



**MINUTES  
ORDINARY MEETING  
OF COUNCIL**

**16<sup>TH</sup> OF AUGUST 2016**

# **NOTICE OF MEETING**

Please be advised that meeting of the

## **Ordinary Meeting of Council**

commencing at **6:30pm**

to be held on

**Tuesday, 16<sup>TH</sup> of AUGUST 2016**

in Council Chambers at Austin Street, Cue WA

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Rob Madson  
Chief Executive Officer  
12<sup>th</sup> of August 2016

### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

SHIRE OF CUE

DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

**To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council’s Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_ (Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest

(see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council or Committee requires them to.

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors’/Employees’ responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor’s/Employee’s responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor’s responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor’s application.

**Remember: The responsibility to declare an interest rests with individual Councillors / Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only: Date/Initials

1. Particulars of declaration given to meeting \_\_\_\_\_
2. Particulars recorded in the minutes: \_\_\_\_\_
3. Signed by Chief Executive Officer \_\_\_\_\_

**Local Government Act 1995 - SECT 5.23**

**Meetings generally open to the public**

5.23. (1) Subject to subsection (2), the following are to be open to members of the public:

- (a) All Council meetings; and
- (b) All meetings of any committee to which a local government power or duty has been delegated.

(2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --

- (a) A matter affecting an employee or employees;
- (b) The personal affairs of any person;
- (c) A contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) Legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) A matter that if disclosed, would reveal;
  - (i) A trade secret;
  - (ii) Information that has a commercial value to a person; or
  - (iii) Information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
- (f) A matter that if disclosed, could be reasonably expected to;
  - (i) Impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
  - (ii) Endanger the security of the local government's property; or
  - (iii) Prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- (g) Information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
- (h) Such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

**SHIRE OF CUE**

**REVOKING OR CHANGING DECISIONS MADE AT COUNCIL MEETINGS**

Local Government (Administration) Regulations 1996 (**Regulation No.10**)

If a previous Council decision is to be changed then support for a revocation motion must be given by an **Absolute Majority** of Councillors (that is at least 4 Councillors) if a previous attempt to rescind has occurred within the past three months or, if no previous attempt has been made the support must be given by at least **1/3rd** of all Councillors (that is at least 4 Councillors).

Regulation 10(1a) also requires that the support for revocation must be in writing and signed by the required number of Councillors, including the Councillor who intends to move the revocation motion.

Any revocation motion must be carried by the kind of vote that put the motion into place in the first instance (that is, if carried originally by an Absolute Majority or Special Majority vote then the revocation motion must also be carried by that same kind of vote).

If the original motion was carried by a Simple Majority vote then any revocation motion must be carried by an Absolute Majority vote.

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To the Presiding Member,

The following Councillors give notice of their support for the bringing forward to the Council meeting to be held on \_\_\_\_\_ of a motion for revocation of Council resolution number \_\_\_\_\_ as passed by the Council at its meeting held on \_\_\_\_\_

**Councillor’s Names**

**Councillor’s Signature**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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**SHIRE OF CUE**  
**Ordinary Council Meeting**  
**AGENDA**

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Held in the Council Chambers, Austin Street Cue on Tuesday 16<sup>th</sup> of August 2016 commencing at 6:30pm.

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**1. OFFICIAL OPENING**

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The Shire President welcomed those present and read the following disclaimer:

*No responsibility whatsoever is implied or accepted by the Shire of Cue for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.*

*Please be advised that in accordance with a Department of Local Government recommendation this Meeting is being electronically recorded with my permission.*

**PRESENT:**

Councillor Ross Pigdon, Shire President

Councillor Les Price, Deputy Shire President

Councillor Ian Dennis

Councillor Leonie Fitzpatrick

Councillor Ron Hogben

Councillor Pixie Pigdon

Councillor Fred Spindler

**STAFF:**

Mr Rob Madson, Chief Executive Officer

Mrs Noelene Meredith, Manager Corporate & Community Services

**GALLERY:**

Mr Travis Bate, RSM Bird Cameron

Mr Gollie Coetzee, RSM Bird Cameron

Mr Ernie Campbell (left at 6:49)

Mr Bloxsome (left at 6:49)

Mr Bill Campbell (left at 6:49)

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**2. PUBLIC QUESTION TIME**

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Questions on Notice

At the Ordinary Meeting of Council held on 19 July 2016 the following questions were asked by Mr Peter Tegg of 45 Dowley Street, Cue:

*Bishop’s House:*

1. ‘Flooring has been purchased’. According to John McCleary’s letter the flooring would be renovated and painted so I don’t know why flooring has been purchased.
2. Cost of Stage 1 – this has not been provided as yet.
3. ‘None of the works to date have required a building permit’. I question why the Health / Building Officer has put in applications for building permits and compliance certificates but you’ve said that none of the works require a building permit. Could you please come back to me with an answer.

*Brockman Park:*

The most I could fund budgeted was \$50,000. That is leaving an outstanding amount of \$175,257. Unless I’ve missed it or can’t find it here, I’d like you to show me where more was budgeted for this because that’s \$175,000 over budget. Has that come back to Council to sort this out – overdrawn / over budget? The expenditure there just seems to be astronomical.

Could I please have a breakdown of the amounts for Materials, Plant, Labour and Overheads.

The park was based on the concept plans of 2005. Concept plans never came to council whilst I was on council. No plans ever came to council. I can find no

In correspondence dated 11 August 2016 the Chief Executive Officer responded as follows:

**Bishop’s House**

I am not aware of the reason for the change of approach to the flooring as it occurred prior to my arrival, however the old floor has been removed and new flooring is stored on site ready for installation.

Costs associated with stage 1 of the Bishop’s House to date total \$52,629. This is made up of the following:

Materials & Contracts	\$48,007
Labour	\$ 1,991
Plant Costs	\$ 640
Overheads	\$ 1,991

The Health/Building Officer has not put in applications for building permits and compliance certificates in relation to the Bishop’s House. I believe what you are referring to is the status of the Council resolution to seek tenders for stage 2 where it is noted at item 9.2 of the agenda that a certificate of design compliance is to be obtained prior to going to tender. As stage 2 has been placed on hold, no action has been taken regarding the certificate of design compliance or the tender.

**Brockman Park**

The 2013/14 budget contained an allocation of \$30,000 for Brockman Park. A further \$50,000 allocation was made in the 2014/15 budget and \$60,000 in the 2015/16 budget. This amount was increased to \$80,000 in the budget review of March 2016. The progress of all projects is reported to Council on a monthly basis.

You have already been supplied with sufficient information on the costs associated with Brockman Park. I am not prepared to allocate further administrative resources to providing a detailed breakdown as I don’t believe that this will serve any useful purpose.



I have been advised that plans for Brockman Park were submitted by the Town Crew Supervisor late in 2014 and discussed at a meeting with the Chief Executive Officer, Shire President and a spokesperson for the Brockman family.

#### **45 Dowley Street**

You have referred to the conditions attached to delegation 35 of the Delegated Authority Register regarding the issuing of building orders. The condition you have highlighted concerning a building being assessed to be in a state that is dangerous and which cannot be easily rectified is only applicable in the event that the building order requires an unlawful structure to be demolished, dismantled or removed. This therefore is not relevant to the work order issued on your property.

#### **Fuel**

Due to an issue of timing between the ordering and delivery of fuel, the depot diesel tank ran very low, however the depot was not actually out of fuel. A Shire truck ran out of fuel as the driver miscalculated how much fuel he needed for his last trip.

#### Mr Ernie Campbell, 104 Darlot Street, Cue

What is the role of a councillor? Councillors have been around long enough to know what the town needs and should be telling the Chief Executive Officer what needs to be done.

The Shire President advised that it is the Chief Executive Officer's role to manage the staff, not the Council.

Have the Old Post Office and other buildings in town been done? Where are we going with this new machinery? Where is the Beringarra Road going? Everything else is getting done apart from some projects that have been sitting twelve months or more.

The Shire President indicated that the present council has only been in place eight months and that works are in progress.

#### Mr Terry Bloxsome, 65 Stewart Street, Cue

Ever since we started major roadworks, with all the equipment we have down the yard, why is the town being neglecting in regard to roadworks? There are bitumen roads in town with no kerbing and every one of them is breaking up.

Have you seen the Council house in Burt Place? It's a disgrace. Why is the shed floating around loose on the slab? Does anybody care?

The Shire President indicated that the whole Council cares.

The last CEO tied up the workshop with his motor car and now we have another CEO with a car in his garage. Where have all the tools gone that were bought to do the last car? Why did we buy a sandblaster? Why did we buy spray gear? Is this going to happen again?

