equivalent - Restricted	106%	6,058,231	5,703,197
Receivables - Rates	189%	2,164,689	1,146,241
Receivables - Other	887%	224,808	25,354
Payables	1403%	1,436,015	102,362

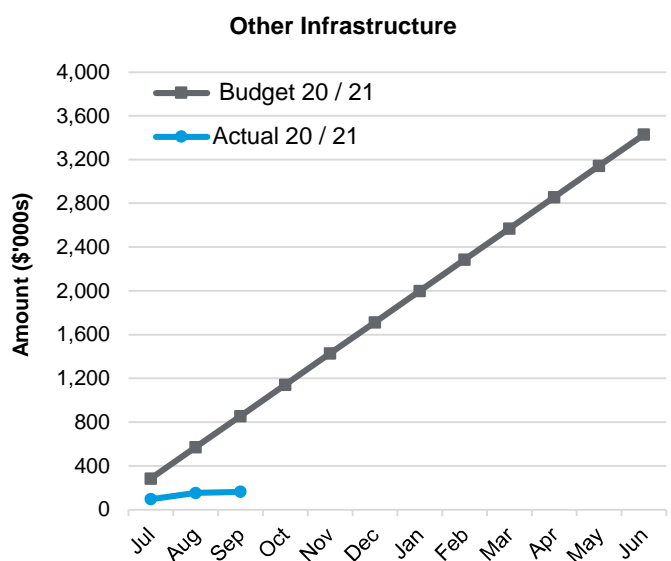
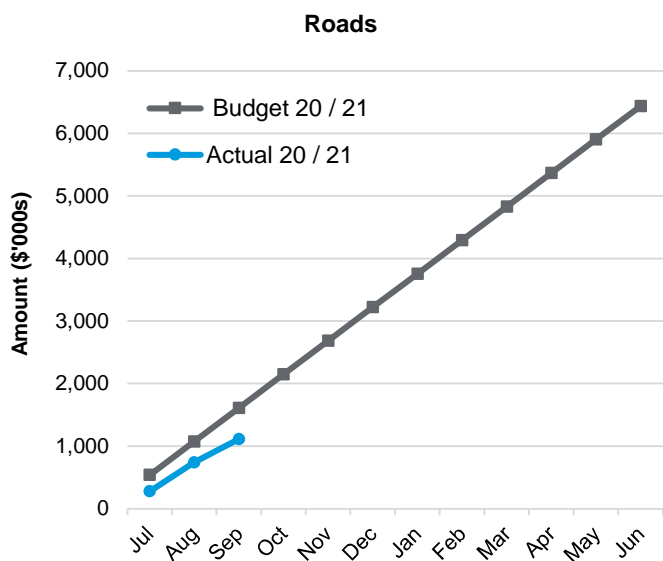
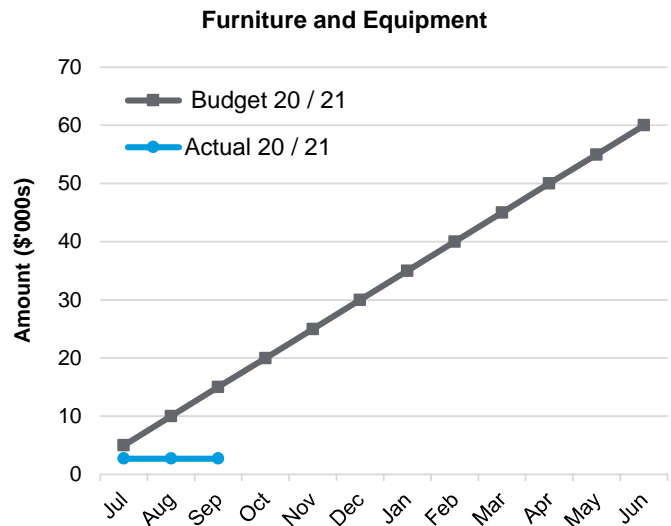
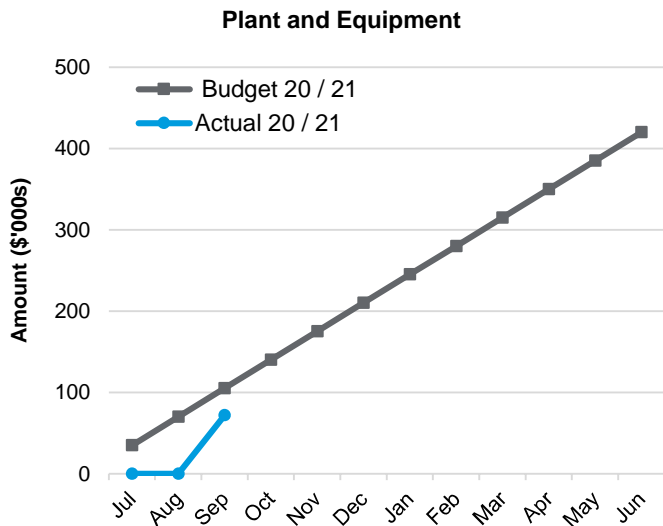
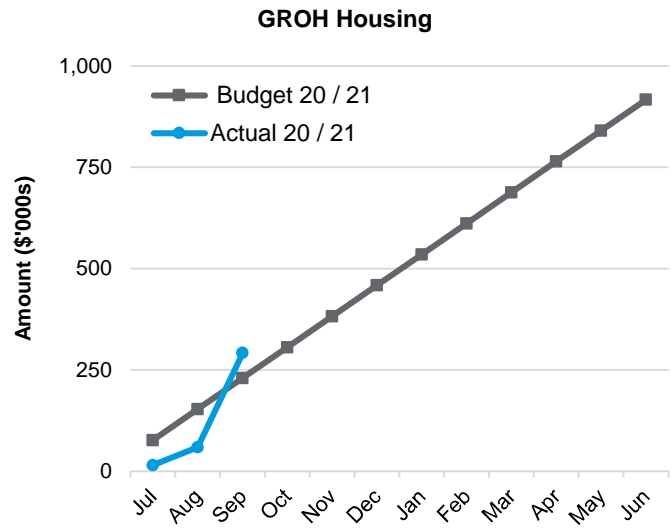
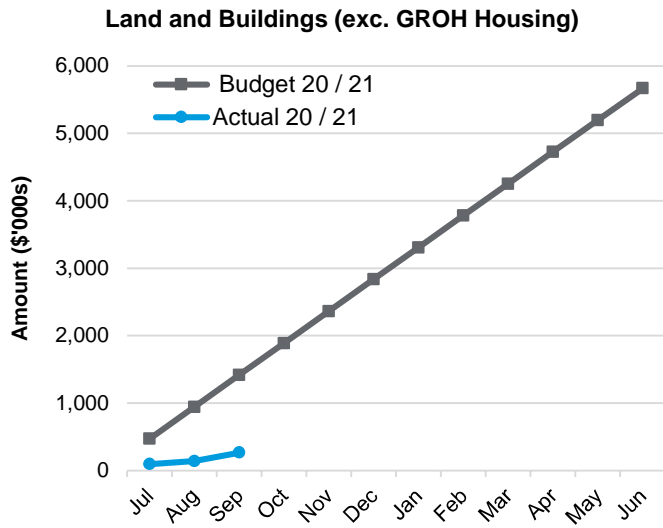
% - Compares current YTD actuals to prior year actuals

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 30 September 2020**  
**SUMMARY GRAPHS - OPERATING**



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 30 September 2020**  
**SUMMARY GRAPHS - CAPITAL**



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
For the Period Ending 30 September 2020  
**NATURE OR TYPE**

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
<b>Opening Funding Surplus / (Deficit)</b>	3	3,924,344	3,924,344	4,009,069		
<b>Revenue from Operating Activities</b>						
Rates	10	2,365,615	591,402	2,397,739	1,806,337	305%
Grants, Subsidies and Contributions	12(a)	1,109,086	277,260	374,485	97,225	35%
Fees and Charges		640,905	160,182	296,285	136,103	85%
Interest Earnings		113,500	28,371	23,971	(4,400)	(16%)
Other Revenue		79,500	19,872	63,616	43,744	220%
Profit on Disposal of Assets	8	53,700	13,425	-	(13,425)	(100%)
		<b>4,362,306</b>	<b>1,090,512</b>	<b>3,156,096</b>		
<b>Expenditure from Operating Activities</b>						
Employee Costs		(2,049,988)	(512,295)	(369,948)	142,347	28%
Materials and Contracts		(1,342,851)	(335,424)	(289,168)	46,256	14%
Utility Charges		(342,750)	(85,635)	(61,911)	23,724	28%
Depreciation on Non-current Assets		(2,844,800)	(711,171)	(686,739)	24,432	3%
Interest Expenses		(22,500)	(5,625)	(91)	5,534	98%
Insurance Expenses		(182,555)	(45,609)	(180,001)	(134,392)	(295%)
Other Expenditure		(228,700)	(57,156)	(22,924)	34,232	60%
Loss on Disposal of Assets	8	-	-	-	-	
		<b>(7,014,145)</b>	<b>(1,752,915)</b>	<b>(1,610,782)</b>		
<b>Excluded Non-cash Operating Activities</b>						
Depreciation and Amortisation		2,844,800	711,171	686,739		
(Profit) / Loss on Asset Disposal		(53,700)	(13,425)	-		
Movement in Deferred Pensioner Rates		-	-	-		
<b>Net Amount from Operating Activities</b>		<b>139,261</b>	<b>35,343</b>	<b>2,232,053</b>		
<b>Investing Activities</b>						
Grants, Subsidies and Contributions	12(b)	11,512,179	2,878,037	426,928	(2,451,109)	(85%)
Proceeds from Disposal of Assets	8	170,000	42,498	-	(42,498)	(100%)
Land and Buildings	9(a)	(6,587,500)	(1,646,817)	(559,924)	1,086,893	66%
Plant and Equipment	9(b)	(470,000)	(117,500)	(72,000)	45,500	39%
Furniture and Equipment	9(c)	(60,000)	(14,997)	(2,738)	12,259	82%
Infrastructure Assets - Roads	9(d)	(6,437,179)	(1,609,278)	(1,113,148)	496,130	31%
Infrastructure Assets - Other	9(e)	(3,429,000)	(857,172)	(165,204)	691,968	81%
<b>Net Amount from Investing Activities</b>		<b>(5,301,500)</b>	<b>(1,325,229)</b>	<b>(1,486,086)</b>		
<b>Financing Activities</b>						
Transfer from Reserves	7	1,414,070	296,250	-	(296,250)	(100%)
Repayment of Debentures	11	(91,176)	(22,794)	(45,386)	(22,592)	(99%)
Transfer to Reserves		(85,000)	(15,000)	(16,256)	(1,256)	(8%)
<b>Net Amount from Financing Activities</b>		<b>1,237,894</b>	<b>258,456</b>	<b>(61,642)</b>		
<b>Closing Funding Surplus / (Deficit)</b>	3	-	<b>2,892,914</b>	<b>4,693,394</b>		

\* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF COMPREHENSIVE INCOME**  
For the Period Ending 30 September 2020  
**REPORTING PROGRAM**

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
<b>Opening Funding Surplus / (Deficit)</b>	3	3,924,344	3,924,344	4,009,069		
<b>Revenue from Operating Activities</b>						
General Purpose Funding - Rates	10	2,365,615	591,402	2,397,739	1,806,337	305%
General Purpose Funding - Other		1,089,786	272,439	322,373	49,934	18%
Law, Order and Public Safety		10,500	2,622	750	(1,872)	(71%)
Health		1,200	297	800	503	169%
Housing		73,320	18,321	5,684	(12,637)	(69%)
Community Amenities		84,885	21,213	63,436	42,223	199%
Recreation and Culture		8,100	2,019	167	(1,852)	(92%)
Transport		306,700	76,671	160,230	83,559	109%
Economic Services		298,200	74,538	181,455	106,917	143%
Other Property and Services		124,000	30,990	23,461	(7,529)	(24%)
		<b>4,362,306</b>	<b>1,090,512</b>	<b>3,156,096</b>		
<b>Expenditure from Operating Activities</b>						
Governance		(397,697)	(99,399)	(71,260)	28,139	28%
General Purpose Funding		(261,447)	(65,349)	(52,839)	12,510	19%
Law, Order and Public Safety		(113,100)	(28,248)	(16,135)	12,113	43%
Health		(78,411)	(19,587)	(11,202)	8,385	43%
Education and Welfare		(74,556)	(18,621)	(705)	17,917	96%
Housing		(285,937)	(71,463)	(78,286)	(6,823)	(10%)
Community Amenities		(445,479)	(111,327)	(67,334)	43,994	40%
Recreation and Culture		(922,896)	(230,502)	(151,304)	79,198	34%
Transport		(3,671,806)	(917,880)	(773,138)	144,742	16%
Economic Services		(724,119)	(180,954)	(189,616)	(8,662)	(5%)
Other Property and Services		(38,696)	(9,585)	(198,964)	(189,379)	(1976%)
		<b>(7,014,145)</b>	<b>(1,752,915)</b>	<b>(1,610,782)</b>		
<b>Excluded Non-cash Operating Activities</b>						
Depreciation and Amortisation		2,844,800	711,171	686,739		
(Profit) / Loss on Asset Disposal		(53,700)	(13,425)	-		
Movement in Deferred Pensioner Rates		-	-	-		
<b>Net Amount from Operating Activities</b>		<b>139,261</b>	<b>35,343</b>	<b>2,232,053</b>		
<b>Investing Activities</b>						
Grants, Subsidies and Contributions	12(b)	11,512,179	2,878,037	426,928	(2,451,109)	(85%)
Proceeds from Disposal of Assets	8	170,000	42,498	-	(42,498)	(100%)
Land and Buildings	9(a)	(6,587,500)	(1,646,817)	(559,924)	1,086,893	66%
Plant and Equipment	9(b)	(470,000)	(117,500)	(72,000)	45,500	39%
Furniture and Equipment	9(c)	(60,000)	(14,997)	(2,738)	12,259	82%
Infrastructure Assets - Roads	9(d)	(6,437,179)	(1,609,278)	(1,113,148)	496,130	31%
Infrastructure Assets - Other	9(e)	(3,429,000)	(857,172)	(165,204)	691,968	81%
<b>Net Amount from Investing Activities</b>		<b>(5,301,500)</b>	<b>(1,325,229)</b>	<b>(1,486,086)</b>		
<b>Financing Activities</b>						
Transfer from Reserves	7	1,414,070	296,250	-	(296,250)	(100%)
Repayment of Debentures	11	(91,176)	(22,794)	(45,386)	(22,592)	99%
Transfer to Reserves		(85,000)	(15,000)	(16,256)	(1,256)	8%
<b>Net Amount from Financing Activities</b>		<b>1,237,894</b>	<b>258,456</b>	<b>(61,642)</b>		
<b>Closing Funding Surplus / (Deficit)</b>	3	-	<b>2,892,914</b>	<b>4,693,394</b>		

\* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CUE**  
**STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING**  
For the Period Ending 30 September 2020  
**CAPITAL ACQUISITIONS**

<b>Asset Group</b>	<b>Note</b>	<b>Annual Budget \$</b>	<b>YTD Actual Total \$</b>	<b>Var \$</b>
Land and Buildings	9(a)	6,587,500	<b>559,924</b>	<b>(6,027,576)</b>
Plant and Equipment	9(b)	470,000	<b>72,000</b>	<b>(398,000)</b>
Furniture and Equipment	9(c)	60,000	<b>2,738</b>	<b>(57,262)</b>
Infrastructure Assets - Roads	9(d)	6,437,179	<b>1,113,148</b>	<b>(5,324,031)</b>
Infrastructure Assets - Other	9(e)	3,429,000	<b>165,204</b>	<b>(3,263,796)</b>
<b>Total Capital Expenditure</b>		<u>16,983,679</u>	<u><b>1,913,014</b></u>	<b>(15,070,665)</b>
<b>Capital Acquisitions Funded by:</b>				
Capital Grants and Contributions		11,512,179	<b>426,928</b>	<b>(11,085,251)</b>
Borrowings		-	-	-
Other (Disposals and C/Fwd)		170,000	-	<b>(170,000)</b>
Council Contribution - Reserves		1,414,070	-	<b>(1,414,070)</b>
Council Contribution - Operations		3,887,430	<b>1,486,086</b>	<b>(2,401,344)</b>
<b>Total Capital Acquisitions Funding</b>		<u>16,983,679</u>	<u><b>1,913,014</b></u>	

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Cue for the 2020/21 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

**Preparation**

Prepared by: Aleshia Dynan  
Reviewed by: Travis Bate  
Date prepared: 15 Oct 20

**(a) Basis of Preparation**

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

**(b) The Local Government Reporting Entity**

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

**(c) Rounding of Amounts**

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

##### Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

##### Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

##### (e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

##### (f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

##### (g) Financial Instruments

###### Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

###### Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

###### (i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.



## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (g) Financial Instruments (Continued)

###### (ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

###### (iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

###### (iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

#### Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

#### Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

#### De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

##### (h) Inventories

###### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

###### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Fixed Assets**

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

**Subsequent Measurement**

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

**Impairment of Non-financial Assets**

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

**(j) Depreciation of Non-current Assets**

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage Piping	50 years
Water Supply Piping and Drainage Systems	75 years
Parks and Ovals	12 to 35 years
Other Infrastructure	12 to 60 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

**Land Under Local Government Control**

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*

## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

#### 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### (i) Fixed Assets (Continued)

###### Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

##### (k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

##### (l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

##### (m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

##### Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

##### (n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

##### (o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

##### (p) Nature or Type Classifications

###### Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

###### Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Non-operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

**Service Charges**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on Asset Disposal**

Loss on the disposal of fixed assets.

