

The Shire of Cue is seeking to appoint a Youth Coordinator to join our team in order to develop, implement and monitor youth service programs and a youth plan.

Situated in Western Australia's Murchison Region, the Shire of Cue is approximately 660kms north-east of Perth on the Great Northern Highway. It is a small town with a strong sense of history and community that supports gold and iron ore mining as well as pastoral and tourism industries.

The position offers a diverse role working with our youth and community and the opportunity to undertake other duties related to the operations of the Shire of Cue. The main duties of the role include, but are not limited to:

- Manage the day-to-day operation and upkeep of the Cue Youth and Community Centre.
- Facilitate activities, events and projects for young people to take part in recreational, cultural and community activities.
- Identify relevant state, federal and non-government funding opportunities and make applications in regard to relevant grants to support youth service objectives.
- Liaising and working collaboratively with other sections of Council to implement strategies and actions identified in Council's strategic and social plans.

#### Employee benefits

- An attractive remuneration package will be negotiated with the successful person, including:
  - Salary at above award rates
  - Shire housing at subsidised rent (if available) or rental assistance
  - Electricity subsidy
  - 76 hour, nine day fortnight
  - Additional superannuation co-contribution (as per Council policy)
  - A performance bonus after the qualifying period (as per Council policy)

Ideally, we would like you to have the following attributes:

- Ability to oversee the development, coordination and provision of youth service programs.
- Understanding and sensitivity to the cultural needs and concerns of young people and families.
- Understanding of community consultation, youth participation, community development and social inclusion principles and processes.
- Ability to communicate effectively with young people, families, community groups, government agencies, service providers, businesses and schools.
- Good organisational skills including project management, preparation of budgets, writing of reports, basic records management and evaluation processes.
- Initiative, resourcefulness and ability to solve problems under general guidance.
- Knowledge of relevant legislation in family and youth services, eg mandatory reporting requirements.
- Ability to maintain social media platforms.
- Ability to organise events and functions.
- Knowledge of Local Government systems and processes.
- Willingness to undertake other duties as required
- Ability to live in a remote location

To be considered for this position, please submit your up-to-date resume, as well as a cover letter outlining your relevant experience and what you think you can bring to the role to [recruitment@cue.wa.gov.au](mailto:recruitment@cue.wa.gov.au)