



**AGENDA  
ORDINARY MEETING  
OF COUNCIL**

**15 JUNE 2021**

# NOTICE OF MEETING

Please be advised that the next

## Ordinary Meeting of Council

is to be held on

**Tuesday, 15 June 2021**

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue

Rob Madson

Chief Executive Officer

11 June 2021

### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

**SHIRE OF CUE**

**DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

**To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_(Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

**Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting \_\_\_\_\_
2. Particulars recorded in the minutes: \_\_\_\_\_
3. Signed by Chief Executive Officer \_\_\_\_\_

**Local Government Act 1995 - SECT 5.23**

**Meetings generally open to the public**

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
  - (b) The personal affairs of any person;
  - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) A matter that if disclosed, would reveal;
    - (i) A trade secret;
    - (ii) Information that has a commercial value to a person; or
    - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) A matter that if disclosed, could be reasonably expected to;
    - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) Endanger the security of the local government's property; or
    - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



**SHIRE OF CUE**

**REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS**

Local Government (Administration) Regulations 1996 **(Regulation No.10)**

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

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To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on \_\_\_\_\_ of a motion for revocation of Council resolution number \_\_\_\_\_ as passed by the Council at its meeting held on \_\_\_\_\_

**Councillor's Names**

**Councillor's Signature**

_____	_____
_____	_____
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_____	_____
_____	_____
_____	_____
_____	_____

**SHIRE OF CUE  
Ordinary Council Meeting  
AGENDA**

To be held in the Council Chambers, 73 Austin Street Cue on  
Tuesday 15 June 2021 commencing at 6:30pm

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## **1. DECLARATION OF OPENING**

The meeting was opened at

The Presiding Member welcomed those present and read the following disclaimer:

*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

### **PRESENT:**

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben

Councillor Leonie Fitzpatrick

Councillor Fred Spindler

Councillor Liz Houghton

### **STAFF:**

Mr Rob Madson, Chief Executive Officer

Mr Richard Towell, Deputy Chief Executive Officer

Ms Tracy Bachraty, Executive Assistant

Mr Glenn Boyes, Manager Finance

### **GALLERY:**

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**2. APOLOGIES AND APPROVED LEAVE OF ABSENCE**

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**3. DISCLOSURE OF MEMBERS' INTERESTS**

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**4. PUBLIC QUESTION TIME**

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4.1 Response to questions taken on notice from previous meeting:

Mr Peter Tegg, 45 Dowley Street, Cue

*The following response is provided in relation to the questions asked at public question time of the Council meeting held 18 May 2021:*

1. *More information is required regarding the questions which you consider were not included in the minutes of the February and March meetings. The minutes of these meetings both record several questions you asked being answered.*
2. *The payment reported in EFT9611 relates to work performed at the Bank of NSW which was additional to the work performed by a previous contractor. None of this work could be described as repairing "damage".*
3. *Although the question regarding the GST payment on the contribution received from Mitsubishi to fulfil their contractual obligations in relation to Beringarra-Cue Road was addressed at the meeting, I feel it is worth repeating my earlier advice to you in a letter dated 11 May 2018. As I advised then, GST on the contribution from Mitsubishi for the Beringarra-Cue Road was reported in the BAS for the period ended 31 January 2014, paid by direct debit to the ATO on 20 February 2014 and included in the list of accounts submitted to the Council meeting held on 18 March 2014.*

**5. CONFIRMATION OF MINUTES**

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<b>Council Decision:</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
That the Minutes of the Ordinary Meeting 18 May 2021 are confirmed as a true and correct record of the meeting.	
<b>CARRIED:</b>	

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

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**7. DEPUTATIONS**

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**8. PETITIONS**

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**9. ANNOUNCEMENTS WITHOUT DISCUSSION**

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## 10. REPORTS

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### 10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

**APPLICANT:** Shire of Cue  
**DISCLOSURE OF INTEREST:** Nil  
**AUTHOR:** Richard Towell – Deputy Chief Executive Officer  
**DATE:** 08 June 2021

***Matters for Consideration:***

To receive the List of Accounts Due & Submitted to the Ordinary Council Meeting on 15 June 2021 as attached – see [Appendix 1](#).

***Background:***

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

***Comments:***

The list of accounts are for the month of May 2021.

***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 13.*

***Policy Implications:***

Nil.

***Financial Implications:***

Nil.

***Strategic Implications:***

Nil.

***Consultation:***

Rob Madson, Chief Executive officer

Glenn Boyes, Manager Finance

**Officer's Recommendation:**

**Voting Requirement:** Simple Majority

That Council endorse the payments for the period 1 May 2021 to 31 May 2021 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

May 2021

Municipal Fund Bank	EFTs	9662- 9768	\$ 914,965.83
Direct Debit Fund Transfer			\$ 41,474.39
Payroll			\$ 159,308.58
BPAY			\$ 19,099.65
Cheques			\$ 0.00
Total			\$ 1,134,848.45

<b>Council Decision:</b>	<b>Voting requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

# APPENDIX 1



**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
<b>Direct Debit</b>							
1	Direct Debit	02/05/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(213.87)	1	FEE
2	Direct Debit	02/05/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(23.78)	1	FEE
3	Direct Debit	17/05/2021	2 - BANK FEES	BANK FEES	(24.34)	1	FEE
4	Direct Debit	17/05/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(7.99)	1	FEE
5	Direct Debit	17/05/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(40.41)	1	FEE
6	Direct Debit	05/05/2021	Ampol (Caltex Australia Petroleum Pty Ltd)	Fuel card purchases April 2021 (\$678.47)	(678.47)	1	CSH
7	Direct Debit	30/05/2021	Superchoice superannuation payment - May 21	Payroll Deduction - Superannuation	(37,062.17)	1	CSH
8	Direct Debit	31/05/2021	Commonwealth Bank	Credit Card purchases for May 2021 (\$3,423.36), Lockable tray cover for P93 Volkswagen Amarok Dual Cab (\$1,447.00), Bedrock floor liners, dash mat, seat covers and tinting for P93 Volkswagen Amarok Dual Cab (\$737.91), 2 keys for P29 Polaris Ranger 500 (\$47.30), Stedi Type-X pro 8.5 led driving lights with adapter for P93 Volkswagen Amarok Dual Cab (\$719.98), 89.51L Diesel @ \$1.369 for P1 CEO Landcruiser (\$122.08) and Annual survey monkey subscription for (\$349.09)	(3,423.36)	1	CSH
			<b>Total Direct Debit's</b>		<b>(41,474.39)</b>		
<b>EFT</b>							
9	EFT9662	04/05/2021	Atyeo's Environmental Health Services Pty Ltd	Environmental services for the period 06/04/21-19/04/21 (\$2,879.84)	(2,879.84)	1	CSH
10	EFT9663	04/05/2021	Department of Primary Industries and Regional Development (Quarantine)	Quarantine inspection of P89 2007 Sweeper Truck (\$270.00)	(270.00)	1	CSH
11	EFT9664	04/05/2021	Easifleet	Easifleet vehicle lease expense for April 2021 (\$1,213.27)	(1,213.27)	1	CSH
12	EFT9665	04/05/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 24/04/21 (\$392.57)	(392.57)	1	CSH
13	EFT9666	04/05/2021	Leslie Matthew Price	Elected member expense claim April 2021 (\$1,166.89)	(1,166.89)	1	CSH
14	EFT9667	04/05/2021	Narelle J Thorne	Return key and hall bond money (\$600.00)	(600.00)	1	CSH
15	EFT9668	04/05/2021	RSM	Accounting services for April 2021 (\$5,677.10)	(5,677.10)	1	CSH
16	EFT9669	04/05/2021	Toll Ipec Pty Ltd	Freight on parts for the P82 Samsung Excavator (\$63.67)	(63.67)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
17	EFT9670	07/05/2021	Greenfield Technical Services	Contract administration of AGRN888 flood damage repairs - RFT Document Preparation (\$8,506.11)	(8,506.11)	1	CSH
18	EFT9671	07/05/2021	Benarra Nurseries	83 assorted trees for Parks and Reserves (\$1,166.22)	(1,166.22)	1	CSH
	EFT9672	07/05/2021	GNC Quality Precast	1800mm septic tank baffle for Heritage Building (\$385.00)	(385.00)	1	CSH
	EFT9673	07/05/2021	Great Northern Rural Services	3 bundles of 117cm fence droppers for Parks and Reserves (\$468.60)	(468.60)	1	CSH
	EFT9674	07/05/2021	Landgate	Mining tenement chargeable schedule No. M2021/4, dated 25/03/21-15/04/21 (\$41.00)	(41.00)	1	CSH
	EFT9675	07/05/2021	Queen of The Murchison Guest House & Cafe	Town breakfast for 80 people at Anzac Day (\$880.00)	(880.00)	1	CSH
	EFT9676	07/05/2021	Totally Workwear Geraldton	Embroid logo on work shirts for Tourist Park manager (\$31.50)	(31.50)	1	CSH
	EFT9677	07/05/2021	Trepheene Pty Ltd T/A Canine Control	Ranger services on 23/04/21 (\$1,540.29)	(1,540.29)	1	CSH
19	EFT9678	07/05/2021	URL Networks Pty Ltd	VOIP charges for April 2021 (\$197.62)	(197.62)	1	CSH
20	EFT9679	07/05/2021	Wren Oil	Oil waste disposal and admin fees for disposal of 5900L of oil (\$16.50)	(16.50)	1	CSH
21	EFT9680	07/05/2021	Australia Post	Postage for the period 01/04/21-30/04/21 (\$66.27)	(66.27)	1	CSH
22	EFT9681	07/05/2021	Elite Electrical Contracting	Replace oven at 14 Chesson Street (\$231.00)	(231.00)	1	CSH
23	EFT9682	07/05/2021	Mark Smith Pty Ltd	Total (\$4,655.84), labour to unblock and wash drains in kitchen at 14 Chesson Street (\$489.50), replace sewerage pipe to leach drain and replace washers in bathroom at 14 Chesson Street (\$2,788.04), unblock drain at Tourist Park (\$1,136.30), fix gas leak at SH06 - 57 Marshall Street (\$121.00), labour to pump out septic tank at RV Park (\$121.00)	(4,655.84)	1	CSH
24	EFT9683	07/05/2021	Marketforce Productions	Advertising (\$3,089.23) CEO position in The West Australian (\$2,841.73), CEO and General Management position online at seek.com.au (\$247.50)	(3,089.23)	1	CSH
25	EFT9684	07/05/2021	NAPA Auto Parts	Fuel hose for P35 Generator Diesel (\$73.15)	(73.15)	1	CSH
26	EFT9685	07/05/2021	ATOM Supply	Toilet paper and paper towels for Tourist Park (\$603.73)	(603.73)	1	CSH
27	EFT9686	07/05/2021	Fleet Supplies & Service and Fleet Hydraulics	8 x hose ends and 12 x hydraulic hoses for P90 Boomerang Tri Axle Side Tipper (\$1,615.68)	(1,615.68)	1	CSH
28	EFT9687	07/05/2021	Garpen Pty Ltd	1 x 1.5in transfer hose, 4 x 1.5in HD suction hose, 2 x 2in suction hose for P30 Paveline Autopatch Truck (\$323.00)	(323.00)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
29	EFT9688	07/05/2021	Geraldton Tyrepower	2 x Maxxis tyres for P1 CEO Landcruiser (\$750.00)	(750.00)	1	CSH
30	EFT9689	07/05/2021	Great Northern Rural Services	Blue blob dobber foam for P76 Kubota Tractor (\$95.00)	(95.00)	1	CSH
31	EFT9690	07/05/2021	Hoppys Parts R Us	Inverter welder trolley wire, mig torch, and earthlead set for Work Depot (\$1,161.23)	(1,161.23)	1	CSH
32	EFT9691	07/05/2021	Landgate	Mining tenement chargeable schedule No. M2020/11, dated 17/10/20-16/11/20 (\$40.60)	(40.60)	1	CSH
33	EFT9692	07/05/2021	Luscombe	Tea bags, cling wrap, plastic plates, napkins and milk for Cue Events and Tourist Park (\$378.32)	(378.32)	1	CSH
34	EFT9693	07/05/2021	NAPA Auto Parts	3 x narva bulbs, 1 x diesel injection priming device and 2 x fuel pump kit for P35 Generator Diesel (\$383.64)	(383.64)	1	CSH
35	EFT9694	07/05/2021	The Gerald Apartment Hotel	Accommodation and meals for 2 staff while at Library Training between 18/04/21-20/04/21 (\$781.50)	(781.50)	1	CSH
36	EFT9695	07/05/2021	WALGA	2021 Transport and Roads Forum for CEO and DCEO (\$140.00)	(140.00)	1	CSH
37	EFT9696	10/05/2021	AIT Specialists Pty Ltd	Calculate Fuel Tax Credits for April 2021 (\$174.68)	(174.68)	1	CSH
38	EFT9697	10/05/2021	Australian Taxation Office	April BAS 2021 (\$13,764.00)	(13,764.00)	1	CSH
39	EFT9698	10/05/2021	Cue Roadhouse & General Store	Condiments, tea towel, glad wrap for Magician Show. Fuel for P42 Small Engines, basin plug, utility knife, outlet power board and extension lead for Tourist Park (\$180.89)	(180.89)	1	CSH
40	EFT9699	10/05/2021	Hoppys Parts R Us	Camlock fittings, LED license plate lamp, LED jumbo lights and various parts for P30 Paveline Autopatch Truck (\$795.24)	(795.24)	1	CSH
41	EFT9700	10/05/2021	Kym McMillan	2005 Sunland Winton Series III caravan for staff housing (\$36,000.00)	(36,000.00)	1	CSH
42	EFT9701	10/05/2021	Nick Stevenson	Stonemasonry works at Old Gaol for the period 27/04/21-07/05/21(\$7,560.50)	(7,560.50)	1	CSH
43	EFT9702	10/05/2021	Rainbow Diamond Hearts	Deposit on live music performance by Emmet at the volunteers night. (\$495.00)	(495.00)	1	CSH
44	EFT9703	10/05/2021	Slater-Gartrell Sports	Sporting goods for the Youth Program (\$3,517.25), tennis set and balls (\$274.45), 10 x heavy duty gym mats (\$2,248.90), 2 x netball stands (\$638.00) and other sporting goods (\$355.90)	(3,517.25)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
45	EFT9704	10/05/2021	Western Independent Foods	Freight (\$351.40) on 3 bundles of 117cm fence droppers for Parks and Reserves (\$112.20), laminating pouches, spiral notebooks and Bantex boxes for Office Supplies (\$14.80), 2 x tyres for P1 Landcruiser, inverter welder trolley wire, mig torch, earthlead set, hose ends and hydraulic hoses for Works Depot (\$224.40)	(351.40)	1	CSH
46	EFT9705	13/05/2021	Greenfield Technical Services	Contract administration of AGRN888 flood damage repairs for the period 01/03/21-31/03/21 (\$14,068.80)	(14,068.80)	1	CSH
47	EFT9706	13/05/2021	Lacy Bros Pty Ltd	Supply of equipment and labour for flood damage repair from 10/04/21-27/04/21 (\$241,323.50)	(241,323.50)	1	CSH
48	EFT9707	13/05/2021	General Terrain Services Pty Ltd	Contract supervision for AGRN888 flood damage repairs from 10/04/21-27/04/21 (\$27,108.67)	(27,108.67)	1	CSH
49	EFT9708	13/05/2021	Bell & Co	Total (\$984.85) 10 x water, 6 x coke, 1 x diet coke, 3 x lemonade, 3 x solo for chambers. Assorted biscuit for MEG meeting and Mortein fly/mosquito killer (\$586.45), 2 x mid strength cartons, 6 x bottles of red wine, 6 x bottles of white wine for chambers (\$398.40)	(984.85)	1	CSH
50	EFT9709	13/05/2021	Countrywide Fridge Lines Pty Ltd	Freight (\$2,051.50) on appliances for Railway Building and Town Hall. Truck tyres and kerosene for Bitumen Truck (\$1,006.50), batteries, excavator grapple, sporting goods and assorted trees (\$1,045.00)	(2,051.50)	1	CSH
51	EFT9710	13/05/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 08/05/21 (\$221.88)	(221.88)	1	CSH
52	EFT9711	13/05/2021	Toll Ipec Pty Ltd	Freight (\$439.62) on auto electrical parts, filter kit, indicator assembly, bolts, nuts and washers for various plant (\$149.48), assorted paint for Youth Centre. Fuel pump, fuel tap, grease and grease gun for various plant (\$145.59), blower hose for P58, air regulator for P30 and diff oil for P45 (\$144.55)	(439.62)	1	CSH
53	EFT9712	13/05/2021	Truckline - Geraldton	4 x brake drum, 6 x oil seal, 2 x bearing set, 2 x brake shoe kit for P45 Iveco Prime Mover (\$1,543.41)	(1,543.41)	1	CSH
54	EFT9713	13/05/2021	WesTrac	Filter AS, Filter A/C, bolts and nuts for P9 CAT 140H Grader (\$708.97). Credit note for oil dipstick for P46 loader (- \$217.40). Total (\$491.57)	(491.57)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
55	EFT9714	19/05/2021	Amazzini & Son	200x200x50mm pewter and sandstone pavers, 200x100x50mm pewter pavers for 28 Dowley and 29 Allen St (\$2,515.20)	(2,515.20)	1	CSH
56	EFT9715	19/05/2021	Cue Community Resource Centre	Printing of Dryblower for March, April, May 2021 (\$2,100.00)	(2,100.00)	1	CSH
57	EFT9716	19/05/2021	Fremantle / O'Connor Worldwide Printing Solutions	5,000 x Big Bell Tourism Brochures (\$947.00)	(947.00)	1	CSH
58	EFT9717	19/05/2021	Geraldton Fuel Company Pty Ltd	11,000 litres of diesel for inventory (\$14,635.50)	(14,635.50)	1	CSH
59	EFT9718	19/05/2021	Globe Australia Pty Ltd	Dynafoq carby kit and freight charge for P16 Igeba Fogger (\$292.60)	(292.60)	1	CSH
60	EFT9719	19/05/2021	Midwest Windscreens & Windows	Supply and fit windscreen for P1 CEO Landcruiser, and repair stone chip in windscreen of P7 Isuzu DMax Works Managers Ute (\$852.50)	(852.50)	1	CSH
61	EFT9720	19/05/2021	Office National	10 boxes of A4 printer paper for Office Supplies (\$325.89)	(325.89)	1	CSH
62	EFT9721	19/05/2021	Toll Ipec Pty Ltd	Freight on water samples and suction hose for P30 Paveline Autopatch (\$50.29)	(50.29)	1	CSH
63	EFT9722	19/05/2021	ATOM Supply	3 cartons of toilet paper for Tourist Park (\$119.69)	(119.69)	1	CSH
64	EFT9723	19/05/2021	Cat West	50 tonne of coldmix (asphalt) for Cue-Beringarra Road (\$10,450.00)	(10,450.00)	1	CSH
65	EFT9724	19/05/2021	Gleeman Truck Parts	2 x Air Springs for P61 Mack Trident 6x4 Prime Mover (\$445.92)	(445.92)	1	CSH
66	EFT9725	19/05/2021	Hille, Thompson & Delfos Surveyors & Planners	10km ascon survey of the Wilgie Mia Road (\$8,096.00)	(8,096.00)	1	CSH
67	EFT9726	19/05/2021	Mammoth Movers Pty Ltd	Investigation works for Great Fingall Mine Office and proposed route (\$35,518.89)	(35,518.89)	1	CSH
68	EFT9727	19/05/2021	Moore Stephens	2021 Financial Reporting Workshop and Financial Governance Workshop (\$2,332.00)	(2,332.00)	1	CSH
69	EFT9728	19/05/2021	Perth Safety Products	2 x 4m speed humps for Oasis (\$1,804.00)	(1,804.00)	1	CSH
70	EFT9729	19/05/2021	Statewide Bearings	4 x 12V 13P Endura battery for P58 - Kubota Mower (\$775.19)	(775.19)	1	CSH
71	EFT9730	20/05/2021	Greenfield Technical Services	Contract administration of AGRN888 flood damage works (\$8,833.00)	(8,833.00)	1	CSH
72	EFT9731	25/05/2021	Australian Taxation Office	Fringe Benefits Tax 2020-2021 (\$43.86)	(43.86)	1	CSH
73	EFT9732	25/05/2021	Cat West	40 tonne of coldmix (asphalt) for Cue-Beringarra Road (\$8,360.00)	(8,360.00)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
74	EFT9733	25/05/2021	Countrywide Fridge Lines Pty Ltd	Freight on disinfectant, laundry liquid and other cleaning chemical supplies for Tourist Park (\$79.75)	(79.75)	1	CSH
75	EFT9734	25/05/2021	Five Star	Konika Minolta C454e Black / Colour meter read 13/05/2021 (\$449.39)	(449.39)	1	CSH
76	EFT9735	25/05/2021	Murchison Club Hotel	Meal at the Forum meeting on 11/05/21, and drinks and meals for 10 people following the council meeting on 18/05/21 (\$499.00)	(499.00)	1	CSH
77	EFT9736	25/05/2021	Office National	4 x foolscap banter boxes, 2 packets of laminating pouches, 6 x spiral notebooks and 1 x scissors for Office Supplies (\$136.76)	(136.76)	1	CSH
78	EFT9737	25/05/2021	Podium Minerals Ltd	Rates refund for assessment A9583 LOT E20/00844 MINING TENEMENT (\$2,090.78)	(2,090.78)	1	CSH
79	EFT9738	25/05/2021	Professional PC Support Pty Ltd	PPS management services for June 2021 (\$2,314.76)	(2,314.76)	1	CSH
80	EFT9739	25/05/2021	Queen of The Murchison Guest House & Cafe	4 x nights accommodation and meals for Town Planner (\$852.00)	(852.00)	1	CSH
81	EFT9740	25/05/2021	Toll Ipec Pty Ltd	Freight on keys for Water Park and air spring for P61 Prime Mover (\$43.49)	(43.49)	1	CSH
82	EFT9741	25/05/2021	Cue Roadhouse & General Store	Fuel for P30 Autopatch Truck, eggs and coolridge for Youth Program (\$40.20)	(40.20)	1	CSH
83	EFT9742	25/05/2021	Great Northern Rural Services	6 x 1080x400x400 animal traps, 37 x nozzle rotators and 18 x 25mm pipe fittings for GROH housing (\$1,613.12)	(1,613.12)	1	CSH
84	EFT9743	25/05/2021	Hoppys Parts R Us	8 x bulkhead connectors, 1/8 hex socket and 2 x 1/8 male stud connectors for P76 Kubota Tractor 2017 (\$146.05)	(146.05)	1	CSH
85	EFT9744	25/05/2021	Ian Dennis	Elected member expense claim for May 21 (\$528.00)	(528.00)	1	CSH
86	EFT9745	25/05/2021	JLW Engineering	Machine faces on rotor block for P30 Paveline Autopatch Truck (\$418.00)	(418.00)	1	CSH
87	EFT9746	25/05/2021	Johannes Lambertus Grant	Depth collars from Afgri, spray bottle and fuses for P30 Paveline Autopatch Truck (\$108.26)	(108.26)	1	CSH
88	EFT9747	25/05/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 15/05/21 (\$252.37)	(252.37)	1	CSH
89	EFT9748	25/05/2021	Podium Minerals Pty Ltd	Cancelled, paid on EFT 9737	0.00	1	CSH
90	EFT9749	25/05/2021	Ross William Pigdon	Elected member expense claim May 21 (\$1,688.00)	(1,688.00)	1	CSH
91	EFT9750	25/05/2021	Lacy Bros Pty Ltd	Earthworks for AGRN888 flood damage repair from 29/04/21-04/05/21 (\$102,487.00)	(102,487.00)	1	CSH

