



AGENDA
ORDINARY MEETING
OF COUNCIL

17 AUGUST 2021

NOTICE OF MEETING

Please be advised that the next

Ordinary Meeting of Council

is to be held on

Tuesday, 17 August 2021

commencing at **6:30pm**

in the Council Chambers at 73 Austin Street, Cue

Richard Towell

Chief Executive Officer

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

SHIRE OF CUE

DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on _____ (Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

Name (Please Print)

Signature

Date

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting _____
2. Particulars recorded in the minutes: _____
3. Signed by Chief Executive Officer _____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
 - (b) The personal affairs of any person;
 - (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) A matter that if disclosed, would reveal;
 - (i) A trade secret;
 - (ii) Information that has a commercial value to a person; or
 - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) A matter that if disclosed, could be reasonably expected to;
 - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) Endanger the security of the local government's property; or
 - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) Such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

SHIRE OF CUE

REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 3 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on _____ of a motion for revocation of Council resolution number _____ as passed by the Council at its meeting held on _____

Councillor's Names

Councillor's Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**SHIRE OF CUE
Ordinary Council Meeting
AGENDA**

To be held in the Council Chambers, 73 Austin Street Cue on
Tuesday 17 August 2021 commencing at 6:30pm

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1. DECLARATION OF OPENING

The meeting was opened at

The Presiding Member welcomed those present and read the following disclaimer:

No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

PRESENT:

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Ron Hogben *

Councillor Leonie Fitzpatrick

Councillor Liz Houghton

*Attendance via Teleconference

STAFF:

Mr Richard Towell, Chief Executive Officer

Ms Tracy Bachraty, Executive Assistant

Mr Glenn Boyes, Manager Finance

GALLERY:

1.1 ATTENDANCE BY TELEPHONE CR HOGBEN

APPLICANT: Cr Ron Hogben
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Richard Towell –Chief Executive Officer
 DATE: 12 August 2021

Matters for Consideration:

Attendance at Council meeting by electronic communication.

Background:

Cr Hogben has requested permission to attend the August Council meeting by electronic communication.

Comments:

Nil

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 5.25

5.25 *Regulations about council and committee meetings and committees*

- (1) *Without limiting the generality of section 9.59, regulations may make provision in relation to —*
 - (ba) *the holding of council or committee meetings by telephone, video conference or other electronic means; and*

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 14A

14A. *Attendance by telephone etc. (Act s. 5.25(1)(ba))*

- (1) *A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —*
 - (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
 - (b) *the person is in a suitable place; and*
 - (c) *the council has approved* of the arrangement.*

- (2) *A council cannot give approval under sub regulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.*
- (3) *A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.*
- (4) *In this regulation —*

disability has the meaning given in the ***Disability Services Act 1993 section 3***;

suitable place —

- (a) *in relation to a person with a disability — means a place that the council has approved* as a suitable place for the purpose of this paragraph; and*
- (b) *in relation to any other person — means a place that the council has approved* as a suitable place for the purpose of this paragraph and that is located —*
- (i) *in a townsite or other residential area; and*
- (ii) *150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;*

Policy Implications:

Nil

Financial Implications:

The cost of the communications call will be borne by the Shire. Cr Hogben will be entitled to receive a meeting attendance fee.

Strategic Implications:

Nil

Consultation:

Shire President – Cr Ross Pigdon

Officer's Recommendation:

Voting Requirement: Absolute Majority

1. *That Council approves of Cr Hogben's private office at his residence at 1 Calamar Place Woorree as a suitable place for the purposes of Regulation 14A of the Local Government (Administration) Regulations 1996.*
2. *That Council grant approval for Cr Hogben to attend this meeting by instantaneous communications in the form of a videoconference..*

Council Decision:

Voting requirement: Absolute Majority

MOVED:

SECONDED:

CARRIED:

2. APOLOGIES AND APPROVED LEAVE OF ABSENCE

2.1 APPLICATION FOR LEAVE OF ABSENCE – CR FRED SPINDLER

APPLICANT: Cr Fred Spindler
DISCLOSURE OF INTEREST: Nil
AUTHOR: Richard Towell – Chief Executive Officer
DATE: 12 August 2021

Matters for Consideration:

Request for leave of absence.

Background:

Cr Fred Spindler is currently dealing with a personal matter and will not be available to attend the Ordinary Council Meeting on 17 August 2021 and is likely to miss the Ordinary Meeting of Council on 21 September 2021.

Comments:

Nil.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 - SECT 2.25

2.25 . Disqualification for failure to attend meetings

(1) A council may, by resolution, grant leave of absence, to a member.

(2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister, unless all of the meetings are within a period of 3 months.

Policy Implications:

Nil.

Financial Implications:

Sitting fees will not be payable for the meetings not attended by Cr Spindler.

Strategic Implications:

Nil.

Consultation:

Cr Ross Pigdon – Shire President

Officer's Recommendation: **Voting Requirement:** Simple Majority

That Cr Spindler be granted leave of absence for the August and September ordinary meetings of Council.

Council Decision:	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

3. DISCLOSURE OF MEMBERS' INTERESTS

4. PUBLIC QUESTION TIME

5. CONFIRMATION OF MINUTES

Council Decision: **Voting Requirement:** Simple Majority

MOVED: **SECONDED:**

That the Minutes of the Ordinary Meeting 20 July 2021 are confirmed as a true and correct record of the meeting.

CARRIED:

Council Decision: **Voting Requirement:** Simple Majority

MOVED: **SECONDED:**

That the Minutes of the Special Meeting 30 July 2021 are confirmed as a true and correct record of the meeting.

CARRIED:

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. DEPUTATIONS

8. PETITIONS

9. ANNOUNCEMENTS WITHOUT DISCUSSION

10. REPORTS

10.1 ACCOUNTS & STATEMENTS OF ACCOUNTS

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes – Manager Finance

DATE: 13 August 2021

Matters for Consideration:

To receive the List of Accounts Due and Submitted to the Ordinary Council Meeting on 17 August 2021 as attached – see [Appendix 1](#).

Background:

The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

Comments:

The list of accounts are for the month of July 2021.

Please note the credit card transactions are now shown at the top of the list of accounts in the same format as the Municipal transactions.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 13.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Richard Towell, Chief Executive Officer

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council endorse the payments for the period 01 July 2021 to 31 July 2021 as listed at [Appendix 1](#), which have been made in accordance with delegated authority per LGA 1995 S5.42.

July 2021

Municipal Fund Bank EFTs	9892 - 10005	\$	1,194,884.70
Direct Debit Fund Transfer	General	\$	25,857.45
Direct Debit Fund Transfer	Credit Card	\$	695.43
Payroll		\$	116,154.73
BPAY		\$	3,670.63
Cheques		\$	0.00
Total		\$	1,341,262.94