The Chief Executive Officer advised that he had purchased a vehicle to restore and could not comment on what may have occurred previously but that he did not intend to use Council equipment.

We're looking at the same thing again, aren't we? What time will the CEO have to look after his garden? Has the spa gone back?

The Chief Executive Officer advised that the fate of the spa had been discussed in detail and it was to be installed at the CEO's residence as planned.

Mr Bill Campbell, property owner Railway Street

I have a building on my property that was formerly the toilet block at Golden Crown that I was going to build into a house. The previous Council sent me a letter telling me it would cost me \$65,000 for them to demolish it. No assessment was done on the building. Why did it happen?

Peter Money told me I could put whatever I wanted on that property. I have got two sea containers and I want to know why I have to put an application in for a building permit within 30 days?

The Chief Executive Officer advised that under the current Town Planning Scheme the two sea containers constitute a building and therefore a building permit is required.

Mr Terry Bloxsome, 65 Stewart Street, Cue

It was mentioned earlier that the roadhouse has been classified as commercial. Development of the Cue Hotel, which is also commercial, was stopped due to not being able to use septic tanks and leach drains. Why was the hotel renovation picked on when the roadhouse has been given approval to use septic systems?

The Shire President advised that this would be referred to the Environmental Health Officer for clarification.

New light industrial area blocks being advertised. No one will come because of the experience of others they think they're going to get hit and the peppercorn lease will be ripped off them. Why does that happen?

When are you going to go up and look at the existing industrial blocks? I put a bid in that was accepted by the previous Council and then Roadtech came in and dumped all their gear on the land and it's been there for the last three years.

These questions were taken on notice.

**3. APOLOGIES AND LEAVE OF ABSENCE**

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Nil

**4. PETITIONS/PRESENTATIONS/SUBMISSIONS**

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Nil

**5. CONFIRMATION OF MINUTES****Council Decision: 01082016****MOVED: CR PRICE****SECONDED: CR DENNIS**

That the Minutes of the Ordinary Meeting of 19<sup>th</sup> of July 2016 are confirmed as a true and correct record of the meeting.

**CARRIED: 7/0****6. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION.**

The Shire President advised that he was going to bring forward item 8.6 (Adoption of 2016/17 Budget) to allow the representatives from RSM Bird Cameron to present the item and leave early if they chose to.

<b>8.6 ADOPTION OF ANNUAL BUDGET FOR 2016-2017</b>	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell
DATE:	20 July 2016
<b>Matters for Consideration:</b>	
That Council adopt the annual budget for the 2016-2017 financial year including supporting schedules.	
<b>Background:</b>	
<p>Section 6.2 of the Local Government Act 1995 requires Council to adopt a budget in the form and manner prescribed prior to 31 August each year. Part 3 of the Local Government (Financial Management) Regulations 1996 stipulates the structure and content of the budget.</p> <p>The draft 2016-2017 annual budget has been compiled based on the principles contained in the Shire of Cue Strategic Community Plan and Corporate Business Plan.</p>	
<b>Comments::</b>	
<p>The Department of Local Government recommend that the adoption of the Annual Budget is completed in various components which is why this item has three parts and is set out differently to our standard agenda items.</p> <p>The budget has been prepared with a 2.5% rate increase applied across all differential rate categories. After taking into consideration the drop in the rateable value due a decline in the number of rateable properties and an increase to the provision for rates written off. The budgeted rate revenue for the 2016-2017 financial year will slightly less than that raised in 2015-2016.</p>	

A capital works program totalling \$10,759,154 for investment in infrastructure, buildings, plant and equipment and furniture and equipment is planned.

Expenditure on road infrastructure is the major component of this totalling \$6,577,450. Continuation of the flood damage works comprises \$5,341,950. Other road projects include resealing of the Cue Beringara Road to the Coodardy Noondie turnoff which will be joint funded by the Shire of Cue and Roads to Recovery funding. The realignment of part of Dalgaranga Road, funded by Roads to Recovery. Cue Wondinong Road works under the Regional Road Group program. Continuation of grid replacement with eight metre wide grids. Carry over blackspot funding for the Marshall St intersection and dual use pathways for Robinson Street and Marshall Street with grant funding assistance from the Pathway Funding Program.

Other major projects include restoration of the old post office building, development of the Oasis tourist parking area and continuing works on the restoration of the Bishops House. Recreation and culture projects include a skate park, playground and outdoor gym equipment and bowling green to be located at the town hall subject to grant funding.

Plant and equipment purchases include the acquisition of a new grader as well as equipment to assist with the resealing works on Cue Beringara Road.

An estimated surplus of \$2,249,622 is anticipated to be brought forward from 30 June 2016. This amount is unaudited and may change with the finalising of the end of year accounts. Any changes will be addressed as part of a future budget review.

**Statutory Environment:**

Local Government Act 1995, Section 6.2 – Local governments to prepare annual budget.

Local Government (Financial Management) Regulations 1996 Part 3.

**Policy Implications:**

Shire of Cue Policy Manual

**Financial Implications:**

The 2016-2017 Budget provides Council with the opportunity to continue to provide the current level of services to the community as well as carry out significant projects that will provide benefits into the future.

**Strategic Implications:**

Shire of Cue Strategic Community Plan

**Consultation:**

Rob Madson – Chief Executive Officer

Travis Bate - RSM Australia Pty Ltd

**Officer’s Recommendation:**

**Voting requirement: Absolute Majority**

**Part A – Adoption of 2016-2017 Annual Budget**

*That pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the 2016-2017 Statutory Budget as attached at [Appendix 3](#), which includes the following:*

- *Statement of Comprehensive income showing a net result for the year of \$6,236,641.*
- *Statement of Cash Flows.*
- *Rate Setting Statement showing an amount required to be raised from rates of \$2,209,500*
- *Notes to and forming part of the Budget and significant accounting policies.*
- *Acquisition of assets as detailed in Note 4, totalling \$10,759,154.*
- *Transfer to and from Reserve Accounts as detailed in Note 6, totalling \$29,109*

**Moved:**

**Seconded:**

**Carried:**

**Absolute Majority Required**

**Part B – Imposition of General and Minimum Rates, Instalment Payment Arrangements, Charges and Interest.**

*Pursuant to section 6.45 of the Local Government Act 1995, that the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Cue for the 2016-2017 financial period.*

- *GRV Residential 10.36 cents in the dollar*
- *GRV Commercial 8.86 cents in the dollar*
- *GRV Vacant Land 10.36 cents in the dollar*
- *UV Mining 31.32 cents in the dollar*
- *UV Pastoral 8.22 cents in the dollar*
- *GRV M&T Workforce 30.75 cents in the dollar*
- *GRV Residential and Commercial minimum rate \$440*
- *GRV Vacant Land Minimum Rate \$530*
- *UV Mining Minimum Rate \$440*
- *UV Pastoral Minimum Rate \$440*

*Pursuant to section 6.46 of the Local Government Act 1995, Council offers an incentive for the payment of the 2016-2017 rates and charges by the single payment due date by the way of lottery draw for the cash prizes of:*

- |             |                     |                 |
|-------------|---------------------|-----------------|
| <i>i.</i>   | <i>First Prize</i>  | <i>\$600.00</i> |
| <i>ii.</i>  | <i>Second Prize</i> | <i>\$300.00</i> |
| <i>iii.</i> | <i>Third Prize</i>  | <i>\$100.00</i> |

*The terms and conditions that apply to the rates incentive prize are:*

- *To be eligible for the draw, all outstanding rates and charges must be received on or before the due date of 7 October 2016.*
- *All ratepayers are eligible.*

*The drawing of the winners for the above prizes will take place during the Council meeting held on 18 October 2016.*

*Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996 Council adopts a charge of \$15 for the four instalment option.*

*Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the ratepayer has elected to pay rates and service charges through an instalment option.*

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full and by instalments:

- Full payment and 1<sup>st</sup> instalment due 7 October 2016
- 2<sup>nd</sup> instalment due 9 December 2016
- 3<sup>rd</sup> instalment due 10 February 2017
- 4<sup>th</sup> instalment due 14 April 2017

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 11% to be imposed on all outstanding rates and services charges and costs of proceedings to recover such charges that remain unpaid after 7 October 2016 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment.

**Moved:**

**Seconded:**

**Carried:**

**Absolute Majority Required**

**Part C – Material Variance Reporting for 2016-2017**

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2016-2017 for reporting material variances shall be 10% or \$25,000, whichever is the greater.

