



**AGENDA
ORDINARY MEETING
OF COUNCIL**

21 JULY 2020

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 21 July 2020

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue

Rob Madson

Chief Executive Officer

17 July 2020

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

SHIRE OF CUE

DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23.(1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
 - (b) All meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) A matter affecting an employee or employees;
 - (b) The personal affairs of any person;
 - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) A matter that if disclosed, would reveal;
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) A matter that if disclosed, could be reasonably expected to;
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor's Names

Councillor's Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

SHIRE OF CUE
Ordinary Council Meeting
AGENDA

To be held in the Council Chambers, 73 Austin Street Cue on
Tuesday 21 July 2020 commencing at 6:30pm

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1. DECLARATION OF OPENING

The Presiding Member welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

STAFF:

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Ms Tracy Bachraty, Customer Service Officer

GALLERY:

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

3. DISCLOSURE OF MEMBERS' INTERESTS

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES

Council Decision:

Voting Requirement: Simple Majority

MOVED:

SECONDED:

That the Minutes of the Ordinary Meeting 16th June 2020 are confirmed as a true and correct record of the meeting.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. DEPUTATIONS

8. PETITIONS

9. ANNOUNCEMENTS WITHOUT DISCUSSION

10. REPORTS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Cue
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell – Deputy Chief Executive Officer
DATE: 13 July 2020

Matters for Consideration:

To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on 21 July 2020 as attached – see [Appendix 1](#).

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Comments:

The list of accounts is for the month of June 2020.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Nil.

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council endorse the payments for the period 1 June to 30 June 2020 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

<i>Municipal Fund Bank</i>	<i>EFTs</i>	<i>8521 - 8578</i>	<i>\$769,954.73</i>
<i>Direct Debit Fund Transfer</i>			<i>\$ 19,486.27</i>
<i>Payroll</i>			<i>\$ 86,155.76</i>
<i>BPAY</i>			<i>\$ 21,662.58</i>
<i>Cheques</i>			<i>\$ 0.00</i>
<i>Total</i>			<i>\$897,259.34</i>

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

APPENDIX 1

List of Accounts Paid June 2020

	Date	Name	Description	Amount	Bank	Type
	Direct Debit					
1	Direct Debit	02/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 38.61	1 FEE
2	Direct Debit	02/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 18.24	1 FEE
3	Direct Debit	15/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 2.18	1 FEE
4	Direct Debit	15/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 4.00	1 FEE
5	Direct Debit	15/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 41.87	1 FEE
6	Direct Debit	15/06/2020	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	- 12.84	1 FEE
7	Direct Debit	30/06/2020	Superchoice superannuation payment	Payroll deductions	- 18,896.41	1 CSH
8	Direct Debit	29/06/2020	Commonwealth Bank	Credit card purchases June 2020 - Skype subscription for the month of June 2020 (\$9.90)	- 9.90	1 CSH
9	Direct Debit	18/06/2020	Caltex Australia Petroleum Pty Ltd	Fuel card purchases May 2020 (\$462.22)	- 462.22	1 CSH
10			Total Direct Debit's		- 19,486.27	
11	EFT					
12	EFT8521	16/06/2020	WATER CORPORATION	Water and service charges for Shire of Cue from 01 May to 30 June 2020 64days (\$20,503.22), Water Usage & Charges 10 Chesson Street - Staff House (\$202.94), Water Usage & Charges 12 Chesson Street- Staff House (106.18), Water Usage & Charges 15 Allen Street- Staff House (3,779.59), Water Usage & Charges 15 Wittenoom St - Big Bell Camp (\$575.23), Water Usage & Charges 18 Dowley Street - Staff House (\$2,014.66), Water Usage & Charges 19 Burt Street - Staff House (\$284.50), Water Usage & Charges 2 Chesson St - Tourist Park (\$3,091.62), Water Usage & Charges 23 Allen Street - Staff House (\$246.08), Water Usage & Charges 29 Robinson Street - Staff House (\$537.08), Water Usage & Charges 33 Robinson St - Brockman Park (\$1,817.90), Water Usage & Charges 47 Dowley St - Staff House (\$7.79), Water Usage & Charges 47 Marshall St - Staff House (\$104.35), Water Usage & Charges 52-58 Dowley St - Tennis Courts (\$70.12), Water Usage & Charges 57 Marshall St - Staff House (\$234.02), Water Usage & Charges L5 Austin St - Median Strip (\$1,524.44), Water Usage & Charges 72 Austin St - Post Office (\$5.19), Water Usage & Charges 75 Austin St - Admin Office (\$563.55), Water Usage & Charges 79 Austin St - Public Water Access (\$54.54), Water Usage & Charges 8 Victoria St Water - Playground (\$1,082.95), Water Usage & Charges L22-23 Austin St - Depot (\$1,700.16), Water Usage & Charges Darlot St - Median Strip (\$98.69), Water Usage & Charges L51 Marshall St - Standpipe (\$1,738.94), Water Usage & Charges L637 Wittenoom St - Oval (\$459.67), Water Usage & Charges L500 Robinson St - Median Strip (\$54.54), Water Usage & Charges Heydon Place Lot 592 (\$45.34), Water Usage & Charges Heydon Place Lot 593 (\$53.90), Water Usage & Charges 46 Dowley St (\$5.19), Water Usage & Charges 64 Austin St (\$44.06)	- 20,503.22	1 CSH

		Date	Name	Description	Amount	Bank	Type
13	EFT8522	16/06/2020	Bitutek Pty Ltd	Resealing and new bitumen works on various Shire roads, Bitumen works on Wittenoom St (\$5,305.30), Bitumen works on Cue-Beringarra Road (\$45,025.59), Bitumen works on Cemetery Road (\$10,528.98), Bitumen works on Williams (Tip) Road (15,058.88), Bitumen works on Cue-Wondinong Road (\$88,034.93), Mobe/Demobe to Cue (\$9,900.00).	- 173,853.68	1	CSH
14	EFT8523	16/06/2020	Easifleet	Vehicle lease and recharge expense for Steph Wandek (Salary Sacrifice) June 2020 (\$1,213.27)	- 1,213.27	1	CSH
15	EFT8524	16/06/2020	LO-GO Appointments	Fee for contract rates officer week ending 23/05/2020 (\$382.81), Fee for contract rates officer week ending 30/05/2020= \$73.15	- 455.96	1	CSH
16	EFT8525	16/06/2020	Pragma Lawyers	Professional fees re: Shire of Cue v Mavia Pty Ltd (\$5,329.30)	- 5,329.30	1	CSH
17	EFT8526	16/06/2020	Trepheene Pty Ltd T/A Canine Control	Ranger services for Shire of Cue 28/05/2020 (\$1,466.94)	- 1,466.94	1	CSH
18	EFT8527	16/06/2020	URL Networks Pty Ltd	VOIP usage and charges May 2020 (\$130.35)	- 130.35	1	CSH
19	EFT8528	16/06/2020	Abrolhos Steel	Steel pipe for P39 - Water Cart (\$47.58)	- 47.58	1	CSH
20	EFT8529	16/06/2020	Countrywide Fridge Lines Pty Ltd	Freight expense for delivery of building supplies for Railway Building Development, fencing for Waste site, tyres for P7 - Isuzu DMax Works Manager, P80 - Isuzu DMax Town Ute (\$2,387.00)	- 2,387.00	1	CSH
21	EFT8530	16/06/2020	Hille, Thompson & Delfos Surveyors & Planners	Survey of new Industrial lot at Heydon Place (\$2,805.00)	- 2,805.00	1	CSH
22	EFT8531	16/06/2020	Neil Barnden	Contractor works for Shire of Cue 29/4/2020 - 19/5/2020 (\$2,387.00)	- 2,387.00	1	CSH
23	EFT8532	16/06/2020	Toll Ipec Pty Ltd	Freight expense for delivery of Office Supplies (\$13.82)	- 13.82	1	CSH
24	EFT8533	16/06/2020	WesTrac	Hose for P46 - CAT 950G Loader (\$243.44), Pipe for P9-140H Grader (\$154.63), Vision Link Daily subscription for CAT 12M Grader (\$138.60)	- 536.67	1	CSH
25	EFT8534	17/06/2020	Atom Supply	Protective Clothing (\$559.12)	- 559.12	1	CSH
26	EFT8535	17/06/2020	David Gray & Co Pty Ltd	Mosquito Fogging Chemical for pest control (\$4,235.00)	- 4,235.00	1	CSH
27	EFT8536	17/06/2020	Fleet Supplies & Service and Fleet Hydraulics	Test and clean valve for P52 - side tipper (\$589.82)	- 589.82	1	CSH
28	EFT8537	17/06/2020	IT Vision	SynergySoft Upgrade to April Release (\$1,361.80)	- 1,361.80	1	CSH
29	EFT8538	17/06/2020	LO-GO Appointments	Contracting services of Stephanie O' Meagher for the week ending 06 June 2020 (\$345.03)	- 345.03	1	CSH
30	EFT8539	17/06/2020	Landgate	Certificate of title Cue Railway Station (\$26.20)	- 26.20	1	CSH
31	EFT8540	17/06/2020	Moore Stephens	2020 Budget - Template and Documentation (\$748.00)	- 748.00	1	CSH
32	EFT8541	22/06/2020	Bunnings Group Limited	Supplies for Tourist Park retic, Admin Building, Workshop Tools and Supplies (\$2,003.82), Drain cleaner (\$27.64), Drain cleaner tool (\$4.55), Chain sharpening file tool (\$13.62) and tariler flag (\$3.64)	- 2,058.20	1	CSH
33	EFT8542	22/06/2020	Countrywide Fridge Lines Pty Ltd	Freight expense for delivery of fencing for Rubbish Tip (\$341.00)	- 341.00	1	CSH
34	EFT8543	22/06/2020	Down to Earth Training & Assessing	Traffic Management training for Depot Staff (\$5,969.80)	- 5,969.80	1	CSH
35	EFT8544	22/06/2020	Elite Electrical Contracting	Replace faulty light fittings in rec room and kitchen at Tourist Park (\$296.84)	- 296.84	1	CSH
36	EFT8545	22/06/2020	K-Line Fencing Group	Fencing for Rubbish Tip (\$1,386.00)	- 1,386.00	1	CSH
37	EFT8546	22/06/2020	Kleenheat Gas	Yearly fee for 210kg LPG tank x2 for Tourist Park, Yearly fee for 45kg LPG tank x2 for SH03 - 18 Dowley St (\$663.94)	- 663.94	1	CSH

		Date	Name	Description	Amount	Bank	Type
38	EFT8547	22/06/2020	Lawrence Hinrichs	Reimbursement for USB cable for Council Chambers, anti hammer valves for SH05 - 47 Marshall St (\$136.55)	- 136.55	1	CSH
39	EFT8548	22/06/2020	Long Neck Creek Holdings	Drilling of bores on Inglewood Road, Cogla Downs-Taincrow Road for Flood Damage Works (\$54,566.26)	- 54,566.26	1	CSH
40	EFT8549	22/06/2020	Simbay Tyre Distributors (WA) Pty Ltd	Tyres for P31 - Fuso Town Truck, P80 - Isuzu Town Ute (\$580.80)	- 580.80	1	CSH
41	EFT8550	23/06/2020	General Terrain Services Pty Ltd	AGRN 863 Contract Flood Damage Supervisor - multiple rds 14/05/2020 - 27/05/2020 (\$23,055.09), Contract Supervisor - Flood Damage -multiple roads 28/05/2020 - 03/06/2020 (\$11,065.73).	- 34,120.82	1	CSH
42	EFT8551	23/06/2020	Lacy Bros Pty Ltd	Supply of Equipment & Labour For Flood Damage 16/05/2020 - 21/05/2020 AGRN 863 (\$246,400.00) & Supply of Equipment & Labour for Flood Damage 29/05/2020 - 03/06/2020 (\$128,438.75)	- 374,838.75	1	CSH
43	EFT8552	25/06/2020	AIT Specialists Pty Ltd	Completion of Review of Records & Determination Fuel Tax Credits 01/05/20 - 31/05/20 (\$236.72)	- 236.72	1	CSH
44	EFT8553	25/06/2020	Bell & Co	Purchases of assorted drinks for staff training and Councillors (\$175.30)	- 175.30	1	CSH
45	EFT8554	25/06/2020	LO-GO Appointments	Contracting Services of Stephanie O'Meagher gor the week ending 13 Jun 2020 (\$302.36)	- 302.36	1	CSH
46	EFT8555	25/06/2020	Luscombe	Degreaser 20lt, Orange Detergent 20ltr x1, laundry detergent 10lt, ordour ban plus 750ml (\$236.91)	- 236.91	1	CSH
47	EFT8556	25/06/2020	Pragma Lawyers	Professional Fees for case ref. SCUE01 (\$4,042.50) ,Professional Fees re: Shire of Cue v Mavia Pty Ltd (2,864.40)	- 6,906.90	1	CSH
48	EFT8557	25/06/2020	Professional Pc Support Pty Ltd (PPS)	PPS Managed Services- Software: Xirrus Cloud licensing to 1 November 2020 (\$1,424.37)	- 1,424.37	1	CSH
49	EFT8558	25/06/2020	Shire of Mount Magnet	Completion of Murchison Geo Tourism Project- Stage One (\$1,467.15)	- 1,467.15	1	CSH
50	EFT8559	25/06/2020	Trephleene Pty Ltd T/A Canine Control	Ranger Services for Shire of Cue Date: 09/06/2020 (\$1,466.94)	- 1,466.94	1	CSH
51	EFT8560	25/06/2020	ELIZABETH HOUGHTON	Ordinary Meeting 16/06/20 (\$238.00), Audit Committee Meeting (\$119.00) & ICT Allow (\$290.00)	- 647.00	1	CSH
52	EFT8561	25/06/2020	Frederick William Spindler	Ordinary Meeting 06/16/20(\$238.00), ICT Allowance (\$290.00) & Audit Committee Meeting (\$119.00)	- 647.00	1	CSH
53	EFT8562	25/06/2020	Ian W Dennis	Elected Member- Expenses Claim(16/06/20) Ordinary Council Meeting, ICT Allow (\$290.00) & Audit Comm (\$119.00)	- 647.00	1	CSH
54	EFT8563	25/06/2020	Lawrence Hinrichs	Reimbursement: Plate change fee for P4- Trailer (\$27.70)	- 27.70	1	CSH
55	EFT8564	25/06/2020	Leonie Fitzpatrick	Elected Member- Expenses Claim 16/06/20 (\$528.00) Ordinary Council Meeting (\$238.00) & ICT Allowance (\$290.00)	- 528.00	1	CSH
56	EFT8565	25/06/2020	Leslie Matthew Price	Ordinary Council Meeting 16/06/20(\$238.00), Audit Committee (\$119.00), Deputy Pres. Allow (\$227.00), ICT Allow (\$290.00), Travel for Council Meeting (\$63.37) & Forum (\$63.37)	- 1,000.74	1	CSH
57	EFT8566	25/06/2020	Murchison Club Hotel	Drinks and meals for councilor meeting on 06/16/20 (\$205.00)	- 250.00	1	CSH
58	EFT8567	25/06/2020	RONALD PAUL CLIVE HOGBEN	Ordinary Council meeting 16/06/20 (\$238.00) and ICT Allowance for June (\$290.00)	- 528.00	1	CSH
59	EFT8568	25/06/2020	ROSS WILLIAM PIGDON	Ordinary Council Meeting (\$490.00) Audit Comm (\$119..) Presidents Allow. (\$908.00) & ICT Allow (\$290.00)	- 1,807.00	1	CSH