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
92	EFT9751	25/05/2021	General Terrain Services Pty Ltd	Contract supervision for AGRN888 flood damage repairs from 28/04/21-04/05/21 (\$8,848.47)	(8,848.47)	1	CSH
93	EFT9752	27/05/2021	Cat West	Asphalting intersections at Cue-Beringarra and Miners Pass, Big Bell-Wyah Pool and Wilgie Mia Roads (\$223,108.71)	(223,108.71)	1	CSH
94	EFT9753	27/05/2021	Allison Madson	Return airfares from Launceston/Melbourne/Perth 15/05/21-30/05/21 (\$2,609.00)	(2,609.00)	1	CSH
95	EFT9754	27/05/2021	Bitutek Pty Ltd	10,000 litres of CRS Emulsion and 2 x IBC's for Cue-Beringarra Road (\$9,075.00)	(9,075.00)	1	CSH
96	EFT9755	27/05/2021	Central West Pump Service	Grundfos SQ7-40N submersible pump with bore equipment to suit a 6.5kva genset (\$2,855.60)	(2,855.60)	1	CSH
97	EFT9756	27/05/2021	Department Of Fire & Emergency Services	2020/2021 ESL - Local Government Opt B (\$241.66)	(241.66)	1	CSH
98	EFT9757	27/05/2021	Dianne Lois Wandmaker	Reimbursement for tap spanner, sink plug, padlock, funnel and barb joiner for Tourist Park (\$67.60)	(67.60)	1	CSH
99	EFT9758	27/05/2021	Luscombe	6 x toilet roll jumbo 2PL 8X300M for Tourist Park (\$234.31)	(234.31)	1	CSH
100	EFT9759	27/05/2021	Office National	1 x galaxy office chair plus freight (\$507.95)	(507.95)	1	CSH
101	EFT9760	27/05/2021	Pest-A-Kill WA	Six monthly pest management of Shire buildings (\$3,448.20)	(3,448.20)	1	CSH
102	EFT9761	27/05/2021	Rainbow Diamond Hearts	Final payment for the live music performance by Emmet at the volunteers night (\$495.00)	(495.00)	1	CSH
103	EFT9762	27/05/2021	Winc Australia Pty Ltd	500 x bin liners, 5 x dish wands, 4 x mop heads and 2 x wet floor signs for Tourist Park (\$246.54)	(246.54)	1	CSH
104	EFT9763	27/05/2021	Abrolhos Steel	75 x galvanised stud framing and related parts for Heydon Place Sheds (\$4,692.04)	(4,692.04)	1	CSH
105	EFT9764	27/05/2021	Flightstore	Icom IC-A120E Airband VHF Base Station Kit for Airport (\$2,040.00)	(2,040.00)	1	CSH
106	EFT9765	27/05/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 22/05/21 (\$747.35)	(747.35)	1	CSH
107	EFT9766	27/05/2021	Mount Magnet Meats	150g of sliced ham and beef plus 12 cooked chickens for Volunteers Night on the 22/05/21 (\$490.20)	(490.20)	1	CSH
108	EFT9767	27/05/2021	Patience Bulk Haulage	80 tonne of 5mm washed aggregate for the Cue-Beringarra Road (\$8,642.06)	(8,642.06)	1	CSH
109	EFT9768	27/05/2021	Young Motors	Volkswagen Amarok 4x4 Core TDI420 Dual Cab Ute with accessories (\$43,414.55)	(43,414.55)	1	CSH
			<b>Total EFT's</b>		<b>(914,965.83)</b>		

**List of Accounts Paid as of May 2021**

#	Type	Date	Name	Description	Amount	Bank	Type
<b>BPAY</b>							
110	BPAY	05/05/2021	Telstra Corporation Ltd	Mobile phone usage and charges for the period 27/04/21-26/05/21 (\$429.96)	(429.96)	1	CSH
111	BPAY	07/05/2021	Horizon Power	Tourist Park electricity bill for 63 days from 05/03/21-06/05/21 (\$11,064.35)	(11,064.35)	1	CSH
112	BPAY	25/05/2021	Horizon Power	Electricity for Cue Street Lights from 01/04/21-30/04/21 (\$3,028.32)	(3,028.32)	1	CSH
113	BPAY	27/05/2021	Telstra Corporation Ltd	Phone charges for the period 13/05/21-13/06/21 (\$3,166.39)	(3,166.39)	1	CSH
114	BPAY	03/05/2021	Pivotel Satellite Pty Ltd	Satellite phone charges for April 2021 (\$315.24)	(315.24)	1	CSH
115	BPAY	18/04/2021	DHS Official Administered Receipts CSA	Payroll Deductions	(1,095.39)	1	CSH
					<b>(19,099.65)</b>		
<b>CHEQUES</b>							
116	CHEQUES		No cheques for the month		0.00	1	CSH
			<b>Total Cheques</b>		<b>0.00</b>		
<b>PAYROLL</b>							
117	PAYROLL	02/05/2021	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	(49,398.03)	1	CSH
118	PAYROLL	16/05/2021	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	(53,545.46)	1	CSH
119	PAYROLL	30/05/2021	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	(56,365.09)	1	CSH
			<b>Total Payroll</b>		<b>(159,308.58)</b>		
				<b>TOTAL PAYMENTS</b>	<b>(1,134,848.45)</b>		
				Total Direct Debits	(41,474.39)		
				Total EFTs	(914,965.83)		
				Total BPAY	(19,099.65)		
				Total Cheque	0.00		
				Total Payroll	(159,308.58)		
				<b>TOTAL PAYMENTS</b>	<b>(1,134,848.45)</b>		



## 10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Glenn Boyes – Manager Finance
DATE:	09 June 2021

### ***Matters for Consideration:***

The Statements of Financial Activity are for the period ended 31 May 2021 including the following reports:

- Graphical Representation – Source Statement of Financial Activity
- Statement of Financial Activity
- Major Variances
- Net Current Funding Position
- Cash and Investments
- Trust Fund
- Cash Backed Reserve
- Receivables
- Capital Disposals
- Borrowings
- Capital Acquisitions
- Rate Revenue
- Grants and Contributions

see [Appendix 2](#).

### ***Background:***

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

### ***Comments:***

The Statements of Financial Activity are for the month of May 2021.

### ***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 14.*

***Policy Implications:***

Nil.

***Financial Implications:***

Nil.

***Strategic Implications:***

Nil.

***Consultation:***

Richard Towell – Deputy Chief Executive Officer

***Officer's Recommendation:***

**Voting Requirement:** Simple Majority

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 May 2021, as presented at [Appendix 2](#).

***Council Decision:***

**Voting requirement:** Simple Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

# APPENDIX 2



**Shire of Cue**

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

(08) 9963 8600

[www.cue.wa.gov.au](http://www.cue.wa.gov.au)

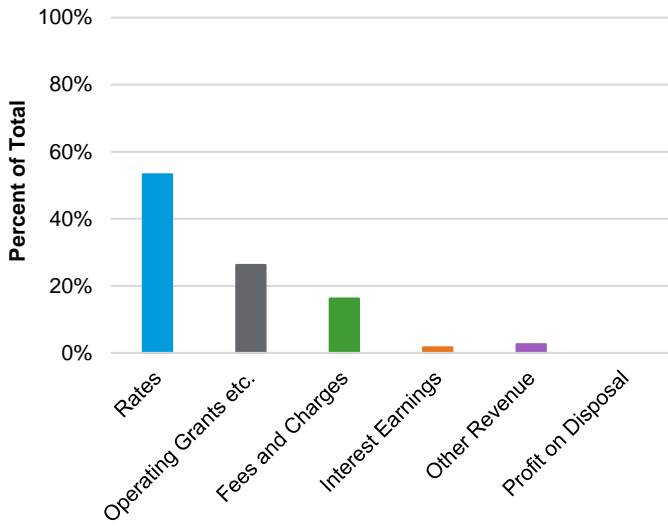
# **SHIRE OF CUE**

## **MONTHLY FINANCIAL REPORT**

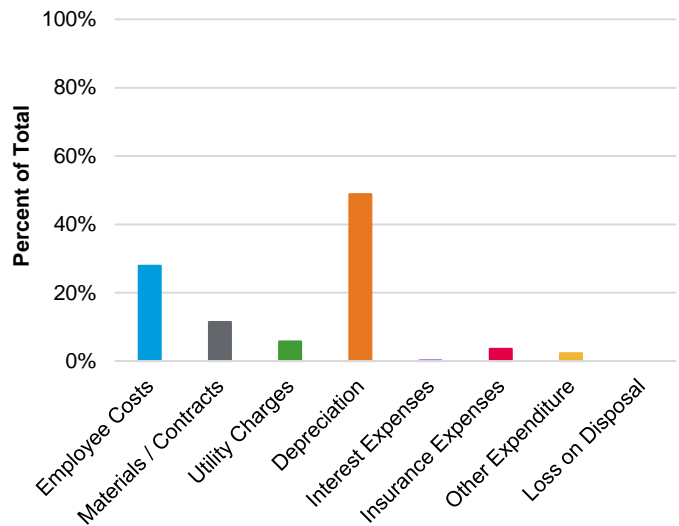
**For the Period Ending 31 May 2021**

**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2021**  
**SUMMARY GRAPHS - OPERATING**

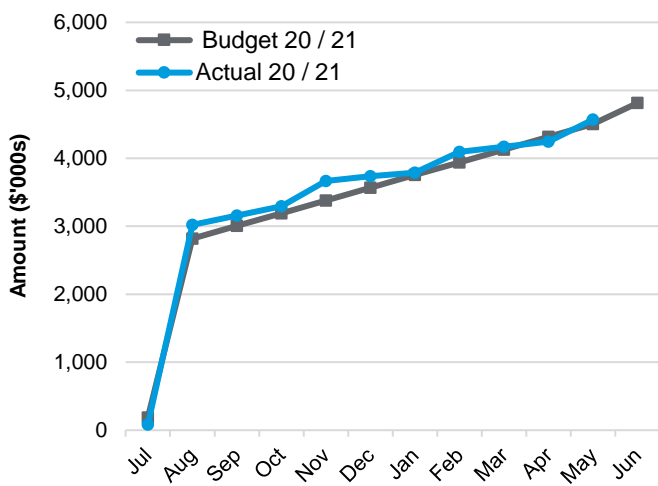
**Operating Revenue**



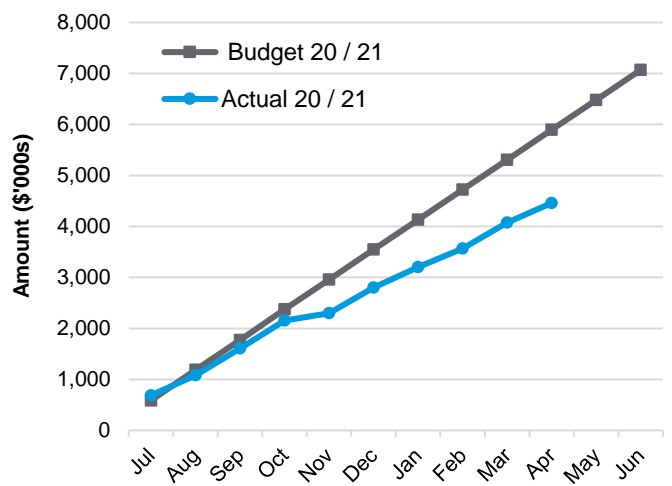
**Operating Expenditure**



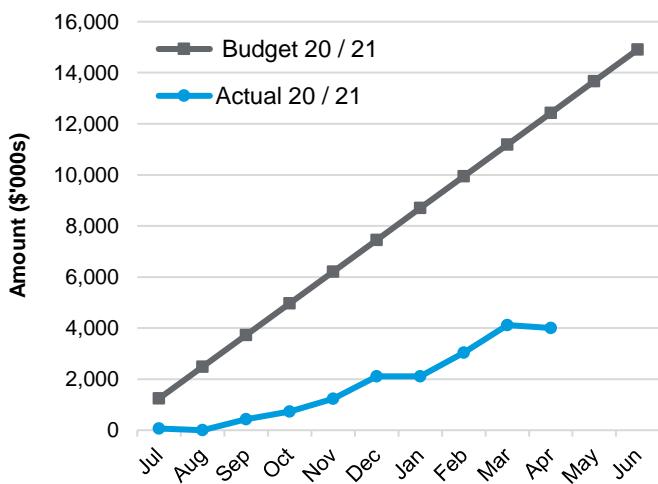
**Operating Revenue**



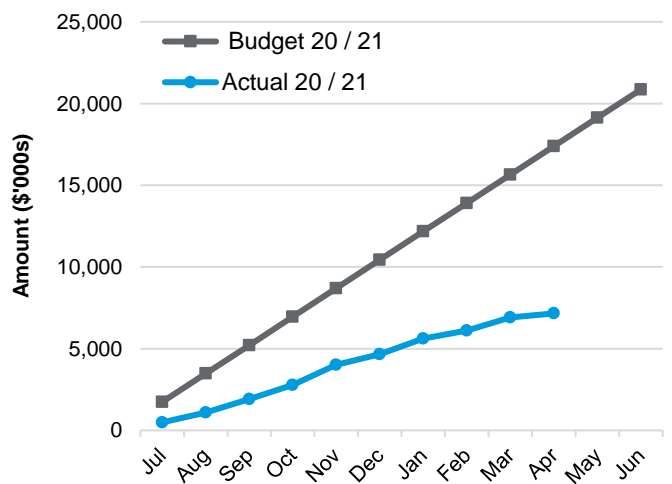
**Operating Expenses**



**Capital Revenue (inc. Flood Damage)**

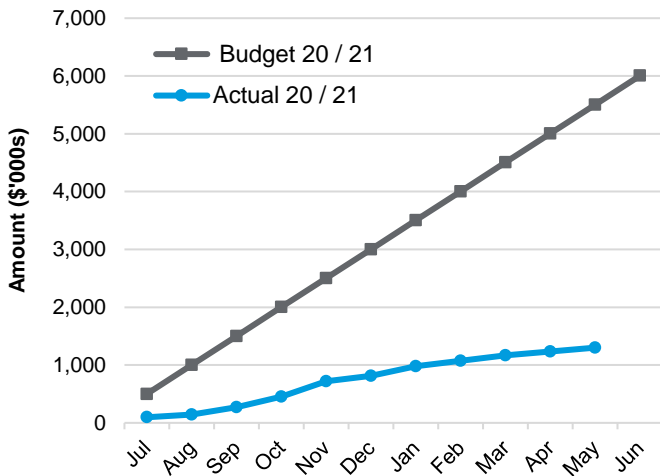


**Capital Expenses (inc. Flood Damage)**

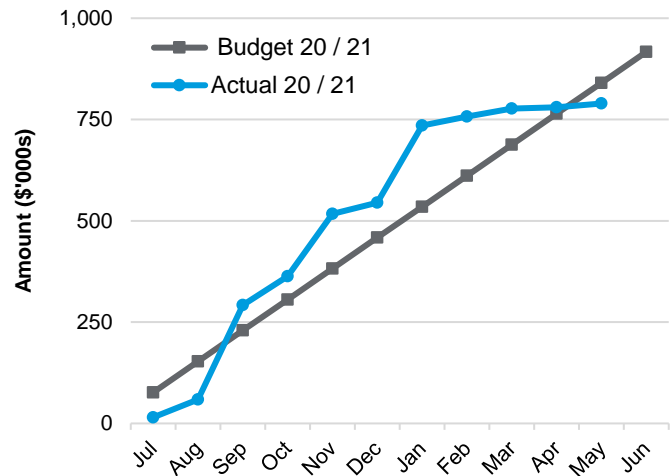


**SHIRE OF CUE**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ending 31 May 2021**  
**SUMMARY GRAPHS - CAPITAL**

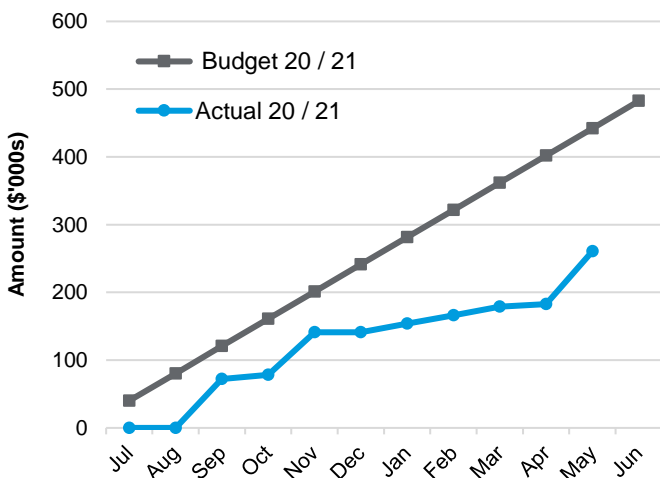
**Land and Buildings (exc. GROH Housing)**



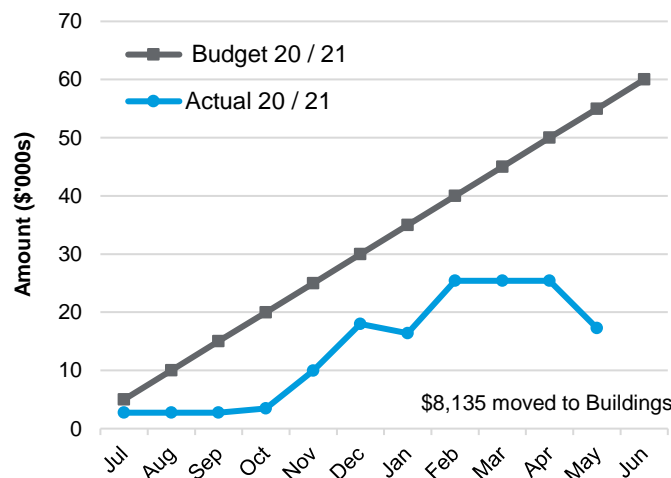
**GROH Housing**



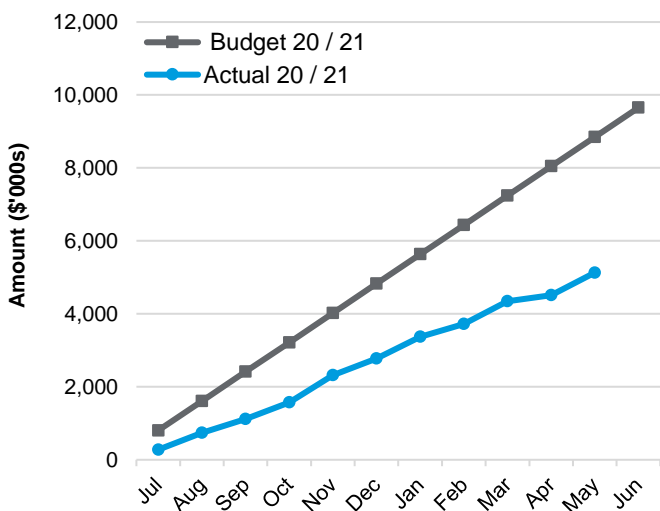
**Plant and Equipment**



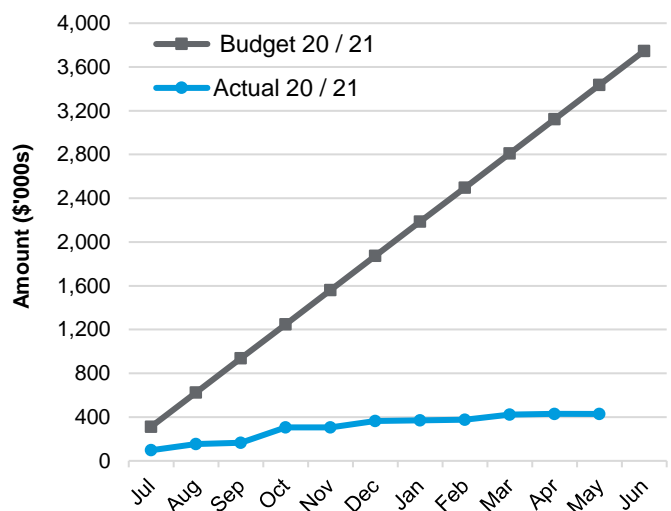
**Furniture and Equipment**



**Roads**



**Other Infrastructure**



**SHIRE OF CUE**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**NATURE OR TYPE**

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
<b>Opening Funding Surplus / (Deficit)</b>	2	4,009,069	4,009,069	4,009,069		
<b>Revenue from Operating Activities</b>						
Rates	9	2,393,867	2,443,867	2,433,985	(9,882)	(0%)
Grants, Subsidies and Contributions	10(a)	1,444,401	1,164,042	1,198,909	34,867	3%
Fees and Charges		712,105	652,575	741,262	88,687	14%
Interest Earnings		97,500	89,364	76,279	(13,085)	(15%)
Other Revenue		112,250	102,872	118,986	16,114	16%
Profit on Disposal of Assets	6	53,700	49,225	-	(49,225)	(100%)
		<b>4,813,823</b>	<b>4,501,945</b>	<b>4,569,420</b>		
<b>Expenditure from Operating Activities</b>						
Employee Costs		(1,999,492)	(1,798,255)	(1,404,634)	393,621	22%
Materials and Contracts		(1,418,125)	(1,295,049)	(575,882)	719,167	56%
Utility Charges		(377,801)	(346,990)	(289,331)	57,659	17%
Depreciation on Non-current Assets		(2,844,800)	(2,607,627)	(2,459,976)	147,651	6%
Interest Expenses		(22,500)	(20,625)	(11,148)	9,477	46%
Insurance Expenses		(184,005)	(207,815)	(179,888)	27,927	13%
Other Expenditure		(223,700)	(204,985)	(115,498)	89,487	44%
Loss on Disposal of Assets	6	-	-	-	-	
		<b>(7,070,423)</b>	<b>(6,481,346)</b>	<b>(5,036,357)</b>		
<b>Excluded Non-cash Operating Activities</b>						
Depreciation and Amortisation		2,844,800	2,607,627	2,459,976		
(Profit) / Loss on Asset Disposal		(53,700)	(49,225)	-		
Movement in Fair Value (LGHT)		-	-	(647)		
<b>Net Amount from Operating Activities</b>		<b>534,500</b>	<b>579,001</b>	<b>1,992,392</b>		
<b>Investing Activities</b>						
Grants, Subsidies and Contributions	10(b)	14,912,604	13,669,821	4,821,329	(8,848,492)	(65%)
Proceeds from Disposal of Assets		170,000	155,826	-	(155,826)	(100%)
Land and Buildings	8(a)	(6,922,500)	(6,345,416)	(2,090,402)	4,255,014	67%
Plant and Equipment	8(b)	(482,500)	(442,288)	(260,795)	181,493	41%
Furniture and Equipment	8(c)	(60,000)	(54,989)	(17,274)	37,715	69%
Infrastructure Assets - Roads	8(d)	(9,651,941)	(8,847,520)	(5,129,249)	3,718,271	42%
Infrastructure Assets - Other	8(e)	(3,747,126)	(3,434,585)	(427,572)	3,007,013	88%
<b>Net Amount from Investing Activities</b>		<b>(5,781,463)</b>	<b>(5,299,151)</b>	<b>(3,103,964)</b>		
<b>Financing Activities</b>						
Transfer from Reserves	4	1,414,070	-	-	-	
Repayment of Debentures	7	(91,176)	(83,578)	(91,176)	(7,598)	(9%)
Transfer to Reserves	4	(85,000)	(55,000)	(42,559)	12,441	23%
<b>Net Amount from Financing Activities</b>		<b>1,237,894</b>	<b>(138,578)</b>	<b>(133,734)</b>		
<b>Closing Funding Surplus / (Deficit)</b>	2	-	<b>(849,659)</b>	<b>2,763,763</b>		