**Depreciation on Non-current Assets**

Depreciation expense raised on all classes of assets.

**Interest Expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other Expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**  
**(q) Program Classifications (Function / Activity)**

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

Administration and operation of facilities and services to members of Council. Other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER AND PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Food quality and water control. Environmental Health Officer. Doctor Service.

**EDUCATION AND WELFARE**

Assistance to Cue Primary School, Thoo Thoo Wandii, Senior Citizens and Playgroup. Involvement in work experience programmes.

**HOUSING**

Provision and maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services, maintenance of refuse sites, administration of the town planning scheme, control and co-ordination of cemeteries, and maintenance of public conveniences.

**RECREATION AND CULTURE**

Maintenance of Shire hall, recreation centre, Stan Gurney Memorial Park and various reserves. Operation of library and internet services. Co-ordination of Australia Day activities.

**TRANSPORT**

Construction and maintenance of streets, roads, footpaths, drainage works, parking facilities, traffic signs and median strips. Control and maintenance of Cue Airport.

**ECONOMIC SERVICES**

The regulation and provision of tourism and the Historical Photographic Collection. Maintenance of the Shire-owned Caravan Park. Building and vermin control. Employment programme administered on behalf of the Department of Employment, Workplace Relations and Small Business.

**OTHER PROPERTY AND SERVICES**

Private works operation, plant repair and operation costs.

**SHIRE OF CUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

**For the Period Ending 30 September 2020**

**2. EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$25,000 or 10% whichever is the greater.

<b>Reporting Program</b>	<b>Var</b>	<b>Var</b>	<b>Var</b>	<b>Timing / Permanent</b>	<b>Explanation of Variance</b>
	<b>\$</b>	<b>%</b>			
<b>Operating Revenues</b>					
General Purpose Funding - Rates	1,806,337	305%	▲	Timing	Budget profile, Rates revenue raised for the year
General Purpose Funding - Other	49,934	18%	▲	Timing	Budget profile, timing of Federal Assistance Grants and LRCI grant
Community Amenities	42,223	199%	▲	Timing	Rubbish charges raised for the year
Transport	83,559	109%	▲	Timing	Main Roads direct roads grant received
Economic Services	106,917	143%	▲	Permanent	Tourist park fees higher than budgeted, commercial property rentals higher due to invoicing for full year.
<b>Operating Expense</b>					
Governance	28,139	28%	▲	Timing	Expenditure less than budgeted
Community Amenities	43,994	40%	▲	Timing	Expenditure less than budgeted
Recreation and Culture	79,198	34%	▲	Timing	Expenditure less than budgeted
Transport	144,742	16%	▲	Timing	Expenditure less than budgeted
Other Property and Services	(189,379)	(1976%)	▼	Timing	Timing of allocations for works overheads and plant due to timing of insurance and licensing costs
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(2,451,109)	(85%)	▼	Timing	Timing of grants and contributions, including flood damage reimbursements
Proceeds from Disposal of Assets	(42,498)	(100%)	▼	Timing	Timing of sale of assets
<b>Capital Expenses</b>					
Land and Buildings	1,086,893	66%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	45,500	39%	▲	Timing	See Note 9 (Timing of plant replacement)
Infrastructure - Roads	496,130	31%	▲	Timing	See Note 9 (Timing of roads projects and flood damage works)
Infrastructure - Other	691,968	81%	▲	Timing	See Note 9 (Timing of projects)
<b>Financing</b>					
Transfer from Reserves	(296,250)	(100%)	▼	Timing	Transfers from reserves delayed until expenditure incurred

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**2. EXPLANATION OF MATERIAL VARIANCES (Continued)**

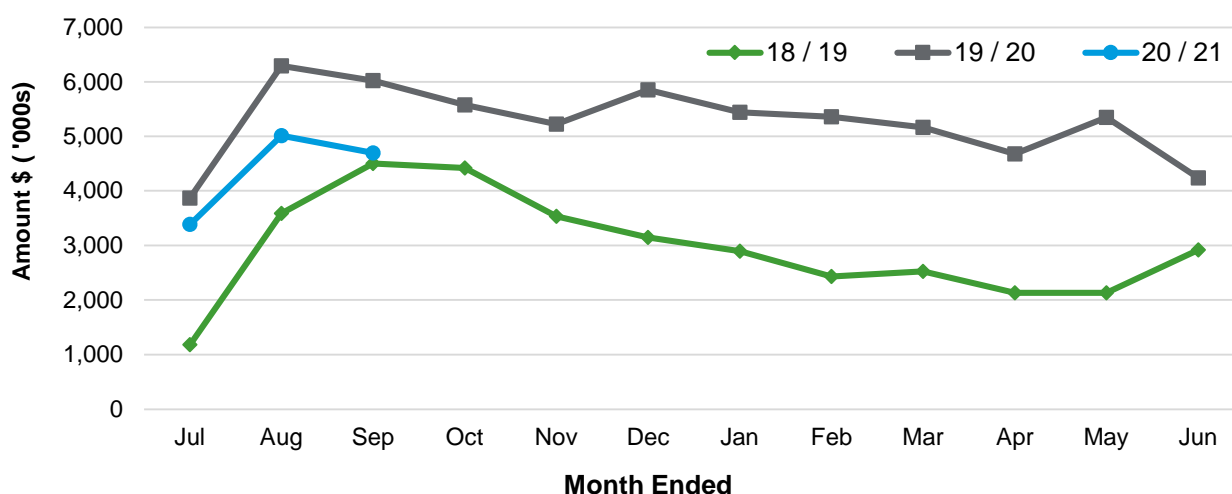
<b>Nature or Type</b>	<b>Var</b>	<b>Var</b>	<b>Var</b>	<b>Timing /</b>	<b>Explanation of Variance</b>
	<b>\$</b>	<b>%</b>		<b>Permanent</b>	
<b>Operating Revenues</b>					
Rates	1,806,337	305%	▲	Timing	Budget profile, Rates revenue raised for the year
Grants, Subsidies and Contributions	97,225	35%	▲	Timing	Timing of grants
Fees and Charges	136,103	85%	▲	Permanent	Tourist park fees and commercial property rentals
Other Revenue	43,744	220%	▲	Permanent	Allocation of legal fee recoveries
<b>Operating Expense</b>					
Employee Costs	142,347	28%	▲	Permanent	Employee vacancies and staffing levels
Materials and Contracts	46,256	14%	▲	Timing	Expenditure less than budgeted
Insurance Expenses	(134,392)	(295%)	▼	Timing	Timing of expenditure, budget profile
Other Expenditure	34,232	60%	▲	Timing	Expenditure less than budgeted

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ending 30 September 2020

**3. NET CURRENT FUNDING POSITION**

	Note	Current Month 30 Sep 20 \$	Prior Year Closing 30 Jun 20 \$	This Time Last Year 30 Sep 19 \$
<b>Current Assets</b>				
Cash Unrestricted	4	3,703,117	3,882,766	4,983,105
Cash Restricted	4	6,058,231	6,041,975	5,703,197
Receivables - Rates		2,164,689	334,508	1,146,241
Receivables - Other	6(b)	224,808	298,405	25,354
Interest / ATO Receivable		97,115	122,704	21,332
Provision for Doubtful Debts		(52,260)	(52,260)	(95,173)
Accrued Income / Deposits		21,714	1,063,010	68,736
Inventories		50,979	28,161	37,121
<b>Total Current Assets</b>		<b>12,268,393</b>	<b>11,719,270</b>	<b>11,889,912</b>
<b>Current Liabilities</b>				
Sundry Creditors		(557,263)	(559,515)	2,627
Rates Received in Advance		(1,811)	(2,525)	(1,911)
Revenue Received in Advance		(750,073)	(838,771)	-
GST Payable		(12,479)	(9,740)	(1,478)
Payroll Creditors		(27,649)	(32,322)	(33,711)
Deposits and Bonds		(7,700)	(7,960)	(8,280)
Loan Liability	11	(45,790)	(91,176)	(44,985)
Accrued Expenses		(33,251)	(67,128)	(14,624)
Accrued Salaries and Wages		-	(23,723)	-
<b>Total Payables</b>		<b>(1,436,015)</b>	<b>(1,632,859)</b>	<b>(102,362)</b>
Provisions		(126,543)	(126,543)	(108,868)
<b>Total Current Liabilities</b>		<b>(1,562,558)</b>	<b>(1,759,402)</b>	<b>(211,230)</b>
Less: Cash Reserves	7	(6,058,231)	(6,041,975)	(5,703,197)
Less: Loan Liability (Non-current)	11	45,790	91,176	44,985
<b>Net Funding Position</b>		<b>4,693,394</b>	<b>4,009,069</b>	<b>6,020,470</b>

**Liquidity over the Year**





**SHIRE OF CUE**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**

For the Period Ending 30 September 2020

**4. CASH AND FINANCIAL ASSETS**

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	Amount		Rate	Date
				\$		%	
<b>Cash and Cash Equivalents</b>							
Cash On Hand	970			970	N/A	0.00	N/A
Cheque Account	285,017			285,017	CBA	0.00	N/A
On Call Cash Account	1,107,173			1,107,173	CBA	0.20	N/A
Fixed Term Deposit	995,825			995,825	CBA	0.37	29 Oct 20
Trust Account			2,080	2,080	CBA	0.00	N/A
<b>Financial Assets at Amortised Cost</b>							
Fixed Term Deposit	507,035			507,035	CBA	0.75	15 Mar 21
Fixed Term Deposit	507,736			507,736	CBA	0.73	18 Jan 21
At Call Term Deposit	299,361	260,139		559,500	BOQ	1.40	18 Nov 20
Fixed Term Deposit		1,519,760		1,519,760	CBA	0.75	15 Jul 21
Fixed Term Deposit		1,147,165		1,147,165	BOQ	1.80	25 Oct 20
Fixed Term Deposit		1,330,374		1,330,374	BOQ	0.97	25 Jul 21
Fixed Term Deposit		1,150,469		1,150,469	BOQ	0.85	25 Feb 21
Fixed Term Deposit		650,323		650,323	BOQ	1.25	11 Dec 20
<b>Total Cash and Financial Assets</b>	<b>3,703,117</b>	<b>6,058,231</b>	<b>2,080</b>	<b>9,763,428</b>			

**5. TRUST FUND**

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 20	Amount Received	Amount Paid	Closing Balance 30 Sep 20
	\$	\$	\$	\$
Cue LCDC	2,080	-	-	2,080
<b>Total Funds in Trust</b>	<b>2,080</b>	<b>-</b>	<b>-</b>	<b>2,080</b>

**Comments / Notes**

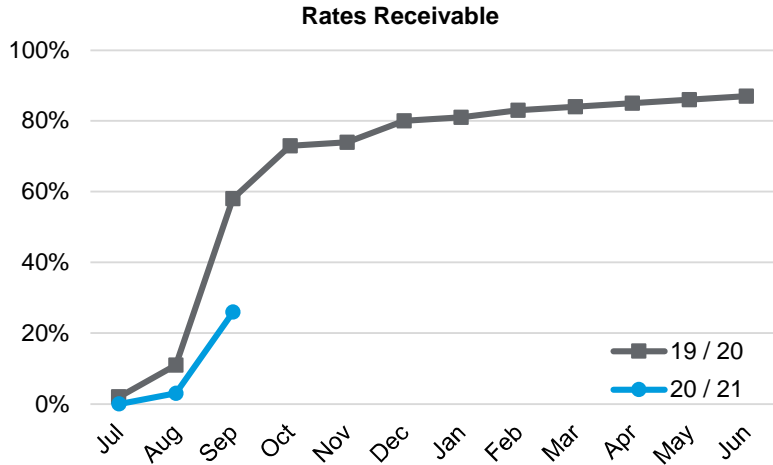
The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**6. RECEIVABLES**

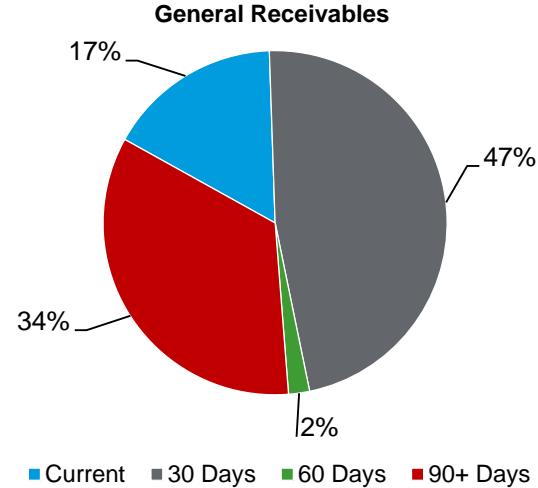
<b>(a) Rates Receivable</b>	<b>30 Sep 20</b>
	<b>\$</b>
Rates Receivable - Current Year	1,759,426
Pensioner Deferred Rates	7,701
<b>Total Rates Receivable Outstanding</b>	<b><u>1,767,127</u></b>

Closing Balances - Current Month	1,767,127
Rates Levied this Year	(2,397,739)
Other Rate Revenue Levied this Year	(1,945)
<b>Total Rates Collected to Date</b>	<b><u>(632,557)</u></b>
<i>Percentage Collected</i>	<i>26%</i>



**Comments / Notes**

<b>(b) General Receivables</b>	<b>30 Sep 20</b>
	<b>\$</b>
Current	36,926
30 Days	106,302
60 Days	4,465
90+ Days	77,115
<b>Total General Receivables Outstanding</b>	<b><u>224,808</u></b>



**Comments / Notes**

Amounts shown above include GST (where applicable)

