



**AGENDA
ORDINARY MEETING
OF COUNCIL**

21 APRIL 2020

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 21 April 2020

commencing at **6:30pm**

Via Electronic Communications



Rob Madson

Chief Executive Officer

17 April 2020

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

SHIRE OF CUE

DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23.(1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
 - (b) All meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) A matter affecting an employee or employees;
 - (b) The personal affairs of any person;
 - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) A matter that if disclosed, would reveal;
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) A matter that if disclosed, could be reasonably expected to;
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor's Names

Councillor's Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SHIRE OF CUE
Ordinary Council Meeting
AGENDA

To be held via electronic communications on
Tuesday 21 April 2020 commencing at 6:30pm

1.	DECLARATION OF OPENING.....	7
2.	APOLOGIES AND APPROVED LEAVE OF ABSENCE	8
3.	DISCLOSURE OF MEMBERS' INTERESTS.....	8
4.	PUBLIC QUESTION TIME.....	8
5.	CONFIRMATION OF MINUTES	8
6.	APPLICATIONS FOR LEAVE OF ABSENCE	8
7.	DEPUTATIONS	8
8.	PETITIONS.....	8
9.	ANNOUNCEMENTS WITHOUT DISCUSSION	8
10.	REPORTS	9
10.1	ACCOUNTS & STATEMENTS OF ACCOUNTS	9
10.2	FINANCIAL STATEMENT	11
10.3	COVID-19 COMMITMENTS.....	13
10.4	REMOVAL OF BATTERY SANDS – CUE TOWNSITE	16
11.	MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	21
12	MOTIONS FOR CONSIDERATION AT THE NEXT MEETING	21
13.	NEW BUSINESS OF AN URGENT NATURE.....	21
14	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	21
14.1	TOWN STREETS RESEALING QUOTES.....	22
14.2	INDUSTRIAL DEVELOPMENT CONCRETE QUOTES.....	23
14.3	ROAD USER AGREEMENT – FENIX RESOURCES	24
15	CLOSURE	25

1. DECLARATION OF OPENING

The Presiding Member welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

STAFF:

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Ms Tracy Bachraty, Customer Service Officer

GALLERY:

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3. DISCLOSURE OF MEMBERS' INTERESTS

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES

Council Decision:

Voting Requirement: Simple Majority

MOVED:

SECONDED:

That the Minutes of the Ordinary Meeting of 17 March 2020 are confirmed as a true and correct record of the meeting.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. DEPUTATIONS

8. PETITIONS

9. ANNOUNCEMENTS WITHOUT DISCUSSION

10. REPORTS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell – Deputy Chief Executive Officer
DATE: 15 April 2020

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on 21 April 2020 as attached – see [Appendix 1](#).

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Comments:

The list of accounts is for the month of March 2020.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Nil.

Officer’s Recommendation:

Voting Requirement: Simple Majority

That Council endorse the payments for the period 1 March to 31 March 2020 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

Municipal Fund Bank	EFTs	8268 - 8343	\$410,260.52
Direct Debit Fund Transfer			\$ 23,505.13
Payroll			\$ 88,224.56
BPAY			\$ 18,127.89
Cheques			\$ -
Total			\$540,118.10

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

APPENDIX 1

List of Accounts Paid March 2020							
		Date	Name	Description	Amount	Bank	Type
	Direct Debit						
1	Direct Debit	02/03/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 17.52	1	FEE
2	Direct Debit	02/03/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 41.33	1	FEE
3	Direct Debit	16/03/2020	2 - BANK FEES	BANK FEES	- 21.64	1	FEE
4	Direct Debit	16/03/2020	2 - BANK FEES	BANK FEES	- 7.99	1	FEE
5	Direct Debit	16/03/2020	2 - BANK FEES	BANK FEES	- 34.12	1	FEE
6	Direct Debit	06/03/2020	Caltex Australia Petroleum Pty Ltd	Fuel card purchases February 2020 (\$500.48)	- 500.48	1	CSH
7	Direct Debit	22/03/2020	Super Choice	Superannuation contributions	- 20,422.63	1	CSH
8	Direct Debit	30/03/2020	Commonwealth Bank	Card purchases for March 2020. Skype subscription (\$9.90), Fuel for CEO Landcruiser (\$162.00), Land Transfer ID check for CEO - 31+33 Dowley Street (\$49.00), Land Transfer ID check for Shire President - 31+33 Dowley Street (\$49.00), Steering gear for P44 Garbage Truck (\$2,035.00), Fuel for CEO Landcruiser (\$154.52). (\$2,459.42)	- 2,459.42	1	CSH
					- 23,505.13		
9	EFT8268	09/03/2020	Aerodrome Management Services Pty Ltd	Stage 2 - Production of Aerodrome Manual Suite (\$17,324.85)	- 17,324.85	1	CSH
10	EFT8269	09/03/2020	Atyeo's Environmental Health Services Pty Ltd	Environmental Health Services Cue 15/01/2020 - 28/02/2020 (\$3,420.74)	- 3,420.74	1	CSH
11	EFT8270	09/03/2020	Australia Post	Postage supply for period ending 29/02/2020 (\$174.05)	- 174.05	1	CSH
12	EFT8271	09/03/2020	Easifleet	Novated Lease for Staff Member March 2020 (\$1,213.27)	- 1,213.27	1	CSH
13	EFT8272	09/03/2020	Grants Empire	Develop Tackling Tough Times Grant for QFest 2020 Payment 2 of 2 (\$528)	- 528.00	1	CSH
14	EFT8273	09/03/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 29/02/2020 (\$403.06), Contract Rates Officer - Week ending 22/02/2020 (\$347.47), Contract Rates Officer - Week ending 15/02/2020, (\$337.71).	- 1,088.24	1	CSH
15	EFT8274	09/03/2020	Marketing For Musos	Marketing consultancy for Qfest (\$200.00)	- 200.00	1	CSH
16	EFT8275	09/03/2020	Murchison Club Hotel	Drinks and Meals for 9 people, following council meeting 18/02/2020 (\$467.50)	- 467.50	1	CSH
17	EFT8276	09/03/2020	Pest-A-Kill WA	Pest service - termite treatment for 3 trees Victoria Street Park (\$165.00)	- 165.00	1	CSH
18	EFT8277	09/03/2020	RSM Australia Pty Ltd	Accounting Services for Shire of Cue February 2020 (\$5,676)	- 5,676.00	1	CSH

List of Accounts Paid March 2020							
		Date	Name	Description	Amount	Bank	Type
19	EFT8278	09/03/2020	Trephleene Pty Ltd T/A Canine Control	Ranger Services for the Shire of Cue 27/02/2020 (\$1,466.94)	- 1,466.94	1	CSH
20	EFT8279	09/03/2020	URL Networks Pty Ltd	VOIP Usage & Charges February 2020 (\$104.26)	- 104.26	1	CSH
21	EFT8280	09/03/2020	Cue Roadhouse & General Store	Fuel for depot equipment and Food items for staff and electors meeting (\$151.38)	- 151.38	1	CSH
22	EFT8281	09/03/2020	Marketforce Productions	Advert in the West Australian - Local Government Vacancies - Personal Assistant (\$500.54), Advert in the West Australian - Local Government Tenders for 2020-01 Cue Railway Station (\$481.29) , Online Seek advert for Tourist Park Manager (\$225.50).	- 1,207.33	1	CSH
23	EFT8282	09/03/2020	Great Northern Rural Services	Blue line poly pipe, poly couplings (\$651.11), Flexit retic tube for Street Trees, sprinkler nozzles for Oval (\$554.77).	- 1,205.88	1	CSH
24	EFT8283	09/03/2020	Squires Resources	Contractor labour hire for works on Patterson St/Wondinong Rd shoulders, Wittenoom St works, Inglewood Rd flood damage (\$16,335.00), Contractor labour hire for works on Cemetery Rd, Wondinong Road RRG, Inglewood Rd flood damage, Town Road Reseals gravel stockpiling (\$10,494.00).	- 26,829.00	1	CSH
25	EFT8284	09/03/2020	Statewide Bearings	Belts for P58 - Kubota Mower, 12V batteries for P38 - Iveco Cabover Prime Mover, P61 - Mack Prime Mover (\$425.04)	- 425.04	1	CSH
26	EFT8285	09/03/2020	WesTrac	Cutting edges for P70 & P9 - CAT 12M & 140H Graders (\$2,509.43), Gasket, regulator for P8 - CAT Rubbish Compactor (\$115.38), Pipe for P8 - CAT Rubbish Compactor (\$67.77), Decals for P8 - CAT Rubbish Compactor (\$35.31) Credit for oil pressure switches for P59 - Bore Boss (- \$312.06cr).	- 2,415.83	1	CSH
27	EFT8286	09/03/2020	Batavia Metal Roofing	Labour and parts for repair of Great Fingall Mine Office roof (\$5,335.00)	- 5,335.00	1	CSH
28	EFT8287	09/03/2020	Bunnings Group Limited	Pruners for Parks, cable ties for Water Carts, flower seeds for Street Trees, PVC fittings for Water Park (\$95.56)	- 95.56	1	CSH
29	EFT8288	09/03/2020	Cue Community Resource Centre Inc	Fly nets for Outside Crew Protective Clothing (\$50.00)	- 50.00	1	CSH
30	EFT8289	09/03/2020	GLEEMAN TRUCK PARTS	Sensors for P61 - Mack Prime Mover (\$508.24)	- 508.24	1	CSH
31	EFT8290	09/03/2020	Great Southern Fuel Supplies	Purchase and delivery of 11,005L of diesel to Shire Depot (\$14,556.86)	- 14,556.86	1	CSH
32	EFT8291	09/03/2020	Lacy Bros Pty Ltd	Labour, plant hire for transport of P8 - CAT Rubbish Compactor from Geraldton to Cue (\$4,138.75)	- 4,138.75	1	CSH

List of Accounts Paid March 2020							
		Date	Name	Description	Amount	Bank	Type
33	EFT8292	09/03/2020	NAPA Auto Parts	LED flashing amber lights for various plant and machinery (\$387.20)	- 387.20	1	CSH
34	EFT8293	09/03/2020	Rema Tip Top Australia	Tyre patches, valve caps for Tyres and Tubes (\$83.36)	- 83.36	1	CSH
35	EFT8294	09/03/2020	Thinkwater Geraldton	Camlock gaskets for P79, P55, P39 - Water Carts (\$60.50)	- 60.50	1	CSH
36	EFT8295	09/03/2020	Truckline - Geraldton	Brake drums, hub assemblies, bearings, slack adjusters for P55 - Tristar Water Cart (\$1,465.26)	- 1,465.26	1	CSH
37	EFT8296	09/03/2020	Atom Supply	Welding helmet, lenses for Outside Crew Protective Clothing (\$26.26)	- 26.26	1	CSH
38	EFT8297	09/03/2020	Central West Pump Service	Parts and labour for repairs to water pump for Water Park (\$247.50)	- 247.50	1	CSH
39	EFT8298	09/03/2020	Geraldton Auto Wholesalers	Air filters for P7, P37, P22, P80 - Isuzu work utes (\$272.20)	- 272.20	1	CSH
40	EFT8299	09/03/2020	Integrity Sampling	Random staff drug and alcohol testing on 24/2/20 (\$2,832.50)	- 2,832.50	1	CSH
41	EFT8300	09/03/2020	Simbay Tyre Distributors (WA) Pty Ltd	Trailer, steer tyres for various heavy trucks and trailers (\$4862.00)	- 4,862.00	1	CSH
42	EFT8301	09/03/2020	Skippers Transport Parts	Receiver/dryer for P38 - Iveco Prime Mover (\$278.75)	- 278.75	1	CSH
43	EFT8302	20/03/2020	City of Greater Geraldton	Midwest and Gascoyne Libraries Regional Training Day (\$75.00)	- 75.00	1	CSH
44	EFT8303	20/03/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 07/03/2020 (\$358.45)	- 358.45	1	CSH
45	EFT8304	20/03/2020	Ocean Centre Hotel	2 nights at Ocean Centre for regional library training day - meals and accommodation 5/03/2020 - 7/03/2020 (420.50)	- 420.50	1	CSH
46	EFT8305	20/03/2020	Stephanie Wandek	Reimbursement for Return Travel & Meal Expenses for Library Training in Geraldton 5/03/20 - 07/03/20 (\$683.63)	- 683.63	1	CSH
47	EFT8306	20/03/2020	Central West Pump Service	Splicing of repaired solar pump to cable for Oval (\$198.00)	- 198.00	1	CSH
48	EFT8307	20/03/2020	Geraldton Auto Wholesalers	Purchase of new Isuzu DMax 4x2 Single Cab Chassis with accessories including tray, bullbar (\$32,856.10)	- 32,856.10	1	CSH
49	EFT8308	20/03/2020	Golden West Lubricants	Ad blue IBC pod pump (\$841.50)	- 841.50	1	CSH
50	EFT8309	20/03/2020	Great Northern Rural Services	Fencing gripples, gripple tool for Rubbish Tip (\$422.40)	- 422.40	1	CSH
51	EFT8310	20/03/2020	Midwest Windscreens and Windows	Labour, parts and travel for window tinting, fitting of glasses to P9 - CAT 140H Grader, fitting of glass to P70 - CAT 12MGrader, repair of stone chip to P41 - Toyota Coaster Bus	- 1,925.00	1	CSH
52	EFT8311	20/03/2020	Statewide Bearings	Filter service kit for P2 - DCEO Pajero (\$61.60)	- 61.60	1	CSH
53	EFT8312	20/03/2020	Sunny Industrial Brushware	Broom for P77 - Kubota Tractor Attachments (\$1,420.76)	- 1,420.76	1	CSH

