



**Unconfirmed Minutes**  
**ORDINARY MEETING**  
**OF COUNCIL**

**16 April 2024**

SHIRE OF CUE  
Ordinary Meeting of Council  
MINUTES

Held in the Council Chambers, 73 Austin Street Cue on  
Tuesday, 16 April 2024 commencing at 6:00 PM

**1 DECLARATION OF OPENING**

The meeting was opened at 06:00 PM

The Presiding Member welcomed those present and read the following disclaimer:

*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

**PRESENT:**

Shire President Les Price  
Deputy Shire President Elizabeth Houghton  
Councillor Ron Hogben  
Councillor Ian Dennis  
Councillor Leonie Fitzpatrick  
Councillor Julie Humphreys

**STAFF:**

Chief Executive Officer Richard Towell  
Deputy Chief Executive Officer Glenn Boyes  
Executive Assistant Janelle Duncan  
Senior Admin Officer Stephanie Wandek  
Shire Accountant Mr Ahmed Khan *\*entered the chamber at 06:15pm*

**GALLERY:**

Ms Monika Doepgen  
Ms Catherine Willett *\*entered the chamber at 07:45pm*

*06:01pm Ms Stephanie Wandek left the chamber*

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**2 APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Nil

**3 DISCLOSURE OF MEMBER'S INTERESTS**

Cr Ron Hogben declared a financial interest in Item 14.1 as he is the supplier of the concrete.

**4 PUBLIC QUESTION TIME**

Nil

**5 CONFIRMATION OF MINUTES**

**Council Decision: 01042024**                      **Voting Requirement: Simple Majority**

**MOVED: Cr Elizabeth Houghton**                      **SECONDED: Cr Ron Hogben**

That the Minutes of the Ordinary Meeting 19 March 2024 are confirmed as a true and correct record of the meeting.

**CARRIED: 6/0**

**AGAINST: None**

**6 APPLICATION FOR LEAVE OF ABSENCE**

Nil

**7 DEPUTATIONS**

Nil

**8 PETITIONS**

Nil

**9 ANNOUNCEMENTS WITHOUT DISCUSSION**

Cr Houghton asked about the Pet Cemetery and was this put in the budget? The CEO responded he is currently researching pet cemetery's in Western Australia and believes there was only one pet cemetery in the State.

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Cr Fitzpatrick asked where the one cemetery is? CEO answered Corrigin. Cr Fitzpatrick suggested there was also one near Geraldton.

*06:06pm Ms Stephanie Wandek re-entered the chamber*

## **10 REPORTS**

### **10.1 ACCOUNTS AND STATEMENTS OF ACCOUNT**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 26 March 2024

#### ***Matters for Consideration:***

To receive the attached List of Accounts Due and submitted to the Ordinary Council Meeting on 16 April 2024

#### ***Background:***

The Local Government, under its delegated authority to the CEO to make payments from municipal and trust funds, is required to prepare a monthly list of accounts showing each account paid and present it to Council at the next Ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.

#### ***Comments:***

The list of accounts are for the month of March 2024.

#### ***Statutory Environment:***

*Local Government (Financial Management Regulations) 1996 – Clause 13.*

#### ***Policy Implications:***

Nil

#### ***Financial Implications:***

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Nil

**Strategic Implications:**

Nil

**Consultation:**

Richard Towell, Chief Executive Officer

**Officers Recommendation:**

**Voting Requirement:** Simple Majority

That Council endorse the attached payments for the period 01/03/2024 - 31/03/2024, which have been made in accordance with delegated authority under s5.42 of the *Local Government Act 1995*.