\* - Note 1 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

## SHIRE OF CUE

### NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2021

#### 1. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$25,000 or 10% whichever is the greater.

Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
Grants, Subsidies and Contributions	34,867	3%	▲	Timing	Timing of grants
Fees and Charges	88,687	14%	▲	Permanent	Tourist park and airport fees higher than budgeted
Profit on Disposal of Assets	(49,225)	(100%)	▼	Timing	Timing of disposals
<b>Operating Expense</b>					
Employee Costs	393,621	22%	▲	Permanent	Employee vacancies and staffing levels
Materials and Contracts	719,167	56%	▲	Timing	Expenditure less than budgeted
Utility Charges	57,659	17%	▲	Timing	Expenditure less than budgeted
Depreciation on Non-current Assets	147,651	6%	▲	Permanent	Depreciation of plant less than budgeted due to review
Insurance Expenses	27,927	13%	▲	Timing	Timing of expenditure and budget profile
Other Expenditure	89,487	44%	▲	Timing	Expenditure less than budgeted
Loss on Disposal of Assets	-				
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(8,848,492)	(65%)	▼	Timing	Timing of grants and contributions, including flood damage reimbursements
Proceeds from Disposal of Assets	(155,826)	(100%)	▼	Timing	Timing of disposals
<b>Capital Expenses</b>					
Land and Buildings	4,255,014	67%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	181,493	41%	▲	Timing	See Note 9 (Timing of plant replacement)
Furniture and Equipment	37,715	69%	▲	Timing	See note 9 (Timing of projects)
Infrastructure - Roads	3,718,271	42%	▲	Timing	See Note 9 (Timing of roads projects and flood damage works)
Infrastructure - Other	3,007,013	88%	▲	Timing	See Note 9 (Timing of projects)

#### Financing

No financing activities have material variances over the threshold

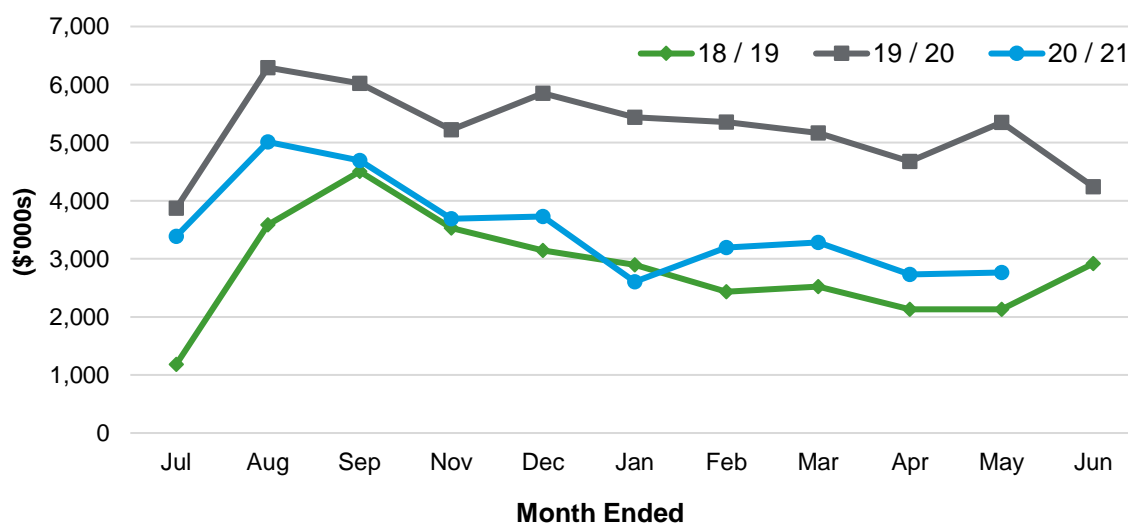


**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**2. NET CURRENT FUNDING POSITION**

	Note	31 May 21	30 Jun 20
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	3	1,583,458	2,125,734
Cash Restricted	3	7,082,633	7,799,006
Receivables - Rates	5(a)	296,051	334,508
Receivables - Other	5(b)	942,288	298,405
ATO Receivable		80,479	122,704
Provision for Doubtful Debts		(52,260)	(52,260)
Accrued Income / Deposits		26,567	1,063,010
Inventories		27,206	28,161
<b>Total Current Assets</b>		<b>9,986,423</b>	<b>11,719,270</b>
<b>Current Liabilities</b>			
Sundry Creditors		-	(559,515)
Rates Received in Advance		(3,743)	(2,525)
Revenue Received in Advance		(867,973)	(838,772)
GST Payable		(81,324)	(9,740)
Payroll Creditors		(50,412)	(32,322)
Deposits and Bonds		(8,132)	(7,960)
Loan Liability	7	-	(91,176)
Accrued Expenses		-	(67,128)
Accrued Salaries and Wages		-	(23,723)
<b>Total Payables</b>		<b>(1,011,583)</b>	<b>(1,632,859)</b>
Provisions		(126,543)	(126,543)
<b>Total Current Liabilities</b>		<b>(1,138,126)</b>	<b>(1,759,402)</b>
Less: Cash Reserves	4	(6,084,533)	(6,041,975)
Less: Loan Liability	7	-	91,176
<b>Net Funding Position</b>		<b>2,763,763</b>	<b>4,009,069</b>

**Net Funding Position**



**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**3. CASH AND FINANCIAL ASSETS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Interest</b>	<b>Maturity</b>
	<b>\$</b>	<b>\$</b>	<b>Amount</b>	<b>Rate</b>	<b>Date</b>
<b>(a) Cash and Cash Equivalents</b>			<b>\$</b>	<b>%</b>	
Cash On Hand	970		970	0.00	N/A
Cheque Account	302,841		302,841	0.00	N/A
Online Saver Account	467,599		467,599	0.20	N/A
Cash Deposit	509,848		509,848	0.27	15 Jun 21
Cash Deposit	302,200	171	302,371	0.50	04 Dec 21
Cash Deposit		997,929	997,929	0.40	24 Sep 21
Reserves Deposit		262,754	262,754	0.45	18 Nov 21
Reserves Deposit		1,519,760	1,519,760	0.75	15 Jul 21
Reserves Deposit		1,161,847	1,161,847	0.50	25 Oct 21
Reserves Deposit		1,330,374	1,330,374	0.97	25 Jul 21
Reserves Deposit		1,155,399	1,155,399	0.63	25 Aug 21
Reserves Deposit		654,399	654,399	0.64	11 Jun 21
<b>Total Cash / Financial Assets</b>	<b>1,583,458</b>	<b>7,082,633</b>	<b>8,666,091</b>		

**(b) Trust Fund**

<b>Description</b>	<b>Opening</b>	<b>Amount</b>	<b>Amount</b>	<b>Closing</b>
	<b>Balance</b>	<b>Received</b>	<b>Paid</b>	<b>Balance</b>
	<b>01 Jul 20</b>	<b>\$</b>	<b>\$</b>	<b>31 May 21</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cue LCDC	2,080	-	-	2,080
<b>Total Funds in Trust</b>	<b>2,080</b>	<b>-</b>	<b>-</b>	<b>2,080</b>

The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

**4. CASH BACKED RESERVES**

**YTD Actual**

<b>Reserve Name</b>	<b>Balance</b>	<b>Transfers</b>	<b>Interest</b>	<b>Transfer</b>	<b>Balance</b>
	<b>01 Jul 20</b>	<b>from</b>	<b>Received</b>	<b>to</b>	<b>31 May 21</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Long Service Leave	62,945	-	442	-	63,387
Building Maintenance	648,556	-	4,567	-	653,123
Plant Replacement	514,091	-	3,619	-	517,710
Streetscape	317,311	-	2,234	-	319,545
Sports Facilities	122,177	-	860	-	123,037
Tourist Park Development	252,361	-	1,777	-	254,138
Water Playground	60,699	-	427	-	61,126
Beringarra Road	2,660,835	-	18,754	-	2,679,588
Tourism	123,258	-	867	-	124,125
Housing / Land Development	191,829	-	1,351	-	193,180
Heritage	626,815	-	4,414	-	631,229
Road Maintenance	232,939	-	1,641	-	234,580
Infrastructure	228,160	-	1,605	-	229,765
<b>Total Cash Backed Reserves</b>	<b>6,041,975</b>	<b>-</b>	<b>42,559</b>	<b>-</b>	<b>6,084,533</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**5. RECEIVABLES**

**(a) Rates Receivable**

	<b>31 May 21</b>
	\$
Current	120,143
Previous Year	85,220
Second Previous Year	18,933
Third Previous Year or Greater	71,755
<b>Total Rates Receivable Outstanding</b>	<b>296,051</b>

**(b) General Receivables\***

	<b>31 May 21</b>
	\$
Current	846,317
30 Days	26,584
60 Days	21,772
90+ Days	47,614
<b>Total General Receivables Outstanding</b>	<b>942,288</b>

\* - Amounts may include GST

**6. DISPOSAL OF ASSETS**

	<b>Annual Budget Profit / (Loss)</b>	<b>YTD Actual Profit / (Loss)</b>
<b>Plant and Equipment</b>	<b>\$</b>	<b>\$</b>
Caterpillar Skid Steer Loader	21,300	-
Town Crew Tipping Tray Ute	4,800	-
Toyota Landcruiser VX	22,600	-
Nissan Navarra 2WD	5,000	-
<b>Total Profit or (Loss)</b>	<b>53,700</b>	<b>-</b>

**7. INFORMATION ON BORROWINGS**

	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
<b>GROH Housing</b>			
Principal Repayments	91,176	83,578	91,176
Interest and Fees	22,500	20,625	11,148
<b>Total Repayments</b>	<b>113,676</b>	<b>104,203</b>	<b>102,324</b>

**Principal Outstanding**

Principal Outstanding 01 Jul	935,015	935,015	935,015
Principal Repayments	(91,176)	(83,578)	(91,176)
<b>Principal Outstanding Current Month</b>	<b>843,839</b>	<b>851,437</b>	<b>843,839</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**8. CAPITAL ACQUISITIONS**

**(a) Land and Buildings**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Staff Unit Housing Development	1,000,000	916,652	-	916,652
Pensioner Housing Development	1,000,000	916,641	-	916,641
GROH Housing	917,000	840,565	789,523	51,042
Staff Housing	250,000	229,163	140,129	89,034
Great Fingal Mine Office	2,000,000	1,833,326	72,060	1,761,266
Old Railway Building and Youth Centre	560,000	513,326	380,251	133,075
Town Hall Upgrades	190,000	174,141	57,853	116,288
Heritage Building Renovations	230,000	210,815	155,361	55,454
Bowling Green Upgrade	10,000	9,163	-	9,163
Works Depot Improvements	30,000	27,500	-	27,500
Tourist Park House and Office	470,000	430,804	394,546	36,258
Tourist Park Ablutions	100,000	91,663	-	91,663
Old Gaol Restoration	60,000	55,000	47,096	7,904
Old Municipal Building Improvements	60,000	54,978	-	54,978
Pension Hut Renovation	10,500	9,625	-	9,625
Administration Building Improvements	35,000	32,054	3,427	28,627
Heritage Interpretive Centre	-	-	8,076	(8,076)
Land - 43 Kinsella, 28, 31 and 33 Dowley Street	-	-	42,079	(42,079)
<b>Total Land and Buildings</b>	<b>6,922,500</b>	<b>6,345,416</b>	<b>2,090,402</b>	<b>4,255,014</b>

**(b) Plant and Equipment**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Caterpillar Skid Steer Loader	120,000	109,999	-	109,999
Toyota Landcruiser VX	85,000	77,916	-	77,916
Street Sweeper	50,000	45,833	57,155	(11,322)
Bitumen Patch Truck	50,000	45,833	83,540	(37,707)
Town Crew Tipping Tray Ute	45,000	41,250	-	41,250
Nissan Navarra 2WD	30,000	27,500	-	27,500
Ride-on Mower	25,000	22,916	19,699	3,218
Excavator Grapple	15,000	13,750	4,020	9,730
Boomerang Tri-axle Side Tipper	12,500	11,458	12,500	(1,042)
Bitumen Sprayer	12,000	11,000	-	11,000
Road Maintenance Equipment	12,000	11,000	6,158	4,842
Workshop Equipment	10,000	9,167	-	9,167
Dual Axle Heavy Duty Bitumen Trailer	10,000	9,167	-	9,167
Town Maintenance Equipment	6,000	5,500	-	5,500
2005 Sunland Winton Series III Caravan	-	-	36,000	(36,000)
Volkswagen Amarok Dual Cab Ute	-	-	41,724	(41,724)
<b>Total Plant and Equipment</b>	<b>482,500</b>	<b>442,288</b>	<b>260,795</b>	<b>181,493</b>

SHIRE OF CUE  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ending 31 May 2021

8. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Council	10,000	9,163	-	9,163
Staff Housing	15,000	13,750	-	13,750
Pension Hut	10,000	9,163	-	9,163
Administration	25,000	22,913	17,274	5,639
<b>Total Furniture and Equipment</b>	<b>60,000</b>	<b>54,989</b>	<b>17,274</b>	<b>37,715</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**8. CAPITAL ACQUISITIONS (Continued)**

**(d) Infrastructure - Roads**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Flood Damage Reimbursement (AGRN863)	3,123,336	2,863,047	2,442,965	420,082
Flood Damage Reimbursement (AGRN888)	3,150,164	2,887,643	379,189	2,508,454
Wilgie Mia Road	1,825,000	1,672,902	1,581,272	91,630
Roads to Recovery	593,843	544,346	479,651	64,695
Town Footpaths	339,598	311,289	7,736	303,553
Construction - Muni Funds Roads	190,000	174,141	199,761	(25,620)
Regional Roads Group	180,000	164,989	34,050	130,939
Cue-Beringarra Road	150,000	137,500	4,625	132,875
Grid Widening Program	100,000	91,663	-	91,663
<b>Total Infrastructure - Roads</b>	<b>9,651,941</b>	<b>8,847,520</b>	<b>5,129,249</b>	<b>3,718,271</b>

**(e) Other Infrastructure**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>YTD Variance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Waste Site - Fencing and Improvements	325,000	297,891	-	297,891
Deep Sewerage	240,000	220,000	-	220,000
Cemetery Niche Wall	35,000	32,054	-	32,054
Playground Equipment	220,000	201,641	-	201,641
Sporting Facilities	100,000	91,652	-	91,652
Oval Infrastructure	50,000	45,826	-	45,826
Walk and Cycle Trails	40,000	36,663	443	36,220
Airport Runway Resealing	1,400,000	1,283,315	-	1,283,315
Artificial Lawn and Retic	45,000	41,228	-	41,228
Heydon Place Industrial Development	450,000	412,478	401,600	10,878
Museum Project	180,000	164,978	11,347	153,631
Austin Street Development	100,000	91,663	-	91,663
Garden Rock Development	100,000	91,663	-	91,663
Streetscape	75,000	68,728	-	68,728
Tourist Park Improvements	40,000	36,641	14,182	22,459
CCTV	33,500	30,701	-	30,701
RV Site	30,000	27,478	-	27,478
Oasis Visitor Parking Project	23,000	21,076	-	21,076
Standpipe Automation	30,000	27,500	-	27,500
LRCIP Funded Projects	230,626	211,409	-	211,409
<b>Total Infrastructure - Other</b>	<b>3,747,126</b>	<b>3,434,585</b>	<b>427,572</b>	<b>3,007,013</b>

<b>Total Capital Expenditure</b>	<b>20,864,067</b>	<b>19,124,798</b>	<b>7,925,293</b>	<b>11,199,505</b>
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**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**9. RATING INFORMATION**

	<b>Rateable Value</b>	<b>Rate in</b>	<b>Number of Properties</b>	<b>Annual Budget Revenue</b>	<b>YTD Actual Revenue</b>
	<b>\$</b>	<b>\$</b>	<b>#</b>	<b>\$</b>	<b>\$</b>
<b>General Rates</b>					
GRV Residential	561,024	0.106200	93	59,581	58,995
GRV Commercial	299,208	0.106200	5	31,776	31,776
GRV Vacant Land	-	0.106200	0	-	-
GRV M & T Workforce	246,750	0.300000	2	74,025	74,025
UV Mining	7,418,800	0.283334	332	2,101,999	2,098,340
UV Pastoral	563,097	0.076564	14	43,112	43,113
<b>Total General Rates</b>				<b>2,310,493</b>	<b>2,306,249</b>
<b>Minimum Rates</b>					
GRV Residential	105,129	451.00	46	20,746	20,746
GRV Commercial	-	451.00	0	-	-
GRV Vacant Land	8,780	451.00	41	18,491	17,138
GRV M & T Workforce	-	451.00	0	-	-
UV Mining	100,402	451.00	131	59,081	56,375
UV Pastoral	12,295	451.00	4	1,804	1,804
<b>Total Minimum Rates</b>				<b>100,122</b>	<b>96,063</b>
<b>Total General and Minimum Rates</b>				<b>2,410,615</b>	<b>2,402,312</b>
<b>Other Rate Revenue</b>					
Rates Written-off				(43,645)	-
Discounts / Concessions				(6,355)	(6,355)
Interim and Back Rates				33,252	38,028
<b>Total Funds Raised from Rates</b>				<b>2,393,867</b>	<b>2,433,985</b>

**SHIRE OF CUE**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ending 31 May 2021**

**10. GRANTS, SUBSIDIES AND CONTRIBUTIONS**

**(a) Operating Grants, Subsidies and Contributions**

	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
General Commission Grants	WA Government	690,228	632,709	690,288
Roads Commission Grants	WA Government	276,701	253,638	276,701
ESL Grant	FESA	7,500	6,875	7,282
National Australia Day Council Grant		21,000	19,250	21,000
Donations Received		800	726	-
MRWA RRG Direct Grant	MRWA	117,140	107,371	117,140
Airport Grants and Contributions	RADS	25,000	22,913	3,230
Road Maintenance		174,499	-	4,679
Event Contributions		47,533	43,571	-
Diesel Fuel Rebate		40,000	36,663	36,956
Sundry Income Admin		44,000	40,326	41,633
<b>Total Grants, Subsidies and Contributions</b>		<b>1,444,401</b>	<b>1,164,042</b>	<b>1,198,909</b>

**(b) Non-operating Grants, Subsidies and Contributions**

	<b>Grant Provider</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>
Local Roads / Community Infrastructure	Federal	570,626	523,072	-
Pensioner Housing Development	WA Government	700,000	641,663	-
Staff Unit Development	WA Government	500,000	458,326	-
Deep Sewerage	Royalties for Regions	160,000	146,663	-
Waste Site Development		100,000	91,663	-
Great Fingall Mine Development	WA Government	1,500,000	1,375,000	-
Great Fingall Mine Development		250,000	229,163	-
Railway Building	WA Government	330,000	302,500	-
Playground	WA Government	110,000	100,826	-
Flood Damage Reimbursement (AGRN863)	DFES	3,123,336	2,863,058	1,966,719
Flood Damage Reimbursement (AGRN888)	DFES	3,000,000	2,750,000	-
Wilgie Mia Reimbursement		2,100,000	1,925,000	2,302,826
Airport Grants and Contributions	RADS	1,050,000	962,500	-
Airport Grants and Contributions		350,000	320,826	-
Roads to Recovery	Federal	593,843	544,346	479,651
Town Footpaths		169,799	155,639	-
RRG - RRG Road Project Grant	RRG	120,000	110,000	72,133
Heydon Place Industrial Development		135,000	123,750	-
Tourism and Area Promotion		50,000	45,826	-
<b>Total Grants, Subsidies and Contributions</b>		<b>14,912,604</b>	<b>13,669,821</b>	<b>4,821,329</b>



### 10.3 CORPORATE BUSINESS PLAN REVIEW

APPLICANT: Shire of Cue  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Glenn Boyes – Manager Finance  
DATE: 09 June 2021

***Matters for Consideration:***

To adopt the Shire of Cue's Draft review of the Corporate Business Plan as attached at [Appendix 3](#).