List of Accounts Paid March 2020							
		Date	Name	Description	Amount	Bank	Type
54	EFT8313	20/03/2020	Toll Ipec Pty Ltd	Freight expense for delivery of decals for P8 - CAT Rubbish Compactor, sensors for P61 - Mack Prime Mover, various parts for P55 - Tristar Water Cart, amber flashing light for various vehicles and machinery, oil pressure sensor for P59 - Bore Boss, oil pressure sensor for P35 - Airport Terminal Genset (\$250.24)	- 250.24	1	CSH
55	EFT8314	20/03/2020	WesTrac	Oil pressure switches for P59 - Bore Boss, P35 - Airport Terminal Genset (\$534.53)	- 534.53	1	CSH
56	EFT8315	25/03/2020	AIT Specialists Pty Ltd	Completion of Review of Records & Determination Fuel Tax Credits 1/02/20 - 29/02/20 (\$391.93)	- 391.93	1	CSH
57	EFT8316	25/03/2020	Cue Roadhouse & General Store	Fuel for P20 and catering for LEMAC meeting (\$123.38)	- 123.38	1	CSH
58	EFT8317	25/03/2020	Fitz Gerald Strategies	Assist Council with the conduct of the 2019 CEO performance review (\$4,750.00)	- 4,750.00	1	CSH
59	EFT8318	25/03/2020	Five Star	Konica Minolta C454e Black/Colour Meter Read March 2020 (\$377.67)	- 377.67	1	CSH
60	EFT8319	25/03/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 14/03/2020 (\$91.44)	- 91.44	1	CSH
61	EFT8320	25/03/2020	Pragma Lawyers	Professional Fees Re: Shire of Cue v Mavia Pty Ltd (\$1,485.00)	- 1,485.00	1	CSH
62	EFT8321	25/03/2020	Professional Pc Support Pty Ltd	PPS Managed Service - Monthly Billing April (\$1,903.00)	- 1,903.00	1	CSH
63	EFT8322	25/03/2020	RSM Australia Pty Ltd	Accounting Services for March 2020 (\$5,676.00)	- 5,676.00	1	CSH
64	EFT8323	25/03/2020	Sign Services and Maintenance WA Pty Ltd	Clear Coat Panels for signage at skatepark (\$1,815.00)	- 1,815.00	1	CSH
65	EFT8324	26/03/2020	Allison Madson	Reimbursement for Purchase of Return Flights from Launceston to Perth 06/03/20 - 23/03/20 (\$2,708.99)	- 2,708.99	1	CSH
66	EFT8325	26/03/2020	ELIZABETH HOUGHTON	Elected Member - Expenses Claim 17/03/2020 (\$647.00)	- 647.00	1	CSH
67	EFT8326	26/03/2020	Frederick William Spindler	Elected Member - Expenses Claim 17/03/2020 (\$647.00)	- 647.00	1	CSH
68	EFT8327	26/03/2020	Gordon David Fraser	Reimbursement for Payment of Electricity Bill Dated 04/02/2020 (\$559.28)	- 559.28	1	CSH
69	EFT8328	26/03/2020	Ian W Dennis	Elected Member - Expenses Claim 17/03/2020 (\$766.00)	- 766.00	1	CSH
70	EFT8329	26/03/2020	Leslie Matthew Price	Elected Member - Expenses Claim 17/03/2020 (\$1,127.48)	- 1,127.48	1	CSH
71	EFT8330	26/03/2020	ROSS WILLIAM PIGDON	Elected Member - Expenses Claim 18/03/2020 (\$1,807.00)	- 1,807.00	1	CSH
72	EFT8331	26/03/2020	Braeco Sales	Pneumatic actuators, butterfly valves for P55, P39 - Watercarts (\$3,476.22)	- 3,476.22	1	CSH
73	EFT8332	26/03/2020	E & MJ Rosher Pty Ltd	Lance, nozzle for P64 - Karcher Pressure Sprayer (\$514.08)	- 514.08	1	CSH

List of Accounts Paid March 2020							
		Date	Name	Description	Amount	Bank	Type
74	EFT8333	26/03/2020	Elite Electrical Contracting	Electrical works to install power and lighting for new storeroom, install new sensors for lighting in bathrooms at Shire Hall, Electrical works to fix broken light at Public Toilets, Electrical works to fix dryer at Tourist Park, Electrical works to replace power point at SH09 (\$3,182.58), Electrical works to repair tennis court lights timer, Electrical works to relocate CCTV camera and install power supply around Sports Complex area, Electrical works to install new light, power points, relocate flood lights at depot, Electrical works to repair RCD issue at Victoria St Park (\$4,491.44).	- 7,674.02	1	CSH
75	EFT8334	26/03/2020	Lyons Airconditioning Services WA Pty Ltd	12V puller fan, 24V relay for P8 - CAT Rubbish Compactor (\$454.96)	- 454.96	1	CSH
76	EFT8335	26/03/2020	Simbay Tyre Distributors (WA) Pty Ltd	Tyres for P22 - Town Crew Supervisor Isuzu DMax, P80 - Town Crew Isuzu DMax (\$748.00)	- 748.00	1	CSH
77	EFT8336	27/03/2020	General Terrain Services Pty Ltd	Contract Flood Damage Supervisor - multiple rds 03/03/2020 - 16/03/2020 (\$23,013.00), Contract Flood Damage Supervisor - multiple rds 19/02/2020 - 26/02/2020 (\$8,527.75), Contract Flood Damage Supervisor - multiple rds 27/02/2020 - 02/03/2020 (\$9,453.47)	- 40,994.22	1	CSH
78	EFT8337	27/03/2020	Lacy Bros Pty Ltd	Supply of Equipment & Labour For Flood Damage 03/03/2020 - 16/03/2020 (\$180,353.25)	- 180,353.25	1	CSH
79	EFT8338	30/03/2020	Aerodrome Management Services Pty Ltd	Cue Aerodrome Certification - Stage 3 (\$8,821.85)	- 8,821.85	1	CSH
80	EFT8339	30/03/2020	Bell & Co	Items for Council and Shire Office (\$83.70)	- 83.70	1	CSH
81	EFT8340	30/03/2020	Cue Community Resource Centre Inc	Printing of Dryblower for December, January & February 2020 (\$2,100.00)	- 2,100.00	1	CSH
82	EFT8341	30/03/2020	Justin Willett	Reimbursement for Electricity Bill Payment dated 04/02/2020 (\$323.91)	- 323.91	1	CSH
83	EFT8342	30/03/2020	LO-GO Appointments	Fee for Contract Rates Officer - Week ending 21/03/2020 (\$329.18)	- 329.18	1	CSH
84	EFT8343	30/03/2020	Marketing For Musos	Marketing Consultancy for Qfest (\$200.00)	- 200.00	1	CSH
					- 410,260.52		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	15 April 2020

Matters for Consideration:

The Statement of Financial Activity for the period ended 31 March 2020 including the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#).

Background:

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Comments:

The Statement of Financial Activity is for the month of March 2020.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

RSM Australia Pty Ltd.

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 March 2020, as presented at [Appendix 2](#).

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

APPENDIX 2



Shire of Cue

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

T +61 (0) 8 9943 0988

www.cue.wa.gov.au

SHIRE OF CUE

MONTHLY FINANCIAL REPORT

For the Period Ending 31 March 2020

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Cue

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Cue, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Cue and the purpose identified above. We do not accept responsibility to any other person for the content of the report.



Signed at GERALDTON

Date 16th April 2020

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 March 2020
CONTENTS PAGE

General

Note

Compilation Report

Contents Page

Executive Summary

Financial Statements

Statement of Comprehensive Income by Nature or Type

Statement of Comprehensive Income by Program

Statement of Capital Acquisitions and Funding

Notes to the Statement of Financial Activity

Significant Accounting Policies

Note 1

Explanation of Material Variances

Note 2

Net Current Funding Position

Note 3

Cash and Investments

Note 4

Trust Fund

Note 5

Receivables

Note 6

Cash Backed Reserves

Note 7

Capital Disposals

Note 8

Capital Acquisitions

Note 9

Rating Information

Note 10

Information on Borrowings

Note 11

Grants and Contributions

Note 12

Budget Amendments

Note 13

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 March 2020
EXECUTIVE SUMMARY

Statement of Financial Activity

Income Statements are presented on pages 5 - 6 showing a surplus as at 31 March 2020 of \$5,166,307

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
GROH Houses	0%	980,000	734,985	4,244
Old Railway Building and Youth Centre	3%	513,000	384,741	13,380
Caravan Park House and Office	0%	400,000	299,979	-
Deep Sewerage Plan	0%	240,000	180,000	-
	1%	2,283,000	1,712,205	17,624
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	59%	1,369,718	1,027,251	803,769
Non-operating Grants, Subsidies and Contributions	23%	6,145,378	4,609,017	1,399,181
	29%	7,515,096	5,636,268	2,202,950
Rates Levied	101%	2,359,000	1,769,247	2,392,235

% - Compares current YTD actuals to the Annual Budget

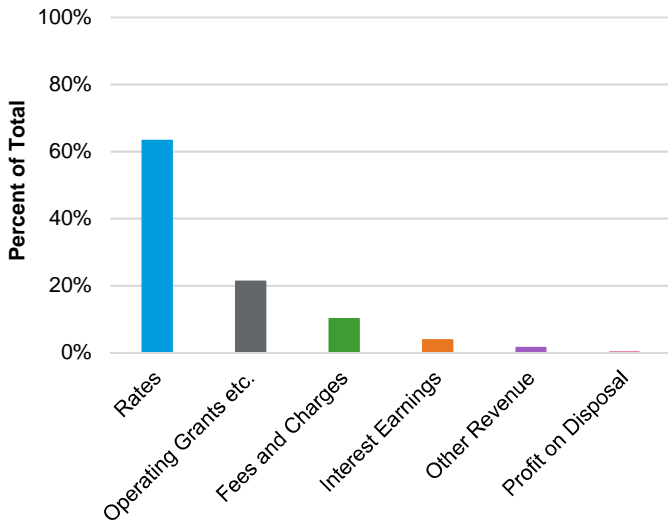
Financial Position

Account	Difference to Prior Year %	Current Year 31 Mar 20 \$	Prior Year 31 Mar 19 \$
Adjusted Net Current Assets	205%	5,166,307	2,520,674
Cash and Equivalent - Unrestricted	271%	3,819,383	1,408,382
Cash and Equivalent - Restricted	103%	5,758,643	5,601,565
Receivables - Rates	98%	425,684	434,974
Receivables - Other	11889%	1,044,546	8,786
Payables	90%	36,803	41,097

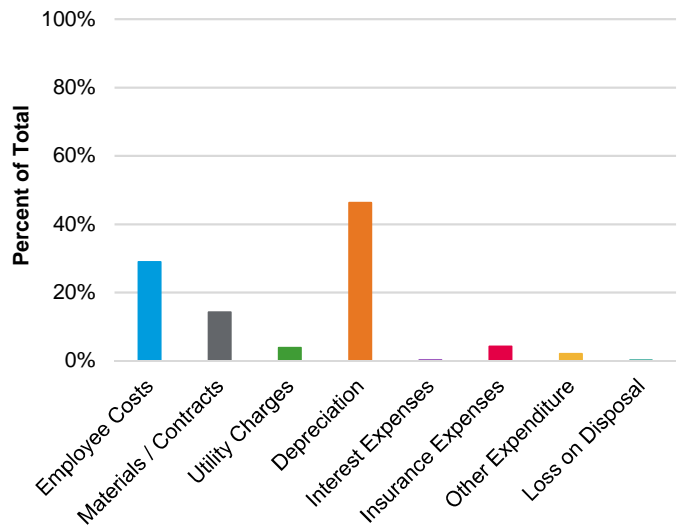
% - Compares current YTD actuals to prior year actuals