Municipal Fund Bank EFTs	EFT 13172 - EFT 13284	\$	445,976.70
Direct Debit Fund Transfer	General	\$	35,409.79
Direct Debit Fund Transfer	CEO Credit Card	\$	9,598.89
Payroll		\$	127,072.19
BPAY		\$	14,818.16
Cheques		\$	0.00
<b>Total</b>		<b>\$</b>	<b>632,875.73</b>

06:15pm Mr Ahmed Khan entered the chamber and the Shire President asked Mr Khan to introduce himself to the Councillors

06:17pm Mr Ahmed Khan left the chamber

06:17pm Mr Ahmed Khan re-entered the chamber

06:22pm Mrs Janelle Duncan left the chamber

06:23pm Mrs Janelle Duncan re-entered the chamber

<b>Council Decision:02042024</b>	<b>Voting Requirement:</b> Simple Majority		
<b>MOVED: Cr Ian Dennis</b>	<b>SECONDED: Cr Julie Humphreys</b>		
That Council endorse the attached payments for the period 01/03/2024 - 31/03/2024, which have been made in accordance with delegated authority under s5.42 of the <i>Local Government Act 1995</i> .			
Municipal Fund Bank EFTs	EFT 13172 - EFT 13284	\$	445,976.70
Direct Debit Fund Transfer	General	\$	35,409.79
Direct Debit Fund Transfer	CEO Credit Card	\$	9,598.89
Payroll		\$	127,072.19

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BPAY	\$	14,818.16
Cheques	\$	0.00
<b>Total</b>	<b>\$</b>	<b>632,875.73</b>
<b>CARRIED: 4/2</b>		
<b>AGAINST: Deputy Shire President Houghton, Councillor Fitzpatrick</b>		

## 10.2 FINANCIAL STATEMENT

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 26 March 2024

### ***Matters for Consideration:***

The attached monthly Financial Report is for the period ending March 2024 and includes the following statements and notes:

- Statement of Financial Activity
- Major Variances
- Net Current Funding Position
- Cash and Investments
- Trust Fund
- Cash Backed Reserve
- Receivables
- Capital Disposals
- Borrowings
- Capital Acquisitions
- Rate Revenue
- Grants and Contributions

### ***Background:***

Under the *Local Government (Financial Management) Regulations 1996*, a monthly Financial Report must be submitted to an Ordinary Council meeting within two months after the end of the month to which the statement relates. The monthly Financial Report presents an overview of the financial position of the local

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government at the end of each month. The monthly Financial Report must be adopted by Council and form part of the minutes.

**Comments:**

The monthly Financial Report is for the month of March 2024.

**Statutory Environment:**

*Local Government (Financial Management Regulations) 1996 - Clause 14.*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Consultation:**

Richard Towell, Chief Executive Officer

**Officers Recommendation:**

**Voting Requirement:** Simple Majority

That Council receive the attached monthly Financial Report, prepared in accordance with the *Local Government (Financial Management) Regulations 1996*, for the period ending March 2024.

<b>Council Decision: 03042024</b>	<b>Voting Requirement:</b> Simple Majority
<b>MOVED: Cr Julie Humphreys</b>	<b>SECONDED: Cr Ian Dennis</b>
That Council receive the attached monthly Financial Report, prepared in accordance with the <i>Local Government (Financial Management) Regulations 1996</i> , for the period ending March 2024.	
<b>CARRIED: 4/2</b>	
<b>AGAINST: Deputy Shire President Houghton, Councillor Fitzpatrick</b>	

### **10.3 COUNCILLORS MEETING ATTENDANCE FEES**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 10 April 2024

#### ***Matters for Consideration:***

To determine the fees and allowances payable to Councillors for attending Council and Committee meetings for the 2024-2025 financial year. To consider changing to annual attendance fees in lieu of fees for attending meetings and to increase the allowance for the President and Deputy President.

#### ***Background:***

The *Local Government Act 1995* prescribes that council members be paid for attending meetings and reimbursed for costs incurred while carrying out their function as a council member. In 2013, the Salaries and Allowances Tribunal undertook a comprehensive review of the fees, allowances and expenses to be paid and reimbursed under the *Local Government Act 1995* to elected council members. The review identified an increase in the roles and responsibilities of councillors as a result of key changes to local government planning and reporting requirements. The Tribunal determined minimum and maximum amounts of payments to be made or reimbursed to elected council members within a four-band classification model.