		Date	Name	Description	Amount	Bank	Type
60	EFT8569	25/06/2020	Western Independent Foods	Freight Expense for delivery of 3 box of office supplies (\$30.80)	- 30.80	1	CSH
61	EFT8570	25/06/2020	Greenfield Technical Services	Management of AGRN863 Flood Damage work (\$8,294.53)	- 8,294.53	1	CSH
62	EFT8571	25/06/2020	Kayseco	Deposit for Internal and External Stone Work on Gaol (\$10,000.00)	- 10,000.00	1	CSH
63	EFT8572	25/06/2020	LO-GO Appointments	Fee for contract rates officer - Stephanie O'Meagher for the week ending 20 June 2020 (\$858.30)	- 858.30	1	CSH
64	EFT8573	25/06/2020	TechCloud Enterprises	Web hosting plan 1 year subscription (\$120.00)	- 120.00	1	CSH
65	EFT8574	25/06/2020	Cue Roadhouse & General Store	Fuel for various depot equipment, battery & food items for staff (\$529.94), iphone charger for works manager phone (\$39.99), fuel for P15 Honda Bitument Sprayer, P42 Small Engines, P19 Whipper Snippers (\$42.19).	- 612.12	1	CSH
66	EFT8575	25/06/2020	Hi Constructions	Building works on the Cue Railway Station Tender 2020-01 (\$36,452.43)	- 36,452.43	1	CSH
67	EFT8576	25/06/2020	Midwest Lock and Safe	Repairs to rear sliding screen door latch for CEO house. (\$240.00)	- 240.00	1	CSH
68	EFT8577	25/06/2020	Toll Ipec Pty Ltd	Freight exp. for delivery of office supplies (\$29.68) & Freight exp. For delivery of office supplies (\$13.82)	- 48.03	1	CSH
69	EFT8578	25/06/2020	WesTrac	Purchase of Shank and pin 195-7218 for P70 & P9 (\$1,045.71)	- 1,045.71	1	CSH
70			Total EFT's		- 769,954.73		
71							
72	BPAY						
73	BPay	02/06/2020	TELSTRA CORPORATION LTD	Cue Tourist Park Landline Usage & Charges May 2020 (\$55.00)	- 55.00	1	CSH
74	BPay	05/06/2020	TELSTRA CORPORATION LTD	Mobile usage and charges June 2020 (\$429.95), Landline Phone Usage & Charges - Shire of Cue June 2020 (\$1,060.60)	- 1,490.55	1	CSH
75	BPay	05/06/2020	Pivotel Satellite Pty Limited	Satellite Phone usage and charges Shire of Cue - May 2020 (\$154.37)	- 154.37	1	CSH
76	BPay	11/06/2020	Horizon Power	Electricity Supply for Shire of Cue for the period 02/04/20-01/06/20 (\$11,230.14)	- 11,230.14	1	CSH
77	BPay	22/06/2020	WATER CORPORATION	Water Use & Service Charge: 28 Dowley St. (\$97.04)	- 97.04	1	CSH
78	BPay	22/06/2020	Horizon Power	Electricity Supply for 62 days from 02/04/20 to 01/06/20 - Lot 4 Austin St / Cuerosity Shop (\$122.16)	- 122.16	1	CSH
79	BPay	23/06/2020	WATER CORPORATION	Tourist Park water consumption for the period : 08/04/20 to 11/06/20 (\$1,632.11)	- 1,632.11	1	CSH
80	BPay	30/06/2020	Pivotel Satellite Pty Limited	Satellite phone usage and charges Shire of Cue: June 2020 (\$152.42)	- 152.42	1	CSH
81	BPay	30/06/2020	WATER CORPORATION	Application for water service at Heydon PL Cue Lot 900 (\$6,102.09)	- 6,102.09	1	CSH
82	BPay	30/06/2020	DHS Official Administered Receipts CSA Account	Payroll deductions	- 626.70	1	CSH
83			Total BPAY		- 21,662.58		

	Date	Name	Description	Amount	Bank	Type
84						
85						
86	31/05/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	- 43,080.73	1	PAY
87	28/06/2020	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	- 43,075.03	1	PAY
		Total Payroll		- 86,155.76		
			TOTAL PAYMENTS	- 897,259.34		
			Total Direct Debits	- 19,486.27		
			Total EFTs	- 769,954.73		
			Total BPAY	- 21,662.58		
			Total Cheque	-		
			Total Payroll	- 86,155.76		
			TOTAL PAYMENTS	- 897,259.34		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	15 July

Matters for Consideration:

The Statement of Financial Activity for the period ended 30 June 2020 including the following reports:

- Statement of Financial Activity
- Significant Accounting Policies
- Graphical Representation – Source Statement of Financial Activity
- Net Current Funding Position
- Cash and Investments
- Major Variances
- Budget Amendments
- Receivables
- Grants and Contributions
- Cash Backed Reserve
- Capital Disposals and Acquisitions
- Trust Fund

see [Appendix 2](#).

Background:

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Comments:

The Statement of Financial Activity is for the month of June 2020.

End of year adjustments are still to be finalised and the Annual Financial Report will differ from the June Statement of Financial Activity.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

RSM Australia Pty Ltd.

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 June 2020, as presented at [Appendix 2](#).

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

APPENDIX 2



Shire of Cue

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

T +61 (0) 8 9943 0988

www.cue.wa.gov.au

SHIRE OF CUE

MONTHLY FINANCIAL REPORT

For the Period Ending 30 June 2020

RSM Australia Pty Ltd

Level 1, 12 Bayly Street Geraldton WA 6530

PO Box 61 Geraldton WA 6531

T +61 (0) 8 9920 7400

F +61 (0) 8 9920 7450

www.rsm.com.au

Compilation Report

To the Council

Shire of Cue

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Cue, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Cue and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

A handwritten signature in blue ink, appearing to read 'J. Bell'.

Signed at GERALDTON

RSM Australia Pty Ltd
Chartered Accountants

Date 16th July 2020

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
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SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
EXECUTIVE SUMMARY

Statement of Financial Activity

Income Statements are presented on pages 6 - 7 showing a surplus as at 30 June 2020 of \$4,239,944

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
GROH Houses	6%	980,000	980,000	62,809
Old Railway Building and Youth Centre	19%	513,000	513,000	98,736
Caravan Park House and Office	4%	400,000	400,000	17,583
Deep Sewerage Plan	0%	240,000	240,000	-
	11%	2,283,000	2,283,000	247,149
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	152%	1,369,718	1,369,718	2,080,476
Non-operating Grants, Subsidies and Contributions	26%	6,145,378	6,145,378	1,622,453
	49%	7,515,096	7,515,096	3,702,929
Rates Levied	101%	2,359,000	2,359,000	2,391,737

% - Compares current YTD actuals to the Annual Budget

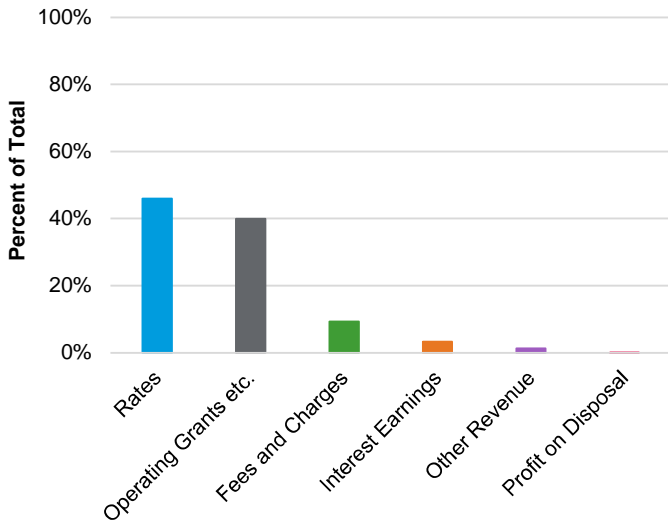
Financial Position

Account	Difference to Prior Year %	Current Year 30 Jun 20 \$	Prior Year 30 Jun 19 \$
Adjusted Net Current Assets	132%	4,239,944	3,220,738
Cash and Equivalent - Unrestricted	195%	4,143,158	2,124,198
Cash and Equivalent - Restricted	102%	5,781,836	5,680,737
Receivables - Rates	105%	340,804	325,821
Receivables - Other	243%	292,676	120,383
Payables	220%	535,194	243,716

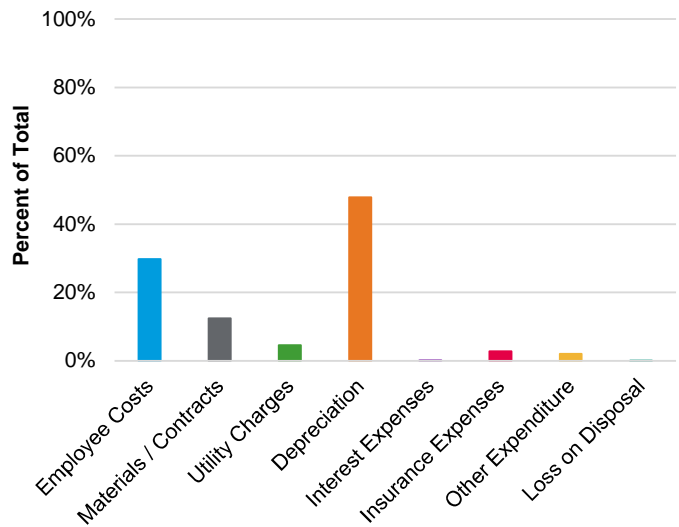
% - Compares current YTD actuals to prior year actuals

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
SUMMARY GRAPHS - OPERATING

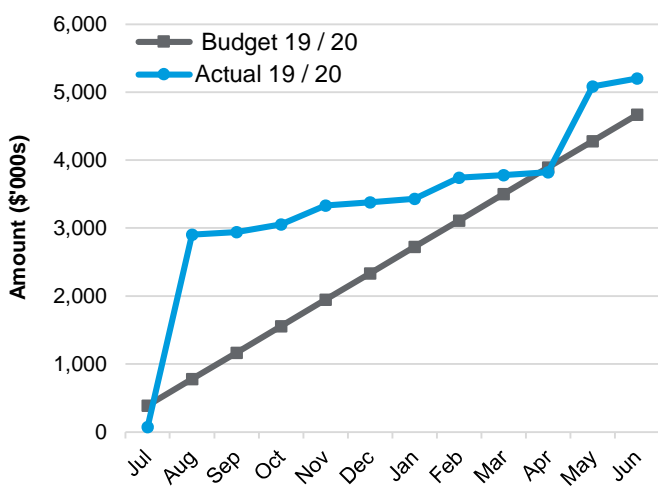
Operating Revenue



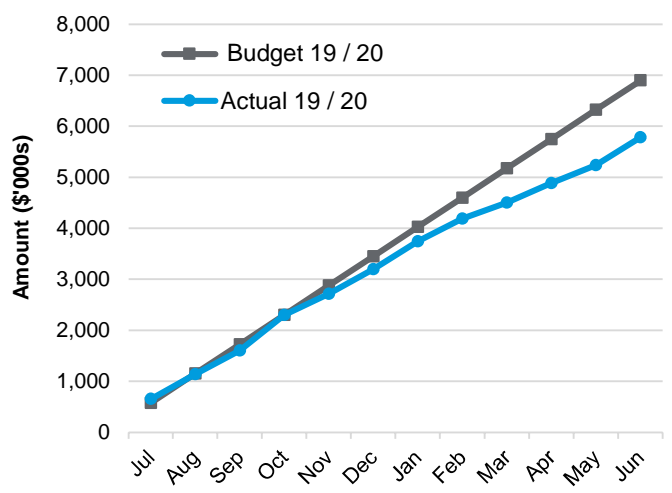
Operating Expenditure



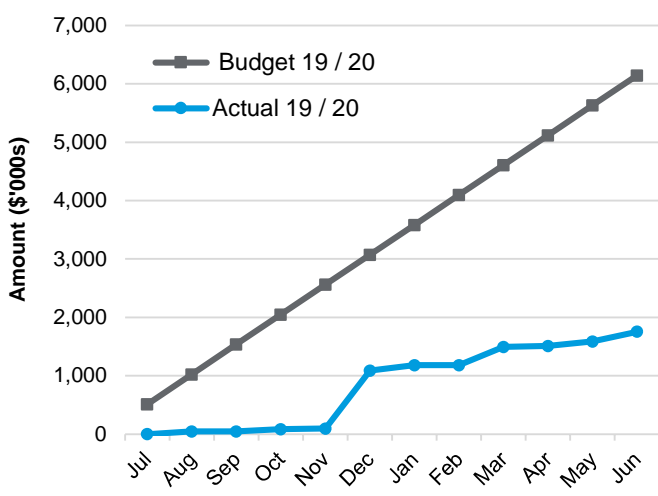
Operating Revenue



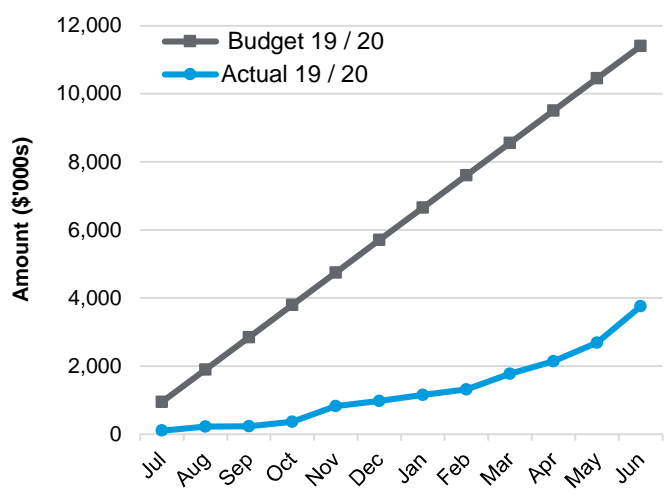
Operating Expenses



Capital Revenue (inc. Flood Damage)

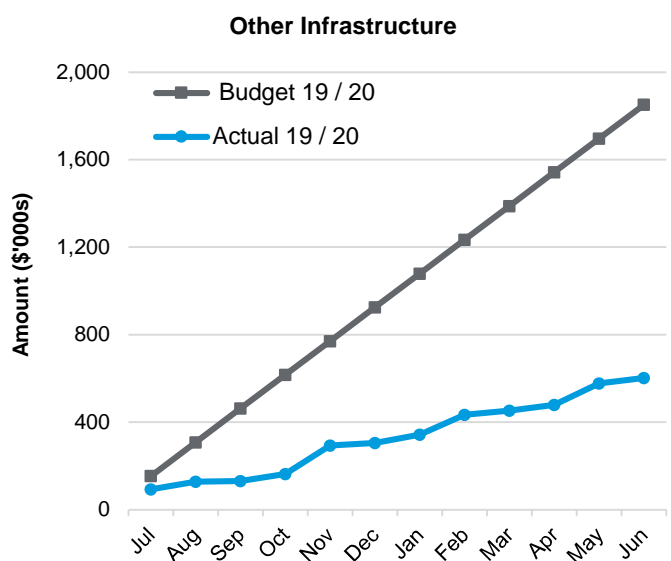
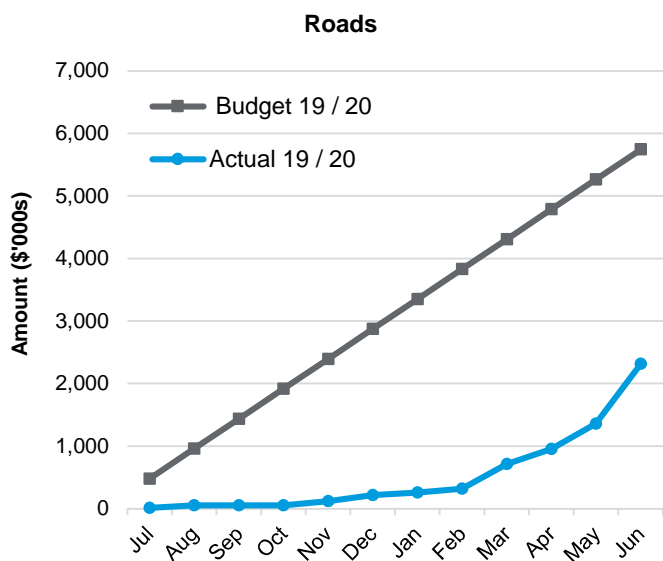
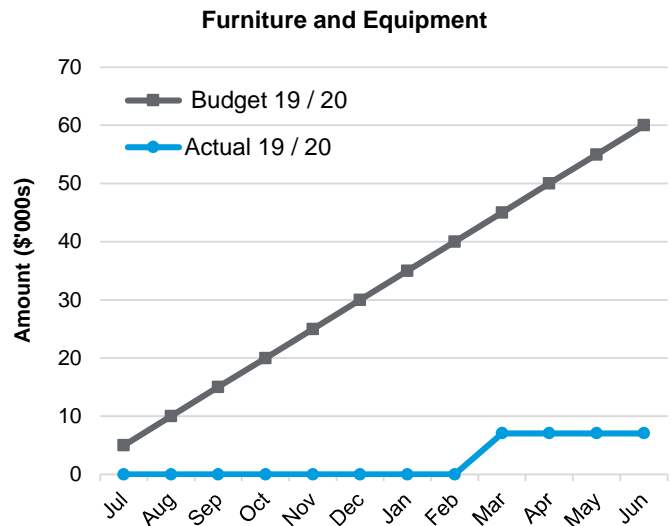
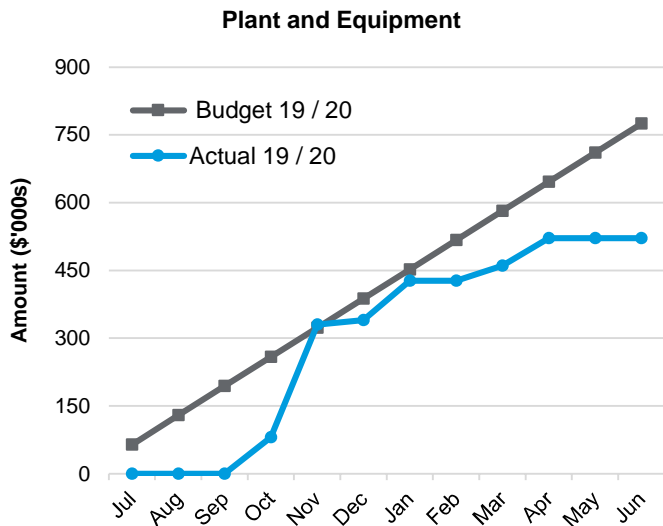
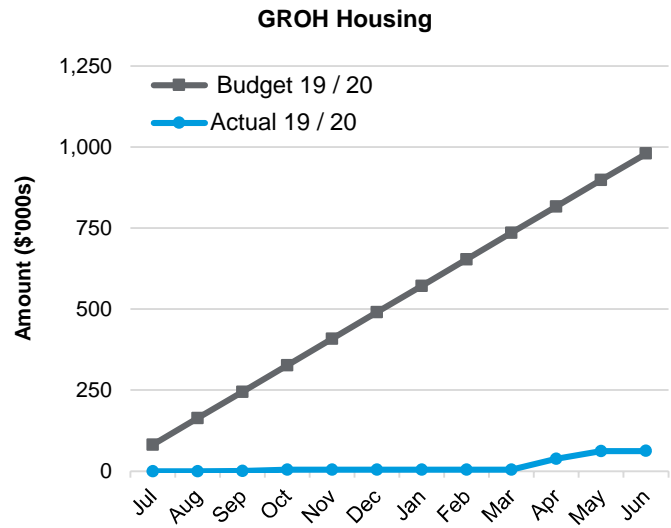
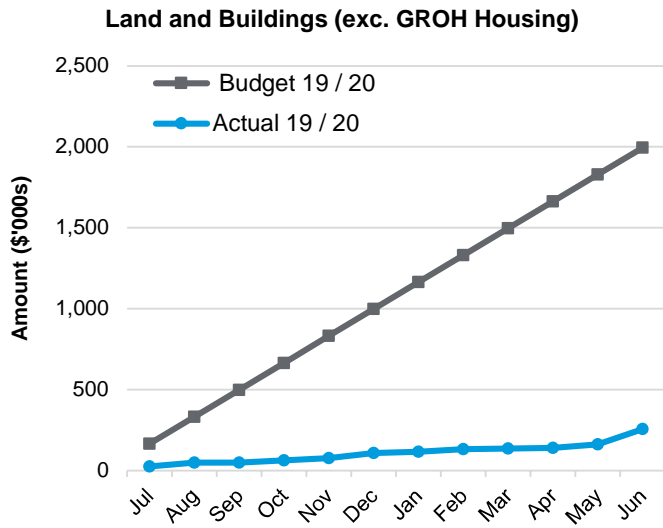