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 March 2020
SUMMARY GRAPHS - OPERATING

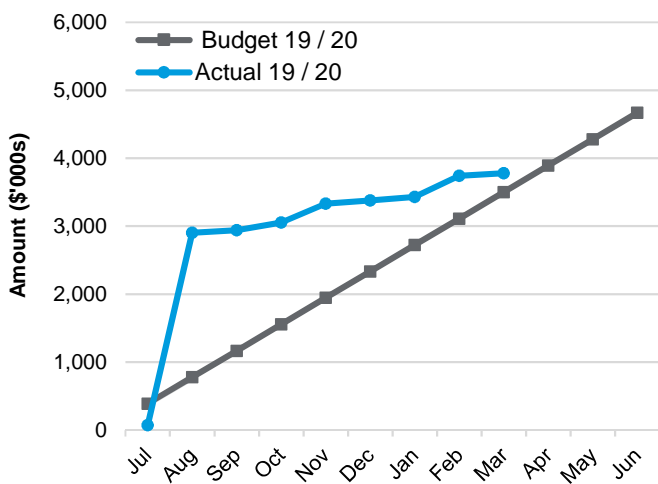
Operating Revenue



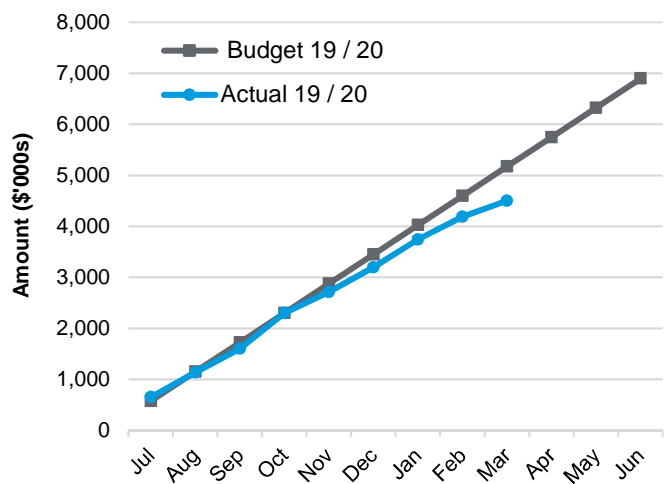
Operating Expenditure



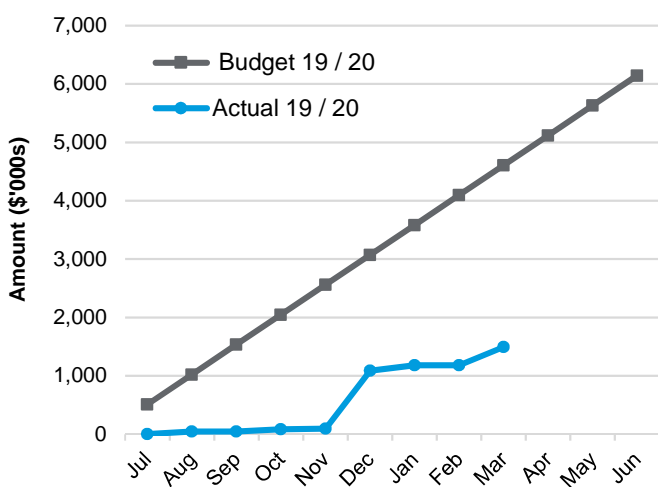
Operating Revenue



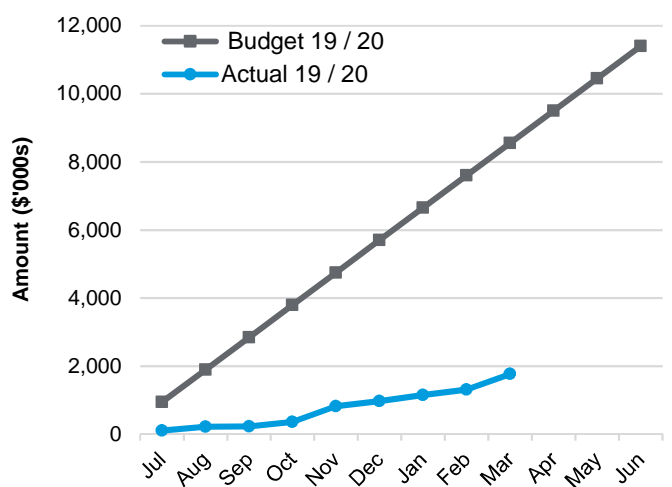
Operating Expenses



Capital Revenue (inc. Flood Damage)

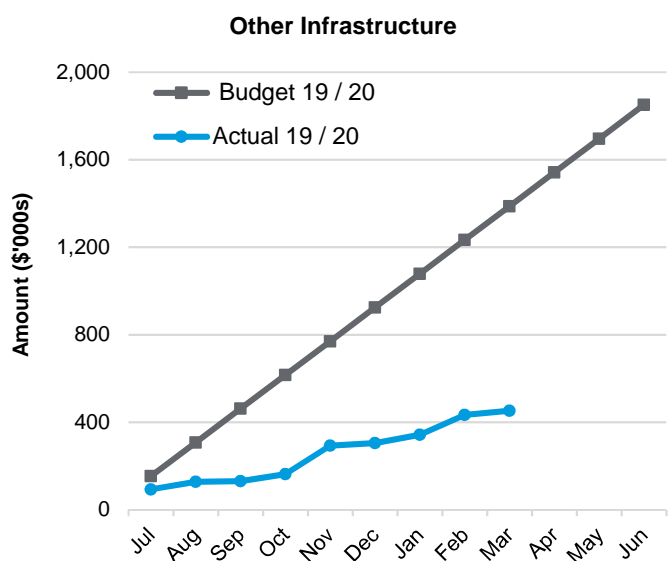
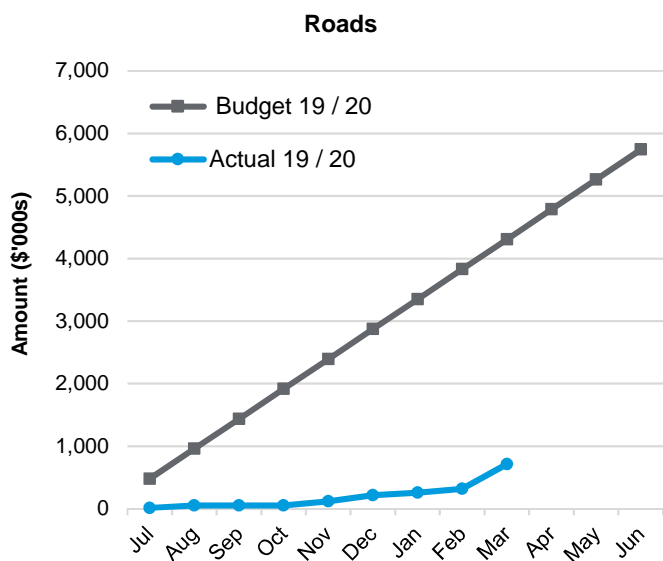
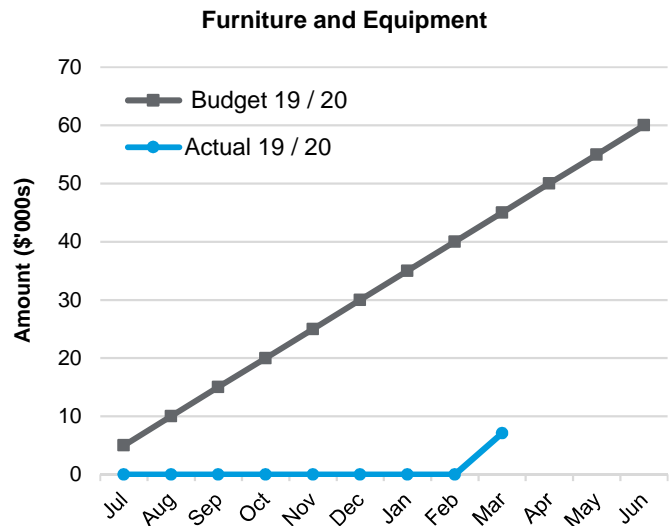
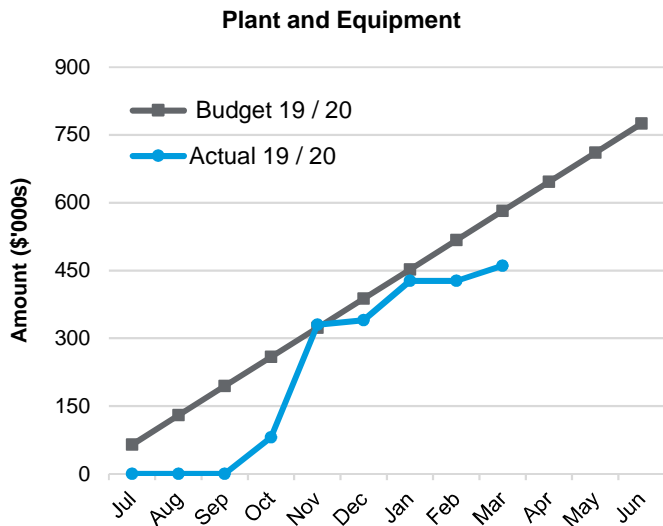
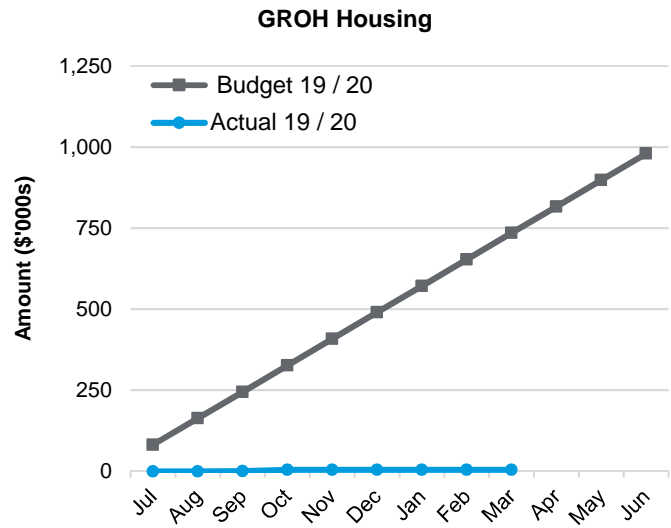
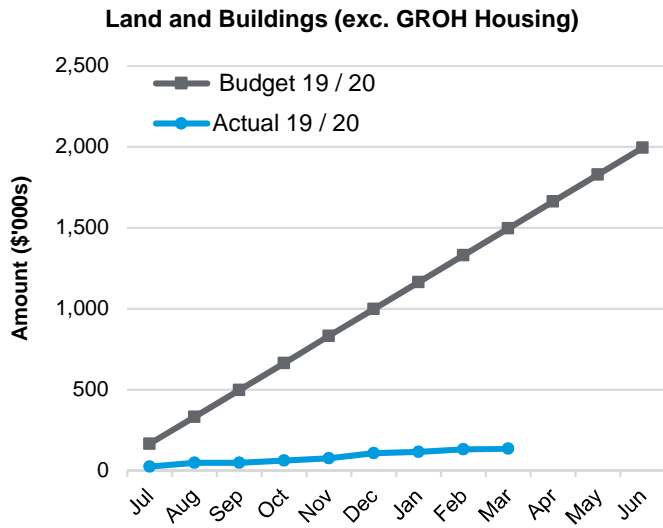


Capital Expenses (inc. Flood Damage)



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 March 2020
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 March 2020