**Moved:**

**Seconded:**

**Carried:**

**Simple Majority**

*Cr Hogben left the meeting at 7:20pm and returned at 7:23pm*

**Council Decision: 02082016**

**Voting requirement: Absolute Majority**

**Moved: CR P PIGDON**

**Seconded: CR FITZPATRICK**

**Part A – Adoption of 2016-2017 Annual Budget**

That pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the 2016-2017 Statutory Budget as attached at [Appendix 3](#), which includes the following:

ORDINARY MEETING – 16 AUGUST 2016

- Statement of Comprehensive income showing a net result for the year of \$6,236,641.
- Statement of Cash Flows.
- Rate Setting Statement showing an amount required to be raised from rates of \$2,209,500
- Notes to and forming part of the Budget and significant accounting policies.
- Acquisition of assets as detailed in Note 4, totalling \$10,759,154.
- Transfer to and from Reserve Accounts as detailed in Note 6, totalling \$29,109

**Carried: 7/0**

**Council Decision: 03082016**

**Voting requirement: Absolute Majority**

**Moved: CR SPINDLER**

**Seconded: CR DENNIS**

## **Part B – Imposition of General and Minimum Rates, Instalment Payment Arrangements, Charges and Interest.**

Pursuant to section 6.45 of the Local Government Act 1995, that the rates and charges specified hereunder and in the attached budget document be imposed on all rateable property within the district of the Shire of Cue for the 2016-2017 financial period.

- GRV Residential 10.36 cents in the dollar
- GRV Commercial 8.86 cents in the dollar
- GRV Vacant Land 10.36 cents in the dollar
- UV Mining 31.32 cents in the dollar
- UV Pastoral 8.22 cents in the dollar
- GRV M&T Workforce 30.75 cents in the dollar
- GRV Residential and Commercial minimum rate \$440
- GRV Vacant Land Minimum Rate \$530
- UV Mining Minimum Rate \$440
- UV Pastoral Minimum Rate \$440

Pursuant to section 6.46 of the Local Government Act 1995, Council offers an incentive for the payment of the 2016-2017 rates and charges by the single payment due date by the way of lottery draw for the cash prizes of:

- |     |              |          |
|-----|--------------|----------|
| iv. | First Prize  | \$600.00 |
| v.  | Second Prize | \$300.00 |
| vi. | Third Prize  | \$100.00 |

The terms and conditions that apply to the rates incentive prize are:

- To be eligible for the draw, all outstanding rates and charges must be received on or before the due date of 7 October 2016.
- All ratepayers are eligible.

The drawing of the winners for the above prizes will take place during the Council meeting held on 18 October 2016.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996 Council adopts a charge of \$15 for the four instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5.5% where the ratepayer has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for payment in full and by instalments:

- Full payment and 1<sup>st</sup> instalment due 7 October 2016
- 2<sup>nd</sup> instalment due 9 December 2016
- 3<sup>rd</sup> instalment due 10 February 2017
- 4<sup>th</sup> instalment due 14 April 2017

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 11% to be imposed on all outstanding rates and services charges and costs of proceedings to recover such charges that remain unpaid after 7 October 2016 or in the case of instalment options, on all outstanding rate amounts after the due date for payment of the instalment.



<b>Carried: 7/0</b>	
<b>Council Decision: 04082016</b>	<b>Voting requirement: Simple Majority</b>
<p><b>Moved: CR HOGBEN                      Seconded: CR PRICE</b></p> <p><b>Part C – Material Variance Reporting for 2016-2017</b></p> <p>In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2016-2017 for reporting material variances shall be 10% or \$25,000, whichever is the greater.</p> <p><b>Carried: 7/0</b></p>	

Item 8.5 was also brought forward for discussion by the Shire President while the representatives from RSM Bird Cameron were still present.

<b>8.5 FINANCIAL STATEMENT</b>	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Manager Finance
DATE:	9 August 2016
<b>Matters for consideration:</b>	
<p>The Statement of Financial Activity for the periods ended 31<sup>st</sup> of July 2016 including the following reports:</p> <ul style="list-style-type: none"> <li>• Statement of Financial Activity</li> <li>• Significant Accounting Policies</li> <li>• Graphical Representation – Source Statement of Financial Activity</li> <li>• Net Current Funding Position</li> <li>• Cash and Investments</li> <li>• Major Variances</li> <li>• Budget Amendments</li> <li>• Receivables</li> <li>• Grants and Contributions</li> <li>• Cash Backed Reserve</li> <li>• Capital Disposals and Acquisitions</li> <li>• Trust Fund</li> </ul> <p>see <a href="#">Appendix 2</a></p>	
<b>Comments:</b>	
The Statement of Financial Activity is for the month of July 2016.	

<b>Background:</b>	
Under the Local Government (Financial Management Regulations 1996), a monthly Statement of Financial Activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but presents a complete overview of the financial position of the local government at the end of each month. The Statement of Financial Activity for each month must be adopted by Council and form part of the minutes.	
<b>Statutory Environment:</b>	
Local Government (Financial Management Regulations) 1996 – Clause 14.	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Nil	
<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
RSM Bird Cameron Chartered Accountants	
<b>Officer's Recommendation:</b>	
<i>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31<sup>st</sup> July 2016.</i>	
<b>Council Decision: 05082016</b>	<b>Voting requirement: Simple Majority</b>
<p><b>MOVED: CR PRICE                      SECONDED:                      CR P PIGDON</b></p> <p>That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31<sup>st</sup> July 2016.</p> <p><b>CARRIED      7/0</b></p>	

## 7. MATTERS FOR WHICH THE MEETING MAY GO BEHIND CLOSED DOORS

Nil

## 8. REPORTS

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### 8.1 CHIEF EXECUTIVE OFFICER

Following SAT directions hearings on 8 July and 15 July, a determination was handed down on 28 July quashing the 2015/16 rates raised in the GRV Unimproved category. This action was taken at the request of the Shire following advice received from the Department of Local Government and Communities. The approval of the Minister will now be sought to re-raise these rates, after which a revised 2015/16 budget will be presented to Council for adoption. There will be no overall financial effect on the budget, however the category will be re-named GRV Vacant on the advice of the Department.

Repairs to the Old Gaol and Pensioner's Cottage in the Cue Tourist Park, as well as renovations to the Austin Street Rotunda, will be completed over the next three weeks. Storm damage at the Old Post Office will also be repaired, however the Shire has been successful in obtaining two of the three grants required to renovate this building as the new home of the Cue Community and Visitors Centre. It is expected that the result of the final grant application will be known by the end of August.

Mr Phil Swain officially finishes duties with the Shire on 12 August 2016. Although he was technically a contractor, he was a valued member of staff for five years and I therefore presented him with a gift on behalf of Council at a small function.

Mr Bill Atyeo has agreed to terms to provide a Health and Building service based on one day in the office per month with additional in-person service as required and daily availability through electronic delivery for a period of three years. In considering the appointment of Mr Atyeo, I calculated that total estimated costs for the three years of his service would not exceed the tender limit and referred to delegated authority item 4 – Appointment of Contractors & Consultants.

As previously advised, the Mid West Development Commission will be visiting the Murchison region in late August to hold meetings with each Council. The group will consist of MWDC Chair Murray Criddle, CEO Gavin Treasure and two other staff members. The itinerary includes a dinner meeting at the Murchison Club Hotel with the Shire President, Deputy Shire President and myself at 6pm on Monday 22 August and a meeting with all Councillors in the Council Chamber at 8am on Tuesday 23 August to discuss strategic and future plans for Cue. Tuesday's meeting is likely to include a short bus tour around town and will conclude with morning tea at 10am.

The annual Local Government Convention was held from 3-5 August at the Perth Convention Centre. The Shire President, Cr Ross Pigdon, Deputy Shire President, Cr Les Price and Councillors Pixie Pigdon, Ron Hogben and Ian Dennis attended. Prior to the commencement of the convention, the Shire President, Cr Ross Pigdon and I had the opportunity to meet briefly with the Director Generals of the Departments of Water, Housing and State Development and the Auditor General. While discussions were generally positive, it was noted by the Director General of Water that there is no apparent solution to the water quality issues in Cue as present water treatment plants are not considered effective in the removal of silica salts.

On 16 August, the WALGA training course Meeting Procedures and Debating will be held in Mount Magnet. Registrations have been received from Shire President, Cr Ross Pigdon, and Councillor Ian Dennis. This course will be one of the last available at the subsidised cost of \$50. Further courses on Understanding Financial Reports and Budgets and Effective Community Leadership will be conducted in Meekatharra on 24 & 25 October. Please advise myself or Mrs Noelene Meredith if you would like to book for either of the remaining courses.

From 31 August to 13 September I will be taking annual leave in Tasmania. During this period, Mr Richard Towell will be Acting Chief Executive Officer.