Capital Expenses (inc. Flood Damage)



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2020
SUMMARY GRAPHS - CAPITAL



This information needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 June 2020

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	3,220,738	3,220,738	3,220,738		
Revenue from Operating Activities						
Rates	10	2,359,000	2,359,000	2,391,737	32,737	1%
Grants, Subsidies and Contributions	12(a)	1,369,718	1,369,718	2,080,476	710,758	52%
Fees and Charges		629,480	629,480	487,547	(141,933)	(23%)
Interest Earnings		190,500	190,500	170,091	(20,409)	(11%)
Other Revenue		87,000	87,000	69,324	(17,676)	(20%)
Profit on Disposal of Assets	8	33,179	33,179	3,966	(29,213)	(88%)
		4,668,877	4,668,877	5,203,143		
Expenditure from Operating Activities						
Employee Costs		(1,951,509)	(1,951,509)	(1,721,116)	230,393	12%
Materials and Contracts		(1,429,758)	(1,429,758)	(723,216)	706,542	49%
Utility Charges		(286,300)	(286,300)	(268,406)	17,894	6%
Depreciation on Non-current Assets		(2,809,062)	(2,809,062)	(2,770,643)	38,419	1%
Interest Expenses		(12,200)	(12,200)	(12,180)	20	0%
Insurance Expenses		(164,681)	(164,681)	(163,816)	865	1%
Other Expenditure		(225,700)	(225,700)	(117,827)	107,873	48%
Loss on Disposal of Assets	8	(18,419)	(18,419)	(7,051)	11,368	62%
		(6,897,629)	(6,897,629)	(5,784,256)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,809,062	2,809,062	2,770,643		
(Profit) / Loss on Asset Disposal		(14,760)	(14,760)	3,084		
Movement in Deferred Pensioner Rates		-	-	-		
Net Amount from Operating Activities		565,550	565,550	2,192,615		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	6,145,378	6,145,378	1,622,453	(4,522,925)	(74%)
Proceeds from Disposal of Assets	8	190,727	190,727	133,000	(57,727)	(30%)
Land and Buildings	9(a)	(2,975,500)	(2,975,500)	(319,900)	2,655,600	89%
Plant and Equipment	9(b)	(775,225)	(775,225)	(521,438)	253,787	33%
Furniture and Equipment	9(c)	(60,000)	(60,000)	(7,095)	52,905	88%
Infrastructure Assets - Roads	9(d)	(5,742,233)	(5,742,233)	(2,312,196)	3,430,037	60%
Infrastructure Assets - Other	9(e)	(1,850,500)	(1,850,500)	(602,151)	1,248,349	67%
Net Amount from Investing Activities		(5,067,353)	(5,067,353)	(2,007,327)		
Financing Activities						
Proceeds from New Debentures	11	980,000	980,000	980,000	-	0%
Transfer from Reserves	7	809,200	809,200	-	(809,200)	(100%)
Repayment of Debentures	11	(45,000)	(45,000)	(44,985)	15	0%
Transfer to Reserves		(463,135)	(463,135)	(101,098)	362,037	78%
Net Amount from Financing Activities		1,281,065	1,281,065	833,917		
Closing Funding Surplus / (Deficit)	3	-	-	4,239,944		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 30 June 2020
REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	3,220,738	3,220,738	3,220,738		
Revenue from Operating Activities						
General Purpose Funding - Rates	10	2,359,000	2,359,000	2,391,737	32,737	1%
General Purpose Funding - Other		1,131,140	1,131,140	2,104,452	973,312	86%
Law, Order and Public Safety		10,500	10,500	8,712	(1,788)	(17%)
Health		500	500	1,208	708	142%
Housing		25,480	25,480	25,480	-	0%
Community Amenities		85,500	85,500	72,303	(13,197)	(15%)
Recreation and Culture		7,600	7,600	6,093	(1,507)	(20%)
Transport		568,957	568,957	276,542	(292,415)	(51%)
Economic Services		346,200	346,200	217,282	(128,918)	(37%)
Other Property and Services		134,000	134,000	99,333	(34,667)	(26%)
		4,668,877	4,668,877	5,203,143		
Expenditure from Operating Activities						
Governance		(384,911)	(384,911)	(255,256)	129,655	34%
General Purpose Funding		(254,873)	(254,873)	(203,076)	51,797	20%
Law, Order and Public Safety		(80,437)	(80,437)	(58,322)	22,115	27%
Health		(73,588)	(73,588)	(41,586)	32,002	43%
Education and Welfare		(16,824)	(16,824)	(2,589)	14,235	85%
Housing		(261,297)	(261,297)	(192,758)	68,539	26%
Community Amenities		(408,692)	(408,692)	(320,836)	87,856	21%
Recreation and Culture		(978,117)	(978,117)	(620,566)	357,551	37%
Transport		(3,628,193)	(3,628,193)	(3,479,393)	148,800	4%
Economic Services		(698,695)	(698,695)	(573,115)	125,580	18%
Other Property and Services		(112,002)	(112,002)	(36,758)	75,244	67%
		(6,897,629)	(6,897,629)	(5,784,256)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,809,062	2,809,062	2,770,643		
(Profit) / Loss on Asset Disposal		(14,760)	(14,760)	3,084		
Movement in Deferred Pensioner Rates		-	-	-		
Net Amount from Operating Activities		565,550	565,550	2,192,615		
Investing Activities						
Grants, Subsidies and Contributions	12(b)	6,145,378	6,145,378	1,622,453	(4,522,925)	(74%)
Proceeds from Disposal of Assets	8	190,727	190,727	133,000	(57,727)	(30%)
Land and Buildings	9(a)	(2,975,500)	(2,975,500)	(319,900)	2,655,600	89%
Plant and Equipment	9(b)	(775,225)	(775,225)	(521,438)	253,787	33%
Furniture and Equipment	9(c)	(60,000)	(60,000)	(7,095)	52,905	88%
Infrastructure Assets - Roads	9(d)	(5,742,233)	(5,742,233)	(2,312,196)	3,430,037	60%
Infrastructure Assets - Other	9(e)	(1,850,500)	(1,850,500)	(602,151)	1,248,349	67%
Net Amount from Investing Activities		(5,067,353)	(5,067,353)	(2,007,327)		
Financing Activities						
Proceeds from New Debentures	11	980,000	980,000	980,000	-	0%
Transfer from Reserves	7	809,200	809,200	-	(809,200)	(100%)
Repayment of Debentures	11	(45,000)	(45,000)	(44,985)	15	(0%)
Transfer to Reserves		(463,135)	(463,135)	(101,098)	362,037	(78%)
Net Amount from Financing Activities		1,281,065	1,281,065	833,917		
Closing Funding Surplus / (Deficit)	3	-	-	4,239,944		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING
For the Period Ending 30 June 2020
CAPITAL ACQUISITIONS

Asset Group	Note	Annual Budget \$	YTD Actual Total \$	Var \$
Land and Buildings	9(a)	2,975,500	319,900	(2,655,600)
Plant and Equipment	9(b)	775,225	521,438	(253,787)
Furniture and Equipment	9(c)	60,000	7,095	(52,905)
Infrastructure Assets - Roads	9(d)	5,742,233	2,312,196	(3,430,037)
Infrastructure Assets - Other	9(e)	1,850,500	602,151	(1,248,349)
Total Capital Expenditure		11,403,458	3,762,780	(7,640,678)
Capital Acquisitions Funded by:				
Capital Grants and Contributions		6,145,378	1,622,453	(4,522,925)
Borrowings		980,000	980,000	-
Other (Disposals and C/Fwd)		190,727	133,000	(57,727)
Council Contribution - Reserves		809,200	-	(809,200)
Council Contribution - Operations		3,278,153	1,027,327	(2,250,826)
Total Capital Acquisitions Funding		11,403,458	3,762,780	

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Cue for the 2019/20 year is \$25,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Glenn Boyes
Reviewed by: Travis Bate
Date prepared: 16 Jul 20

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognized in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(j).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Rates, Grants, Donations and Other Contributions

Revenue from rates, grants, donations and other contributions are recognised when; the Shire gains control over the related assets, the assets can be measured reliably, it is probable that economic benefits associated with the transaction will flow to Shire, and specific criteria relating to the type of revenue, as noted below, have been satisfied.

Conditional Grants, Subsidies and Contributions

Revenue subject to conditions or obligations are recognised as above unless the conditions or obligations were not fully performed as at the reporting date. Revenue held at reporting date by the Shire, and are subject to discharging the required conditions or obligations, are recognised as liabilities.

Rate Revenue

The Shire gains control over rate revenue at the earlier of the rating period or the receipt of rates.

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits, and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(g)(ii).

(g) Financial Instruments

Initial Recognition and Measurement

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial Assets

Financial assets are divided into the following categories which are described in further detail below:

- (i) Loans and Receivables;
- (ii) Financial Assets at Fair Value Through Profit or Loss;
- (iii) Available-for-sale Financial Assets; and
- (iv) Held-to-maturity Investments.

Financial assets are assigned to the different categories on initial recognition, depending on the characteristics of the instrument and its purpose. A financial instrument's category is relevant to the way it is measured and whether any resulting income and expenses are recognised in profit or loss or in other comprehensive income.

All income and expenses relating to financial assets are recognised in the statement of comprehensive income under the heading 'Comprehensive Income / Expense'.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

(ii) Financial Assets at Fair Value Through Profit or Loss (FVTPL)

Financial assets at fair value through profit or loss include financial assets:

- acquired principally for the purpose of selling in the near future;
- designated by the entity to be carried at fair value through profit or loss upon initial recognition; or
- which are derivatives not qualifying for hedge accounting.

Term deposits with maturities greater than three months from initial recognition are classified as FVTPL instruments.

(iii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that do not qualify for inclusion in any of the other categories of financial assets or which have been designated in this category.

(iv) Held-to-maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturity. Investments are classified as held-to-maturity if it is the intention of the Shire's management to hold them until maturity.

Held-to-maturity investments are subsequently measured at amortised cost using the effective interest method, with revenue recognised on an effective yield basis. In addition, if there is objective evidence that the investment has been impaired, the financial asset is measured at the present value of estimated cash flows. Any changes to the carrying amount of the investment are recognised in the statement of comprehensive income.

Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities depending on the purpose for which the liability was acquired.

The Shire's financial liabilities include borrowings, trade and other payables (including finance lease liabilities), which are measured at amortised cost using the effective interest rate method. Further information is provided in Note 1(k).

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income. Further information is provided in Note 1(n).

De-recognition of Financial Instruments

Financial assets are de-recognised when the Shire no longer holds the rights to receive cash flows from the asset, or no longer has any significant involvement in the risks and benefits associated with it.

Financial liabilities are de-recognised when the related obligations are discharged, expired, or cancelled. Any difference between the carrying value of the liability and the consideration paid, including non-cash amounts, is recognised in the

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets

Initial recognition of an asset is recognised at cost where the fair value of the asset, at the date of acquisition, is equal to or greater than \$5,000.

Subsequent Measurement

All asset classes are measured using the revaluation model. All asset classes are revalued at least every three years and no more than five years.

Impairment of Non-financial Assets

At the end of each annual reporting period the Shire determines whether there is an evidence of an impairment indicator for non-financial assets.

Where an indicator exists the recoverable amount of the asset is estimated. Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in the statement of comprehensive income.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

(j) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage Piping	50 years
Water Supply Piping and Drainage Systems	75 years
Parks and Ovals	12 to 35 years
Other Infrastructure	12 to 60 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibit certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Fixed Assets (Continued)

Land Under Local Government Control (Continued)

Asset not to be included in the financial report include Crown Land managed by the Shire which is a public thoroughfare, and Crown land or land owned by another person which is managed or controlled by the Shire, except if it is a golf course, showground, racecourse, or any other sporting or recreational facility of State or regional significance. Therefore assets, such as land under roads, purchased after 01 July 2008 do not form part of the financial statements.

Assets required to be included under Regulation 16 include a structure or any other improvement on the land referred to above, and an easement granted to the Shire over any land.

(k) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Council prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(l) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, AASB 101 *Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)
(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Administration and operation of facilities and services to members of Council. Other costs that relate to tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and water control. Environmental Health Officer. Doctor Service.

EDUCATION AND WELFARE

Assistance to Cue Primary School, Thoo Thoo Wandii, Senior Citizens and Playgroup. Involvement in work experience programmes.

HOUSING

Provision and maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, maintenance of refuse sites, administration of the town planning scheme, control and co-ordination of cemeteries, and maintenance of public conveniences.

RECREATION AND CULTURE

Maintenance of Shire hall, recreation centre, Stan Gurney Memorial Park and various reserves. Operation of library and internet services. Co-ordination of Australia Day activities.

TRANSPORT

Construction and maintenance of streets, roads, footpaths, drainage works, parking facilities, traffic signs and median strips. Control and maintenance of Cue Airport.

ECONOMIC SERVICES

The regulation and provision of tourism and the Historical Photographic Collection. Maintenance of the Shire-owned Caravan Park. Building and vermin control. Employment programme administered on behalf of the Department of Employment, Workplace Relations and Small Business.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs.

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$25,000 or 10% whichever is the greater.