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	3,220,738	3,220,738	3,220,738		
Revenue from Operating Activities						
Rates	10	2,359,000	1,769,247	2,392,235	622,988	35%
Grants, Subsidies and Contributions	12(a)	1,369,718	1,027,251	803,769	(223,482)	(22%)
Fees and Charges		629,480	471,960	381,346	(90,614)	(19%)
Interest Earnings		190,500	142,866	143,097	231	0%
Other Revenue		87,000	65,223	57,394	(7,829)	(12%)
Profit on Disposal of Assets	8	33,179	24,884	2,531	(22,353)	(90%)
		4,668,877	3,501,431	3,780,372		
Expenditure from Operating Activities						
Employee Costs		(1,951,509)	(1,463,094)	(1,303,688)	159,406	11%
Materials and Contracts		(1,429,758)	(1,071,486)	(639,958)	431,528	40%
Utility Charges		(286,300)	(214,560)	(174,399)	40,161	19%
Depreciation on Non-current Assets		(2,809,062)	(2,106,711)	(2,081,669)	25,042	1%
Interest Expenses		(12,200)	(9,144)	(12,180)	(3,036)	(33%)
Insurance Expenses		(164,681)	(123,417)	(189,439)	(66,022)	(53%)
Other Expenditure		(225,700)	(169,218)	(93,081)	76,137	45%
Loss on Disposal of Assets	8	(18,419)	(13,814)	(7,051)	6,763	49%
		(6,897,629)	(5,171,444)	(4,501,464)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,809,062	2,106,711	2,081,669		
(Profit) / Loss on Asset Disposal		(14,760)	(11,070)	4,520		
Movement in Deferred Pensioner Rates		-	-	-		
Net Amount from Operating Activities		565,550	425,628	1,365,097		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	6,145,378	4,609,017	1,399,181	(3,209,836)	(70%)
Proceeds from Disposal of Assets	8	190,727	143,045	95,727	(47,318)	(33%)
Land and Buildings	9(a)	(2,975,500)	(2,231,433)	(139,555)	2,091,878	94%
Plant and Equipment	9(b)	(775,225)	(581,419)	(460,536)	120,883	21%
Furniture and Equipment	9(c)	(60,000)	(44,991)	(7,095)	37,896	84%
Infrastructure Assets - Roads	9(d)	(5,742,233)	(4,291,623)	(711,739)	3,579,884	83%
Infrastructure Assets - Other	9(e)	(1,850,500)	(1,387,629)	(452,621)	935,008	67%
Net Amount from Investing Activities		(5,067,353)	(3,785,033)	(276,638)		
Financing Activities						
Proceeds from New Debentures	11	980,000	734,994	980,000	245,006	33%
Transfer from Reserves	7	809,200	-	-	-	
Repayment of Debentures	11	(45,000)	(45,000)	(44,985)	15	0%
Transfer to Reserves		(463,135)	(99,747)	(77,906)	21,841	22%
Net Amount from Financing Activities		1,281,065	590,247	857,109		
Closing Funding Surplus / (Deficit)	3	-	451,580	5,166,307		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 March 2020
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	3,220,738	3,220,738	3,220,738		
Revenue from Operating Activities						
General Purpose Funding - Rates	10	2,359,000	1,769,247	2,392,235	622,988	35%
General Purpose Funding - Other		1,131,140	848,331	848,334	3	0%
Law, Order and Public Safety		10,500	7,866	7,468	(398)	(5%)
Health		500	369	1,088	719	195%
Housing		25,480	19,089	18,620	(469)	(2%)
Community Amenities		85,500	64,089	70,576	6,487	10%
Recreation and Culture		7,600	5,679	6,093	414	7%
Transport		568,957	426,689	180,857	(245,832)	(58%)
Economic Services		346,200	259,596	171,468	(88,128)	(34%)
Other Property and Services		134,000	100,476	83,633	(16,843)	(17%)
		4,668,877	3,501,431	3,780,372		
Expenditure from Operating Activities						
Governance		(384,911)	(288,612)	(208,816)	79,796	28%
General Purpose Funding		(254,873)	(191,106)	(140,593)	50,513	26%
Law, Order and Public Safety		(80,437)	(60,228)	(46,961)	13,267	22%
Health		(73,588)	(55,143)	(30,079)	25,064	45%
Education and Welfare		(16,824)	(12,609)	(2,048)	10,561	84%
Housing		(261,297)	(195,903)	(146,684)	49,219	25%
Community Amenities		(408,692)	(306,387)	(235,815)	70,572	23%
Recreation and Culture		(978,117)	(733,005)	(504,213)	228,792	31%
Transport		(3,628,193)	(2,720,933)	(2,722,081)	(1,148)	(0%)
Economic Services		(698,695)	(523,809)	(442,744)	81,065	15%
Other Property and Services		(112,002)	(83,709)	(21,429)	62,280	74%
		(6,897,629)	(5,171,444)	(4,501,464)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,809,062	2,106,711	2,081,669		
(Profit) / Loss on Asset Disposal		(14,760)	(11,070)	4,520		
Movement in Deferred Pensioner Rates		-	-	-		
Net Amount from Operating Activities		565,550	425,628	1,365,097		
Investing Activities						
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Transfer to Reserves		(463,135)	(99,747)	(77,906)	21,841	(22%)
Net Amount from Financing Activities		1,281,065	590,247	857,109		
Closing Funding Surplus / (Deficit)	3	-	451,580	5,166,307		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 31 March 2020
CAPITAL ACQUISITIONS

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	2,975,500	139,555	(2,835,945)
Plant and Equipment	9(b)	775,225	460,536	(314,689)
Furniture and Equipment	9(c)	60,000	7,095	(52,905)
Infrastructure Assets - Roads	9(d)	5,742,233	711,739	(5,030,494)
Infrastructure Assets - Other	9(e)	1,850,500	452,621	(1,397,879)
Total Capital Expenditure		<u>11,403,458</u>	<u>1,771,546</u>	(9,631,912)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		6,145,378	1,399,181	(4,746,197)
Borrowings		-	-	-
Other (Disposals and C/Fwd)		190,727	95,727	(95,000)
Council Contribution - Reserves		809,200	-	(809,200)
Council Contribution - Operations		4,258,153	276,638	(3,981,515)
Total Capital Acquisitions Funding		<u>11,403,458</u>	<u>1,771,546</u>	

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Cue for the 2019/20 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Glenn Boyes
Reviewed by: Travis Bate
Date prepared: 16 Apr 20

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

(g) Financial Instruments

Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

(ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

(iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

(iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

Subsequent Measurement

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

Impairment of Non-financial Assets

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(j) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage Piping	50 years
Water Supply Piping and Drainage Systems	75 years
Parks and Ovals	12 to 35 years
Other Infrastructure	12 to 60 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

(k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of Council. Other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and water control. Environmental Health Officer. Doctor Service.

EDUCATION AND WELFARE

Assistance to Cue Primary School, Thoo Thoo Wandii, Senior Citizens and Playgroup. Involvement in work experience programmes.

HOUSING

Provision and maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, administration of the town planning scheme, control and co-ordination of cemeteries, and maintenance of public conveniences.

RECREATION AND CULTURE

Maintenance of Shire hall, recreation centre, Stan Gurney Memorial Park and various reserves. Operation of library and internet services. Co-ordination of Australia Day activities.

TRANSPORT

Construction and maintenance of streets, roads, footpaths, drainage works, parking facilities, traffic signs and median strips. Control and maintenance of Cue Airport.

ECONOMIC SERVICES

The regulation and provision of tourism and the Historical Photographic Collection. Maintenance of the Shire-owned Caravan Park. Building and vermin control. Employment programme administered on behalf of the Department of Employment, Workplace Relations and Small Business.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

2. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$25,000 or 10% whichever is the greater.

Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
General Purpose Funding - Rates	622,988	35%	▲	Timing	Interim rates revenue
Transport	(245,832)	(58%)	▼	Timing	Timing of flood damage repair working capital
Economic Services	(88,128)	(34%)	▼	Timing	Timing of commercial property rentals and reimbursements
Operating Expense					
Governance	79,796	28%	▲	Timing	Expenditure less than budgeted
General Purpose Funding	50,513	26%	▲	Timing	Expenditure less than budgeted
Health	25,064	45%	▲	Permanent	Expenditure less than budgeted
Housing	49,219	25%	▲	Permanent	Expenditure less than budgeted
Community Amenities	70,572	23%	▲	Timing	Expenditure less than budgeted
Recreation and Culture	228,792	31%	▲	Timing	Expenditure less than budgeted
Economic Services	81,065	15%	▲	Timing	Expenditure less than budgeted
Other Property and Services	62,280	74%	▲	Timing	Timing of insurance renewals
Capital Revenues					
Grants, Subsidies and Contributions	(3,209,836)	(70%)	▼	Timing	Timing of grants and contributions
Proceeds from Disposal of Assets	(47,318)	(33%)	▼	Timing	Timing of sale of assets
Capital Expenses					
Land and Buildings	2,091,878	94%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	120,883	21%	▲	Timing	See Note 9 (Timing of plant replacement)
Furniture and Equipment	37,896	84%	▲	Timing	See note 9 (Timing of projects)
Infrastructure - Roads	3,579,884	83%	▲	Timing	See Note 9 (Timing of roads projects and flood damage works)
Infrastructure - Other	935,008	67%	▲	Timing	See Note 9 (Timing of projects)
Financing					
Proceeds from New Debentures	245,006	33%	▲	Timing	Budget profile of loan funds received 01 July 2019

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

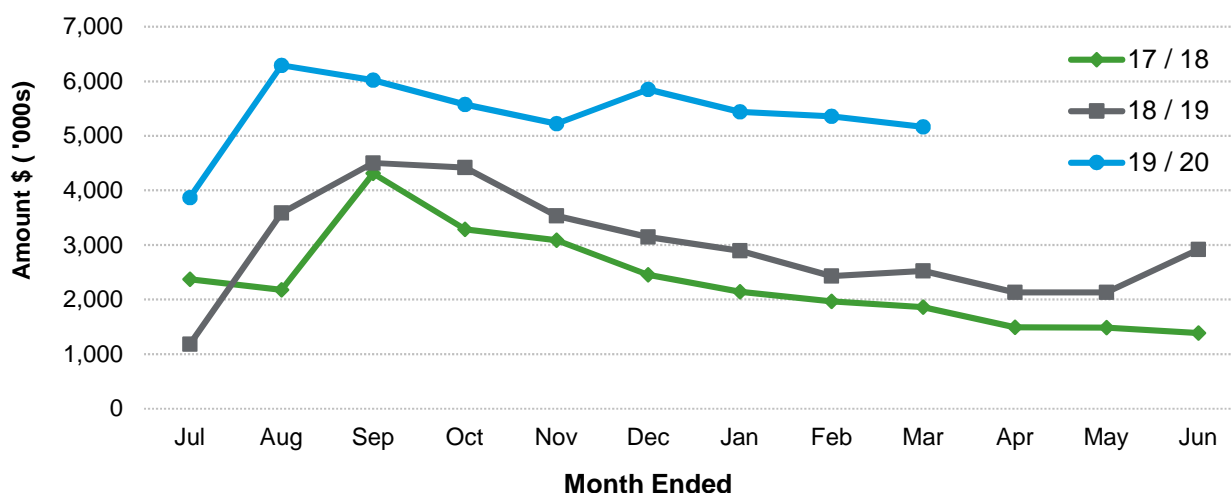
Nature or Type	Var	Var	Var	Timing /	Explanation of Variance
	\$	%		Permanent	
Operating Revenues					
Rates	622,988	35%	▲	Timing	Interim rates revenue
Grants, Subsidies and Contributions	(223,482)	(22%)	▼	Timing	Timing of contributions and grants, flood damage working capital
Fees and Charges	(90,614)	(19%)	▼	Timing	Tourist park fees and commercial property rentals
Operating Expense					
Employee Costs	159,406	11%	▲	Permanent	Employee vacancies and staffing levels
Materials and Contracts	431,528	40%	▲	Timing	Expenditure less than budgeted
Utility Charges	40,161	19%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	25,042	1%	▲	Permanent	Depreciation expenditure on roads and plant less than budgeted
Insurance Expenses	(66,022)	(53%)	▼	Timing	Timing of expenditure, budget
Other Expenditure	76,137	45%	▲	Timing	Expenditure less than budgeted