Section 7B(2) of the *Salaries and Allowances Act 1975* requires the Tribunal to undertake a review of the amount of fees and allowances to be paid to elected members under the local government act on an annual basis. The review for 2024 has been completed with the Tribunal determining that Elected Member attendance fees, and annual allowance ranges be increased by 4%.

#### ***Comments:***

The Shire of Cue falls under a band 4 local government category. It is proposed the Shire transitions to an annual attendance fee structure instead of the existing meeting attendance fee structure.

The annual attendance fees under the *Salaries and Allowances Act 1975* ranges from \$3,884.00 to \$10,286.00 for Councillors and \$3,884.00 to \$21,138 for the President. The table below outlines a comparison between surrounding Shires regarding attendance fees and allowances. The figures have been extracted from

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each Shire's 2023-2024 Annual Budget. With the exception of Sandstone, Cue is paying its elected members less than half that of other Shire's for meeting fees, approximately 40% less to the President and Deputy President and similar amounts for the telecommunication allowance. The proposed figures are calculated by increasing the average amount of all Shire's by about 4%, which is the same increase used by the Tribunal.

	Cue	Magnet	Wiluna	Sandstone	Murchison	Yalgoo	Average	Proposed
<b>Meetings</b>								
President	6,500	16,160	20,235	4,625	14,835	7,620	11,663	<b>12,120</b>
Councillor	4,000	8,080	9,890	2,425	9,890	4,572	6,476	<b>6,720</b>
<b>Allowances</b>								
President	11,360	16,910	20,875	3,500	16,032	14,000	13,780	<b>14,520</b>
Deputy	2,850	4,270	5,219	875	4,008	3,500	3,445	<b>3,630</b>
ICT	3,500	1,500	3,500	500	2,215	3,500	2,453	<b>3,480</b>

The ICT allowance is to provide councillors with the resources to obtain a high standard of electronic communication hardware and services to allow the Shire to optimise its communications with Councillors. There is no increase to this allowance under the Salaries and Allowances Tribunal review.

The Tribunal has set the travel allowance to section 30.6 of the *Local Government Officers' (Western Australia) Award 2021*, which is currently \$0.9901 cents per kilometre for a vehicle with an engine capacity over 2600cc.

It is proposed the Shire changes to an annual attendance fee structure with the following fee schedule:

Annual Fees Comparison	Fees
<b>Meeting Fees</b>	
President	\$12,120
Councillors	\$6,720
<b>Allowances</b>	
President	\$14,520
Deputy President	\$3,630
<b>ICT Allowance</b>	
All Councillors	\$3,480
<b>Reimbursements</b>	
Engine Displacement	
Over 2600cc	\$0.9901
1600cc to 2600cc	\$0.7087
1600cc and under	\$0.5837
Other approved expenses supported by receipts	

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**Statutory Environment:**

*Local Government Act 1995*

*Part 5 Division 8 - Local government payments and gifts to its members.*

**5.98. Fees etc. for council members**

- (1) A council member who attends a council or committee meeting is entitled to be paid dash;
  - (a) the fee determined for attending a council or committee meeting;  
or
  - (b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.
- (2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid dash;
  - (a) the fee determined for attending a meeting of that type; or
  - (b) where the local government has set a fee within the range determined for meetings of that type, that fee.
- (5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid dash;
  - (a) the annual local government allowance determined for mayors or presidents; or
  - (b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.
- (6) A local government cannot make any payment to, or reimburse an expense of, a person who is a council member or a mayor or president in that person's capacity as council member, mayor or president unless the payment or reimbursement is in accordance with dash;
  - (a) this Division; or
  - (b) a policy adopted by the local government under section 5.129.