Council Decision:	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

APPENDIX 1

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
Credit Card			Richard Towell				
1	Direct Debit	29/06/2021	Dep Trans	Heavy vehicle inspection for P41 - Coaster Bus (\$194.85)	(194.85)	1	CSH
2	Direct Debit	02/07/2021	Accents Rubber Stamps	Trodat 4925 CEO self inking stamp (\$61.76)	(61.76)	1	CSH
3	Direct Debit	09/07/2021	Vistaprint	2 x 250 glossy business cards (\$60.37)	(60.37)	1	CSH
4	Direct Debit	12/07/2021	Department of Transport	Temporary movement permit for P89 - Road Sweeper (\$29.20)	(29.20)	1	CSH
5	Direct Debit	26/07/2021	Hampers By Design	Get well present for Councillor (\$82.50)	(82.50)	1	CSH
6	Direct Debit	26/07/2021	Bruce Rock Engineering	Modifications to ball race turntables for P52 Tipper, P47 Tipper, P48 Trailer, P39 Water Tanker and P55 Water Tanker (\$266.75)	(266.75)	1	CSH
			Total Credit Card		(695.43)		
Direct Debit							
7	Direct Debit	02/07/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(238.16)	1	FEE
8	Direct Debit	02/07/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(33.24)	1	FEE
9	Direct Debit	15/07/2021	2 - BANK FEES	BANK FEES	(28.14)	1	FEE
10	Direct Debit	15/07/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(8.47)	1	FEE
11	Direct Debit	15/07/2021	1 - CBA MERCHANT FEE	CBA MERCHANT FEE	(58.32)	1	FEE
12	BPAY	25/07/2021	Superchoice Superannuation Payment - July 21	Payroll Deductions - Superannuation	(25,491.12)	1	CSH
			Total Direct Debit's		(25,857.45)		
EFT							
13	EFT9892	02/07/2021	Greenfield Technical Services	Contract administration of AGRN888 flood damage repairs for the period 01/05/21-31/05/21 (\$17,348.63)	(17,348.63)	1	CSH
14	EFT9893	02/07/2021	Greenfield Technical Services	Construction Management for the town cycleways and footpath project (\$18,563.30)	(18,563.30)	1	CSH
15	EFT9894	05/07/2021	ATOM Supply	Total (\$465.85), 8L Killrust enamel paint for P9 CAT 140H Grader 1999 (\$220.00), 100 x disc sanding paper for P9 CAT 140H Grader 1999 (\$130.90), 20L Gunwash for P9 CAT 140H Grader 1999 CD 555 (\$114.95)	(465.85)	1	CSH
16	EFT9895	05/07/2021	Axiis Contracting Pty Ltd	Concrete foothpath construction in Dowley, Stewart, Austin, Chesson, Victoria and Allen St (\$354,972.27)	(354,972.27)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
17	EFT9896	05/07/2021	Bunnings Building Products Pty	Total (\$652.99), 4L White rustguard for P90 Boomerang Tri Axle Side Tipper, tyre inflator for Tourist Park, 5L peat moss and 120 x 4mm poly irrigation plugs for Parks and Reserves, 6 x D shackles and 6 x Twist shackles for Airport, plus other minor materials for Depot (\$450.25), 2 x 4 pack master padlocks and 2 x 10 pack Duracell batteries for Depot (\$202.74)	(652.99)	1	CSH
18	EFT9897	05/07/2021	Countrywide Fridge Lines Pty Ltd	Freight on 208L hydraulic oil, 228L engine oil, 410L coolant and lubricants for Work Depot plus chairs for Shire Hall (\$627.00)	(627.00)	1	CSH
19	EFT9898	05/07/2021	Cue Roadhouse & General Store	Bread, bacon, egg, carrots, mushroom, lemon and condiments for CEO leaving function. Cheese, bread and Milo for Youth Program and 6 x 5kg ice bag for outside crew (\$228.62)	(228.62)	1	CSH
20	EFT9899	05/07/2021	Elizabeth Houghton	Elected member expense claim June 21 (\$1,004.00)	(1,004.00)	1	CSH
21	EFT9900	05/07/2021	Frederick William Spindler	Elected member expense claim June 21 (\$1,004.00)	(1,004.00)	1	CSH
22	EFT9901	05/07/2021	Garpen Pty Ltd	Total (\$1,875.00), 1 x 6.5HP petrol air compressor for Depot (\$950.00), 1 x 6.5KVA 15HP Petrol Generator for Depot (\$925.00)	(1,875.00)	1	CSH
23	EFT9902	05/07/2021	Ian Dennis	Elected member expense claim for June 21 (\$1,004.00)	(1,004.00)	1	CSH
24	EFT9903	05/07/2021	Jade Arthur Cooper	Electricity reimbursement payable by 03/06/21, date covered unknown (\$200.00)	(200.00)	1	CSH
25	EFT9904	05/07/2021	Jennifer Yumul	Electricity reimbursement for 61 days between 02/04/2021-01/06/2021 (\$535.48)	(535.48)	1	CSH
26	EFT9905	05/07/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 26/06/21 (\$117.04)	(117.04)	1	CSH
27	EFT9906	05/07/2021	Lawrence Hinrichs	Reimbursement for the temporary vehicle movement permit for P89 Sweeper Truck to drive to Meekatharra for inspection (\$29.75)	(29.75)	1	CSH
28	EFT9907	05/07/2021	Leonie Fitzpatrick	Elected member expense claim June 21 (\$766.00)	(766.00)	1	CSH
29	EFT9908	05/07/2021	Leslie Matthew Price	Elected member expense claim June 21 (\$1,484.48)	(1,484.48)	1	CSH
30	EFT9909	05/07/2021	Margaret McCracken	Electricity reimbursement for 61 days between 02/04/21-01/06/21 (\$109.32)	(109.32)	1	CSH
31	EFT9910	05/07/2021	Marketforce Productions	Differential Rates Public Notice Advertisement in Geraldton Guardian 02/07/21 (\$416.90)	(416.90)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
32	EFT9911	05/07/2021	Moocher Contracting	Wet hire of Prime Mover and 2 x side tippers, 96hrs @ \$145/hour for the period 16/06/21-25/06/21 (\$15,312.00)	(15,312.00)	1	CSH
33	EFT9912	05/07/2021	Murchison Club Hotel	Total (\$1,382.00), Food and drinks for the CEO's leaving party 25/06/21 (\$996.00), Drinks and meals for 9 people following the council meeting on 24/06/21 (\$386.00)	(1,382.00)	1	CSH
34	EFT9913	05/07/2021	NAPA Auto Parts	Total (\$1,470.65), 1 x starter motor for hire roller to be reimbursed by hire company (\$764.50), 2 x 12V to 240V inverters, 2 x 120W solar panels with regulators for GROH Houses (\$671.00), 1 x windscreen repair kit for P7 Isuzu DMax Works Managers Ute (\$35.15)	(1,470.65)	1	CSH
35	EFT9914	05/07/2021	Neil William Barnden	Landscaping and fencing at GROH houses and Tourist Park House and Office. Additional fencing at Tourist Park, remove and replace down pipes and run to rainwater tanks (\$39,325.00)	(39,325.00)	1	CSH
36	EFT9915	05/07/2021	Regional Alliance West	Refund for Hall Hire and Key Bond 15/06/21 (\$600.00)	(600.00)	1	CSH
37	EFT9916	05/07/2021	Ronald Paul Clive Hogben	Total (\$1,294.00), Elected member expense claim June 21 (\$766.00), Elected member expense claim May 21 (\$528.00)	(1,294.00)	1	CSH
38	EFT9917	05/07/2021	Ross William Pigdon	Elected member expense claim June 21 (\$2,826.42)	(2,826.42)	1	CSH
39	EFT9918	05/07/2021	Sydney (Ji Hyun) Kim	Reimbursement for woodworking tools and arts and crafts supplies for Youth Centre (\$302.47)	(302.47)	1	CSH
40	EFT9919	05/07/2021	Toll Ipec Pty Ltd	Total (\$230.49), Freight on paint for P9 Grader and parts for P38 Prime Mover and P30 Autopatch Truck (\$138.20), Freight on acrylic paint for Youth Program and UHF Antennas for P7 Isuzu DMax Works Managers Ute, P9 Grader, P75 Fuso Canter Crew Cab Truck, P37 Isuzu DMax Dual Cab Ute, P70 Cat 12M Grader and P12 Isuzu NPR350 Truck (\$92.29)	(230.49)	1	CSH
41	EFT9920	05/07/2021	Trephleene Pty Ltd T/A Canine Control	Total (\$1,909.89), Ranger services on 24/06/21 (\$1,540.29), Supply of Dog and Cat Registration tags (\$369.60)	(1,909.89)	1	CSH
42	EFT9921	05/07/2021	WesTrac Pty Ltd	Total (\$685.39), Hand controller for P51 Track Type Dozer (\$874.27), Credit Memo on Belt Set for P51 Track Dozer (\$188.88cr)	(685.39)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
43	EFT9922	05/07/2021	Western Independent Foods	Total (\$114.90), Freight on toilet paper for Tourist Park (\$69.30), Freight on solenoid coils for Oval (\$14.80), Freight on retic parts for Parks and Reserves (\$30.80)	(114.90)	1	CSH
44	EFT9923	08/07/2021	Axiis Contracting Pty Ltd	Total (\$29,902.08), Foothpath construction and repairs in Price St and lay shed pads at Tourist Park and GROH houses (\$23,833.93), foothpath and ramp construction in Wittenoom St (\$6,068.15)	(29,902.08)	1	CSH
45	EFT9924	08/07/2021	Easifleet	Easifleet vehicle lease expense for June 2021 (\$1,213.27)	(1,213.27)	1	CSH
46	EFT9925	08/07/2021	Jade Arthur Cooper	Electricity reimbursement payable by 30/06/21, date covered unknown (\$200.00)	(200.00)	1	CSH
47	EFT9926	08/07/2021	Nick Stevenson	Stonemasonry works at Old Gaol for 10 days in June (\$7,657.50)	(7,657.50)	1	CSH
48	EFT9927	08/07/2021	General Terrain Services Pty Ltd	Contract supervision for AGRN888 flood damage repairs from 10/06/21-23/06/21 (\$21,949.23)	(21,949.23)	1	CSH
49	EFT9928	08/07/2021	Lacy Bros Pty Ltd	Supply of equipment and labour for flood damage repair from 11/06/21-24/06/21 (\$225,656.75)	(225,656.75)	1	CSH
50	EFT9929	08/07/2021	WA Treasury Corporation	Principal and interest payment on GROH loan (\$53,707.46)	(53,707.46)	1	CSH
51	EFT9930	12/07/2021	ATOM Supply	Protective clothing with embroidery for outside crew (\$395.12)	(395.12)	1	CSH
52	EFT9931	12/07/2021	Bucher Municipal Pty Ltd	3 x pneumatic regulators for P89 - Sweeper Truck (\$190.18)	(190.18)	1	CSH
53	EFT9932	12/07/2021	Civic Legal	Total (\$6,527.41), Professional fees for Road Use Agreement - Westgold Resources Ltd (\$4,244.63), Professional fees for Road Use Agreement - Fenix Resources Ltd (\$2,282.78)	(6,527.41)	1	CSH
54	EFT9933	12/07/2021	Countrywide Fridge Lines Pty Ltd	Freight on guide post, traffic signs, grease/oil, compressor, genset, pallet of roller wear caps for Depot and laundry liquid for Tourist Park (\$1,881.00)	(1,881.00)	1	CSH
55	EFT9934	12/07/2021	Elite Electrical Contracting	Repairs to windsock light at airport, repair and install sockets / light in Work Depot and replace 4 x wall lights at Tourist Park (\$1,260.83)	(1,260.83)	1	CSH
56	EFT9935	12/07/2021	Hi Constructions	Works to the Railway Building - roof plumbing, carpentry, kitchen cabinets and painting (\$16,000.85)	(16,000.85)	1	CSH
57	EFT9936	12/07/2021	Hoppys Parts R Us	1 x 2 1/4in impact socket and 1 x 70mm impact socket for Depot (\$188.54)	(188.54)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
58	EFT9937	12/07/2021	Integrity Sampling	Random staff drug and alcohol testing in Cue on 14/06/21 (\$2,921.49)	(2,921.49)	1	CSH
59	EFT9938	12/07/2021	Janelle Duncan	Staff house rental for 6 Price St for the period 28/06/21-12/07/21 (\$500.00)	(500.00)	1	CSH
60	EFT9939	12/07/2021	Kleenheat Gas	2 x LPG bulk refills for Tourist Park (\$220.22)	(220.22)	1	CSH
61	EFT9940	12/07/2021	Landgate	Mining tenement chargeable schedule No. M2021/6, dated 20/05/21-10/06/21 (\$155.80)	(155.80)	1	CSH
62	EFT9941	12/07/2021	Mark Smith Pty Ltd	Dig trench for electrical services to new Caravan Park House and Office (\$9,876.90)	(9,876.90)	1	CSH
63	EFT9942	12/07/2021	Office National	20 x lever arch folders, 1 x laminator, 5 x 21/22 Diary, 10 x 10-Tab divider, brochure holder, transparent tape and other stationary for Office Supplies (\$388.34)	(388.34)	1	CSH
64	EFT9943	12/07/2021	PERSOLKELLY Australia Pty Ltd	Town planning consultant for the week ending 27/06/2021 for 2hrs (\$305.14)	(305.14)	1	CSH
65	EFT9944	12/07/2021	Simbay Tyre Distributors (WA) Pty Ltd	4 x 295/80R22.5 truck tyres for P38 - Prime Mover and P44 - International Garbage Truck, 5 x Black-Lion 11R22.5BLR01 and 4 x BL T 11R22.5 BD171 truck tyres for Tyres and Tubes Supplies (\$3,019.50)	(3,019.50)	1	CSH
66	EFT9945	12/07/2021	WesTrac Pty Ltd	1 x belt set for P51 - Track Type Dozer (\$188.88)	(188.88)	1	CSH
67	EFT9946	12/07/2021	Western Australia Sherrin Rentals	9 day hire of 20T padfoot roller from 01/06/2021-14/06/2021 and 12 day hire of 15T padfoot roller from 15/06/2021-30/06/2021 for Cue-Wondinong Road (\$5,742.00)	(5,742.00)	1	CSH
68	EFT9947	12/07/2021	Australia Post	Postage for the period 01/06/21-30/06/21 (\$66.47)	(66.47)	1	CSH
69	EFT9948	12/07/2021	Elite Electrical Contracting	Repair and replace female toilet light at Tourist Park (\$176.33)	(176.33)	1	CSH
70	EFT9949	12/07/2021	Murchison Club Hotel	Drinks and meals for 6 people following the special meeting on 16/06/21 (\$358.50)	(358.50)	1	CSH
71	EFT9950	12/07/2021	URL Networks Pty Ltd	VOIP charges for June 2021 (\$244.71)	(244.71)	1	CSH
72	EFT9951	12/07/2021	Bunnings Building Products Pty	1 x rubber mat, 1 x 41L recycling crate, 6 x 50 pack rubbish bags, 1 x 6 pack 9V batteries, 5 x snap hooks, 1 x basin tap and 2 packs of timber tek screws for Depot (\$259.03)	(259.03)	1	CSH
73	EFT9952	12/07/2021	Geraldton Fuel Company Pty Ltd	11,000 litres of diesel for inventory (\$14,960.00)	(14,960.00)	1	CSH
74	EFT9953	12/07/2021	IT Vision	Annual Licence Fee - IT Vision Software System 01/07/21-30/06/22 (\$27,211.59)	(27,211.59)	1	CSH
75	EFT9954	12/07/2021	LO-GO Appointments	Ongoing contract rates officer for the week ending 03/07/21 (\$358.44)	(358.44)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
76	EFT9955	12/07/2021	Midland Super A-Mart Pty Ltd	7 seater outdoor setting for SH09, 4 seater outdoor setting and 1 wardrobe for SH07, 1 wardrobe for SH12 and coffee table for SH01 (\$2,624.00)	(2,624.00)	1	CSH
77	EFT9956	12/07/2021	Murchison Country Zone WALGA	Membership subscription to Murchison Country Zone of WALGA 2021/2022 (\$2,500.00)	(2,500.00)	1	CSH
78	EFT9957	12/07/2021	RMS (Aust) Pty Ltd	Subscription upgrade to RMS Cloud for the period 01/08/21-31/07/22 (\$2,032.80)	(2,032.80)	1	CSH
79	EFT9958	12/07/2021	Simbay Tyre Distributors (WA) Pty Ltd	4 x Unigrip Road Force A/T 265/65R17 tyres for P7 Isuzu DMax Works Managers Ute (\$389.40)	(389.40)	1	CSH
80	EFT9959	12/07/2021	TechCloud Enterprises	Annual hosting services, site maintenance and technical support (\$120.00)	(120.00)	1	CSH
81	EFT9960	12/07/2021	Truckline - Geraldton	20L truckwash CT18 and 450g bigfoot grease cartridge for P30 Paveline Autopatch Truck (\$149.45)	(149.45)	1	CSH
82	EFT9961	12/07/2021	Tyre & Tube Specialists	2 x 12 ply Armour backhoe tyres 12.5/80R18 for P23 Backhoe (\$1,166.00)	(1,166.00)	1	CSH
83	EFT9962	12/07/2021	thinkproject (RAMM Software Pty Ltd)	RAMM Annual Support and Maintenance Fee for the period 01/07/21-30/06/22 (\$7,361.35)	(7,361.35)	1	CSH
84	EFT9963	15/07/2021	BOC Ltd	Annual container service charge for G size oxygen, dissolved acetylene and C02 (\$898.79)	(898.79)	1	CSH
85	EFT9964	15/07/2021	General Terrain Services Pty Ltd	Contract supervision of flood damage works between 27/05/2021 - 01/06/2021 (\$8,070.65)	(8,070.65)	1	CSH
86	EFT9965	15/07/2021	Lacy Bros Pty Ltd	Supply of equipment and labour for flood damage repairs from 27/05/2021 - 09/06/2021 (\$82,109.50)	(82,109.50)	1	CSH
87	EFT9966	15/07/2021	David Gray & Co Pty Ltd	20 x 240L dark green council rubbish bins (\$1,416.80)	(1,416.80)	1	CSH
88	EFT9967	15/07/2021	Great Northern Rural Services	Total (\$889.59), Hunter retic module, fittings and sprinkler attachments for GROH Houses (\$577.19), 2 x Bundle of 117cm fence droppers for Cue - Wondinong Road (\$312.40)	(889.59)	1	CSH
89	EFT9968	15/07/2021	Hoist Sales & Hydraulic Repairs	Seal kit for ram on hire trailer in return for no hire charges for Cue-Wondinnong Road (\$1,031.80)	(1,031.80)	1	CSH
90	EFT9969	15/07/2021	Horizon Power	Horizon Power account summary from 07/05/2021 - 06/07/2021 for Tourist Park (\$16,924.46)	(16,924.46)	1	CSH
91	EFT9970	15/07/2021	Moocher Contracting	Hire of prime mover and 2 x side tippers @ \$145/hour from 30/06/2021 - 09/07/2021 (\$15,471.50)	(15,471.50)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
92	EFT9971	15/07/2021	NAPA Auto Parts	Total (\$342.10), Bosch battery master isolation on/off switches for P84 - JCB Tool Carrier and P87 - Scania Prime Mover (\$264.00), OEX battery master on/off switches 250A at 12V for P59 - Bore Boss Unit (\$78.10)	(342.10)	1	CSH
93	EFT9972	15/07/2021	Professional PC Support Pty Ltd	3 x Yealink telephone handsets and 3 x Brateck under-desk management trays (\$1,122.00)	(1,122.00)	1	CSH
94	EFT9973	15/07/2021	Rovertson Pty Ltd	6 day labour hire of plant operator @ \$70/hour for Cue-Wondingong Road (\$4,620.00)	(4,620.00)	1	CSH
95	EFT9974	15/07/2021	Statewide Bearings	Fuel filter and oil filter for P59 - Bore Boss Unit (\$141.90)	(141.90)	1	CSH
96	EFT9975	15/07/2021	WesTrac Pty Ltd	Total (\$279.50), Hose attachments for P9 - CAT 140H Grader (\$233.15), Film decal for P9 - Cat 140H Grader (\$46.35)	(279.50)	1	CSH
97	EFT9976	15/07/2021	Western Australia Sherrin Rentals	1 day hire of 20T padfoot roller for Cue - Wondinong Rd (\$396.00)	(396.00)	1	CSH
98	EFT9977	22/07/2021	AIT Specialists Pty Ltd	Calculation of Fuel Tax Credit for 01/06/2021-30/06/2021 (\$635.91)	(635.91)	1	CSH
99	EFT9978	22/07/2021	APRA AMCOS	Annual APRA music licence fee (\$350.00)	(350.00)	1	CSH
100	EFT9979	22/07/2021	ATOM Supply	20L disinfectant spray, steel toe lace up boots and 12 x clear lense protective glasses for outside staff (\$318.53)	(318.53)	1	CSH
101	EFT9980	22/07/2021	Badimia Land Aboriginal Corp	2 x art teachers and supplies from 13/07/2021-14/07/2021 for Youth Centre Program (\$924.00)	(924.00)	1	CSH
102	EFT9981	22/07/2021	Dianne Lois Wandmaker	Total (\$776.73), Reimbursement for Technika TSDW14GG 60cm Stainless Steel Dishwasher for Tourist Park (\$395.00), Reimbursement for 26 x connectors for retic system, 4 x safety cushion mats, 8 x BBQ cleaning grill block and other materials for Tourist Park (\$381.73)	(776.73)	1	CSH
103	EFT9982	22/07/2021	Great Northern Rural Services	6 x 25mm Philmac polypipe end plugs for Depot (\$9.24)	(9.24)	1	CSH
104	EFT9983	22/07/2021	Hersey's Safety Pty Ltd	12V 400L diesel transfer unit for Depot (\$1,679.00)	(1,679.00)	1	CSH
105	EFT9984	22/07/2021	Hoppys Parts R Us	6 x 32mm camlock washers for Depot (\$11.98)	(11.98)	1	CSH
106	EFT9985	22/07/2021	Instant Racking	Steel tool box full door without draws for P75 - Crew Cab Truck (\$949.00)	(949.00)	1	CSH
107	EFT9986	22/07/2021	LO-GO Appointments	Contracting services for rates officer for the week ending 10/07/2021 (\$921.69)	(921.69)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
108	EFT9987	22/07/2021	Local Government Professionals Australia	Local Government Professionals Australia annual member subscription 21/22 - CEO (\$531.00)	(531.00)	1	CSH
109	EFT9988	22/07/2021	Murchison Club Hotel	2 x night accommodation for Professional PC Support consultant (\$220.00)	(220.00)	1	CSH
110	EFT9989	22/07/2021	Nick Stevenson	Stonemasonry works at Old Gaol for 5 day in July plus 8 x bags of lime putty (\$3,223.50)	(3,233.50)	1	CSH
111	EFT9990	22/07/2021	Perth QV1 Worldwide Printing Solutions	1,500 x Shire of Cue perforated rates notice templates (\$499.00)	(499.00)	1	CSH
112	EFT9991	22/07/2021	Toll Ipec Pty Ltd	Freight on dog bags, seals and bearings for Depot (\$66.09)	(66.09)	1	CSH
113	EFT9992	22/07/2021	Trephleene Pty Ltd T/A Canine Control	Ranger Services on 06/07/2021 (\$1,540.29)	(1,540.29)	1	CSH
114	EFT9993	22/07/2021	Truck Centre (WA) Pty Ltd	2 x door welt seals and a filter for P78 - Prime Mover (\$858.98)	(858.98)	1	CSH
115	EFT9994	22/07/2021	Truckline - Geraldton	Set of 4 warning flags and 2 x warning decals for Depot (\$137.65)	(137.65)	1	CSH
116	EFT9995	22/07/2021	WesTrac Pty Ltd	4 x coupling and hose attachments for P9 - CAT 140H Grader (\$231.02)	(231.02)	1	CSH
117	EFT9996	22/07/2021	WA Treasury Corporation	WA Treasury Corporation guarantee fee on GROH loan (\$2,931.80)	(2,931.80)	1	CSH
118	EFT9997	22/07/2021	Cue Roadhouse & General Store	Fuel for paint compressor and whipper snippers, 2 loaves of bread, flour, caster sugar, baking paper and eggs for Youth Centre Program (\$70.06)	(70.06)	1	CSH
119	EFT9998	22/07/2021	Toll Ipec Pty Ltd	Freight on paint supplies, scotch locks, starter motor and other parts for Depot (\$177.14)	(177.14)	1	CSH
120	EFT9999	22/07/2021	Totally Workwear Geraldton	Total (\$386.89), 2 x Polo shirt, 3 x Blouse and 1 x Jacket all with embroidery for staff uniform (\$327.92), 2 x Work shirts with embroidery for EHO (\$58.97)	(386.89)	1	CSH
121	EFT10000	23/07/2021	General Terrain Services Pty Ltd	Contract supervision of flood damage works between 24/06/2021 - 29/06/2021 (\$9,957.54)	(9,957.54)	1	CSH
122	EFT10001	23/07/2021	Lacy Bros Pty Ltd	Supply of equipment and labour for flood damage repairs from 24/06/2021 - 07/07/2021 (\$104,566.00)	(104,566.00)	1	CSH
123	EFT10002	28/07/2021	Bell & Co	Christmas voucher #5, restock drinks in council chambers, disposable masks and staff amenities for depot and office (\$552.17)	(552.17)	1	CSH
124	EFT10003	28/07/2021	Elite Electrical Contracting	Install conduit and connect power to Caravan Park House and Office (\$11,176.00)	(11,176.00)	1	CSH
125	EFT10004	28/07/2021	Major Motors Pty Ltd	2 x filter kits and filters and 1 x grip assist for P30 - Paveline Autopatch Truck (\$515.98)	(515.98)	1	CSH
126	EFT10005	28/07/2021	Rema Tip Top Australia	8 x tyre tubes for Depot (\$58.52)	(58.52)	1	CSH