Reporting Program	Var	Var	Var	Timing /	Explanation of Variance
	\$	%		Permanent	
Operating Revenues					
General Purpose Funding - Rates	32,737	1%	▲	Timing	Interim rates revenue
General Purpose Funding - Other	973,312	86%	▲	Timing	Timing of Federal Assistance Grants, early payment of 20/21 assistance grants
Transport	(292,415)	(51%)	▼	Timing	Timing of road and airport contributions
Economic Services	(128,918)	(37%)	▼	Permanent	Tourist park site fees down and timing of commercial property rentals and reimbursements
Other Property and Services	(34,667)	(26%)	▼	Permanent	Less private works and sundry income. Diesel fuel rebate less than budgeted
Operating Expense					
Governance	129,655	34%	▲	Timing	Expenditure less than budgeted
General Purpose Funding	51,797	20%	▲	Timing	Expenditure less than budgeted
Health	32,002	43%	▲	Permanent	Expenditure less than budgeted
Housing	68,539	26%	▲	Permanent	Expenditure less than budgeted
Community Amenities	87,856	21%	▲	Timing	Expenditure less than budgeted
Recreation and Culture	357,551	37%	▲	Timing	Expenditure less than budgeted
Transport	148,800	4%	▲	Timing	Expenditure less than budgeted
Economic Services	125,580	18%	▲	Timing	Expenditure less than budgeted
Other Property and Services	75,244	67%	▲	Timing	Expenditure less than budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(4,522,925)	(74%)	▼	Timing	Timing of grants and contributions, including flood damage reimbursement and project grants
Proceeds from Disposal of Assets	(57,727)	(30%)	▼	Timing	Timing of sale of assets
Capital Expenses					
Land and Buildings	2,655,600	89%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	253,787	33%	▲	Timing	See Note 9 (Timing of plant replacement)
Furniture and Equipment	52,905	88%	▲	Timing	See note 9 (Timing of projects)
Infrastructure - Roads	3,430,037	60%	▲	Timing	See Note 9 (Timing of roads projects and flood damage works)
Infrastructure - Other	1,248,349	67%	▲	Timing	See Note 9 (Timing of projects)
Financing					
Transfer from Reserves	(809,200)	(100%)	▼	Timing	Transfers from reserves delayed until expenditure incurred
Transfer to Reserves	362,037	78%	▲	Timing	Transfers to reserves still to be completed

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

2. EXPLANATION OF MATERIAL VARIANCES (Continued)

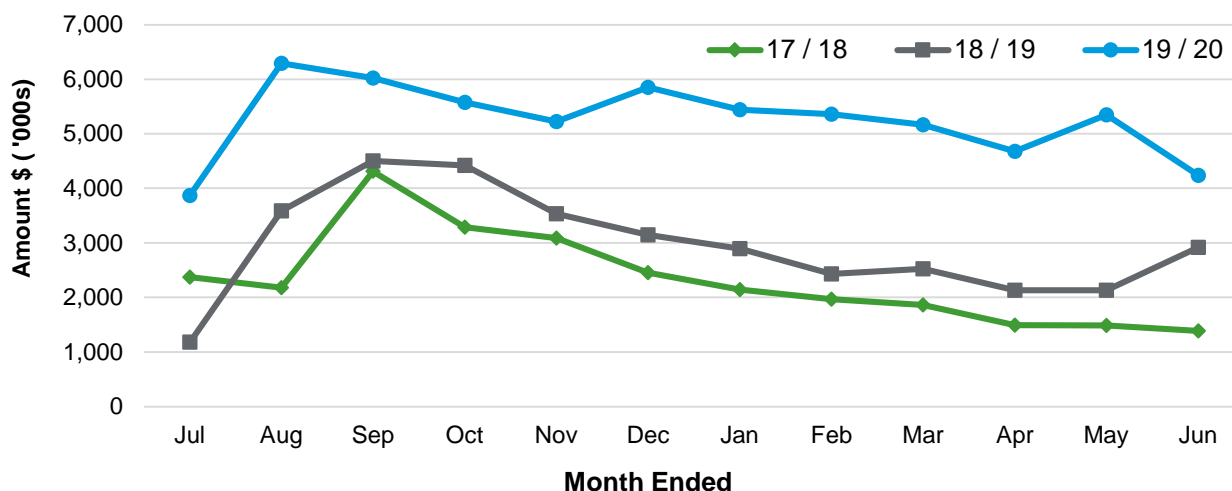
Nature or Type	Var	Var	Var	Timing /	Explanation of Variance
	\$	%		Permanent	
Operating Revenues					
Rates	32,737	1%	▲	Timing	Interim rates revenue
Grants, Subsidies and Contributions	710,758	52%	▲	Timing	Timing of contributions and grants. Including early payment of 2020-2021 Federal assistance grants
Fees and Charges	(141,933)	(23%)	▼	Permanent	Tourist park fees and commercial property rentals
Profit on Disposal of Assets	(29,213)	(88%)	▼	Timing	Timing of disposals and trade ins less than expected
Operating Expense					
Employee Costs	230,393	12%	▲	Permanent	Employee vacancies and staffing levels
Materials and Contracts	706,542	49%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	38,419	1%	▲	Permanent	Depreciation expenditure on roads and plant less than budgeted
Other Expenditure	107,873	48%	▲	Timing	Expenditure less than budgeted

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Jun 20 \$	Prior Year Closing 30 Jun 19 \$	This Time Last Year 30 Jun 19 \$
Current Assets				
Cash Unrestricted	4	4,143,158	2,124,198	2,124,198
Cash Restricted	4	5,781,836	5,680,737	5,680,737
Receivables - Rates	6(a)	340,804	325,821	325,821
Receivables - Other	6(b)	292,676	120,383	120,383
Interest / ATO Receivable		114,444	36,214	36,214
Provision for Doubtful Debts		(95,173)	(95,173)	(95,173)
Accrued Income / Deposits		45,413	1,038,673	1,038,673
Inventories		42,685	23,205	23,205
Total Current Assets		10,665,842	9,254,060	9,254,060
Current Liabilities				
Sundry Creditors		(486,748)	(59,936)	(59,936)
Rates Received in Advance	6(a)	(2,525)	(3,596)	(3,596)
GST Payable		(9,219)	(16,909)	(16,909)
Payroll Creditors		(29,376)	(48,394)	(48,394)
Deposits and Bonds		(7,326)	(7,960)	(7,960)
Loan Liability	11	-	-	-
Accrued Expenses		-	(35,602)	(35,602)
Accrued Salaries and Wages		-	(71,319)	(71,319)
Total Payables		(535,194)	(243,716)	(243,716)
Provisions		(108,868)	(108,868)	(108,868)
Total Current Liabilities		(644,062)	(352,584)	(352,584)
Less: Cash Reserves	7	(5,781,836)	(5,680,737)	(5,680,737)
Less: Loan Liability (Non-current)	11	-	-	-
Net Funding Position		4,239,944	3,220,738	3,220,738

Liquidity over the Year



SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Trust	Total	Institution	Interest	Maturity
	\$	\$	\$	Amount		Rate	Date
				\$		%	
Cash and Cash Equivalents							
Cash On Hand	970			970	N/A	0.00	N/A
Cheque Account	68,008			68,008	CBA	0.00	N/A
On Call Cash Account	1,506,619			1,506,619	CBA	0.20	N/A
Fixed Term Deposit	507,158			507,158	CBA	0.66	20 Jul 20
Fixed Term Deposit	993,868			993,868	CBA	0.67	26 Aug 20
Trust Account			2,080	2,080	CBA	0.00	N/A
Financial Assets at Amortised Cost							
Fixed Term Deposit	507,035			507,035	CBA	0.75	15 Mar 21
Fixed Term Deposit	559,500			559,500	BOQ	1.40	18 Nov 20
Fixed Term Deposit		1,518,031		1,518,031	CBA	0.66	20 Jul 20
Fixed Term Deposit		1,146,668		1,146,668	Bendigo	1.00	21 Aug 20
Fixed Term Deposit		1,147,165		1,147,165	BOQ	1.80	25 Oct 20
Fixed Term Deposit		1,319,648		1,319,648	BOQ	1.63	25 Jul 20
Fixed Term Deposit		650,323		650,323	Bendigo	1.25	11 Dec 20
Total Cash and Financial Assets	4,143,158	5,781,836	2,080	9,927,074			

5. TRUST FUND

Funds held at balance date over which the Shire has no control, and which are not included in the statements, are as follows:

Description	Opening Balance 01 Jul 19	Amount Received	Amount Paid	Closing Balance 30 Jun 20
	\$	\$	\$	\$
Cue LCDC	2,080	-	-	2,080
Total Funds in Trust	2,080	-	-	2,080

Comments / Notes

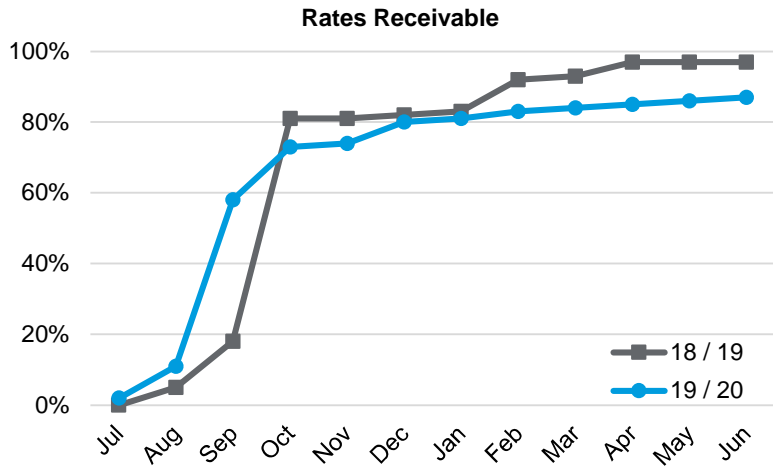
The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

6. RECEIVABLES

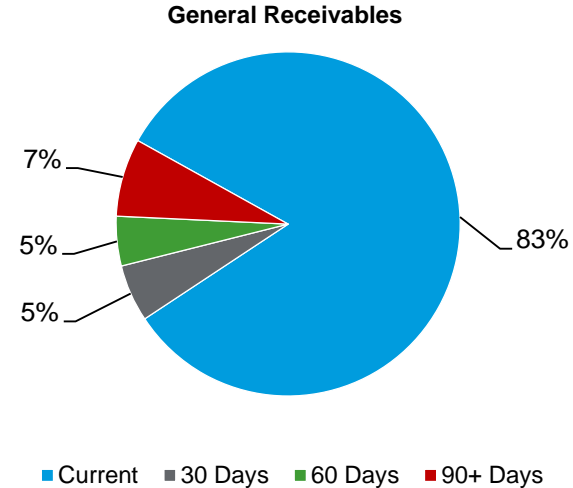
(a) Rates Receivable	30 Jun 20
	\$
Rates Receivables	340,804
Rates Received in Advance	(2,525)
Total Rates Receivable Outstanding	<u>338,279</u>

Closing Balances - Prior Year	325,821
Rates Levied this Year	2,391,737
Closing Balances - Current Month	(340,804)
Total Rates Collected to Date	<u>2,376,755</u>
<i>Percentage Collected</i>	<i>87%</i>



Comments / Notes

(b) General Receivables	30 Jun 20
	\$
Current	241,843
30 Days	15,770
60 Days	13,590
90+ Days	21,474
Total General Receivables Outstanding	<u>292,676</u>



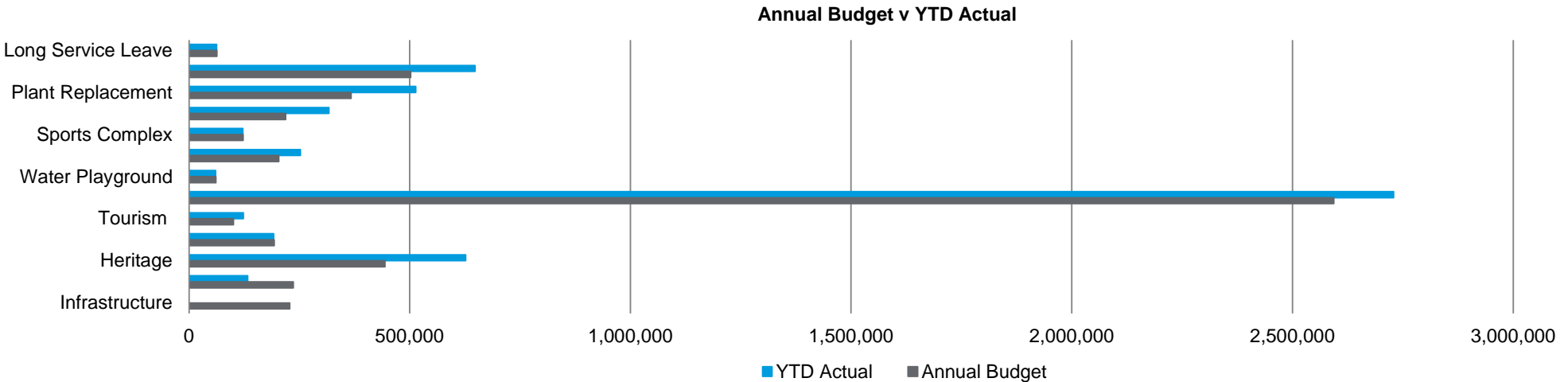
Comments / Notes

Amounts shown above include GST (where applicable)

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual				
	Balance 01 Jul 19 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 20 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 30 Jun 20 \$
Long Service Leave	62,406	-	707	-	63,113	-	539	-	62,945
Building Maintenance	637,216	(150,000)	14,888	-	502,104	-	11,340	-	648,556
Plant Replacement	504,540	(150,000)	12,526	-	367,066	-	9,551	-	514,091
Streetscape	311,762	(100,000)	7,277	-	219,039	-	5,548	-	317,310
Sports Complex	120,041	-	2,805	-	122,846	-	2,136	-	122,177
Tourist Park Development	247,949	(50,000)	5,796	-	203,745	-	4,413	-	252,362
Water Playground	59,638	-	1,399	-	61,037	-	1,061	-	60,699
Beringarra Road	2,681,140	(150,000)	62,307	-	2,593,447	-	47,715	-	2,728,856
Tourism	121,102	(23,000)	2,834	-	100,936	-	2,155	-	123,257
Housing / Land Development	188,475	-	4,418	-	192,893	-	3,354	-	191,829
Heritage	615,854	(186,200)	14,388	-	444,042	-	10,960	-	626,814
Road Maintenance Infrastructure	130,614	-	2,495	103,135	236,244	-	2,325	-	132,939
	-	-	1,160	227,000	228,160	-	-	-	-
Total Cash Backed Reserves	5,680,737	(809,200)	133,000	330,135	5,334,672	-	101,098	-	5,781,836



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	26,663	40,000	13,337	-
P34 2012 Caterpillar 226B3SC Skid Steer	22,689	40,000	17,311	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	26,368	15,000	-	(11,368)
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
Total Disposal of Assets	175,967	190,727	33,179	(18,419)
Total Profit or (Loss)				14,760

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Mitsubishi Pajero Wagon 4x4 (CEO)	40,000	36,364	-	(3,636)
Mitsubishi Pajero Wagon 4x4 (DCEO)	35,837	37,273	1,435	-
P34 2012 Caterpillar 226B3SC Skid Steer	-	-	-	-
Isuzu D-Max Space Cab 4x4 (Works Manager)	23,378	25,909	2,531	-
Isuzu D-Max Dual Cab Ute 4x4 (Roads Crew)	27,348	25,455	-	(1,893)
P66 - S20 Ride-on Street Sweeper	-	-	-	-
P72 Iveco Eurotech MP4500 Prime Mover	9,521	8,000	-	(1,521)
Total Disposal of Assets	136,084	133,000	3,966	(7,051)
Total Profit or (Loss)				(3,084)

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Housing						
GROH Houses	980,000	980,000	62,809	-	62,809	917,191
Staff Housing	250,000	250,000	17,361	-	17,361	232,639
Pensioner Units	100,000	100,000	14,412	-	14,412	85,588
	1,330,000	1,330,000	94,582	-	94,582	1,235,418
Recreation and Culture						
Old Railway Building and Youth Centre	513,000	513,000	-	98,736	98,736	414,264
Great Fingal Mine Office	250,000	250,000	9,090	-	9,090	240,910
Heritage Building Renovations	50,000	50,000	-	10,117	10,117	39,883
Town Hall Upgrades	190,000	190,000	-	15,487	15,487	174,513
Town Hall Landscaping	10,000	10,000	-	-	-	10,000
Pension Hut Renovation	10,500	10,500	-	75	75	10,425
	1,023,500	1,023,500	9,090	124,415	133,505	889,995
Transport						
Works Depot Improvements	50,000	50,000	-	52,410	52,410	(2,410)
	50,000	50,000	-	52,410	52,410	(2,410)
Economic Services						
Caravan Park House and Office	400,000	400,000	17,583	-	17,583	382,417
Old Gaol Development	77,000	77,000	-	18,109	18,109	58,891
Old Municipal Building Improvements	60,000	60,000	-	3,711	3,711	56,289
	537,000	537,000	17,583	21,820	39,404	497,596
Other Property and Services						
Administration Building	35,000	35,000	-	-	-	35,000
	35,000	35,000	-	-	-	35,000
Total Land and Buildings	2,975,500	2,975,500	121,255	198,645	319,900	2,655,600

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS (Continued)