From 6 to 8 September, Her Excellency the Honourable Kerry Sanderson AC Governor of Western Australia will be visiting the Midwest Region. Councillors have been invited to join the Governor for lunch at the Commercial Hotel in Mount Magnet on 8 September at 12 noon.

**STATUS OF GRANTS**

Submitted	Close Date	Project	Grant	Provider	Grant Amount	Project Cost	Result
13/08/2014	Indefinite	Heritage Advisory Service	Heritage Advisory Office Assistance Grant	Heritage Commission	\$10,000	\$15,000	Successful
05/09/2014	Indefinite	RV Park	RV Park Dump Point	Tourism Commission	\$27,896	\$52,000	Successful
24/09/2014	30/09/2014	Water Park Upgrade	CSRFF	Department of Sport and Recreation	\$94,682.50	\$189,365	Successful
19/10/2014	31/10/2014	Marshall Street	Blackspot	Main Roads	\$167,391	\$247,000	Successful
10/11/2014	11/12/2014	Streetscape (Oasis)	RGS Program	Mid West Development Commission	\$211,152	\$880,000	Unsuccessful
11/11/2014	Indefinite	Cue Industrial Site	CLGF	Royalties for Regions	\$358,405	\$358,405	Successful
27/8/2015	27/11/2015	Streetscape (Oasis)	NSRF	Dept of Infrastructure and Regional Development	\$448,698	\$880,000	Successful
07/10/2015	31/10/2015	Footpaths	Cycling Infrastructure Grants	Department of Transport	\$50,000	\$100,000	Unsuccessful
05/02/2015	Indefinite	Water Park	Community pools	Department of Sport and Recreation	\$10,000	\$10,000	Successful
20/1/2016	5/2/2016	Shared Cycle Path	Regional Bicycle Network	Department of Transport	\$125,447	\$250,895	Successful
22/2/2016	2/3/2016	Austin Street CCTV Cameras	Safer Streets Program	Attorney General's Department	\$24,564	\$29,564	Pending
3/3/2016	Indefinite	Community Resource and Visitor's Centre	Community Spaces	LotteryWest	\$305,000	\$1,161,000	Successful
9/3/2016	17/3/2106	Community Resource and Visitor's Centre	Royalties for Regions	Mid West Development Commission	\$200,000	\$1,161,000	Pending
9/3/2016	15/3/2016	Community Resource and Visitor's Centre	National Stronger Regions Fund	Department of Infrastructure and Regional Development	\$300,000	\$1,161,000	Pending

**AIRPORT STATISTICS FOR THE 2016 / 17 FINANCIAL YEAR**

Month	Landings	Pax Inbound	Pax Outbound	Income	Budget	Actual YTD	Variance (Mthly)
July	2			\$ 58	\$ 417	\$ 58	-\$ 359
August					\$ 417	\$ 58	-\$ 417
September					\$ 417	\$ 58	-\$ 417
October					\$ 417	\$ 58	-\$ 417
November					\$ 417	\$ 58	-\$ 417
December					\$ 417	\$ 58	-\$ 417
January					\$ 417	\$ 58	-\$ 417
February					\$ 417	\$ 58	-\$ 417
March					\$ 417	\$ 58	-\$ 417
April					\$ 417	\$ 58	-\$ 417
May					\$ 417	\$ 58	-\$ 417
June					\$ 417	\$ 58	-\$ 417
Totals	2			\$ 58	\$ 5,000	\$ 4,383	-\$4,942

**CARAVAN PARK REVENUE 2016 /17**

Month	Revenue	Last Year Actual	Actual YTD	Variance YTD	Expenditure	Cashflow
July	\$ 27,148	\$ 21,087	\$ 27,148	\$ 6,061	\$ 6,103	\$ 21,045
August		\$ 20,269				\$ 0
September		\$ 12,358				\$ 0
October		\$ 5,155				\$ 0
November		\$ 3,348				\$ 0
December		\$ 2,829				\$ 0
January		\$ 1,899				\$ 0
February		\$ 1,164				\$ 0
March		\$ 4,684				\$ 0
April		\$ 13,077				\$ 0
May		\$ 24,290				\$ 0
June		\$ 26,595				\$ 0
Totals	\$ 27,148	\$ 136,755	\$ 27,148	\$ 6,061	\$ 6,103	\$ 21,045

**STATUS OF PROJECTS**

<b>Project</b>	<b>Description</b>	<b>Status %</b>
<b>Employee Housing (Group)</b>	Project complete with installation of lawns and window awnings. Some ongoing maintenance issues with paving collapsing after rains.	100% Complete
<b>Employee Housing (Individual)</b>	Project nearing completion with lawns and window awnings installed. Final stages of shed being completed.	95% Complete
<b>Records Management</b>	This will be an on-going project. We have secured the services of Kim Ryan as our Customer Service Officer. As part of Kim's duties she will continue to remediate our records management.	Ongoing
<b>Local Laws Review</b>	As required by the Act. Advertising has been undertaken.	20% Complete
<b>Water Park</b>	Works currently being undertaken with the new pump shed being installed and shade sails replaced. The hard stand has now been resurfaced. New grass around the outside has been installed.	Completed
<b>Marshall Street</b>	Blackspot funding application has been submitted and has been successful. An audit of the proposed structure has been undertaken and it has been recommended that this project be undertaken when the proprietor of the Roadhouse undertakes their additions and alterations.	30% Complete
<b>Brockman Park</b>	Footpaths have been constructed, water tanks, reticulation & kerbing installed.	75% Complete
<b>Cue Post Office Building Renovations</b>	All planning is now complete, waiting for outcome of grant applications.	20% Complete
<b>Oasis Redevelopment</b>	Round 2 grant application successful - \$440,000 GST excl. Final plans being prepared by architects.	10% Complete

**ORDINARY MEETING – 16 AUGUST 2016**

<b>Flood Damage Repairs</b>	Stage one works are nearing completion. Stage two works are progressing well and tenders have been advertised for stage three.	50% Complete
<b>OH&amp;S</b>	LGIS have attended the Shire and have carried out an Audit of our current status in relation to our statutory obligations under the Legislation.	Ongoing
<b>RV Park</b>	Holding Tank installed, concrete hopper installed. Electricity and water are connected, new fencing to be erected.	60%
<b>Town Hall</b>	Reticulation and landscaping works required. New shelving has been erected, front entry tiles to be replaced. Shade sail poles have been cemented into place and shade sails erected in January 2016.	50%
<b>Public Toilets</b>	New Hand Wash Basins installed. Painting now completed, new fittings installed and floors epoxy painted. Waiting on new toilet roll holders and hand dryers.	Completed
<b>Cue Wondinong Road – Regional Road Group</b>	Work is progressing on the Wondinong Road with approximately 2 km to be completed.	90% Complete
<b>Bishops House</b>	Electrical work completed, new roof completed, rear of building demolished, timber front verandah completed but since damaged by vandals, window, doors and flooring awaiting installation.	50% completed
<b>Staff Housing Repairs</b>	Ongoing – external painting has been completed, interior yet to be done.	45% completed
<b>Fencing</b>	Completed	100% completed

**8.2 RANGERS REPORT**

I attended Cue on Tuesday 5 and Wednesday 6 July 2016. Patrols were conducted of the townsite and surrounding areas and license enquiries made. Registration files were found to be in good order.

A brief meeting was held with the CEO regarding the Murdoch Vet program and the upcoming firebreak inspections.

There were no new written, verbal or emailed complaints received.

Patrols were conducted of Nallan Nature reserve. Several tourists were spoken to regarding their length of stay. They said they would be moving on the following morning and stated they didn't know it was only a 48 hour stopover.

It was noted that the blue information sign at the front of the reserve near the highway stating the time of stay has been removed and the poles damaged.

I also attended Cue on Thursday 22 July 2016. Patrols were conducted of the townsite and surrounding areas and license enquiries made. Registration files were checked for compliance.

Patrols were conducted of Nallan Nature reserve. No campers were sighted.

At the request of the CEO I attended at a local resident's house and spoke to them regarding their registered dogs getting out and roaming around near the caravan park.

### **8.3 WORKS & SERVICES REPORT**

#### **Works Report for period 15<sup>th</sup> July 2016 to 5<sup>th</sup> August 2016**

##### **Construction Crew**

The Construction Crew are continuing maintenance of the Shire roads. Focus has been on the maintenance of Cue-Wondinong Road to the boundary and is almost complete. Maintenance of the Rifle Range Road has been completed. Maintenance of Afghan Rock – Coodardy Road is due to commence shortly.

There has been a delay in getting the newly purchased Bomag on to the roads due to safety and service modifications. We anticipate that it will commence work on the worst sections between town and Wyah Pool on Cue-Beringarra Road in approximately two weeks to get it ready for re-sealing.