***Background:***

The *Local Government (Administration) Regulations 1996* were amended in August of 2011 with the inclusion of regulation 19DA– Corporate Business Plans. This regulation requires Councils to produce and maintain a Corporate Business Plan covering a period of at least four (4) years. The Corporate Business Plan sets out the priority actions required to achieve the objectives in the Strategic Community Plan over the next 4 years.

The Shire of Cue adopted an updated Community Strategic Plan in July 2017. This plan was developed in consultation with the community and reflects the values, goals, aspirations and vision of the broader community.

***Comments:***

A Local Government is required to review its Corporate Business Plan every year. This review has been undertaken as part of the 2021-2022 Annual Budget preparations with the proposed plan being updated to reflect the next four years in line with the financial forecasts adopted in the Strategic Resource Plan presented to council in April 2019.

The Corporate Business Plan links the projects identified in the Long Term Financial Plan and Asset Management Plan back to the Strategic Community Plan and forms the basis for the Annual Budget.

The Corporate Business Plan also draws upon the other planning documents which form part of Council's integrated planning. These include the Workforce Plan and operational plans. The Corporate Business Plan shows the actions that will be undertaken to achieve each objective and the timing of each action. Some actions are ongoing while others relate to specific projects.

**Statutory Environment:**

*Local Government Act 1995*

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

*Local Government (Administration) Regulations 1996 – Section 19DA*

11. 19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government’s strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

**Policy Implications:**

As part of the integrated planning framework, the Corporate Plan will guide Council’s future budget decision-making processes.

**Financial Implications:**

The Corporate Business Plan guides the actions for the coming years to achieve the objectives in the Community Strategic Plan. Major projects over this time are expected to be funded by grant funding, reserve funds or operating revenues.

**Strategic Implications:**

Shire of Cue Strategic Community Plan 2017- 2027

Outcome 2.1.2: Continue to improve and review organisational plans.

**Consultation:**

Rob Madson - Chief Executive Officer

Richard Towell – Deputy Chief Executive Officer

**Officer’s Recommendation:**                      **Voting Requirement:** Absolute Majority

To adopt the Shire of Cue’s Draft review of the Corporate Business Plan as attached at [Appendix 3](#).

<b>Council Decision:</b>	<b>Voting requirement:</b> Absolute Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

# APPENDIX 3



# Shire of Cue

Corporate Business Plan

2022 to 2026



## **Contents**

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## **Vision**

*The Shire of Cue – Queen of the Murchison, will be a place that is liveable for residents, profitable for local enterprises and welcoming and accessible for visitors*

## **Mission**

*Council will provide the leadership to provide and develop service opportunities to meet social, economic and environmental needs for the benefit of, and in partnership with, the Community*

## **Values**

### **Accountability**

*We will ensure continued compliance with our statutory obligations*

### **Community**

*We will invite community participation in the development of our town and Shire*

### **Heritage**

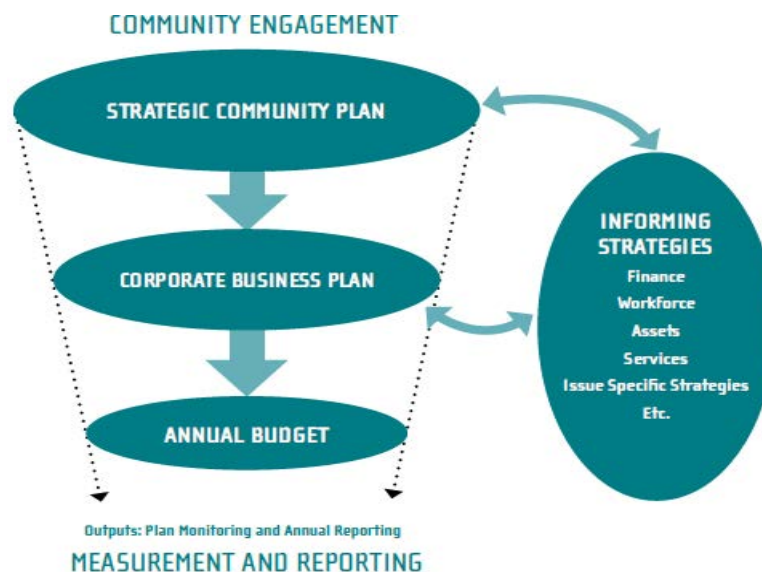
*We recognise our shared responsibility as custodians of the district's rich and diverse European and Indigenous heritage*

### **Sustainability**

*We will work towards ensuring that our plans and actions contribute towards the long term sustainability of the Shire of Cue*

## How to use this Plan

The Strategic Community Plan is a long term plan that sets out the Council's vision and strategies to achieve it over a minimum ten year period. The plan was first adopted by the Shire on behalf of the community on the 16<sup>th</sup> of June 2013. The plan is reviewed on a regular basis and every two years with a full review and adoption being undertaken in July 2017. The Corporate Business Plan provides direction over four years to outline the activities and resources required to meet the objectives of the Strategic Community Plan. The Annual Budget is driven by the actions and strategies outlined in the Corporate Business Plan. This is part of WA's Integrated Planning and Reporting Framework illustrated below:



The framework aims to ensure that:

- The community is involved in significant decisions
- The organisation is focused on the right priorities
- Assets are affordable and support the right services
- The Plan can be adapted while maintaining sustainability; and
- Other agencies are engaged on how to achieve better outcomes with and for the community.



# ***Planning Framework***

## ***Strategic Community Plan***

The Strategic Community Plan was prepared to cover a minimum period of 10 years and sets out the community's vision, aspirations and values. To achieve the vision, a series of outcomes and strategies were developed. Many strategies may be required to achieve a single outcome and many outcomes needed to achieve a single objective.

Individual strategies all require actions that may involve additional human, physical and financial resources. In addition, achieving these strategies may require a series of actions over time as they may not be able to be achieved concurrently, taking into account limited resources.

To achieve the Shire's strategic outcomes requires careful operational planning and prioritisation. This planning process is formalised as a Corporate Business Plan which operates on a rolling four-year basis.

## ***Corporate Business Plan***

The Corporate Business Plan contains details of the actions and resources (Human, Asset and Financial) to achieve each strategy and acts as an organisational guide for the Council and management.

The financial capacity and asset management practices to support the Corporate Business Plan are set out in the Strategic Resource Plan for the period. This long term planning provides a level of assurance the actions contained in the Corporate Business Plan can be adequately resourced over the next four years and highlights the long term consequences of the application of resources to undertake various projects.

# ***Informing Strategies***

## ***Strategic Resource Plan***

The Shire has developed an initial Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Strategic Resource Plan which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Strategic Resource Plan will incorporate the Asset Management Plan and the Long Term Financial Plan.

The Shire of Cue is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration with this Plan. The results of this update are reflected within the Forecast Statement of Funding included within this document.

## ***Operational Plan***

The Operational Plan incorporates the Workforce and Information Technology and Communications Plans. These are necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce and Information Technology & Communication issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Operational Plan captured within the Strategic Resource Plan. A combination of the workforce and financial constraints has influenced the prioritisation of actions within this Plan.

## ***Review of Plan***

The update of this Plan occurred following a major review of the Strategic Community Plan in 2017. A minor review was conducted in 2021. The Corporate Business Plan will be reviewed and updated annually as part of the Shire's budget deliberations.

# Forecast Statement of Funding

REVENUES	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Rate Levies (Under adopted assumptions)	2,543,193	2,638,256	2,736,872	2,839,174	2,945,300
Other Revenue	5,792,562	3,950,704	4,914,937	4,526,063	4,234,329
<b>Revenues Sub-total</b>	<b>8,335,755</b>	<b>6,588,960</b>	<b>7,651,809</b>	<b>7,365,236</b>	<b>7,179,628</b>
EXPENSES					
All Operating Expenses	(6,773,142)	(6,899,627)	(7,040,239)	(7,202,989)	(7,321,339)
<b>Net Operating Profit/(Loss)</b>	<b>1,562,613</b>	<b>(310,667)</b>	<b>611,570</b>	<b>162,247</b>	<b>(141,711)</b>
NON-CASH ITEMS					
(Profit)/Loss on Asset Disposals	-	-	-	-	-
Depreciation on Assets	2,763,045	2,792,611	2,833,898	2,894,809	2,908,878
<b>Sub-total</b>	<b>2,763,045</b>	<b>2,792,611</b>	<b>2,833,898</b>	<b>2,894,809</b>	<b>2,908,878</b>
CAPITAL EXPENDITURE AND REVENUE					
Purchase Land and Buildings	(2,599,370)	(186,682)	(663,345)	(135,510)	(713,984)
Infrastructure Assets - Roads	(1,138,525)	(1,227,517)	(1,141,239)	(1,244,927)	(1,309,779)
Infrastructure Assets - Other	(610,381)	(328,108)	(1,797,525)	(933,118)	(103,564)
Purchase Plant and Equipment	(589,988)	(737,678)	(524,181)	(891,514)	(611,638)
Purchase Furniture and Equipment	(64,021)	(67,884)	(71,901)	(76,076)	(80,415)
Proceeds Disposal of Assets	204,205	107,484	226,140	184,246	219,313
Repayment of Debentures	(90,634)	(93,379)	(96,208)	(99,078)	(102,123)
Proceeds from New Debentures	-	-	-	-	-
Self-supporting Loan Principal	-	-	-	-	-
Transfers to Reserves	(51,553)	(91,792)	(1,000)	-	(114,976)
Transfers from Reserves	614,610	143,614	623,791	138,922	50,000
<b>Net Cash from Activities</b>	<b>(4,325,657)</b>	<b>(2,481,942)</b>	<b>(3,445,468)</b>	<b>(3,057,056)</b>	<b>(2,767,166)</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Capital Program

A number of actions are forecast to be undertaken during the life of the Plan which result in additional capital expenditure. The additional activities are summarised below along with an indication of the forecast capital expenditure extracted from the Strategic Resource Plan.

Project Description	Strategy No	Action No	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Cue Airport Runway Upgrade	1.1.1	1.1.1.2	0	0	1,739,540	59,434	0
Aircraft Storage and Refuelling Facilities	1.1.1	1.1.1.2	0	0	0	594,343	0
Streetscape Development	1.1.2	1.1.2.2	0	56,570	0	0	0
Industrial Area Development	1.1.3	1.1.3.2	165,572	45,256	202,946	47,547	213,221
Staff Housing Improvements	1.2.1	1.2.1.3	64,021	67,884	71,901	76,076	80,415
RV Site Development	1.2.1	1.2.1.5	0	28,285	0	0	0
Tourist Park Expansion and Improvement	1.2.1	1.2.1.6	27,595	28,285	28,992	29,717	36,552
Historical Cottage Renovations	1.2.2	1.2.2.1	0	33,942	0	0	0
Refurbish of Old Jail	1.2.2	1.2.2.2	0	0	0	0	12,184
Eco Trail Development	1.2.3	1.2.3.3	0	45,256	0	47,547	0
Purchase of Staff Housing	3.1.1	3.1.1.3	358,739	0	347,908	0	395,981
Rifle Range Road Upgrade	3.1.3	3.1.3.1	55,191	0	0	0	0
Oasis Visitor Parking Project	3.1.3	3.1.3.1	27,595	0	0	47,547	0
Town Hall Upgrade	3.1.3	3.1.3.6	0	28,285	0	0	0
Develop Old Railway Building into Youth Centre	3.2.1	3.2.1.1	11,038	11,314	11,597	11,887	12,184

# Capital Program

Project Description	Strategy No	Action No	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
Town Oval Infrastructure	3.2.1	3.2.1.3	0	28,285	0	0	36,552
Water Park	3.2.1	3.2.1.3	0	22,628	0	71,321	0
Playground and Outdoor Fitness Circuit	3.2.3	3.2.3.1	0	67,884	0	0	0
Dog Fence Development	4.1.1	4.1.1.3	0	22,628	0	23,774	0
Dual Use Pathway Program	4.3.1	4.3.1.1	145,094	124,394	149,701	157,280	188,848
Deep Sewerage System	4.3.1	4.3.1.2	500,000	0	0	0	0
Cue-Beringarra Road Reseal	4.3.1	4.3.1.4	55,191	56,570	57,985	59,434	60,920
Grid Widening Project	4.3.1	4.3.1.4	22,076	90,513	23,194	95,095	24,368
Plant Replacement	4.3.1	4.3.1.4	589,988	737,678	524,181	891,514	611,638
Equipment Replacement	4.3.1	4.3.1.4	32,011	33,942	35,950	38,038	40,207
Road Maintenance and Construction	4.3.1	4.3.1.4	860,974	956,040	910,359	933,118	1,035,642
Old Municipal Chambers Development	4.3.2	4.3.2.1	0	0	28,992	0	0
Great Fingal Mine Office	4.3.3	4.3.3.1	2,000,000	0	0	0	0
Building Improvements	4.3.3	4.3.3.4	32,011	33,942	35,950	38,038	40,207
Waste Oil Facility Upgrade	4.4.4	4.4.4.2	0	28,285	0	59,434	0
Waste Site Fencing and Improvements	4.4.4	4.4.4.2	55,191	0	28,992	0	30,460

# Economic Objective

The following tables reflect the future actions to be undertaken for each strategy.

## Desired Outcomes and Strategies

The following desired outcomes and strategies have been identified as being required to achieve this objective.

### Outcome 1.1 Maximise local economic opportunities to benefit the whole community

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
1.1.1	Work with the mining and pastoral sectors to grow and support local infrastructure and services	1.1.1.1	Develop aircraft storage and refuelling facilities for Cue Airport				■			
		1.1.1.2	Seal runway for Cue Airport to accommodate jet arrivals and departures			■	■		■	
		1.1.1.3	Development of the Murchison Regional Vermin Council dog fence							■
		1.1.1.4	Work with local mining operators to align infrastructure development and services to benefit the community	■	■	■	■	■	■	
1.1.2	Develop main street shopping and commercial precinct by working with property owners to maintain and improve our heritage listed buildings	1.1.2.1	Explore funding opportunities to maintain and develop heritage buildings for business development	■	■	■	■	■	■	
		1.1.2.2	Develop and maintain Cue's main street, including banners/ flower beds	■	■	■	■	■	■	
		1.1.2.3	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	■	
1.1.3	Utilise the land available in the area for a range of new business to be self-sustaining	1.1.3.1	Investigate uses for old Power Station site	■	■	■	■	■	■	
		1.1.3.2	Continue to develop industrial area and incubator hub	■	■	■	■	■	■	
		1.1.3.3	Encourage and support new light industrial and retail businesses in keeping with our vision by enabling planning regulations and advocacy	■	■	■	■	■	■	
		1.1.3.4	Develop and implement an Economic Development Strategy to guide growth and develop a local workforce	■	■	■	■	■	■	

# Economic Objective

## Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
1.2.1	Investigate strategies to increase visitor accommodation options in the shire	1.2.1.1	Investigate strategies to increase visitor accommodation options in the Shire	■	■	■	■	■	■	
		1.2.1.3	Develop old Tourist Park residence into Transit House	■	■	■	■	■	■	
		1.2.1.5	Develop overflow areas		■					
		1.2.1.6	Continue Tourist Park upgrade and improvements	■	■	■	■	■	■	
		1.2.1.7	Investigate and promote overnight and short stay options in the town, including renovation of existing facilities	■	■	■	■	■	■	■
1.2.2	Showcase our heritage and mining attractions	1.2.2.1	Refurbish Historic Cottages		■					■
		1.2.2.2	Refurbish Old Jail and investigate uses					■		■
		1.2.2.3	Explore significance of nearby old mine sites	■	■	■	■	■	■	
1.2.3	Develop new tourism attractions to enhance and encourage visitors to stay longer	1.2.3.1	Support the existing and new local events that promote visitation to the Shire including marketing	■	■	■	■	■	■	

# Economic Objective

## Outcome 1.2 Develop strategies to increase number of tourists visiting the Shire

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
1.2.3		1.2.3.2	Explore the development of facilities to support tourism activities	■	■	■	■	■	■	
		1.2.3.3	Investigate establishing Eco and Indigenous heritage trails for tourist use	■	■	■	■	■	■	■
		1.2.3.4	Develop a local museum							■
1.2.4	To work with the Department of Mines to develop designated gold prospecting areas	1.2.4.1	Work with the Department of Mines to develop a gold prospecting park						■	



# Leadership Objective

## Outcome 2.1

### A strategically focused and unified Council functioning efficiently

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
2.1.1	Continued professional development of Elected Members and Staff	2.1.1.1	Continued budget provision for staff and elected member training	■	■	■	■	■	■	
2.1.2	Continue to improve and review organisational plans	2.1.2.1	Maintain and implement strategic plans and ensure legislative compliance	■	■	■	■	■	■	
		2.1.2.2	Continue to review, update and maintain operation plans	■	■	■	■	■	■	
2.1.3	Maintain accountability and financial responsibility	2.1.3.1	Regular Council meetings and forums are held to facilitate transparent and informed decision making, including Cue Parliament	■	■	■	■	■	■	
		2.1.3.2	The Shire is represented on key local and regional organisations	■	■	■	■	■	■	
		2.1.3.3	Develop Council appropriate policies that enable good: governance, development, services and growth	■	■	■	■	■	■	■

# Leadership Objective

## Outcome 2.2 Strengthen our communities' position for the future

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
2.2.1	Effective community and stakeholder engagement	2.2.1.1	Develop a community engagement approach to guide Council engagement with the Shires residents	■	■	■	■	■	■	■
		2.2.1.2	Use print, electronic and social media to proactively engage with residents	■	■	■	■	■	■	■
		2.2.1.3	Council actively engages and works with key State and strategic partners to advocate on behalf of the Shire	■	■	■	■	■	■	■
		2.2.1.4	Ensure residents are informed of key decisions, options considered and any implications of decisions	■	■	■	■	■	■	■
2.2.2	Maintain a strong customer focus	2.2.2.1	Develop opportunities for improved customer service through the increased use of technology	■	■	■	■	■	■	■
		2.2.2.2	Monitor and follow up community requests	■	■	■	■	■	■	■
2.2.3	Provide support to community and education groups	2.2.3.1	Provide support to community and education groups	■	■	■	■	■	■	■

# Social Objective

## Outcome 3.1 Community infrastructure that meets the needs of our Residents

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
3.1.1	Increase affordable housing options for existing residents and to attract new families	3.1.1.1	Investigate residential development and affordable housing options	■	■	■	■	■	■	
		3.1.1.2	Development of Aged Persons units*						■	
		3.1.1.3	Build new staff houses/units	■		■		■	■	
		3.1.1.4	Work with State Government to ensure effective management of local housing	■	■	■	■	■	■	
3.1.2	Lobby for improved local health services to provide greater and more timely access for the community	3.1.2.1	Work with State government to improve health services	■	■	■	■	■	■	
3.1.3	Provide, maintain and improve community infrastructure	3.1.3.1	Provide and maintain community buildings and facilities	■	■	■	■	■	■	
		3.1.3.2	Investigate opportunities to develop transportation options into Cue – air and road	■	■	■	■	■	■	
		3.1.3.3	Provide and maintain a Town Planning Scheme, subdivision and development control services	■	■	■	■	■	■	
		3.1.3.6	Town Hall upgrades		■					
3.1.4	Lobby for improved water quality	3.1.4.1	Work with State Government to improve water quality	■	■	■	■	■	■	
3.1.5	Investigate renewable energy options for the district	3.1.5.1	Explore utilisation of alternative energy sources for the Cue region	■	■	■	■	■	■	

\* - 3.1.1.2 – The aged persons units are subject to grant funding and will be carried forward until funding received

# Social Objective

## Outcome 3.2 Encourage community participation and services

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
3.2.1	Develop community facilities to provide places and activities for	3.2.1.1	Refurbish old Railway station and establish a Youth Centre	■	■	■	■	■	■	
		3.2.1.3	Provide and maintain community sporting and recreational facilities	■	■	■	■	■	■	
		3.2.1.4	Explore the development of a youth community centre and related activities	■	■	■	■	■	■	
3.2.2	Increase Aboriginal involvement and engagement in the development of the community	3.2.2.1	Explore the development and implementation of a strategy to address aboriginal housing and employment needs and which celebrates culture	■	■	■	■	■	■	
3.2.3	Encourage healthy living and social interaction	3.2.3.3	Provide public library services	■	■	■	■	■	■	
3.2.4	Support provision of emergency services, support and encourage community volunteers	3.2.4.1	Continue to support provision of emergency services and encourage community volunteers	■	■	■	■	■	■	
3.2.5	Support a safe community environment	3.2.5.1	Provide environmental health services to protect public health	■	■	■	■	■	■	
		3.2.5.2	Provide Ranger services including animal control and bushfire control	■	■	■	■	■	■	

# Environmental Objective

## Outcome 4.1 To protect and uphold our natural environment

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
4.1.1	Support biosecurity management within our shire	4.1.1.1	Continued support for the regional vermin proof fence	■	■	■	■	■	■	
		4.1.1.2	Provide weed management services	■	■	■	■	■	■	
		4.1.1.3	Support construction of the Murchison Vermin Cell	■	■	■	■	■	■	
		4.1.1.4	Meet regularly with pastoralists, and DEC on environmental bio-security and undertake vermin and pest control activities where appropriate	■	■	■	■	■	■	
4.1.2	Encourage locals and visitors to participate in keeping our natural bushlands free of rubbish	4.1.2.1	Encourage visitors to pick up rubbish by providing bin bags	■	■	■	■	■	■	
4.1.3	Sustainable environmental protection	4.1.3.1	Provide natural resource management services	■	■	■	■	■	■	
4.1.4	Showcase and protect areas of natural significance	4.1.4.1	Support opportunities to showcase natural and environmental features of the Shire	■	■	■	■	■	■	
4.1.5	Ensure environmental protection regulations with regards to mining and commercial operations are adhered to	4.1.5.1	EHO reviews applications to the Shire in accordance with legislative framework	■	■	■	■	■	■	

## Outcome 4.2 Protect our indigenous cultural heritage and landscape

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
4.2.1	Maintain and protect areas of cultural significance	4.2.1.1	Investigate funding to undertake education and marketing program on indigenous sites following community consultation	■	■	■	■	■	■	
4.2.2	Seek protection and recognition of sites where appropriate	4.2.2.1	Seek protection and recognition of sites where appropriate	■	■	■	■	■	■	

# Environmental Objective

## Outcome 4.3 Maintain and improve our built environment

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
4.3.1	Maintain, improve and renew infrastructure	4.3.1.1	Continue councils 14 year dual use pathway plan	■	■	■	■	■	■	
		4.3.1.2	Investigate funding for a deep sewerage system for Cue town site	■						
		4.3.1.3	Lobby the state for a sewerage system as a community service obligation	■	■	■	■	■	■	
		4.3.1.4	Continue to maintain the Shire's existing assets	■	■	■	■	■	■	
4.3.2	Maintain the integrity of heritage assets	4.3.2.1	Refurbish old Municipal Chambers and investigate uses			■				■
		4.3.2.2	Manage existing building and structures to ensure they are safe and comply with legislative requirements	■	■	■	■	■	■	
4.3.3	Preserve heritage assets for future generations	4.3.3.1	Move the Great Fingall Mine office into Cue town site*	■					■	
		4.3.3.2	Investigate opportunities to purchase heritage buildings	■	■	■	■	■	■	
		4.3.3.3	Preservation of historic buildings	■	■	■	■	■	■	
		4.3.3.4	Continued development of the Gentlemen's Club building	■	■	■	■	■	■	

\* - 4.3.3.1 – Moving the Great Fingall Mine Office is subject to grant funding and will be carried forward until funding received

# Environmental Objective

## Outcome 4.4 Optimise waste management strategies in the shire

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
4.4.1	Lobby for the introduction of a comprehensive recycling program in the Midwest	4.4.1.1	Lobby for the introduction of a comprehensive recycling program in the Midwest	■	■	■	■	■	■	
		4.4.1.2	Establish and implement a waste management plan	■						
4.4.2	Encourage community participation in streetscape improvements	4.4.2.1	Austin Street revitalization and streetscape upgrades	■	■	■	■	■	■	
		4.4.2.2	Implement townscape revitalisation plan	■	■	■	■	■	■	
4.4.3	Instigate a clean-up of our town site and surrounding bushlands	4.4.3.1	Develop a strategy for a community wide waste management education program	■	■	■	■	■	■	
4.4.4	Implement actions that reduce the amount of waste which requires disposal	4.4.4.1	Provide and maintain waste collection services and transfer stations	■	■	■	■	■	■	
		4.4.4.2	Waste Site upgrades	■	■	■	■	■	■	

## Outcome 4.5 Implement sustainability and protection resources for the future of the area

Strategy Ref	Strategies	Action No	Actions	2021-22	2022-23	2023-24	2024-25	2025-26	Ongoing	Future Years
4.5.1	Ensure local planning strategies consider the local environment	4.5.1.1	Ensure local planning strategies consider the local environment	■	■	■	■	■	■	
4.5.2	Support town centre and tourism strategies	4.5.2.1	Formalise a strategy for the marketing of tourism	■	■	■	■	■	■	
		4.5.2.2	Continue town beautification/revitalisation projects	■	■	■	■	■	■	

# Measuring Success

The Shire will review its suite of Strategic Plans on an annual basis.