(b) Plant and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Prime Mover	270,225	270,225	-	250,000	250,000	20,225
Skid Steer Loader	100,000	100,000	-	-	-	100,000
Street Sweeper	75,000	75,000	-	-	-	75,000
CEO Vehicle	90,000	90,000	-	80,415	80,415	9,585
DCEO Vehicle	60,000	60,000	-	60,902	60,902	(902)
Works Vehicle	50,000	50,000	-	46,264	46,264	3,736
Road Crew Vehicle	45,000	45,000	-	40,708	40,708	4,292
Isuzu D-Max 2WD	35,000	35,000	-	29,695	29,695	5,305
Workshop Equipment	25,000	25,000	-	9,691	9,691	15,309
Ride-on Mower	15,000	15,000	-	-	-	15,000
Rubbish Compactor	10,000	10,000	-	3,763	3,763	6,238
	775,225	775,225	-	521,438	521,438	253,787
Total Plant and Equipment	775,225	775,225	-	521,438	521,438	253,787

(c) Furniture and Equipment

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Governance						
Council Furniture and Equipment	10,000	10,000	-	5,155	5,155	4,845
	10,000	10,000	-	5,155	5,155	4,845
Housing						
Staff Housing	15,000	15,000	-	-	-	15,000
	15,000	15,000	-	-	-	15,000
Economic Services						
Administration Furniture and Equipment	10,000	10,000	-	-	-	10,000
	10,000	10,000	-	-	-	10,000
Other Property and Services						
Administration Equipment	25,000	25,000	-	1,940	1,940	23,060
	25,000	25,000	-	1,940	1,940	23,060
Total Furniture and Equipment	60,000	60,000	-	7,095	7,095	52,905

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS (Continued)

(d) Infrastructure - Roads

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Transport						
Roads to Recovery	303,483	303,483	-	25,467	25,467	278,016
Flood Damage Restoration	4,879,750	4,879,750	-	1,756,414	1,756,414	3,123,336
MRWA Construction - RRG	180,000	180,000	-	185,190	185,190	(5,190)
Construction - Muni Funds Roads	209,000	209,000	-	277,104	277,104	(68,104)
Cue-Beringarra Road	150,000	150,000	-	68,021	68,021	81,979
Grid Widening Program	20,000	20,000	-	-	-	20,000
	5,742,233	5,742,233	-	2,312,196	2,312,196	3,430,037
Total Infrastructure - Roads	5,742,233	5,742,233	-	2,312,196	2,312,196	3,430,037

(e) Other Infrastructure

	Annual Budget \$	YTD Budget \$	New / Upgrade \$	YTD Actual Renewal \$	Total \$	YTD Variance \$
Governance						
MRVC Dog Fence	52,000	52,000	-	52,000	52,000	-
	52,000	52,000	-	52,000	52,000	-
Community Amenities						
Deep Sewerage Plan	240,000	240,000	-	-	-	240,000
Waste Site - Fencing and Improvements	75,000	75,000	-	9,209	9,209	65,791
Cemetery Niche Wall	35,000	35,000	-	-	-	35,000
Waste Oil Shelter - Rubbish Tip	10,000	10,000	8,264	-	8,264	1,736
	360,000	360,000	8,264	9,209	17,473	342,527
Recreation and Culture						
Playground Equipment	220,000	220,000	16,072	-	16,072	203,928
Skate Park	85,000	85,000	87,605	-	87,605	(2,605)
Sporting Facilities	28,500	28,500	-	28,236	28,236	264
	333,500	333,500	103,677	28,236	131,913	201,587

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

9. CAPITAL ACQUISITIONS (Continued)

(e) Other Infrastructure (Continued)

	Annual Budget	YTD Budget	New / Upgrade	YTD Actual Renewal	Total	YTD Variance
	\$	\$	\$	\$	\$	\$
Transport						
Airport Runway Resealing	196,000	196,000	-	202,605	202,605	(6,605)
Artificial Lawn and Retic Town Streets	45,000	45,000	-	-	-	45,000
	241,000	241,000	-	202,605	202,605	38,395
Economic Services						
Heydon Place Industrial Development	417,000	417,000	44,339	-	44,339	372,661
Tourist Park Expansion and Improvement	140,000	140,000	83,194	-	83,194	56,806
Austin Street Development	100,000	100,000	42,189	-	42,189	57,811
Streetscape	74,000	74,000	-	13	13	73,988
Tourist Park Improvements	40,000	40,000	-	6,800	6,800	33,200
RV Site	30,000	30,000	-	284	284	29,716
CCTV	25,000	25,000	21,341	-	21,341	3,659
Oasis Visitor Parking	23,000	23,000	-	-	-	23,000
Standpipe Automation	15,000	15,000	-	-	-	15,000
	864,000	864,000	191,063	7,097	198,160	665,840
Total Infrastructure - Other	1,850,500	1,850,500	303,004	299,147	602,151	1,248,349
Total Capital Expenditure	11,403,458	11,403,458	424,259	3,338,521	3,762,780	7,640,678

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

10. RATING INFORMATION

	Rateable Value	Valuation	Number of Properties	Annual Budget Revenue	Rate Revenue	Interim Rates	Back Rates	YTD Actual Revenue
	\$	\$	#	\$	\$	\$	\$	\$
General Rates								
GRV Residential	565,444	0.1062	94	60,050	60,050	(11)	-	60,039
GRV Commercial	299,208	0.1062	5	31,776	31,776	-	-	31,776
GRV Vacant Land	-	0.1062	0	-	-	-	-	-
GRV M & T Workforce	246,750	0.3000	2	74,025	74,025	-	-	74,025
UV Mining	6,925,502	0.3000	312	2,077,651	2,073,300	25,532	30	2,098,862
UV Pastoral	511,413	0.0843	14	43,112	43,112	(219)	(90)	42,803
Total General Rates				2,286,614	2,282,263	25,302	(60)	2,307,506
Minimum Rates								
GRV Residential	105,003	451.00	45	20,295	20,295	-	-	20,295
GRV Commercial	-	451.00	0	-	-	-	-	-
GRV Vacant Land	8,780	451.00	41	18,491	18,491	-	-	18,491
GRV M & T Workforce	-	451.00	0	-	-	-	-	-
UV Mining	95,824	451.00	124	55,924	56,375	-	-	56,375
UV Pastoral	11,933	451.00	4	1,804	1,804	-	-	1,804
Total Minimum Rates				96,514	96,965	-	-	96,965
Total General and Minimum Rates				2,383,128	2,379,228	25,302	(60)	2,404,471
Other Rate Revenue								
Rates Written-off				(50,000)				(11,733)
Discounts / Concessions				(1,000)				(1,000)
Interim and Back Rates				26,872				-
Total Funds Raised from Rates				2,359,000				2,391,737

SHIRE OF CUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2020

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

	01 Jul 19 \$	New Loans \$	Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$	YTD Actual \$	Annual Budget \$
Housing								
GROH House (WATC)	980,000	-	44,985	45,000	935,015	935,000	12,180	12,200
Total Repayments*	980,000	-	44,985	45,000	935,015	935,000	12,180	12,200

(b) Debenture Terms

	Amount Borrowed \$	Institution	Loan Type	Term Years	Total Interest** \$	Interest Rate %	Amount Used \$	Amount Unspent \$
Housing								
GROH House (WATC)	980,000	WATC	Fixed Rate Annuity	10	94,149	1.78%	62,809	917,191
					94,149		62,809	917,191

Comments / Notes

* - All debenture repayments were financed by general purpose revenue

** - Does not include variable annual loan fee charged by WATC

WATC - Western Australia Treasury Corporation

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General Commission Grants	Government of WA	649,292	649,292	1,408,843
Roads Commission Grants	Government of WA	266,848	266,848	504,013
Law, Order and Public Safety				
ESL Grant	FESA	7,500	7,500	6,517
Recreation and Culture				
Donations Received		800	800	-
Transport				
MRWA RRG Direct Grant	MRWA	80,278	80,278	80,278
Road Maintenance		250,000	250,000	4,522
Airport Grants and Contributions	RADS	65,000	65,000	42,992
Other Property and Services				
Diesel Fuel Rebate		45,000	45,000	32,110
Sundry Income Admin		5,000	5,000	1,201
Total Operating Grants, Subsidies and Contributions		1,369,718	1,369,718	2,080,476

(b) Non-operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Community Amenities				
Deep Sewerage	Royalties for Regions	120,000	120,000	-
Recreation and Culture				
Other Culture/Heritage	Heritage Commission	580,000	580,000	-
Grant - Playground	Government of WA	70,000	70,000	-
Grant - Skate Park	Government of WA	41,545	41,545	39,404
Transport				
RRG - RRG Road Project Grant	RRG	120,000	120,000	120,000
Roads to Recovery	Australian Government	303,483	303,483	315,827
Flood Damage Reimbursement	DFES	4,726,350	4,726,350	1,147,222
Airport Grants and Contributions	RADS	49,000	49,000	-
Economic Services				
Heydon Place Industrial Development		135,000	135,000	-
Total Non-operating Grants, Subsidies and Contributions		6,145,378	6,145,378	1,622,453
Total Grants, Subsidies and Contributions		7,515,096	7,515,096	3,702,929

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

13. BUDGET AMENDMENTS

Code	Description	Resolution / Classification	Increase in Cash	Decrease in Cash	Running Balance
			\$	\$	\$
Operating Revenue					
	Opening Surplus - Non-cash Adjustment				(70,895)
03104	General Rates Levied	Budget Review	21,872		(49,023)
03106	Penalty Interest Raised on Rates	Budget Review		(8,000)	(57,023)
03111	Rate Enquiry Fees	Budget Review	500		(56,523)
03201	Grants Commission - General	Budget Review		(48,931)	(105,454)
03202	Grants Commission - Roads	Budget Review	23,107		(82,347)
03204	Interest Received - Municipal	Budget Review	14,000		(68,347)
11110	Hall Hire Income	Budget Review	3,000		(65,347)
11111	Reimbursements Sundry	Budget Review		(2,400)	(67,747)
12212	Various Road Maintenance	Budget Review	5,278		(62,469)
12241	Flood Damage Restoration	Budget Review	4,726,350		4,663,881
12601	Airport Fees	Budget Review	38,000		4,701,881
13201	Tourist Park Site Fees	Budget Review		(25,000)	4,676,881
14102	Private Works Income	Budget Review	13,200		4,690,081
Operating Expenses					
03103	Debt Collection and Legal Expenses	Budget Review		(6,000)	4,684,081
03209	Bad Debts Expense	Budget Review		(5,000)	4,679,081
04102	Council Election Expenses	Budget Review	17,000		4,696,081
07405	EHO & BS	Budget Review	18,000		4,714,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,724,081
09151	Maintenance Staff Housing	Budget Review	10,000		4,734,081
09151	Maintenance Staff Housing	Budget Review		(20,000)	4,714,081
09211	Interest repayment loan GROH	Budget Review		(3,400)	4,710,681
10705	Maintenance - Cemetery	Budget Review		(14,500)	4,696,181
11609	Heritage Building - Post Office	Budget Review		(2,500)	4,693,681
11615	Heritage Building - Old Mun Chamber	Budget Review		(1,650)	4,692,031
11620	Great Fingal Mine Office	Budget Review		(181)	4,691,850
12113	Flood Damage Road Restoration	Budget Review		(4,726,350)	(34,500)
12205	Maintenance - Footpaths	Budget Review		(27,000)	(61,500)
12220	Street Trees & Landscaping	Budget Review		(72,000)	(133,500)
12223	Borrow Pit Mtce & Rehab.	Budget Review		(1,000)	(134,500)
12600	Airport Inspections	Budget Review	19,000		(115,500)
12604	Airport Maintenance	Budget Review		(50,500)	(166,000)
13220	RV Site Maintenance	Budget Review		(3,500)	(169,500)
13603	Murchison Vermin Council Fees	Budget Review		(4,500)	(174,000)
14107	Bad debts expense	Budget Review	5,000		(169,000)
14309	Plant Operation Costs Allocated	Budget Review	2,498		(166,502)
Capital Income					
12216	Grant - Roads to Recovery	Budget Review		(96,517)	(263,019)
13214	Grant - Heydon Place	Budget Review	135,000		(128,019)
13212	Grant - Old Gaol Development	Budget Review		(30,000)	(158,019)

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2020

13. BUDGET AMENDMENTS (Continued)

Code	Description	Classification	Increase in Cash \$	Decrease in Cash \$	Running Balance \$
Capital Expenditure					
09132	Staff Housing Units	Budget Review	257,000		98,981
10707	Cemetery	Budget Review	8,000		106,981
10707	Cemetery	Budget Review	8,000		114,981
10707	Cemetery	Budget Review		(16,000)	98,981
10742	Waste Site	Budget Review	10,000		108,981
10742	Waste Site	Budget Review	10,000		118,981
10742	Waste Site	Budget Review		(20,000)	98,981
11307	Playground Equipment	Budget Review	5,000		103,981
11307	Playground Equipment	Budget Review	5,000		108,981
11307	Playground Equipment	Budget Review		(10,000)	98,981
11314	Sporting Facilities	Budget Review		(3,000)	95,981
12101	Construction - Muni Fund Roads	Budget Review		(29,000)	66,981
12106	Roads to Recovery	Budget Review	96,517		163,498
12302	Road Plant Purchases	Budget Review	37,775		201,273
12306	Proceeds from Disposal of Assets	Budget Review		(19,273)	182,000
13204	Tourism & Area Promotion	Budget Review		(10,000)	172,000
13204	Tourism & Area Promotion	Budget Review	5,000		177,000
13204	Tourism & Area Promotion	Budget Review	5,000		182,000
13206	Old Gaol Development	Budget Review	28,000		210,000
13208	Old Municipal Building Improvements	Budget Review		(8,000)	202,000
13208	Old Municipal Building Improvements	Budget Review	4,000		206,000
13208	Old Municipal Building Improvements	Budget Review	4,000		210,000
13209	Heydon Place Industrial Development	Budget Review		(210,000)	-
13253	Caravan Park House and Office	Budget Review		(10,000)	(10,000)
13253	Caravan Park House and Office	Budget Review	5,000		(5,000)
13253	Caravan Park House and Office	Budget Review	5,000		-
Closing Surplus					
Amended Budget Totals			5,555,097	(5,484,202)	-

10.3 RATES – DIFFERENTIAL RATES

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Deputy Chief Executive Officer
DATE:	16 July 2020

Matters for Consideration:

To approve the advertising for the proposal to apply differential rates and minimum payments in the 2020-2021 financial year.

Background:

Under the Local government (COVID – 19 Response) Order 2020, that was Gazetted Friday 8 May 2020, the Minister for Local government has modified sections of the *Local Government Act* that deal with the imposition of differential general rates, minimum payments and giving notice of certain rates.

The modifications have been made as a consequence of the COVID – 19 pandemic and allows a local government to raise differential rates that are more than twice the lowest differential general rate without seeking the approval of the Minister under the following conditions;

- That no proposed differential general rate of the local government will exceed the corresponding differential general rate that was imposed by the local government in the 2019-2020 financial year;
And
- The local government obtained the Minister's approval under section 6.33(3) to impose in the 2019-2020 financial year a differential rate corresponding to the relevant rate.

The requirement to give local public notice of the intention to impose differential general rates and invite submissions for consideration has also been modified, requiring the local government to publish the details of the proposed differential general rates and proposed minimum payments on the local governments official website within ten day of resolving it's intention of raising differential rates in accordance with the conditions above.

Comments:

In consideration of Council decision 04042020, that Council consider not increasing rates as part of the 2020-2021 budget process, and taking into consideration the Shire of Cue's Long Term Financial Plan with anticipated rates revenue for 2020-2021 of \$2,451,556, it is recommended that no increase be applied to the revenue raised from rates with the exception of rates from new mining tenements that were only partially rated during the 2019-2020 financial year. This results in no increase of the rate in the dollar and the minimum rate for all rates categories and a reduction in the rate in the dollar for the UV Pastoral and UV Mining categories.

This satisfies the conditions of the Local government (COVID – 19 Response) Order 2020 to raise differential rates without the need to give local public notice, or seek Ministerial approval.

The UV Pastoral category has undergone a revaluation adjustment for the 2020-2021 financial year which resulted in approximately a ten percent increase in the total valuation of this category. In order to raise the same amount of rates revenue for this category as the 2019-2020 financial year, the proposed rate in the dollar has been reduced accordingly from 08.4300 cents in the dollar to 07.6564 cents in the dollar. The revaluation of this category has seen some individual properties go up in value and others go down in value. This will result in Individual ratepayers experiencing an increase or decrease in their rates from the previous year but the Shire will not impose any additional rates revenue on the category as a whole.

Mining tenements have increased from 437 rateable tenements to 463, an increase of 26 tenements or 6%. It is proposed that the UV Mining rate be decreased from 30.0000 cents in the dollar to 28.3334 cents in the dollar. This will absorb any increase for existing tenements from the revaluation applied but still allow additional revenue to be raised from new tenements that have not been rated for the full year.