SHIRE OF CUE

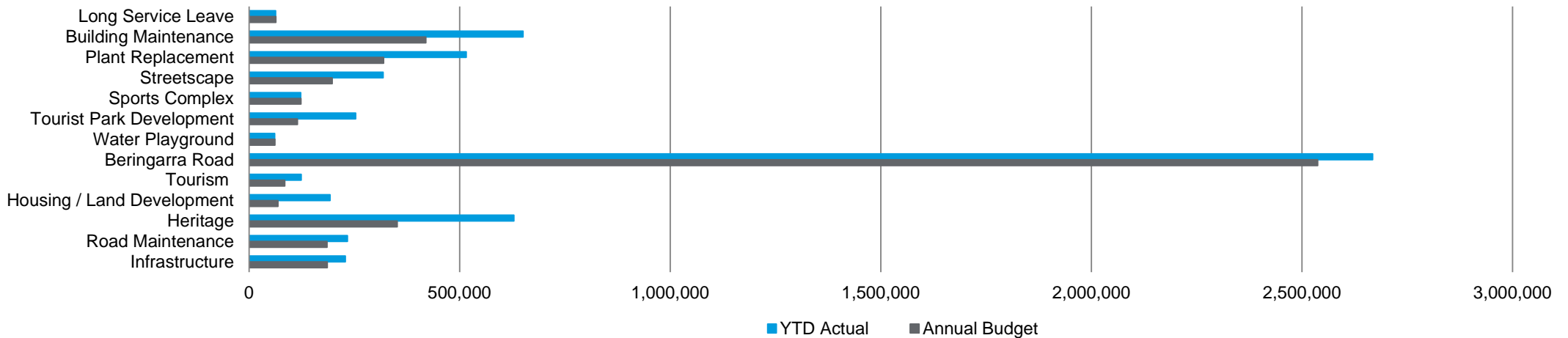
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 20	Transfers from	Interest Received	Transfer to	Balance 30 Jun 21	Transfers from	Interest Received	Transfer to	Balance 30 Sep 20
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	62,945	-	625	-	63,570	-	169	-	63,114
Building Maintenance	648,556	(235,000)	6,441	-	419,997	-	1,745	-	650,301
Plant Replacement	514,091	(200,000)	5,105	-	319,196	-	1,383	-	515,474
Streetscape	317,311	(123,000)	3,151	-	197,462	-	854	-	318,165
Sports Complex	122,177	-	1,213	-	123,390	-	329	-	122,505
Tourist Park Development	252,361	(140,000)	2,506	-	114,867	-	679	-	253,040
Water Playground	60,699	-	603	-	61,302	-	163	-	60,862
Beringarra Road	2,660,835	(150,000)	26,423	-	2,537,258	-	7,159	-	2,667,994
Tourism	123,258	(40,000)	1,224	-	84,482	-	332	-	123,589
Housing / Land Development	191,829	(150,000)	1,905	25,000	68,734	-	516	-	192,345
Heritage	626,815	(281,070)	6,225	-	351,970	-	1,686	-	628,502
Road Maintenance	232,939	(50,000)	2,313	-	185,252	-	627	-	233,566
Infrastructure	228,160	(45,000)	2,266	-	185,426	-	614	-	228,774
<b>Total Cash Backed Reserves</b>	<b>6,041,975</b>	<b>(1,414,070)</b>	<b>60,000</b>	<b>25,000</b>	<b>4,712,905</b>	<b>-</b>	<b>16,256</b>	<b>-</b>	<b>6,058,231</b>

Annual Budget v YTD Actual



**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**8. DISPOSAL OF ASSETS**

**Annual Budget**

	<b>WDV</b>	<b>Proceeds</b>	<b>Profit</b>	<b>(Loss)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Transport</b>				
<b>Plant and Equipment</b>				
Caterpillar Skid Steer Loader	23,700	45,000	21,300	-
Town Crew Tipping Tray Ute	25,200	30,000	4,800	-
Toyota Landcruiser VX	62,400	85,000	22,600	-
Nissan Navarra 2WD	5,000	10,000	5,000	-
<b>Total Disposal of Assets</b>	<b>116,300</b>	<b>170,000</b>	<b>53,700</b>	<b>-</b>
<b>Total Profit or (Loss)</b>				<b>53,700</b>

**YTD Actual**

	<b>WDV</b>	<b>Proceeds</b>	<b>Profit</b>	<b>(Loss)</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Transport</b>				
<b>Plant and Equipment</b>				
Caterpillar Skid Steer Loader	-	-	-	-
Town Crew Tipping Tray Ute	-	-	-	-
Toyota Landcruiser VX	-	-	-	-
Nissan Navarra 2WD	-	-	-	-
<b>Total Disposal of Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Profit or (Loss)</b>				<b>-</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

## 9. CAPITAL ACQUISITIONS

## (a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
<b>Housing</b>				
Staff Unit Housing Development	1,000,000	249,996	-	249,996
Pensioner Housing Development	1,000,000	249,993	-	249,993
GROH Housing	917,000	229,245	291,718	(62,473)
Staff Housing	250,000	62,499	52,500	9,999
	<b>3,167,000</b>	<b>791,733</b>	<b>344,218</b>	<b>447,515</b>
<b>Recreation and Culture</b>				
Great Fingal Mine Office	2,000,000	499,998	8,610	491,388
Old Railway Building and Youth Centre	395,000	98,748	95,583	3,165
Town Hall Upgrades	190,000	47,493	-	47,493
Heritage Building Renovations	130,000	32,493	7,673	24,820
Bowling Green Upgrade	10,000	2,499	-	2,499
	<b>2,725,000</b>	<b>681,231</b>	<b>111,866</b>	<b>569,365</b>
<b>Transport</b>				
Works Depot Improvements	30,000	7,500	-	7,500
	<b>30,000</b>	<b>7,500</b>	<b>-</b>	<b>7,500</b>
<b>Economic Services</b>				
Tourist Park House and Office	400,000	99,993	103,840	(3,847)
Tourist Park Ablutions	100,000	24,999	-	24,999
Old Gaol Restoration	60,000	15,000	-	15,000
Old Municipal Building Improvements	60,000	14,994	-	14,994
Pension Hut Renovation	10,500	2,625	-	2,625
	<b>630,500</b>	<b>157,611</b>	<b>103,840</b>	<b>53,771</b>
<b>Other Property and Services</b>				
Administration Building Improvements	35,000	8,742	-	8,742
	<b>35,000</b>	<b>8,742</b>	<b>-</b>	<b>8,742</b>
<b>Total Land and Buildings</b>	<b>6,587,500</b>	<b>1,646,817</b>	<b>559,924</b>	<b>1,086,893</b>

## (b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
<b>Transport</b>				
Caterpillar Skid Steer Loader	120,000	30,000	-	30,000
Toyota Landcruiser VX	85,000	21,250	-	21,250
Street Sweeper	50,000	12,500	-	12,500
Bitumen Patch Truck	50,000	12,500	72,000	(59,500)
Town Crew Tipping Tray Ute	45,000	11,250	-	11,250
Nissan Navarra 2WD	30,000	7,500	-	7,500
Ride-on Mower	25,000	6,250	-	6,250
Excavator Grapple	15,000	3,750	-	3,750
Bitumen Sprayer	12,000	3,000	-	3,000
Road Maintenance Equipment	12,000	3,000	-	3,000
Workshop Equipment	10,000	2,500	-	2,500
Dual Axle Heavy Duty Bitumen Trailer	10,000	2,500	-	2,500
Town Maintenance Equipment	6,000	1,500	-	1,500
	<b>470,000</b>	<b>117,500</b>	<b>72,000</b>	<b>45,500</b>
<b>Total Plant and Equipment</b>	<b>470,000</b>	<b>117,500</b>	<b>72,000</b>	<b>45,500</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**9. CAPITAL ACQUISITIONS (Continued)**

**(c) Furniture and Equipment**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>YTD Variance \$</b>
<b>Governance</b>				
Council Furniture and Equipment	10,000	2,499	-	2,499
	<b>10,000</b>	<b>2,499</b>	<b>-</b>	<b>2,499</b>
<b>Housing</b>				
Staff Housing	15,000	3,750	2,738	1,012
	<b>15,000</b>	<b>3,750</b>	<b>2,738</b>	<b>1,012</b>
<b>Economic Services</b>				
Pension Hut Furniture and Equipment	10,000	2,499	-	2,499
	<b>10,000</b>	<b>2,499</b>	<b>-</b>	<b>2,499</b>
<b>Other Property and Services</b>				
Administration Furniture and Equipment	25,000	6,249	-	6,249
	<b>25,000</b>	<b>6,249</b>	<b>-</b>	<b>6,249</b>
<b>Total Furniture and Equipment</b>	<b>60,000</b>	<b>14,997</b>	<b>2,738</b>	<b>12,259</b>

**(d) Infrastructure - Roads**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>YTD Variance \$</b>
<b>Transport</b>				
Flood Damage Restoration	3,123,336	780,831	1,052,022	(271,191)
Wilgie Mia Road	2,100,000	525,000	-	525,000
Roads to Recovery	593,843	148,458	-	148,458
Construction - Muni Funds Roads	190,000	47,493	61,126	(13,633)
Regional Roads Group	180,000	44,997	-	44,997
Cue-Beringarra Road	150,000	37,500	-	37,500
Grid Widening Program	100,000	24,999	-	24,999
	<b>6,437,179</b>	<b>1,609,278</b>	<b>1,113,148</b>	<b>496,130</b>
<b>Total Infrastructure - Roads</b>	<b>6,437,179</b>	<b>1,609,278</b>	<b>1,113,148</b>	<b>496,130</b>

**(e) Other Infrastructure**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>YTD Variance \$</b>
<b>Community Amenities</b>				
Waste Site - Fencing and Improvements	325,000	81,243	-	81,243
Deep Sewerage	240,000	60,000	-	60,000
Cemetery Niche Wall	35,000	8,742	-	8,742
	<b>600,000</b>	<b>149,985</b>	<b>-</b>	<b>149,985</b>
<b>Recreation and Culture</b>				
Playground Equipment	220,000	54,993	-	54,993
Sporting Facilities	100,000	24,996	-	24,996
Oval Infrastructure	50,000	12,498	-	12,498
Walk and Cycle Trails	40,000	9,999	-	9,999
	<b>410,000</b>	<b>102,486</b>	<b>-</b>	<b>102,486</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**9. CAPITAL ACQUISITIONS (Continued)**

**(e) Other Infrastructure (Continued)**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Transport</b>				
Airport Runway Resealing	1,400,000	349,995	-	349,995
Artificial Lawn and Retic	45,000	11,244	-	11,244
	<b>1,445,000</b>	<b>361,239</b>	<b>-</b>	<b>361,239</b>
<b>Economic Services</b>				
Heydon Place Industrial Development	372,500	93,120	158,714	(65,594)
Museum Project	180,000	44,994	-	44,994
Austin Street Development	100,000	24,999	-	24,999
Garden Rock Development	100,000	24,999	-	24,999
Streetscape	75,000	18,744	-	18,744
Tourist Park Improvements	40,000	9,993	6,490	3,503
CCTV	33,500	8,373	-	8,373
RV Site	30,000	7,494	-	7,494
Oasis Visitor Parking Project	23,000	5,748	-	5,748
Standpipe Automation	20,000	4,998	-	4,998
	<b>974,000</b>	<b>243,462</b>	<b>165,204</b>	<b>78,258</b>
<b>Total Infrastructure - Other</b>	<b>3,429,000</b>	<b>857,172</b>	<b>165,204</b>	<b>691,968</b>
<b>Total Capital Expenditure</b>	<b>16,983,679</b>	<b>4,245,764</b>	<b>1,913,014</b>	<b>2,332,750</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**10. RATING INFORMATION**

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	YTD Actual Revenue \$
<b>General Rates</b>								
GRV Residential	561,024	0.106200	93	59,581	58,995	-	-	58,995
GRV Commercial	299,208	0.106200	5	31,776	31,776	-	-	31,776
GRV Vacant Land	-	0.106200	0	-	-	-	-	-
GRV M & T Workforce	246,750	0.300000	2	74,025	74,025	-	-	74,025
UV Mining	7,418,800	0.283334	332	2,101,999	2,098,340	-	(1,768)	2,096,572
UV Pastoral	563,097	0.076564	14	43,112	43,113	-	-	43,113
<b>Total General Rates</b>				<b>2,310,493</b>	<b>2,306,249</b>	-	<b>(1,768)</b>	<b>2,304,481</b>
<b>Minimum Rates</b>								
GRV Residential	105,129	451.00	46	20,746	20,746	-	-	20,746
GRV Commercial	-	451.00	0	-	-	-	-	-
GRV Vacant Land	8,780	451.00	41	18,491	17,138	-	-	17,138
GRV M & T Workforce	-	451.00	0	-	-	-	-	-
UV Mining	100,402	451.00	131	59,081	56,375	-	-	56,375
UV Pastoral	12,295	451.00	4	1,804	1,804	-	-	1,804
<b>Total Minimum Rates</b>				<b>100,122</b>	<b>96,063</b>	-	-	<b>96,063</b>
<b>Total General and Minimum Rates</b>				<b>2,410,615</b>	<b>2,402,312</b>	-	<b>(1,768)</b>	<b>2,400,544</b>
<b>Other Rate Revenue</b>								
Rates Written-off				(43,645)				-
Discounts / Concessions				(6,355)				(2,805)
Interim and Back Rates				5,000				-
<b>Total Funds Raised from Rates</b>				<b>2,365,615</b>				<b>2,397,739</b>



SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	01 Jul 20 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
<b>Housing</b>								
GROH House (WATC)	935,015	-	45,386	91,176	889,629	843,839	91	22,500
<b>Total Repayments*</b>	<b>935,015</b>	<b>-</b>	<b>45,386</b>	<b>91,176</b>	<b>889,629</b>	<b>843,839</b>	<b>91</b>	<b>22,500</b>

(b) Debenture Terms

	Amount Borrowed \$	Institution	Loan Type	Term Years	Total Interest** \$	Interest Rate %	Amount Used \$	Amount Unspent \$
<b>Housing</b>								
GROH House (WATC)	980,000	WATC	Fixed Rate Annuity	10	94,149	1.78%	354,527	625,473
					<b>94,149</b>		<b>354,527</b>	<b>625,473</b>

Comments / Notes

\* - All debenture repayments were financed by general purpose revenue

\*\* - Does not include variable annual loan fee charged by WATC

WATC - Western Australia Treasury Corporation

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 30 September 2020**

**12. GRANTS, SUBSIDIES AND CONTRIBUTIONS**

**(a) Operating Grants, Subsidies and Contributions**

	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>General Purpose Funding</b>				
General Commission Grants	WA Government	675,264	168,816	172,572
Roads Commission Grants	WA Government	277,522	69,378	69,175
		<b>952,786</b>	<b>238,194</b>	<b>241,747</b>
<b>Law, Order and Public Safety</b>				
ESL Grant	FESA	7,500	1,875	750
		<b>7,500</b>	<b>1,875</b>	<b>750</b>
<b>Recreation and Culture</b>				
Donations Received		800	198	-
		<b>800</b>	<b>198</b>	<b>-</b>
<b>Transport</b>				
MRWA RRG Direct Grant	MRWA	82,500	20,625	117,140
Airport Grants and Contributions	RADS	25,000	6,249	-
Road Maintenance		500	123	-
		<b>108,000</b>	<b>26,997</b>	<b>117,140</b>
<b>Other Property and Services</b>				
Diesel Fuel Rebate		35,000	8,748	4,810
Sundry Income Admin		5,000	1,248	10,038
		<b>40,000</b>	<b>9,996</b>	<b>14,848</b>
<b>Total Grants, Subsidies and Contributions</b>		<b>1,109,086</b>	<b>277,260</b>	<b>374,485</b>

## SHIRE OF CUE

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 September 2020

## 12. GRANTS, SUBSIDIES AND CONTRIBUTIONS (Continued)

## (b) Non-operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
<b>General Purpose Funding</b>				
Local Roads / Community Infrastructure	Federal	340,000	84,999	-
		<b>340,000</b>	<b>84,999</b>	-
<b>Housing</b>				
Pensioner Housing Development	WA Government	700,000	174,999	-
Staff Unit Development	WA Government	500,000	125,001	-
		<b>1,200,000</b>	<b>300,000</b>	-
<b>Community Amenities</b>				
Deep Sewerage	Royalties for Regions	160,000	39,999	-
Waste Site Development		100,000	24,999	-
		<b>260,000</b>	<b>64,998</b>	-
<b>Recreation and Culture</b>				
Great Fingall Mine Development	WA Government	1,500,000	375,000	-
Great Fingall Mine Development		250,000	62,499	-
Railway Building	WA Government	330,000	82,500	-
Playground	WA Government	110,000	27,498	-
		<b>2,190,000</b>	<b>547,497</b>	-
<b>Transport</b>				
Flood Damage Reimbursement	DFES	3,123,336	780,834	354,795
Wilgie Mia Reimbursement		2,100,000	525,000	-
Airport Grants and Contributions	RADS	1,050,000	262,500	-
Airport Grants and Contributions		350,000	87,498	-
Roads to Recovery	Federal	593,843	148,460	-
RRG - RRG Road Project Grant	RRG	120,000	30,000	72,133
		<b>7,337,179</b>	<b>1,834,292</b>	<b>426,928</b>
<b>Economic Services</b>				
Heydon Place Industrial Development		135,000	33,750	-
Tourism and Area Promotion		50,000	12,501	-
		<b>185,000</b>	<b>46,251</b>	-
<b>Total Grants, Subsidies and Contributions</b>		<b>11,512,179</b>	<b>2,878,037</b>	<b>426,928</b>

SHIRE OF CUE  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ending 30 September 2020

13. BUDGET AMENDMENTS

Code	Description	Resolution / Classification	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
<b>Capital Expenditure</b>					
12302	Road Plant Purchases	CD09092020		(50,000)	(50,000)
72350	Plant Reserve	CD09092020	50,000		-
<b>Amended Budget Totals</b>			<b>50,000</b>	<b>(50,000)</b>	<b>-</b>

**10.3 OUTSTANDING PAYMENT OF RATES (LAND ACQUISITION) 43 WITTENOOM ST CUE**

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell – Deputy Chief Executive Officer  
 DATE: 14 October 2020

***Matters for Consideration:***

Considering exercising the power of sale under the Local government Act 1995 without commencing legal proceedings, due to the cost of the proceedings being greater than the value of the property.