The sign at the front of Great Fingal Office has been relocated so that the tourists can read it.

The Construction Crew have also been re-organising the rubbish tip which is an ongoing project.

##### **Town Crew**

The Town Crew have cleaned out the Old Railway Station.

All the plants have been planted at Brockman Park and the fencing around the park is almost complete. The dedication plaque has been ordered and should arrive shortly. Public seating and the drinking fountain are yet to be installed.

Maintenance down Austin Street and around town is due to commence shortly in preparation for the Tourist Season and the Cue Fun Day. In the meantime, the Town Crew have been concentrating on Brockman Park.

We have not undertaken any fogging since our last report due to the cooler weather.



**Mechanic**

Ongoing maintenance on all fleet vehicles has been undertaken and we are currently up to speed with repairing any break down equipment. Focus has been placed on the Dozer, Bomag and the old Water Cart for the Bomag to get them into good working order.

**Other**

The football oval has been graded and compacted in order to provide parking on the eastern side of the oval. Lawn seed is due to be planted shortly on the new graded section of the oval.

Sun City Plumbing have now come to Cue and are replacing the faulty cisterns in the public toilets, installing the hot water system at the Council's Chambers, the effluent pumps at the back of Council's Chambers and the Caravan Park.

Crowe's Electrical are due back in Cue on Wednesday to carry out electrical works to the following places:-

- Shire Chambers
- Caravan Park
- Shire Housing
- Community Resource Centre
- Sewerage pits

Contractors have commenced repairs to the old Post Office building.

**John ("JC") Curtin**

Plant No	Plant Description	Rego	Hours - 1 July 2016	Hours - 31 July 2016	Month	YTD
P8	Cat 926E Loader	CD 426	3117	3117	0	0
P9	Cat 140H Grader	CD 555	1811	1883	72	72
P23	Backhoe CD 712	CD 712	1860	1878	18	18
P24	Toyota Forklift 1985	CD 671	8687	8697	10	10
P34	Caterpillar Skidsteer	CD 625	1348	1377	29	29
P36	Cat Vibratory Roller	CD 772	9013	9013	0	0
P46	Caterpillar 950 Loader	CD 793	4442	4500	58	58
P51	D6BXL111 Dozer	Not Reg'd	4103	4165	62	62
P57	Bomag Multi Tyre Roller	CD 791	4670	4725	55	55
P12	Isuzu - NPR350 Truck	CD 645	52438	53185	747	747
P14	Isuzu NPR3000 - Fuel Truck	CD 684	128841	129687	846	846
P44	International Garbage Truck	CD 804	123349	129059	5710	5710
P30	Hino series Dump Truck	CD 736	67209	68134	925	925
P38	Prime Mover Cabover	CD 794	794748	796024	1276	1276

**ORDINARY MEETING – 16 AUGUST 2016**

P45	Iveco Prime Mover	CD 788	380544	381414	870	870
P13	Nissan Navara - Builders Ute	CD683	47112	48000	888	888
P54	Ford Ranger - Roads Supervisor	CD 706	70400	72360	1960	1960
P41	Community Bus	CD 792	18175	18176	1	1
P61	Mack Trident Prime Mover	CD 775	326217	326870	653	653
P62	Ford Ranger - Works Supervisor	CD 805	34500	40557	6057	6057
P63	Ford Ranger - Town Supervisor	CD 803	9940	10645	705	705
P67	Toyota Prado - CEO	0 CD	11423	13862	2439	2439
P68	Toyota Hilux - Admin	14 CD	17169	20901	3732	3732
P66	Ride on Street Sweeper	CD 795	65	67	2	2
P58	Kubota Mower	IEPC 132	126	128	2	2

**Officers Recommendation:**

*That Council receives the Chief Executive Officer, Ranger and Manager Works & Services Reports*

**Council Decision: 06082016**

**Voting requirement:** Simple Majority

**MOVED: CR DENNIS**

**SECONDED: CR HOGBEN**

That Council receives the Chief Executive Officer, Ranger and Manager Works & Services Reports

**CARRIED: 7/0**

<b>8.6 ACCOUNTS &amp; STATEMENTS OF ACCOUNTS</b>	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Richard Towell – Manager Finance
DATE:	9 August 2016
<b>Matters for Consideration:</b>	
To receive the List of Accounts Due & Submitted to Ordinary Council Meeting on Tuesday 16 <sup>th</sup> of August 2016 as attached – see <a href="#">Appendix 1</a>	
<b>Comments:</b>	
The list of accounts is for the month of July 2016.	
<b>Background:</b>	
The local government under its delegated authority to the CEO to make payments from the municipal and trust funds is required to prepare a list of accounts each month showing each account paid and presented to Council at the next ordinary Council meeting. The list of accounts prepared and presented to Council must form part of the minutes of that meeting.	
<b>Statutory Environment:</b>	
Local Government (Financial Management Regulations) 1996 – Clause 13.	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Nil	
<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
Nil	

<b>Officer's Recommendation:</b>		<b>Voting requirement:</b> Simple Majority
<p><i>That Council endorse the payments for the period 1<sup>st</sup> of July 2016 to 31<sup>st</sup> of July 2016 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.</i></p>		
Municipal Fund Bank EFTs	4028-4115	\$ 947,050.13
Direct Debit Fund Transfer		\$ 26,526.64
Payroll		\$ 58,304.93
BPAY		\$ 9,723.35
Cheques		\$ 0.00
<b>Total</b>		<b>\$ 1,041,605.05</b>
<b>Council Decision: 07082016</b>		<b>Voting requirement:</b> Simple Majority
<p><b>MOVED: CR FITZPATRICK                      SECONDED: CR SPINDLER</b></p>		
<p>That Council endorse the payments for the period 1<sup>st</sup> of July 2016 to 31<sup>st</sup> of July 2016 as listed, which have been made in accordance with delegated authority per LGA 1995 S5.42.</p>		
Municipal Fund Bank EFTs	4028-4115	\$ 947,050.13
Direct Debit Fund Transfer		\$ 26,526.64
Payroll		\$ 58,304.93
BPAY		\$ 9,723.35
Cheques		\$ 0.00
<b>Total</b>		<b>\$ 1,041,605.05</b>
<b>CARRIED: 7/0</b>		

**8.7 WRITE OFF OF RATES FOR M.B.L EXPLORATION PTY LTD**

APPLICANT:	Shire of Cue																
DISCLOSURE OF INTEREST:	Nil																
AUTHOR:	Richard Towell																
DATE:	20 July 2016																
<b>Matters for Consideration:</b>																	
That Council write off the balance of rates owing on assessment A9318 by M.B.L. Exploration Pty Ltd of approximately \$55,936.95, following the liquidation sale of mining lease M21/154.																	
<b>Background:</b>																	
<p>Mining lease M21/154 was granted by the Department of Mines and Petroleum on 20 January 2010 to MBL Exploration Pty Ltd. Rates have accrued since this lease was granted and there is no evidence that any rates payments have been made on the lease to the Shire of Cue.</p> <p>On 25 October 2013 the Shire of Cue obtained a judgement in the Magistrates Court of Western Australia against MBL Exploration Pty Ltd for the payment of the amount of \$39,791.03, being the amount owing at the time. No payments were received against this despite statutory demands for payment being issued. As I understand it, a number of payment arrangements were entered into but no payments were received.</p> <p>On 11 June 2015 the Shire of Cue obtained an order from the Supreme Court of Western Australia to wind up MBL Exploration Pty Ltd in insolvency for failure to comply with a statutory demand and appoint Hall Chadwick as liquidators of the company.</p>																	
<b>Comments::</b>																	
<p>The mining tenement was identified as the only major asset of the company and placed on the market for sale by the liquidators in August 2015.</p> <p>The Shire received an offer of \$80,000 including GST for the tenement in April 2016. Given the very short window of response to the offer, Councillors were notified by email of the offer and the CEO accepted the offer based on the responses received.</p> <p>The breakdown of disbursements is summarised below.</p>																	
<table border="1"> <thead> <tr> <th>Description</th> <th>Amount \$</th> </tr> </thead> <tbody> <tr> <td>Sale proceeds of tenement</td> <td>80,000.00</td> </tr> <tr> <td>Marketing costs (Avenger Projects)</td> <td>(1,100.00)</td> </tr> <tr> <td>Provision for official liquidators' disbursements</td> <td>(2,200.00)</td> </tr> <tr> <td>Official liquidators' fees</td> <td>(11,000.00)</td> </tr> <tr> <td>Legal fees</td> <td>(6,337.32)</td> </tr> <tr> <td>Provision for net GST payable</td> <td>(5,396.61)</td> </tr> <tr> <td><b>Balance of proceeds to Shire</b></td> <td><b>53,966.07</b></td> </tr> </tbody> </table>		Description	Amount \$	Sale proceeds of tenement	80,000.00	Marketing costs (Avenger Projects)	(1,100.00)	Provision for official liquidators' disbursements	(2,200.00)	Official liquidators' fees	(11,000.00)	Legal fees	(6,337.32)	Provision for net GST payable	(5,396.61)	<b>Balance of proceeds to Shire</b>	<b>53,966.07</b>
Description	Amount \$																
Sale proceeds of tenement	80,000.00																
Marketing costs (Avenger Projects)	(1,100.00)																
Provision for official liquidators' disbursements	(2,200.00)																
Official liquidators' fees	(11,000.00)																
Legal fees	(6,337.32)																
Provision for net GST payable	(5,396.61)																
<b>Balance of proceeds to Shire</b>	<b>53,966.07</b>																