List of Accounts Paid as of July 2021

#	Type	Date	Name	Description	Amount	Bank	Type
			Total EFT's		(1,194,884.70)		
BPAY							
127	BPAY	07/07/2021	Horizon Power	Electricity for Cue Street Lights from 01/06/21-30/06/21 (\$3,028.32)	(3,028.32)	1	CSH
128	BPAY	25/07/2021	DHS Official Administered Receipts CSA Account	Payroll deductions	(642.31)	1	CSH
			Total BPAY's		(3,670.63)		
CHEQUES							
129	CHEQUES		No Cheques for the month		0.00		
			Total Cheques		0.00		
PAYROLL							
130	PAYROLL	11/07/2021	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(56,985.66)		
131	PAYROLL	25/07/2021	Payroll Direct Debit of Net Pays	Payroll Direct Debit of Net Pays	(59,169.07)		
			Total Payroll		(116,154.73)		
				TOTAL PAYMENTS	(1,341,262.94)		
				Total Credit Card	(695.43)		
				Total Direct Debits	(25,857.45)		
				Total EFTs	(1,194,884.70)		
				Total BPAY	(3,670.63)		
				Total Cheque	0.00		
				Total Payroll	(116,154.73)		
				TOTAL PAYMENTS	(1,341,262.94)		

10.2 FINANCIAL STATEMENT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Glenn Boyes – Manager Finance
DATE:	13 August 2021

Matters for Consideration:

The Statements of Financial Activity are for the period ended 31 July 2021 including the following reports:

- Graphical Representation – Source Statement of Financial Activity
- Statement of Financial Activity
- Major Variances
- Net Current Funding Position
- Cash and Investments
- Trust Fund
- Cash Backed Reserve
- Receivables
- Capital Disposals
- Borrowings
- Capital Acquisitions
- Rate Revenue
- Grants and Contributions

see [Appendix 2](#).

Background:

Under the *Local Government (Financial Management Regulations 1996)*, a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.

Comments:

The Statements of Financial Activity are for the month of July 2021.

Statutory Environment:

Local Government (Financial Management Regulations) 1996 – Clause 14.

Policy Implications:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Consultation:

Richard Towell – Chief Executive Officer

Officer's Recommendation:

Voting Requirement: Simple Majority

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 July 2021, as presented at [Appendix 2](#).

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 2



Shire of Cue

73 Austin Street Cue WA 6640

PO Box 84 Cue WA 6640

(08) 9963 8600

www.cue.wa.gov.au

SHIRE OF CUE

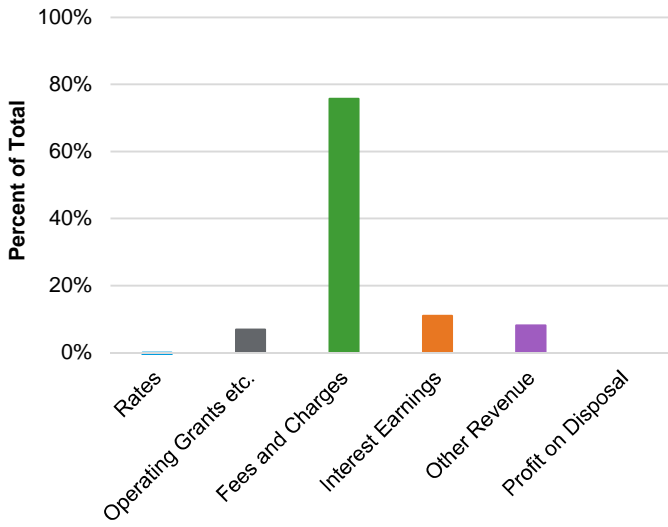
MONTHLY FINANCIAL REPORT

For the Period Ending 31 July 2021

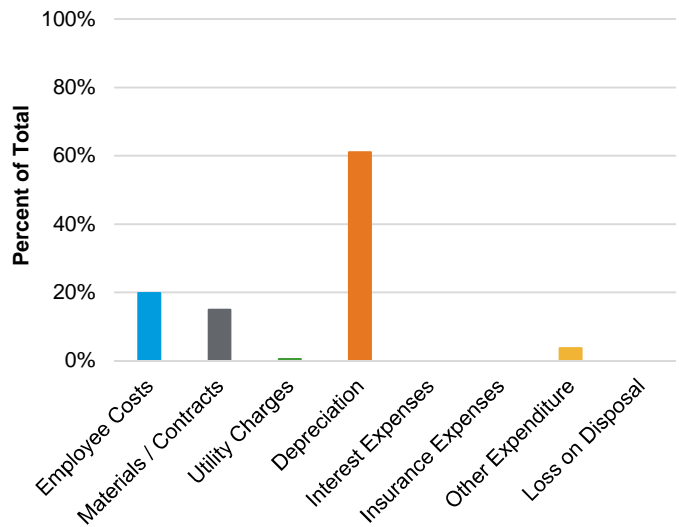
Draft 21/22 Budget has been used in report for comparison

SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 July 2021
SUMMARY GRAPHS - OPERATING

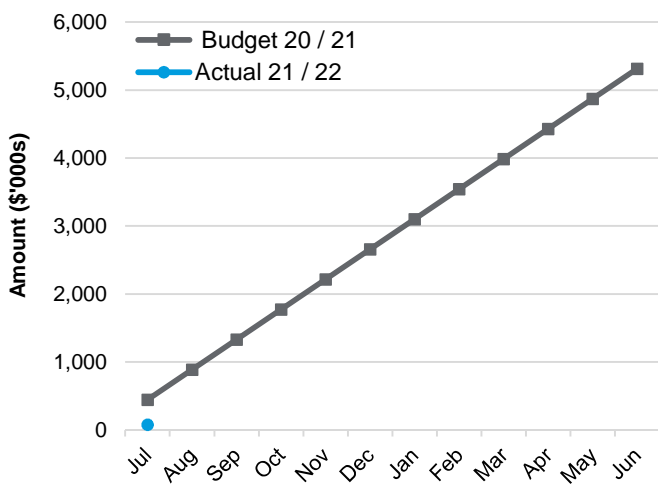
Operating Revenue



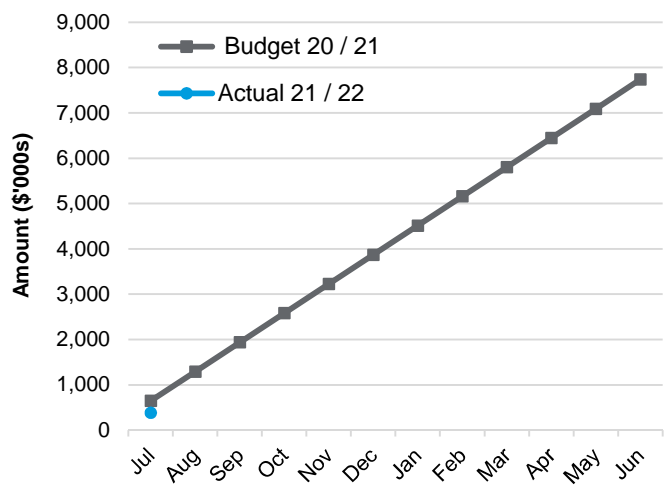
Operating Expenditure



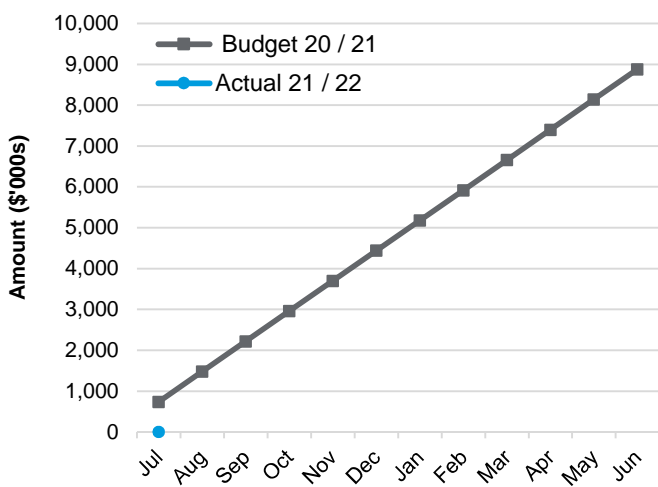
Operating Revenue



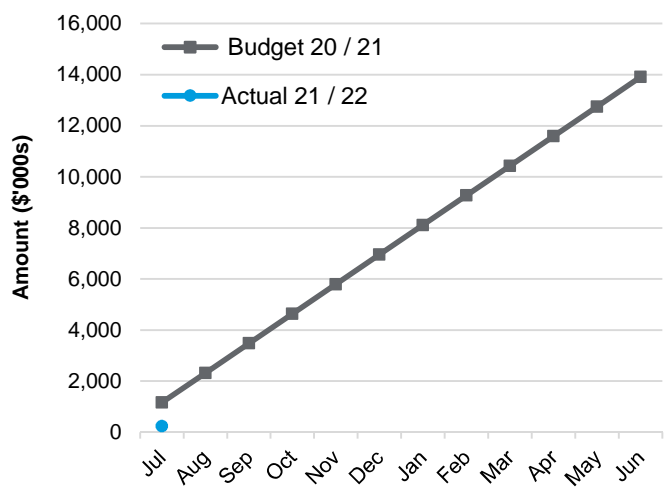
Operating Expenses



Capital Revenue (inc. Flood Damage)