***Background:***

At the Ordinary meeting of Council held on 18 December 2018, Council resolved the following;

**Council Decision:07122018**

**Voting requirement:** Simple Majority

**MOVED: CR PRICE**

**SECONDED: CR FITZPATRICK**

**That Council:**

Authorise the Chief Executive Officer to enter into an offer and acceptance with the owners of Lot 416, 43 Wittenoom Street Cue, to transfer the property to the Shire as consideration for the current rates outstanding on the Lot.

and

Authorise the Shire President and Chief Executive Officer to apply the common seal to the transfer of land.

**CARRIED 7/0**

Lot 416, 43 Wittenoom Street Cue is owned by joint tenants. This item was put to Council as one of the owners had written to the Shire requesting to surrender the block to the Shire. CS Legal, the Shire’s legal representative dealing with this transaction have made attempts to locate the second owner to action the transaction

without success. It is now presumed that the second owner is residing overseas and further attempts to locate them will incur significant costs.

As at 14 October 2020, the Shire of Cue (“**Shire**”) has imposed local government rates and charges against the Property in the sum of \$4,512.28 (“**Rates**”).

A portion of the Rates have remained outstanding for a period of more than three (3) years.

Attempts to recover outstanding payments for the property have not been successful. The Shire has not attempted to recover the outstanding rates and services charges through legal proceedings.

Elders Real Estate provided the Shire with an appraisal of similar properties including the block of land next door to this Lot in January 2020. This is attached at [Appendix 3](#), along with a map showing the location of the property. The estimated market value of the land is in the range of \$1,000.00 to \$2,000.00.

If the Shire was to instruct CS Legal to commence legal proceedings and liaise with the owners, CS Legal estimates their fees to be between \$10,000.00 and \$25,000.00, which would exceed the estimated value of the Property.

**Comments:**

To exercise the power of sale under section 6.68 of the Local Government Act 1995, it is a prerequisite that the Shire has, within the period of three years prior to the exercise of the power of sale, at least once attempted to recover the monies due to the Shire by way of legal proceedings under section 6.56 of the *Local Government Act 1995*.

The prerequisite can be waived if the Shire has a reasonable belief that the cost of proceedings under that section will equal or exceed the value of the land. In order to progress the power of sale without commencing legal proceedings, the decision to do so and the reasons for the decision are to be recorded in the minutes of the meeting at which the decision is made.

It is recommended that Council implement the decision to exercise the power of sale without commencing legal proceedings as the most cost effective and least complicated way forward to bring this matter to a close.

**Statutory Environment:**

**LOCAL GOVERNMENT ACT 1995**

**11. 6.56. Rates or service charges recoverable in court**

- (1) *If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*

*Part 6, Division 6, sections 6.63 to 6.75 and Schedules 6.2 and 6.3 of the Local Government Act 1995 (the Act) and Part 5 of the Local Government (Financial Management) Regulations 1996 (FMR) regulations 72 to 78 and Forms 2 to 7.*

**6.64 . Actions to be taken**

- (1) *If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —*

*(a) from time to time lease the land; or*

*(b) sell the land; or*

*(c) cause the land to be transferred to the Crown; or*

*(d) cause the land to be transferred to itself.*

- (2) *On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.*

- (3) *Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.*

**12. 6.68. Exercise of power to sell land**

- (1) *Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the **power of sale**) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.*

- (2) *A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —*

(a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or

(b) having made reasonable efforts to locate the owner of the property is unable to do so.

(3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.

**Policy Implications:**

D.1 Debt Recovery – 2.2 Recovery of Rates Arrears

**Financial Implications:**

This course of action is the most cost effective for the Shire to progress the non-payment of rates, allowing the Shire to proceed with taking possession of the property and exercising the power of sale.

**Strategic Implications:**

Nil

**Consultation:**

CS Legal

Rob Madson – Chief Executive Officer

**Officer’s Recommendation:**

**Voting Requirement:** Simple Majority

That Council: pursuant to section 6.68(2)(a) of the *Local Government Act 1995 (WA)* Council resolves to exercise its power of sale under Part 6 Division 6 Subdivision 6 of the *Local Government Act 1995 (WA)* over Lot 416 on Deposited Plan 222353, being the whole of the land contained in Certificate of Title Volume 1359 Folio 269, more commonly known as 43 Wittenoom Street, Cue, in the State of Western Australia noting that the Shire of Cue has not made an attempt to recover the outstanding money under section 6.56 of the *Local Government Act 1995 (WA)* within the last 3 years for the reason that the Shire reasonably believes that the costs of proceedings under that section will equal or exceed the value of the Property.

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**



# APPENDIX 3



A9540

A9541

A9542

A9551

A9146

A5254

A9309

A9308

A9026

A9634

Post Office

Wittnoom

Patterson

By email: [lapo@cslegal.com.au](mailto:lapo@cslegal.com.au)

23/01/2020

Lapo Bigazzi  
CSLegal

**RE; APPRAISAL OF TWO TOWNSITE LOTS, CUE- 41 Wittenoom Street & 27 Robinson Street**

Dear Lapo,

Thank you for your request to provide you with an appraisal of these lots in Cue.

I have sold a few properties in Cue both developed lots and vacant land.

Developed properties generally sell below replacement cost so in reality the land value is zero when appraising built form property in Cue.

We did sell some lots there for Landcorp who have quite a few lots available in Cue. When the lots were priced at \$2,000 we received regular enquiry. Landcorp put the price of all their cheapest lots up to \$15,000 and I am not aware of them selling a lot since they did that.

If these two lots were to be auctioned unreserved I suspect they would make around \$1,000 maybe a bit more, there is no immediate shortage of supply or high demand for vacant land in Cue and even as a micro investment the rates on a lot here would cancel out any potential capital growth not that there has been any capital growth in Cue for the last 15 years. If put on the market for \$2,000 they may eventually sell but the time on market to achieve a sale could be years not months.

An auction held in Meekatharra about 10 years ago of about 20 lots that the shire had taken back for non-payment of rates, lots sold from as little as \$500 for residential lots in undesirable locations up to \$20,000 for 2,000 sq/m industrial lots. There was a full clearance, so it does show that for every lot there is a buyer it is just the price that varies.

This is a market appraisal not a valuation, if you would like a valuation done by a licensed valuer we can arrange this for you. If you have any further questions or wish to discuss this appraisal please contact me.

Regards



Greg Smith  
Elders Property Specialist

**DISCLAIMER**

This report is prepared strictly as a Market Appraisal and not a sworn valuation and is solely for the party to whom it is addressed to provide an estimate of what the property may realise if offered for sale at the date of this report. The hypothetical appraisal is based on the information provided and cannot be relied upon until the actual finished development can be seen. No liability whatsoever shall be accepted by us if used for any other purpose or by any third party.

## 10.4 DEVELOPMENT APPLICATION – CARETAKER’S DWELLING AND HOLIDAY ACCOMMODATION

APPLICANT: Cockles Pty Ltd  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Rob Madson –Chief Executive Officer  
 DATE: 15 October 2020

### ***Matters for Consideration:***

Development application to construct a two bedroom transportable dwelling for use as a caretaker’s dwelling and a two storey four unit building to be used as holiday accommodation on Lot 357 (2) Austin Street, Cue.

### ***Background:***

A development application has been received from the landowner to construct two dwellings, one being a two bedroom transportable home to be used as a caretaker’s dwelling by the landowner when in Cue and alternately for short term accommodation when unoccupied and the second being a two storey four unit building to be used for short term accommodation, on Lot 357 Austin St, Cue.

### ***Comments:***

Lot 357 has an area of 1012 m<sup>2</sup>, comprises a fenced yard, transportable dwelling and small shed and is zoned Commercial. The development proposed is associated with the operations of the Cue Roadhouse, however is separated from the lots comprising that business by a crown lot currently leased to the roadhouse for the purpose of parking and access.

A demolition permit has been issued for the removal of the transportable building currently situated on this lot, which is to be relocated to Lot 200 Austin Street. A separate application for this development is listed later in the agenda.

The first building proposed for this site is a two bedroom transportable dwelling which is proposed for use as a caretaker’s dwelling by the property owner and alternately used for short term accommodation when otherwise unoccupied. The building’s floor area of 99.2 m<sup>2</sup> satisfies the scheme criteria set for a caretaker’s dwelling in the General Industry and Light Industry zones to have a maximum floor space of 100 m<sup>2</sup>. The scheme is silent on the issue of specifications for Caretaker’s dwellings proposed for the Commercial zone. This may tend to indicate that the scheme did not envisage the likelihood of such activity in the Commercial zone, however the scheme does allow for the use at Council’s discretion.

The second building to be erected as part of this development is a transportable two storey building comprising four single bedroom units intended for short term

accommodation catering predominantly to tourists and transient workers. The units are modern and stylish and their addition would improve the amenity of the area.

Shading from the two storey building is unlikely to negatively impact on surrounding properties as the lot backs onto a laneway adjacent to open Unallocated Crown Land, borders the townsite boundary on the Southern side of the block and adjoins a vacant lot to the North currently leased by the applicant.

Due to the development only being able to be approved at Council’s discretion, I am unable to consider the application under delegated authority.

A copy of the site and floor plans for the proposed development, as well as photos of the two storey units as they currently exist on display, are attached at [Appendix 4](#).

**Statutory Environment:**

Shire of Cue Local Planning Scheme No. 2.

***caretaker’s dwelling***                      *means a dwelling on the same site as a building, operation or plant used for industry, and occupied by a supervisor of that building, operation or plant.*

A number of uses listed in the scheme could apply to the buildings to be used for short term accommodation, the most appropriate being “*holiday accommodation*”.

***holiday accommodation***                      *means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot*

The scheme Zoning Table indicates that the uses “*Caretaker’s dwelling*” and “*Holiday accommodation*” are both a category D use in the Commercial Zone, meaning “*that the use is not permitted unless the local government has exercised its discretion by granting development approval.*”

**Policy Implications:**

Nil.

**Financial Implications:**

Development of the lot will increase the property’s Gross Rental Value and consequently result in an increase in applicable rates. Development application, building permit and demolition fees apply.

**Strategic Implications:**

The proposed action addresses the following objectives contained in the Shire’s Strategic Community Plan 2017-2027.

*Economic Objective*

*Outcome 1.1 Maximise local economic opportunities to benefit the whole community*

*1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining*

*Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire*

*1.2.1 Investigate strategies to increase visitor accommodation options in the shire*

**Consultation:**

Davyd Hooper – Director, Cockles Pty Ltd.  
 Bill Atyeo – Health/Building Officer, Shire of Cue.

**Officer’s Recommendation:**                      **Voting Requirement:** Simple Majority

That Council approve the development of a two bedroom transportable dwelling for use as a caretaker’s dwelling and a two storey four unit building to be used as holiday accommodation on Lot 357 (53) Austin Street, Cue subject to the following conditions:

1. That the applicant obtains a Building Approval Certificate, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012, prior to undertaking any further works on the lot associated with construction of the dwelling;
2. That the applicant obtains a Building Permit, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012 prior to undertaking any works associated with completing construction of the dwelling;
3. That the applicant upgrade the existing effluent disposal system to the satisfaction of the Shire’s Health/Building Officer and make application for the approval of the on-site effluent disposal system in accordance with the requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974;
4. That the applicant connects the development to mains power and that any generator associated with the development be for back up purposes only;
5. The applicant seeking the approval of the Water Corporation for the development;
6. That the proponent satisfies local and any FESA requirements with regard to fire services;

7. That the applicant obtain and submit to the Shire of Cue, prior to occupancy, a Certificate of Building Compliance, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012.

***Council Decision:***

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

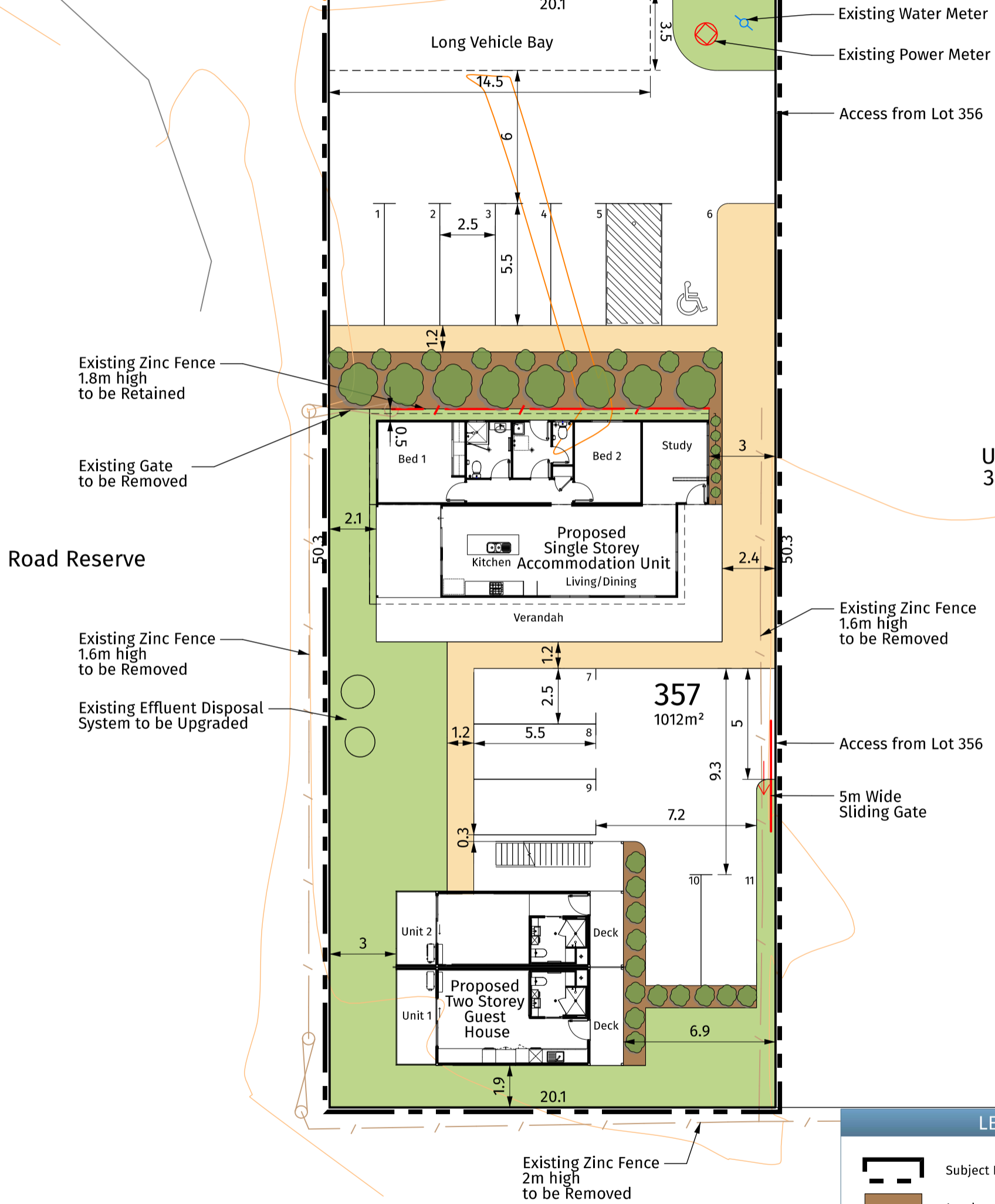
**CARRIED:**

# APPENDIX 4



AUSTIN

STREET



Existing Water Meter  
 Existing Power Meter  
 Access from Lot 356

Existing Zinc Fence  
 1.8m high  
 to be Retained

Existing Gate  
 to be Removed

Road Reserve

Existing Zinc Fence  
 1.6m high  
 to be Removed

Existing Effluent Disposal  
 System to be Upgraded

UCL  
 356





Existing Zinc Fence  
 1.6m high  
 to be Removed

Access from Lot 356

5m Wide  
 Sliding Gate

Existing Zinc Fence  
 2m high  
 to be Removed

**LEGEND**

-  Subject Land (1012m²)
-  Landscaping
-  Grassed Area
-  Paved Walkway

UCL



# DEVELOPMENT SITE PLAN

Lot 357 (No. 2) Austin Street, CUE

Plan No. | 22456-01  
 Date | 13/10/20  
 Drawn | NP  
 Checked | BdR  
 Revision | A