Objectives		Measures
<b>Economic</b>	<p>We can help grow the local economy</p> <p>Showcasing our attractions increases the number of people visiting the area</p> <p>Visitors stay longer in our community</p> <p>Short-term employees can reside in the Shire</p> <p>Increased customer spending and employment in the Shire</p>	<ul style="list-style-type: none"> <li>• New business start ups</li> <li>• Business growth</li> <li>• Number of jobs in the Shire of Cue per 100 resident workers</li> <li>• Increase in building approvals</li> <li>• Number of visitors to the Shire</li> </ul>
<b>Leadership</b>	<p>Community contribution to how local issues are managed</p> <p>Effective communication on key decisions</p> <p>A sustainable and progressive local government</p>	<ul style="list-style-type: none"> <li>• Proportion of people who have trust and confidence in council</li> <li>• Proportion of people who felt confident that their say was taken into consideration</li> </ul>
<b>Social</b>	<p>Essential services help us to prosper as a community</p> <p>Increased growth and participation in our community</p> <p>Our community can more easily access the range of services they need at the time they need them</p> <p>Young people are active and contributing positively in our community</p> <p>Stronger, inclusive communities across the Shire that define our identity</p>	<ul style="list-style-type: none"> <li>• Growth in Shire of Cue population</li> <li>• Increase in building approvals</li> <li>• Residents satisfaction with Council services</li> <li>• Persons undertaking voluntary work for an organisation or group</li> </ul>
<b>Environment</b>	<p>Protection of our resources to maintain and increase productivity</p> <p>We recognise, protect and uphold the value of our natural landscape and encourage visitors to do the same</p>	<ul style="list-style-type: none"> <li>• Active management of Local Government natural areas of conservation value</li> <li>• Proportion of people who feel a sense of pride in their natural landscape</li> </ul>



## 10.4 COUNCILLORS MEETING ATTENDANCE FEES

APPLICANT: Shire of Cue  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Richard Towell – Deputy Chief Executive Officer  
DATE: 9 June 2021

### ***Matters for Consideration:***

To determine the fees and allowances payable to Councillors for attending Council and committee meetings for the 2021-2022 financial year.

### ***Background:***

The Local Government Act prescribes that council members be paid for attending meetings and reimbursed for costs incurred while carrying out their function as a council member. In 2013, the Salaries and Allowances Tribunal undertook a comprehensive review of the fees, allowances and expenses to be paid and reimbursed under the Local Government Act 1995 to elected council members. The review identified an increase in the roles and responsibilities of councillors as a result of key changes to local government planning and reporting requirements. The Tribunal determined minimum and maximum amounts of payments to be made or reimbursed to elected council members within a four band classification model.

Section 7B(2) of the Salaries and Allowances Act requires the Tribunal to undertake a review of the amount of fees and allowances to be paid to elected members under the local government act on an annual basis. The review for 2021 has been completed with the Tribunal determining that there be no increase in the band ranges.

### ***Comments:***

The Shire of Cue sits as a band 4 local government. The table below shows the minimum and maximum amounts payable to elected members in the band 4 category along with the current amounts paid in 2020-2021 and proposed payments for 2021-2022, being no change as determined by the Salaries and Allowances Tribunal.

<b>Shire of Cue</b>				
<b>Councillor Attendance Fees</b>				
<b>Band 4 Local Government</b>	<b>Minimum</b>	<b>Maximum</b>	<b>2020-2021</b>	<b>Proposed 2021-2022</b>
<b>Council Meeting Fee - per ordinary or special meeting</b>				
President	\$91.00	\$490.00	\$490.00	\$490.00
Councillors	\$91.00	\$238.00	\$238.00	\$238.00
<b>Committee Meeting Fee - per authorised meeting</b>				
All Councillors	\$46.00	\$119.00	\$119.00	\$119.00
<b>Allowances - Paid monthly</b>				
President Allowance	\$42.75	\$1,671.91	\$908.00	\$908.00
Deputy President (25%)	\$10.69	\$417.98	\$227.00	\$227.00
<b>ICT Allowance - Paid monthly</b>				
All Councillors	\$41.67	\$291.66	\$290.00	\$290.00
<b>Reimbursements</b>				
Engine displacement over 2600cc			\$0.9901	\$0.9901
Engine Displacement over 1600cc to 2600cc			\$0.7087	\$0.7087
Engine displacement 1600cc and under			\$0.5837	\$0.5837
Other approved expenses supported by receipts.				

Council Meeting Attendance Fees

It is proposed that Councillor meeting attendance fees remain at the top rate of \$238 per meeting and the President meeting attendance fee also remain at the top rate of \$490 per meeting.

Council Committee Attendance Fees

Recognising that Council Committee meeting attendance fees are usually paid at the rate of half the Councillors meeting attendance fee, it is proposed that this fee remain at \$119 per meeting.

President and Deputy President Allowance

It is proposed that the President allowance remain at \$908 per month or \$10,896 per annum. The Deputy President allowance is 25% of this amount, being \$227 per month or \$2,724 per annum.

ICT Allowance

It is proposed that this allowance remain at \$3,480 per annum payable as \$290 per month. This allowance is to provide councillors with the resources to obtain a high standard of electronic communication hardware and services to allow the Shire to optimise its communications with Councillors. There is no increase to this allowance under the Salaries and Allowances Tribunal review.

Travel Allowance

The Salaries and Allowances Tribunal determination has set this at the same rates contained in section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011, which is currently \$0.9901 cents per kilometre for a vehicle with an engine capacity over 2600cc.

**Statutory Environment:**

*Local Government Act 1995*

*Part 5, Division 8 – Local government payments and gifts to its members.*

*Local Government (Administration) Regulations 1996*

*Part 8 – Local government payments and gifts to its members.*

*Salaries and Allowances Act 1975*

*Section 7B*

*Section 7B(2) of the SA Act requires the Tribunal to inquire into and determine the amount of:*

- *fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 ('the LG Act') to elected council members for attendance at meetings;*
- *expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and*
- *allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.*

*Local Government Officers' (Western Australia) Interim Award 2011 and*

*Local Government Officers' (Western Australia) Award 2021*

*section 30.6.*

**Policy Implications:**

Nil

**Financial Implications:**

Allowance has been made in the draft 2021-2022 budget for councillor meeting attendance fees and allowances.

**Strategic Implications:**

Nil

**Consultation:**

Rob Madson – Chief Executive Officer

Glenn Boyes – Manager Finance

**Officer’s Recommendation:**

**Voting Requirement:** Absolute Majority

That Council, by absolute majority, set the following Members Fees for the 2021-2022 financial year.

<b>Council Meeting Fee - per ordinary or special meeting</b>			
President	\$490		
Councillors	\$238		
<b>Committee Meeting Fee - per authorised meeting</b>			
All Councillors	\$119		
<b>Allowances - Paid monthly</b>			
President Allowance	\$908	\$10,896	per annum
Deputy President (25%)	\$227	\$2,724	per annum
<b>ICT Allowance - Paid monthly</b>			
All Councillors	\$290	\$3,480	per annum
<b>Reimbursements</b>			
Travelling to and from authorised meetings - c/km			
Engine displacement over 2600cc	\$0.9901		
Engine Displacement over 1600cc to 2600cc	\$0.7087		
Engine displacement 1600cc and under	\$0.5837		
Other approved expenses supported by receipts.			

**Council Decision:**

**Voting requirement:** Absolute Majority

**MOVED:**

**SECONDED:**

**CARRIED:**

## 10.5 2021-2022 FEES AND CHARGES

APPLICANT: Shire of Cue  
 DISCLOSURE OF INTEREST: Nil  
 AUTHOR: Glenn Boyes – Manager Finance  
 DATE: 10 June 2021

### ***Matters for Consideration:***

Adoption of the fees and charges for the Shire of Cue for the 2021-2022 financial year.

### ***Background:***

In accordance with section 6.16 of the *Local Government Act 1995*, fees and charges are adopted annually as part of the Council's budget.

### ***Comments:***

The schedules of fees and charges proposed for the 2021-2022 financial year are included in [Appendix 4](#). Most of the fees and charges are proposed with no increase. A review of the costs of providing services has been conducted and increases have only been proposed where the cost is not being met by the fee charged.

In considering the tourist park fees and charges the proposed increases are being deferred until the end of the tourist season and will be presented to Council later in the year to be in place for the commencement of the next tourist season.

### ***Statutory Environment:***

*Local Government Act 1995 – Part 6, Division 5, Subdivision 2 – Fees and Charges.*

#### **12. 6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

- (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

\* *Absolute majority required.*

**13.** 6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

**14.** 6.18. Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
  - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

**15.** 6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

***Policy Implications:***

Nil

***Financial Implications:***

Fees and charges revenue makes up approximately 10% of the Shires operating income and provides a means for the Shire to recover the costs of providing services on a user pay basis.

***Strategic Implications:***

Shire of Cue Strategic Community Plan 2017 – 2027

Outcome 2.1: A strategically focused and unified Council functioning efficiently

2.1.3: Maintain accountability and financial responsibility.

***Consultation:***

Rob Madson – Chief executive Officer

Richard Towell – Deputy Chief Executive Officer

John Curtin – Manager Works and Services

Tracy Bachraty – Coordinator Community Development

Dianne Wandmaker – Manager Cue Tourist Park

Bill Atyeo – Environmental Health Officer

**Officer's Recommendation:**

**Voting Requirement:** Absolute Majority

That Council, by absolute majority;

adopts the schedule of fees and charges contained in [Appendix 4](#), effective from 01 July 2021 and incorporates these fees and charges into the 2021-2022 budget.

**Council Decision:**

**Voting requirement:** Absolute Majority

**MOVED:**

**SECONDED:**

**CARRIED:**



# APPENDIX 4

<b>OFFICE CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Photocopying</b>					
A4 Black Printing - per single sided page	\$ 0.60	\$ 1.00	*		Breakeven amount is \$1 for 10 sheets when it takes 20 minutes to complete the job
A4 Colour Printing - per single sided page	\$ 1.65	\$ 1.65	*		No increase, current price is above CRC comparison
A3 Black Printing - per single sided page	\$ 1.15	\$ 1.55	*		Same increase as A4 black printing
A3 Colour Printing - per single sided page	\$ 3.35	\$ 3.35	*		No increase, current price is above CRC comparison
<i>All other office services, Refer Customer to Community Resource Centre</i>					
<b>Library</b>					
Lost / Damaged Books	At Cost	At Cost			No increase
<b>Freedom of Information (as per Act)</b>					
Other fee's may apply - check with the FOI co-ordinator					
Staff Time / hour	\$ 30.00	\$30.00		*	As per legislation
Non Personal application	\$ 30.00	\$30.00		*	As per legislation
<b>TOURISM CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Gold on the Murchison Book	\$ 31.00	\$ 31.00	*		No increase
Just A Century Ago Paperback Book	\$ 19.00	\$ 19.00	*		No increase
Just A Century Ago Hardback Book	\$ 25.00	\$ 25.00	*		No increase
Gascoyne Murchison Outback Pathways Book	\$ 20.00	Remove	*		We no longer sell this
Postcards	\$ 1.00	Remove	*		We no longer sell this
<b>HALL CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Bond for Hall Hire - Event / function with alcohol	\$ 860.00	\$ 860.00			No increase
Bond for Hall Hire - Event / function without alcohol	\$ 540.00	\$ 540.00			No increase
Hall Hire - Private Function (with alcohol) per day	\$ 430.00	\$ 430.00	*		No increase
<b>(Licensee responsible for liquor license)</b>					
Hall Hire - Private Function (without alcohol) per day	\$ 165.00	\$ 165.00	*		No increase
Sound system Bond	\$ 320.00	\$ 320.00			No increase
Sound system - per day	\$ 33.00	\$ 33.00	*		No increase
<i>Half day or less - 50% of full day hire fees - Bond applies</i>					No increase

Community Use - Fundraising	No Charge	No Charge			No increase
Key Bond	\$ 55.00	\$ 55.00			No increase
Additional Cleaning (per hour)	\$ 82.00	\$ 82.00	*		No increase
Repair of Damage Caused during hire use	At Cost + 25%	At Cost + 25%			No increase
<b>Hall Hire includes hire of all chattels</b>					
Bond for table and chair hire (Shire delivery \$70 extra)	\$ 120.00	\$ 120.00			No increase
Chair Hire (per day) (Shire delivery \$70 extra)	\$ 2.00	\$ 2.00	*		No increase
Table Hire (per day) (Shire Delivery \$70 extra)	\$ 14.00	\$ 14.00	*		No increase
Out of town delivery extra	Negotiated	Negotiated			No increase
Cost of extended table and chair hire to be negotiated	Negotiated	Negotiated			No increase
<b>SPORTS COMPLEX CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Bond for keys	N/A	N/A			No increase
Casual court use at night with lights	No Charge	No Charge			No increase
Shire initiated programs	No Charge	No Charge			No increase
<b>PLANT HIRE / PRIVATE WORKS</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
The Shire does not supply commercial quantities of water, sand, gravel or other materials. The Shire supplies for residential, non-profit purposes and only if/when the product is available. Minimum quantity is 1m <sup>3</sup>					
Persons or organisations requiring large quantities of materials or commercial volumes should negotiate with local contractors.					
Standpipe - water must be for drinking or personal use only and not for road construction, dust suppression, earth works, land development or any other construction type works.					
<b>All private works and plant hire are subject to quotation by CEO. Quotations are dependent on scope of work, location and prevailing conditions.</b>					
<b>Material Supply</b>					
Standpipe Water up to 10,000 litres - No greater quantity than 10,000 litres per day	\$ 90.00	\$ 90.00			No increase
Bore water-Non potable-per kilolitre-minimum charge applies	\$ 1.00	\$ 1.00			No increase
Minimum charge	\$ 35.00	\$ 35.00			No increase
Diesel Fuel Sales	At Cost + \$0.04	At Cost + \$0.04	*		No increase
River Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Wandri Sand Per M <sup>3</sup> - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Red Gravel Per M <sup>3</sup> - includes delivery	\$ 70.00	\$ 70.00	*		No increase

Cracker Dust per M <sup>3</sup> (if available) - Includes delivery	\$ 70.00	\$ 70.00	*		No increase
Brickies Sand per M <sup>3</sup> (if available) - Includes delivery	\$ 135.00	\$ 135.00	*		No increase
Blue Metal per M <sup>3</sup> (if available) - Includes delivery	\$ 175.00	\$ 175.00	*		No increase
Gravel / Sand from town stockpile, no delivery M <sup>3</sup>	\$ 20.00	\$ 20.00	*		No increase
Gravel from pits - rehabilitation & establishment cost - Per M <sup>3</sup>	\$ 10.00	\$ 10.00	*		No increase
<b>Plant Hire/Private Works</b>					
<b>Plant Hire Charges Per Hour - NO DRY HIRE</b>					
Grader	\$ 221.00	\$ 221.00	*		No increase
426 Front End Loader	\$ 198.00	\$ 198.00	*		No increase
Attachments (in addition to the hire of the plant)	\$ 22.00	\$ 22.00	*		No increase
Bobcat (Skidsteer Loader)	\$ 147.00	\$ 147.00	*		No increase
Mini Digger	\$ 147.00	\$ 147.00	*		No increase
Kubota Tractor	\$ 147.00	\$ 147.00	*		No increase
950G Wheel Loader	\$ 227.00	\$ 227.00	*		No increase
D6T Dozer	\$ 238.50	\$ 238.50	*		No increase
Excavator	\$ 227.00	\$ 227.00			No increase
Bomag MPH100 Stabiliser	\$ 238.50	\$ 238.50	*		No increase
Vibrator Drum Roller	\$ 178.50	\$ 178.50	*		No increase
Rubber Roller	\$ 176.00	\$ 176.00	*		No increase
Twin Drum Roller (1.6 tonne)	\$ 108.00	\$ 108.00			No increase
Ride-on Mower	\$ 108.00	\$ 108.00	*		No increase
Backhoe	\$ 174.00	\$ 174.00	*		No increase
Fork Lift	\$ 108.00	\$ 108.00	*		No increase
Service Vehicle - Ute	\$ 124.00	\$ 124.00	*		No increase
3.5 Tonne Tip Truck	\$ 124.00	\$ 124.00	*		No increase
Prime Mover	\$ 151.00	\$ 151.00	*		No increase
Prime Mover with one trailer	\$ 192.00	\$ 192.00	*		No increase
Prime Mover with two trailers	\$ 221.00	\$ 221.00	*		No increase
Prime Mover with Drop Deck Ramps	\$ 192.00	\$ 192.00	*		No increase
EWP	\$ 108.00	\$ 108.00	*		No increase
Street Sweeper	\$ 108.00	\$ 108.00	*		No increase
<b>Labour Hire</b>					
Per man hour - ordinary hours	\$ 79.00	\$ 80.00	*		Wages increased in December 2020
Per man hour - overtime hours (double)	\$ 158.00	\$ 160.00	*		Wages increased in December 2020
Per man hour - overtime hours (1.5)	\$ 118.50	\$ 120.00	*		Wages increased in December 2020

<b>CEMETERY CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Grant of right of burial	\$ 150.00	\$ 150.00			No increase
Plot reservation, valid for 25 years	\$ 25.00	\$ 25.00			No increase
Sinking/Reopening a Grave	\$ 2,250.00	\$ 2,500.00	*		Increased to reflect actual cost
Internment of Ashes in an existing grave	\$ 325.00	\$ 325.00	*		No increase
Internment of ashes in niche wall - single	\$ 565.00	\$ 565.00			No increase
Internment of ashes in niche wall - double	\$ 785.00	\$ 785.00			No increase
Niche wall plaque (If not supplied)	At cost + 20%	At cost + 20%			No increase
Internment Penalty - Lack of Notice or Weekend/Public Holiday Penalty	Additional cost of staff time	Additional cost of staff time	*		No increase
<b>AIRPORT CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Visiting Aircraft</b>					
Landing Charge per 1000kg (MTOW)	\$ 19.40	\$ 19.90	*		Increase to reflect additional aerodrome services for charter flights
Parking Fee	\$ 36.60	\$ 36.60	*		No increase
Night Landing Lights (Except RFDS)	\$ 328.25	\$ 328.25	*		No increase
Passenger outbound landing fee per person	\$ 9.70	\$ 10.70	*		Increase to reflect additional aerodrome services for charter flights
Passenger inbound landing fee per person	\$ 9.70	\$ 10.70	*		Increase to reflect additional aerodrome services for charter flights
<b>Locally Based Aircraft</b>					
Parking Fee per Annum (part thereof)	\$ 672.65	\$ 672.65	*		No increase
<b>Call Out Fee - After Hours</b>					
Per man hour - overtime hours (double)	\$ 158.00	\$ 158.00			No increase
<b>COMMUNITY BUS</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>ALL users must pay for fuel</b>					
Bond (refunded once bus is returned undamaged, in a clean condition and with a FULL tank of fuel)	\$ 525.00	\$ 525.00			No increase
Minimum Hire Fee (Under 50km) per day	\$ 138.00	\$ 138.00	*		No increase