It is proposed that the GRV Commercial rate be maintained at the same rate as the GRV General rate and then a discount be applied to commercial properties. This discount is subject to the property owner paying their rates in full and on time. The discount rate to be applied is proposed at twenty percent.

After taking into consideration changes in rateable values from revaluations and changes to mining tenements held, the proposed rates will provide the Shire with a total of \$6,145.00 in additional rates revenue. This is an increase of 0.256% of overall rates.

The proposed rates result in the rates model below.

Proposed rates for 2020-2021 No increase in revenue except for new tenement holders.				
Rate Category	Rate in \$ (Cents)	Number of Properties	Rateable Value	Rates Levied
GRV - GENERAL	10.6200	93	561,024	59,581
GRV - COMMERCIAL	10.6200	5	299,208	31,776
GRV - VACANT LAND	10.6200	0	-	-
GRV- M&T WORKFORCE FACILITIES	30.0000	2	246,750	74,025
UV - MINING TENEMENTS	28.3334	332	7,418,800	2,101,998
UV - PASTORAL	7.6564	14	563,097	43,113
Minimum payment	Minimum \$			
GRV - GENERAL	451.00	46	105,129	20,746
GRV - COMMERCIAL	451.00	0	-	-
GRV - VACANT LAND	451.00	41	8,780	18,491
GRV- M&T WORKFORCE FACILITIES	451.00	0	-	-
UV - MINING TENEMENTS	451.00	131	100,402	59,081
UV - PASTORAL	451.00	4	12,295	1,804
Totals		668	9,315,485	2,410,615
Revenue raised from rates 2019-2020				2,404,470
Difference			0.256%	6,145

Rates revenue raised for the 2019-2020 financial year is shown in the table below.

2019-2020 Rates Revenue				
Rate Category	Rate in \$	Number of Properties	Rateable Value	Rates Levied
GRV - GENERAL	10.6200	94	565,444	60,050
GRV - COMMERCIAL	10.6200	5	299,208	31,776
GRV - VACANT LAND	10.6200	0	-	-
GRV- M&T WORKFORCE FACILITIES	30.0000	2	246,750	74,025
UV - MINING TENEMENTS	30.0000	312	6,925,502	2,098,542
UV - PASTORAL	8.4300	14	511,413	43,112
Minimum payment	Minimum \$			
GRV - GENERAL	451.00	45	105,003	20,295
GRV - COMMERCIAL	451.00	0	-	-
GRV - VACANT LAND	451.00	41	8,780	18,491
GRV- M&T WORKFORCE FACILITIES	451.00	0	-	-
UV - MINING TENEMENTS	451.00	125	95,824	56,375
UV - PASTORAL	451.00	4	11,933	1,804
Totals		642	8,769,857	2,404,470

Objects and Reasons

Where council intend to impose differential rates, it is required to provide the objects of and reasons for each proposed rate and minimum payment. The Objects and Reasons for the 2020-2021 rating proposal is attached at [Appendix 3](#). The Objects and Reasons document will be advertised on the Shire of Cue official website along with the proposed differential rates and minimum payments.

In accordance with **Section 6.35** of the **Local Government Act 1995**, it is proposed that a single minimum rate be imposed across all rate categories. There is no increase in the minimum rate proposed with minimum rates remaining at \$451.00 per assessment.

Statutory Environment:

Local Government Act 1995, Part 6 – Division 6 – Subdivision 2, Categories of Rates and Service Charges.

*Western Australian Government Gazette, Perth, Friday 8 May 2020, No. 72
Local Government (COVID – 19 Response) Order 2020.*

Policy Implications:

Nil.

Financial Implications:

Council needs to ensure that rate revenue remains at a level where the Shire can continue to maintain its current level of services to ratepayers and the community. The proposed rates will provide an additional \$6,145 in revenue compared to rates raised for the 2019-2020 financial year. This additional revenue is from additional mining tenements that had only been partially rated during the 2019-2020 financial year.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017 – 2027

Outcome 2.1.3 – Maintain accountability and financial responsibility.

Consultation:

Rob Madson – Chief Executive Officer

RSM Australia Pty Ltd

Officer’s Recommendation:

Voting Requirement: Simple Majority

That Council

1. Authorise the CEO to advertise on the Shire of Cue official website, the Shire of Cue’s intention to levy the following differential rates.

Rate Category	Minimum Rates \$	Rate in \$ (cents)
GRV - Residential	451.00	10.6200
GRV - Commercial	451.00	10.6200
GRV - Vacant Land	451.00	10.6200
GRV - M&T Workforce Facilities	451.00	30.0000
UV - Mining Tenements	451.00	28.3334
UV - Pastoral	451.00	7.6564

2. Adopt the Objects and Reasons for the 2020-2021 differential rates

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 3



Objectives and Reasons for Proposed Differential Rates and Minimum Payments for the 2020-2021 Financial Year

Overall Objective

The purpose of the levying of rates is to meet Council's budget requirements in each financial year in order to deliver services and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Cue. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services to the entire community and visitors.

Gross Rental Value (GRV)

The Local Government Act 1995 determines that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties within the Shire of Cue every five years and assigns a GRV. The current valuation is effective from 1 July 2015. Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rates notices.

GRV – General

Consists of properties located within the townsite boundaries with a predominant residential use and all other GRV rated properties that do not fit into the other GRV categories. This rate is considered by Council to be the GRV general rate by which all other GRV rated properties are assessed.

GRV – Commercial

Properties used for Commercial, Town Centre or Industrial purposes and open to the public and passing trade on a regular basis (more than 100 days a year). The rate reflects a differentiation from the GRV General rate to encourage property owners to develop commercial enterprise and stimulate economic activity in the town centre and industrial area. To facilitate this, the rate applied will be the same rate in the dollar as the GRV General rate category and a discount provided in accordance with section 6.46 of the local government act. The discounted rate will be twenty percent of rates levied for the category. The discount will only apply if the rates are paid in full by the due date. This discount is not available to properties that are minimum rated, zoned residential, home based businesses or businesses that do not offer an open shopfront to the public on the property.

This strategy has the benefit of ensuring commercial property owners pay their rates by the due date to take advantage of the discount, ensures they are aware that their rates are discounted substantially as Council is very supportive of local business and that the generous discount is not applied to those commercial property owners with outstanding rate arrears.

GRV – Vacant

Consists of vacant properties located within the townsite boundaries excepting land zoned as Tourist, Commercial & Industrial.

GRV – Mining and Transient Workforce Facilities

Properties used for high density Minesite accommodation exclusive of Lodging Houses. The rate reflects the cost of servicing a high density development that places a significant amount of financial pressure on Council to provide services such as road maintenance, parking control, heavy vehicle movements, litter control, rubbish site maintenance, airport infrastructure and maintenance and other amenities. It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees and charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that the category of ratepayers that receive a significant benefit from the facilities make a fair contribution.

This differential rate maintains a proportional share of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and associated infrastructure and facilities required for developed residential and urban areas. These services and facilities are available to transient workforce workers in the same manner as they are available to other residents of the Shire and the contribution from this category has been set at a level that reflects this. Council is focussed on

sustainably managing its community and infrastructure assets through the funding of renewal and replacement asset programs. These programs include but are not limited to investment in the resealing of roads, replacement and development of footpath networks, refurbishing of public ablutions and other building maintenance programs. In addition, these properties have access to all other services and facilities provided by Council.

The average rates per transient workforce accommodation unit are less than the equivalent minimum rate for a single bedroom residence. Despite the lower rate per accommodation unit, transient workforce properties have the potential to have a greater impact on Council services and assets than other properties due to their number of occupants in a relatively small land parcel (i.e. concentrated bus and vehicle movements on local roads). In order to appropriately maintain and manage Councils asset and infrastructure in the longer term, a higher differential rate is proposed for this category to reflect the greater potential and actual intensity of use of Council assets and infrastructure.

Unimproved Value (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General on an annual basis.

UV - Pastoral

Consists of properties that are outside of the townsite that have a commercial use inclusive of pastoral leases or pastoral use. This category is rated to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to the urban services and infrastructure which are available to be accessed by the properties in this category.

UV – Mining

The object of this rate is to apply a base differential general rate to UV-Rated mining tenements and provide for the cost of operating all the facilities and services that are available to residents and ratepayers to use including rural roads upon which mining enterprises rely, other than those services and facilities for which separate fees and charges are levied on a cost-recovery basis. It should be noted that, even in relation to services for which separate fees and charges are levied, many of these fees and charges do not recover the full cost of operating the facility or providing the service. In such cases, the difference between the revenue derived from fees and charges and the actual costs of providing the services and facilities has to be met from rates. So it is appropriate that the category of ratepayers that receive a significant benefit from the facilities make a fair contribution.



In addition to contributing to the costs of facilities and services available to residents and ratepayers, the rate recognises the additional administrative burden and costs associated with administering this class of rates and the risks of non-collection due to tenement deaths and deregistration of mining companies, additional wear and tear on Shire assets as a result of frequent heavy vehicle use over extensive lengths of shire roads throughout the year, additional compliance burdens and costs, and unrecovered legal expenses.

The reason for the GRV Mining rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the Shire, as well as a contribution to the Shire's administrative costs proportionate to the additional risks and burdens imposed upon the Shire by Mining Ratepayers.

Minimum Rates

The setting of minimum rates within rating categories is an important method of ensuring that all properties contribute an equitable rate amount. A minimum rate of \$451.00 has been set for all rate categories.

10.4 REVIEW OF DELEGATIONS

APPLICANT: Shire of Cue
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Rob Madson – Chief Executive Officer
 DATE: 15/07/2020

Matters for Consideration:

Endorsement of the Register of Delegations.

Background:

Council is required to review its Delegations to the Chief Executive Officer at least once in every financial year.

The register of Delegations to the Chief Executive Officer was adopted on 19 May 2015 and last reviewed on 16 April 2019.

Comments:

A copy of the current register of Delegations is attached at [Appendix 4](#). No amendments are proposed.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 5.42

5.42 . *Delegation of some powers and duties to CEO*

(1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*

(a) *this Act other than those referred to in section 5.43; or*

(b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

(2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

LOCAL GOVERNMENT ACT 1995 - SECT 5.46

5.46 . *Register of, and records relevant to, delegations to CEO and employees*

(1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*

(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Consultation:

Nil

Officer's Recommendation: **Voting Requirement:** Absolute Majority

That Council endorse the Register of Delegations to the Chief Executive Officer identified in the annual review, as presented at [Appendix 4](#).

Council Decision:	Voting requirement: Absolute Majority
MOVED:	SECONDED:
CARRIED:	

APPENDIX 4



Shire of Cue

Delegated Authority Register

2018 – 2019



Date last reviewed by Council: 16 April 2019

Rob Madson
Chief Executive Officer

Cr Ross Pigdon
Shire President

REGISTER OF DELEGATIONS

The *Local Government Act 1995* (the Act) was introduced on 1 July 1996 and made significant changes to the way local government conducts its business. Its general aim was to enable local governments to provide good, open and accountable government to its people.

One of the changes was the degree of delegated authority available to be passed onto the Chief Executive Officer or a committee in order to manage the day-to-day operations of the Shire.

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act. All delegations made by the Council must be by an absolute majority decision.

The following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority or 75% majority of the local government,
- Accepting a tender that exceeds an amount set by the local government,
- Appointing an auditor,
- Acquiring or disposing of property valued at an amount higher than that determined by the local government,
- Any of the local government's powers under section 5.98, 5.99 and 5.100 of the Act,
- Borrowing money on behalf of the local government,
- Hearing or determining an objection of a kind referred to in section 9.5,
- Any power or duty that requires the approval of the Minister or the Governor, or
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of his/her powers to another employee – this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if he/she desires.

A register of delegations (being this document) relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that he/she has been delegated, the Act requires him/her to keep necessary records of the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

- The person or classes of person, other than council or committee members or employees of the local government, directly affected by the exercise of the power or discharge of the duty.

The aim of this register of delegations is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

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1. Appointment of Acting CEO

Function to be performed	The Chief Executive Officer to appoint an Acting Chief Executive Officer
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	That CEO appoint an Acting Chief Executive Officer
Conditions	Subject to: <ul style="list-style-type: none"> • Appointments being no longer than 35 working days; • Council Members to be advised of acting Chief Executive Officer; and • The CEO must be satisfied that the person appointed as Acting CEO is suitably qualified for the position (refer to section 5.36(2)(a) of the <i>Local Government Act</i>).
Statutory reference	<i>Local Government Act 1995</i> ; Section 5.36 and section 5.41(g)

2. Deleted 21/3/2017

3. Payments from the Municipal Fund and Trust Fund

Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make payments from the municipal fund or the trust fund, pursuant to the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1).
Conditions	Subject to the requirements of the <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 13.
Statutory reference	<i>Local Government (Financial Management) Regulations 1996</i> , Regulation 12(1)(a).

4. Appointment of Contractors & Consultants

Function to be performed:	The Chief Executive Officer to appoint consultants and Contractors to enable the proper administration of the Shire's business and operations.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint consultants and contractors, including but not limited to architects, auctioneers, engineers, planners, quantity surveyors, solicitors, surveyors, valuers, selling and leasing agents, to enable the proper administration of the Shire's business and operations.
Conditions:	Subject to: <ul style="list-style-type: none"> • funding being available in the Budget; • The value of the contract shall not exceed \$100,000. • Quotations to be obtained, in accordance with Council Purchasing Policy.
Statutory reference:	<i>Local Government Act 1995, Sections 3.1, 3.18, 5.41(d) and 6.8.</i>

5. Obtaining Legal Advice

Function to be performed:	A local government may at times require legal advice or assistance.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to the Council, as required.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995, Section 5.41(a), (b) and (d).</i>

6. Preparation of the Annual Report

Function to be performed:	A local government is to prepare an Annual Report for each financial year.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to prepare an annual report for each financial year.
Conditions:	The Annual Report is to be submitted to the Council for adoption.
Statutory reference:	<i>Local Government Act 1995, Section 5.53.</i>

7. Making Payments to Employees in Addition to Contract or Award

Function to be performed:	A local government can approve of payments to employees in addition to their contract or Award.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve of making payment to employees in addition to their contract or Award.
Conditions:	Subject to: <ul style="list-style-type: none"> 1. Council Policy 2. Budget allocation.
Statutory reference:	<i>Local Government Act 1995, Sections 5.42 and 5.50.</i>

8. Write Off of Monies Owing

Function to be performed:	A local government may waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to waive, grant concessions or write off any amount of money owed to the Shire, pursuant to the <i>Local Government Act 1995</i> , Section 6.12(1).
Conditions:	Subject to: Rates assessment small balances not exceeding \$20; The debt not exceeding \$1000 (Not rates or service charges); The Chief Executive Officer to be a joint signatory with the Finance Officer to approve any monies to be written off or waived. The full details of the waiver, concession or write off to be recorded on the appropriate financial record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.12(1).

9. Amending the Rate Record

Function to be performed:	A local government is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Finance Officer
Delegation:	The Chief Executive Officer is delegated the power to determine whether to amend the rate record for the preceding five years, pursuant to the <i>Local Government Act 1995</i> , Section 6.39.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.39(2).

10. Agreement as to Payment of Rates and Service Charges

Function to be performed:	A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to make an agreement with a person for payment of rates and service charges, pursuant to the <i>Local Government Act 1995</i> , Section 6.49.
Conditions:	Subject to: <ul style="list-style-type: none"> the arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following. Council Policy The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.49.

11. Rates or Service Charges Recoverable in Court

Function to be performed:	If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action will be taken, pursuant to the <i>Local Government Act 1995</i> , Section 6.56(1).
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.56(1).

12. Require Lessee to Pay Rent in Satisfaction of Rates or Service Charge

Function to be performed:	If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that notice be given to the lessee requiring payment of the rates or service charges, pursuant to the <i>Local Government Act 1995</i> , Sections 6.60(2) and (3).
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(2).

13. Recover Amount of Rates or Service Charge from Lessee as Debt

Function to be performed:	A local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to recover the amount of rate or service charge as a debt from the lessee if rent is not paid, pursuant to the <i>Local Government Act 1995</i> , Section 6.60(4).
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.60(4).

14. Recovery of Debts (other than Rates or Service Charges)

Function to be performed:	If a debt (other than a rate or service charge) remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to take action to recover any outstanding debts pursuant to the <i>Local Government Act 1995</i> , Section 6.10.
Conditions:	Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.10; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 5.

15. Signing of Requisitions and Purchase Orders

Function to be performed:	A Local Government can sign Requisitions and Purchase Orders.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Various staff members as recorded in the Sub-Delegations Register
Delegation:	The Chief Executive Officer is delegated the power to sign Requisitions and Purchase Orders.
Conditions:	Limit as per Signing Authority determined by the CEO. In accordance with Council " <i>Purchasing</i> " Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1; and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 5.