PERTH & FORRESTDALE:  
 Lvl 1, 252 Fitzgerald St  
 PERTH WA 6000  
 15/2 Hensbrook Loop,  
 FORRESTDALE WA 6112  
 T: 08 9495 1947  
 E: metro@harleydykstra.com.au

ALBANY | BUNBURY | BUSSELTON | FORRESTDALE | PERTH

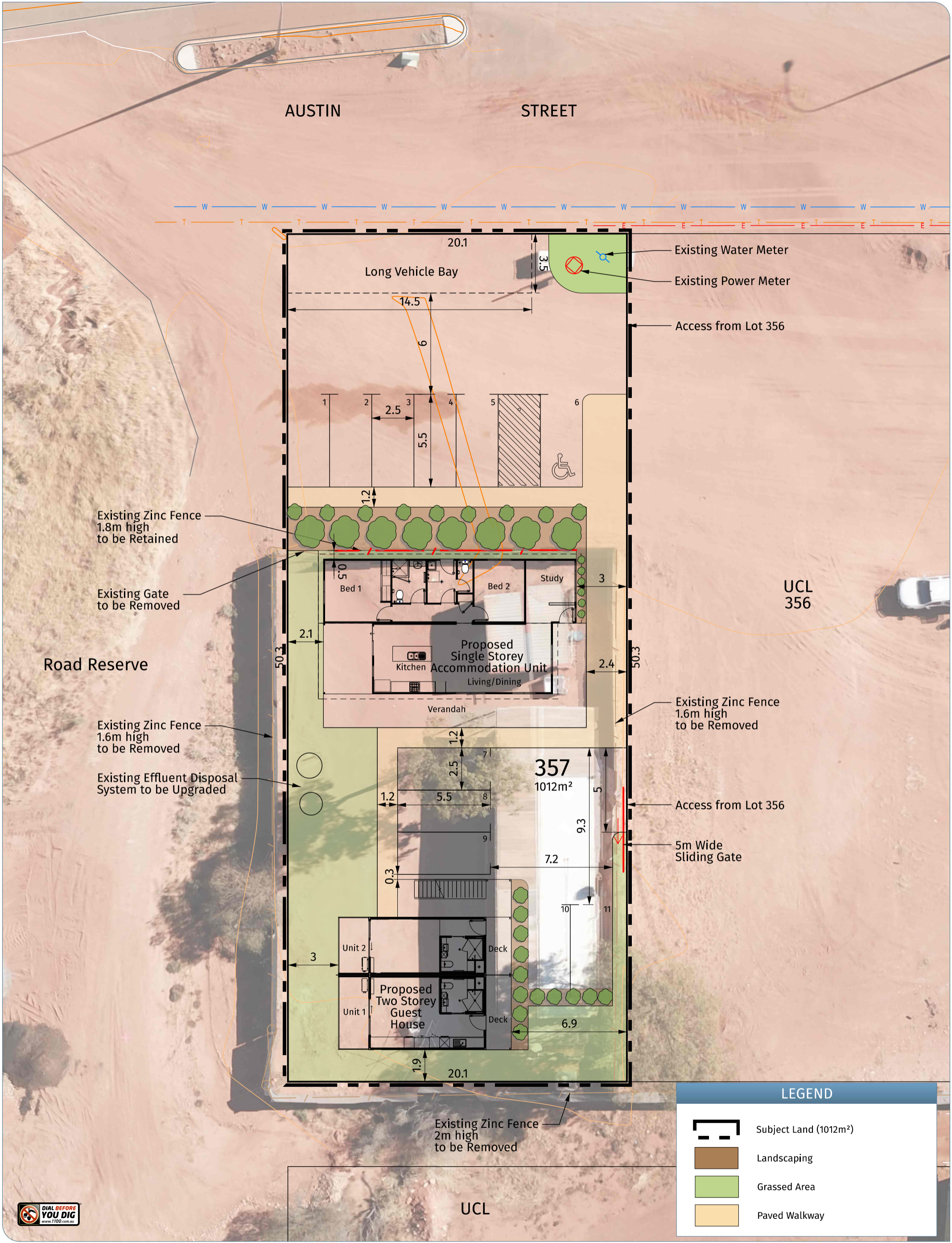
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0 2m 4m 6m

NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey

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AUSTIN

STREET

Existing Water Meter

Existing Power Meter

Access from Lot 356

Existing Zinc Fence  
1.8m high  
to be Retained

Existing Gate  
to be Removed

Road Reserve

Existing Zinc Fence  
1.6m high  
to be Removed

Existing Effluent Disposal  
System to be Upgraded

UCL  
356

Existing Zinc Fence  
1.6m high  
to be Removed



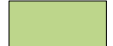

Access from Lot 356

5m Wide  
Sliding Gate

Existing Zinc Fence  
2m high  
to be Removed

UCL

LEGEND

-  Subject Land (1012m²)
-  Landscaping
-  Grassed Area
-  Paved Walkway



# DEVELOPMENT SITE PLAN

Lot 357 (No. 2) Austin Street, CUE

Plan No. | 22456-01  
Date | 13/10/20  
Drawn | NP  
Checked | BdR  
Revision | A

PERTH & FORRESTDALE:  
Lvl 1, 252 Fitzgerald St  
PERTH WA 6000  
15/2 Hensbrook Loop,  
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Scale | 1:200@A3



NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey





**BUILDING DESIGN CRITERIA** Wind Load - in accordance with AS.1170.2:2011  
**REGION D, TERRAIN CATEGORY 2**  
 Vu = V500 = 88m/s Ms = 1.0 Mt = 1.0  
 Mzcat = 0.90 V Serviceability = 55m/s  
 Internal Pressure Coefficients for enclosed buildings = +0.7, -0.3  
 Cyclonic screens are not structurally required for enclosed buildings

DESIGN CRITERIA IN ACCORDANCE WITH AS1170.4-2007:  
 Probability P = 1/500 (Table 3.1)  
 Kp = 1.0 (Table 3.1)  
 Site Hazard Factor Z Allowed = 0.15 (Figure 3.2(C))  
 Earthquake Design Category = Domestic as per Appendix A2

**WINDOW DESIGN CRITERIA** - in accordance with AS.2047  
 1. Serviceability pressure - 3000Pa - Table 2.1 AS2047  
 (Cyclonic Regions C & D Design as per AS1170-2002)  
 2. Ultimate strength pressure - 4500Pa - Table 2.5 AS2047  
 (Cyclonic Regions C & D Design as per AS1170-2002)  
 3. Water penetration resistance pressure - 450Pa - Table 2.4 AS2047

**Built To: NCC CLASS 3 BUILDING**

**CLIMATE ZONE 5**  
**ALL METAL ASSEMBLIES, THEIR CONNECTIONS & IMMEDIATE SUPPORTING MEMBERS HAVE BEEN DESIGNED SO AS TO BE CAPABLE OF REMAINING IN POSITION NOTWITHSTANDING ANY PERMANENT DISTORTION, FRACTURE OR DAMAGE THAT MIGHT OCCUR IN ACCORDANCE WITH BCA VOLUME 1, SPECIFICATION B1.2.**

ROOM SCHEDULE		
NAME	AREA	Comments
UNIT 1		
BATH	5.72 m²	UNIT 1
BEDROOM 1	17.19 m²	UNIT 1
KITCHEN / LAUNDRY	5.04 m²	UNIT 1
UNIT 2		
BATH	5.71 m²	UNIT 2
BEDROOM 2	15.75 m²	UNIT 2
UNIT 3		
BATH	5.70 m²	UNIT 3
BEDROOM 3	17.19 m²	UNIT 3
ENTRY	5.27 m²	UNIT 3
UNIT 4		
BATH	5.69 m²	UNIT 4
BEDROOM 4	15.74 m²	UNIT 4

STUD WALL BUILDING SHORT SPECIFICATION-REGION D-2013 NCC	
•	CHASSIS - STEEL BEAMS c/w GALV. JOISTS 150 x 1.5 CEE PURLINS @ MAX 400 CTRS, UPPER PAINTED & LOWER GALVANISED
•	FLOORING - 18mm COMPRESSED FIBRE CEMENT SHEETING
•	WALLS - 90 x 1.2 G500 AZ 150 STEEL STUD FRAMING
•	EXTERNAL CLADDING - SYCON AXON TO FRONT AND REAR, WEATHERTEX EXTERIOR BOARD WITH 10mm EXPRESS JOINTS TO SIDES - refer colour schedule
•	INTERNAL LINING - FLUSH JOINTED 10mm & 16mm FIRERATED PLASTERBOARD - refer colour schedule
•	INTERNAL LINING - TILES TO WET WALL AREAS - refer colour schedule
•	WALL INSULATION - R2.5 HD POLYESTER BATTS to all walls & 6mm E THERM under external cladding
•	FLOOR INSULATION - R2.0 IST80 between floor joists supported by BUILDER MESH below
•	ROOF INSULATION - R1.5 POLYESTER INSULATION between ceiling joists with IST60 under roof sheets
•	ROOF & CEILING FRAME - GALV. STEEL FRAMEWORK
•	ROOF CLADDING - SMARTSPAN SHEETING - refer colour schedule
•	CEILING - FLUSH JOINTED 1 x 10mm TO UPPER FLOOR & 2 x 16mm FIRERATED PLASTERBOARD TO GROUND FLOOR, PAINTED - refer colour schedule
•	DOOR FRAMES - METAL POWDERCOATED FINISH, TIMBER FRAME D1 - refer colour schedule
•	INTERNAL DOOR FRAMES - ALUMINIUM POWDERCOATED FINISH - refer colour schedule

ITEM LIST		
No.	DESCRIPTION	QTY
1	SINGLE BOWL SINK w/- SINGLE DRAINER	2
2	QUEEN BED	2
3	DOUBLE BED	2
4	BUNK BEDS	1
6	GLASS FRONT FRIDGE	2
7	LOOSE DESK	2
8	WALL MOUNT T.V.	4
9	CREDENZA	2
10	FREEDOM - CBD COFFEE TABLE	1
11	BALCONY FURNITURE	4
12	FREEDOM - CBD BED SIDE TABLES	2
13	BUNK BED w/- DESK UNDER	1
14	FIXED ROBE	4
15	FIXED DESK WITH CHAIR	1
16	100 x 50 RECTANGULAR RAINWATER DOWN PIPE	2
AC1	EXTERNAL A/C UNIT - 5.2 kW	2
AC2	EXTERNAL A/C UNIT - 3.5 kW	2
D1	2143h x 2710w EXTERNAL SLIDING DOOR	4
D2	2040h x 870w TIMBER SOLID CORE EXTERNAL DOOR IN METAL FRAME	4

REV	DESCRIPTION	INI	DATE	PAGE SIZE	PAGE	SCALE	
A	ISSUED FOR INTERNAL REVIEW	JN	11.03.14	A3		As indicated	
B	RE-ISSUED FOR INTERNAL REVIEW	JN	11.04.14				
C	NOTES AMMENDED/ADDED	JN	20.06.14				
				DRAWN BY	DATE	CHECKED BY	DATE
				JN	17/04/14	SM	15/04/14
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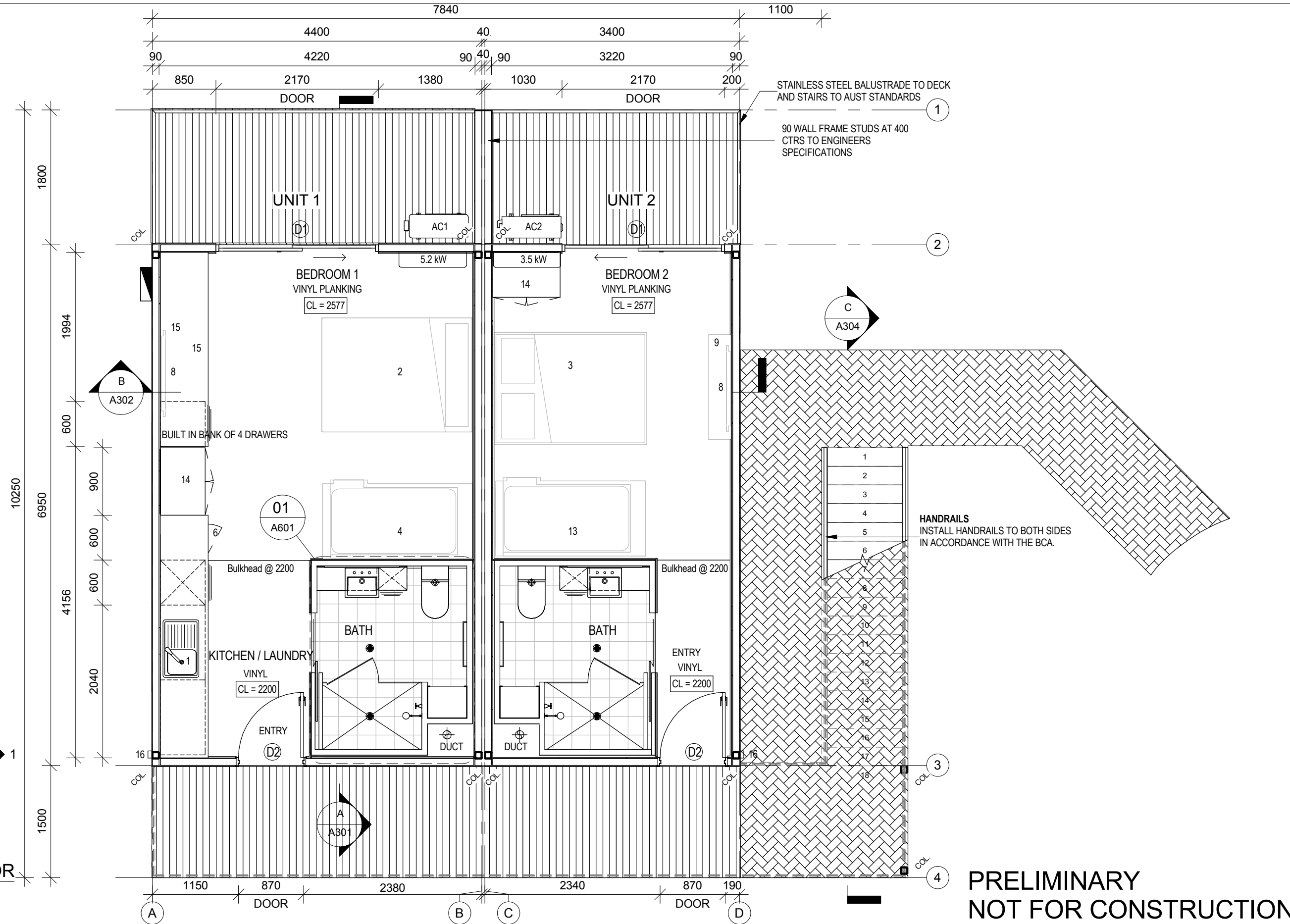
**Fleetwood**  
 1240 ABERNETHY RD HIGH WYCOMBE W.A. 6057  
 PH: (08) 9281 7500 FAX: (08) 9281 7580  
 EMAIL: info@fleetwood.com.au INTERNET: www.fleetwood.com.au