**5.98A. Allowance for deputy mayor or deputy president**

- (1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

*\* Absolute majority required.*

- (2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.
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**1.1.1 5.99. Annual fee for council members in lieu of fees for attending meetings**

A local government may decide\* that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings dash;

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975* section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

\* *Absolute majority required.*

*Local Government (Administration) Regulations 1996*

*Part 8 - Local government payments and gifts to its members.*

*Salaries and Allowances Act 1975*

*7B. Determinations as to fees and allowances of local government councillors*

*(2) The Tribunal is to, from time to time as provided by this Act, inquire into and determine -*

- (a) the amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings; and*
- (b) the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and*
- (c) the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.*

*Extracts from the determination dated 05 April 2024*

*20. The Tribunal has determined Elected Member attendance fees, and annual allowance ranges be increased by 4%. The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submission.*

*21. The Tribunal maintains that Elected Members fees should be set to compensate costs for the prescribed role of an Elected Member. The role of an Elected Member was specifically described as not being a full-time occupation in parliamentary debates regarding the Local Government Amendment Act 2011 presented to the Parliament in 2011, and there has been no change in this view from Government or the Parliament as far as the Tribunal is aware.*

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*Local Government Officers' (Western Australia) Award 2021*

*30.6 Rates of hire for use of an Officer's own motor vehicle on official business.*

**Policy Implications:**

Nil

**Financial Implications:**

Allowance for the increase will be made in the 2024-2025 budget for Councillor meeting attendance fees and allowances.

**Strategic Implications:**

Nil

**Consultation:**

Richard Towell, Chief Executive Officer

**Officers Recommendation:**

**Voting Requirement:** Absolute Majority

That Council, by absolute majority,

1. Pay an annual attendance fee to Council members in lieu of fees for attending meetings; and
2. Set the following Members Fees for the 2024-2025 financial year:

<b>Annual Fees</b>	<b>Fees</b>
<b>Meeting Fees</b>	
President	\$12,120
Councillors	\$6,720
<b>Allowances</b>	
President	\$14,520
Deputy President	\$3,630
<b>ICT Allowance</b>	
All Councillors	\$3,480
<b>Reimbursements</b>	
Engine Displacement	
Over 2600cc	\$0.9901
1600cc to 2600cc	\$0.7087
1600cc and under	\$0.5837
Other approved expenses supported by receipts	

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**Council Decision:04042024**

**Voting Requirement:** Absolute Majority

**MOVED: Cr Ian Dennis**

**SECONDED: Cr Julie Humphreys**

This item is deferred to the May 2024 ordinary council meeting

By consensus

#### **10.4 2024-2025 FEES AND CHARGES**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 10 April 2024

#### ***Matters for Consideration:***

Adoption of the fees and charges for the Shire of Cue for the 2024-2025 financial year.

#### ***Background:***

In accordance with section 6.16 of the *Local Government Act 1995*, fees and charges are adopted annually as part of the Council's budget.

#### ***Comments:***

Some of the fees and charges are proposed with no increase while common charges were increased by approximately 3% for most items, which aligns with the Shire's strategic plans. A review of the costs and the increase in prices over the 2023-2024 year was conducted and believed to be within reasonable tolerances. In reviewing the fees and charges applied to the goods or services to be provided, the Shire considered the costs of providing them, the importance of them to the community and the price they would be provided by alternate sources.

#### ***Statutory Environment:***

*Local Government Act 1995 - Part 6, Division 5, Subdivision 2 - Fees and Charges.*

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*6.16. Imposition of fees and charges*

*(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*\* Absolute majority required.*

*(2) A fee or charge may be imposed for the following -*

*(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*

*(b) supplying a service or carrying out work at the request of a person;*

*(c) subject to section 5.94, providing information from local government records;*

*(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*

*(e) supplying goods;*

*(f) such other service as may be prescribed.*

*(3) Fees and charges are to be imposed when adopting the annual budget but may be -*

*(a) imposed\* during a financial year; and*

*(b) amended\* from time to time during a financial year.*

*\* Absolute majority required.*

*6.17. Setting level of fees and charges*

*(1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors -*

*(a) the cost to the local government of providing the service or goods; and*

*(b) the importance of the service or goods to the community; and*

*(c) the price at which the service or goods could be provided by an alternative provider.*