Description	Amount \$
Sale proceeds of tenement	80,000.00
Marketing costs (Avenger Projects)	(1,100.00)
Provision for official liquidators' disbursements	(2,200.00)
Official liquidators' fees	(11,000.00)
Legal fees	(6,337.32)
Provision for net GST payable	(5,396.61)
<b>Balance of proceeds to Shire</b>	<b>53,966.07</b>

This amount has been received by the Shire and applied against the outstanding rates. The balance remaining on the account at the date of this report is \$55,936.95. This outstanding amount will still be accruing interest at 11% per annum or approximately \$512 per month, so the actual amount to write off to balance the account will be higher than this.

**Statutory Environment:**

Local Government Act 1995, Section 6.12. – Power to defer, grant discounts, waive or write off debts.

**Policy Implications:**

Shire of Cue Policy Manual, Policy D1 – Debt Recovery

**Financial Implications:**

The writing off of these rates will be allocated to the rates written off account. The 2016-2017 Annual Budget has an allocation of \$100,000 in anticipation of this unrecoverable amount.

**Strategic Implications:**

Nil

**Consultation:**

Rob Madson – Chief Executive Officer

Peter Hutchinson – Former Manager of Finance – Shire of Cue

**Officer’s Recommendation:**

**Voting requirement: Simple Majority**

*That Council write off the balance of assessment A9318, being rates and charges owing by MBL Exploration Pty Ltd following the liquidation sale of mining lease M21/154.*

**Council Decision: 08082016**

**Voting requirement: Absolute Majority**

**MOVED: CR SPINDLER**

**SECONDED: CR P PIGDON**

That Council write off the balance of assessment A9318, being rates and charges owing by MBL Exploration Pty Ltd following the liquidation sale of mining lease M21/154.

**CARRIED: 6/1**

**AGAINST: CR FITZPATRICK**

<b>8.8 14 YEAR PATHWAY PROGRAM</b>	
APPLICANT:	Greenfield Technical Services
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Rob Madson - Chief Executive Officer
DATE:	10 August 2016
<b><i>Matters for Consideration:</i></b>	
Endorsement of an updated 14 year pathway program	
<b><i>Background:</i></b>	
In order to support an application for funding for the Shire of Cue's 2016/17 pathway projects, Greenfield Technical Services have requested that Council endorse an updated pathway program prepared for the period 2017 to 2031.	
<b><i>Comments:</i></b>	
The current 14 year pathway Program for the period 2013 to 2027 was endorsed by Council at a meeting held on 20 August 2013.	
The 14 year pathway program for the period 2017 to 2031 is attached at <a href="#">Appendix 4</a>	
<b><i>Statutory Environment:</i></b>	
Nil	
<b><i>Policy Implications:</i></b>	
Nil	
<b><i>Financial Implications:</i></b>	
Pathways projects noted in the program for completion in the 2016/17 financial year have been included in the 2016/17 draft budget.	
<b><i>Strategic Implications:</i></b>	
Goal 5 of the Strategic Community Plan: <i>We need good services to support our development as a Shire.</i>	
<b><i>Consultation:</i></b>	Nigel Goode – Technical Officer Greenfield Technical Services
<b><i>Officer's Recommendation:</i></b>	<b>Voting requirement: Simple Majority</b>
That Council endorse the 14 year pathway program prepared by Greenfield Technical Services for the period 2017 to 2031.	

**Council Decision: 09082016**

**Simple Majority**

**MOVED: CR DENNIS**

**SECONDED: CR FITZPATRICK**

That Council endorse the 14 year pathway program prepared by Greenfield Technical Services for the period 2017 to 2031.

**CARRIED: 7/0**



<b>8.9 MURCHISON ECONOMIC DEVELOPMENT PLAN</b>	
APPLICANT:	Shire of Cue
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Rob Madson - Chief Executive Officer
DATE:	10 August 2016
<b>Matters for Consideration:</b>	
Endorsement of the 2016/17 Murchison Subregion Economic Development Plan	
<b>Background:</b>	
The 2016/17 Murchison Subregion Economic Development Plan was developed over the two days of the Murchison Economic Development Forum held in April 2016 and attended by the CEOs and two Council representatives from the majority of Shires within the Murchison Region. The Shire of Cue was represented at the forum by the Shire President, Cr Ross Pigdon and Deputy Shire President, Cr Les price.	
<b>Comments:</b>	
The final draft of the 2016/17 Murchison Subregion Economic Development Plan is attached at <a href="#">Appendix 5</a> . This plan has been prepared to mirror the format of the Midwest Regional Blueprint prepared by the Midwest Development Commission in order to assist in securing future funding that may be made available by that body.	
<b>Statutory Environment:</b>	
Nil	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
<p>The plan commits Council to expenditure of \$30,000 in the 2016/17 year, consisting of:</p> <ul style="list-style-type: none"> <li>• \$25,000 toward the employment of a Regional Tourism Development Officer.</li> <li>• \$5,000 toward the preparation of an economic impact study on the lack of appropriate housing in the region.</li> </ul> <p>Allowance for this expenditure has been made in the 2016/17 draft budget.</p>	
<b>Strategic Implications:</b>	
<p>Addresses the Strategic Community Plan in the following areas:</p> <p>Focus area one: <i>Economic development.</i></p> <p>Goal one, strategy three: <i>Develop tourism in the Shire, including cultural tourism, showcasing the heritage, new events and regional promotion.</i></p> <p>Focus area three: <i>Social development.</i></p> <p>Goal five, strategy two: <i>Increase affordable housing options for existing residents and to attract new families.</i></p>	

**ORDINARY MEETING – 16 AUGUST 2016**

<p><b>Consultation:</b></p>	<p>Vince Catania MLA      Member for North West Central</p> <p>Gavin Treasure - Chief Executive Officer, Midwest Development Commission</p> <p>Trish Palmonari - Principal Project Manager, Midwest Development Commission</p> <p>Ross Pigdon - Shire President, Shire of Cue</p> <p>Les Price - Councillor, Shire of Cue</p> <p>Jorgen Jensen - Shire President, Shire of Mount Magnet</p> <p>Eliz Morris - Councillor, Shire of Mount Magnet</p> <p>Warren Olsen - Chief Executive Officer, Shire of Mount Magnet</p> <p>Peter Clancy - Councillor, Shire of Meekatharra</p> <p>Roy McClymont - Chief Executive Officer, Shire of Meekatharra</p> <p>Mark Halleen - Shire President, Shire of Murchison</p> <p>Andrew Whitmarsh - Councillor, Shire of Murchison</p> <p>Dianne Daniels - Chief Executive Officer, Shire of Murchison</p> <p>Jim Quadrio - Shire President, Shire of Wiluna</p> <p>Dean Taylor - Acting Chief Executive Officer, Shire of                      Wiluna</p> <p>Raul Valenzuela - Deputy Shire President, Shire of Yalgoo</p>
<p><b>Officer's Recommendation:</b></p>	
<p><i>That Council endorse the 2016/17 Murchison Subregion Economic Development Plan.</i></p>	
<p><b>Council Decision : 10082016</b></p>	<p><b>Voting requirement: Simple Majority</b></p>
<p><b>MOVED:            CR P PIGDON                      SECONDED    CR HOGBEN</b></p> <p>That Council endorse the 2016/17 Murchison Subregion Economic Development Plan</p> <p><b>CARRIED:        7/0</b></p>	