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

3. NET CURRENT FUNDING POSITION

	Note	Current Month 31 Mar 20 \$	Prior Year Closing 30 Jun 19 \$	This Time Last Year 31 Mar 19 \$
Current Assets				
Cash Unrestricted	4	3,819,383	2,124,198	1,408,382
Cash Restricted	4	5,758,643	5,680,737	5,601,565
Receivables - Rates	6(a)	425,684	325,821	434,974
Receivables - Other	6(b)	1,044,546	120,383	8,786
Interest / ATO Receivable		37,163	36,214	49,467
Provision for Doubtful Debts		(95,173)	(95,173)	(66,402)
Accrued Income		55,583	1,038,673	756,836
Inventories		24,793	23,205	35,026
Total Current Assets		11,070,622	9,254,060	8,228,633
Current Liabilities				
Sundry Creditors		2,520	(59,936)	2,004
Rates Received in Advance	6(a)	(1,524)	(3,596)	-
GST Payable		(616)	(16,909)	(3,066)
Payroll Creditors		(29,558)	(48,394)	(32,675)
Deposits and Bonds		(7,624)	(7,960)	(7,360)
Loan Liability	11	-	-	-
Accrued Expenses		-	(35,602)	-
Accrued Salaries and Wages		-	(71,319)	-
Total Payables		(36,803)	(243,716)	(41,097)
Provisions		(108,868)	(108,868)	(65,297)
Total Current Liabilities		(145,671)	(352,584)	(106,394)
Less: Cash Reserves	7	(5,758,643)	(5,680,737)	(5,601,565)
Less: Loan Liability (Non-current)	11	-	-	-
Net Funding Position		5,166,307	3,220,738	2,520,674

Liquidity over the Year



SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	Amount		Rate	Date
				\$		%	
Cash and Cash Equivalents							
Cash On Hand	970			970	N/A	0.00	N/A
Cheque Account	59,905			59,905	CBA	0.00	N/A
On Call Cash Account	1,205,793			1,205,793	CBA	0.20	N/A
Fixed Term Deposit		1,515,092		1,515,092	CBA	1.60	18 May 20
Trust Account			2,080	2,080	CBA	0.00	N/A
Financial Assets at Amortised Cost							
Fixed Term Deposit	504,679			504,679	CBA	1.42	18 Jun 20
Fixed Term Deposit	503,617			503,617	CBA	1.41	18 May 20
Fixed Term Deposit	989,347			989,347	CBA	1.39	28 May 20
Fixed Term Deposit	555,072			555,072	BOQ	1.60	18 May 20
Fixed Term Deposit		1,137,761		1,137,761	Bendigo	1.57	22 Apr 20
Fixed Term Deposit		645,390		645,390	Bendigo	1.55	10 Jun 20
Fixed Term Deposit		1,140,752		1,140,752	BOQ	1.35	25 Apr 20
Fixed Term Deposit		1,319,648		1,319,648	BOQ	1.63	25 Jul 20
Total Cash and Financial Assets	3,819,383	5,758,643	2,080	9,580,106			

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 19	Amount Received	Amount Paid	Closing Balance 31 Mar 20
	\$	\$	\$	\$
Cue LCDC	2,080	-	-	2,080
Total Funds in Trust	2,080	-	-	2,080

Comments / Notes

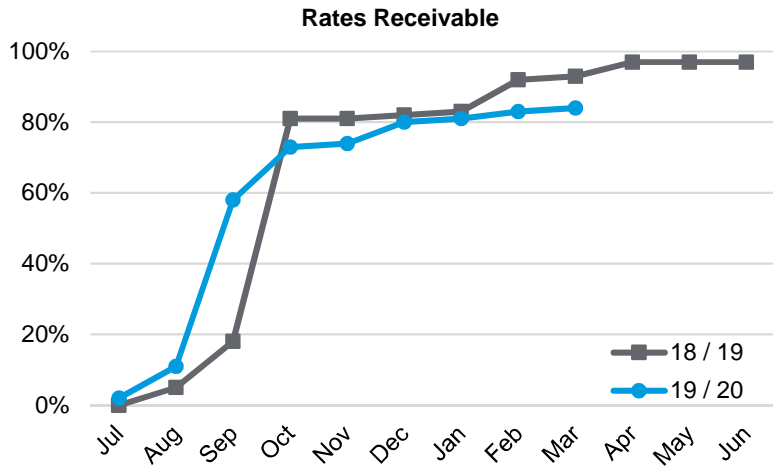
The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

6. RECEIVABLES

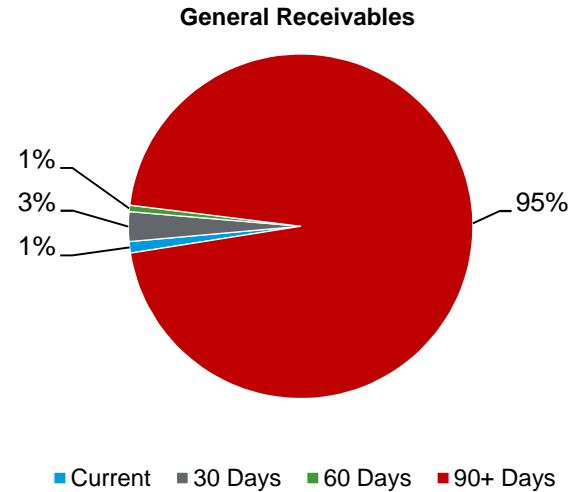
(a) Rates Receivable	31 Mar 20
	\$
Rates Receivables	425,684
Rates Received in Advance	(1,524)
Total Rates Receivable Outstanding	<u>424,160</u>

Closing Balances - Prior Year	325,821
Rates Levied this Year	2,392,235
Closing Balances - Current Month	(425,684)
Total Rates Collected to Date	<u>2,292,373</u>
<i>Percentage Collected</i>	<i>84%</i>



Comments / Notes

(b) General Receivables	31 Mar 20
	\$
Current	11,459
30 Days	28,875
60 Days	6,242
90+ Days	997,969
Total General Receivables Outstanding	<u>1,044,546</u>



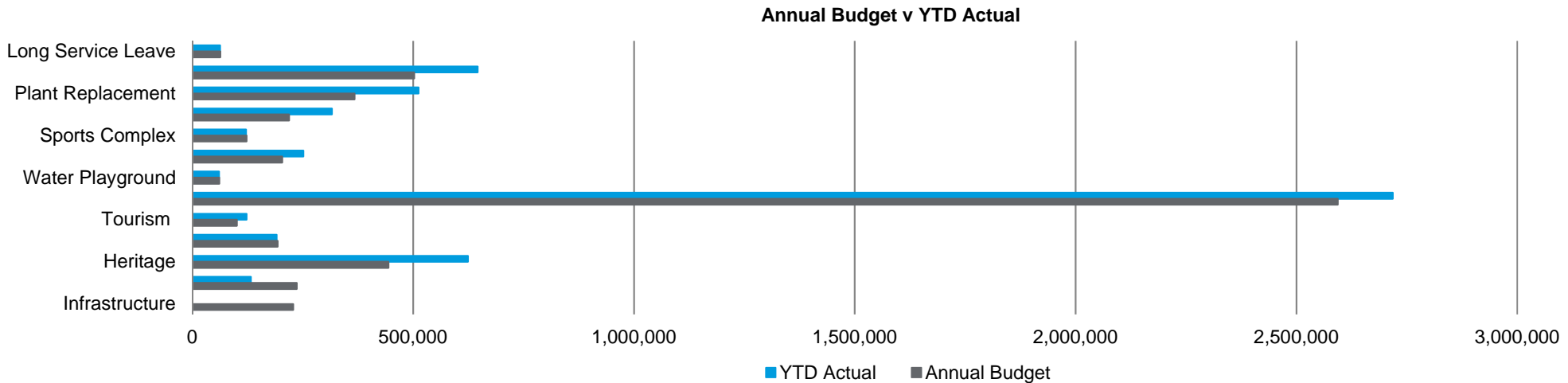
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 19 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 20 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 31 Mar 20 \$
Long Service Leave	62,406	-	707	-	63,113	-	415	-	62,821
Building Maintenance	637,216	(150,000)	14,888	-	502,104	-	8,739	-	645,955
Plant Replacement	504,540	(150,000)	12,526	-	367,066	-	7,360	-	511,900
Streetscape	311,762	(100,000)	7,277	-	219,039	-	4,276	-	316,038
Sports Complex	120,041	-	2,805	-	122,846	-	1,646	-	121,687
Tourist Park Development	247,949	(50,000)	5,796	-	203,745	-	3,400	-	251,349
Water Playground	59,638	-	1,399	-	61,037	-	818	-	60,456
Beringarra Road	2,681,140	(150,000)	62,307	-	2,593,447	-	36,769	-	2,717,909
Tourism	121,102	(23,000)	2,834	-	100,936	-	1,661	-	122,763
Housing / Land Development	188,475	-	4,418	-	192,893	-	2,585	-	191,060
Heritage	615,854	(186,200)	14,388	-	444,042	-	8,446	-	624,300
Road Maintenance Infrastructure	130,614	-	2,495	103,135	236,244	-	1,791	-	132,405
	-	-	1,160	227,000	228,160	-	-	-	-
Total Cash Backed Reserves	5,680,737	(809,200)	133,000	330,135	5,334,672	-	77,906	-	5,758,643



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	26,663	40,000	13,337	-
P34 2012 Caterpillar 226B3SC Skid Steer	22,689	40,000	17,311	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	26,368	15,000	-	(11,368)
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
Total Disposal of Assets	175,967	190,727	33,179	(18,419)
Total Profit or (Loss)				14,760

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	-	-	-	-
P34 2012 Caterpillar 226B3SC Skid Steer	-	-	-	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	-	-	-	-
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
Total Disposal of Assets	100,247	95,727	2,531	(7,051)
Total Profit or (Loss)				(4,520)

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Housing						
GROH Houses	980,000	734,985	4,244	-	4,244	730,741
Staff Housing	250,000	187,497	17,361	-	17,361	170,136
Pensioner Units	100,000	74,979	14,412	-	14,412	60,567
	1,330,000	997,461	36,017	-	36,017	961,444
Recreation and Culture						
Old Railway Building and Youth Centre	513,000	384,741	-	13,380	13,380	371,361
Great Fingal Mine Office	250,000	187,497	9,090	-	9,090	178,407
Heritage Building Renovations	50,000	37,476	-	9,385	9,385	28,091
Town Hall Upgrades	190,000	142,479	-	15,487	15,487	126,992
Town Hall Landscaping	10,000	7,497	-	-	-	7,497
Pension Hut Renovation	10,500	7,875	-	75	75	7,800
	1,023,500	767,565	9,090	38,327	47,417	720,148
Transport						
Works Depot Improvements	50,000	37,494	-	52,410	52,410	(14,916)
	50,000	37,494	-	52,410	52,410	(14,916)
Economic Services						
Caravan Park House and Office	400,000	299,979	-	-	-	299,979
Old Gaol Development	77,000	57,726	-	-	-	57,726
Old Municipal Building Improvements	60,000	44,982	-	3,711	3,711	41,271
	537,000	402,687	-	3,711	3,711	398,976
Other Property and Services						
Administration Building	35,000	26,226	-	-	-	26,226
	35,000	26,226	-	-	-	26,226
Total Land and Buildings	2,975,500	2,231,433	45,107	94,448	139,555	2,091,878

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

9. CAPITAL ACQUISITIONS (Continued)

(b) Plant and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Prime Mover	270,225	202,669	-	250,000	250,000	(47,331)
Skid Steer Loader	100,000	75,000	-	-	-	75,000
Street Sweeper	75,000	56,250	-	-	-	56,250
CEO Vehicle	90,000	67,500	-	80,415	80,415	(12,915)
DCEO Vehicle	60,000	45,000	-	-	-	45,000
Works Vehicle	50,000	37,500	-	46,264	46,264	(8,764)
Road Crew Vehicle	45,000	33,750	-	40,708	40,708	(6,958)
Isuzu D-Max 2WD	35,000	26,250	-	29,695	29,695	(3,445)
Workshop Equipment	25,000	18,750	-	9,691	9,691	9,059
Ride-on Mower	15,000	11,250	-	-	-	11,250
Rubbish Compactor	10,000	7,500	-	3,763	3,763	3,738
	775,225	581,419	-	460,536	460,536	120,883
Total Plant and Equipment	775,225	581,419	-	460,536	460,536	120,883

(c) Furniture and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Governance						
Council Furniture and Equipment	10,000	7,497	-	5,155	5,155	2,342
	10,000	7,497	-	5,155	5,155	2,342
Housing						
Staff Housing	15,000	11,250	-	-	-	11,250
	15,000	11,250	-	-	-	11,250
Economic Services						
Administration Furniture and Equipment	10,000	7,497	-	-	-	7,497
	10,000	7,497	-	-	-	7,497
Other Property and Services						
Administration Equipment	25,000	18,747	-	1,940	1,940	16,807
	25,000	18,747	-	1,940	1,940	16,807
Total Furniture and Equipment	60,000	44,991	-	7,095	7,095	37,896