*(2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

*(3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service -*

*(a) under section 5.96; or*

*(b) under section 6.16(2)(d); or*

*(c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

*(4) Regulations may -*

*(a) prohibit the imposition of a fee or charge in prescribed circumstances; or*

*(b) limit the amount of a fee or charge in prescribed circumstances.*

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**6.18. Effect of other written laws**

(1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not -*

(a) *determine an amount that is inconsistent with the amount determined under the other written law; or*

(b) *charge a fee or charge in addition to the amount determined by or under the other written law.*

(2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

**6.19. Local government to give notice of fees and charges**

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of -*

(a) *its intention to do so; and*

(b) *the date from which it is proposed the fees or charges will be imposed.*

***Policy Implications:***

Nil

***Financial Implications:***

Fees and charges revenue makes up approximately 10% of the Shires operating income and provides a means for the Shire to recover the costs of providing services on a user pay basis.

***Strategic Implications:***

*Shire of Cue Strategic Community Plan 2023 - 2038*

*Outcome 2.1: A strategically focused and unified Council functioning efficiently*

*2.1.3: Maintain accountability and financial responsibility*

***Consultation:***

Richard Towell - Chief Executive Officer

John Curtin - Manager Works and Services

Savannah McIntosh - Tourist Park Manager

***Officers Recommendation:***

***Voting Requirement:*** Absolute Majority

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That Council, by absolute majority adopts the schedule of fees and charges, effective from 01 July 2024, and incorporates these fees and charges into the 2024-2025 budget.

07:24pm Cr Humphreys left the chamber

07:26pm Cr Humphreys re-entered the chamber

**Council Decision: 05042024**

**Voting Requirement:** Absolute Majority

**MOVED: Cr Ian Dennis**

**SECONDED: Cr Julie Humphreys**

That Council, by absolute majority adopts the schedule of fees and charges, effective from 01 July 2024, and incorporates these fees and charges into the 2024-2025 budget.

**CARRIED: 6/0**

**AGAINST: None**

## **10.5 CUE MASTERPLAN 2025 - 2029 - RECREATION PRECINCT**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 10 April 2024

### ***Matters for Consideration:***

To endorse the draft Cue Masterplan 2025 - 2029 for the Recreation Precinct

### ***Background:***

The Masterplan was developed to bring together several strategic plans into one Masterplan with a focus on the Recreation Precinct. The precinct will cater to all people in the community with activities designed for all age groups.

### ***Comments:***

The Masterplan brings together the Strategic Community and Marketing Plan with the purpose of increasing economic growth, business opportunities, population and

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health services. This plan focuses on developing the Youth, Heritage, and Aboriginal Culture strategies along with the flow on effects from implementing them. These include areas of Health, Housing, Community/Mining and Environment. The focus of this Masterplan is on the Recreation Precinct.

The first purpose of the Youth, Heritage, and Aboriginal Culture strategies is to attract families to town with the goal of increasing the population of the town. The flow on effects from growing the population base may include an increase in business opportunities, economic growth, health services and housing. Another purpose of the strategies is to attract more tourists to town which may drive a further increase in economic and business activities. Another goal of the Masterplan is to drive positivity in the town so future generations stay and live in Cue instead of moving to other locations.

The recreation precinct can utilise existing materials from the refuse site such as tyres for the go-kart track. This can reduce the Shire's environmental impact and extend the life of the refuse site.

***Statutory Environment:***

*Local Government Act 1995*

*Part 3 Division 1 - General 3.1. General function*

*(1) The general function of a local government is to provide for the good government of persons in its district.*

*(1A) Without limiting subsection (1) the general function of a local government must be performed having regard to the following -*

*(a) the need -*

*(i) to promote the economic, social and environmental sustainability of the district; and*

*(ii) to plan for, and to plan for mitigating, risks associated with climate change; and*

*(iii) in making decisions, to consider potential long-term consequences and impacts on future generations;*

*(b) the need*

*(i) to recognise the particular interests of Aboriginal people; and*

*(ii) to involve Aboriginal people in decision-making processes;*

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*(c) the need to consider collaboration with other local governments.*

***Policy Implications:***

Nil

***Financial Implications:***

The projects associated with the Masterplan have been incorporated into the 2023/24 Annual Budget.