16. Issue of Petty Cash Advances

Function to be performed:	A local government can issue Petty Cash Advances.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to issue Petty Cash Advances.
Conditions:	The acquittal of petty cash advances expended is to be supported by sufficient receipts/ information/documentation to prove the expenditure.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulations 5 and 11.</i>

17. Submission of Grants and Subsidy Applications

Function to be performed:	A local government can submit grant and subsidy applications.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Council's Grant Officer – at the request of the CEO Council's Engineers – at the request of the CEO Council's Accountants – at the request of the CEO Staff as directed by the CEO
Delegation:	The Chief Executive Officer is delegated the authority to submit grant and subsidy applications.
Conditions:	That sufficient financial resources have been budgeted when the grant requires a co-contribution or there is provision in a reserve account.
Statutory reference:	<i>Local Government Act 1995, Section 3.1; and Local Government (Financial Management) Regulations 1996, Regulation 5.</i>

18. Negotiating Terms and Conditions for Leases and Properties

Function to be performed:	A local government can negotiate Terms and Conditions for Leases and Properties.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to negotiate Terms, Conditions and Assignment of Rent for Leases and Properties.
Conditions:	Finalised Terms and Conditions to be Approved by the Council as soon as practicable.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

19. Representing Local Government in Court

Function to be performed:	A local government shall, in writing, appoint persons to represent the local government in court.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint a person to represent the local government in court proceedings either generally or in a particular case.
Conditions:	The authorisation is to be recorded on the person's personnel file.
Statutory reference:	<i>Local Government Act 1995, Section 9.29 (2).</i>

20. Deleted 21/3/2017

21. Dog Act 1976

Function to be performed	A Local Government may delegate to its Chief Executive Officer any power or duty of the Local Government under another provision of the <i>Dog Act 1976</i>
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated any power or duty under the <i>Dog Act 1976</i>
Conditions:	<ol style="list-style-type: none"> 1. The authority to appoint a person under Section 29(1), shall only be approved by the Chief Executive Officer. 2. The authority to declare a dog to be dangerous, pursuant to <i>Dog Act 1976</i> Section 33E, shall only be approved by the Chief Executive Officer. 3. The authority to sign any Warrant to seize, detain and deal with any dog pursuant to <i>Dog Act 1976</i> Section 29 (5a), in accordance with Sections 33G or 39, shall only be approved by the Chief Executive Officer. 4. Withdrawal of an infringement can only be approved by the Chief Executive Officer.
Statutory reference:	<i>Dog Act 1976</i> , Section 10AA

22. Liquor Control Act 1988 – Issue of Certificates Under Section 39

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the Local Government for the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the Shire of Cue, pursuant to the <i>Liquor Control Act 1988</i> , Section 39.
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 39.

23. Liquor Control Act 1988 – Issue of Certificates Under Section 40

Function to be performed:	An application made to the licensing authority for the grant or removal of a licence, or for a change in the use or condition of any premises shall be accompanied by a certificate from the authority responsible for planning matters in the district in which the premises to which the application relates are situated, or are to be situated, unless the licensing authority otherwise determines.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue a certificate on behalf of the City, pursuant to the <i>Liquor Control Act 1988</i> , Section 40.
Conditions:	Nil
Statutory reference:	<i>Liquor Control Act 1988</i> , Section 40.

24. Bush Fires Act 1954 – Powers and Duties

Function to be performed:	A local government is empowered with all powers, duties and functions under the <i>Bush Fires Act 1954</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to perform all powers, duties and functions of the <i>Bush Fires Act 1954</i> .
Conditions:	Excludes powers and duties that are prescribed in the Act with the requirement for a resolution by the local government.
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 48.

25. Bush Fires Act 1954 – Firebreaks Around Properties

Function to be performed:	A local government can take measures for preventing a bush fire, including requesting firebreaks around properties.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Ranger
Delegation:	The Chief Executive Officer is delegated the power to take measures for preventing a bush fire, including requesting firebreaks around properties.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 33.

26. Bushfires Act 1954 – Prohibited Burning Times

Function to be performed:	A local government can determine to vary Prohibited Burning Times, in accordance with the <i>Bush Fires Act 1954</i> , Sections 17(7) and (8), regarding: <ul style="list-style-type: none"> • shortening, extending, suspending or reimposing a period of prohibited burning times; or • imposing a further period of prohibited burning times.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: <ul style="list-style-type: none"> • shorten, extend, suspend or reimpose a period of prohibited burning times; or • impose a further period of prohibited burning times.
Conditions:	Nil
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 17(10).

27. Bush Fires Act 1954 – Prosecutions and Infringement Notices

Function to be performed:	A local government can consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to institute and carry out legal proceedings for alleged offences against the <i>Bush Fires Act 1954</i> , including the power to issue an Infringement Notice.
Conditions:	Chief Executive Officer to sign any Prosecution Notices. <i>Note: s59A(3) and Bush Fires (Infringements) Regulations 1958, Reg.4(a) provide that only the Shire President or the Chief Executive Officer may withdraw an infringement notice.</i>
Statutory reference:	<i>Bush Fires Act 1954</i> , Section 59(3) Prosecution of Offences and Section 59A(2) Alternative Procedure – Infringement Notices.

28. Food Act 2008 – Appointment of Authorised Persons

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of the <i>Food Act 2008</i> .
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1). <i>Food Act 2008</i> , Section 122, s.126 (2).

29. Food Act 2008 – Appointment of Persons to Withdraw Infringement Notices

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the authority to withdraw an Infringement or grant an extension of time for payment pursuant to section 126 (6), (7) & (13) of the Act.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1). <i>Food Act 2008</i> , S.126 (6), (7) & (13).

30. Food Act 2008 – Registration of Food Businesses

Function to be performed:	A local government may, in writing, appoint persons or classes of person to be authorised for the purposes of performing particular functions in regard to the enforcement of laws.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to sign and issue any registration approvals to operate a Food Business under the <i>Food Act 2008</i> , s.110.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 9.10(1).

31. Health Act 1911 – Appointment of Deputy, Discharge of Powers and Duties

Function to be performed:	A local government may appoint and authorise any person to be its deputy under the <i>Health Act 1911</i> to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to be its <i>Health Act 1911</i> deputy to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit. Such appointment shall not affect the exercise or discharge by the local government itself of any power or function.
Conditions:	The Chief Executive Officer, shall: (i) approve of all legal action and sign Prosecution Notices; and (ii) sign all Notices.
Statutory reference:	<i>Health Act 1911</i> , Section 26.

32. Approval of Building Permits

Function to be performed:	Approve Building Permits
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The CEO is delegated the authority to grant or refuse the issue of a building Permits in the prescribed form pursuant to <i>Building Act 2011</i> , Section 20, 22 & 127.
Conditions:	Nil
Statutory reference:	<i>Building Act 2011</i> , Sections 20, 22 and 127. Division 2 of Part 2. Divisions 1, 2 and 4 of Part 4.

33. Grant of Occupancy Permit, Building Approval Certificate, with or without conditions & extension of period of duration of Occupancy Permit or Building Approval Certificate.

Function to be performed:	Authority to issue occupancy permits, certificates of construction appliance, grant permits, issue building orders and notices and perform associated functions of a permit authority pursuant to the <i>Building Act 2011</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The officers are delegated the power to issue Certificates of Occupancy, Building Approval certificates and extensions of period of duration of Occupancy Permit or Building Approval Certificate in the prescribed form upon completion of buildings, pursuant to the <i>Building Act 2011</i> , Sections 58, 59, 62, 65 and 127.
Conditions:	Nil
Statutory reference:	<i>Building Act 2011</i> , Sections 58, 59, 62, 65 and 127.

34. Approve a Demolition Permit Other Than for Buildings Classified by the National Trust and Council's Heritage Register

Function to be performed:	To grant or refuse to approve applications for a Demolition Permit.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor
Delegation:	The CEO is delegated authority to grant or refuse a Demolition Permit other than for buildings classified by the National Trust and Council's Heritage Register, pursuant to the <i>Building Act 2011</i> , Sections 21, 22 & 127.
Conditions:	Nil
Statutory reference:	<i>Building Act 2011</i> , Sections 21, 22 and 127.

35. Issue Building Orders

Function to be performed:	A Permit Authority may make an Order (a Building Order) in respect of one or more of the following - (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to issue Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Sections 110, 111 and 112.
Conditions:	1. Chief Executive Officer to sign the Building Order. 2. Subject to Sub-Section 112(2)(b) being conditional as follows; <i>“The Order to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of the Building Act 2011, SHALL only be issued where the building is assessed to be in a state that is dangerous and which cannot be easily rectified”</i> .
Statutory reference:	<i>Building Act 2011</i> , Sections 110, 111 and 112.

35a. Revoke Building Orders

Function to be performed:	A Permit Authority may, by notice in writing, revoke a Building Order at any time and must serve each person to whom to order is directed with a copy of the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke Building Orders for works in contravention of the Act, pursuant to the <i>Building Act 2011</i> , Section 117.
Conditions:	Chief Executive Officer to sign the notice to revoke a Building Order.
Statutory reference:	<i>Building Act 2011</i> , Section 117.

36. Issue Licence to Deposit Material on Street

Function to be performed:	No person shall deposit stones, bricks, lime, rubbish, timber, iron, or other materials on a street, way, or other public place, nor make an excavation on land abutting or adjoining a street, way, or other public place, unless authorised to do so by an Act or unless he has first obtained from the local government in whose district the street, way, public place, or land is situated a licence in writing for that purpose, nor unless, in the case of an excavation he has securely fenced off the place where it is to be made from the street, way, or other public place, nor unless he complies with the conditions, if any, of the licence.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health Officer Contract Building Surveyor
Delegation:	The Chief Executive Officer is delegated the power to issue licenses for the deposit of materials on a street, way or other public place and to make an excavation on land abutting or adjoining a street, way, or other public place, pursuant to the <i>Local Government (Miscellaneous Provisions) Act 1960</i> , Section 377.
Conditions:	Nil
Statutory reference:	<i>Building Regulations 2012</i> , Regulation 64.

37. Appoint Authorised Persons (Swimming Pool Inspectors)

Function to be performed:	A local government may appoint an Authorised Person to carry out inspections of pools. An “ authorised person ” means a person with appropriate experience or qualifications authorised by the local government for the purposes of this section.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of inspecting private swimming pools and enforcing the provisions of the Act, pursuant to the <i>Building Regulations 2012</i> , Regulation 53(1).
Conditions:	The authorisations to be in writing and recorded on the appropriate file and the person’s personal file.
Statutory reference:	<i>Building Regulations 2012</i> , Regulation 53(1).

38. Disturbing Local Government Land or Anything On It

Function to be performed:	A person who, without lawful authority interferes with the soil of, or anything on, land that is local government property; or takes anything from land that is local government property, commits an offence.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager Works and Services
Delegation:	The Chief Executive Officer is delegated the power to interfere with soil or take anything from local government land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 5(1).

39. Obstructing A Public Thoroughfare

Function to be performed:	A person who, without lawful authority, places on a public thoroughfare anything that obstructs it commits an offence if the person fails to remove the obstruction when requested by the local government to do so, or if anything falls from land, or from anything on land, onto a public thoroughfare and obstructs it, a person who is the owner or occupier of the land commits an offence if the person fails to remove the obstruction when requested by the local government to do so.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to obstruct a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6 (1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 6(1).

40. Encroaching A Public Thoroughfare

Function to be performed:	A person who is the owner or occupier of land and, without lawful authority erects on the land a structure that encroaches upon a public thoroughfare; or permits a tree or other plant growing on the land to encroach upon a public thoroughfare, commits an offence if the person fails to remove the structure or plant, to the extent that it is encroaching, when requested by the local government to do so.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to erect a structure or permit a tree that encroaches a public thoroughfare, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 7(1).

41. Offences Relating to the Repair of Gates and Fences

Function to be performed:	<p>A person who is the owner or occupier of land commits an offence if any fence or gate that separates the land from a public thoroughfare is not kept in good repair.</p> <p>A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.</p>
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to provide a gate or other device across a public thoroughfare or serve a Notice to request the owner or occupier to repair a gate or fence, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 8(1).

42. Dangerous Excavation in or Near Public Thoroughfare

Function to be performed:	If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous it may fill in or fence the excavation, or request the owner or occupier to fill or securely fence the excavation.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to deem an excavation to be dangerous and to fill in or fence the excavation, or serve a Notice to request the owner or occupier to fill or securely fence the excavation, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1) and Schedule 3.1, Division 2, Item 2 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 11(1).

43. Crossing from Public Thoroughfare to Private Land or Private Thoroughfare Without Approval

Function to be performed:	Upon application the local government may approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the construction of a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 12(1).

44. Requirement to Construct and Repair a Crossover

Function to be performed:	A local government may give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing from a public thoroughfare. If the person fails to comply with the notice, the local government may construct or repair the crossing and recover 50% of the cost.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to give a person who is the owner or occupier of private land a notice in writing requiring the person to construct or repair a crossing if the person does not comply, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulations 13(1) and (2).
Conditions:	
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 13(1) and (2).

45. Private Works On, Over Or Under Public Places

Function to be performed:	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 17(2).

46. Offences Relating to Watercourses, Drains, Tunnels and Bridges

Function to be performed:	A local government may grant permission to a person to, alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with, any watercourse, drain, tunnel, or bridge that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 18(1).

47. Offences Relating to the Protection of Thoroughfares from Water Damage

Function to be performed:	A local government may grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant permission to a person to alter, obstruct, or interfere with the natural flow of surface water across any thoroughfare or other land in such a way as is likely to damage any thoroughfare that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Approvals are subject to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 14(2).
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 19(1).

48. Actions Against Persons in Relation to Wind Erosion and Sand Drifts

Function to be performed:	A local government may give a notice under this regulation to a person who is the owner or occupier of land, if the local government considers that clearing the land of vegetation may cause the land having a common boundary with land that comprises local government property to be adversely affected by wind erosion or sand drift.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to serve a Notice on a person to prevent wind erosion or sand from escaping a property onto other private land or land that is local government property, pursuant to the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21 and <i>Local Government Act 1995</i> , Section 3.25(1)(b).
Conditions:	Nil
Statutory reference:	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> , Regulation 21(1).

49. Unauthorised Works in a Street – Serving of Notices

Function to be performed:	A local government may serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	The Chief Executive Officer is delegated the power to serve notices on persons/ proprietors of premises who have conducted works in a street without Council's permission.
Conditions:	Chief Executive Officer to sign any Notices.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1.

50. Works in the Street

Function to be performed:	A local government may grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant approval and impose conditions for works to be undertaken in the street by other authorities, private organisations or individuals, including the approval of applications to protect verges.
Conditions:	<ul style="list-style-type: none"> (i) That the proposed works are legal and do not adversely affect the safety, functionality and aesthetics of the street or adjoining properties to an unacceptable degree. (ii) The owners and occupiers of adjoining properties should be consulted as appropriate prior to approval being determined. (iii) If there are objections to the proposal, it be referred to the Council for determination.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

51. Reinstatements of Roads and Footpaths

Function to be performed:	A local government may grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant and impose conditions for persons or agencies undertaking works in the street and to apportion responsibility for the cost of road and footpath reinstatements resulting from works undertaken by other persons' or agencies' undertakings.
Conditions:	Subject to the lodgement of a bond for work performance and the payment of the cost of any re-instatement works.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

52. Approval of Works Orders to Public Utility Service Authorities

Function to be performed:	A local government may approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to approve the issuing of works orders to public utility service authorities for service modifications or upgrading associated with approved projects.
Conditions:	That the works are associated with projects that have obtained the approval of the Council as necessary and are within the approved budget allocation.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

53. Approval of Design Projects

Function to be performed:	A local government may approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Contract Building Surveyor Environmental Health Officer
Delegation:	The Chief Executive Officer is delegated the power to approve detailed design plans for projects or components of projects that have been approved by the Council to concept plan level.
Conditions:	That the detailed designs are consistent with the concept plans approved by the Council.
Statutory reference:	<i>Local Government Act 1995, Section 3.1.</i>

54. Serving of Notices Requiring Certain Things to be Done by Owner or Occupier of Land

Function to be performed:	A local government may give a person a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	<p>The Chief Executive Officer is delegated the power to issue a notice in writing relating to the land requiring the person to do anything specified in Schedule 3.1, Division 1 or for the purpose of remedying or mitigating the effects of any offence prescribed in Schedule 3.1, Division 2 including the following:</p> <ol style="list-style-type: none"> 1. prevent water from dripping or running from a building; 2. placing a number on a property to indicate an address; 3. repair a public thoroughfare; 4. ensure that land that adjoins a public thoroughfare is suitably enclosed; 5. ensure unsightly land is enclosed; 5a. ensure overgrown vegetation, rubbish or disused material is removed from land; 5b. ensure that graffiti is obliterated; 6. take measures to prevent movement of sand, rocks etc; 7. ensure that land adjoining a public thoroughfare is not overgrown; 8. removing a tree or part that is obstructing a thoroughfare; 9. ensuring that a tree that endangers any person is made safe (dangerous tree); 10. taking specified measures to prevent damage to the public or property from cyclonic activity; 11. remove bees that are a danger or nuisance; 12. ensure that unsightly, dilapidated or dangerous fence is modified or repaired; 13. take measures to prevent artificial light or other light being omitted or reflected to remove a nuisance; 14. make safe anything that is obstructing a private thoroughfare.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.25.