<b>8.10 SURVEY COSTS OF LOT 641 ROBINSON STREET</b>	
<b>APPLICANT:</b>	Shire of Cue
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>AUTHOR:</b>	Rob Madson - Chief Executive Officer
<b>DATE:</b>	11 August 2016
<b><i>Matters for Consideration:</i></b>	
A request from Lacy Bros Pty Ltd for the Shire to pay half the cost of surveying part of Lot 641 Robinson Street.	
<b><i>Background:</i></b>	
At the ordinary Council meeting held 21 June 2016, Council approved the sale of part of Lot 641 Robinson Street to Lacy Bros Pty Ltd for the sum of \$40,000, subject to Lacy Bros also being responsible for the cost of surveying the portion of Lot 641 they intend to purchase and all transfer costs.	
<b><i>Comments:</i></b>	
<p>A quote has been received from surveyors Hille, Thompson &amp; Delfos indicating that total survey costs, inclusive of WA Planning Commission statutory fees, will be \$14,925.</p> <p>Mr Peter Lacy has requested that consideration be given to the Shire of Cue paying half the survey cost with the aim of assisting a local business employing Cue residents. In his letter he notes that the Shire is currently advertising low cost industrial blocks to assist new businesses to establish themselves in Cue and that the Shire stands to record a profit of \$10,000 from the sale of the Lot. I have responded to Mr Lacy and explained that this profit is based on the current book value of the lot held in the Shire's asset register. Mr Lacy also notes that he paid for the boundary fence around the portion of Lot 641 that he currently leases at his own cost.</p> <p>It is my view that surveying of the portion of Lot 641 that Lacy Bros currently leases should have been undertaken prior to the lease being prepared in order to provide all parties with certainty regarding property boundaries. In the circumstances I consider that Mr Lacy's request is not unreasonable.</p>	
<b><i>Statutory Environment:</i></b>	
Nil	
<b><i>Policy Implications:</i></b>	
Nil	
<b><i>Financial Implications:</i></b>	
Net income from the sale of part Lot 641 will be reduced from \$40,000 to \$32,538.	
<b><i>Strategic Implications:</i></b>	
Goal Two of the Strategic Community Plan: <i>Utilise the land available in the area for a range of new businesses to be self-sustaining.</i>	
<b><i>Consultation:</i></b>	Peter Lacy – Lacy Bros Pty Ltd



<b>8.11 MURAL – 50B AUSTIN STREET</b>	
APPLICANT:	Ms Angela Pickering
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	Rob Madson - Chief Executive Officer
DATE:	11 August 2016
<b>Matters for Consideration:</b>	
Request for Council to fund the painting of a mural on the fence of 50b Austin Street	
<b>Background:</b>	
<p>At the ordinary meeting of Council held 16 December 2014, Council agreed to support an application from Ms Angela Pickering to paint a mural on the external side of the fence at 56 Austin Street. Funding for the mural was provided by Mission Australia, with painting undertaken by long term unemployed supervised by Ms Pickering.</p> <p>An application has now been received from Ms Pickering to paint an additional mural on the opposite side of vacant lot 505, which is the boundary fence of 50b Austin Street. The proposed mural would continue the theme of the original, depicting further storylines from Cue's history. No concept drawings have been provided for the proposal.</p>	
<b>Comments:</b>	
Ms Pickering has indicated that her cost to paint the mural will be \$20,000, inclusive of metal primers, undercoat and paint. Additionally she has requested that the Shire install 2 metre high corrugated iron sheets to the fence prior to painting to make the surface more aesthetically pleasing.	
<b>Statutory Environment:</b>	
Nil	
<b>Policy Implications:</b>	
Nil	
<b>Financial Implications:</b>	
Painting of the fence will cost \$20,000, plus the cost of re-sheeting the fence in corrugated iron. No allowance has been made in the 2016/17 draft budget for these works.	
<b>Strategic Implications:</b>	
Nil	
<b>Consultation:</b>	
Nil	
<b>Officer's Recommendation:</b>	
<p><i>That Council advise Ms Angela Pickering that it does not support the proposal to paint a mural on the fence of 50b Austin Street due to the cost involved.</i></p>	

**Council Decision: 12082016****Voting requirement: Simple Majority****MOVED: CR DENNIS                      SECONDED CR FITPATRICK**

That Council advise Ms Angela Pickering that it does not support the proposal to paint a mural on the fence of 50b Austin Street due to the cost involved.

**CARRIED: 6/1                              AGAINST: CR FITZPATRICK**



## 9. INFORMATION BULLETIN

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### 9.1 EBO REPORT

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# ACTION SHEET

Council's Environmental Health Officer – Philip Swain

**Date: 10-12 July 2016**

**Next visit proposed – Bill Ayteo Sept 2016**

Date	Subject	Action Taken
19/7-12/8/2016	Condition of Premises – Austin St Property	<p>I have received a complaint about the condition of a premises in Austin St and have conducted an inspection of the same. The property is in a very poor state and consequently I am drawing up documentation to declare it unfit for human habitation. The property has one occupier who has been advised to make alternative accommodation arrangements. The property is in such a poor state it will need to be demolished in due course however as a deceased estate this may take some time to resolve.</p> <p><b>Action: CEO to post Unfit for Human Habitation Notices on front and rear of property. BA to liaise with family of deceased owner demolition of dwelling.</b></p>
10/8/2016	Big Bell Gold Operations (Metals X) Lot 500 Wittenoom St Camp	<p>Metals X has relocated 15 accommodation buildings from the former Precision Camp on the corner of Wittenoom and Robinson Streets to Meekatharra, following the issue of a demolition permit. The septic tanks have been pumped and the permit was conditioned to leave the tanks on site for possible future reuse. The company needs to complete the removal of the plumbing lines and identify the tank locations to prevent vehicular access onto the same. I have met with a company representative and provided email advice for their contractor to complete this work.</p> <p><b>Action: BA to confirm Demolition Permit compliance.</b></p>
10/8/2016	Reporting Building Statistics	<p>I have completed the monthly return to the DoCEP for July. I have prepared and submitted the quarterly submission for the ABS.</p> <p><b>Action - no further action pending monthly reports to DoCEP</b></p>



<p>10/8/2016</p>	<p>Building Permits</p>	<p>Bill Ayteo will commence with the Shire in September and will be able to process all applications (i.e. Certified and Uncertified Applications). The Shire will need to appoint Mr Ayteo to undertake this work.</p> <ol style="list-style-type: none"> <li>1. <b>09-2015 Uncertified Application</b> - Service Station Canopy and ablutions Lots 354 &amp; 355 Austin St. The planning approval has been issued and additional detail has been requested, including the approval of traffic management arrangements from the Main Roads Department. Still awaiting further details and the MRD approval;</li> <li>2. <b>03-2016 Certified Application</b> - The owners of the Cue Roadhouse have now made the application for the Roadhouse refurbishment. I have been liaising with the applicants Certifying Building Surveyor accordingly, as Class 6-9 buildings have to have design compliance certification issued privately. I have also advised the applicant of additional information that we require before issuing the permit.</li> </ol> <p><b>Action – CEO to issue Building Permits as required.</b></p>
<p>10/8/2016</p>	<p>Building Order – Show Cause Notice – Dilapidated Dwelling</p>	<p>The Shire previously issued a show cause notice on a property in Railway St and subsequently sought clarification from the Building Commission relating to permits and temporarily relocated and unused derelict buildings. Most recently the Shire has been advised by the owner that he is intending to remove the building and is going to seek approval to construct a storage shed on the Lot. The owner has placed two (2) sea containers on the site which I understand are to be utilised as a storage shed with a covered area between them. I have advised the owner in writing that the sea containers can remain on site for 30 days after which he will need a permit for the shed structure or to remove the sea containers</p> <p><b>Action: Awaiting applications</b></p>
<p>11/8/2016</p>	<p>Waste Disposal Site</p>	<p>The Surveyors are in the process of re-submitting the Reserve proposal to hopefully properly mitigate the Shire’s risk associated with the potentially contaminated site by having all waste activity on the one reserve lot. I have submitted an amendment application for the current landfill Registration with the Department of Environmental Regulation.</p> <p><b>Action: BA to monitor DER and Surveyor’s progress in relation to the Reserve boundary realignment and Registration amendment</b></p>