FLEETWOOD INTERSTATE BRANCHES: 58 MCKINNON RD, BERRIMAH, DARWIN N.T. 0820 PH: 8932 4900 FAX: 8932 4888

9 - 11 WOOD ST, BENDIGO VIC 3552 41-55 PLATINUM ST, CRESTMEAD QLD 4132

**PRELIMINARY  
NOT FOR CONSTRUCTION**

CLIENT: FLEETWOOD			
LOCATION: FLEETWOOD DISPLAY AREA			
TITLE: GENERAL NOTES			
SALES QUOTE No.	DWG No.	FLEETWOOD JOB No.	REVISION
SQ09777	A001	S9255	C




LOWER FLOOR  
1 : 50

PRELIMINARY  
NOT FOR CONSTRUCTION

REV	DESCRIPTION	INI	DATE
A	ISSUED FOR INTERNAL REVIEW	JN	11.03.14
B	RE-ISSUED FOR INTERNAL REVIEW	JN	11.04.14
C	COLUMNS MOVED & OTHERS OMITTED	JN	20.06.14

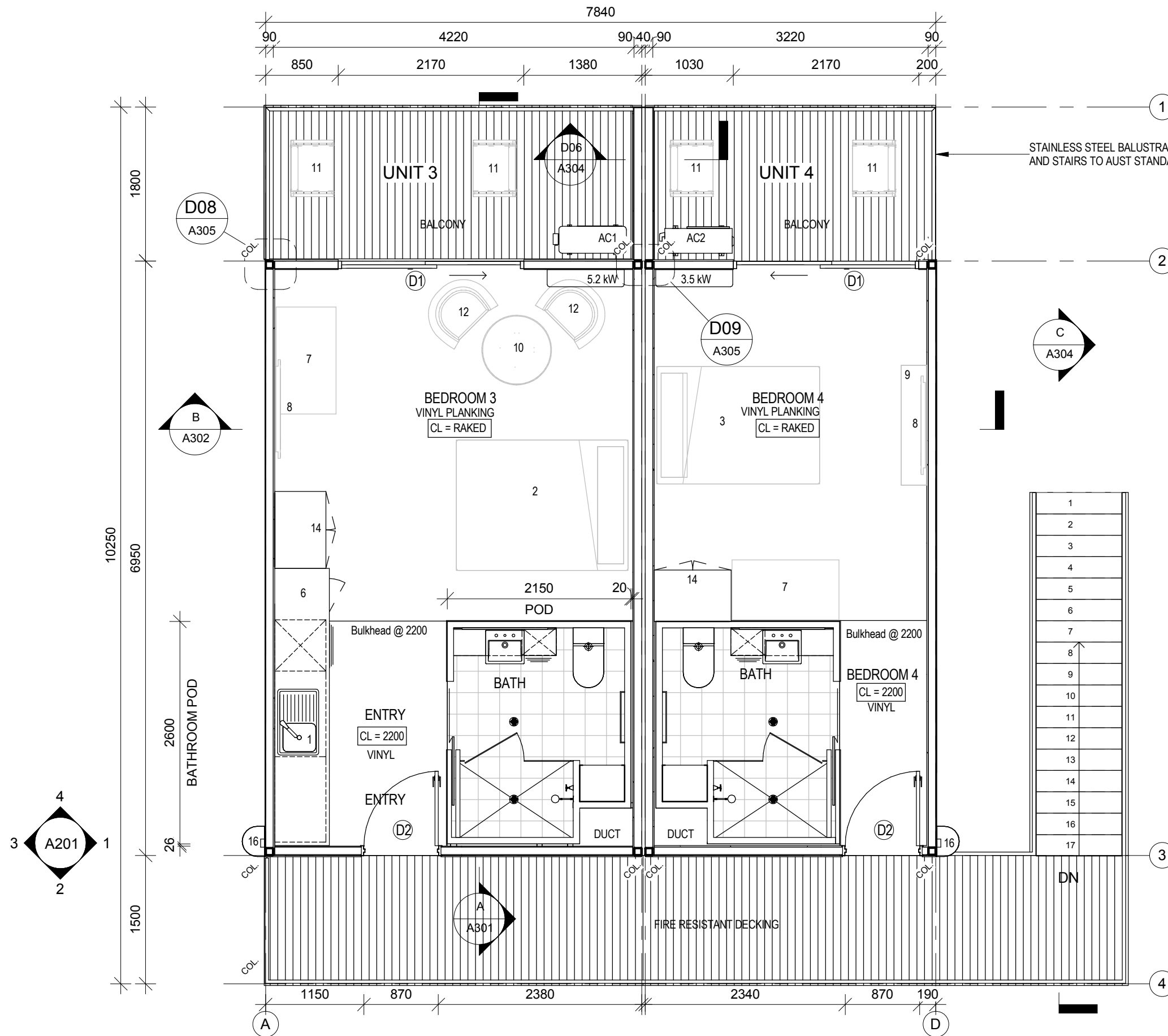
PAGE SIZE		PAGE		SCALE	
A3				1 : 50	
DRAWN BY	DATE	CHECKED BY	DATE		
JN	17/04/14	NW	XX/XX/13		
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 9-11 WOOD ST, BENDIGO VIC 3552 41-55 PLATINUM ST, CRESTMEAD QLD 4132

CLIENT: FLEETWOOD			
LOCATION: FLEETWOOD DISPLAY AREA			
TITLE: LOWER FLOOR PLAN			
SALES QUOTE No. SQ09777	DWG No. A101	FLEETWOOD JOB No. S9255	REVISION C



STAINLESS STEEL BALUSTRADE TO DECK AND STAIRS TO AUST STANDARDS

**PRELIMINARY  
NOT FOR CONSTRUCTION**

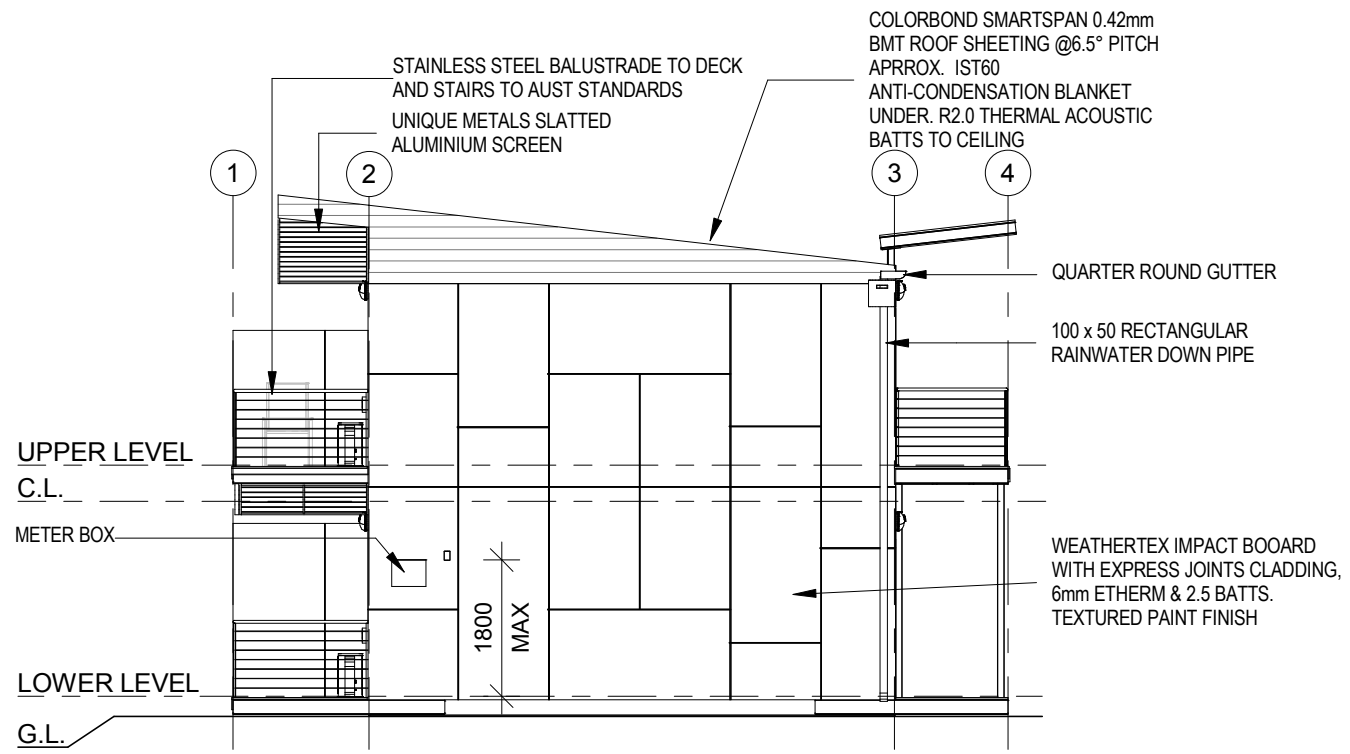
**UPPER FLOOR**  
1 : 50

REV	DESCRIPTION	INI	DATE	PAGE SIZE	PAGE	SCALE	
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B	RE-ISSUED FOR INTERNAL REVIEW	JN	11.04.14				
C	COLUMNS OMITTED	JN	20.06.14				
				DRAWN BY	DATE	CHECKED BY	DATE
				JN	17/04/14	NW	XX/03/14
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9-11 WOOD ST, BENDIGO VIC 3552 41-55 PLATINUM ST, CRESTMEAD QLD 4132

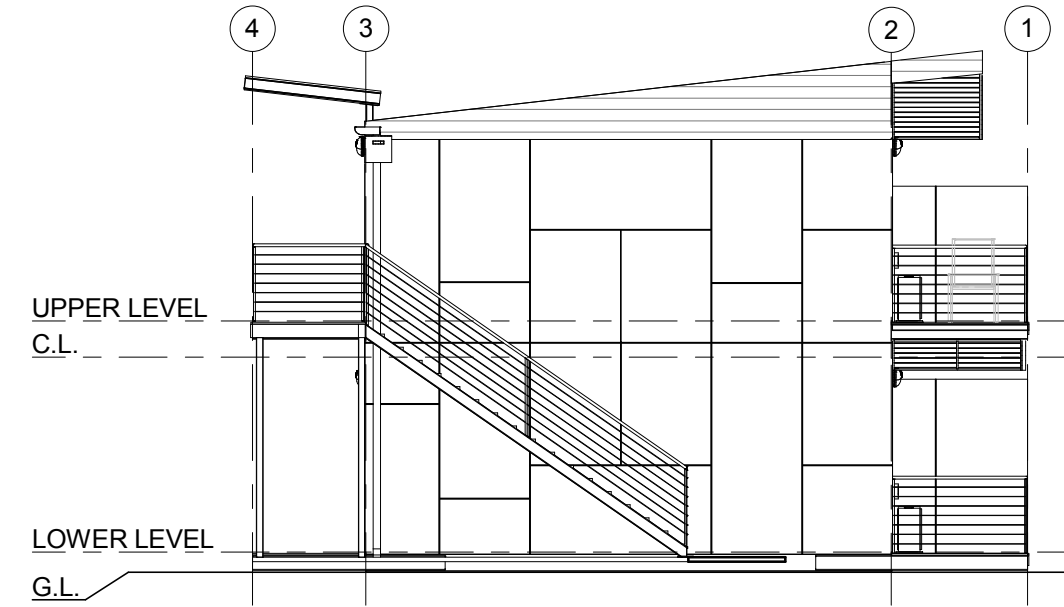
CLIENT: FLEETWOOD			
LOCATION: FLEETWOOD DISPLAY AREA			
TITLE: UPPER FLOOR PLAN			
SALES QUOTE No. SQ09777	DWG No. A102	FLEETWOOD JOB No. S9255	REVISION C



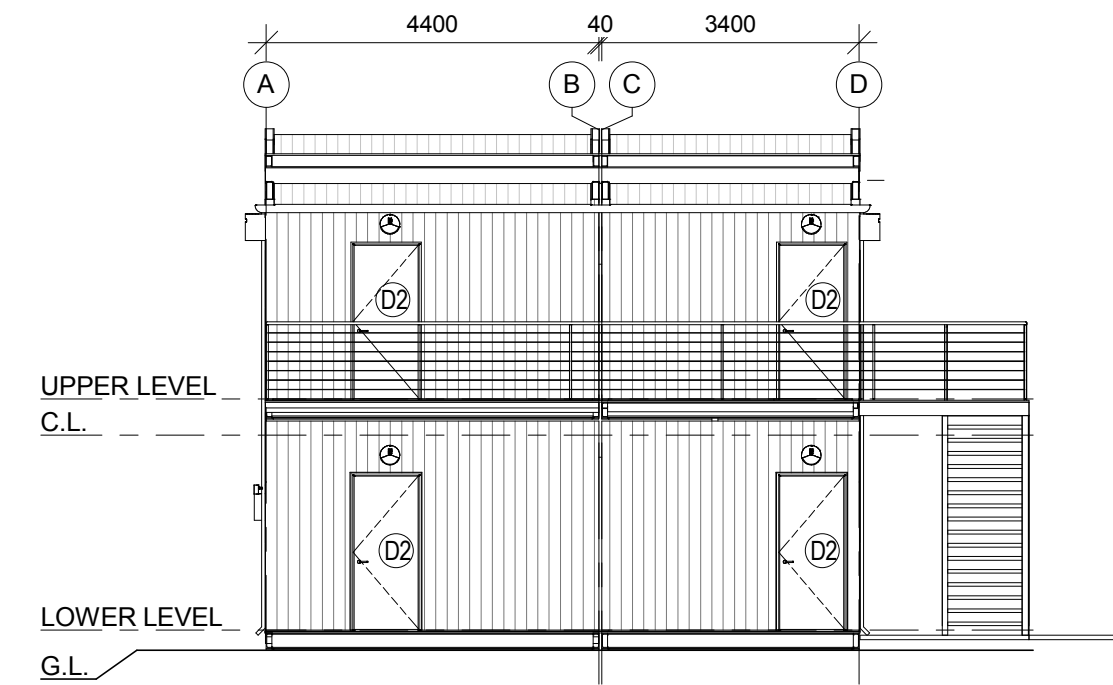
1 ELEVATION  
A101 SCALE 1:100



2 ELEVATION  
A101 SCALE 1:100



3 ELEVATION  
A101 SCALE 1:100



4 ELEVATION  
A101 SCALE 1:100

**PRELIMINARY  
NOT FOR CONSTRUCTION**

REV	DESCRIPTION	INI	DATE	PAGE SIZE	PAGE	SCALE	
A	ISSUED FOR INTERNAL REVIEW	JN	11.03.14	A3		1:100	
B	RE-ISSUED FOR INTERNAL REVIEW	JN	11.04.14				
C	RWH ADDED, NOTES AMMENDED	JN	20.06.14				
				DRAWN BY	DATE	CHECKED BY	DATE
				JN	17/04/14	NE	XX/XX/13
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9-11 WOOD ST, BENDIGO VIC 3552 41-55 PLATINUM ST, CRESTMEAD QLD 4132

CLIENT: FLEETWOOD			
LOCATION: FLEETWOOD DISPLAY AREA			
TITLE: ELEVATIONS			
SALES QUOTE No. SQ09777	DWG No. A201	FLEETWOOD JOB No. S9255	REVISION C





## 10.5 DEVELOPMENT APPLICATION – CARETAKER’S DWELLING

APPLICANT: Cockles Pty Ltd  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Rob Madson –Chief Executive Officer  
 DATE: 14 October 2020

### **Matters for Consideration:**

Development application to construct a caretaker’s dwelling on Lot 200 (53) Austin Street, Cue.