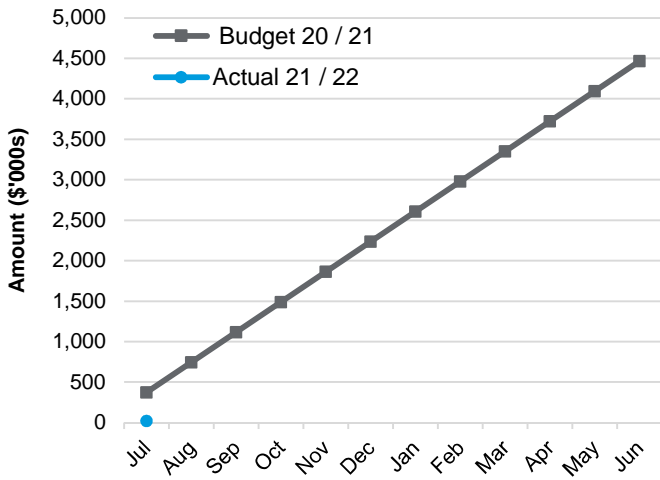


Capital Expenses (inc. Flood Damage)

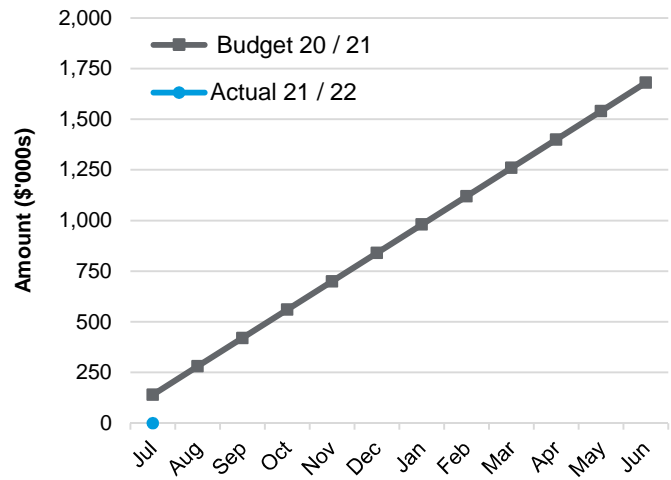


SHIRE OF CUE
MONTHLY FINANCIAL REPORT
For the Period Ending 31 July 2021
SUMMARY GRAPHS - CAPITAL

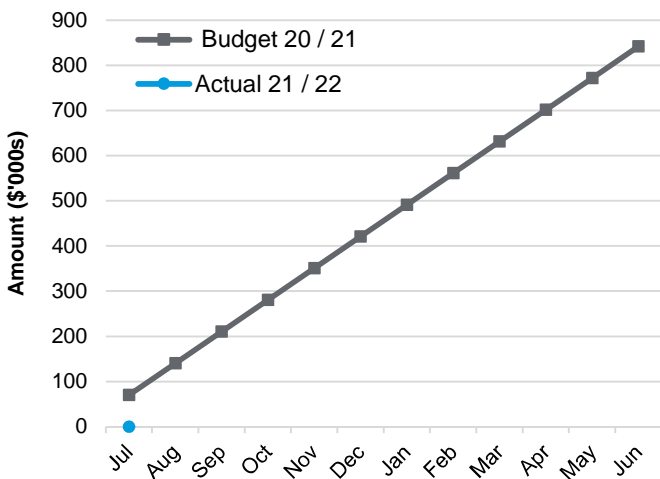
Land and Buildings (exc. Staff Housing)



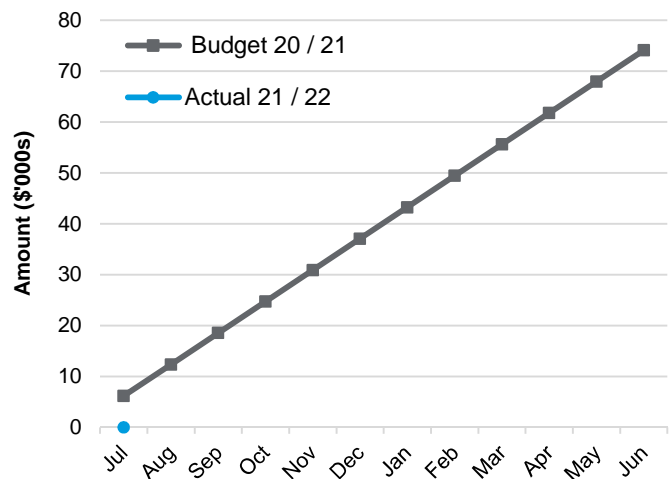
Staff Housing



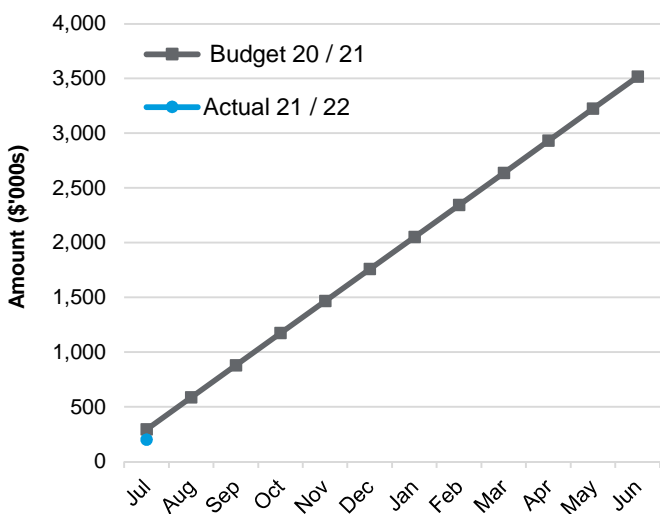
Plant and Equipment



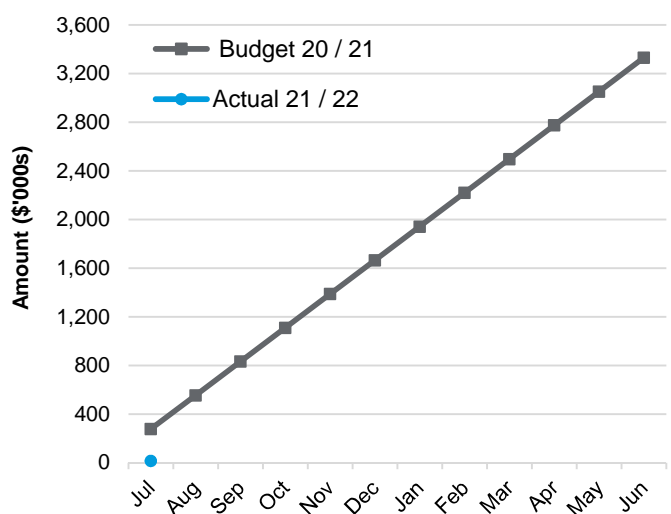
Furniture and Equipment



Roads



Other Infrastructure



SHIRE OF CUE
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021
NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	2	4,137,393	4,137,393	4,137,393		
Revenue from Operating Activities						
Rates	9	2,498,637	208,219	(1,503)	(209,722)	(101%)
Grants, Subsidies and Contributions	10(a)	1,759,510	146,624	5,781	(140,843)	(96%)
Fees and Charges		855,380	71,266	63,616	(7,650)	(11%)
Interest Earnings		61,280	5,105	9,239	4,134	81%
Other Revenue		100,000	8,330	6,847	(1,483)	(18%)
Profit on Disposal of Assets	6	40,400	3,366	-	(3,366)	(100%)
		5,315,207	442,910	83,980		
Expenditure from Operating Activities						
Employee Costs		(2,344,960)	(192,991)	(72,981)	120,010	62%
Materials and Contracts		(1,748,970)	(145,645)	(55,212)	90,433	62%
Utility Charges		(435,800)	(36,298)	(1,904)	34,394	95%
Depreciation on Non-current Assets		(2,703,700)	(225,299)	(225,000)	299	0%
Interest Expenses		(22,500)	(1,875)	-	1,875	100%
Insurance Expenses		(165,750)	(16,157)	-	16,157	100%
Other Expenditure		(305,700)	(25,469)	(13,746)	11,723	46%
Loss on Disposal of Assets	6	(5,600)	(466)	-	466	100%
		(7,732,980)	(644,200)	(368,844)		
Excluded Non-cash Operating Activities						
Depreciation and Amortisation		2,703,700	225,299	225,000		
(Profit) / Loss on Asset Disposal		(34,800)	(2,900)	-		
Net Amount from Operating Activities		251,127	21,109	(59,864)		
Investing Activities						
Grants, Subsidies and Contributions	10(b)	8,882,020	740,164	-	(740,164)	(100%)
Proceeds from Disposal of Assets		160,000	13,333	-	(13,333)	(100%)
Land and Buildings	8(a)	(6,145,500)	(512,106)	(20,369)	491,737	96%
Plant and Equipment	8(b)	(842,000)	(70,167)	-	70,167	100%
Furniture and Equipment	8(c)	(74,100)	(6,174)	-	6,174	100%
Infrastructure Assets - Roads	8(d)	(3,516,220)	(293,015)	(200,253)	92,762	32%
Infrastructure Assets - Other	8(e)	(3,331,210)	(277,575)	(13,807)	263,769	95%
Net Amount from Investing Activities		(4,867,010)	(405,540)	(234,428)		
Financing Activities						
Transfer from Reserves	4	1,254,070	104,506	-	(104,506)	(100%)
Repayment of Debentures	7	(92,800)	(7,733)	(46,197)	(38,464)	(497%)
Transfer to Reserves	4	(682,780)	(56,898)	(24,147)	32,752	58%
Net Amount from Financing Activities		478,490	39,875	(70,344)		
Closing Funding Surplus / (Deficit)	2	-	3,792,836	3,772,757		

* - Note 1 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

1. EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$25,000 or 10% whichever is the greater.

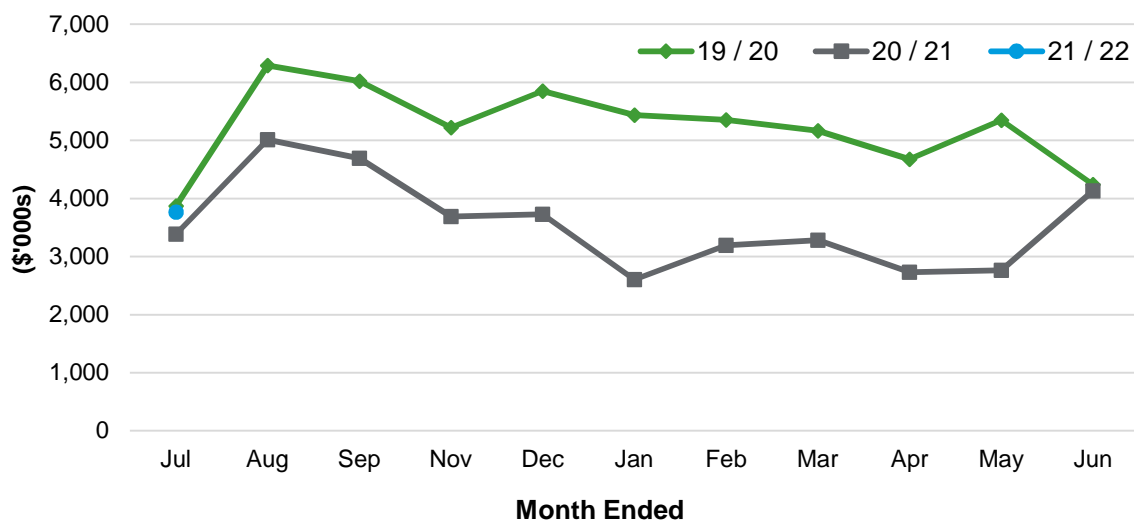
Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
Rates	(209,722)	(101%)	▼	Timing	Budget profile
Grants, Subsidies and Contributions	(140,843)	(96%)	▼	Timing	Timing and budget profile
Operating Expense					
Employee Costs	120,010	62%	▲	Timing	Employee vacancies and staffing levels
Materials and Contracts	90,433	62%	▲	Timing	Expenditure less than budgeted
Utility Charges	34,394	95%	▲	Timing	Expenditure less than budgeted
Capital Revenues					
Grants, Subsidies and Contributions	(740,164)	(100%)	▼	Timing	Timing and budget profile
Capital Expenses					
Land and Buildings	491,737	96%	▲	Timing	See Note 9 (Timing of projects)
Plant and Equipment	70,167	100%	▲	Timing	See Note 9 (Timing of purchases)
Infrastructure - Roads	92,762	32%	▲	Timing	See Note 9 (Timing of projects)
Infrastructure - Other	263,769	95%	▲	Timing	See Note 9 (Timing of projects)
Financing					
Transfer from Reserves	(104,506)	(100%)	▼	Timing	Budget profile
Transfer to Reserves	32,752	58%	▲	Timing	Budget profile
Loan Principal	(38,464)	497%	▲	Timing	Budget profile