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

9. CAPITAL ACQUISITIONS (Continued)

(d) Infrastructure - Roads

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Transport						
Roads to Recovery	303,483	227,601	-	19,640	19,640	207,961
Flood Damage Restoration	4,879,750	3,659,796	-	406,107	406,107	3,253,689
MRWA Construction - RRG	180,000	134,991	-	164,262	164,262	(29,271)
Construction - Muni Funds Roads	209,000	141,741	-	121,730	121,730	20,011
Cue-Beringarra Road	150,000	112,500	-	-	-	112,500
Grid Widening Program	20,000	14,994	-	-	-	14,994
	5,742,233	4,291,623	-	711,739	711,739	3,579,884
Total Infrastructure - Roads	5,742,233	4,291,623	-	711,739	711,739	3,579,884

(e) Other Infrastructure

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Governance						
MRVC Dog Fence	52,000	38,997	-	-	-	38,997
	52,000	38,997	-	-	-	38,997
Community Amenities						
Deep Sewerage Plan	240,000	180,000	-	-	-	180,000
Waste Site - Fencing and Improvements	75,000	56,223	-	-	-	56,223
Cemetery Niche Wall	35,000	26,226	-	-	-	26,226
Waste Oil Shelter - Rubbish Tip	10,000	7,497	8,264	-	8,264	(767)
	360,000	269,946	8,264	-	8,264	261,682
Recreation and Culture						
Playground Equipment	220,000	164,979	-	-	-	164,979
Skate Park	85,000	63,729	86,535	-	86,535	(22,806)
Sporting Facilities	28,500	21,375	-	28,236	28,236	(6,861)
	333,500	250,083	86,535	28,236	114,771	135,312

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

9. CAPITAL ACQUISITIONS (Continued)

(e) Other Infrastructure (Continued)

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Airport Runway Resealing	196,000	146,988	-	183,469	183,469	(36,481)
Artificial Lawn and Retic Town Streets	45,000	33,732	-	-	-	33,732
	241,000	180,720	-	183,469	183,469	(2,749)
Economic Services						
Heydon Place Industrial Development	417,000	312,732	4,400	-	4,400	308,332
Tourist Park Expansion and Improvement	140,000	104,976	71,091	-	71,091	33,885
Austin Street Development	100,000	74,997	42,189	-	42,189	32,808
Streetscape	74,000	55,476	-	13	13	55,464
Tourist Park Improvements	40,000	29,979	-	6,800	6,800	23,179
RV Site	30,000	22,482	-	284	284	22,198
CCTV	25,000	18,747	21,341	-	21,341	(2,594)
Oasis Visitor Parking	23,000	17,244	-	-	-	17,244
Standpipe Automation	15,000	11,250	-	-	-	11,250
	864,000	647,883	139,020	7,097	146,117	501,766
Total Infrastructure - Other	1,850,500	1,387,629	233,819	218,802	452,621	935,008
Total Capital Expenditure	11,403,458	8,537,095	278,926	1,492,620	1,771,546	6,765,549

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

10. RATING INFORMATION

	Rateable Value	Valuation	Number of Properties	Annual Budget Revenue	Rate Revenue	Interim Rates	Back Rates	YTD Actual Revenue
	\$	\$	#	\$	\$	\$	\$	\$
General Rates								
GRV Residential	565,444	0.1062	94	60,050	60,050	-	-	60,050
GRV Commercial	299,208	0.1062	5	31,776	31,776	-	-	31,776
GRV Vacant Land	-	0.1062	0	-	-	-	-	-
GRV M & T Workforce	246,750	0.3000	2	74,025	74,025	-	-	74,025
UV Mining	6,925,502	0.3000	312	2,077,651	2,073,300	25,292	(60)	2,098,532
UV Pastoral	511,413	0.0843	14	43,112	43,112	-	-	43,112
Total General Rates				2,286,614	2,282,263	25,292	(60)	2,307,495
Minimum Rates								
GRV Residential	105,003	451.00	45	20,295	20,295	-	-	20,295
GRV Commercial	-	451.00	0	-	-	-	-	-
GRV Vacant Land	8,780	451.00	41	18,491	18,491	-	-	18,491
GRV M & T Workforce	-	451.00	0	-	-	-	-	-
UV Mining	95,824	451.00	124	55,924	56,375	-	-	56,375
UV Pastoral	11,933	451.00	4	1,804	1,804	-	-	1,804
Total Minimum Rates				96,514	96,965	-	-	96,965
Total General and Minimum Rates				2,383,128	2,379,228	25,292	(60)	2,404,460
Other Rate Revenue								
Rates Written-off				(50,000)				(11,224)
Discounts / Concessions				(1,000)				(1,000)
Interim and Back Rates				26,872				-
Total Funds Raised from Rates				2,359,000				2,392,235

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	01 Jul 19 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
Housing								
GROH House (WATC)	980,000	-	44,985	45,000	935,015	935,000	12,180	12,200
Total Repayments*	980,000	-	44,985	45,000	935,015	935,000	12,180	12,200

(b) Debenture Terms

	Amount Borrowed \$	Institution	Loan Type	Term Years	Total Interest** \$	Interest Rate %	Amount Used \$	Amount Unspent \$
Housing								
GROH House (WATC)	980,000	WATC	Fixed Rate Annuity	10	94,149	1.78%	980,000	975,756
					94,149		980,000	975,756

Comments / Notes

* - All debenture repayments were financed by general purpose revenue

** - Does not include variable annual loan fee charged by WATC

WATC - Western Australia Treasury Corporation

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	649,292	486,963	486,970
Roads Commission Grants	Government of WA	266,848	200,133	200,138
Law, Order and Public Safety				
ESL Grant	FESA	7,500	5,625	5,673
Recreation and Culture				
Donations Received		800	594	-
Transport				
MRWA RRG Direct Grant	MRWA	80,278	60,201	80,278
Road Maintenance		250,000	187,497	-
Airport Grants and Contributions	RADS	65,000	48,744	2,730
Other Property and Services				
Diesel Fuel Rebate		45,000	33,750	26,779
Sundry Income Admin		5,000	3,744	1,201
Total Operating Grants, Subsidies and Contributions		1,369,718	1,027,251	803,769

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Community Amenities				
Deep Sewerage	Royalties for Regions	120,000	90,000	-
Recreation and Culture				
Other Culture/Heritage	Heritage Commission	580,000	434,997	-
Post Office		-	-	20,000
Grant - Playground	Government of WA	70,000	52,497	-
Grant - Skate Park	Government of WA	41,545	31,158	39,404
Transport				
RRG - RRG Road Project Grant	RRG	120,000	90,000	48,000
Roads to Recovery	Australian Government	303,483	227,610	315,827
Flood Damage Reimbursement	DFES	4,726,350	3,544,758	975,950
Airport Grants and Contributions	RADS	49,000	36,747	-
Economic Services				
Heydon Place Industrial Development		135,000	101,250	-
Total Non-operating Grants, Subsidies and Contributions		6,145,378	4,609,017	1,399,181
Total Grants, Subsidies and Contributions		7,515,096	5,636,268	2,202,950

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2020

13. BUDGET AMENDMENTS

Code	Description	Resolution / Classification	Increase in Cash	Decrease in Cash	Running Balance
			\$	\$	\$
Operating Revenue					
	Opening Surplus - Non-cash Adjustment				(70,895)
03104	General Rates Levied	Budget Review	21,872		(49,023)
03106	Penalty Interest Raised on Rates	Budget Review		(8,000)	(57,023)
03111	Rate Enquiry Fees	Budget Review	500		(56,523)
03201	Grants Commission - General	Budget Review		(48,931)	(105,454)
03202	Grants Commission - Roads	Budget Review	23,107		(82,347)
03204	Interest Received - Municipal	Budget Review	14,000		(68,347)
11110	Hall Hire Income	Budget Review	3,000		(65,347)
11111	Reimbursements Sundry	Budget Review		(2,400)	(67,747)
12212	Various Road Maintenance	Budget Review	5,278		(62,469)
12241	Flood Damage Restoration	Budget Review	4,726,350		4,663,881
12601	Airport Fees	Budget Review	38,000		4,701,881
13201	Tourist Park Site Fees	Budget Review		(25,000)	4,676,881
14102	Private Works Income	Budget Review	13,200		4,690,081
Operating Expenses					
03103	Debt Collection and Legal Expenses	Budget Review		(6,000)	4,684,081
03209	Bad Debts Expense	Budget Review		(5,000)	4,679,081
04102	Council Election Expenses	Budget Review	17,000		4,696,081
07405	EHO & BS	Budget Review	18,000		4,714,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,724,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,734,081
09151	Maintenance Staff Housing	Budget Review		(20,000)	4,714,081
09211	Interest repayment loan GROH	Budget Review		(3,400)	4,710,681
10705	Maintenance - Cemetery	Budget Review		(14,500)	4,696,181
11609	Heritage Building - Post Office	Budget Review		(2,500)	4,693,681
11615	Heritage Building - Old Mun Chamber	Budget Review		(1,650)	4,692,031
11620	Great Fingal Mine Office	Budget Review		(181)	4,691,850
12113	Flood Damage Road Restoration	Budget Review		(4,726,350)	(34,500)
12205	Maintenance - Footpaths	Budget Review		(27,000)	(61,500)
12220	Street Trees & Landscaping	Budget Review		(72,000)	(133,500)
12223	Borrow Pit Mtce & Rehab.	Budget Review		(1,000)	(134,500)
12600	Airport Inspections	Budget Review	19,000		(115,500)
12604	Airport Maintenance	Budget Review		(50,500)	(166,000)
13220	RV Site Maintenance	Budget Review		(3,500)	(169,500)
13603	Murchison Vermin Council Fees	Budget Review		(4,500)	(174,000)
14107	Bad debts expense	Budget Review	5,000		(169,000)
14309	Plant Operation Costs Allocated	Budget Review	2,498		(166,502)
Capital Income					
12216	Grant - Roads to Recovery	Budget Review		(96,517)	(263,019)
13214	Grant - Heydon Place	Budget Review	135,000		(128,019)
13212	Grant - Old Gaol Development	Budget Review		(30,000)	(158,019)

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 March 2020

13. BUDGET AMENDMENTS (Continued)

Code	Description	Classification	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Capital Expenditure					
09132	Staff Housing Units	Budget Review	257,000		98,981
10707	Cemetery	Budget Review	8,000		106,981
10707	Cemetery	Budget Review	8,000		114,981
10707	Cemetery	Budget Review		(16,000)	98,981
10742	Waste Site	Budget Review	10,000		108,981
10742	Waste Site	Budget Review	10,000		118,981
10742	Waste Site	Budget Review		(20,000)	98,981
11307	Playground Equipment	Budget Review	5,000		103,981
11307	Playground Equipment	Budget Review	5,000		108,981
11307	Playground Equipment	Budget Review		(10,000)	98,981
11314	Sporting Facilities	Budget Review		(3,000)	95,981
12101	Construction - Muni Fund Roads	Budget Review		(29,000)	66,981
12106	Roads to Recovery	Budget Review	96,517		163,498
12302	Road Plant Purchases	Budget Review	37,775		201,273
12306	Proceeds from Disposal of Assets	Budget Review		(19,273)	182,000
13204	Tourism & Area Promotion	Budget Review		(10,000)	172,000
13204	Tourism & Area Promotion	Budget Review	5,000		177,000
13204	Tourism & Area Promotion	Budget Review	5,000		182,000
13206	Old Gaol Development	Budget Review	28,000		210,000
13208	Old Municipal Building Improvements	Budget Review		(8,000)	202,000
13208	Old Municipal Building Improvements	Budget Review	4,000		206,000
13208	Old Municipal Building Improvements	Budget Review	4,000		210,000
13209	Heydon Place Industrial Development	Budget Review		(210,000)	-
13253	Caravan Park House and Office	Budget Review		(10,000)	(10,000)
13253	Caravan Park House and Office	Budget Review	5,000		(5,000)
13253	Caravan Park House and Office	Budget Review	5,000		-
Closing Surplus					-
Amended Budget Totals			5,555,097	(5,484,202)	-

10.3 COVID-19 COMMITMENTS

APPLICANT: WA Local Government Association
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Rob Madson - Chief Executive Officer
 DATE: 12 April 2020

Matters for Consideration:

A request by the WA Local Government Association (WALGA) for Council to consider implementing a suite of actions in supporting their communities through the COVID-19 pandemic.