55. Additional Powers When Giving a Notice Under S.3.25 of the Act

Function to be performed:	If a person who is given a notice under Section 3.25 of the Act fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to do anything that they consider necessary to achieve, so far as is practicable, the purpose for which the notice was given, including recovering the cost of anything it does as a debt due from the person who failed to comply with the notice.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is necessary to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.26.</i>

56. Performing Particular Things on Land which is not Local Government Property

Function to be performed:	A local government may perform its general functions of the things prescribed in Schedule 3.2 of the Act on land, even though the land is not local government property and the local government does not have consent to do it.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Supervisor
Delegation:	<p>The Chief Executive Officer is delegated the power to carry out things prescribed in Schedule 3.2 even though the land is not local government property and the local government does not have consent to do it, as follows:</p> <ol style="list-style-type: none"> 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence or gate. 4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engage in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government's opinion, require. 5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare. 6. Place on land signs to indicate the names of public thoroughfares. 7. Make safe a tree that presents serious and immediate danger, without having to give the owner the notice otherwise required by regulations. 8. Obliterate graffiti that is visible from a public place and that has been applied without the consent of the owner or occupier.
Conditions:	The Chief Executive Officer may form an opinion that the things to be performed is essential to protect and/or enhance the health, safety or amenity of the persons in the district or to remove a nuisance.
Statutory reference:	<i>Local Government Act 1995, Section 3.27.</i>

57. Power of Entry

Function to be performed:	The power of entry is conferred on a local government which is performing any function under the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise persons with the powers of entry, when performing any function of the local government.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.28.

58. General Procedure for Entering Property

Function to be performed:	A person authorised by the local government may lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise a local government person to lawfully enter land or premises or thing without the consent of the owner or occupier, unless the owner or occupier objects to the entry.
Conditions:	Record in the appropriate file
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.31(2).

59. Power to Remove and Impound Goods

Function to be performed:	An employee authorised by a local government may remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to authorise an employee of the local government to remove and impound any goods that are involved in a contravention that can lead to impounding and may use reasonable force to exercise the power.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

60. Impounded – Non-Perishable Goods

Function to be performed:	Where any non-perishable goods have been removed and impounded, the local government is required to either: (a) institute a prosecution against the alleged defender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to: (a) institute a prosecution against the alleged offender; or (b) give the alleged offender notice that the goods may be collected from, specifying such hours.
Conditions:	The Chief Executive Officer shall approve of all prosecutions and sign all Prosecution Notices.
Statutory reference:	<i>Local Government Act 1995, Section 3.39.</i>

61. Declaring a Vehicle to be an Abandoned Vehicle Wreck

Function to be performed:	If after seven days from the removal of a vehicle deemed to be an abandoned wreck the owner of the vehicle has not been identified or after seven days from the giving of a notice the owner has not collected the vehicle the local government may declare that the vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to declare that a vehicle is an abandoned vehicle wreck under the <i>Local Government Act 1995</i> , Section 3.40A(4).
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.40A(4).

62. Disposing of Confiscated Goods

Function to be performed:	A local government may sell or otherwise dispose of any goods that have been ordered to be confiscated under <i>Local Government Act 1995</i> , Section 3.47(1).
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any goods that have been ordered to be confiscated subject to the <i>Local Government Act 1995</i> , Section 3.47(1).
Conditions:	The sale or disposal of goods or vehicles is to be recorded in appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1).

63. Disposing of Uncollected Vehicles

Function to be performed:	A local government may sell or otherwise dispose of any vehicle that has not been collected within two months of a notice having been given under Section 3.40(3) or seven days of declaration being made that a vehicle is an abandoned vehicle wreck.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any vehicle not collected pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2).
Conditions:	Details of the sale or disposal of uncollected vehicles is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2).

64. Disposing of Uncollected Impounded Goods

Function to be performed:	A local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in Section 3.47(2b) of the date a notice is given under the <i>Local Government Act 1995</i> , Sections 3.42(1)(b) or 3.44.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to sell or otherwise dispose of any uncollected impounded goods pursuant to the <i>Local Government Act 1995</i> , Section 3.47(2a).
Conditions:	Details of the sale or disposal of uncollected impounded goods is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(2a).

65. Disposal of Sick or Injured Impounded Animals

Function to be performed:	If an impounded animal is ill or injured to such an extent that treating it is not practicable, the local government may humanely destroy the animal and dispose of the carcass.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Works and Services Manager
Delegation:	The Chief Executive Officer is delegated the power to determine that a sick or injured impounded animal be destroyed pursuant to the <i>Local Government Act 1995</i> , Section 3.47A(1).
Conditions:	The details of sick or injured animals disposed of are to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.47(1).

66. Recovery of Impounding Expenses

Function to be performed:	If goods are removed and impounded under Section 3.39 and the offender is convicted, the local government may, if the goods are not sold, recover any expenses incurred in removing and impounded the goods and disposing of them.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that court action be taken to recover impounding expenses pursuant to the <i>Local Government Act 1995</i> , Section 3.48.
Conditions:	The Chief Executive Officer shall approve of all legal action and sign all legal documents. The actions taken to recover impounding expenses are to be recorded in the appropriate record to meet legislative requirements.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.48.

67. Closing Certain Thoroughfares to Vehicles (Not Exceeding 4 Weeks)

Function to be performed:	A local government may close a thoroughfare to vehicles wholly or partially, for a period not exceeding four weeks.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Section 3.50(1).
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50(1).

68. Closing Certain Thoroughfares to Vehicles (Exceeding 4 Weeks)

Function to be performed:	A local government may, after providing public notice of its intentions and reasons, inviting submissions and then considering submissions, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding four weeks.
Delegated by:	Nil
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to close a thoroughfare, wholly or partially, pursuant to the <i>Local Government Act 1995</i> , Sections 3.50.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> , Sections 3.50(1a) and 3.50(4).

69. Closing Certain Thoroughfares to Vehicles (Revocation)

Function to be performed:	An order to close a thoroughfare may be revoked by the local government.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to revoke an order to close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50(6).
Conditions:	Details of the revocation of an order to close thoroughfares must be recorded in the appropriate register
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50(6).

70. Partial Closure of Thoroughfare for Repairs and Maintenance

Function to be performed:	A local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Manager of Works and Services
Delegation:	The Chief Executive Officer is delegated the power to partially and temporarily close a thoroughfare, pursuant to the <i>Local Government Act 1995</i> , Section 3.50A.
Conditions:	<ul style="list-style-type: none"> • The road closure being limited to a minimum period as is practicable. • Access being maintained to properties. • Compliance with the <i>Local Government Act 1995</i>. <p>Details of the closure to be recorded on the appropriate record.</p>
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.50A.

71. Power to Invest

Function to be performed:	Subject to the regulations, money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested in accordance with the <i>Trustees Act 1962</i> , Part III.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to invest money and establish investment internal control procedures, pursuant to the <i>Local Government Act 1995</i> , Section 6.14 and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.
Conditions:	Subject to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.14(1); and <i>Local Government (Financial Management) Regulations 1996</i> , Regulation 19.

72. Extension of Time for Objection to the Rate Record

Function to be performed:	A local government may, on application by a person proposed to make an objection to the rate record, extend the time for making the objection for such period as it thinks fit.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to grant an extension to the time to make an objection, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(4).
Conditions:	An extension will only be granted for a maximum period of 30 days. The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(4).

73. Consider Objection to the Rate Record

Function to be performed:	A local government is to promptly consider any objection to the rate record and may either disallow it or allow it, wholly or in part.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to consider any objection to the rate record and may either disallow it or allow it, wholly or in part, pursuant to the <i>Local Government Act 1995</i> , Section 6.76(5).
Conditions:	The full details of the determination to be recorded in the appropriate rate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 6.76(5).

74. Disposal of Surplus Plant, Equipment or Material

Function to be performed:	A local government can dispose of surplus plant, equipment or material
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to dispose of plant, equipment or material.
Conditions:	Refer to Council Policy
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.1.

75. Determining That Tenders Do Not Have to be Invited for the Supply of Goods and Services Function

Function to be performed:	A local government does not have to publicly invite tenders before it enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$150,000 if it has good reason to believe that, because of the unique nature of the goods or services required or for any other reasons, it is unlikely that there is more than one potential supplier.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$150,000.
Conditions:	The determination is to be supported by a detailed report. The determination is to be recorded in the appropriate record.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1); and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(2)(f).

76. Tenders to be Invited for Certain Contracts

Function to be performed:	A local government is to publicly invite tenders before it enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to publicly invite tenders before the Shire enters into a contract for the supply of goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1) and <i>Local Government Act 1995</i> , Section 3.57(1).
Conditions:	Tenders can only be invited for those goods and services identified in the Annual Budget, Plan for the Future or separately approved by the Council. <i>Acceptance of the most advantageous tender is subject to the Regulations.</i> The invitation to tender is to be entered into the Tender Register in the prescribed manner.
Statutory reference:	<i>Local Government Act 1995</i> , Section 3.57(1); and <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 11(1).

77. Determining the Criteria for Accepting Tenders

Function to be performed:	Where a local government is inviting tenders, the local government must determine in writing the criteria for deciding which tender should be accepted.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to determine in writing the criteria for deciding which tender should be accepted, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 14(2a).
Conditions:	Criteria must be recorded in the appropriate record and comply with the requirements of the Regulations.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 14(2a).

78. Minor Variation in Goods or Services

Function to be performed:	A local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters the contract with the successful tenderer.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power, with the approval of the tenderer, to make a minor variation in the contract for goods or services before the Shire enters the contract with the successful tenderer, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1).
Conditions:	That the variation is minor having regard to the total goods or services that tenderers were invited to supply.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 20(1).

79. Seeking Expressions of Interest

Function to be performed:	If a local government thinks that there is good reason to make a preliminary selection from amongst prospective tenderers, it may seek expressions of interest with respect to the supply of the goods or services before entering the tender process.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated the power to seek expressions of interest with respect to the supply of the goods or services before entering the tender process, pursuant to the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 21(1).
Conditions:	Details of the express of interest sought must be recorded in the appropriate record and in the Tender Register as required by the <i>Local Government (Functions and General) Regulations 1996</i> , Regulation 17.
Statutory reference:	<i>Local Government (Functions and General) Regulations 1996</i> , Regulation 21(1).

80. Minor Amendments to Policies and Delegations

Function to be performed:	Minor amendments to existing policies and delegations
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the Chief Executive Officer be delegated authority to make administrative amendments to Delegations and Policies, due to any changes in name or title of an officer or committee, re-numbering, reformatting or similar administrative requirement.
Conditions:	Providing any such amendment does not constitute a major change of duties or responsibilities of an officer or committee affected.
Statutory reference:	Local Government act 1995 - 5.42

81. Complaints Officer

Function to be performed:	To investigate complaints against the Council.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Appoints the CEO as the complaints officer for the Shire of Cue for the purposes of compliance with the <i>Local Government Act 1995 s. 5.120</i>
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995 s. 5.120</i>

82. Appointment of Authorised Officers

Function to be performed:	To appoint persons or classes of persons to be authorised for the purpose of fulfilling prescribed functions of the <i>Local Government Act 1995</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	That the CEO be delegated the authority to appoint persons as authorised officers.
Conditions:	Nil
Statutory reference:	<i>Local Government Act 1995</i> s3.24 Authorising persons under this subdivision (<i>Subdivision 2 – Certain provisions about land</i>)s9.10 Appointment of authorised persons

83. Cat Act 2011 – Appointment of Authorised Officers

Function to be performed:	To appoint officer(s) to administer the <i>Cat Act 2011</i> .
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to appoint Authorised Persons as required for the purposes of administering the requirements of the <i>Cat Act 2011</i> .
Conditions:	Nil
Statutory reference:	<i>Cat Act 2011</i> (s44 and s48)

84. Road Traffic (Events on Roads) Regulations

Function to be performed:	Temporarily close roads in order to hold events.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Conditions:	The Chief Executive Officer shall have regard to Section 3.50 of the <i>Local Government Act 1995</i> .
Statutory reference:	<i>Road Traffic (Events on Roads) Regulations 1991</i>

85. Local Government Elections & Other Polls

Function to be performed:	Fix a date for an extra – ordinary election
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	Council delegates its power to the Chief Executive Officer under Section 4.9(1)(b) of the Local Government Act to fix the day on which a poll is held for an extraordinary election if the Shire President has not already done so.
Conditions:	Compliance with the <i>Local Government (Elections) Regulations 1997</i> .
Statutory reference:	<i>Local Government Act 1995</i> Part 4.9

86. Insurance

Function to be performed:	Ensure that the Shire is adequately covered by insurance
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation:	The Chief Executive Officer is delegated authority to enter into appropriate contracts of insurance on behalf of the Shire.
Conditions:	Nil
Statutory reference:	Local Government Act 1995 – S6.7(2)

87. Authority to instigate legal proceedings

Function to be performed	The Chief Executive Officer to instigate legal proceedings
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Nil
Delegation	<p>That CEO instigate legal proceedings under the following acts including the Acts Subsidiary Legislation:</p> <ul style="list-style-type: none"> • <i>Local Government 1995</i> • <i>Building Act 2011</i> • <i>Planning & Development Act 2005</i> • <i>Cat Act 2011</i> • <i>Dog Act 1976</i> • <i>Health Act 1911</i> • <i>Bush Fires Act 1954</i> • <i>Food Act – 2008</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i>
Conditions	<p>Subject to:</p> <ul style="list-style-type: none"> • Prior report to council via electronic means.
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

88. Town Planning Schemes 1 & 2 Planning Determinations

Function to be performed	The Chief Executive Officer to determine matters pertaining to planning where they conform to Council Policy, the Town Planning Scheme and or Planning Codes.
Delegated by:	The Shire of Cue Council
Delegated to:	Chief Executive Officer
Sub-delegation to:	Environmental Health / Building Officer
Delegation	<ol style="list-style-type: none"> 1) Determination of development and subdivision applications and the issue of formal Council notices in accordance with the Town Planning Scheme and Council Policies, as outlined below; 2) Determination of planning applications for uses listed as 'P' within the Town Planning Scheme provided the application conforms with all Scheme requirements and standards and any adopted policy of Council; 3) Determination of planning applications involving the discretionary powers of the Residential Design Codes providing the consultation process outlined within the Codes is adhered to and no objections were received from surrounding landowners; 4) Refusal of planning applications where the proposed use is not permitted by the Town Planning Scheme or does not comply with the non-discretionary powers of the Residential Design Codes or a mandatory statutory requirement of the Schemes or adopted Council Policy; 5) Providing responses to subdivision applications referred from the WAPC where the application generally complies with the provisions of the relevant Town Planning Scheme and adopted Council Policy or an endorsed Subdivision Guide Plan; 6) Providing responses to subdivision applications referred from the WAPC where the application requires Council to apply discretion under the Town Planning Scheme provided no objections were received during the advertising period and compliance with the objectives stated within the Town Planning Scheme; 7) Determination of applications for home occupations,

	<p>home businesses and home offices subject to compliance with Council's adopted policy with respect to such applications. Any proposed home occupation, which received objections during the public consultation, will be referred to Council for determination;</p> <p>8) Endorse submitted Deposited Plans for final clearance of subdivisions provided all conditions any adopted policy of Council have been satisfactorily complied with;</p> <p>9) Issuing of planning consents and vary setbacks where minor adjustments to building setbacks are in accordance with Council Policy, Town Planning Schemes and Residential Design Codes;</p> <p>10) Applications for planning consent for extensions/alterations to nonconforming uses in accordance with Town Planning Scheme;</p> <p>11) Granting of planning approval with or without conditions under TPS 1 and 2 to development on a local reserve under the Scheme for the purpose for which it is reserved;</p> <p>12) Granting of planning approval with or without conditions under TPS 1 and 2 for land zoned Restricted, Additional or Special Use for the purpose specified;</p> <p>13) Determination of clearance of planning conditions imposed by planning approvals.</p>
Conditions	Nil
Statutory reference	<i>Local Government Act 1995</i> ; section 5.42

11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

13. NEW BUSINESS OF AN URGENT NATURE

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

15. CLOSURE

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

To be confirmed at Ordinary Meeting on the 18 August 2020.

Signed:.....

Presiding Member at the Meeting at which time the Minutes were confirmed.