***Strategic Implications:***

Strategic Community Plan 2023-2038

*1.1.2 Develop main street shopping and commercial precinct by working with property owners to maintain and improve our heritage listed buildings*

*1.2.1 Investigate strategies to increase visitor accommodation options in the Shire*

*1.2.2 Showcase our heritage and mining attractions*

*1.2.3 Develop new tourism attractions to enhance and encourage visitors to stay longer*

*1.2.5 Maintain a tourism strategy and theme*

*2.1.2 Continue to improve and review organisational plans*

*2.2.4 Continue to enhance the culture of our town*

*3.1.1 Increase affordable housing options for existing residents and to attract new families*

*3.1.2 Investigate opportunities to improve health services in town to provide greater and more timely access for the community*

*3.1.3 Provide, maintain and improve community infrastructure and facilities*

*3.2.1 Develop community facilities to provide places and activities for young people*

*3.2.2 Increase Aboriginal involvement and engagement in the development of the community*

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3.2.3 *Encourage healthy living and social interaction*

4.1.4 *Showcase and protect areas of natural significance*

4.2.1 *Maintain and protect areas of cultural significance*

4.3.1 *Maintain, improve and renew infrastructure*

4.3.2 *Maintain the integrity of heritage assets*

4.3.3 *Preserve heritage assets for future generations*

4.4.4 *Implement actions that reduce the amount of waste which requires disposal*

**Consultation:**

Richard Towell - Chief Executive Officer  
Ian Pexton - UDLA  
Shire of Cue staff and Councillors  
Cue community members

**Officers Recommendation:**

**Voting Requirement:** Absolute Majority

That Council:

Endorse the draft Cue Masterplan 2025 - 2029 for the Recreation Precinct

07:33pm *Mrs Janelle Duncan left the chamber*

07:36pm *Mrs Janelle Duncan re-entered the chamber*

<b>Council Decision: 06042024</b>	<b>Voting Requirement: Absolute Majority</b>
<b>MOVED: Cr Julie Humphreys</b>	<b>SECONDED: Cr Ian Dennis</b>
That Council: Endorse the draft Cue Masterplan 2025 - 2029 for the Recreation Precinct	
<b>CARRIED: 5/1</b>	
<b>AGAINST: Deputy Shire President Houghton</b>	

07:45pm *Ms Catherine Willett entered the chamber*

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## **10.6 CORPORATE BUSINESS PLAN 2025 - 2029**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Nil

AUTHOR: Glenn Boyes - Deputy Chief Executive Officer

DATE: 10 April 2024

### ***Matters for Consideration:***

To adopt the Shire of Cue's draft 2025 - 2029 Corporate Business Plan

### ***Background:***

*The Local Government (Administration) Regulations 1996* were amended in August of 2011 with the inclusion of regulation 19DA - *Corporate Business Plans*. This regulation requires Councils to produce and maintain a Corporate Business Plan covering a period of at least four (4) years. The Corporate Business Plan sets out the priority actions required to achieve the objectives in the Strategic Community Plan over at least the next 4 years.

### ***Comments:***

The Corporate Business Plan also draws upon the other planning documents which form part of Council's integrated planning. These include the Asset Management Plan, Long Term Financial Plan and Workforce Plan. The Corporate Business Plan shows the actions that will be undertaken to achieve each objective and the timing of each action. Some actions are ongoing while others relate to specific projects.

### ***Statutory Environment:***

*Local Government Act 1995 - Section 5.56 (1&2)*

*Local Government (Administration) Regulations 1996 - Section 19DA*

*(1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*

*(2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*

*(3) A corporate business plan for a district is to -*

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*(a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*

*(b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*

*(c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

*(4) A local government is to review the current corporate business plan for its district every year.*

*(5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*

*(6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.*

*\*Absolute majority required.*

*(7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

***Policy Implications:***

As part of the integrated planning framework, the Corporate Business Plan will guide Council's future budget decision-making processes.