### **Background:**

A development application has been received from the landowner to construct a two bedroom, transportable dwelling on Lot 200 Austin St, Cue, to be used as a caretaker’s dwelling by a potential lessee of the commercial premises currently existing on the lot.

A similar application submitted by WA2GO Pty Ltd, a related company, was previously considered at the Special Council meeting of 12 January 2016, with Council resolving the following:

*That Council resolve to grant approval to the application from WA2GO Pty Ltd relating to Lots 9 & 200 Austin St, Cue to construct a “caretaker’s dwelling”, subject to compliance with the following conditions:*

- a. That lots 9 & 200 Austin St Cue be amalgamated and that the proponent enter into an agreement, to undertake the amalgamation, prior to the issue of a Building Permit for the caretaker residence;*
- b. That the applicant make application for a building permit for the caretakers dwelling satisfying the requirements of the National Construction Code (NCC) with respect to a Class 1 dwelling;*
- c. That the applicant make application for the approval of an on-site effluent disposal system in accordance with the requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974;*
- d. That the applicant connect the operation to mains power and that any use of a generator on the site be for back-up purposes only;*
- e. The applicant seeking the approval of the Water Corporation for the development;*
- f. That all storm water from the development being retained on site with a minimum capacity of 1m<sup>3</sup> per 80m<sup>2</sup> of runoff.*

That approval was not acted upon and lapsed.

**Comments:**

Lot 200 has an area of 986 m<sup>2</sup>, comprises a shop front, garage/workshop and fenced rear yard and is zoned Commercial. The landowner has advised that he has attempted to lease the property without success, with enquiries indicating that the absence of available accommodation is an impediment. I have confirmed that the property is listed on realcommercial.com.au, with the last update being 14 September 2020.

A demolition permit has been issued for the removal of the building from its current location on Lot 357 Austin Street. The building's floor area of 50.4 m<sup>2</sup> satisfies the scheme criteria set for a caretaker's dwelling in the General Industry and Light Industry zones to have a maximum floor space of 100 m<sup>2</sup>. The scheme is silent on the issue of specifications for Caretaker's dwellings proposed for the Commercial zone. This may tend to indicate that the scheme did not envisage the likelihood of such activity in the Commercial zone, however the scheme does allow for the use at Council's discretion. This land use is also consistent with current uses of properties within the vicinity of the development, with the nearby property that formerly housed the Cue General Store having a number of such dwellings located at the rear of the property and still currently in use.

Due to the development only being able to be approved at Council's discretion, I am unable to consider the application under delegated authority.

A copy of the site and floor plans for the proposed development are attached at [Appendix 5](#).

**Statutory Environment:**

Shire of Cue Local Planning Scheme No. 2.

***caretaker's dwelling***

means a dwelling on the same site as a building, operation or plant used for industry, and occupied by a supervisor of that building, operation or plant

The scheme Zoning Table indicates that the use "*Caretaker's dwelling*" is a category D use in the Commercial Zone, meaning "*that the use is not permitted unless the local government has exercised its discretion by granting development approval.*"

**Policy Implications:**

Nil.

**Financial Implications:**

Development of the lot will increase the property's Gross Rental Value and consequently result in an increase in applicable rates. Development application and building permit fees apply.

**Strategic Implications:**

The proposed action addresses the following objectives contained in the Shire's Strategic Community Plan 2017-2027.

*Economic Objective*

*Outcome 1.1 Maximise local economic opportunities to benefit the whole community*

*1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining*

*Social Objective*

*Outcome 3.1 Community infrastructure that meets the needs of our Residents*

*3.1.1 Increase affordable housing options for existing residents and to attract new families*

**Consultation:**

Davyd Hooper – Director, Cockles Pty Ltd.  
 Bill Atyeo – Health/Building Officer, Shire of Cue.

**Officer's Recommendation:**                      **Voting Requirement:** Simple Majority

That Council approve the development of a two bedroom transportable dwelling on Lot 200 Austin St, Cue, to be used as a caretaker's dwelling subject to the following conditions:

1. That the applicant obtains a Building Approval Certificate, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012, prior to undertaking any further works on the lot associated with construction of the dwelling;
2. That the applicant obtains a Building Permit, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012 prior to undertaking any works associated with completing construction of the dwelling;
3. That the applicant make application for the approval of an on-site effluent disposal system in accordance with the requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974;
4. That the applicant connect the operation to mains power and that any use of a generator on the site be for back-up purposes only;
5. The applicant seeking the approval of the Water Corporation for the development;
6. That the proponent satisfies local and any FESA requirements with regard to fire services;
7. That the applicant obtain and submit to the Shire of Cue, prior to occupancy, a Certificate of Building Compliance, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012.

***Council Decision:***

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

# APPENDIX 5



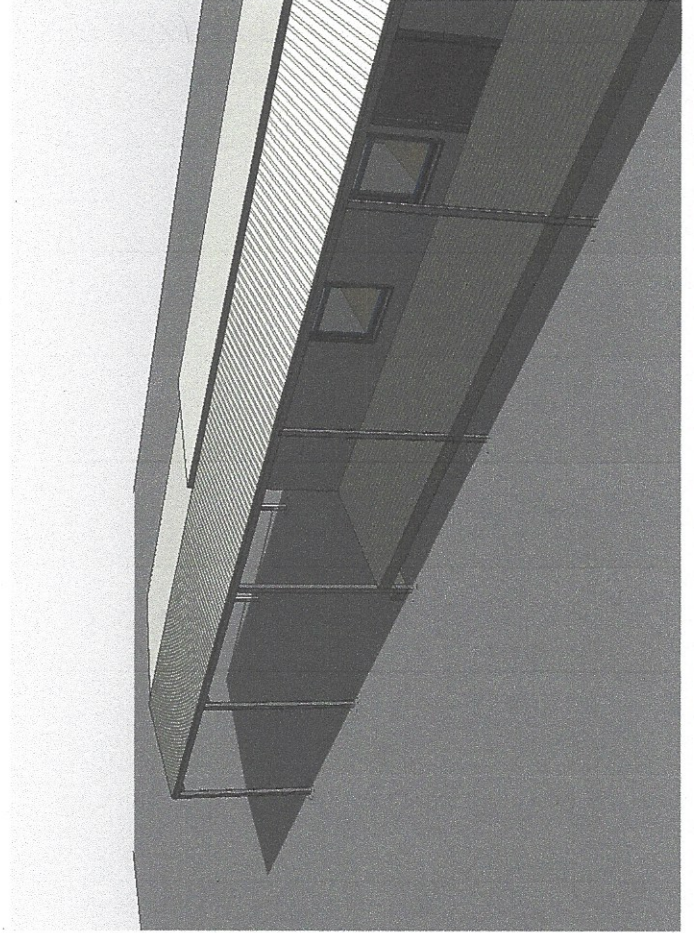
This building shall be constructed in accordance with the Qld. Building Act, the NCC, all relevant Australian Standards and the manufacturer's instructions for relevant elements. Any substitution of any structural members or variations of any part of the design will void any responsibilities of the drafterperson for structural integrity and performance of the building/structure. All plans are copyright and may not be reproduced in whole or in part without written permission from Neo Building Design. Do not scale. Confirm all dimensions & levels before commencing construction. Any discrepancies to be reported to the drafterperson immediately. Notes to be read in conjunction with General Notes page.



3D View 1

Sheet List	
Sheet Number	Sheet Name

A-001	3D Views
A-002	Site Plan
A-101	Proposed
A-500	Elevations
A-600	Sectional Views
A-800	General Notes



3D View 2



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Level 2 / 1920 Logan Road  
Greenslopes QLD 4120  
PO Box 8394  
St. Albans QLD 4115  
Australia  
Telephone: 07 3182 1488  
Telex: 6107 3182 1488  
Email: info@neobuildingdesign.com.au

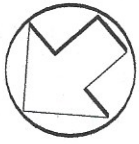
A3

Project:

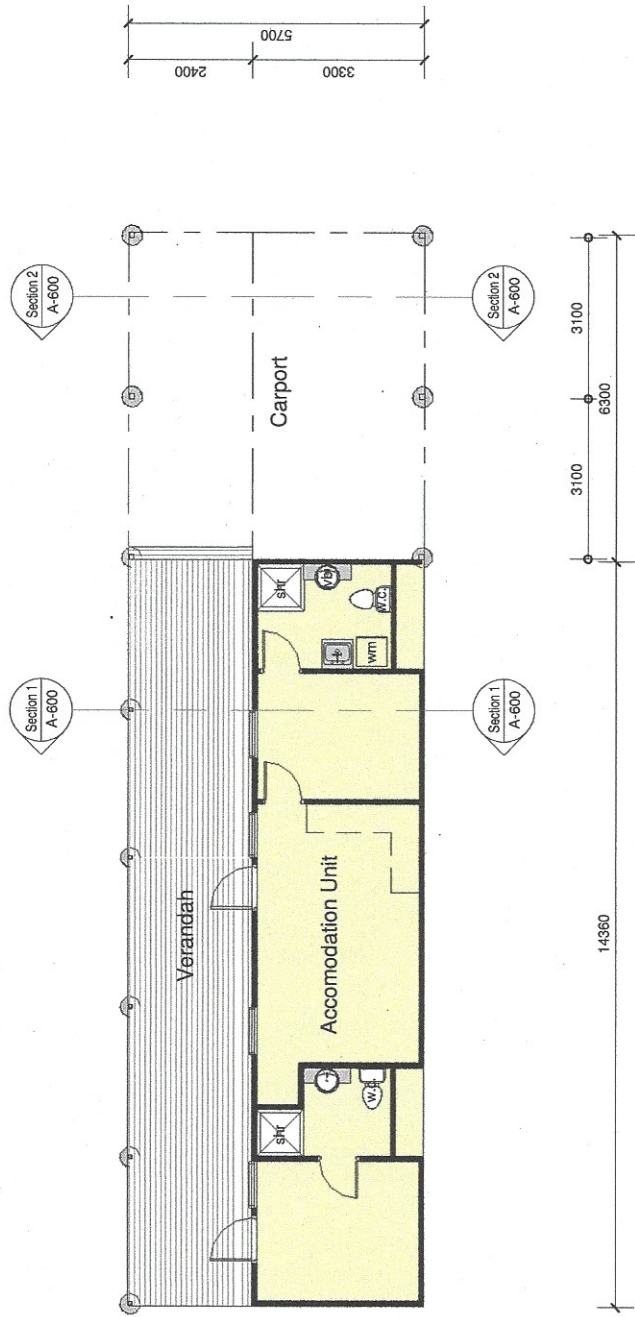
CUE MOTORS  
CAMSTAKERS

Drawn.	Date.
J.Krueger	3.11.15
Project No.	Issue.
14-5143 WD-A	A-001

This building shall be constructed in accordance with the Qld. Building Act, the NCC, all relevant Australian Standards and the manufacturer's instructions for relevant elements. Any substitution of any structural members or variations of any part of the design will void any responsibilities of the draftsman for structural integrity and performance of the building/structure. All plans are copyright and may not be reproduced in whole or in part without written permission from Neo Building Design. Do not scale. Confirm all dimensions & levels before commencing construction. Any discrepancies to be reported to the draftsman immediately.



Note:-  
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 Refer to engineers documentation for structural elements.



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 Level 2 / 228 Logan Road  
 Greenslopes QLD 4120  
 PO Box 8394  
 Sunnybank Cld 4109  
 Australia QLD 4109  
 Email: info@neobuildingdesign.com.au

A3

Project: CUE MOTORS  
 CAMELAKENS  
 Drawn: J.Krueger  
 Date: 3.11.15  
 Project No. 14-5143  
 Issue: WD-A  
 Sheet: A-101

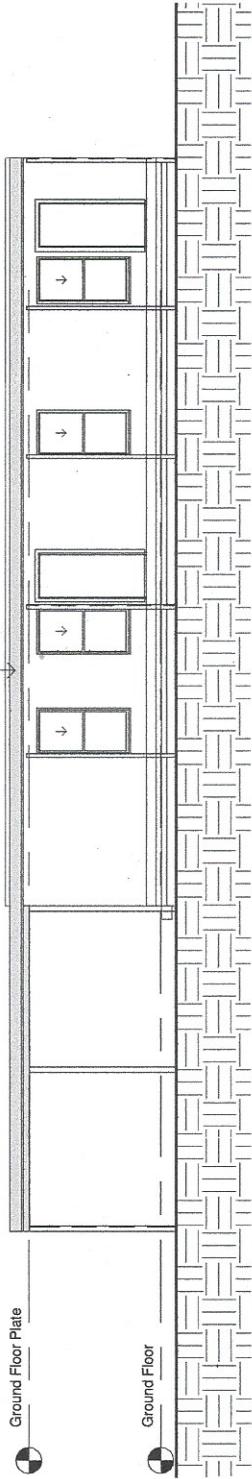
Ground Floor Proposed  
 1 : 100



This building shall be constructed in accordance with the Qld. Building Act, the NCC, all relevant Australian Standards and the manufacturers instructions for relevant elements. Any substitution of any structural members or variations of any part of the design will void any responsibilities of the draftsman for structural integrity and performance of the building structure. All plans are copyright and may not be reproduced in whole or in part without written permission from Neo Building Design. Do not scale. Confirm all dimensions & levels before commencing construction. Any discrepancies to be reported to the draftsman immediately.