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

2. NET CURRENT FUNDING POSITION

	Note	31 Jul 21	30 Jun 21
		\$	\$
Current Assets			
Cash Unrestricted	3	2,476,846	3,665,591
Cash Restricted	3	6,888,227	6,864,436
Receivables - Rates	5(a)	289,886	291,361
Receivables - Other	5(b)	117,615	129,380
ATO Receivable		29,610	130,951
Provision for Doubtful Debts		(33,910)	(33,910)
Accrued Income / Prepayments		1,077,525	1,123,576
Inventories		43,505	36,625
Total Current Assets		10,889,304	12,208,011
Current Liabilities			
Sundry Creditors		(72,223)	(921,598)
Rates Received in Advance		(4,891)	(3,330)
Revenue Received in Advance		(885,008)	(885,008)
GST Payable		(8,698)	(19,634)
Payroll Creditors		(37,781)	(50,120)
Deposits and Bonds		(8,000)	(8,000)
Loan Liability	7	(46,608)	(183,981)
Accrued Expenses		-	(73,251)
Accrued Salaries and Wages		-	(33,877)
Total Payables		(1,063,209)	(2,178,799)
Provisions		(169,179)	(169,179)
Total Current Liabilities		(1,232,388)	(2,347,978)
Less: Cash Reserves	4	(5,930,768)	(5,906,621)
Less: Loan Liability	7	46,608	183,981
Net Funding Position		3,772,757	4,137,393

Net Funding Position



SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

3. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Total Amount	Interest Rate	Maturity Date
	\$	\$	\$	%	
(a) Cash and Cash Equivalents					
Cash On Hand	970		970	0.00	N/A
Cheque Account	175,140		175,140	0.00	N/A
Online Saver Account	1,267,701		1,267,701	0.20	N/A
Cash Deposit	510,195		510,195	0.37	14 Mar 22
Cash Deposit	302,371		302,371	0.50	04 Dec 21
Cash Deposit	180,000		180,000	0.45	18 Nov 21
Cash Deposit	40,470	957,459	997,929	0.40	24 Sep 21
Reserves Deposit		82,754	82,754	0.45	18 Nov 21
Reserves Deposit		1,531,002	1,531,002	0.35	10 Feb 22
Reserves Deposit		1,161,847	1,161,847	0.50	25 Oct 21
Reserves Deposit		1,343,278	1,343,278	0.55	25 Jul 22
Reserves Deposit		1,155,399	1,155,399	0.63	25 Aug 21
Reserves Deposit		656,487	656,487	0.55	11 Jun 22
Total Cash / Financial Assets	2,476,846	6,888,227	9,365,074		

(b) Trust Fund

Description	Opening Balance 01 Jul 21 \$	Amount Received \$	Amount Paid \$	Closing Balance 31 Jul 21 \$
Cue LCDC	2,080	-	-	2,080
Total Funds in Trust	2,080	-	-	2,080

The current interest rate for this type of bank account is 0.00% when funds held are less than \$500,000

4. CASH BACKED RESERVES

YTD Actual

Reserve Name	Balance 01 Jul 21 \$	Transfers from \$	Interest Received \$	Transfer to \$	Balance 31 Jul 21 \$
Long Service Leave	63,409	-	259	-	63,668
Building Maintenance	598,347	-	2,446	-	600,793
Plant Replacement	517,888	-	2,117	-	520,005
Streetscape	319,655	-	1,307	-	320,962
Sports Facilities	123,079	-	503	-	123,582
Tourist Park Development	254,225	-	1,039	-	255,264
Water Playground	61,147	-	250	-	61,397
Beringarra Road	2,530,506	-	10,346	-	2,540,852
Tourism	124,168	-	508	-	124,676
Housing / Land Development	218,246	-	892	-	219,138
Heritage	631,446	-	2,581	-	634,027
Road Maintenance	234,661	-	959	-	235,620
Infrastructure	229,844	-	940	-	230,784
Total Cash Backed Reserves	5,906,621	-	24,147	-	5,930,768

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

5. RECEIVABLES

(a) Rates Receivable

	31 Jul 21
	\$
Current	(1,503)
Previous Year	115,480
Second Previous Year	85,220
Third Previous Year or Greater	90,688
Total Rates Receivable Outstanding	289,886

(b) General Receivables*

	31 Jul 21
	\$
Current	21,153
30 Days	13,539
60 Days	16,634
90+ Days	66,290
Total General Receivables Outstanding	117,615

* - Amounts may include GST

6. DISPOSAL OF ASSETS

	Annual Budget Profit / (Loss) \$	YTD Proceeds on Disposal \$	YTD Actual Profit / (Loss) \$
Plant and Equipment			
Caterpillar 226B3SC Skid Steer Loader	17,100	-	-
Mack Trident Prime Mover CD 775	(5,600)	-	-
CAT 301.7D Mini Excavator	17,300	-	-
Town Crew Supervisor Ute	6,000	-	-
Total Profit or (Loss)	34,800	-	-

7. INFORMATION ON BORROWINGS

	Annual Budget \$	YTD Budget \$	YTD Actual \$
GROH Housing			
Principal Repayments	92,800	7,733	46,197
Interest and Fees	22,500	1,875	-
Total Repayments	115,300	9,608	46,197

Principal Outstanding

Principal Outstanding 01 Jul	843,839	843,839	843,839
Principal Repayments	(92,800)	(7,733)	(46,197)
Principal Outstanding Current Month	751,039	836,106	797,642

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

8. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Staff Unit Housing Development	1,250,000	104,166	-	104,166
Pensioner Housing Development	1,000,000	83,331	-	83,331
GROH Housing	70,000	5,833	1,916	3,917
Staff Housing	430,000	35,833	-	35,833
Great Fingal Mine Office	2,000,000	166,666	-	166,666
Old Railway Building and Youth Centre	250,000	20,833	9,000	11,833
Town Hall Upgrades	340,000	28,331	-	28,331
Heritage Building Renovations	130,000	10,832	-	10,832
Bowling Green Upgrade	10,000	833	-	833
Works Depot Improvements	50,000	4,166	-	4,166
Tourist Park House and Office	80,000	6,665	4,942	1,723
Tourist Park Ablutions	100,000	8,333	-	8,333
Old Gaol Restoration	80,000	6,666	3,383	3,283
Heydon Place Industrial Development	250,000	20,831	1,128	19,704
Old Municipal Building Improvements	60,000	4,998	-	4,998
Pension Hut Renovation	10,500	875	-	875
Administration Building Improvements	35,000	2,914	-	2,914
Total Land and Buildings	6,145,500	512,106	20,369	491,737

(b) Plant and Equipment

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Prime Mover	300,000	25,000	-	25,000
Mini Excavator	200,000	16,667	-	16,667
Caterpillar Skid Steer Loader	120,000	10,000	-	10,000
4 x 4 Dual Cab 3 Tonne Truck	100,000	8,333	-	8,333
Town Crew Tipping Tray Ute	45,000	3,750	-	3,750
Cleaners Van	35,000	2,917	-	2,917
Road Maintenance Equipment	20,000	1,667	-	1,667
Town Maintenance Equipment	12,000	1,000	-	1,000
Workshop Equipment	10,000	833	-	833
Total Plant and Equipment	842,000	70,167	-	70,167

SHIRE OF CUE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 July 2021

8. CAPITAL ACQUISITIONS (Continued)

(c) Furniture and Equipment

	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$
Council	10,000	833	-	833
Staff Housing	15,000	1,250	-	1,250
Pension Hut	10,000	833	-	833
Administration	39,100	3,258	-	3,258
Total Furniture and Equipment	74,100	6,174	-	6,174

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

8. CAPITAL ACQUISITIONS (Continued)

(d) Infrastructure - Roads

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Flood Damage Reimbursement (AGRN888)	1,940,000	161,666	47,530	114,136
Road Train Assembly Area	259,840	21,654	-	21,654
Roads to Recovery	351,880	29,323	12,888	16,435
Construction - Muni Funds Roads	440,000	36,665	-	36,665
Regional Roads Group	274,500	22,874	139,835	(116,961)
Cue-Beringarra Road	150,000	12,500	-	12,500
Grid Widening Program	100,000	8,333	-	8,333
Total Infrastructure - Roads	3,516,220	293,015	200,253	92,762

(e) Other Infrastructure

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Waste Site - Fencing and Improvements	325,000	27,081	-	27,081
Deep Sewerage	240,000	20,000	-	20,000
Cemetery Niche Wall	35,000	2,914	-	2,914
Playground Equipment	220,000	18,331	-	18,331
Sporting Facilities	100,000	8,332	-	8,332
Oval Infrastructure	50,000	4,166	-	4,166
Walk and Cycle Trails	27,610	2,300	248	2,053
Airport Runway Resealing	1,200,000	99,998	-	99,998
Artificial Lawn and Retic	45,000	3,748	-	3,748
Museum Project	180,000	14,998	-	14,998
Austin Street Development	100,000	8,333	-	8,333
Garden Rock Development	100,000	8,333	-	8,333
Streetscape	75,000	6,248	-	6,248
Tourist Park Improvements	40,000	3,331	-	3,331
CCTV	50,000	4,166	-	4,166
RV Site	30,000	2,498	-	2,498
Oasis Visitor Parking Project	23,000	1,916	-	1,916
Standpipe Automation	60,000	5,000	13,559	(8,559)
LRCIP Funded Projects	430,600	35,882	-	35,882
Total Infrastructure - Other	3,331,210	277,575	13,807	263,769

Total Capital Expenditure	13,909,030	1,159,037	234,428	924,609
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SHIRE OF CUE
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ending 31 July 2021

9. RATING INFORMATION

	Rateable Value \$	Rate in \$	Number of Properties #	Annual Budget Revenue \$	YTD Actual Revenue \$
General Rates					
GRV Residential	561,648	0.109067	93	61,257	-
GRV Commercial	304,708	0.109067	6	33,233	-
GRV Vacant Land	-	0.109067	0	-	-
GRV M & T Workforce	246,750	0.300000	2	74,025	-
UV Mining	7,666,802	0.290984	355	2,230,917	-
UV Pastoral	563,097	0.078631	14	44,277	-
Total General Rates				2,443,709	-
Minimum Rates					
GRV Residential	105,449	463.00	47	21,761	-
GRV Commercial	-	463.00	0	-	-
GRV Vacant Land	5,888	463.00	37	17,131	-
GRV M & T Workforce	-	463.00	0	-	-
UV Mining	103,631	463.00	130	60,190	-
UV Pastoral	12,295	463.00	4	1,852	-
Total Minimum Rates				100,934	-
Total General and Minimum Rates				2,544,643	-
Other Rate Revenue					
Rates Written-off				(6,355)	-
Discounts / Concessions				(43,651)	-
Incentive Prize				(1,000)	-
Interim and Back Rates				5,000	(1,503)
Total Funds Raised from Rates				2,498,637	(1,503)

SHIRE OF CUE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 July 2021

10. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Commission Grants	WA Government	712,346	59,362	-
Roads Commission Grants	WA Government	164,580	13,715	-
ESL Grant	FESA	7,500	625	-
National Australia Day Council Grant		-	-	-
Donations Received		800	66	-
MRWA RRG Direct Grant	MRWA	130,284	10,857	-
Airport Grants and Contributions	RADS	-	-	-
Road Maintenance		660,000	55,000	-
Event Contributions		-	-	-
Diesel Fuel Rebate		40,000	3,333	5,781
Sundry Income Admin		44,000	3,666	-
Total Grants, Subsidies and Contributions		1,759,510	146,624	5,781

(b) Non-operating Grants, Subsidies and Contributions

	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
Local Roads / Community Infrastructure	Federal	1,239,135	103,261	-
Pensioner Housing Development	WA Government	1,000,000	83,333	-
Deep Sewerage	Royalties for Regions	240,000	20,000	-
Waste Site Development		100,000	8,333	-
Great Fingall Mine Development	WA Government	1,500,000	125,000	-
Great Fingall Mine Development	Contribution	250,000	20,833	-
Railway Building	WA Government	330,000	27,500	-
Playground	WA Government	110,000	9,166	-
Flood Damage Reimbursement (AGRN863)	DFES	-	-	-
Flood Damage Reimbursement (AGRN888)	DFES	1,786,000	148,833	-
Airport Grants and Contributions	RADS	400,000	33,333	-
Airport Grants and Contributions	Contribution	400,000	33,333	-
Roads to Recovery	Federal	351,885	29,323	-
Road User Agreements	Contribution	900,000	75,000	-
RRG - RRG Road Project Grant	RRG	140,000	11,666	-
Heydon Place Industrial Development		135,000	11,250	-
Total Grants, Subsidies and Contributions		8,882,020	740,164	-

10.3 NINE DAY FORTNIGHT

APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Chief Executive Officer
DATE:	13 August 2021

Matters for Consideration:

Amending *Council Policy G15. Rostered Days off Facility for Employees*, to incorporate a nine day fortnight rostered day off for staff.