***Financial Implications:***

The Corporate Business Plan guides the actions for the coming years to achieve the objectives in the Strategic Community Plan. Major projects over this time are expected to be funded by grant funding, reserve funds or operating revenues.

***Strategic Implications:***

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Shire of Cue Strategic Community Plan 2023- 2038

*Leadership Objective*

*Outcome 2.1.2 Continue to improve and review organisational plans.*

**Consultation:**

Richard Towell - Chief Executive Officer

**Officers Recommendation:**                      **Voting Requirement:** Absolute Majority

That Council adopt the Shire of Cue's draft 2025 - 2029 Corporate Business Plan

<b>Council Decision: 07042024</b>	<b>Voting Requirement: Absolute Majority</b>
<b>MOVED: Cr Julie Humphreys</b>	<b>SECONDED: Cr Ian Dennis</b>
That Council adopt the Shire of Cue's draft 2025 - 2029 Corporate Business Plan	
<b>CARRIED: 6/0</b>	
<b>AGAINST: None</b>	

**11            MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12            MOTIONS FOR CONSIDERATION AT THE NEXT MEETING**

Nil

**13            NEW BUSINESS OF AN URGENT NATURE**

Nil

**14            MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

<b>Council Decision: 08042024</b>	<b>Voting Requirement: Simple Majority</b>
<b>MOVED: Cr Julie Humphreys</b>	<b>SECONDED: Cr Ian Dennis</b>

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That the meeting be closed to members of the Public to discussion confidential matters.

**CARRIED : 6/0**  
**AGAINST: None**

*07:51pm the meeting closed to the public. Ms Monika Doepgen and Ms Catherine Willett left the chamber*

**14.1 TENDER - DUAL USE PATHWAY CONSTRUCTION**

APPLICANT: Shire of Cue

DISCLOSURE OF INTEREST: Cr Ron Hogben declared a financial interest as he is the supplier of the concrete

AUTHOR: Richard Towell - Chief Executive Officer

DATE: 26 March 2024

***Matters for Consideration:***

Consideration of tender for the construction of dual use pathways Railway and part of Wittenoom Streets, Cue

**Officers Recommendation:** **Voting Requirement:** Simple Majority

That Council;

Instruct the CEO to advise the tenderer that no tender was accepted

And

Instruct the CEO to seek further quotes for the proposed works.

*07:53pm Cr Ron Hogben left the chamber*

*07:55pm Mrs Janelle Duncan left the chamber*

*07:58pm Mrs Janelle Duncan re-entered the chamber*

**Council Decision: 09042024** **Voting Requirement:** Simple Majority

**MOVED: Cr Elizabeth Houghton** **SECONDED: Cr Julie Humphreys**

That Council;

Instruct the CEO to advise the tenderer that no tender was accepted

And

Instruct the CEO to seek further quotes for the proposed works.

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**ALTERNATIVE MOTION:**

**MOVED: Cr Julie Humphreys**

**SECONDED: Cr Ian Dennis**

*That Council;*

*Accept the tender 2024-01 for \$213,457.50 plus gst from Axis Contracting*

**CARRIED: 4/1**

**AGAINST: Councillor Fitzpatrick**

**14.2 THAT THE MEETING BE REOPENED TO MEMBERS OF THE PUBLIC**

***Council Decision: 10042024***

**Voting Requirement: Simple Majority**

**MOVED: Cr Ian Dennis**

**SECONDED: Cr Julie Humphreys**

That the meeting be reopened to members of the public.

The Presiding Member is to ensure that, if members of the public return to the meeting, any resolution made while the meeting was closed is to be read out or summarised, as per Standing Orders Cue 5.2 (6).

**CARRIED: 5/0**

**AGAINST: None**

*08:00pm Cr Ron Hogben re-entered the chamber*

**15 CLOSURE**

The Presiding Member thanked those present for attending the meeting and declared the meeting closed at 08.00pm.

**To be confirmed at Ordinary Meeting on the 21 May 2024.**

**Signed: .....**

**Presiding Member at the Meeting at which time the Minutes were confirmed.**

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