Background:

WALGA has written to all Local Governments requesting they give consideration to the following suite of actions, for Local Governments with the capacity to do so, to provide a coordinated and consistent response to the COVID-19 pandemic:

- a. Consider not increasing rates for the 2020-21 financial year*
- b. Adoption of the WALGA template rates hardship policy by Local Governments that do not currently have a policy*
- c. Consider rate relief options to support small businesses affected by the COVID-19 pandemic*
- d. Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic*
- e. Bring forward capital works and infrastructure spending with aggressive application of reserves and borrowing*
- f. Prioritise Local Government spending with businesses and contractors located within the Local Government*
- g. Implement business friendly payment terms to support business cash flow*
- h. Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges*
- i. Redeploy staff affected by facility closures to tasks that support the community*

Comments:

- a. Council has budgeted a nil rate increase for GRV properties in each of the 2017/18, 2018/19 and 2019/20 financial years. In addition, UV mining rates were reduced in each of the 2018/19 and 2019/20 financial years.

- b. The Shire does not currently have a rates hardship policy. A copy of the WALGA template rates hardship policy is attached at [Appendix 3](#).
- c. The Shire currently provides a 20% discount for businesses which pay their rates by the due date.
- d. A review of fees and charges is conducted as part of the budget process.
- e. The Shire is currently undertaking significant capital works and infrastructure spending which will result in strong economic activity for the region as part of the current year budget. Bringing forward more projects of this nature is likely to be difficult due to our limited resources.
- f. The Shire already prioritises its spending with businesses and contractors located within the Shire boundaries, where suppliers are unavailable within the Shire boundaries, priority is given to businesses and contractors within regional boundaries.
- g. The Shire already implements business friendly payment terms that ensures payments are made in a timely manner.
- h. There are very few community sporting and cultural groups within the Shire to assist.
- i. Staff affected by closures e.g. Librarian & cleaning staff have already been redeployed to other areas.

Statutory Environment:

Nil.

Policy Implications:

Nil.

Financial Implications:

Potential reduction in income should rates, fees & charges discounts or waivers be implemented, details of which will be highlighted during the budget process.

Strategic Implications:

The proposed action addresses the following objectives contained in the Shire's Strategic Community Plan 2017-2027:

Leadership Objective

Outcome 2.1 A strategically focused and unified Council functioning efficiently

2.1.3 Maintain accountability and financial responsibility

Outcome 2.2 Strengthen our communities' position for the future

2.2.3 Provide support to community and education groups

Consultation:

Cr Ross Pigdon – Shire President
Cr Les Price – WALGA Murchison Country Zone Representative

Officer’s Recommendation: **Voting Requirement:** Simple Majority

That Council respond to WALGA’s request by advising that they will:

- a. Consider not increasing rates as part of the 2020-21 budget process, noting that Council has budgeted a nil rate increase for GRV properties in each of the 2017/18, 2018/19 and 2019/20 financial years and reduced UV mining rates in each of the 2018/19 and 2019/20 financial years;
- b. Adopt the WALGA template rates hardship policy;
- c. Consider rate relief options to support small businesses affected by the COVID-19 pandemic as part of the 2020-21 budget process, noting that the Shire currently provides a 20% discount for businesses which pay their rates by the due date;
- d. Review fees and charges considering whether fees can be reduced, waived or deferred during the COVID-19 pandemic as part of the 2020-21 budget process;
- e. Bring forward capital works and infrastructure spending where possible while maintaining accountability and financial responsibility in line with current integrated strategic plans;
- f. Prioritise Local Government spending with businesses and contractors located within the Local Government;
- g. Continue the current practice of business friendly payment terms to support business cash flow
- h. Consider supporting Community sporting and cultural groups by either establishing grant programs or waiving fees and charges as part of the 2020-21 budget process, noting that there are very few of these groups within the Shire; and
- i. Continue redeploying staff affected by facility closures to tasks that support the community.

Council Decision:	Voting requirement: Simple Majority
MOVED:	SECONDED:

APPENDIX 3

WALGA Note: WALGA provides this template policy as a **guide** for Local Governments. This template policy provides suggested wording only and Local Governments should review this policy content and consider, develop and implement policy suitable to their operational requirements.

Remember: Policy implementation is given effect through appropriate induction, ongoing training and operational procedures that evidence Council Members and Employees have been made aware of and are accountable for their obligations and responsibilities.

Policy Objective

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the <<Shire/ Town / City of XXX>> recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

Policy Scope

This policy applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for the 2020/21 financial year.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

Policy Statement

1 Payment difficulties, hardship and vulnerability¹

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The <<Shire/ Town / City of XXX>> recognises the likelihood that COVID19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**
<http://www.ombudsman.wa.gov.au/>

2 Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

3 Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

4 Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the <<Shire/ Town / City of XXX>> of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

5 Interest Charges

A ratepayer that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

6 Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

7 Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July 2021, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2021/2022 financial year.

Rates and service charge debts that remain outstanding at the end of the 2021/22 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

8 Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

9 Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

Document Control Box			
Document Responsibilities:			
Owner:	[insert Position Title]	Owner Business Unit:	[insert Unit Title]
Reviewer:	[insert Position Title]	Decision Maker:	Council
Compliance Requirements:			

Legislation:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996						
Other:							
Organisational:							
Document Management:							
Risk Rating:	[low / med / high]	Review Frequency:	[annaul / biennial / triennial]	Next Due:	[20##]	Records Ref:	[CP####]
Version #	Decision Reference:	Synopsis:					
1.	[decision date / TRIM Ref]	[brief description of the adoption / changes approved]					
2.							

10.4 REMOVAL OF BATTERY SANDS – CUE TOWNSITE

APPLICANT: Golden State Mining & Adaman Resources
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Rob Madson – Chief Executive Officer
 DATE: 15 April 2020

Matters for Consideration:

Amendment of a prior approval to remove battery sands within, and in close proximity to, Cue townsite.

Background:

At the Ordinary Meeting of Council held on the 18th of October 2011 it was resolved:

That the approval is initially for the removal of approximately 500 cubic meters of tailings;

The applicant continues to progress the Health Impact Statement;

The applicant providing a rehabilitation plan and programme for the site which is subject to shire approval;

The applicant is not to move mining equipment or heavy vehicles through the adjoining residential area which includes Stewart Street, Richmond Street, Chesson Street, Victoria Street or Simpson Street;

Working hours to remove the tailings are restricted to 9am to 5pm on weekdays only;

Excessive noise emanating from the site shed after the stated working hours to cease;

The applicant is to apply dust suppression measures during the operations which is to include the erection of a 3 metre high shade cloth fence that will prevent any tailings blowing onto the residential area;

The applicant is to spray the exposed face of the adjoining tailings with a water resistant dust suppression spray;

The shire will monitor the water quality in rainwater tanks at the adjoining residential premises prior to, during and after the mining activities on a monthly basis with costs met by the applicant;

Should silica or other particles attributable to the mining activities be found in the water then mining must cease until such time as the company can assure the shire they have resolved the issue;

The applicant is to negotiate an ex-gratia payment to the shire for community infrastructure purposes;

Following the removal of approximately 500 cubic metres of tailings the applicant will discuss with the shire and community the success of the

project to date prior to consideration of approval to remove the remaining tailings

The shire does not approve additional site clearing, open cut mining or any blasting under any circumstances.

On the 3rd of May 2014 Western Mining held a public meeting where they stated that they had removed 380 tonnes of material and had processed this material and found that it was of sufficient quality to warrant the removal of the remaining 40,000 tonnes of tailings.

Accordingly Western Mining wrote to Council seeking approval to remove the remaining 40,000 tonnes of material and Council, at their meeting of 20 May 2014, passed the following resolution:

The Council instructs the CEO to provide Western Mining with a letter of approval to remove 40,000 tonnes of material located on tenement M20/522 with the following conditions:

- 1. The applicant is not to move mining equipment or heavy vehicles through the adjoining residential area which includes Stewart Street, Richmond Street, Chesson Street, Victoria Street or Simpson Street;*
- 2. Working hours to remove the tailings are restricted to 9am to 5pm on weekdays only;*
- 3. No excessive noise emanating from the site shed after the stated working hours;*
- 4. The applicant is to apply dust suppression measures during the operations which is to include the erection of a 3 metre high shade cloth fence that will prevent any tailings blowing onto the residential area;*
- 5. The applicant is to spray the exposed face of the adjoining tailings with a water resistant dust suppression spray;*
- 6. The shire will monitor the water quality in rainwater tanks at the adjoining residential premises prior to, during and after the mining activities on a monthly basis with costs met by the applicant;*
- 7. Should silica or other particles attributable to the mining activities be found in the water then mining must cease until such time as the company can assure the shire they have resolved the issue;*
- 8. The applicant is to negotiate prior to September 2014 an ex-gratia payment or infrastructure in lieu of a cash payment and*
- 9. Mining operations (removal of tailings) are to cease if the wind conditions are sufficient to blow dust that impacts the townsite.*

Golden State Mining, and their subsidiary Cue Consolidated Mining, acquired the tenements formerly held by Western Mining in 2018. The conditions of Western Mining's previous approvals are included in the tenement conditions imposed by DMIRS. Golden State Mining advise that they wish to proceed with removal of the remaining battery sands, and have written to Council seeking amendment of several of the conditions previously imposed as follows:

i) Condition 2

Current:

Working hours to remove the tailings are restricted to 9am to 5pm on weekdays only.

Requested:

That working hours be amended to 7am to 7pm on weekdays to allow for a more readily completed works schedule. This allows more return loads to be completed and reduces the duration of the overall project.

ii) Condition 4

Current:

The applicant is to apply dust suppression measures during the operations which are to include the erection of a 3m high shade cloth fence that will prevent any tailings blowing into the residential area.

Requested:

Remove need for the 3m high shade cloth fence from this condition. This is due to our belief that it would be an ineffective measure to reduce dust. We propose the following measures to ensure that dust is managed effectively during operations:

Dedicated sprinkler bank installed to ensure that the work area is kept adequately dust free;

Ensuring compliance to Condition 5 and Condition 9 of the Shire of Cue approval letter that will see the working face be sprayed with a water-resistant dust suppression spray and regularly review prevailing conditions to ensure ongoing compliance; and

A dedicated site supervisor to field any complaints or issues as they arise to ensure that all stakeholders are managed appropriately.

iii) Condition 6 and Condition 7

Current:

6 - The Shire will monitor the water quality in rainwater tanks at the adjoining residential premises prior to, during and after the mining activities on a monthly basis with costs met by the applicant.

7 – Should silica or other particles attributable to the mining activities be found in the water then mining must cease until such a time as the company can assure the Shire that they have resolved the issue.

Requested:

That dust monitoring that will be conducted on site be sufficient to inform the levels of airborne particulates and that the water testing not be completed in lieu of this. Particularly given the relatively short-term nature of the campaign. This has been completed previously with the testing being completed as part of the hygiene monitoring program. Adequate and specific dust control measures will ensure that any dust generated from our activities is minimised in all cases. We request the removal of the requirement for conditions 6 and 7 from the approval letter.

Comments:

A copy of the request to consider condition amendments is attached at [Appendix 3](#).

Western Mining removed approximately 5000 tonnes of tailings under the original approvals. Removal of the remainder of the tailings is supported as it will improve the visual outlook of the area. The proponents are then required to rehabilitate the land back to natural vegetation.

Increasing the amount of working hours each day is considered beneficial as it will reduce the overall time required to remove the tailings.

The 3m high shade cloth fence was originally erected, however only the posts remain. The effectiveness of this measure in capturing wind-blown tailings particles is questionable.

I can find no evidence of rainwater tank monitoring undertaken by the Shire in relation to previous activity. The proponents proposed dust monitoring program will be more effective than monitoring tank water anyway, as the results will be available far sooner.

I have spoken to the owners of the properties most likely to be affected by the proposed activity.

- Phillip & Sandra Box– Simpson Street
Only concern is early morning start, but generally supportive.
- Mal Taylor – Simpson Street
Has no issue with the proposal, acknowledging that Cue is a mining town.
- Sydney Kim – Simpson Street
No concerns.

Statutory Environment:

Nil.