Background:

The current Council Policy for rostered days off allows for one rostered day off every four weeks. The current practice is that administration staff accrue their rostered day off and take it at a time convenient to the organisation. The outside staff take their rostered days off on a day specified by the Manager of Works and Services. This is currently taken on the same day by all outside staff.

Comments:

The recent review of the Shire of Cue Workforce Plan identified a number of requests for a nine day fortnight. To be able to trial this the Council Policy needs to be amended to incorporate a nine day fortnight for employees. A proposed policy to replace G15 is attached at [Appendix 3](#).

The proposed policy is anticipated to provide for a better work life balance by scheduling regular long weekends into the work life of Shire staff, allowing for better planning of time away from work while still keeping a compliment of staff on duty. It is planned to coordinate the nine day fortnights to stagger time off for staff so there is always staff for the requirements of the organisation.

It is hoped that a planned system of time off will reduce reliance on sick leave as a means of taking time off work, leading to better planning for works and less incidences of unexpected staff shortages.

Statutory Environment:

Nil

Policy Implications:

Shire of Cue Policy Manual

G15. ROSTERED DAYS OFF FACILITY FOR EMPLOYEES

Following is the policy relating to employees having one RDO in each four (4) week period.

- 1 *That these arrangements apply to all full time staff.*
- 2 *One (1) RDO shall be taken in every four (4) weeks - (20 day) work cycle.*
- 3 *Hours of duty shall be eight (8) hours per day.
(i.e. 19 days x 8 hours = 152 hours,
the same as 7.6 hours per day for 20 days = 152 hours*
- 4 *There shall be 13 RDO days per year.
The 13th RDO is included in the twenty (20) day - (four (4) weeks) annual leave period.*
- 5 *The Chief Executive Officer will arrange suitable RDO days for office staff to suit operational requirements and ensure sufficient employees to ensure continuance of office services. .*
6. *The rostered day off (RDO) for outside staff will be taken on days specified by the Manager of Works and Services. Accruals will not be permitted unless approved by the MWS and in any event not more than 5 days can be accrued.*

Financial Implications:

Rostered days off will be taken as scheduled, therefore reducing the amount of accrual that is carried for rostered days off to a minimum.

Strategic Implications:

Shire of Cue Strategic Community Plan 2017-2027

Shire of Cue Workforce Plan 2021 -2026

Consultation:

Glenn Boyes - Manager Finance

Shire Staff

Officer’s Recommendation:

Voting Requirement: Simple Majority

That Council adopt the amended policy *G15 Rostered Days Off – Nine Day Fortnight* as attached at [Appendix 3](#).

Council Decision:

Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 3

G15. ROSTERED DAYS OFF – NINE DAY FORTNIGHT

OBJECTIVE

To provide improved working conditions for all employees and provide a benefit to Council operations by productivity increases from longer working hours.

POLICY

This policy applies to full time staff employed on the basis of a 38 hour week as per the Local Government Award.

Staff will work sufficient time over a period of nine days so as to accumulate sufficient time for the tenth day to be taken as a rostered day off.

Staff will work 8.5 hours per day except for the Friday of work which is an 8 hour day. Each day a 30 minute unpaid lunch break is to be taken.

No overtime payments are applicable for any time worked for the purpose of accruing time for a rostered day off and no payment will be applicable for acting in a higher duty position in respect of a rostered day off.

Managers and Coordinators are responsible for rostering staff so that there are sufficient staff on duty at all times.

Rostered days off can only be worked with the prior approval of the department Manager. Where an employee works a rostered day off the manager and the employee are responsible for scheduling the accrued day to be taken prior to the next rostered day falling due, wherever possible.

Rostered days off may only be permanently rescheduled by mutual agreement between the employee and their Manager. In every case final approval rests with management.

PROVISION OF LEAVE

Under this policy the rostered day off shall be credited as an unpaid non-working day for all purposes.

Where an employee becomes ill on their rostered day off it would be treated the same as becoming ill on a weekend (Saturday or Sunday) for staff employed from Monday to Friday.

For the purpose of taking a single day's leave: outdoor staff employed on a 38 hour week will work 8.5 hours per day except for the Friday of work which is an 8 hour day.

Workers compensation shall be treated in the same manner as the other forms of approved leave.

A rostered day off falling due on a public holiday will generally be transferred to the next working day.

Where a rostered day off falls within a period of leave this rostered day off is deemed to be taken.

Where an employee is required to work on their rostered day off, another day off will be granted or overtime paid by mutual agreement.

Council reserves the right to vary or revoke this policy.

10.4 AMENDMENT NO 1 SHIRE OF CUE LOCAL PLANNING SCHEME NO 2

APPLICANT: Shire of Cue
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Eugene Ferraro – Town Planner, Shire of Cue
 DATE: 10 August 2021

Matters for Consideration:

Proposal to recommend that the Minister for Planning grant final approval to Amendment 1 as readvertised, presented as [Appendix 4](#).

Background:

17 October 2017 Council resolved to initiate and advertise Amendment No 1 which seeks to rationalise the zoning and road layout for the Heydon Place General Industry area.

Four submissions were received during the advertising period, including an objection from LandCorp, the then owner of Lot 596 Heydon Place.

20 March 2018 Council resolved as follows:

1. *support amendment 1 to Town Planning Scheme No2 with a proposed modification to address issues raised in submissions by Landcorp and the Water Corporation in relation to the alignment of Heydon place;*
2. *authorise the Shire President and Chief Executive Officer to sign and apply the common seal to the amendment documents; and*
3. *endorse the recommendations contained in the report titled “Planning & Development Act 2005 Shire of Cue Local Planning Scheme No.2 Amendment No. 1 Report on Final Approval Schedule of Submissions”*

Following a review of the proposal and in light of the submissions, Council at its meeting in 15 June 2021 resolved to:

- a. Rescind the decision of the Council of 20 March 2018 relating to amendment 1; and
- b. Pursuant to Regulation 51(1) of the *Planning and Development (Local Planning Schemes) Regulation 2015* resolve to:
 1. Determine the submissions received as per the summary of submissions attached;
 2. Agree to modify to amendment in response to the submissions received;
 3. Agree to advertise the modification to Amendment 1 for a period of 21 days by:
 - a. Publishing a public notice on the Shire website; and
 - b. Provide a notice in writing to all landowners within the Heydon Place General Industrial area;

- c. Making a copy of the modification available for public viewing within the Shire Office
- d. Referral to authorities.

Comments:

The amendment as initially advertised sought to avoid the creation of a cul-de-sac by extending Heydon Place to the northern boundary of the general industrial area and then extending this through along the adjoining Unallocated Crown Land to Robinson Street. This solution suffered two problems. The first was that it affected Lot 596, which at the time was owned by LandCorp and now has since been sold and developed for industrial purposes. The second required the extension of the town boundary and also required the navigation of vesting Unallocated Crown Land and the Native Title agreement.

In response to these concerns, Council resolved to support a modification to the amendment by formalising Heydon Place as a cul-de-sac. The amended design will enable the subdivision of Heydon Place to be completed without impacting on existing lots. The cul-de-sac head has also been designed to be of sufficient size to accommodate the turning movements of very large vehicles and will ensure that the industrial estate will be completed to a high standard.

Public comments were invited on the proposed modification. This was achieved through letters to Heydon Place landowners and by the placement of a notice in the Public Notices on the Shire’s website. The amending documents were also made available at the Shire office for public inspection

No submissions were received during the advertising period.

Statutory Environment:

The *Planning and Development (Local Planning Schemes) Regulations 2015* detail the processes that must be followed for preparing and amending town planning scheme. Regulation 50(3) provides that the local government must pass a resolution

–

- (a) to support the amendment without modification; or
- (b) to support the amendment with proposed modifications to address issues raised in the submissions; or
- (c) not to support the amendment.

Under s87 of the *Planning and Development Act 2005*, the Minister for Planning may then either:

- (a) Approve the amendment as advertised; or
- (b) Require the amendment to be modified; or
- (c) Refuse to approve the amendment.

Furthermore, Regulation 50(3) provides as follows:

53. Information on standard amendment to be provided to the Commission

- (1) After passing a resolution under regulation 50(3) the local government must provide the advertised amendment to the local planning scheme to the Commission together with the following —
- (a) a schedule of submissions made on the amendment;
 - (b) the response of the local government in respect of the submissions;
 - (c) particulars of each modification to the amendment proposed by the local government in response to the submissions;
 - (d) if any proposed modification to the amendment was advertised —
 - (i) an explanation of the reasons for advertising the modification; and
 - (ii) particulars of how the modification was advertised; and
 - (iii) a schedule of submissions made on the proposed modifications; and
 - (iv) the recommendation of the local government in accordance with regulation 51(7)(c) in respect of each submission;
 - (e) a copy of the resolution passed under regulation 50(3);
 - (f) if that resolution was a resolution under regulation 50(3)(c) — a summary of the reasons why the local government does not support the amendment;
 - (g) details of any provision in the local planning scheme that varies or excludes a provision set out in Schedule 1;
 - (h) details of any provision in the local planning scheme as it will be amended that supplements a provision set out in Schedule 2;
 - (i) any relevant maps, plans, specifications and particulars required by the Commission.
- (2) The schedule of submissions referred to in subregulation (1)(a) and (d)(iii) must include the following —
- (a) the name and address of the person making the submission;
 - (b) where it is relevant, a description of the property that is the subject of the submission;
 - (c) the submission or a summary of the submission.
- (3) The documents referred to in subregulation (1) must be provided to the Commission —
- (a) in the case of a resolution to support an amendment to a local planning scheme without modification or not to support an amendment to a local planning scheme — within 21 days of passing the resolution; or
 - (b) in the case of a resolution to support an amendment to a local planning scheme with proposed modifications —
 - (i) if the local government decides not to advertise the proposed modification — within 21 days of passing the resolution; or
 - (ii) otherwise — within 21 days of complying with regulation 51(7);
- or
- (c) if the Commission in any case approves a longer period — within that longer period.

Conclusion

The Heydon Place industrial area is an important economic initiative for the Shire and the finalisation of this amendment will allow the subdivision of the remaining industrial land to be finalised.

The issues raised at the time the amendment was first advertised have been addressed through the modified amendment, which received no public submissions during the comment period.

Following the resolution of the Council, the original amendment, together with a copy of the submissions received at the time, and Council's recommended modifications, will be forwarded to the Minister for Planning, through the Western Australian Planning Commission. Once the Minister's decision has been made, the amendment can be

finalised, after which an application can be lodged to subdivide and create the final lots in Heydon Place.

Policy Implications:

Nil.

Financial Implications:

Upon completion of the amendment the Shire will be able to finalise the subdivision of Lot 9000.

Strategic Implications:

The proposed action addresses the following objectives contained in the Shire’s Strategic Community Plan 2017-2027.

Economic Objective

Outcome 1.1 Maximise local economic opportunities to benefit the whole community

1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining

Consultation:

Matthew Burnett – Senior Planning Officer Dept of Planning, Lands and Heritage.

Request for comments have been sent to both the Water Corporation and Western Power. At the time of writing this report, no response had been received.

Officer’s Recommendation:

Voting Requirement: Simple Majority

That Council:

- a. Pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:
 - a. Note that no submissions were received during the readvertising of Amendment 1; and
 - b. support Amendment 1 with the proposed modification as adopted by the Council at its meeting in 15 June 2021.

- b. Pursuant to Regulation 53 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to forward to the Western Australian Planning Commission the following documents:
 - a. the amendment documents as originally advertised;
 - b. copies of the submissions received on the amendment as originally advertised
 - c. a schedule on the originally advertised amendment that includes:
 - i. the names and addresses of persons making submissions;
 - ii. a summary of the submissions received; and
 - iii. the Shire’s recommendations to these submissions;
 - d. the modified amendment plan as readadvertised;

- e. a copy of the 15 June 2021 report to the Council that details the response to the submission, reasons for the modifications and how the amendment was readvertised; and
- f. a copy of this resolution.