ORDINARY MEETING – 16 AUGUST 2016

11/8/2016	New Public Health Act 2016	<p>The Shire has received advice that the new Public Health Act 2016 has been adopted and received royal ascent. The 1911 Act is current and will remain in use for at least the next 6 months while other components of the new Public Health framework is developed. These will be the biggest legislative changes in Public Health for 105 years and I have attached a summary of the proposed staged changes to this report.</p> <p><b>Action: Initial appointment requirements for EHO will be introduced in 6 months' time.</b></p>
11/8/2016	Dilapidated Dwelling Lot 28 Dowley St Cue – Lane's House	<p>I have been advised by a local contractor that he has been employed to remove the dwelling and the disused materials. He will be seeing the owners this weekend and will submit the demolition application at the beginning of next week.</p> <p><b>Action: Awaiting demolition application to be submitted next week</b></p>
11/8/2016	Lodging House Inspection – Queen of the Murchison	<p>The owners are currently carrying out external and internal maintenance of the premises. Items to be addressed were mainly minor and have been completed with the exception of the Urinal in the upstairs bathroom.</p> <p><b>Action: Male urinal repair to be completed</b></p>
Pending	Burnakurra Mine Site Reopening – New Ownership	<p>The former Kentor Gold site at Burnakurra has reopened under new ownership by Monument Mining Pty Ltd and I have arranged for the issue of the Food Business Registration. I have conducted a site visit and have forwarded documentation to the company to address the alterations to the wastewater system that were not finalised in 2013 and for a retrospective building permit for 6 accommodation units that were installed on site but had an expired permit following Kentor Golds departure from the site. I have again followed up aspects of the operation including their drinking water management plan, the effluent disposal application and the retrospective building permit application.</p> <p><b>Action: BA to manage applications for alterations and extensions to the wastewater disposal system and Building Approval Certification for the existing unpermitted staff accommodation. BA to clarify potable water and DWMP status at the next inspection due in September.</b></p>
12/8/2016	Statutory Inspections	<p>The current Food Business, Lodging House and Public Building Inspections are up to date. Several inspections are due in September which I will hand over to Mr Ayteo.</p> <p><b>Action: Routine inspections as required</b></p>

Pending	Western Mining Tailings Removal	<p>Western Mining have had recent discussions with the CEO. Consideration still needs to be given by Council to the future rehabilitation and use of the tailings area and clarification needs to be sought from WM regarding the same. I have provided the CEO with the reports previously prepared in relation to this matter and recommended that he seek a consultation with WM and Council. Administration will propose a consultation session with the company prior to a Council meeting at a date to be set.</p> <p><b>Action- Administration to make arrangements for a Councillor consultation.</b></p>
Pending	Staff Tenancy Inspections	<p>I have conducted all but one (1) of the tenancy inspections in conjunction with the Customer Services/Records Officer who is preparing the inventories for each house. I have provided the maintenance schedules for each dwelling to the CEO</p> <p><b>Action: Next inspections due September/October 2016</b></p>
Pending	Shire Lot Land Purchase Proposal	<p>The Shire has been approached to sell one of its residential lots in Marshall St. The proposal has been approved by Council and is in the process of being advertised.</p> <p><b>Action: Awaiting progress of land sale</b></p>
Pending	Lot Revestments	<p>In July Council approved the revestment to the State of 3 lots. One lot contained mine tailings from historic mining and hence may be contaminated. I previously referred this matter to the Department of Local Government and Communities (DLGC) who are liaising with the Department of Lands with respect to the preparedness of the State to accept the revestment. The State has agreed to accept all three (3) revestments including the potentially contaminated site. The Customer Service Officer has forwarded other documentation as requested.</p> <p><b>Action: Awaiting DoL response</b></p>
Pending	Contract Power Workshop Lot 594 Heydon Place	<p>The building and the office and ablution facilities on site are complete and the occupancy certification has been issued. Work on this site associated with the wash-down facility has still not commenced.</p> <p><b>Action – Awaiting wash-down bay construction</b></p>
Pending	Cue Village Wastewater System	<p>I had sought clarification on the operation of the wastewater treatment system from the Manager as I have seen advice of the transfer from to the Department of Health but have not seen any recent compliance test results.</p> <p><b>Action: Awaiting compliance testing.</b></p>

Pending	Murchison Club Hotel Food Business Inspection/ Lodging House Inspection/ Public Building Inspection	The kitchen floor has been replaced. The smoke detectors within the motel units have now all been fitted as hard wired units. The routine food safety inspection has been conducted and minor issues only, identified. I have recommended to the Manager that hard wired or 10 year battery life tamperproof smoke detectors be installed in each room of the hotel proper but this is not mandatory. If the latter are installed the Shire needs to approve their use and I have advised the Manager to put a request in writing to the Shire in that case. Most public building issues have been addressed with the exception of 2 barrel bolts to be replaced in the former dining room and an incorrectly wired exit light that needs to be rewired. <b>Action: Follow up inspections to be conducted by BA in September</b>
Pending	Condition of Premises – Shops on Lot 5 Austin St, Cue	The owners will be removing the ancillary and dilapidated sections at the rear of the buildings in the near future. I have requested a demolition permit for these works from the owners <b>Action: Awaiting Demolition Application regarding ancillary and dilapidated buildings</b>
Pending	Built Strata Subdivision Proposal Lot 74 Robinson St Cue	In relation to this proposal as a built, rather than a survey strata, I have met with the owner and the CEO regarding the process for approval. The Department of Health reviewed their position on this matter and confirmed on 26 November 2015, on the basis of certain conditions, that it may go ahead. I have previously advised the surveyors, and now the owner that we are awaiting the BA16 Application before we can progress the matter. <b>Action: Awaiting BA16 Application from HTD Surveyors</b>
Pending	Roadhouse Expansion Proposal	The main development requires Main Roads Department approval and although approval in principle has been issued, there is considerable work to be undertaken before the new access into and out of the roadhouse will be approved. I have sought a clarification from the owners regarding progress with the Main Roads Department and again sought additional information to progress the Building Permits. <b>Action: Awaiting Building Permit details and MRD approval</b>

Pending	Town Hall Improvements	<p>I have conducted an inspection now that the necessary electrical works have been completed. Staff are installing locks to secure the gates open when the hall is in use to comply with the Regulations. I will arrange for the relevant documentation to be forwarded to be certified to enable the issue of the Certificate of Construction Compliance and the Occupancy Permit.</p> <p><b>Action: BA to arrange for issue of Certificate of Construction Compliance and issue of the Occupancy Permit.</b></p>
Pending	Council Sewer Scheme and Oxidation Ponds	<p>I have drafted a reply to the Department of Health regarding this matter and requested further advice on the Health Act and Economic Regulatory Authority implications of the scheme.</p> <p><b>Action: Nil, awaiting Department of Health advice</b></p>
Pending	Post Office/ Police Station Building	<p>Redevelopment proposals including the effluent disposal system are being developed by consultants. The building is currently zoned Public Purposes – Police Station &amp; Post Office. The lot is to be zoned to commercial in TPS 2 as this allows for the approval of a variety of Civic uses in addition to Commercial and even residential use.</p> <p><b>Action: Awaiting consultancy outcomes</b></p>
Pending	Planning Application Lot 587 Heydon Place – Caretaker Accommodation	<p>A planning report for the development was approved in October 2014 and the applicant has been advised. The applicant advises that they are in a legal dispute with a creditor and dependent upon that outcome will progress the development in the short to medium term.</p> <p><b>Action: Awaiting Building Permit application</b></p>
Pending	Local Law Review	<p>The local law review has been advertised for six (6) weeks and submissions have closed. No public submissions were received. Administration will complete the review of existing local laws before referring a report to Council on outcomes of the review.</p> <p><b>Action: PS to prepare report and recommendations in relation to the current local laws</b></p>
Pending	Pensioners Cottages	<p>Two huts have been repainted and are now available for use. The flooring in the ablutions has been replaced. One hut was damaged badly during the recent storm and is the subject of an insurance claim.</p> <p><b>Action: Project pending quotations &amp; grant approval</b></p>

**9.2 STATUS OF RESOLUTIONS OF COUNCIL**

<b>Motion No</b>	<b>Subject</b>	<b>Status</b>	<b>Open / Closed</b>	<b>Responsible Officer</b>
17022014	Local Laws	Review has been advertised as required.	<b>Open</b>	<b>EBO / CEO</b>
10102015	Tender – Bishop's House	Refer to our Building Surveyor to get a Certificate of design compliance prior to going to tender	<b>Open</b>	<b>CEO</b>
13102015	Incubator Hub	Lawyers have been instructed to prepare the lease	<b>Open</b>	<b>CEO</b>
11022016	GRV Unimproved Differential Minimum Payments	Application for rates to be quashed lodged with SAT, awaiting outcome.	<b>Open</b>	<b>CEO</b>
06032016	Lot 507 Burt Place Sale of Land	Dept of Housing advised of approval for sale of land.	<b>Open</b>	<b>CEO</b>

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**


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Nil

**11. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**


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Nil

**12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**


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Nil

**13. MATTERS BEHIND CLOSED DOORS**


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Nil

**14. CLOSURE**


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The President thanked those present for attending the meeting and declared the meeting closed at 8:45pm

**To be confirmed at Ordinary Meeting on the 20<sup>th</sup> of September 2016**

**Signed:.....**

**Presiding member at the Meeting at which time the Minutes were confirmed.**