Policy Implications:*Policy C1**1. Cue Townsite*

1.1 The shire generally opposes the granting of any mining lease or license that may affect;

a) The satisfactory continuation of existing urban uses within and adjacent to the existing townsite; and

b) The planned use of the land in the vicinity of the townsite.

c) The Council may by decision permit limited mining activities within Cue townsite but only under strict conditions that will be determined at the time by the Council

1.2 *The Council may approve mining activities close to but external from the Cue townsite and such conditional approval may include but will not be limited to landscaping, dust/noise suppression measures, and any other provisions considered by the Council to be necessary to protect and preserve the amenity of the existing nearby uses especially residential uses.*

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Janet Wicks – Director, Western Mining

Mal Taylor – Simpson Street resident

Philip & Sandra Box – Simpson Street resident

Sydney Kim – Simpson Street resident

Officer’s Recommendation:

Voting Requirement: Simple Majority

That Council agree to amend their previous approval for the removal of battery sands located on tenements held by Golden State Mining and their subsidiaries in or near the Cue townsite by:

1. Altering the restriction on working hours to between 7am and 7pm on weekdays;
2. Removing the requirement to maintain a 3m high shade cloth fence; and
3. Deleting conditions 6 & 7 entirely.

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 4

13 March 2020

Att Mr Rob Madson
Chief Executive Officer
Shire of Cue
PO Box 84 Cue WA 6640

Re: Battery Sands Removal and Remediation

Adaman Resources Pty Ltd "**Adaman**" has entered into an Ore Purchase Agreement with Golden State Mining Ltd for a battery sands deposit on Golden State Mining's "**GSM**" Cue tenement adjacent to the Cue township on Mining Tenement M20/522, known as Cue No 1 Sands "**Cue Sands**". These were formally owned by Western Mining Pty Ltd and the subject of a previous approval from the Cue Shire on June 5th, 2014 (see attached).

By way of background, Adaman owns and operates the Kirkalocka mill located 60km south of Mount Magnet and has been in production since October 2019 (following a \$55M refurbishment program that commence in January 2019). The mill has a processing capacity of over 2.2MTPA and the current mining schedule has provided a "window" of opportunity to process 3rd party material as the mine is undergoing a cut-back of the original pit. This will continue over the next 4-6 months. As a result, Adaman has secured access to several remnant stockpiles in the region and engaged a trucking contractor, Rivet Mining Services Pty Ltd, to base itself at the mine site to enable the safe and efficient haulage of third-party ore to the Kirkalocka Mill.

After discussions with GSM, Adaman recognises a window of opportunity considering the Kirkalocka mill access, a high prevailing gold price and importantly, a period of limited public presence in the Cue region due to the Covid-19 crisis. Therefore, in light of these factors Adaman considers the removal of the battery sands at Cue appropriate at this time.

As a result, Adaman is proposing a mining plan based on utilising the 6 truck fleet currently based at Kirkalocka and completing the works in shortest period of time (targeting 4-6 weeks for Cue Sands).

After reviewing the original approval letter Adaman and GSM wish to amend or remove some of the original conditions with the aim of having these dealt with at the ordinary council meeting on 21 April 2020. Essentially the variations would be as follows;

i) Condition 2

Current:

Working hours to remove the tailings are restricted to 9am to 5pm on weekdays only.

Requested:

That working hours be amended to 7am to 7pm on weekdays to allow for a more readily completed works schedule. This allows more return loads to be completed and reduces the duration of the overall project.

ii) Condition 4

Current:

The applicant is to apply dust suppression measures during the operations which are to include the erection of a 3m high shade cloth fence that will prevent any tailings blowing into the residential area.

Requested:

Remove need for the 3m high shade cloth fence from this condition. This is due to our belief that it would be an ineffective measure to reduce dust. We propose the following measures to ensure that dust is managed effectively during operations:

Dedicated sprinkler bank installed to ensure that the work area is kept adequately dust free;

Ensuring compliance to Condition 5 and Condition 9 of the Shire of Cue approval letter that will see the working face be sprayed with a water-resistant dust suppression spray and regularly review prevailing conditions to ensure ongoing compliance; and

A dedicated site supervisor to field any complaints or issues as they arise to ensure that all stakeholders are managed appropriately.

iii) Condition 6 and Condition 7

Current:

6 - The Shire will monitor the water quality in rainwater tanks at the adjoining residential premises prior to, during and after the mining activities on a monthly basis with costs met by the applicant.

7 – Should silica or other particles attributable to the mining activities be found in the water then mining must cease until such a time as the company can assure the Shire that they have resolved the issue.

Requested:

That dust monitoring that will be conducted on site be sufficient to inform the levels of airborne particulates and that the water testing not be completed in lieu of this. Particularly given the relatively short-term nature of the campaign. This has been completed previously with the testing being completed as part of the hygiene monitoring program. Adequate and specific dust control measures will ensure that any dust generated from our activities is minimised in all cases. We request the removal of the requirement for conditions 6 and 7 from the approval letter.

Other Matters

Reporting

Once the Cue Sands program commences Adaman will provide a weekly update on haulage performance including tonnes removed, time to campaign completion, safety performance and any issues associated with dust management.

In terms of the other stockpiles they would be reported on in a similar format but on a monthly basis.

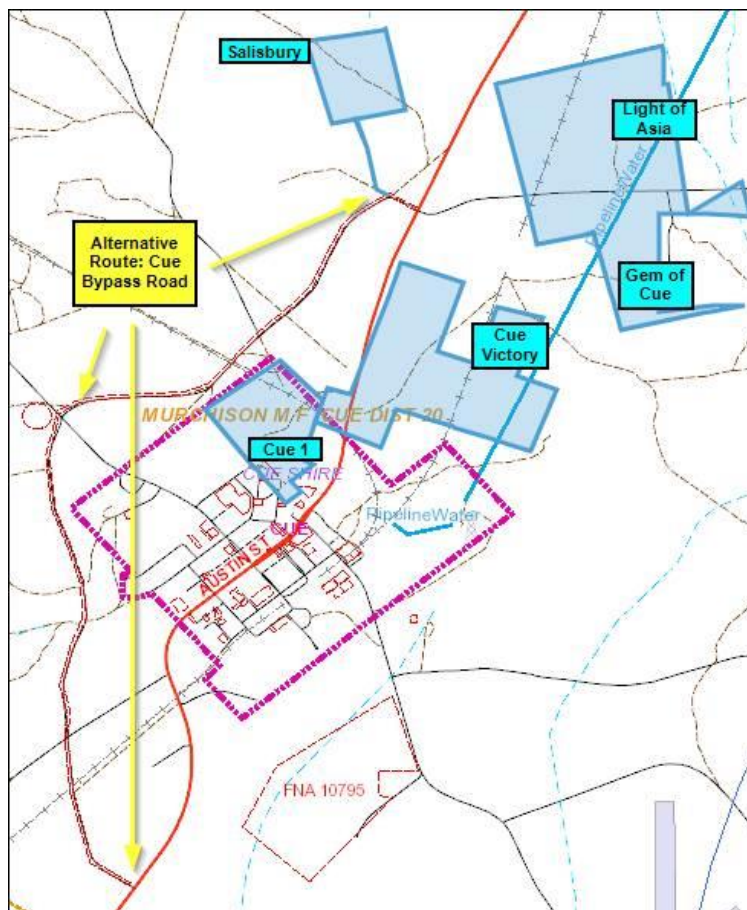


Figure 1: Waste material stockpile locations

Other Stockpile Locations

Further to the removal of the battery sands stockpile located on M20/522 Adaman wish to work with GSM and the Cue Shire to progress the removal of multiple stockpiles from throughout the area (Figure 1). For the stockpiles after Cue Sands, we will ensure to liaise with The Shire with a full schedule of works to ensure that we are keeping the interested

stake holders informed. The result will be more rehabilitation of previous working areas back to a state as requested by the Shire and as per our commitments under The Mining Act. Adaman believes this will be a far improved result for the community and stakeholders alike.

Access Roads

Adaman resources ask that the Cue Bypass Road be utilised by our team to transport any material from the Salisbury location back to Kirkalocka for processing. This will ensure that we minimise any heavy traffic through the town centre wherever possible.

Adaman are prepared to pay reasonable maintenance costs to ensure that the road is maintained to a condition agreed upon by the parties, during and upon completion of operations. See below a screenshot of the proposed alternative route.

We trust that you can look upon our request favourably and ask if you require any further information on any of the information contained within, that you contact Gary Ireson in the first instance.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'G. Ireson'.

Gary Ireson

Corporate Development Officer

Adaman Resources

A handwritten signature in blue ink, appearing to read 'M. Moore'.

Mike Moore

Managing Director

Golden State Mining

Attachment 1 – Approval Letter



5 June 2014

Ms Janet Wicks
Western Mining
C/- Cue Post Office
CUE WA 6640

FILE

Dear Janet

It is advised that at the ordinary meeting of Council held on the 20th of May 2014 Council resolved the following:

The Council instructs the CEO to provide Western Mining with a letter of approval to remove 40,000 tones of material located on tenement M20/522 with the following conditions:

- 1. The applicant is not to move mining equipment or heavy vehicles through the adjoining residential area which includes Stewart Street, Richmond Street, Chesson Street, Victoria Street or Simpson Street;*
- 2. Working hours to remove the tailings are restricted to 9am to 5pm on weekdays only;*
- 3. No excessive noise emanating from the site shed after the stated working hours;*
- 4. The applicant is to apply dust suppression measures during the operations which is to include the erection of a 3 metre high shade cloth fence that will prevent any tailings blowing onto the residential area;*
- 5. The applicant is to spray the exposed face of the adjoining tailings with a water resistant dust suppression spray;*
- 6. The shire will monitor the water quality in rainwater tanks at the adjoining residential premises prior to, during and after the mining activities on a monthly basis with costs met by the applicant;*
- 7. Should silica or other particles attributable to the mining activities be found in the water then mining must cease until such time as the company can assure the shire they have resolved the issue;*
- 8. The applicant is to negotiate prior to September 2014 an ex-gratia payment or infrastructure in lieu of a cash payment and*
- 9. Mining operations (removal of tailings) are to cease if the wind conditions are sufficient to blow dust that impacts the townsite.*

Should you require any further assistance in relation to this matter please contact the undersigned on 99638600, 0427080205 or via email – ceo@cue.wa.gov.au .

Regards



John McCleary
Chief Executive Officer

Lot 2 Austin Street
PO Box 84 Cue WA 6640
Ph 08 9963 8600
Fax 08 9963 1085
Email shire@cue.wa.gov.au

www.cue.wa.gov.au

11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

13. NEW BUSINESS OF AN URGENT NATURE

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Council Decision: **Voting requirement:** Simple Majority

MOVED: **SECONDED:**

That the meeting be closed to members of the public to discuss confidential matters.

CARRIED:

14.1 TOWN STREETS RESEALING QUOTES

APPLICANT: Shire of Cue
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Richard Towell – Deputy Chief Executive Officer
 DATE: 16 April 2020

Matters for Consideration:

Revoking Council decision 05012020, “That Council award the quote for Micro-surfacing Cue Town Streets to Colas Solutions Pty Ltd”, made at the Special meeting of Council on 21 January 2020.

Council Decision: 05012020 **Voting requirement:** Simple Majority
MOVED: CR SPINDLER **SECONDED: CR DENNIS**
That Council award the quote for Micro-surfacing Cue Town Streets to Colas Solutions Pty Ltd.
CARRIED: 6/0

Council Decision: **Voting requirement:** Simple Majority
MOVED: **SECONDED:**

CARRIED:

and

Consider quotes for the resealing of Cue Town Streets using a bitumen spray seal and Shire supplied aggregate.

Council Decision: **Voting requirement:** Simple Majority
MOVED: **SECONDED:**

CARRIED:

14.2 INDUSTRIAL DEVELOPMENT CONCRETE QUOTES

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell – Deputy Chief Executive Officer
DATE: 17 April 2020

Matters for Consideration:

Consider quotes for the footings and concrete pad for the industrial shed complex development in Heydon Place.

<i>Council Decision:</i>	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

14.3 ROAD USER AGREEMENT – FENIX RESOURCES

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Rob Madson –Chief Executive Officer
DATE: 15 April 2020

Matters for Consideration:

Entering into a road user agreement with Fenix Resources Ltd to accommodate Restricted Access Vehicles (RAV) on Shire roads.

<i>Council Decision:</i>	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

Council Decision: **Voting requirement:** Simple Majority

MOVED: **SECONDED:**

That the meeting be reopened to members of the public.

CARRIED:

15 CLOSURE

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

To be confirmed at Ordinary Meeting on the 19 May 2020.

Signed:.....

Presiding Member at the Meeting at which time the Minutes were confirmed.