Standard Hire Fee (50km to 250km) per day	\$ 145.00	\$ 145.00	*		No increase
Hire Charge Over 250km (per km)	\$ 1.15	\$ 1.15	*		No increase
Additional Day Hire (Over 2 days)	\$ 108.00	\$ 108.00	*		No increase
School - Any occasion (250km then km charge)	Negotiated	Negotiated	*		No increase
Sporting Clubs etc. (250km then km charge)	\$ 140.00	\$ 140.00	*		No increase
Medical Hire	Free	Free	*		No increase
Fuel Charges (Per Litre)	At cost + 20%	At cost + 20%	*		No increase
Cleaning Charges Per Hour	At cost + 20%	At cost + 20%	*		No increase
Repair Charges	At cost + 20%	At cost + 20%	*		No increase
<b>ANIMAL CONTROL (S1: Dog Act 1976; Dog Regulations 2013) (S2: Cat Act 2011; Cat Regulations 2012)</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Cat Trap Hire Weekly Limit	Free 1st week	Free 1st week			No increase
Trap Hire subsequent weeks	\$ 12.50	\$ 12.50	*		No increase
Trap Bond	\$ 50.00	\$ 50.00			No increase
Dog Registration - 1 Year Sterilized	\$ 20.00	\$ 20.00		S1	As per legislation
Dog Registration - 3 Year Sterilized	\$ 42.50	\$ 42.50		S1	As per legislation
Dog Registration - 1 Year Unsterilized	\$ 50.00	\$ 50.00		S1	As per legislation
Dog Registration - 1 Year Dangerous Dog		\$ 50.00		S1	New charge added to show registration for dangerous dogs
Dog Registration - Lifetime Unsterilized	\$ 250.00	\$ 250.00		S1	As per legislation
Dog Registration - Lifetime Sterilized	\$ 100.00	\$ 100.00		S1	As per legislation
Dog Registration - 3 Years Unsterilized	\$ 120.00	\$ 120.00		S1	As per legislation
Cat Registration - 1 Year Sterilized	\$ 20.00	\$ 20.00		S2	As per legislation
Cat Registration - 3 Year Sterilized	\$ 42.50	\$ 42.50		S2	As per legislation
Cat Registration - 1 year unsterilized	\$ 50.00	\$ 50.00		S2	As per legislation
Cat Registration - Lifetime	\$ 100.00	\$ 100.00		S2	As per legislation
Cat Registration - 3 Year unsterilized	\$ 120.00	\$ 120.00		S2	As per legislation
Pension Rebate	50% of fee	50% of fee		S1 & S2	As per legislation
Bonafide Stock Dogs	25% of fee	25% of fee			No increase
Impounding of a dog / cat	\$ 82.00	\$ 82.00	*		No increase
Maintenance of a dog / cat in pound - per day	\$ 21.50	\$ 21.50	*		No increase
Dog / Cat destruction	\$ 54.00	\$ 54.00	*		No increase
<b>SANITATION CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Rubbish Charges (Annual Fees for Service)</b>					
Residential Sanitation service-one bin/one pick up per week	\$ 260.00	\$ 260.00			No increase
Residential Sanitation service - extra bin	\$ 130.00	\$ 130.00			No increase

Pensioner discounted rate - Per domestic service	\$ 175.00	\$ 175.00			No increase
Commercial Rubbish Service - Per bin bi-weekly pick up	\$ 520.00	\$ 520.00			No increase
Minimum commercial rubbish service	\$ 520.00	\$ 520.00			No increase
Extra commercial pick ups will be by negotiation with the Shire	Negotiated	Negotiated			No increase
Mining camp - per bin collected (by operator)	\$ 6.25	\$ 6.25			No increase
<b>Sanitation Charges - Waste site fees</b>					
Domestic	No charge	No charge			No increase
Commercial - per cubic metre	\$ 10.00	\$ 10.00	*		No increase
Effluent disposal to waste ponds - per litre	\$ 0.05	\$ 0.05	*		No increase
Commercial oil - per litre - cost recovery	\$ 0.30	\$ 0.30	*		No increase
Car bodies	No charge	No charge	*		No increase
Asbestos per kilo up to 20kg	\$ 0.50	\$ 0.50			No increase
Asbestos per sheet or part thereof	\$ 2.00	\$ 2.00			No increase
Asbestos products - per cubic metre or part thereof	\$ 100.00	\$ 100.00	*		No increase
Tyres - cost recovery - per tyre up to light truck	\$ 3.00	\$ 3.00	*		No increase
Tyres - cost recovery - per large tyre (Truck)	\$ 10.00	\$ 10.00	*		No increase
Larger sizes and Commercial quantities	POA	POA			No increase
<b>Demolition - Waste Disposal Site Fees</b>					
Permit to demolish a building per storey	\$ 105.00	\$ 105.00	*		No increase
Demolition waste disposal	\$ 150.00	\$ 150.00	*		No increase
Building license waste disposal	\$ 60.00	\$ 60.00	*		No increase
<b>TOURIST PARK CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Caravan and Camping Sites</b>					
<b>Weekly rates - pay for six nights stay seven nights</b>					
Powered Site Multi Accommodation Unit Caravan booked for a week	\$ 180.00	\$ 180.00	*		No increase
Powered Site	\$ 27.00	\$ 27.00	*		No increase
Powered Site - per week (booked as a week)	\$ 162.00	\$ 162.00	*		No increase
Powered Site - Pensioners and Seniors	\$ 20.00	\$ 20.00	*		No increase
Powered Site - Pensioners and Seniors -per week (booked as a week)	\$ 120.00	\$ 120.00	*		No increase
Camp Site - per site per day	\$ 20.00	\$ 20.00	*		No increase
Camp Site - per site per week (booked as a week)	\$ 120.00	\$ 120.00	*		No increase
Overflow Sites - showers, toilets but unpowered	\$ 20.00	\$ 20.00	*		No increase
Van storage in designated area, per day, no power.	\$ 5.00	\$ 5.00	*		No increase
Shower only - per person	\$ 5.00	\$ 5.00	*		No increase
Washing machine/dryers	\$ 4.00	\$ 4.00	*		No increase
<b>All prices quoted below are based on two people per night</b>					
Additional people - Children per night	\$ 5.00	\$ 5.00	*		No increase
Additional People - Adults per night	\$ 10.00	\$ 10.00	*		No increase

<b>Historic Cottages</b>					
Historic Cottage	\$ 95.00	\$ 95.00	*		No increase
Historic Cottage per week	\$ 450.00	\$ 450.00	*		No increase
<b>All prices quoted below are based on two people per night</b>					
Additional people - Children per night	\$ 5.00	\$ 5.00	*		No increase
Additional People - Adults per night	\$ 10.00	\$ 10.00	*		No increase
<b>SHIRE RENTAL PREMISES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
Staff - per week -	\$ 70.00	\$ 70.00			No increase
Rented Houses - bond	\$ 800.00	\$ 800.00			No increase
<b>BUILDING RELATED CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Planning Charges: (S3: Planning &amp; Development Act 1995)</b>					
(a) Development Application (Not more than \$50,000)	\$ 147.00	\$ 147.00		S3	As per legislation
(b) \$50,001 - \$500,000	0.32% of development	0.32% of development		S3	As per legislation
© \$500,000 - \$2.5M	\$1 700 + 0.257% for every \$1 in excess of \$500,002	\$1 700 + 0.257% for every \$1 in excess of \$500,000		S3	As per legislation
(d) \$2.5M - \$5M	\$7 161 + 0.206% for every \$1 in excess of \$2.5M	\$7 161 + 0.206% for every \$1 in excess of \$2.5M		S3	As per legislation
(e) \$5M - \$21.5M	\$12 633 + 0.123% for every \$1 in excess of \$5M	\$12 633 + 0.123% for every \$1 in excess of \$5M		S3	As per legislation
(f) >\$21.5M	\$ 34,196.00	\$ 34,196.00		S3	As per legislation
Determining a development application where the development has commenced or been carried out	\$ 294.00	\$ 294.00		S3	As per legislation
Determining a development application for an extractive industry where the development has not commenced or been carried out		\$ 739.00		S3	As per legislation
Determining a development application for an extractive industry where the development has commenced or been carried out		\$ 1,478.00		S3	As per legislation
Determining an application to amend or cancel development approval		\$ 295.00		S3	As per legislation



Issue of Written Planning Advice	\$ 73.00	Cost recovery + 10%	*		
<b>Home based business (S4: Town Planning Scheme 1)</b>					
Application where the development has not commenced or been carried out	\$ 222.00	\$ 222.00		S4	As per legislation
Annual Renewal	\$ 73.00	\$ 73.00		S4	As per legislation
Determine an initial application for approval of a home occupation where the home occupation has commenced	\$ 609.00	\$ 444.00		S4	As per legislation
Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired.	\$ 199.00	\$ 146.00		S4	As per legislation
Change of Use Application	\$ 295.00	\$ 295.00		S4	As per legislation
Change of Use Application when change has commenced		\$ 590.00			As per legislation
<b>Building Permit Application Fee (S5: Building Act 2011) (S6: Building &amp; Construction Industry Training Levy Act 1990) (S7: Building Services Levy Act 2011)</b>					
Uncertified Building Permit Application - % of value	0.32% of value but not < \$105	0.32% of value but not < \$105		S5	As per legislation
Certified Building Permit Application - % of value (Class 1 & 10)	0.19% of value but not <\$105	0.19% of value but not <\$105		S5	As per legislation
Certified Building Permit Application - % of Value (Class 2-9)	0.09% of value but not <\$105	0.09% of value but not <\$105		S5	As per legislation
Application for an occupancy permit for a completed building, temporary occupancy permit, variation to occupancy permit, replacement of an occupancy certificate or change of classification occupancy permit	\$ 105.00	\$ 105.00		S5	As per legislation
Application for an occupancy permit for a building in respect of which unauthorised work has been done	0.18% of the estimated value but not < \$105	0.18% of the estimated value but not < \$105		S5	As per legislation
Application for a building approval certificate for a building in respect of which unauthorised work has been done	0.38% of the estimated value but not < \$105	0.38% of the estimated value but not < \$105		S5	As per legislation
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$ 105.00	\$ 105.00		S5	As per legislation
Building Services Levy \$45,000 or less	\$ 61.65	\$ 61.65		S7	As per legislation
Building license Administration Fee	\$ 5.00	\$ 5.00		S7	As per legislation

Building Services Levy over \$45,000	0.137% of cost of works	0.137% of cost of works		S7	As per legislation
BCITF construction under \$20,000	\$ -	0.2% of cost of works		S6	As per legislation
Construction over \$20,000	0.2% of cost of works	0.2% of cost of works		S6	As per legislation
Demolition under \$45,000	\$ 43.00	\$61.65		S6	As per legislation
Demolition over \$45,000	0.09% of work value	0.137% of cost of works		S6	As per legislation
Certificate of Design compliance (Minimum Fee)	0.2% of the value of the building works. (Minimum Fee \$130.00)	0.2% of the value of the building works. (Minimum Fee \$130.00)	*		No increase
<b>Provision of sub division clearance (S3: Planning &amp; Development Act 1995)</b>					
Not more than 5 lots	\$73.00 per lot	\$73.00 per lot		S3	As per legislation
More than 5 lots not more than 195	\$67 per lot for first 5 lots & \$35 thereafter	\$73 per lot for first 5 lots & \$35 thereafter		S3	As per legislation
Reply to property settlement enquiry	\$ 69.00	\$73.00	*	S3	As per legislation
<b>Liquor Licensing Approvals (S8: Liquor Control Act 1998)</b>					
Section 40 Town Planning Approval	\$ 100.00	\$ 100.00		S8	As per legislation
Section 39 Health & Food Act Approval	\$ 100.00	\$ 100.00		S8	As per legislation
<b>HEALTH RELATED CHARGES</b>	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Septic Tank Installation Permit (S9: Health Act 1911)</b>					
Application fee - Administration	\$ 118.00	\$ 118.00		S9	As per legislation
Inspection fee	\$ 118.00	\$ 118.00		S9	As per legislation
Additional inspection fee	\$ 118.00	\$ 118.00		S9	As per legislation
Local Government Report	\$ 46.50	\$ 118.00		S9	As per legislation
<b>Food Business Fees (S10: Food Act 2008)</b>					
Low Risk Annual Enforcement Agency Fee	\$ 60.00	\$ 66.00	*	S10	Increase due to GST
Medium Risk Annual Enforcement Agency Fee	\$ 120.00	\$ 132.00	*	S10	Increase due to GST
High Risk Annual Enforcement Agency Fee	\$ 240.00	\$ 264.00	*	S10	Increase due to GST
Notification of a Food Business	\$ 55.00	\$ 60.50	*	S10	Increase due to GST
Food Business Application	\$ 60.50	\$ 66.55	*	S10	Increase due to GST
<b>Lodging House Fees (S9: Health Act 1911)</b>					
	\$ 200.00	\$ 220.00	*	S9	Increase due to GST

<b>Street Trader / Hawker Licence</b> (S11: Activities in thoroughfares & Public Places & Trading Local Law 2001)					
Trading License (Yearly Fee)	\$ 460.00	\$ 506.00	*	S11	Increase due to GST
Trading Licence - Per Day	\$ 25.00	\$ 27.50	*	S11	Increase due to GST
<b>RATES</b> (S12: Local Government Act 1995; Local Government (Financial Management) Regulations 1996)	<b>Adopted Fee 2020-2021</b>	<b>Proposed Fee 2021-2022</b>	<b>GST included</b>	<b>Statutory Fee</b>	<b>Comments</b>
<b>Rate Enquiries</b>					
Rate/Account Enquiry (simple)	\$ 55.00	\$ 55.00	*		No increase
Rates/Zoning/Orders/requisitions (Complex)	\$ 110.00	\$ 110.00	*		No increase
Rate Reports (printout - including rate info photocopies)	\$ 20.00	\$ 20.00	*		No increase
<b>Rate Interest</b>					
Days until interest applies from issue date - 35 days				S12	As per legislation
Interest on overdue rates / rubbish	8%	7%		S12	As per legislation
<b>Instalments - 4 Payments</b>					
Rubbish charge to be spread over all instalments					
Previous years rate and rubbish arrears not to be spread over instalments, but are payable in full with the first instalment					
Instalment option is not available until all arrears have been paid					
Instalment Administration charge (annual)	\$ 15.00	\$ 15.00			No increase
Adhoc payment plan administration fee	\$ 24.00	\$ 24.00	*		No increase
Interest imposed on installment plans	3%	3%			
<b>Debt Recovery</b>					
Days until interest applies from date charge is incurred - 35				S12	As per legislation
Chargeable costs	At cost	At cost		S12	As per legislation
Interest on costs	8%	7%		S12	As per legislation
<b>Definitions:</b>					
<b>Per Hour means each hour or part thereof</b>					
<b>Per Day means each day or part thereof</b>					
<b>Per Half Day means to 12 noon</b>					

## 10.6 DEVELOPMENT APPLICATION – GROUPED DWELLING

APPLICANT: Fenix Newhaul Pty Ltd  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Eugene Ferraro – Shire Town Planner  
DATE: 3 June 2021

### ***Matters for Consideration:***

Application for Planning Approval to construct four single bedroom accommodation units at the rear of Lot 609 (23) Dowley Street, Cue.

### ***Background:***

This application was deferred at the Council May 2021 meeting to enable further consideration of issues relating to the management of the proposed accommodation units.

A copy of the application, including site and floor plans for the proposed development is attached at [Appendix 5](#).

Lot 609 is 1040m<sup>2</sup> in size and currently accommodates an existing dwelling.

The proposal seeks to install a four unit accommodation facility at the rear of the property, to provide accommodation for Fenix Newhaul workers during their swing. The workers will be based at the nearby transport depot and will walk to and from the depot to their accommodation.

The application seeks to erect four (4) accommodation units, 5m from the rear boundary and 5.8m from the respective side boundaries. The units will front the existing dwelling and each contain separate bathroom facilities. In addition to the accommodation, four car parking bays are proposed.

Communal cooking, dining and laundry facilities will be provided in the existing dwelling.

This development may only be approved with Council's discretion.

### ***Management of Proposed Accommodation:***

In investigating this matter, a balance has been attempted to be achieved between encouraging economic activity in the town while protecting the amenity of its residents. To this end, the concept of a management plan for the unit operators was formulated that could provide more certain outcomes for all parties. The use of management plans is an accepted approach to dealing matters that may be on-going.

In this instance, the concept of a 'Good Neighbour' management plan is being proposed. The concept of being a good neighbour provides a simple overarching

objective and makes outcomes clear to the operator, adjoining neighbours and general community.

The good neighbour management plan should seek to address three main areas of concern: noise minimisation; light spill; and identify a responsible entity. The issue of noise may arise from the location of parked vehicles and reversing alarms, together with the congregation of people, particularly during the very early mornings. Light spill may arise from the inappropriate location, intensity and direction of fixed lighting. The need to identify a responsible entity should also be an important component of the plan, as it provides the community with a contact point should any issues arise. The management plan will also provide the opportunity to ensure that the property is maintained in a clean and tidy manner.

It is important that the management plan be a simply written document so that it can be easily understood and implemented effectively. In addition, there should also be a requirement to maintain a register of complaints. The register should detail any issues raised, response thereto and be made available to the Chief Executive Officer at the Shire. Should the Council agree to granting a three year approval to this application, information from the register may form part of the deliberative process for any possible extension of this use in the future.

A condition should also be imposed to ensure that a copy of the good neighbour management plan is located in each unit and made available to the adjoining neighbours and the Shire. Finally, a condition should also be imposed to ensure the management plan is kept up to date and that the responsible entities and their contact details remain current.

It is acknowledged that a management plan may not prevent all issues from arising, it does, however, provide a clear commitment by the operator and importantly, provides a process for dealing with issues, should they arise.

### ***Residential Design Code Assessment:***

Lot 609 is zoned Residential and coded R10/12.5 under the Shire of Cue Local Planning Scheme No. 2 (LPS 2).

The application raises two issues that need to be assessed against the Residential Design Codes (RD Codes) –boundary setbacks and open space.

### **Side Boundary Setbacks**

Walls are deemed-to-comply with the RD Codes if they are less than 3.5m high and setback either 1.5m from the side boundary if the wall contains a major opening (i.e. window greater than 1m<sup>2</sup> in area, or door), or 1.0m if the wall has no major openings. The proposed units have no major openings on walls facing the lot boundaries and are setback 5.8m from the side boundaries.

The proposed units are to be setback 5.8m from each of the side boundaries and meet with the Deemed to Comply requirements of the RD Codes.

**Rear Boundary**

Walls are deemed to comply with the RD Codes under the R10 or R12.5 Code, if they are a minimum of 6m from the rear boundary. The proposal seeks to locate the units 5m from the rear boundary and therefore does not comply with the deemed-to-comply provisions of the RD Codes. The RD Codes provide the following where proposals do not meet the deemed-to-comply provisions.

**2.4 Judging merit of proposals**

*Where a proposal does not meet deemed-to-comply provision(s) of the R-Codes Volume 1 and addresses design principle(s), the decision-maker is required to exercise judgement to determine the proposal.*

*Judgement of merit is exercised only for specific element(s) of a proposal which do not satisfy the relevant deemed-to-comply provision(s).*

**2.5 Exercise of judgement**

2.5.1

*Subject to clauses 2.5.2 and 2.5.3, the decision-maker is to exercise its judgement to consider the merits of proposals having regard to objectives and balancing these with the consideration of design principles provided in the R-Codes Volume 1.*

*The decision-maker, in its assessment of a proposal that addresses the design principle(s), should not apply the corresponding deemed-to-comply provision(s).*

In summary the RD Codes do not provide the Council with the option to simply refuse an application because one component of the application does not meet the deemed-to-comply requirements. In these instances, the Shire is required to assess that component against the objectives of the relevant Design Principles. The relevant Design Principles for the rear boundary setback are at Clause 5.1.3 of the RD Codes as follows:

**5.1.3 Lot boundary setback**

P3.1 Buildings set back from lot boundaries or adjacent buildings on the same lot so as to:

- reduce impacts of building bulk on adjoining properties;
- provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and
- minimise the extent of overlooking and resultant loss of privacy on adjoining properties.

As assessment against the above Design Principles is as follows:

DESIGN PRINCIPLES	RESPONSE
Reduce impacts of building bulk on adjoining properties	The proposed 5m setback of the proposed buildings will ensure that they have no adverse impact on the amenity of the rear neighbour. The buildings are single storey and will be largely screened from view from the rear property. Furthermore, the proposal will not impact on the amenity of the dwelling on the adjoining rear lot as this building is setback approximately 20m from the rear boundary

DESIGN PRINCIPLES	RESPONSE
Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties	The proposed building will have no impact on availability of direct sun and ventilation to adjoining properties.
Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.	Lot 609 current enjoys a row of mature trees located along the rear boundary. The trees provides an ideal screen to the neighbouring lot, as well as providing much needed shade, particularly during the summer months. The proposed development has been designed to avoid the trees, a condition requiring the trees to be protected would, therefore, be appropriate.

In light of the above analysis, the proposed 5m setback to the rear boundary can be assessed as complying with the objectives of the Design Principles of the RD Codes.

### Open Space

The RD Codes provides that 55% of a lot should be maintained as open space for R12.5 coded land and 60% open space for land coded R10. The RD Codes define open space as follows:

<p>Open Space</p> <p>Generally that area of a lot not occupied by any building and includes:</p> <ul style="list-style-type: none"> <li>• open areas of accessible and useable flat roofs and outdoor living areas above natural ground level;</li> <li>• areas beneath eaves;</li> <li>• verandahs, patios or other such roofed structures not more than 0.5m above natural ground level, unenclosed on at least two sides, <i>and</i> covering no more than 10 per cent of the site area or 50m<sup>2</sup> whichever is the lesser;</li> <li>• unroofed open structures such as pergolas;</li> <li>• uncovered driveways (including access aisles in car parking areas) and uncovered car parking spaces;</li> </ul> <p>but excludes:</p> <ul style="list-style-type: none"> <li>• non-accessible roofs, verandahs, balconies and outdoor living areas over 0.5m above natural ground level; and/or</li> <li>• covered car parking spaces and covered walkways, areas for rubbish disposal, stores, outbuildings or plant rooms.</li> </ul>
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The area of the proposed building, (minus the verandah which is included as open space) is 60m<sup>2</sup>. With the existing dwelling being 175m<sup>2</sup> in area, the resultant dwelling area would be 235m<sup>2</sup>. With the site being 1040m<sup>2</sup> in total size, the total area of open space on the site would be 805m<sup>2</sup>, or 77.4% of the site. Consequently, the proposal meets the deemed-to-comply requirements of 55% open space under the R12.5 code and 60% under the R10 code.

## **Car Parking**

The application also proposes to include an additional three on-site car parking bays. The bays are arranged in a tandem style, with two of the proposed bays located on the western side boundary.

The number and location of any additional car parking bays is a matter for Council discretion. The proposed location of two additional bays along the side boundary may have the potential to adversely impact on the amenity of the adjoining property. To avoid any potential for adverse impacts, approval should not be issued for these additional bays.