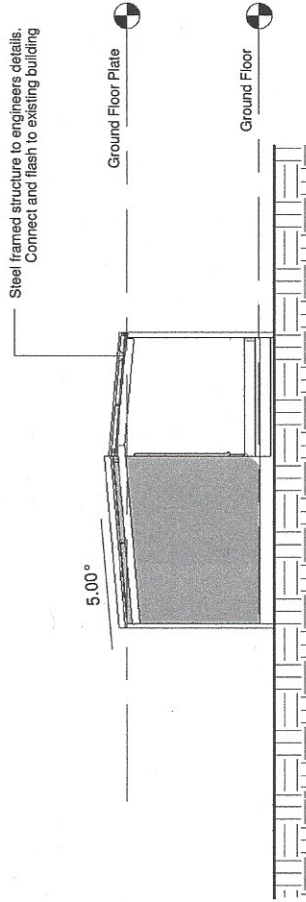
Note:-  
 Drawings were prepared using client supplied drawings, no site measurements were taken. Builders & suppliers to check on site all measurements before commencing

Refer to engineers documentation for structural elements.  
 Connect and flash to existing building



Rear Elevation Proposed

1 : 100



Left Elevation Proposed

1 : 100



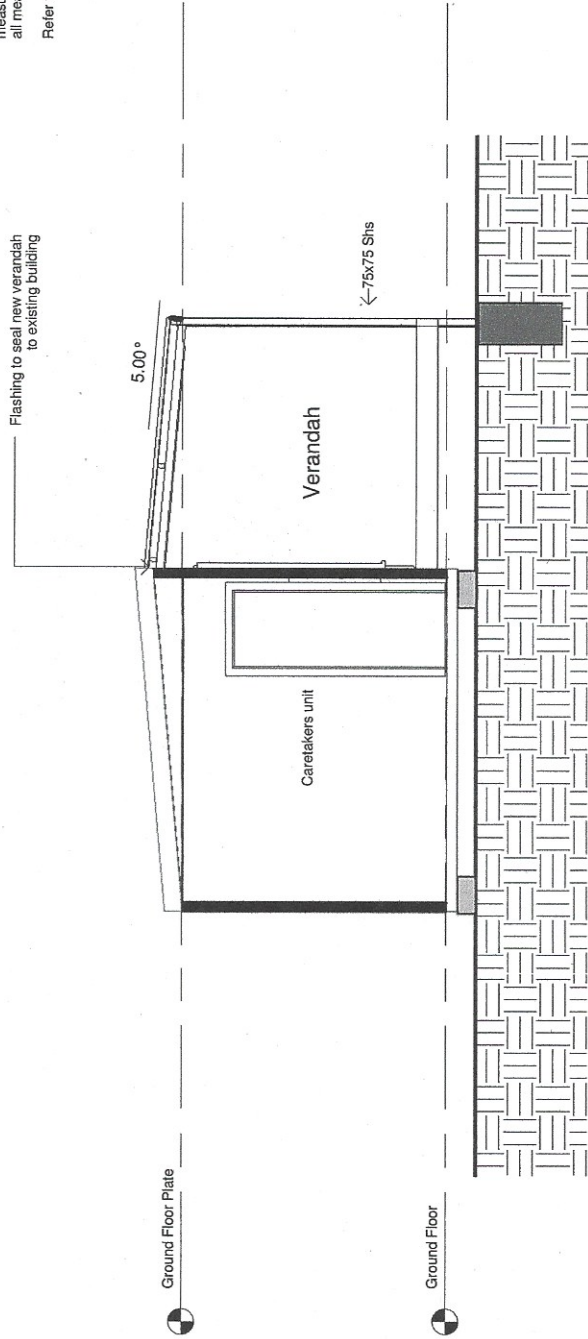
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 PO Box 8394  
 Sunnybank Qld 4109  
 Australia  
 Phone: 07 3271 4488  
 Email: info@neobuildingdesign.com.au

A3

Project:	CUE MCDONALS CAMELET AKENS
Drawn:	J. Krueger
Date:	3.11.15
Project No.:	14-5143
Issue:	WD-A
Sheet:	A-500

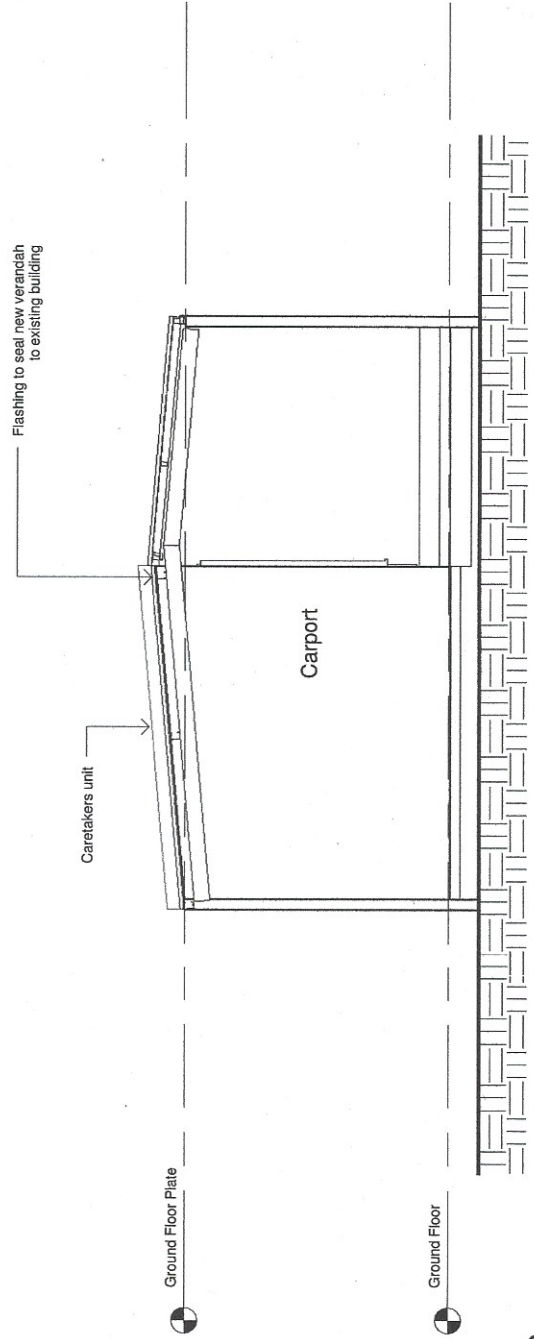
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Note:  
 Drawings were prepared using client supplied drawings, no site measurements were taken. Builders & suppliers to check on site all measurements before commencing  
 Refer to engineers documentation for structural elements.



Section 1

1:50



Section 2

1:50



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 Greenslopes QLD 4120  
 PO Box 8394  
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 Australia  
 Phone: 184 116 830 835  
 Email: info@neobuildingdesign.com.au

A3

Project: CUE MOTORS CARETAKERS  
 Drawn: J.Krueger  
 Date: 3.11.15  
 Project No. Issue: 14-5143 WD-A A-600  
 Sheet: 1

**Sewerage**  
Sewerage plan to be in accordance with Council prepared plan.  
When relevant  
Sewerage shall be connected to owner supplied D.S.T.P. within 10m of house with suitable fall. Owner to provide location on separate application.  
It is the owners' responsibility to ensure earth banks formed by The building platform/bench are retained to comply with the relevant requirements

**Stormwater**  
a) Stormwater to be discharged to Council approved discharge point  
b) Position of stormwater lines as per Council requirements.

Max roof area stormwater discharge per specified downpipe or stormwater drainage pipe/shape.  
100x75 dp 50m Sq roof area.  
90mmsq DP 50m Sq roof area.  
100mmsq DP 60m Sq roof area.  
90mmsq Pvc sw pipe 125m Sq roof area. Min grade 1:100 (@ 8 litres/sec)  
100mmsq Pvc sw pipe 170m Sq roof area. Min grade 1:100 (@ 8 litres/sec)  
150mmsq Pvc sw pipe 525m Sq roof area. Min grade 1:100 (@ 20 litres/sec)

**Retaining Walls**  
a) All retaining walls are to comply with BCA & Council policy on retaining walls and embankments on residential building sites.  
b) Position of retaining wall may vary and must be verified by builder prior to commencement.  
c) Engineers documentation to take precedence over plans

**Contours and Levels**  
a) Contours and levels shown on plan are taken from levels surveyed by contour surveyor and no responsibility is taken for accuracy of cut levels.

**Site Setout**  
a) All boundary clearances shown are to be verified by builder at setout and prior to any construction commencing.  
b) Any variation to setout dimensions must remain within council requirements.

**Site works**  
Excavation and filling of site to be in accordance with BCA Part 3.1 and AS 2870 & developers requirements. Drainage works to be in accordance with BCA Part 3.1. & AS/NZS 3500.3.2.  
Surface drainage - finished ground to fall away from building 1:20. Finished slab level to be  
- 0.000mm above finished ground.  
- 50mm above paved surface.  
Prevent ponding of water under suspended floors.  
1. Site to be excavated and or filled to levels shown.  
2. Footings shall be placed as per builders spec or engineers details.  
3. Footings to found in non-expansive natural material having a minimum allowable bearing capacity of 100kpa

**Footings & Slabs**  
Generally to be in accordance with AS 2870 and/or Engineers details.  
**Masonry**  
Generally masonry walls to be constructed in accordance with BCA 3.3 & AS 3700

**Stair Construction**  
Generally to be in accordance with BCA 3.9.1. stairs  
Riser opening to less than 125.  
Treads to have non slip surfaces or nosing.  
Riser - min. 115, max. 190  
Tread - min 240, max. 355.  
Balustrade.  
Generally in accordance with BCA 3.9.2.  
Balustrade required where area is not bounded by wall or where level exceeds 1000 above finished floor level or ground level.  
865 high on stairs, measured from line of stair nosing. (Finished surface) 1000 high above floor or landing.  
Openings between finished balusters /infill members to be constructed so as to not allow 125 sphere to pass between members.  
Where floor level exceeds 4000 above lower level, infill members between 150 and 760 above floor level, to be constructed so as to restrict climbing.

**Framing**  
Steel framing to be in accordance with manufacturers specifications.  
Timber framing to be in accordance with  
-AS1684 - Timber Framing Code  
-AS1720 - Timber Engineering Code

Manufactured timber members to be in accordance with prescribed framing manual.  
Sub floor ventilation to be in accordance with BCA 3.4.1. Sub floor area to be clear of organic materials & rubbish. Provide vent openings in substructure walls at a rate of 7300mm<sup>2</sup>m of wall length, with vents not more than 600mm from corners.  
150mm clearance required to underside of floor framing members unless specified otherwise by flooring material specification.  
Fire down and bracing to frame to be in accordance with AS1648 & AS4065.  
Structural steel framing to be in accordance with BCA 3.4.4. AS 1250, AS1400 & structural engineers design and specification.  
Timber roof trusses & bracing to be to manufacturer's design with installation strictly in accordance with manufacturers specification.

**Fire Safety**  
Generally to be in accordance with BCA 3.7.  
Heating appliances generally to be in accordance with BCA 3.7.3 & AS2918

**Swimming Pools**  
Generally swimming pools and safety fences to be constructed in accordance with BCA 3.9.3. and AS1926.1.

**Other**  
All other external and internal claddings to be fixed & finished in accordance with manufacturers specification.  
Manufacturers specification means a current approved specification for use under the conditions applicable.  
It is at the Builders discretion to position bulkheads or service panels under floor framing to accommodate plumbing services.

**Termite Protection**  
Termite Protection to comply with BCA Vol.2, Part 3.1.3. and AS3660.1 and manufacturers specification. The builder / application is to declare the termite system before commencing work on site.

**"PROTECTION OF BUILDINGS FROM SUBTERRANEAN TERMITES".**  
The builder and owner shall :-  
1. Negotiate an option for termite control within the code. ( The builder shall make available to the owner information written for the consumer relating to termite protection options. eg. M.B.A. - "Home owners guide for protection of termites"  
2. Record in writing the selected options and retain a copy signed by both parties.

**Option Selected - Chemical, Termimesh, Physical.**  
If no option is selected it is assumed that the following will be used:-  
**(A) TERMIMESH TO ALL PENETRATIONS**  
**(B) PERIMETER BIFLEX SPRAY**

The Home owner and subsequent owners shall be responsible for arranging inspections by a trained person at maximum 12 month intervals. Should the current owner wish to sell the property it shall be his or her responsibility to provide the new owner with a copy of the signed termite protection option adopted for the building.



Note:  
Drawings were prepared using client supplied drawings, no site measurements were taken. Builders & suppliers to check on site all measurements before commencing

**Requirements for Sustainable Buildings** for new Class 1 building and a sole-occupancy unit or a new Class 2 building, and renovated buildings in an existing Class 1 and a sole-occupancy unit of an existing Class 2 building.  
Acceptable Solutions:

Shower Roses/Laundry/Kitchen and Basin taps:  
(to recalculate mains water supply areas only) to be 3 Star rating under the Water Efficiency Labelling Scheme (WELS) or a AAA rating when assessed against AS/NZS 6400:2005 Water Efficient Products - rating and labelling.

Dual Flush Toilets:  
A toilet must have a dual flush capacity and has a minimum 4 star Water Efficiency Labeling and Standard rating.

Water Pressure Limiting: (to recalculate mains water supply areas only)  
The maximum pressure level of water from any outlet within the property boundaries of a new Class 1 building must not exceed 500kPa. Compliance can be achieved through the installation of a water pressure limiting device in line with the water meter. Where it is known that the pressure level of the water supply does not exceed 500kPa, a water pressure limiting device is not required.

Hot Water Supply: In a new Class 1 building.  
A suitable hot water system includes:  
(a) a gas hot water system with a five star energy rating; or  
(b) a heat pump or a solar hot water system where:  
(i) in a building with 3 or more bedrooms, the hot water system, must be eligible to receive at least 22 Renewable Energy Certificates; or  
(ii) in a building with 1 or 2 bedrooms the hot water system must be eligible to receive at least 14 Renewable Energy Certificates.

Energy Efficient Lighting:  
This applies to new Class 1 building and a sole-occupancy units in Class 2 buildings.  
Energy efficient lighting includes fluorescent and compact fluorescent lights. It does not include incandescent or halogen lights. Compliance is achieved when energy efficient lighting is used for at least 80 percent of the total floor area of the building or sole occupancy unit. (Floor area means the area of a room measured within the finished surfaces of the walls, and includes the area occupied by any cupboard or other built-in furniture, fixture or fitting)  
This area includes associated garages.  
Where a part of a house is lit by more than one light source, and one or more of those light sources is not deemed to be efficient lighting, then that part of the house is not considered to have efficient lighting, and therefore does not qualify towards the 80% efficient lighting requirement.



www.neobuildingdesign.com.au  
Level 2 / 231 Logan Road  
Greeneslopes Qld 4120  
PO Box 6394  
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A3

Project.

Drawn. Date.  
J.Krueger 3.11.15  
Project No. Issue. Sheet.  
14-5143 WD-A A-800

**10.6 COUNCIL MEETING DATES 2021**

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Richard Towell – Deputy Chief Executive Officer  
 DATE: 16 October 2020

***Matters for Consideration:***

Council is required to adopt and advertise their Council meeting dates and the proposed dates for 2021 are submitted for Council's consideration.

***Background:***

Nil

***Comments:***

Council is required under the *Local Government (Administration) Regulations 1996* to adopt annual meeting dates and times and advertise them to the community.

Council traditionally meets on the 3<sup>rd</sup> Tuesday of the month at 6.30pm, therefore the dates proposed for 2021 are:

January	No meeting
February	Tuesday 16 <sup>th</sup>
March	Tuesday 16 <sup>th</sup>
April	Tuesday 20 <sup>th</sup>
May	Tuesday 18 <sup>th</sup>
June	Tuesday 15 <sup>th</sup>
July	Tuesday 20 <sup>th</sup>
August	Tuesday 17 <sup>th</sup>
September	Tuesday 21 <sup>st</sup>
October	Tuesday 19 <sup>th</sup>
November	Tuesday 16 <sup>th</sup>
December	Tuesday 21 <sup>st</sup>

With meetings commencing at 6.30pm

**Statutory Environment:**

**Local Government Act 1995 - Sect 5.25**

**5.25. Regulations about council and committee meetings and committees**

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
- (g) *the giving of public notice of the date and agenda for council or committee meetings;*

**Local Government (Administrations) Act 1996 - Reg 12**

**12. Meetings, public notice of (Act s. 5.25(1)(g))**

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
- (a) *the ordinary council meetings; and*
  - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*

*are to be held in the next 12 months.*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

Nil

**Officer's Recommendation:**

**Voting Requirement:** Absolute Majority

Adopt the following meeting dates for 2021 and advertise them in accordance with the *Local Government (Administration) Regulations 1996*:

January	No meeting
February	Tuesday 16 <sup>th</sup>
March	Tuesday 16 <sup>th</sup>
April	Tuesday 20 <sup>th</sup>
May	Tuesday 18 <sup>th</sup>
June	Tuesday 15 <sup>th</sup>
July	Tuesday 20 <sup>th</sup>
August	Tuesday 17 <sup>th</sup>
September	Tuesday 21 <sup>st</sup>
October	Tuesday 19 <sup>th</sup>
November	Tuesday 16 <sup>th</sup>
December	Tuesday 21 <sup>st</sup>

With meetings commencing at 6.30pm

**Council Decision:**

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

**11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN NIL**

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**12 MOTIONS FOR CONSIDERATION AT THE NEXT MEETING NIL**

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**13. NEW BUSINESS OF AN URGENT NATURE NIL**

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**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

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**15 CLOSURE**

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The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

**To be confirmed at Ordinary Meeting on the 17 November 2020.**

**Signed:.....**

**Presiding Member at the Meeting at which time the Minutes were confirmed.**