Council Decision:

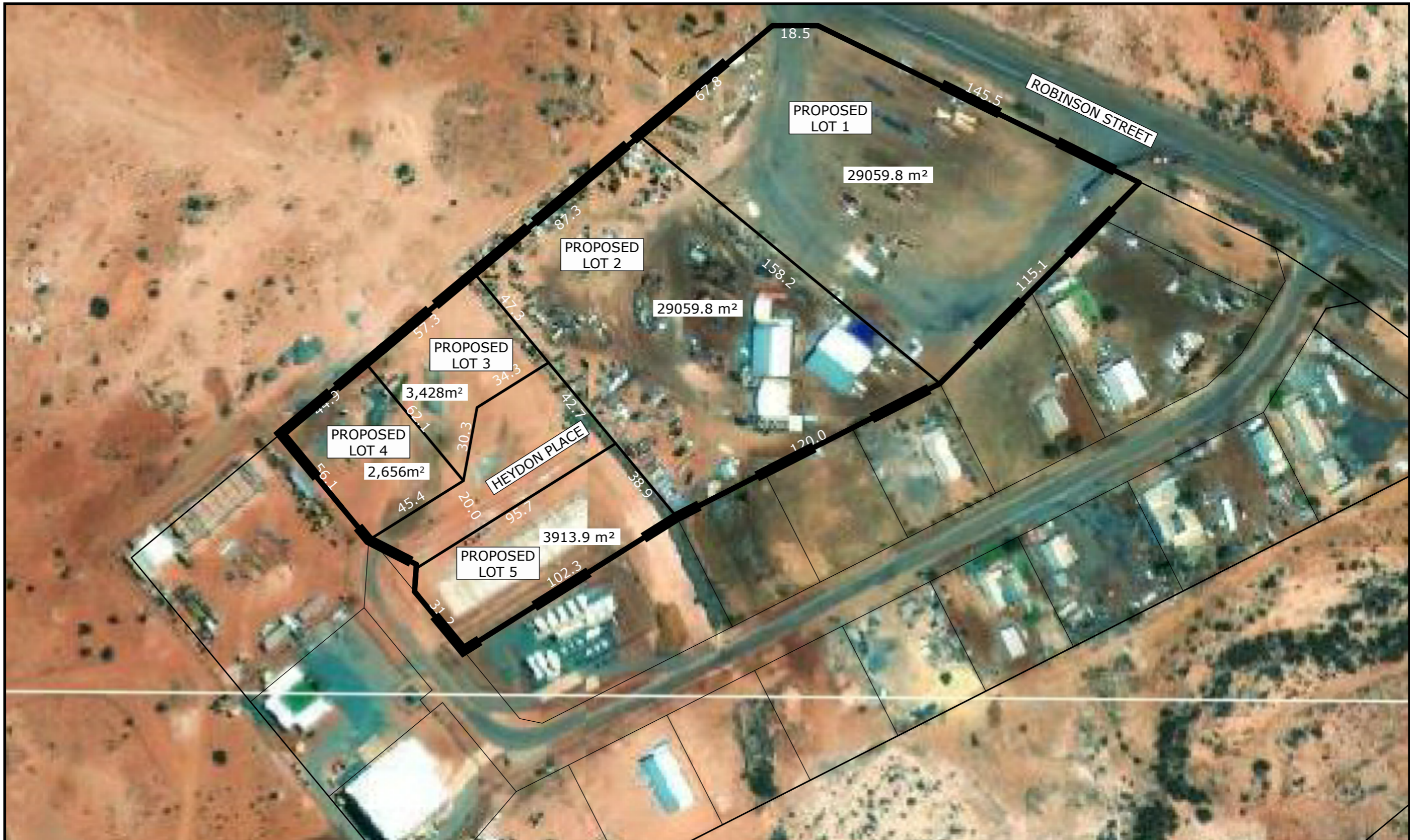
Voting requirement: Simple Majority

MOVED:

SECONDED:

CARRIED:

APPENDIX 4



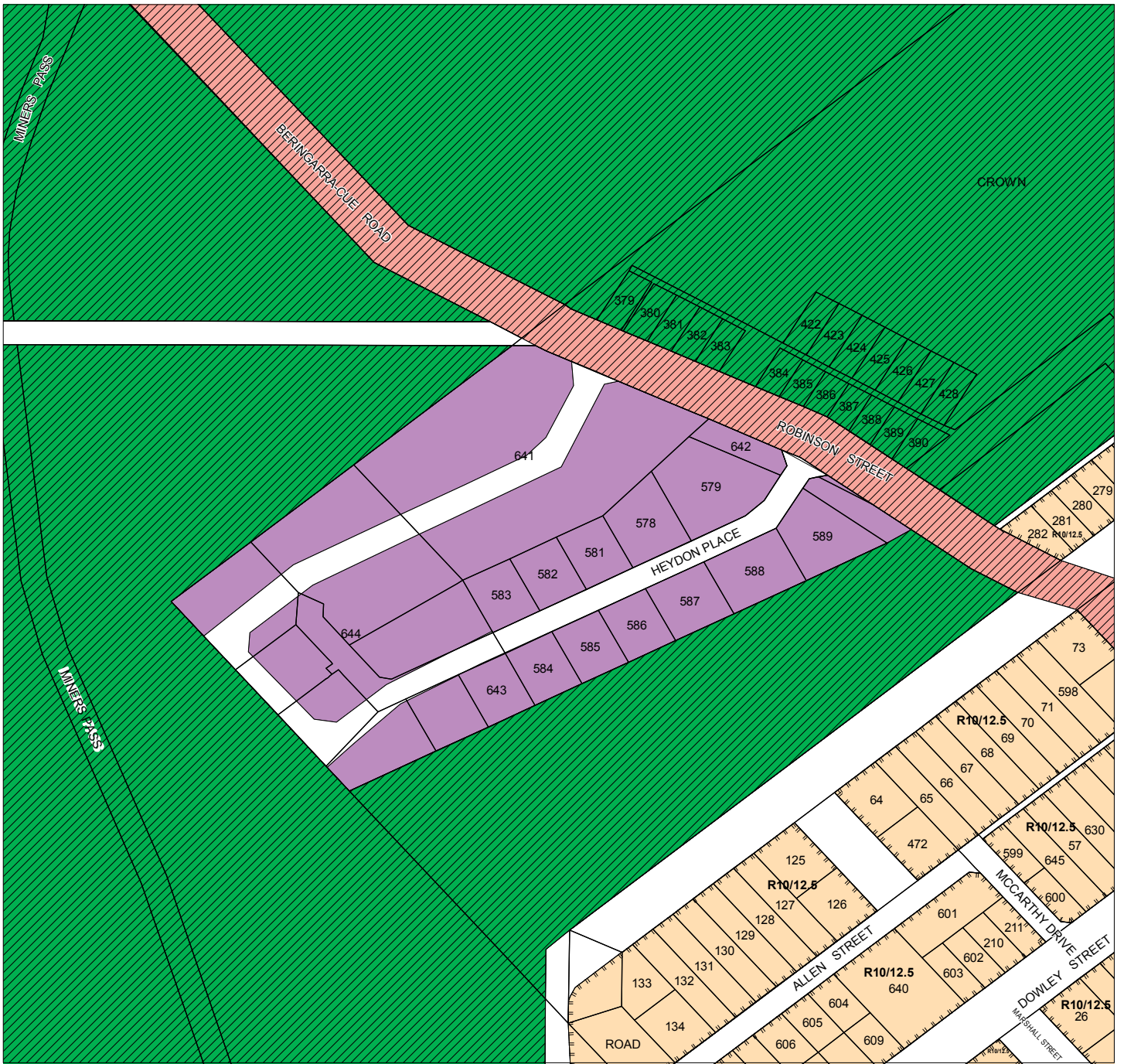
SHIRE OF CUE

DRAFT SUBDIVISION CONCEPT
HEYDON PLACE EXTENSION

SCALE 1:1,000 @A4











3 AUGUST 2021



EXISTING SCHEME MAP

Legend

-  Cadastre with Lot number
-  Local road
-  Scheme boundary
-  Public open space
-  R Codes
- LPS Zones**
-  General industry
-  Residential
- LPS Reserves**
-  Local distributor road



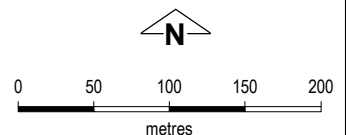
**Department of Planning,
Lands and Heritage**

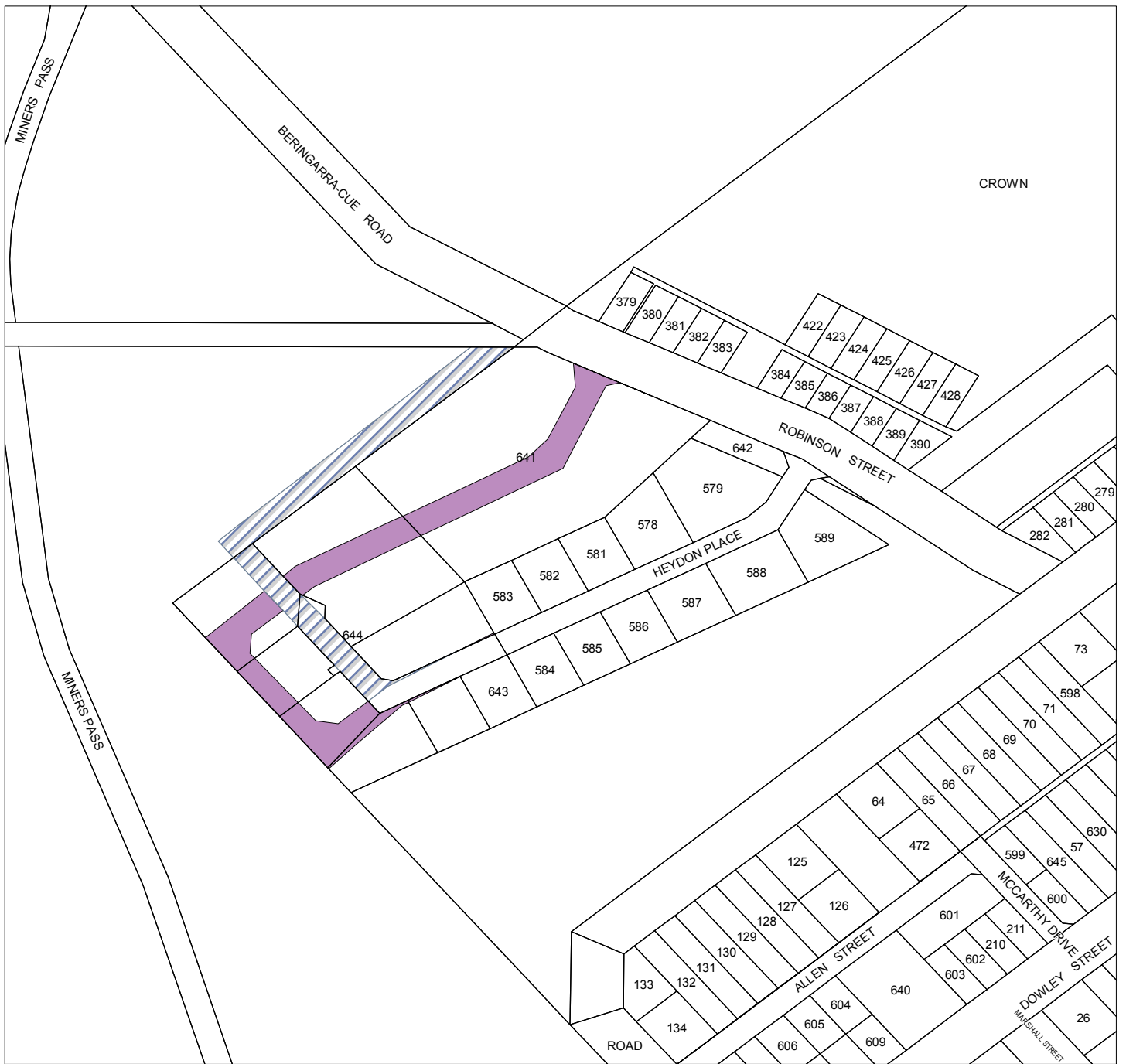
Shire of Cue

Local Planning Scheme No. 2

Amendment No. 1


Produced by Geospatial Research and Modelling,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority LI 862-2016-1






PROPOSED SCHEME AMENDMENT MAP

Legend

 Cadastre with Lot number

LPS Zones and Reserves Amendments

 General industry

 Local road



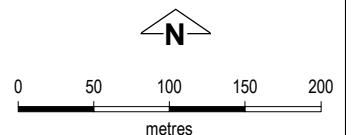
Department of Planning,
Lands and Heritage

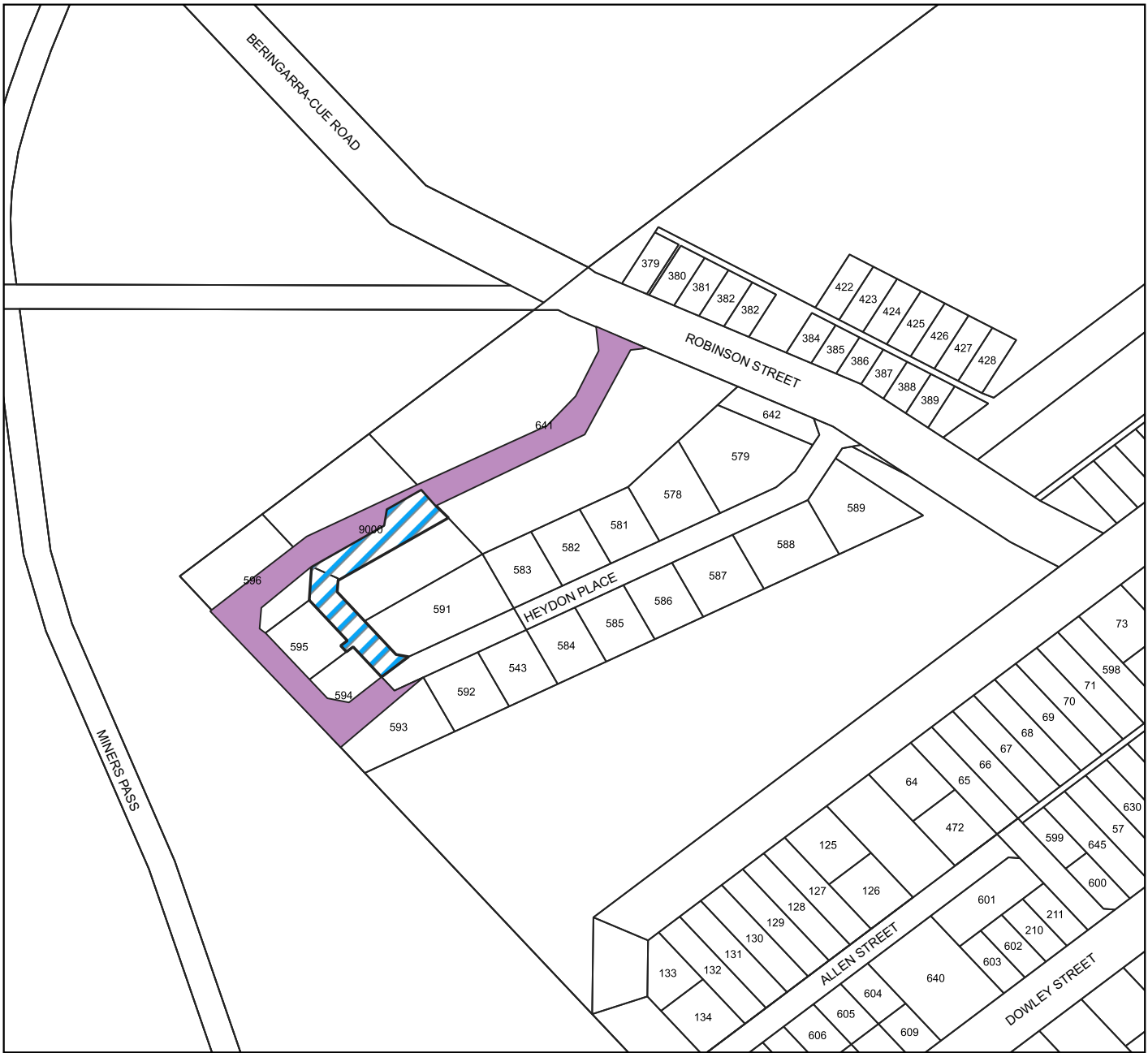
Shire of Cue

Local Planning Scheme No. 2




Amendment No. 1

Produced by Geospatial Research and Modelling,
Department of Planning, Lands and Heritage, Perth WA
Base Information supplied by Western Australian
Land Information Authority LI 862-2016-1