Dowely Street is a very wide road, being some 40m in width. The street verge in front of Lot 609 is in excess of 20m in width. With ultra low traffic volumes along the street, there is ample space to accommodate vehicle parking on the verge without adversely impacting on the amenity of the area or on traffic flows and safety. It is also noted that the footpath is located on the opposite side of the street. Parking on the verge will encourage vehicles to enter and exit in forward gear, thereby, reducing the potential for rear reversing alarms being sounded. The manner in which vehicles are parked on the verge will also be a matter addressed by the good neighbour management plan. To this end, a condition is proposed to remove the additional car parking bays from the approval.

## **Conclusion**

The town has not experienced any social issues, such as noise or anti-social behaviour arising from such facilities and will continue to rely on Newhaul to manage the behaviour of its employees and contractors. The proposal for the preparation and implementation of a good neighbour management plan will work towards minimising any possibly adverse impacts on the adjoining and nearby neighbours. The management plan will limit the number of people residing on the property at any one time and will need to be prepared to the specifications and satisfaction of the CEO.

The application is for accommodation in a residential area and, as such, no town planning objection is raised to the application.

Given that the life of the mine is finite, it is recommended that the life of this approval be set for a fixed period of three years, after which a fresh application will need to be made to continue with the accommodation.

The proposal for the accommodation units provides an opportunity to house workers in the town. The mining operation is a significant economic opportunity for the town and the ability to accommodate workers in town ensures that town centre operators can also benefit from this activity.

## ***Statutory Environment:***

Shire of Cue Local Planning Scheme No. 2.



- residential grouped** - has the same meaning as defined in the Residential Design Codes, i.e. *A dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property*

The scheme Zoning Table indicates that the use “Residential – Grouped Dwelling” is a category D use in the Commercial Zone, meaning “that the use is not permitted unless the local government has exercised its discretion by granting development approval.”

**Policy Implications:**

Nil.

**Financial Implications:**

Development of the lot will increase the property’s Gross Rental Value and consequently result in an increase in applicable rates. Development application and building permit fees apply.

**Strategic Implications:**

The proposed action addresses the following objectives contained in the Shire’s Strategic Community Plan 2017-2027.

*Economic Objective*

*Outcome 1.1 Maximise local economic opportunities to benefit the whole community*

- 1.1.3 *Utilise the land available in the area for a range of new business to be self-sustaining*

**Consultation:**

Rob Madson – Chief Executive Officer  
 Craig Mitchell – Director, Newhaul.  
 Benjamin Houweling - Town Planner, Harley Dykstra  
 Derek and Flo Goodfellow.

**Officer’s Recommendation:**

**Voting Requirement:** Simple Majority

That Council approve the application for planning approval to accommodate a four unit transportable dwelling on Lot 609 Dowley Street, Cue, subject to the following conditions:

1. Prior to the occupancy of any unit, a ‘Good Neighbour’ management plan being prepared and implemented to the satisfaction and specifications of the Chief Executive Officer of the Shire of Cue addressing the following:

- a. Avoid the potential for reverse warning alarms to sound on vehicles, by:
    - i. Encouraging only vehicles fitted with reverse warning alarm off switches to park on site during non-daylight hours;
    - ii. Reverse warning alarms being switch off while on site; and
    - iii. Parking vehicles off site (street verge) and if possible, in such a way to enter and exit if forward gear;
  - b. The maximum number of employees to reside on-site at any one time;
  - c. Employees encouraged to be:
    - i. courteous to neighbours;
    - ii. keep noise to a minimum; and
    - iii. not to congregate in outdoor areas in close proximity to neighbours;
  - d. Avoid lights being directed toward neighbouring properties;
  - e. Ensure compliance with the relevant environmental noise regulations;
  - f. Restrict occupants only to employees of Fenix Newhaul Pty Ltd;
  - g. Ensure the property is maintained in a clean and tidy manner and that all external gates are maintained to minimise noise;
  - h. Access and egress to the proposed units in such a manner so as to avoid disturbance of neighbours, particularly during the early morning hours; and
  - i. Contact details (Name and mobile phone number) of person(s) to register any complaints.
2. Prior to the occupancy of any unit, a copy of the approved 'Good Neighbour' management plan shall be provided:
    - a. To all adjoining residents;
    - b. In each accommodation unit; and
    - c. To the Shire of Cue.
  3. The 'Good Neighbour' management plan shall be kept up to date to the satisfaction and specification of the Chief Executive Officer and any updates shall be provided to adjoining residents, unit occupiers and to the Shire.
  4. A register of any complaints received under the 'Good Neighbour' management plan and responses thereto shall be maintained and shall be made available to the Chief Executive Officer Shire of Cue upon request. The register should record as a minimum, the name of the complainant, the date and nature of the complaint, the response, date of response and any other follow up actions.
  5. The proposed three (3) additional car parking bays are not approved.
  6. This approval is for a period of three (3) years from the date of this approval.
  7. Unless a further approval has been issued to continue the use, upon the expiry of this approval the buildings the subject of this approval must be removed within 60 days of this expiry and the land thereon made good.

8. The existing trees located along the rear boundary of the property shall be retained to the satisfaction of the Shire of Cue.
9. That the applicant obtains a Building Approval Certificate, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012, prior to undertaking any further works on the lot associated with construction of the dwelling.
10. That the applicant obtains a Building Permit, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012 prior to, undertaking any works associated with completing construction of the dwelling.
11. That the applicant make application for the approval of an on-site effluent disposal system in accordance with the requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.
12. That the applicant connect the operation to mains power and that any use of a generator on the site be for back-up purposes only.
13. The applicant seeking the approval of the Water Corporation for the development;
14. That the proponent satisfies local and any FESA requirements with regard to fire services;
15. That the applicant obtain and submit to the Shire of Cue, prior to occupancy, a Certificate of Building Compliance, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012.

Advice to Applicant

The applicant is advised that the 'Good Neighbour' management plan referred to in Condition 1 of this approval, should be a simple document not exceeding 1 – 2 pages, be written in simple English and use simply understood terms.

<b>Council Decision:</b>	<b>Voting requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

# APPENDIX 5

7 April 2021

Chief Executive Officer  
Shire of Cue  
Lot 2 Austin Street  
CUE WA 6640

Dear Mr Madson,

## DEVELOPMENT APPLICATION

### LOT 609 (NO. 23) DOWLEY STREET, CUE

#### INTRODUCTION

Harley Dykstra, on behalf of the landowner of Lot 609 Dowley Street, Cue ('the subject land'), is pleased to provide this planning report to the Shire of Cue in support of an application for Development Approval on behalf of Fenix Newhaul Pty Ltd for a 'Grouped Dwelling' development.

A copy of the proposed Development Plans are attached at **Appendix A**.

#### BACKGROUND

As part of preparing this application, Harley Dykstra has contacted the Shire of Cue to discuss the proposed development of the land and an appropriate use class classification. Accordingly, Harley Dykstra has prepared this planning report in support of a development application to the Shire of Cue for a 'Grouped Dwelling'. The complex will be used by Fenix Newhaul Pty Ltd for the housing of their "fly in fly out" truck drivers.

#### THE SUBJECT LAND

The subject land is located approximately 550m north west of the Cue town centre and 240m north west of the Great Northern Highway. It is 1040m<sup>2</sup> in area, with frontage to and deriving access from Dowley Street. The site is adjoined by residential properties to the north west, south west, and north east.

The subject land currently accommodates a dwelling fronting Dowley Street, a shed, water tank, and scattered vegetation. All structures will be retained as part of this application. Access to the town centre is obtained via the Great Northern Highway and Marshall Street which connects with Dowley Street 90m north east of the site. An aerial locality plan has been included at **Figure 1** and an Aerial Photograph of the site has been included at **Figure 2**. Table 1 provides a summary of the legal description of the land. A Copy of the Certificate of Title is included at **Appendix B**.

LOT NO.	PROPERTY ADDRESS	LANDOWNER	AREA	VOL.	FOLIO	PLAN NO.
609	23 Dowley Street, Cue	Fenix-Newhaul Pty Ltd	1040m <sup>2</sup>	2089	584	217741

**TABLE 1**

#### PERTH & FORRESDALE

Level 1, 252 Fitzgerald Street, Perth  
15/2 Hensbrook Loop, Forrestdale  
PO Box 316, Kelmscott WA 6991

T: 08 9495 1947

E: metro@harleydykstra.com.au

ABN 77 503 764 248

Albany

Bunbury

Busselton

Forrestdale

Perth

www.harleydykstra.com.au



FS 536019





**FIGURE 1 – AERIAL LOCALITY PLAN**



**FIGURE 2 – AERIAL PHOTOGRAPH**



## PLANNING FRAMEWORK

The subject site is not subject to a region scheme but is currently zoned 'Residential' under the Shire of Cue Local Planning Scheme No.2 (LPS 2). LPS 2 designates a split residential density code over the subject land being R10/12.5. In areas coded R10/12.5, residential development can be supported by council up to R12.5 provided the following is demonstrated:

- a) *An effective method of effluent disposal, satisfactory to the Health Department requirements can be provided; and*
- b) *Consideration being given to the effect the proposal will have on the residential amenity of the locality by reason of streetscape, building form, servicing, privacy between buildings and traffic circulation both on and off the site.*

While the R12.5 code is not relied upon by this application, consideration has been given to the above points along with relevant sections of State Planning Policy 7.3 ('R-Codes').

### Land Use Permissibility

As previously mentioned, the subject land is zoned 'Residential' under LPS 2. Part 3 Clause 16 of LPS 2 describes the objectives of the 'Residential' zone as follows:

- i) *To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- ii) *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- iii) *To provide for a range of non-residential uses, which are compatible with and complementary to residential development*

The scale and residential nature of the proposed development on the subject land is consistent with the above objectives given that this proposal will contribute to a variety of residential densities in the locality. In addition, the current streetscape amenity of Dowley Street will remain unchanged given that the existing dwelling will be retained. Under LPS 2, the proposed use would be defined as 'Grouped Dwelling' which is a 'D' use in the 'Residential' zone meaning that the use is capable of approval through Council discretion. In preliminary discussions with the Shire, it was noted that the proposed land use would be consistent with that which was applied for in the case of a recent approval granted by the Shire at 11 Dowley Street, Cue. In the case of that application, Harley Dykstra contacted the Shire and was informed that the proposed use would not constitute 'Workforce Accommodation' given that the type of development proposed is not characteristic of a typical 'Workforce Accommodation' proposal due to the self-contained nature of the units. 'Workforce Accommodation' is defined under LPS 2 as follows:

*"means premises, which may include modular or relocatable buildings, used –*

- a) *Primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- b) *For any associated catering, sporting and recreation facilities for the occupants and authorised visitors.*

Given that the operational and built form aspects of this application are consistent with the approval granted by the Shire at 11 Dowley Street, it is considered appropriate that this proposal is considered a 'Grouped Dwelling' development. It is noted that this opinion was shared by the Vice CEO in a phone conversation held on 29 March 2021.





## THE PROPOSAL

As mentioned above, the proposed use of the site is a 'Grouped Dwelling' development which under LPS 2 has the same meaning as contained in the R-Codes being the following:

*"A dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property."*

The primary use of the site is consistent with the above definition given that Lot 609 will be used for self contained accommodation units on one lot. The development will consist of the following:

- Development of a four bedroom accommodation unit (each with their own bathroom) at the rear of the existing dwelling;
- Parking Bays; and
- Landscaping and grassed areas.

Apart from a shared cooking and dining area in the existing dwelling, the four units to be located at the rear of the lot will all be self-contained. With regard to the operation of the site, employees (truck drivers) will walk to the depot (located approximately 200m away) to pick up a truck from the depot at various times depending on the roster they are put on (2am, 6am, or 3pm). At the end of the shift, drivers will return their truck to the depot and walk back to their accommodation unit. The on-site parking bays are likely to only be used for the parking of two supervisor vehicles. The current work roster has not been finalised however at this stage it appears that employees will be expected to work 10 days following which they will have 6 days off.

Given that employees will walk to the depot each day, the four parking bays that will be provided on-site are considered to be sufficient. Compliance with the deemed to comply provisions of the R-Codes with respect to parking is achieved by the proposed development given that for two or more bedroom dwellings, two parking spaces per dwelling are required. In addition, it should be noted that the overall vehicle movements to and from the site are likely to be consistent with that of a typical residential premises. Therefore, the impact to the residential amenity and traffic capacity of Dowley Street will be negligible.

It is considered that the bulk and scale of the proposed building is consistent with that of the nearby residential properties. Setbacks also comply with the minimum setback requirements prescribed by Tables 2a and 2b of the R-Codes. In compliance with Clause 5.1.4 C4 and Table 1 of the R-Codes, the proposed area of open space being 67% complies with the minimum open space requirement of 60% for the R10 code.

With regard to fencing, all fencing is existing and will be retained as part of this application.

Given that no reticulated sewerage is available, effluent disposal will need to occur on-site. Specific details of effluent disposal arrangements will be provided to the Shire of Cue at building permit stage. At this stage, it is anticipated that the additional building may be able to share the method of effluent disposal currently being used by the existing dwelling.

## SERVICING

Access to the proposed 'Grouped Dwelling' development will be via a driveway and crossover onto Dowley Street as depicted on the Site Plan attached at **Appendix A**. The location of the proposed parking area will ensure that all street trees within the lot frontage will be retained as part of the access arrangement.

All stormwater runoff from the roof catchment and paved areas can be appropriately managed and fully contained on site as is the case with the existing dwelling. Detailed drainage plans will be prepared and submitted in support of the eventual Building Permit Application.





Power, telecommunications, and reticulated water infrastructure is currently connected to the existing dwelling and will be extended as part of the development. No reticulated sewer is available to the land meaning that sewerage disposal will occur via an on-site effluent disposal system. At the Building Permit Stage, further details in relation to the effluent disposal system will be provided.

## **PLANNING RATIONALE**

The proposed use and development of the subject land is considered appropriate and capable of development approval for the following reasons:

- The subject land is zoned 'Residential R10/12.5' under the Shire of Cue Local Planning Scheme No.2. 'Grouped Dwelling' is a 'D' use in the 'Residential' zone meaning that Council may approve the proposed use through discretion.
- The proposed development will not be visually obtrusive given that the bulk and scale will be consistent with the surrounding residential properties and because the existing dwelling on-site will be retained.
- Vehicle movements to and from the site will be low and similar to the surrounding residential properties.
- Development will be appropriately setback from neighbouring residential properties.
- Effluent disposal is able to occur on-site. Details of this will be provided to the Shire of Cue at building permit stage.
- The proposed driveway and crossover location will enable all trees in the lot frontage to be retained.
- The subject land is not identified as bushfire prone by the Department of Fire and Emergency Services Bushfire Prone Mapping.

## **CONCLUSION**

This Application for Development Approval is being proposed to gain approval from the Shire of Cue for a 'Grouped Dwelling' development which will be used to house employees of Fenix Newhaul Pty Ltd. The proposal is considered to be consistent with the nature and bulk and scale of development on nearby residential properties. Therefore, this development will have no impact on the residential amenity of the area. The proposal will also have significant benefits for the economy of the town of Cue.

This planning report has provided the relevant details and supporting rationale for the development. Overall, development of structures proposed by this application does not represent any material inconsistency with the surrounding form of development.

In view of the attributes described in this report, the supporting plans and technical information, it is respectfully requested that the Shire of Cue Council favourably consider this application.

I trust all of the information submitted is satisfactory, however, please do not hesitate to contact the undersigned should you require any additional information to facilitate approval of this application in a timely manner.

Yours sincerely

Benjamin Houweling  
Town Planner

**HARLEY DYKSTRA PTY LTD**

E-mail: [benh@harleydykstra.com.au](mailto:benh@harleydykstra.com.au)

## APPENDIX A | DEVELOPMENT PLANS

605

604

640

609  
1040m<sup>2</sup>

608

Existing Fence  
with Gate to be  
Retained

Four Proposed  
Parking Bays

Existing Dwelling  
to be Retained

Proposed Dwelling

Existing Shed and  
Water Tank to be  
Retained

Existing Driveway  
and Crossover

LEGEND



Subject Land (1040m<sup>2</sup>)



Grassed Area



Driveway and Parking



Existing Tress to be Retained



Overhead Electricity (DBYD)



Reticulated Water (DBYD)



Telecommunications (DBYD)



DOWLEY

STREET

# DEVELOPMENT SITE PLAN

Lot 609 (No. 23) Dowley Street, CUE

Plan No. | 22693-01  
Date | 06/04/21  
Drawn | NP  
Checked | BH  
Revision | A

PERTH & FORRESDALE:  
Lvl 1, 252 Fitzgerald St  
PERTH WA 6000  
15/2 Hensbrook Loop,  
FORRESDALE WA 6112  
T: 08 9495 1947  
E: metro@harleydykstra.com.au

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ALBANY | BUNBURY | BUSSELTON | FORRESDALE | PERTH

Scale | 1:200@A3



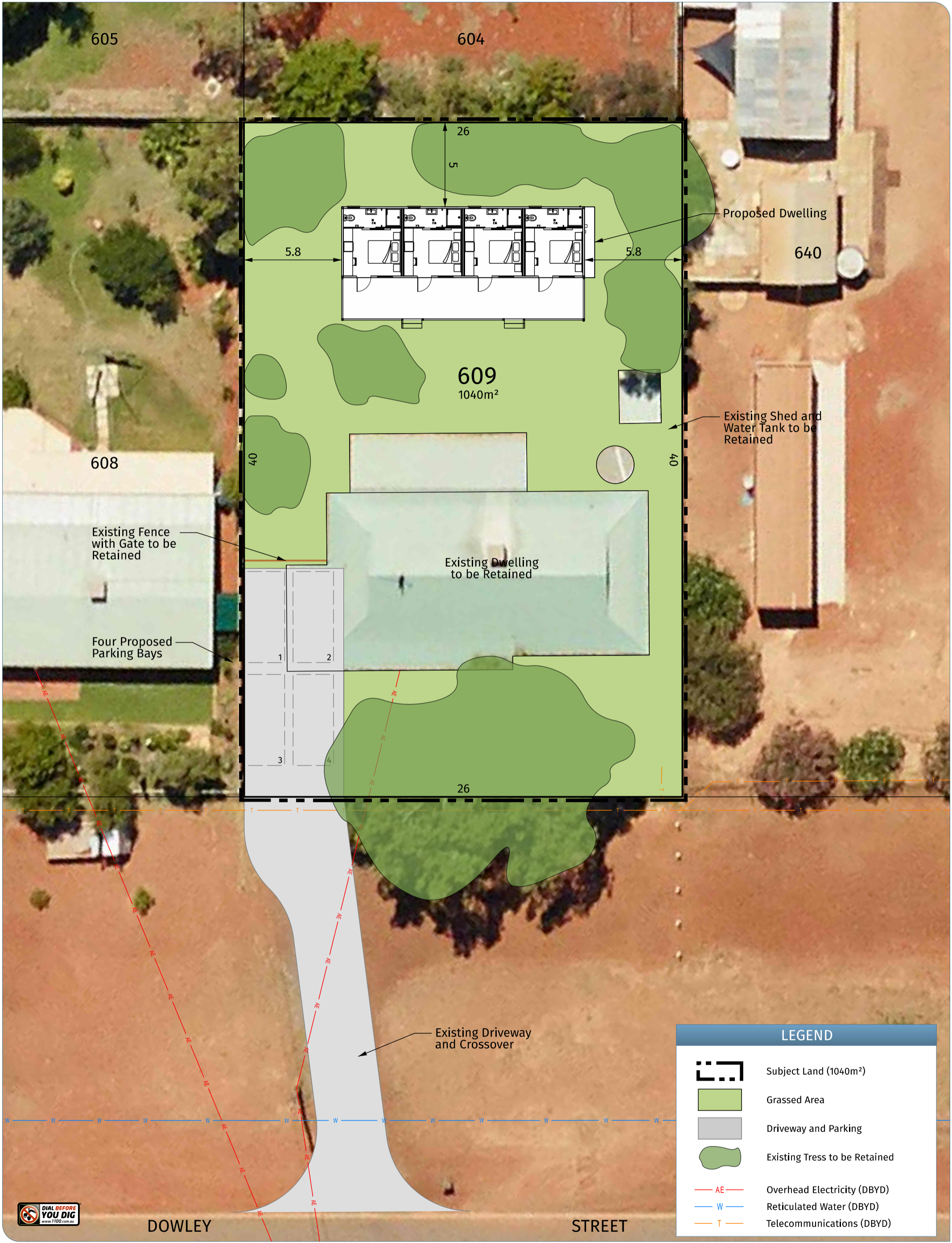
NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey



# Harley Dykstra

PLANNING & SURVEY SOLUTIONS





605

604

Proposed Dwelling

640

Existing Shed and Water Tank to be Retained

609

1040m<sup>2</sup>

608








Existing Fence with Gate to be Retained

Four Proposed Parking Bays

Existing Dwelling to be Retained

Existing Driveway and Crossover

LEGEND

-  Subject Land (1040m<sup>2</sup>)
-  Grassed Area
-  Driveway and Parking
-  Existing Tress to be Retained
-  AE Overhead Electricity (DBYD)
-  W Reticulated Water (DBYD)
-  T Telecommunications (DBYD)



DOWLEY

STREET

# DEVELOPMENT SITE PLAN

Lot 609 (No. 23) Dowley Street, CUE

Plan No. | 22693-01  
 Date | 06/04/21  
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Scale | 1:200@A3



NOTE: This plan has been prepared for planning purposes. Areas, Contours and Dimensions shown are subject to survey









**APPENDIX B | CERTIFICATE OF TITLE**

WESTERN



AUSTRALIA

REGISTER NUMBER <b>609/DP217741</b>	
DUPLICATE EDITION <b>3</b>	DATE DUPLICATE ISSUED <b>31/1/2019</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **2089** FOLIO **584**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 609 ON DEPOSITED PLAN 217741

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

FENIX-NEWHHAUL PTY LTD OF PO BOX 1641 WEST PERTH WA 6872

(T O631751 ) REGISTERED 4/2/2021

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 2089-584 (609/DP217741)  
PREVIOUS TITLE: 2077-836  
PROPERTY STREET ADDRESS: 23 DOWLEY ST, CUE.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF CUE

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING O631751



ORIGINAL—NOT TO BE REMOVED FROM OFFICE OF TITLES

Sundry Document G358012

WESTERN



AUSTRALIA

REGISTER BOOK

VOL.

FOL.