Legend

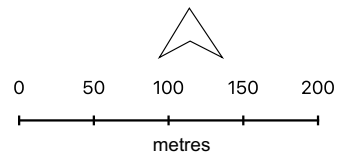
-  Transfer from General Industry Zone to Road Reservation
-  Transfer from Road reservation to General Industry Zone
-  Cadastre

PROPOSED MODIFICATION

Shire of Cue

Local Planning Scheme No. 2

Amendment No. 1



10.5 DEVELOPMENT APPLICATION – ADDITIONAL SHORT TERM ACCOMMODATION – TEMPORARY BUILDINGS

APPLICANT: Cue Accommodation and Café Pty Ltd
 DISCLOSURE OF INTEREST: Nil
 AUTHOR: Eugene Ferraro – Town Planner, Shire of Cue
 DATE: 11 August 2021

Matters for Consideration:

Application for Planning Approval to erect four separate transportable accommodation buildings to provide for an additional 14 rooms at the rear of the Queen of the Murchison Inn on Lot 565 Robinson Street, Cue - see [Appendix 5](#).

Background:

The Queen of the Murchison is one of two short term and tourism accommodation facilities in the Shire. The application has been lodged in light of the increasing demand for short term accommodation for both tourists and workers in the area.

The Queen of the Murchison and its environs sit on five separate titles. Lots 1 and 10 front Austin Street and lots 2, 3 and 565 front Robinson Street. The application proposes to erect buildings on Lot 565 adjacent to the right of way at the rear of the properties.

Proposal:

The application seeks to erect four separate transportable buildings on Lot 565. The two buildings closest to Robinson Street are each proposed to accommodate four single bed units. The two remaining buildings are proposing to each accommodate 3 queen bed units. All units will form part and be managed through the existing Queen of the Murchison facilities.

The applicant has advised that the two four single bedroom units will be used buildings transported from elsewhere. If approved, these two buildings will be erected first.

The remaining two units will be new buildings and will be erected within 12 months of receiving an approval.

Shade sails will be erected between the units, in an effort to provide for additional comfort to the occupiers.

The buildings will be connected to the on-site effluent disposal system, which in turn is connected to the Shire’s system.

Town Planning Assessment:

Lot 565 is zoned Commercial under the Shire of Cue Local Planning Scheme No. 2 (LPS 2).

The Queen of the Murchison can be defined as a 'guest house' under LPS 2 as follows:

“a dwelling or part of a dwelling occupied by a person but containing rooms used to provide short-term accommodation for guests for hire or reward”

Under Table 1 Zoning Table of LPS 2 a 'guest house' is listed as a “D” use meaning:

“that the use is not permitted unless the local government has exercised its discretion by granting development approval”

In addition to the above, LPS 2 also includes the following Aims which are relevant to this application and an assessment on how the application against these aims.

- (e) *to encourage the development of short stay accommodation facilities in appropriate locations within the Shire;*

Assessment

Lot 565 is located within the town centre and is an appropriate location for short stay accommodation use.

- (f) *support the development of tourism in the Shire including the showcasing of heritage assets;*

Assessment

The proposal to increase short stay accommodation will assist in providing for attracting additional tourism to the town and encourage tourists to facilities such as the Queen of the Murchison.

Lot 565 is currently fenced by a 1.8m high iron fence, which screens the property from public view. The fencing will remain and the transportable buildings will be largely screened from view.

The use of transportable buildings does, however, do little to showcase the significant heritage assets in the town. While permanent type buildings may be preferred over transportable buildings, this preference needs to be balanced against the economic realities of the town.

Boundary Setbacks

The units are proposed to be setback a minimum of 3 metres from the side and front boundaries. LPS 2 provides that a 'nil' setback is permissible from the street and that the rear and sides to be in accordance with the Building Codes.

The proposed setback exceed the requirements of both LPS 2 and the Building Codes.

Car Parking

As LPS 2 does not specifically list car parking requirements for guest houses, the Scheme provides that the car parking requirements can be determined by the Shire.

The location of the buildings has been designed to accommodate on-site parking, between and around the buildings.

The town centre does not suffer from parking shortfalls and there is sufficient on-street parking to accommodate any additional parking need that may arise from the development.

In light of the above, a requirement to provide additional car parking is unnecessary.

Used or Second hand Buildings

The Council has adopted *Policy B.1 Second Hand Dwellings* for the use a relocated buildings within the Shire. The Council policy includes a number of planning conditions that will be applied to second hand buildings, to ensure the safety of the town and to protect its amenity. All relevant conditions have been included in this recommendation.

Conclusion

The Commercial zone in the town centre is an appropriate zone and location for additional short stay accommodation facilities in the Cue townsite. The proposal will complement existing facilities and provided much needed additional short stay facilities in the town.

While the proposal is for transportable buildings, the use of these types of buildings to meet demand is economic reality. Without these types of buildings, it may not be possible to provide any additional short stay accommodation in the town.

While it would be desirable for only new buildings to be used, the Council policy should be applied to ensure the safety and amenity of the townsite is protected.

The application seeks to implement a proposal for the viable expansion of an existing and long maintained business in the town centre. In light of the above, the erection of additional accommodation on Lot 565 is a use that is able to be approved by the Shire and is supported by this assessment.

Statutory Environment:

Shire of Cue Local Planning Scheme No. 2.

Policy Implications:

Nil.

Financial Implications:

Development of the lot will increase the property's Gross Rental Value and consequently result in an increase in applicable rates. Development application and building permit fees apply.

Strategic Implications:

The proposed action addresses the following objectives contained in the Shire's Strategic Community Plan 2017-2027.

Economic Objective

Outcome 1.1 Maximise local economic opportunities to benefit the whole community

1.1.3 Utilise the land available in the area for a range of new business to be self-sustaining

Consultation:

Bill Atyeo – Environmental Health Officer

Officer's Recommendation: **Voting Requirement:** Simple Majority

That Council approve the application for planning approval to accommodate additional short term accommodation on four transportable buildings on Lot 565 Robinson Street, Cue, subject to the following conditions:

1. The removal of asbestos materials from used buildings transported onto the site in compliance with Health (Asbestos) Regulations 1992.
2. Certification by suitably qualified persons shall be submitted prior to the issue of a building licence, to confirm that the buildings are structurally suitable for transportation.
3. The external surfaces of the buildings shall be painted to the Shire's satisfaction or re-clad in materials approved by the Shire.
4. The relocated buildings shall be completed to the satisfaction of the Shire within twelve months of the date of planning approval.
5. A legal agreement at the cost of the applicant is prepared to have a bank guarantee of \$15,000 provided to the Shire. The amount of the bank guarantee will be refunded progressively when specified stages of the building project are reached.
6. That the applicant obtains a Building Permit, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012 prior to undertaking any works associated with completing construction of the dwelling.

7. That the applicant make application for the approval of an on-site effluent disposal system in accordance with the requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.
8. That the applicant connect the operation to mains power and that any use of a generator on the site be for back-up purposes only.
9. The applicant seeking the approval of the Water Corporation for the development;
10. That the proponent satisfies local and any FESA requirements with regard to fire services;
11. That the applicant obtain and submit to the Shire of Cue, prior to occupancy, a Certificate of Building Compliance, in accordance with the requirements of the Building Act 2011 and the Building Regulations 2012.

Advice to Applicant

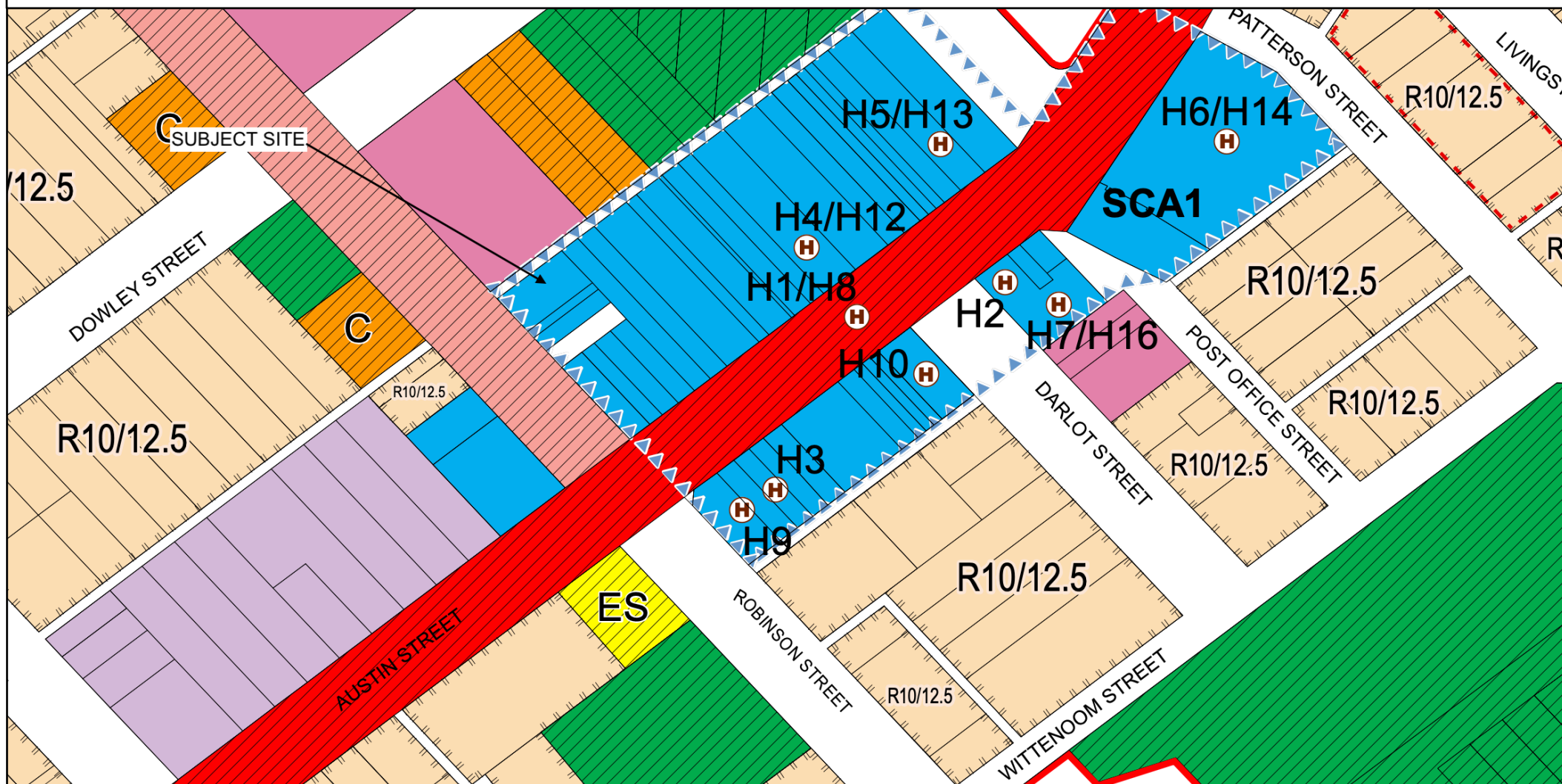
The applicant is advised that the bank guarantee referred to in condition 5 of this approval can be extinguished in stages in accordance with the Shire's Second Hand Dwellings policy B.1.

Council Decision:	Voting requirement: Simple Majority
MOVED:	SECONDED:
CARRIED:	

APPENDIX 5

APPLICATION FOR PLANNING APPROVAL
ADDITIONAL SHORT STAY ACCOMMODATION FACILITIES

565 ROBINSON STREET



11. MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. MOTIONS FOR CONSIDERATION AT THE NEXT MEETING

13. NEW BUSINESS OF AN URGENT NATURE

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Council Decision: Voting requirement: Simple Majority

MOVED: **SECONDED:**

That the meeting be closed to members of the public to discuss confidential matters.

CARRIED:

15. CLOSURE

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at

To be confirmed at Ordinary Meeting on the 21 September 2021.

Signed:.....

Presiding Member at the Meeting at which time the Minutes were confirmed.