Volume 2077 Folio 836

CT 2089

584



# CERTIFICATE OF TITLE

UNDER THE "TRANSFER OF LAND ACT, 1893" AS AMENDED

I certify that the person described in the First Schedule hereto is the registered proprietor of the undermentioned estate in the undermentioned land subject to the easements and encumbrances shown in the Second Schedule hereto.

Page 1 (of 2 pages) 2089 584  
VOL. FOL.

Dated 20th December, 1996

*U. Sack*

REGISTRAR OF TITLES



### ESTATE AND LAND REFERRED TO

Estate in fee simple in Cue Lot 609, delineated on the map in the Third Schedule hereto, limited however to the natural surface and therefrom to a depth of 12.19 metres.

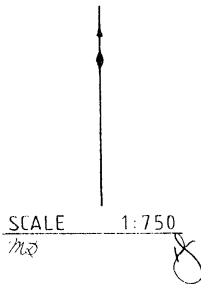
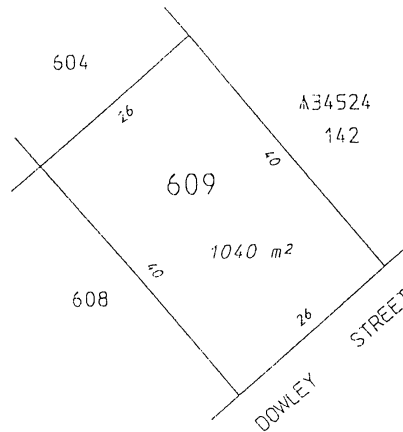
### FIRST SCHEDULE (continued overleaf)

Posgold (Big Bell) Pty. Ltd. of 100 Hutt Street, Adelaide, South Australia.

### SECOND SCHEDULE (continued overleaf)

NIL

### THIRD SCHEDULE




PERSONS ARE CAUTIONED AGAINST ALTERING OR ADDING TO THIS CERTIFICATE OR ANY NOTIFICATION HEREON

NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS.

Superseded - Copy for Sketch Only

FIRST SCHEDULE (continued)		NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS				
REGISTERED PROPRIETOR	INSTRUMENT		REGISTERED	TIME	SEAL	CERT. OFFICER
	NATURE	NUMBER				

SECOND SCHEDULE (continued)		NOTE: ENTRIES MAY BE AFFECTED BY SUBSEQUENT ENDORSEMENTS									
INSTRUMENT	PARTICULARS	REGISTERED	TIME	SEAL	CERT. OFFICER	REGISTERED OR LODGED	NUMBER	CANCELLATION	REGISTERED OR LODGED	SEAL	CERT. OFFICER
Caveat	By Big Bell Gold Operations Pty. Ltd. Lodged 14.2.00 at 16.15 hrs.				<i>FB</i>						

**10.7 AMENDMENT NO 1 SHIRE OF CUE LOCAL PLANNING SCHEME NO 2**

APPLICANT: Shire of Cue  
DISCLOSURE OF INTEREST: Nil  
AUTHOR: Eugene Ferraro  
DATE: 20 May 2021

***Matters for Consideration:***

Proposal to modify and readvertise the Heydon Place Amendment No 1 for public comment.

***Background:***

At its meeting in October 2017, the Council resolved to initiate and advertise Amendment No 1 which sought to rationalise the zoning and road layout for the Heydon Place General Industry area.

Four submissions were received during the advertising period, including an objection from LandCorp, the then owner of Lot 596 Heydon Place.

At its meeting in March 2018 the Council resolved as follows:

1. *support amendment 1 to Town Planning Scheme No2 with a proposed modification to address issues raised in submissions by Landcorp and the Water Corporation in relation to the alignment of Heydon place;*
2. *authorise the Shire President and Chief Executive Officer to sign and apply the common seal to the amendment documents; and*
3. *endorse the recommendations contained in the report titled "Planning & Development Act 2005 Shire of Cue Local Planning Scheme No.2 Amendment No. 1 Report on Final Approval Schedule of Submissions"*

There was no action taken to implement this decision and the amendment has remained 'on-foot' since.

A review of the matter has now been undertaken and a simpler solution is proposed that will enable the planning of the Heydon Place general industrial area to be finalised.

***Comments:***

The amendment as initially advertised sought to avoid the creation of a cul-de-sac by extending Heydon Place to the northern boundary of the general industrial area and then extending this through along the adjoining Unallocated Crown Land to Robinson Street. This solution suffered two problems. The first was that it affected Lot 596, which at the time was owned by LandCorp and now has since been sold and developed for industrial purposes. The second required the extension of the town boundary and also required the navigation of vesting Unallocated Crown Land and the Native Title agreement.

LandCorp objected to the proposed amendment as inter alia, it would have an adverse impact on Lot 596. Upon reviewing this amendment, it appears that a simple solution is available that will enable the development of the general industrial area to be finalised more promptly, without impacting on private land. A subdivision concept plan has been prepared to demonstrate the potential outcome of the proposed modification. ([Appendices 6 & 7](#)).

The modified proposal seeks to formalise Heydon Place as a cul-de-sac. This would enable the subdivision of the Council owned Lots 641 and 9000 to be completed and provide the opportunity for additional industrial lots to be provided to the market. Discussions with officers at the Department of Planning, Lands and Heritage have confirmed that the solution is workable, provided that the cul-de-sac head can accommodate the necessary turning movement of transport vehicles. At 42m wide, the cul-de-sac head has been designed to accommodate the turning movement of vehicles up to 53.5m in length.

The solution also enables Lot 641 to be subdivided into two lots, with the section currently occupied by Lacy Transport being subdivided as a battleaxe shaped lot. A copy of the draft subdivision concept plan to achieve this is attached at [Appendix 8](#).

Arrangements would need to be put in place at the time of subdivision to enable reciprocal access to and from the road assembly area onto the access leg. This would ensure that current fuel filling arrangement will remain in place.

**Statutory Environment:**

The *Planning and Development (Local Planning Schemes) Regulations 2015* detail the processes that must be following for preparing and amending town planning scheme. Regulation 51 is as follows:

- 51. Local government may advertise proposed modifications to standard amendment**
- (1) The local government may decide to advertise a modification to a standard amendment to a local planning scheme if —
    - (a) the local government proposes the modification to address issues raised in submissions made on the amendment; and
    - (b) the local government is of the opinion that the proposed modification to the amendment is significant.
  - (2) If a local government makes a decision under subregulation (1) the local government must take any steps the local government considers appropriate to advertise the proposed modification to the amendment.
  - (3) A proposed modification to an amendment to a local planning scheme may not be advertised on more than one occasion without the approval of the Commission.
  - (4) Any advertisement of a proposed modification to the amendment to the local planning scheme must include a notice specifying —
    - (a) the proposed modifications to be made to the advertised amendment; and
    - (b) where the amendment and the proposed modifications may be inspected; and
    - (c) to whom and during what period submissions may be made; and
    - (d) the manner and form in which submissions may be made.
  - (5) The period for making submissions set out in the notice referred to in subregulation (4) must be a period of 21 days commencing on the day on which the notice is first given or a longer period approved by the Commission.

- (6) A person may make a submission on a proposed modification to a standard amendment to a local planning scheme that has been advertised in accordance with subregulation (2) —
- (a) in the manner and form specified in the notice; and
  - (b) within the period specified in the notice.
- (7) If a proposed modification to an amendment to a local planning scheme is advertised in accordance with this regulation, a local government —
- (a) must consider all submissions on the proposed modification made to the local government within the period specified in the notice; and
  - (b) may, at the discretion of the local government, consider submissions on the proposed modification made to the local government after the period specified in the notice; and
  - (c) must make a recommendation in respect of each submission considered.

Given:

1. That Regulation 51(1) enables Council to readvertise a modification to an amendment that is proposed in response to a submission received;
2. The previous modification adopted by the Council in May 2018 was not readvertised; and
3. The modification now proposed offers a solution that is able to be better implemented and importantly, able to be implemented immediately,

it is recommended that Council:

- a. Rescind the decision of the Council of March 2018 (Resolution 04032018) relating to amendment 1; and
- b. Agree to now modify the amendment as proposed by this report;
- c. Agree to advertise the modified amendment; and
- d. Refer the amendment to service authorities for comment.

***Policy Implications:***

*Nil.*

***Financial Implications:***

Upon finalisation of the amendment the Shire will be able to finalise the subdivision of Lot 9000.

**Strategic Implications:**

The proposed action addresses the following objectives contained in the Shire’s Strategic Community Plan 2017-2027.

*Economic Objective*

*Outcome 1.1 Maximise local economic opportunities to benefit the whole community*

*1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining*

**Consultation:**

Rob Madson – Chief Executive Officer

Matthew Burnett – Senior Planning Officer Dept of Planning, Lands and Heritage.

**Officer’s Recommendation:**                      **Voting Requirement:** Simple Majority

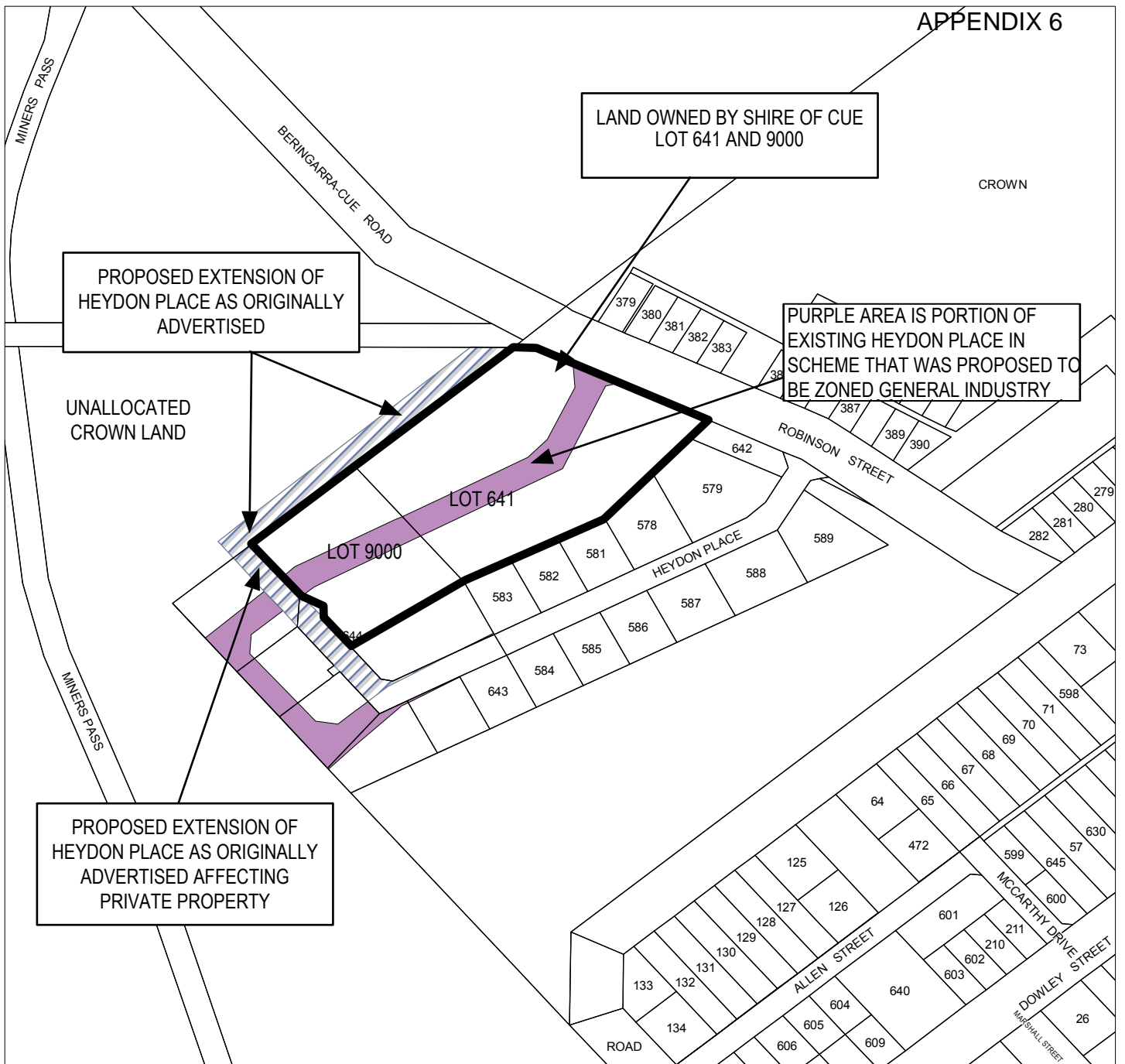
That Council:

- a. Rescind the decision of the Council of March 2018 (Resolution 04032018) relating to amendment 1; and
- b. Pursuant to Regulation 51(1) of the *Planning and Development (Local Planning Schemes) Regulation 2015* resolve to:
  - 1. Determine the submissions received as per the summary of submissions attached;
  - 2. Agree to modify to amendment in response to the submissions received;
  - 3. Agree to advertise the modification to Amendment 1 for a period of 21 days by:
    - a. Publishing a public notice on the Shire website; and
    - b. Provide a notice in writing to all landowners within the Heydon Place General Industrial area;
    - c. Making a copy of the modification available for public viewing within the Shire Office
    - d. Referral to authorities.

<b>Council Decision:</b>	<b>Voting requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
<b>CARRIED:</b>	

# APPENDIX 6







**PROPOSED SCHEME AMENDMENT MAP (ORIGINAL PROPOSAL)**

AS ADVERTISED FOR PUBLIC COMMENT OCTOBER 2017 TO DECEMBER 2017

**Legend**

 Cadastre with Lot number

**LPS Zones and Reserves Amendments**

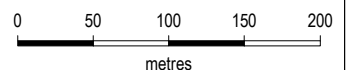
 General industry

 Local road

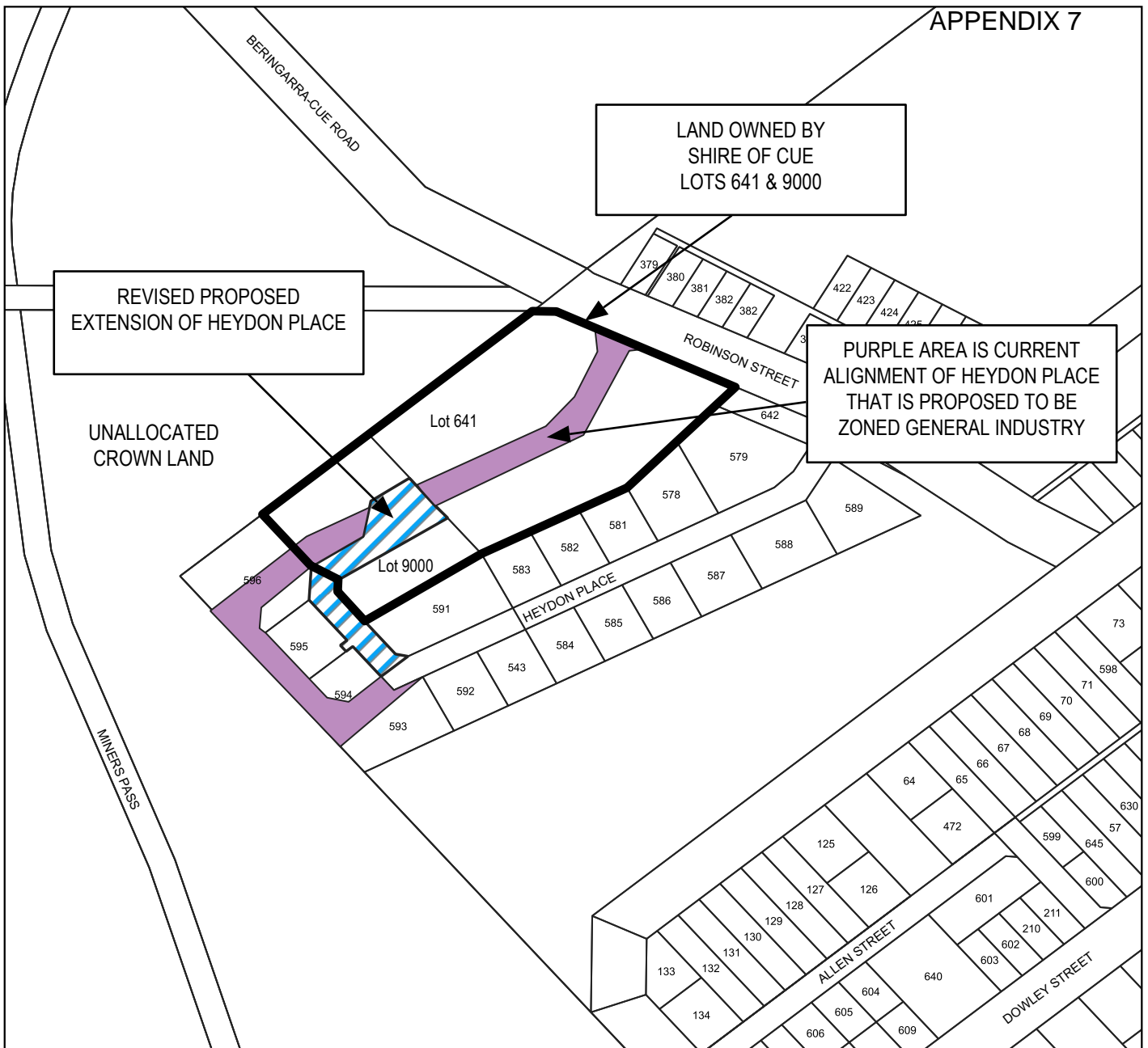
**Shire of Cue**

Local Planning Scheme No. 2




Amendment No. 1



# APPENDIX 7



Legend

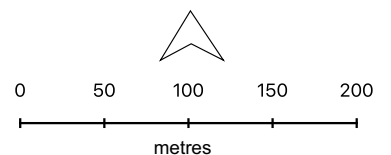
-  Transfer from General Industry Zone to Road Reservation
-  Transfer from Road reservation to General Industry Zone
-  Cadastre

**PROPOSED MODIFICATION**

**Shire of Cue**

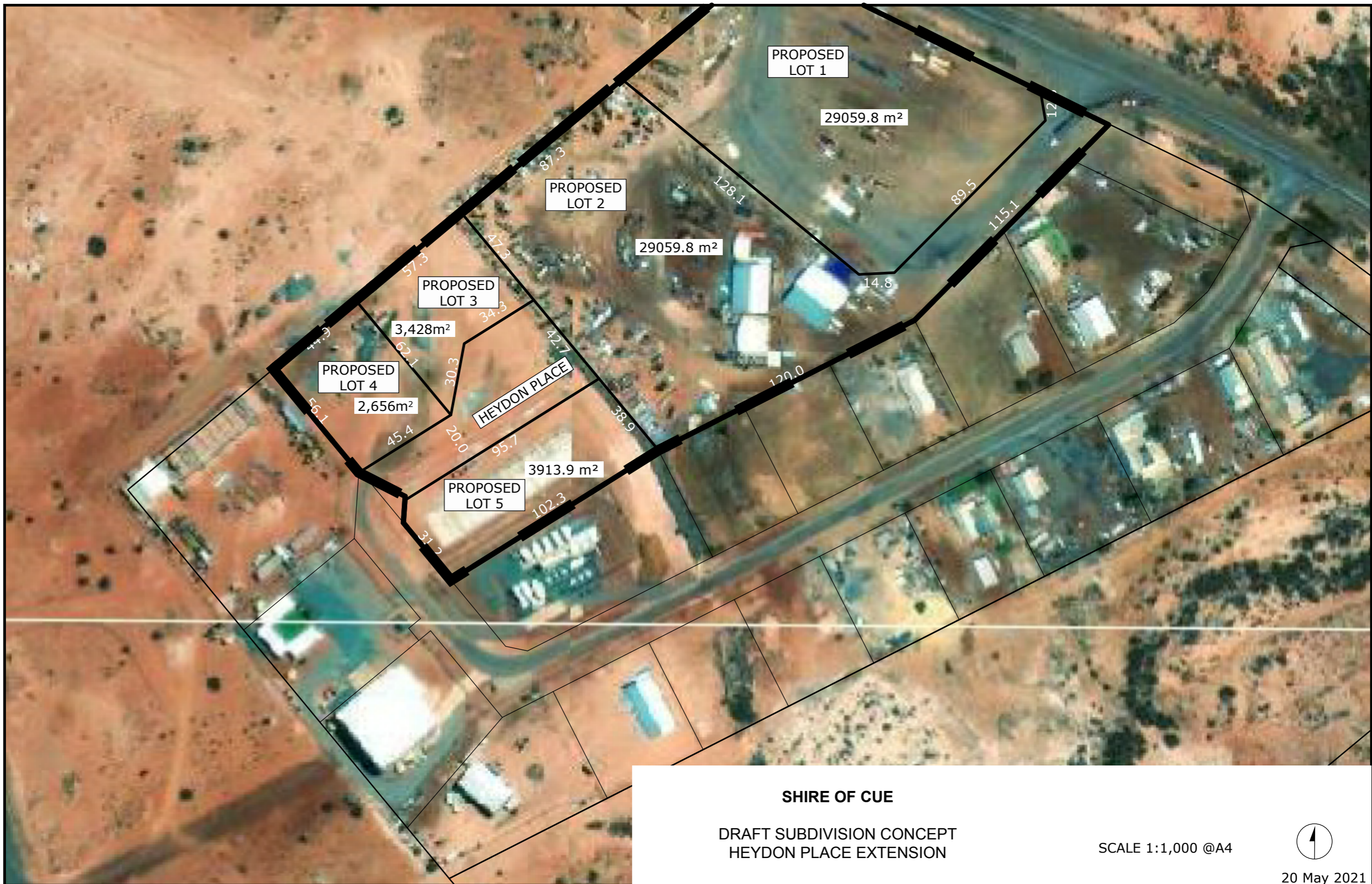
Local Planning Scheme No. 2

Amendment No. 1



# APPENDIX 8





**11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

---

**12 MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**

---

**13. NEW BUSINESS OF AN URGENT NATURE**

---

**14 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

---

<b>Council Decision:</b>	<b>Voting requirement:</b> Simple Majority
<b>MOVED:</b>	<b>SECONDED:</b>
That the meeting be closed to members of the public to discuss confidential matters.	
<b>CARRIED:</b>	

**15 CLOSURE**

---

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

**To be confirmed at Ordinary Meeting on the 20 July 2021.**

**Signed:.....**

**Presiding Member at the Meeting at which time the Minutes were confirmed.**